

VETERANS MEMORIAL COMMISSION  
MONDAY, APRIL 11, 2022 AT 5:15 P.M.  
Drake Community Library

**Optional** - Join Zoom Meeting

<https://zoom.us/j/99464386841?pwd=QVR5c29kZU1vaDBlcvhMTjN2dzExQT09>

Meeting ID: 994 6438 6841

Passcode: 089585

Dial by your location

+1 312 626 6799 US (Chicago)

TENTATIVE AGENDA

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Roll Call:

Leo Lease \_\_\_\_\_ Gwen Rieck \_\_\_\_\_ Randall Hotchkin \_\_\_\_\_ Teresa Coon \_\_\_\_\_ Eric Hartz \_\_\_\_\_

1. Perfecting and Approval of Agenda
2. Approve minutes from Monday, Mar. 14, 2022 and Monday, Mar. 28, 2022
3. Monthly Budget Report
4. Greater Poweshiek Community Foundation (GPCF) Monthly Balance Report
5. Approve bills for payment

- Alliant Energy \$48.01 (paid 3/16/22)
- Liability Insurance Premium \$2149.67 (paid 3/16/22)
- Meardon, Sueppel & Downer (legal fees) \$419.71 (paid 4/4/22)

6. Building Project - Consider path forward

7. Inquiries:

*(All inquiries or comments are limited to two minutes per person and those wishing to speak must be recognized by the chair before beginning – In addition, no action shall be taken).*

8. Adjournment:

Next Meeting: May 9, 2022

VETERANS MEMORIAL COMMISSION  
MONDAY, MARCH 14, 2022, AT 5:15 P.M.  
Drake Community Library  
And via Zoom

**MINUTES**

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Attendance: Present: Randy Hotchkin, Dr. Teresa Coon, Leo Lease, Gwen Rieck, Eric Hartz; Absent: none

1. **Perfecting Agenda:** MOTION to approve agenda by Rieck, second by Hotchkin, all ayes, motion carried.
2. **Approve Minutes:** MOTION to approve February 14, 2022, minutes by Lease, second by Hotchkin, all ayes, motion carried.
3. **Monthly Budget Report:** Balance of \$173,522
4. **Greater Poweshiek Community Foundation:** Monthly balance report: \$1,999,973, balance includes donations, pledges, levy, and grants.
5. **Approval of bills:**
  - Alliant Energy                   \$40.44 (paid 2/18/22)
  - RDG INV #50023               \$8226.55 (paid 3/7/22)

MOTION to approve by Hartz, second by Rieck, all ayes, motion carried.
6. **RDG Architects - Update:** no update
7. **Marketing & Fundraising Update:** Lacina announced bids for renovating the Veterans Memorial building are due in tomorrow (March 15, 2022). After discussion it was decided to have a special meeting to discuss bids and further fundraising. Coon will determine time and place and meet with Sharon Mealey (city staff) to announce date and time in the Grinnell Herald.
8. **Inquiries:** Hotchkin announced the American Legion National Commander will be in Grinnell on March 22, 2022, at 2:00 PM at the Public Safety Building. The Air Force band will play in Central Park on August 4, 2022.
9. Welcome Eric Hartz who replaces Terry Stringfellow on the commission. Thank you, Terry, for your service.
10. **Adjournment:** MOTION by Hotchkin, second by Coon, all ayes, motion carried.

Next (regular) meeting: April 11, 2022

VETERANS MEMORIAL COMMISSION  
SPECIAL MEETING  
MONDAY, MARCH 28, 2022, AT 5:15 P.M.  
511 6<sup>th</sup> Avenue West

**MINUTES**

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Attendance: Present: Randy Hotchkin, Dr. Teresa Coon, Leo Lease, Gwen Rieck, Eric Hartz; Absent: none

1. **Perfecting Agenda:** Approved by all members present.
2. **Discuss project bids and consider plan going forward:** All members agreed they cannot accept the bids submitted. A lengthy discussion was held by all member present, each giving their own ideas of the renovation project. The meeting ended with President Coon asking all members to think about the project and to bring their thoughts to the regular meeting on April 11, 2022.
3. **Inquiries:** none
4. **Adjournment:** MOTION by Lease, second by Rieck, all ayes, motion carried.

