



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 8, 2020 AT 7:00 P.M.

VIA ZOOM

1. Roll Call

2. Perfecting And Approval Of Agenda

2.A. Perfecting And Approval Of Agenda

Documents:

[09.08.20 - AGENDA - COUNCIL.PDF](#)

3. Consent Agenda

3.A. Consent Agenda

Documents:

[3 - CONSENT AGENDA 2.PDF](#)

4. Meeting Minutes/Communications

4.A. Meeting Minutes And Communications

Documents:

[4 - MEETING MINUTES AND COMMUNICATIONS.PDF](#)

5. Committee Business

5.A. Report From The Finance Committee

5.A.1. Report From The Finance Committee

Documents:

[5A - FINANCE COMMITTEE AGENDA AND SUPPORTING DOCUMENTS
2.PDF](#)

5.B. Report From Public Works And Grounds Committee

5.B.1. Report From The Public Works And Grounds Committee

Documents:

[5B - PUBLIC WORKS AND GROUNDS AGENDA AND SUPPORTING
DOCUMENTS 2.PDF](#)

5.C. Report From Planning Committee

5.C.1. Report From The Planning Committee

Documents:

[5D - PLANNING COMMITTEE AGENDA AND SUPPORTING DOCUMENTS 2.PDF](#)

5.D. Report From Public Safety Committee

5.D.1. Report From The Public Safety Committee

Documents:

[5C - PUBLIC SAFETY AGENDA AND SUPPORTING DOCUMENTS 2.PDF](#)

6. Ordinances

6.A. Ordinances

Documents:

[6 - ORDINANCES.PDF](#)

7. Inquiries

8. Adjournment



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 8, 2020 AT 7:00 P.M.
VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/92282624761?pwd=UEN2VFBtb0p6K2ZEbzNta0cvc1MrZz09>

Meeting ID: 922 8262 4761

Passcode: 947109

One tap mobile

+19292056099,,92282624761#,,,,,0#,,947109# US (New York)

+13017158592,,92282624761#,,,,,0#,,947109# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 922 8262 4761

Passcode: 947109

Find your local number: <https://zoom.us/u/acNbDHS9gx>

TENTATIVE AGENDA

1) **Call to Order:**

2) **Perfecting and Approval of Agenda:**

3) **Consent Agenda:**

1. Previous minutes as drafted from the Monday, August 17, 2020 Regular Session.
2. Previous minutes as drafted from the Monday, August 24, 2020 Special Session.
3. Previous minutes as drafted from the Wednesday, August 26, 2020 Special Session.
4. Approve city claims and payroll claims from August 4, 2020 through and including September 8, 2020 in the amount of \$1,542,073.38.
5. Accept Resignation of Volunteer Fire Fighter Ben Barr.
6. Approve Kelly Fosse as a new member of Grinnell Volunteer Fire Department.
7. Approve Liquor License renewals:
 1. Trustees of Grinnell College, 1115 8th Ave.
 2. Peace Tree Brewing Company, 923 Main St.
 3. Rabbitt's Tavern, 721 4th Ave.
 4. Lucky Cat coffee and daiquiri bar, 619 5th Ave.
 5. Hotel Grinnell (ownership change), 925 Park St.

8. Review Campbell Fund requests.

**All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.*

4) **Meeting Minutes and Communications:**

- a) Finance Committee minutes: August 17, 2020.
- b) Public Works & Grounds Committee minutes: August 17, 2020.
- c) Civil Service minutes: August 6, 2020.
- d) Library Board minutes: July 22, 2020.
- e) Parks & Recreation Board minutes: August 24, 2020.

5) **Committee Business:**

A. Report from the Finance Committee

- 1. Consider approval of resolution Ratifying the Acceptance of a Proposal to Purchase \$3,190,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-145).
- 2. Consider approval of resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A (See Resolution No. 2020-146).
- 3. Consider approval of resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A (See Resolution No. 2020-147).
- 4. Consider approval of resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-148).
- 5. Consider approval of resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-149).
- 6. Consider approval of resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund in the amount of \$184,984.32 (See Resolution No. 2020-150).
- 7. Update on Strategic Plan Initiative #1 and Action Plan: More targeted and aggressive public/city investment to accomplish economic development priorities – partner with others to expand resource options.
- 8. Update on Strategic Plan Initiative #3 and Action Plan: Update job descriptions, compensation study, and success planning.
- 9. Update on Strategic Plan Initiative #12: Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell.
- 10. Update on Strategic Plan Initiative #15: Financial software that allows real time access to budget information and payroll data entry.
- 11. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-151).

12. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-152).

B. Report from the Public Works and Grounds Committee

1. Consider resolution authorizing payment of contractor's pay request No. 8 in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-153).
2. Consider resolution authorizing payment of contractor's pay request No. 1 in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16th Avenue Culvert Project (See Resolution No. 2020-154).
3. Consider request from Joshua Burnham asking to not connect to City water and sewer at 199 – 380th Ave.
4. Review South Water Tower Site Geotechnical Investigation Findings and consider moving forward with the project.
5. Consider Windstream ROW request, Industrial Ave.
6. Consider Alliant ROW request, Penrose St. to Oak St. on Hwy 6.
7. Update on Strategic Plan Initiative #6 and Action Plan: Greatly improved sidewalks in a public / private partnership. Analyzing approach to replacement.
8. Update on Strategic Plan Initiative #13: Develop policy to code enforcement and contractor responsibility, especially right-of-way permits.
9. Update on Strategic Plan Initiative #17: Develop pilot program to disconnect footing drains.
10. Discuss work related to 2020 Derecho.
11. Discuss process and identify partners to develop a tree replanting plan.
12. Consider a moratorium on new tree plantings in the public rights-of-way until January 1, 2021.

C. Report from the Public Safety Committee

1. Update on Strategic Plan Initiative #4 and Action Plan: Consider hiring a third-party consultant to analyze current EMS Operations and create a long-term strategic plan.
2. Update on Strategic Plan Initiative #5 and Action Plan: County-wide 700-800 MHz digital radio system. County wide and interoperable communications in equal partnership with EMS agencies, fire departments, other cities, and the County. Development and implementation of new public safety communication system.

D. Report from the Planning Committee

1. Update on Strategic Plan Initiative #2 and Action Plan: Strong support for initiatives that expand housing options (type, cost, location, etc.).
2. Update on Strategic Plan Initiative #7 and #9 (items were combined): Work with Chamber to develop multimedia promotional items and appoint a communications director/social media coordinator.
3. Update on Strategic Plan Initiative #11: Update Land Use Plan and Zoning Ordinances.

6) Ordinances (third reading)

- a) Ordinance No. 1485 - An ordinance amending the provisions pertaining to animal regulations – tampering with rabies tag (legislative update).
- b) Ordinance No. 1486 - An ordinance amending the provision pertaining to simple misdemeanor fine (legislative update).
- c) Ordinance No. 1487 - An ordinance amending the provisions pertaining to tobacco regulations

(legislative update).

7) **Inquiries:**

8) **Adjourn**



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, AUGUST 17, 2020 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS AND VIA ZOOM

<https://zoom.us/j/94534329917?pwd=aGN3SmQvU2RXbloxL1I3VTNhOWU4Zz09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance. Davis attended via Zoom.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

Mayor Agnew and the Council recognized Jill Crotts for her work in Central Park cleaning out flower beds and planting flowers.

Hueftle-Worley made the motion, second by Davis to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, August 3, 2020 Regular Session.
- b) Accept resignation of Matthew McClenathan, Wastewater Apprentice, effective August 7, 2020.
- c) Accept resignation of Bryce Doane, Patrol Officer, effective September 4, 2020.
- d) Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

- a) Special Council minutes (no quorum): August 5, 2020.
- b) Finance Committee minutes: August 3, 2020.
- c) Public Works & Grounds Committee minutes: August 3, 2020.
- d) Public Safety Committee minutes: August 3, 2020.
- e) Planning Committee minutes: August 3, 2020.
- f) July 2020 Treasurer's Report.
- g) July 2020 Monthly Police Report.
- h) July 2020 Monthly Building Permit Report.
- i) July 2020 Central Park Campaign Report.
- j) July 2020 Skatepark Campaign Report.
- k) July 2020 Veterans Memorial Building Campaign Report.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2020-133 – A resolution

approving and authorizing execution of a consent to change in member ownership of Grinnell Center, LLC. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-134 - A resolution approving Tax Abatement application for Amendment No. 3 for Roy Huddleston, 1015 Chatterton Street. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2020-135 - A resolution for June monthly internal transfers of funds. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-136 – A resolution for monthly internal transfers of funds. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2020-137 - A resolution for monthly transfers of funds for trust and agency. AYES: 6-0. Motion carried.

