

VETERANS MEMORIAL COMMISSION  
MONDAY, FEBRUARY 10, 2020 AT 5:15 P.M.  
IN THE COMMUNITY ROOM  
OF THE DRAKE COMMUNITY LIBRARY

TENTATIVE AGENDA

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Roll Call:

Terry Stringfellow \_\_\_\_\_ Leo Lease \_\_\_\_\_ Gwen Rieck \_\_\_\_\_ Randall Hotchkin \_\_\_\_\_ Teresa Coon \_\_\_\_\_

1. Perfecting and Approval of Agenda
2. Approve minutes from Monday, January 13, 2020
3. Monthly budget report
4. Greater Poweshiek Community Foundation Monthly Balance Report
5. Approve bills for payment
  - Alliant \$92.68 (paid 1/17/20)
  - Amperage INV 024913 \$7474.88 (paid 2/3/20)
  - Total Choice INV 197126 \$3.27 (paid 2/3/20)
  - Total Choice INV 197821 \$7.00
6. Amperage Marketing & Fundraising - update
7. RDG Architects - update
8. Fundraising Steering Committee – update
9. Veteran Walking Sticks Project – update
10. Inquiries:  
*(All inquiries or comments are limited to two minutes per person and those wishing to speak must be recognized by the chair before beginning).*
11. Adjournment:

Next Meeting: Mar. 9, 2020 at the Drake Community Library Community Room.

VETERANS MEMORIAL COMMISSION  
MONDAY, JANUARY 13, 2020 AT 5:15 P.M.  
IN THE COMMUNITY ROOM  
DRAKE COMMUNITY LIBRARY

**MINUTES**

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Meeting was called to order at 5:15pm. Present: Leo Lease , Gwen Rieck, , Dr. Teresa Coon  
Absent: Randy Hotchkin, Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved. MOTION by Coon, second by Rieck, all ayes, motion carried.
2. **Approve Minutes:** Minutes from Monday, Dec. 9, 2019 approved as presented. MOTION by Coon, second by Rieck, all ayes, motion carried.
3. **Monthly Budget Report:** Balance of \$61,992.00
4. **Greater Poweshiek Community Foundation:** Behrens reported a balance of \$403,850.00 includes donations paid, pledges, and levy
5. **Approval of bills:** MOTION by Stringfellow, second by Hotchkin for payment of bills:
  - Alliant \$92.93 (paid 1/6/20)
  - Amperage INV 024694 \$62.88 (paid 1/6/20)
  - Total Choice INV 195935 \$3.27 (paid 1/6/20)
  - Total Choice INV 196202 \$30.52 (paid 1/6/20)MOTION by Rieck, second by Coon, all ayes, motion carried.
6. **Amperage Marketing & Fundraising Update:** Lacina reported the Iowa Gold Star Museum has agreed to join our efforts. The next big project is getting ready to launch public fundraising.
7. **RDG Architects Update:** no report
8. **Fundraising Steering Committee Update:** Next meeting is Wednesday, January 22, 2020 at 6:00 p.m.
9. **Veteran Walking Sticks Project – Update:** Lease had walking sticks available and demonstrated the stickers that are available to add to them. He has used \$1000.00 of the \$1200.00 in grant funds given to the commission for this project.
10. **Inquiries:** none
11. **Adjournment:** MOTION by Coon, second by Rieck, all ayes, motion carried.

Next meeting: February 10, 2020 at the Drake Community Library, Community Room



**Veteran's Memorial Building YTD Budget Report  
Fiscal Year 2019 - 2020**

		2018-2019 ACTUAL	2019-2020 BUDGET	YTD ACTUAL	Proposed Bills list 03/02/20	2019-2020 REMAINING BUDGET
<b>Beginning Balance</b>		\$ (1,054)	\$ 45,367	\$ 45,367		-
Revenues:						
002-3.470.2.4461	VM - Grants Non-Govt	\$ -	\$ -	\$ 1,200	\$ -	\$ -
002-3.470.2.4705	VM - Contribution Priv	13,067	-	-	-	-
002-3.470.2.4780	Other Miscellaneous Revenue	-	-	-	-	-
002-3.470.4.4020	Vets Mem - Property Tax	109,489	109,209	60,436	-	-
002-3.470.4.4060	Vets Mem - Excise Tax	1,084	1,674	602	-	-
002-3.470.4.4300	Vets Mem - Interest Earned	1,690	1,500	247	-	-
002-3.470.4.4432	Vets Mem - Rollback Rep	4,606	-	2,356	-	-
<b>Total Revenues</b>		\$ 129,936	\$ 112,383	\$ 64,841		\$ -
Expenditures:						
002-4.470.2.6371	Utilities	1,087	2,000	672	-	1,328
002-4.470.2.6409	General Insurance	1,267	800	-	-	800
002-4.470.2.6420	Consulting/Professional Fees	81,161	89,047	40,777	-	48,270
002-4.470.2.6428	Misc Cont Work i.e. Fundraising	-	-	-	-	-
002-4.470.2.6445	Refunds	-	-	-	-	-
002-4.470.2.6513	Misc Supplies & Materials	-	4,000	977	7	3,016
002-4.470.3.6570	Building Improvements	-	1,000	-	-	1,000
<b>Total Expenditures</b>		\$ 83,515	\$ 96,847	\$ 42,426	\$ 7	\$ 54,414
002-4.910.5.6911	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures and Transfers Out</b>		\$ 83,515	\$ 96,847	\$ 42,426	\$ 7	\$ 54,414
<b>Ending Balance</b>		\$ 45,367	\$ 60,903	\$ 67,782		

\*Note - Misc Contract and Building Imp budget amounts have been adjusted according to where expenses are incurred.