Next meeting: April 11, 2022



**Veteran's Memorial Building YTD Budget Report  
Fiscal Year 2021 - 2022**

		2020-2021 ACTUAL	2021-2022 BUDGET	YTD ACTUAL	Proposed Bills list 05/02/22	2021-2022 REMAINING BUDGET
<b>Beginning Balance</b>		\$ 98,146	\$ 89,959	\$ 89,959		-
Revenues:						
002-3.470.2.4461	VM - Grants Non-Govt	\$ -	\$ -	\$ -	\$ -	\$ -
002-3.470.2.4705	VM - Contribution Priv	-	-	-	-	-
002-3.470.2.4720	Vets Mem - Ins Collections	1,294	-	-	-	-
002-3.470.2.4780	Other Miscellaneous Revenue	-	-	-	-	-
002-3.470.4.4020	Vets Mem - Property Tax	153,660	122,864	91,246	-	-
002-3.470.4.4060	Vets Mem - Excise Tax	1,197	1,765	1,005	-	-
002-3.470.4.4300	Vets Mem - Interest Earned	644	1,000	782	-	-
002-3.470.4.4432	Vets Mem - Rollback Rep	5,291	5,337	2,669	-	-
<b>Total Revenues</b>		\$ 162,086	\$ 130,966	\$ 95,702		\$ -
Expenditures:						
002-4.470.2.6371	Utilities	418	1,600	481	-	1,119
002-4.470.2.6402	Ads & Legals	1,600	-	-	-	-
002-4.470.2.6409	General Insurance	1,825	2,150	2,150	-	-
002-4.470.2.6420	Consulting/Professional Fees	165,141	28,785	6,279	-	22,506
002-4.470.2.6428	Misc Cont Work i.e. Fundraising	1,289	900	900	-	-
002-4.470.2.6445	Refunds	-	-	-	-	-
002-4.470.2.6513	Misc Supplies & Materials	-	4,000	-	-	4,000
002-4.470.3.6570	Building Improvements	-	1,000	-	-	1,000
<b>Total Expenditures</b>		\$ 170,273	\$ 38,434	\$ 9,809	\$ -	\$ 28,625
002-4.910.5.6911	Transfers Out to Building Project	\$ -	\$ 63,160	\$ -	\$ -	\$ 63,160
<b>Total Transfers</b>		\$ -	\$ 63,160	\$ -	\$ -	\$ 63,160
<b>Total Expenditures and Transfers Out</b>		\$ 170,273	\$ 101,594	\$ 9,809	\$ -	\$ 91,785
<b>Ending Balance</b>		\$ 89,959	\$ 119,331	\$ 175,852		



**Veteran's Memorial Building YTD Budget Report  
Fiscal Year 2021 - 2022  
Building Renovation Fund**

	2020-2021 ACTUAL	2021-2022 BUDGET	YTD ACTUAL	Proposed Bills list 05/02/22	2021-2022 REMAINING BUDGET
<b>Beginning Balance</b>	\$ -	\$ -	\$ -		\$ -
Revenues:					
311-3.750.2.4440 VM - State Grants	\$ -	\$ -	\$ -	\$ -	\$ -
311-3.750.2.4705 VM - Contribution Priv	-	-	-	-	-
311-3.750.2.4780 Other Miscellaneous Revenue	-	-	-	-	-
311-3.910.4.4830 Transfer in from Tax Levy & Hotel/Motel	-	88,160			
<b>Total Revenues</b>	\$ -	\$ 88,160	\$ -		\$ -
Expenditures:					
311-4.750.2.6420 Consulting/Professional Fees	-	38,160	8,227	-	29,933
311-4.750.2.6428 Misc Cont Work i.e. Fundraising	-	-	-	-	-
311-4.750.2.6445 Refunds	-	-	-	-	-
311-4.750.2.6513 Misc Supplies & Materials	-	-	-	-	-
311-4.750.3.6570 Building Improvements	-	50,000	-	-	50,000
<b>Total Expenditures</b>	\$ -	\$ 88,160	\$ 8,227	\$ -	\$ 79,933
311-4.910.5.6911 Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures and Transfers Out</b>	\$ -	\$ 88,160	\$ 8,227	\$ -	\$ 79,933
<b>Ending Balance</b>	\$ -	\$ -	\$ (8,227)		

**Statement of Activity**

**Grinnell Veterans Memorial Commission Building Campaign**  
**February 01, 2022 through February 28, 2022**

**Fund Activity Summary**

	<u>Feb 2022</u>	<u>Jul 2021</u>
<b>Beginning Balance</b>	516,095.50	379,966.39

**Additions to Fund**

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Donations	1,025.64	88,834.99
Grant Revenue	0	2,000.00
Pledges	0	53,998.00
<b>Totals</b>	<b>1,025.64</b>	<b>144,832.99</b>

**Disbursements**

<u>Activity</u>	<u>Period Total</u>	<u>YTD Total</u>
Administrative Fee Expense	58.98	7,687.52
Advertising & Marketing Expenses	0	25.20
Other Expenses	22.86	47.36
<b>Totals</b>	<b>81.84</b>	<b>7,760.08</b>

<b>Net Change</b>	<b>\$ 943.80</b>	<b>\$137,072.91</b>
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<b>Ending Balance</b>	<b>\$517,039.30</b>	<b>\$517,039.30</b>
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## Fund Financial Information

### Current Fund Assets

<u>Asset</u>	<u>Balance</u>
Cash, Checking, & Savings	378,796.74
Investments	200.00
Net Pledges Receivable	138,042.56
<b>Total</b>	<b>517,039.30</b>

### Outstanding Fund Liabilities

No outstanding liabilities for the fund

## Fund Activity Detail

### Donations

<u>Date</u>	<u>Donor Description</u>	<u>Amount</u>
2/10/2022	Behrens, Russell and Brua-Behrens, Nicole	84.00
2/11/2022	Carl, Kerri Online Donation	1,000.00
2/11/2022	Carl, Kerri Online Donation-Processing Fee Donation	25.64
2/25/2022	Menner, Bill and Tish, Barb	70.00
<b>Total Donations</b>		<b>1,179.64</b>

### Grants Awarded

No grants awarded in the statement period