PUBLIC WORKS AND GROUNDS COMMITTEE

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-138 – a resolution approving Change Order No. 2 for the 16th Avenue Culvert Replacement Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-128 – A resolution approving an agreement with Republic Services of Iowa for the hauling away of recyclable materials. AYES: 6-0. Motion carried.

City Manager, Russ Behrens, provided an update on storm cleanup.

PUBLIC SAFETY COMMITTEE

No meeting was held.

PLANNING COMMITTEE

No meeting was held.

ORDINANCES

White made the motion, second by Hueftle-Worley to approve the second reading of Ordinance No. 1485 - An ordinance amending the provisions pertaining to animal regulations – tampering with rabies tag (legislative update). AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the second reading of Ordinance No. 1486 - An ordinance amending the provision pertaining to simple misdemeanor fine (legislative update). AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the second reading of Ordinance No. 1487 - An ordinance amending the provisions pertaining to tobacco regulations (legislative update). AYES: 6-0. Motion carried.

INQUIRIES

Mayor Agnew stated that in his June 13, 2020, reading of an Equity in Service Delivery Statement he had hoped to have a taskforce of stakeholders together to start discussing these items. He asked that the Council and community provide him with names of individuals that they feel would be good to have on this taskforce. Once the taskforce of a dozen individuals is set, he will bring the list back to the Council.

ADJOURNMENT

The Mayor declared the meeting adjourned at 7:30 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL CITY COUNCIL SPECIAL SESSION MEETING
MONDAY, AUGUST 24, 2020 at 11:00 A.M.
IN THE COUNCIL CHAMBERS AND VIA ZOOM**

<https://zoom.us/j/93492108692?pwd=YjV6QjJuSVZ4akJyQmRzaUJuMGN3dz09>

MINUTES

Mayor Agnew (via Zoom) called the meeting to order at 11:00 a.m. with the following council members in attendance: White, Davis (via Zoom), Wray, Gaard. Absent: Bly, Hueftle-Worley.

White made the motion, second by Gaard to approve the agenda. AYES: 4-0. Motion carried.

Wray made the motion, second by White, to approve Resolution No. 2020-139 – A resolution directing the acceptance of a proposal to purchase \$4,765,000 (dollar amount subject to change) GO Capital Loan Notes. AYES: 4-0. Motion carried.

Wray made the motion, second by White, to approve Resolution No. 2020-140 - A resolution directing the acceptance of a proposal to purchase \$3,190,000 (dollar amount subject to change) GO Refunding Capital Loan Notes. AYES: 4-0. Motion carried.

Wray made the motion, second by Davis, to approve Resolution No. 2020-141 – A resolution authorizing the redemption of outstanding GO Capital Loan Notes, Series 2009, and directing notice be given. AYES: 4-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2020-142 – A resolution authorizing the redemption of outstanding GO Capital Loan Notes, Series 2013B, and directing notice be given. AYES: 4-0. Motion carried.

White made the motion, second by Wray to approve Resolution No. 2020-143 – A resolution to pay out 5 weeks of vacation for City Manager, Russ Behrens. AYES: 4-0. Motion carried.

White made the motion, second by Davis to approve allowing employees to carry over vacation due to Derecho cleanup, COVID-19, staffing shortages, and injuries. AYES: 4-0. Motion carried.

There were no inquiries.

The Mayor declared the meeting adjourned at 11:25 a.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL CITY COUNCIL SPECIAL SESSION MEETING
WEDNESDAY, AUGUST 26, 2020 at 1:00 P.M.
VIA ZOOM**

<https://zoom.us/j/94105060080?pwd=Nm9qWGZkOVpXU1JFamw2M0M2Wndzdz09>

MINUTES

Mayor Agnew called the meeting to order at 1:00 p.m. with the following council members in attendance: White, Bly, Wray, Gaard. Absent: Davis, Hueftle-Worley.

White made the motion, second by Gaard to approve the agenda. AYES: 4-0. Motion carried.