Fund Balance as of December 31st., 2019  
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	10,060.00	25,685.00
Pledge Income	67,500.00	106,520.00
Investment Income (Loss)	0.00	54.80
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Total Revenues	77,560.00	132,259.80
Administrative Cost Share	3,878.00	5,610.25
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	59.01	230.04
Postage	0.00	38.60
Printing & Reproduction	1.53	760.35
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Total Expenses	3,938.54	6,690.38
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Net Income (Loss)	73,621.46	125,569.42
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Beginning Fund Balance		80,149.90
Net Income (Loss)		125,569.42
Ending Fund Balance		205,719.32
Net Pledges Receivable		115,858.00

## Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	The Merlin and Verna Manatt Family Foundation	12/31/2019	10,000.00
** Total Gifts			25,685.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Tish	10/08/2019	2,520.00
Pledge	American Legion #53	12/16/2019	37,000.00
Pledge	Kent and Katherine McClelland	12/31/2019	25,000.00
Pledge	Raffety/Veldboom Family	12/31/2019	5,500.00
** Total Pledges			107,270.00

Creative Services  
002-4.470.2620  
AW



**AMPERAGE**  
MOVE THE NEEDLE

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**INVOICE**

Grinnell Veterans Memorial Commission  
520 4th Avenue West  
Grinnell, IA 50112

Invoice Number : 024913  
Date : 1/8/2020      Due : 2/7/2020  
Page : 1 of 1  
Reference: Tom Lacina  
Client PO:

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**Current**

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**Job: 011744 - GVMC - \$1.9 Million Capital Campaign**

**Description:**  
AMPERAGE Creative Services \$7,414.40  
7th of 12 Installments

**Total for Job:** 7,414.40

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**Job: 011745 - GVMC - Monthly Expenses**

**Description:**  
AMPERAGE Creative Services \$62.88  
Travel Expenses -12/11

**Total for Job:** 60.48

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**Sub-Total** 7,474.88

<b>Total</b>	<b>\$7,474.88</b>
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**Please remit payment to:**

6711 Chancellor Drive  
Cedar Falls, Iowa 50613



**Billing inquires to:**

AMPbilling@amperagemarketing.com  
Unpaid balance at 1.5% per month

Printing - Cane Labels  
002-7. 470.2. 6513  
Aew

**Barb Flander**

**From:** TOTAL CHOICE SHIPPING AND PRINTING <mailserver@notify.postalmate.net>  
**Sent:** Tuesday, January 14, 2020 10:01 AM  
**To:** Barb Flander  
**Subject:** INVOICE

e-Receipt

TOTAL CHOICE SHIPPING  
AND PRINTING  
800 FOURTH AVENUE  
Grinnell, IA. 50112  
SHIPPING: 641-236-7447  
PRINTING: 641-236-3985

PO: LEO LEASE  
3 SHEETS OF STICKERS  
BRANCH OF THE MILITARY  
FOR WALKING STICKS  
LARGE FORMAT 3 @ 1.09 3.27  
  
SUBTOTAL 3.27  
TAX 0.00  
TOTAL 3.27  
TEND Acct - Credit 3.27  
Credit account: Account 1  
open balance: 85.57

Total shipments: 0  
City of Grinnell  
Alicia 01/14/2020  
#197126 10:00 AM  
Workstation: 31 -  
Auxiliary workstation 31

Signature \_\_\_\_\_

\*\*\*\*\*  
Thank you for your business  
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Let us quote your next printing project!

**Barb Flander**

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**From:** TOTAL CHOICE SHIPPING AND PRINTING <mailserver@notify.postalmate.net>  
**Sent:** Tuesday, February 04, 2020 8:22 AM  
**To:** Barb Flander  
**Subject:** INVOICE

**e-Receipt**

TOTAL CHOICE SHIPPING  
AND PRINTING  
800 FOURTH AVENUE  
Grinnell, IA. 50112  
SHIPPING: 641-236-7447  
PRINTING: 641-236-3985

INVOICE 2298  
CANE STICKERS MULTI PACK  
FOR LEO LEASE  
PRINTING 1 7.00  
SUBTOTAL 7.00  
TAX 0.00  
TOTAL 7.00  
TEND Acct - Credit 7.00  
Credit account: Account 1  
Open balance: 103.67

Total shipments: 0  
City of Grinnell  
Alicia 02/04/2020  
#197821 08:22 AM  
Workstation: 31 -  
Auxiliary workstation 31

Signature \_\_\_\_\_

\*\*\*\*\*  
Thank you for your business  
\*\*\*\*\*  
Let us quote your next printing project!

*Printing - Cane Labels  
002-4.470.2.6513  
Aew*