Wray made the motion, second by White, to approve Resolution No. 2020-144 – A resolution ratifying the acceptance of a proposal to purchase \$4,765,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2020A. AYES: 4-0. Motion carried.

Wray made the motion, second by White, to approve Resolution No. 2020-145 – A resolution ratifying the acceptance of a proposal to purchase \$4,765,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2020A. AYES: 4-0. Motion carried.

There were no inquiries.

The Mayor declared the meeting adjourned at 1:04 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 8/04/2020 THRU 9/08/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES	:	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT		
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STOREY KENWORTHY	SUPPLIES	254.13		
STRAND EXCAVATING, INC.	REP	2,205.50		
TASC	FLEX PLAN CONTRIBUTIONS	5,049.81		
TEMP ASSOCIATES	TEMP HIRES	7,948.91		
THE STANDARD	LIFE INSURANCE	663.41		
TOTAL CHOICE SHIPPING & PR	SHIPPING	32.58		
TREASURER STATE OF IOWA	STATE WITHHOLDING	13,978.00		
TRUGREEN LIMITED PARTNERSH	SPRAYING	218.40		
TYLER TECHNOLOGIES	ANNUAL FEE - PERMITTING	5,720.81		
U.S. NAMEPLATE CO.	FACE SHIELDS (COVID-19)	1,465.00		
UNIFIRST CORPORATION	SHOP TOWELS	31.44		
UNITY POINT CLINIC-OCCUPAT	DRUG TESTING	210.00		
UNITYPOINT HEALTH HOSPITAL	DRUG TESTING	437.11		
US BANK EQUIPMENT FINANCE	COPIER LEASES	1,548.61		
US POSTAL SERVICE	ENVELOPES	3,118.30		
VEENSTRA & KIMM	16TH AVE ENG SVC	39,272.19		
VERIZON WIRELESS	WIRELESS SVC	2,761.03		
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	8,570.55		
WALMART	SUPPLIES	356.61		
WATTS TECHNOLOGICS, INC	MS OFFICE	2,572.00		
WEX BANK	FUEL	7.48		
WINDSTREAM	TELEPHONE	2,738.19		
WINDSTREAM COMMUNICATIONS,	PC SVC-JULY 2020	1,040.00		
WOODMAN CONTROLS COMPANY	TECH SUPPORT	1,100.00		
WOODRIVER ENERGY LLC	GAS	3,394.95		
** TOTAL **	-City of Grinnell	1,542,073.38	399,337.73-	1,142,735.65

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	8/04/2020 THRU 9/08/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	399,904.73	399,904.73CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	1,142,735.65	0.00	1,142,735.65
VOID ITEMS	567.00CR	567.00	0.00
** TOTALS **	1,542,073.38	399,337.73CR	1,142,735.65

U N P A I D R E C A P

UNPAID INVOICE TOTALS	1,142,741.06
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	5.41CR
** UNPAID TOTALS **	1,142,735.65

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	8/04/2020 THRU 9/08/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	209,335.94
002	VETERANS MEM - GEN	4,155.27
003	LIBRARY - GENERAL FUND	25,502.50
009	SPORTS AUTHORITY - GEN	300.00
010	BUILDING & PLANNING - GEN	12,940.32
110	ROAD USE FUND - SPEC REV	304,007.26
112	T&A EMP BEN- SPEC REV	99,036.24
121	LOCAL OPTION SALES TAX	7,500.00
131	CDBG COVID GRANT - GEN	16,382.76
138	MED INS RESERVE - SPEC RV	8,842.43
140	MFPRSI MED ONLY - SPEC RV	2,610.39
145	HOTEL/MOTEL TAX - SPC REV	4,246.31
167	LIBRARY GIFTS - SPEC REV	361.11
200	DEBT SERV -	16,500.00
305	HWY 6 WA MAIN RELOCATE	117.00
315	CLNS FY 19-20	9,644.32
318	REED STREET (1ST TO 6TH)	4,194.84
319	PARK STREET PROJECTS	15,685.65
320	SE SEWER LINING & MANHOLE	1,624.50
350	AIRPORT DEV - CAP PROJ	382,344.21
361	STORM WA QUALITY PROJECTS	3,323.86
367	CLNS FY 20-21 - CAP PROJ	1,593.66
371	WATER TOWER PROJECT	724.00
373	8TH AVENUE STR CONST PROJ	9,225.34
377	16TH AVE BOX CULVERT	138,142.42
494	SAN EQMT REP FUND-SP RV	2,637.32
610	WATER FUND	109,245.60
620	SEWER OPERATION AND MAINT	53,722.05
630	STORM SEWER FUND	36,969.08
670	SOLID WASTE	61,159.00

GRAND TOTAL 1,542,073.38

Applicant License Application (LC0033426)

Name of Applicant:	<u>Trustees of Grinnell College</u>		
Name of Business (DBA):	<u>Grinnell College</u>		
Address of Premises:	<u>1115 8th Ave.</u>		
City	<u>Grinnell</u>	County:	<u>Poweshiek</u> Zip: <u>50112</u>
Business	<u>(641) 269-9700</u>		
Mailing	<u>733 Broad Street</u>		
City	<u>Grinnell</u>	State	<u>IA</u> Zip: <u>50112</u>

Contact Person

Name	<u>James Mulholland</u>		
Phone:	<u>(641) 269-9700</u>	Email	<u>mulholla@grinnell.edu</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 10/01/2019

Expiration Date: 09/30/2020

Privileges:

Catering Privilege

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

James Mulholland

First Name: James

Last Name: Mulholland

City: Grinnell

State: Iowa

Zip: 50112

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: No

Insurance Company Information

Insurance Company:	<u>Scottsdale Insurance Company</u>		
Policy Effective Date:	<u>10/01/2019</u>	Policy Expiration	<u>10/01/2020</u>
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective Date		Temp Transfer Expiration Date:	

Applicant License Application (LC0043846)

Name of Applicant: <u>Peace Tree Brewing Company</u>		
Name of Business (DBA): <u>Peace Tree Brewing Company</u>		
Address of Premises: <u>923 Main Street</u>		
City <u>Grinnell</u>	County: <u>Iowa</u>	Zip: <u>50112</u>
Business	<u>(641) 260-8067</u>	
Mailing	<u>107 W Main Street</u>	
City <u>Knoxville</u>	State <u>IA</u>	Zip: <u>50138</u>

Contact Person

Name <u>Megan McKay</u>	
Phone: <u>(641) 230-0468</u>	Email <u>megan@peacetreebrewing.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 09/19/2019

Expiration Date: 09/18/2020

Privileges:

Brew Pub

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Megan McKay

First Name: Megan

Last Name: McKay

City: Knoxville

State: Iowa

Zip: 50138

Position: President

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Nationwide Mutual Insurance Co.</u>	
Policy Effective Date: <u>09/19/2019</u>	Policy Expiration <u>09/19/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

Applicant License Application (LC0026706)

Name of Applicant: <u>Rabbitt's Tavern Inc</u>		
Name of Business (DBA): <u>Rabbitt's Tavern</u>		
Address of Premises: <u>721 4th Avenue</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>5011200</u>
Business <u>(641) 236-8950</u>		
Mailing <u>721 4th Avenue</u>		
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>501120000</u>

Contact Person

Name <u>Debra</u>		
Phone: <u>(641) 325-1831</u>	Email <u>birdbrains02@gmail.com</u>	

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 10/01/2019

Expiration Date: 09/30/2020

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

Ron Crawford

First Name: Ron **Last Name:** Crawford
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Debra Yaklin

First Name: Debra **Last Name:** Yaklin
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Founders Insurance Company

Policy Effective Date: 10/01/2019

Policy Expiration 10/01/2020

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>Lucky Cat LLC</u>		
Name of Business (DBA): <u>Lucky Cat coffee and daiquiri bar</u>		
Address of Premises: <u>619 5th ave</u>		
City <u>Grinnell</u>	County: <u>Iowa</u>	Zip: <u>50112</u>
Business	<u>(641) 373-1567</u>	
Mailing	<u>619 5th ave</u>	
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name <u>Sam Cox</u>	
Phone: <u>(641) 373-1567</u>	Email <u>saintsrest123@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 09/22/2020

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Sandra Cox

First Name: Sandra **Last Name:** Cox
City: grinnell **State:** Iowa **Zip:** 50112
Position: owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Shawn Cox

First Name: Shawn **Last Name:** Cox
City: grinnell **State:** Iowa **Zip:** 50112
Position: owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>

Policy Effective Date: 09/22/2020

Policy Expiration 09/21/2021

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LB0002133)

Name of Applicant: <u>Grinnell Center LLC</u>		
Name of Business (DBA): <u>Hotel Grinnell</u>		
Address of Premises: <u>925 Park St</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business <u>(641) 236-9250</u>		
Mailing <u>925 Park St</u>		
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name <u>Angela Harrington</u>		
Phone: <u>(641) 990-8222</u>	Email <u>amelia@hotelgrinnell.com</u>	

Classification Class B Liquor License (LB) (Hotel/Motel)

Term:12 months

Effective Date: 08/28/2021

Expiration Date:

Privileges:

Class B Liquor License (LB) (Hotel/Motel)

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

Angela Harrington

First Name: Angela **Last Name:** Harrington
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner/Operator
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>		
Policy Effective Date: <u>08/28/2020</u>	Policy Expiration <u>08/28/2021</u>	
Bond Effective	Dram Cancel Date:	
Outdoor Service Effective	Outdoor Service Expiration	
Temp Transfer Effective	Temp Transfer Expiration Date:	



Grinnell FINANCE COMMITTEE Meeting
MONDAY, AUGUST 17, 2020 AT 8:00 A.M.
IN LARGE CONFERENCE ROOM
2ND FLOOR OF CITY HALL

MINUTES

ROLL CALL: Wray (Chair), White, Bly. Also present: Mayor Agnew, Angela Harrington, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

A. Report from the Finance Committee

1. White made the motion, second by Bly to approve Resolution No. 2020-133 - A resolution approving and authorizing execution of a consent to change in member ownership of Grinnell Center, LLC. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to approve Resolution No. 2020-134 – A resolution approving Tax Abatement application for Amendment No. 3 for Roy Huddleston, 1015 Chatterton Street. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to approve Resolution No. 2020-135 resolution for June monthly internal transfers of funds. AYES: 3-0. Motion carried.
4. Bly made the motion, second by White to approve Resolution No. 2020-136 – A resolution for monthly internal transfers of funds. AYES: 3-0. Motion carried.
5. White made the motion, second by Bly to approve Resolution No. 2020-137 – A resolution for monthly transfers of funds for trust and agency. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JULY 20, 2020 AT 6:15 P.M.
IN THE COUNCIL CHAMBERS AND VIA ZOOM

<https://zoom.us/j/91417800263?pwd=TkZ4LzEvMzU1d3g5bTZmUTVBa0xXZz09>

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray. Absent: Gaard. Also present were: Mayor Agnew, Jim White, Rachel Bly, Russ Behrens, and Ann Wingerter

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Wray made the motion, second by Hueftle-Worley to approve Resolution No. 2020-138 – A resolution approving Change Order No. 2 for the 16th Avenue Culvert Replacement Project. AYES: 2-0. Motion carried.
2. Wray made the motion, second by Hueftle-Worley to approve Resolution No. 2020-128 - A resolution approving an agreement with Republic Services of Iowa for the hauling away of recyclable materials. AYES: 2-0. Motion carried.
3. Russ Behrens provided an update on storm cleanup.

INQUIRIES: None.

The meeting was adjourned.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



Grinnell CIVIL SERVICE COMMISSION Meeting
August 6, 2020 at 9:00 A.M.
CITY HALL - ATRIUM
520 4TH AVENUE

MINUTES

ROLL CALL: Carberry (Chair) X, Bernemann X, Appleton X,
Thompson X.

Meeting called to order at 9 a.m.

PERFECTING AND APPROVAL OF AGENDA: Motion by Bernemann to approve agenda, second by Thompson. Motion carried.

NEW BUSINESS:

1. Consider approval of the Chief of Police recruitment and hiring process – Advertisement with Sept. 18, 2020 deadline, screening, testing for Iowa Certification tentatively set for Oct. 23/24, 2020, conditional offer with Nov. 2, 2020 city council approval. Motion to approve process by Carberry, second by Appleton, motion carried.

OLD BUSINESS:

INQUIRIES: none

ADJOURNMENT: Meeting adjourned at 10:15 a.m., motion by Carberry, second by Bernemann

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

July 22, 2020, 5:15 p.m

Electronic Meeting

made available via Zoom from the online City Agenda Center

allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020

due to potential for spread of COVID-19

ROLL CALL: _X_Elfenbein _X_Hardin _Hammond _X_McFee
 _X_Pagliai _X_Rudolph _Swick Others present: _X_Kennett

President Pagliai called the meeting to order at 5:18 p.m.

APPROVAL OF AGENDA: McFee moved and Elfenbein seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _n/a_Swick

APPROVAL OF MINUTES: Hardin moved and Rudolph seconded approval of the June 24, 2020 Regular Board Meeting minutes.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _n/a_Swick

COMMUNICATIONS:

1. No report from Greater Poweshiek Community Foundation due to year-end auditing practices.

REPORT OF DIRECTOR:

1. Statistical reports for June were reviewed. The library was closed to foot traffic and began providing curbside delivery and access to two Internet work stations to the public June 3rd. A total of 2,962 physical items were checked out in June. This represents 34% of normal circulation when compared to 8,570 items checked out in June, 2019. Use of eResources remained strong showing 1,913 downloads in June 2020 compared to 1,368 downloads in June 2019 for a 28% increase. 227 Internet sessions took place in June.

2. Public Services installed the flagpole at the Park Street entrance to the library parking lot on July 17. Library staff receive flag notifications from Governor Reynold's office and will respond accordingly.

3. Geothermal pumps #1 and #2 were replaced by S&S Plumbing on July 16.

4. The library will resume delivery of books to homebound individuals in August. Kennett will create a temporary policy to allow for limited use of the community room on Thursday evenings under social distancing conditions beginning in September. Library hours of operation would be extended to include Thursday evenings. Temporary policy will be considered by trustees at regular meeting August 26.

COMMITTEE REPORTS:

Building & Grounds – Hardin submitted press release regarding the flag installation for Kennett to distribute to local media.

Finance, Salary, & Personnel – none

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: None.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Rudolph moved and Elfenbein seconded the approval of bills payable in August.

Roll call vote: _Aye_ Elfenbein _Aye_ Hardin _n/a_ Hammond _Aye_ McFee _Aye_ Pagliai
Aye Rudolph _n/a_ Swick

OLD BUSINESS:

NEW BUSINESS:

1. Job descriptions for all library positions were reviewed. Restructuring of positions, within budgetary constraints, has resulted in the creation of Assistant Director, Adult Services Coordinator, and Youth Services Coordinator positions. The Assistant Director serves a dual role encompassing the responsibilities of Youth Services Director. Hardin moved and McFee seconded approval of all job descriptions.

Roll call vote: _Aye_ Elfenbein _Aye_ Hardin _n/a_ Hammond _Aye_ McFee _Aye_ Pagliai
Aye Rudolph _n/a_ Swick

TRUSTEE CONTINUING EDUCATION: Trustees are taking part in the “Board Room 2020” series provided by the State Library of Iowa.

Hardin moved and Rudolph seconded adjournment.

Meeting adjourned at 6:15 p.m.

Next meeting: August 26, 2020 at 5:15 p.m.

Theresa Pagliai
Library Board President

Marilyn Kennett, Director
Recording Secretary





Grinnell PARKS AND RECREATIONS BOARD meeting
MONDAY, AUGUST 24TH, 2020 AT 7:00 P.M.
Via Zoom

Tentative agenda

ROLL CALL: Lisa Lindley, Ralph Eyberg, Whitney Jensen, Allison Haack and Jordan Allsup.
Absent: Russ Crawford, Ray Spriggs, Sabrina Edsen

APPROVE AGENDA: At 7:08pm Lindley made the motion to approve agenda, second by Eyberg to approve the agenda. AYES: All. Motion carried.

APPROVE MEETING MINUTES: Eyberg made the motion, second by Jensen to approve July 13th, 2020 meeting minutes. AYES: All. Motion carried.

OLD BUSINESS:

1. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2020-2021 fiscal year
 - **Parks and Cemetery Vegetation – Eyberg-** Numerous trees are now damaged or down because of the storm on August 10th in all City Parks. An estimated number of 150 trees were lost or have severe canopy loss in the parks. Clean up continues in the parks with first pass of clean up to bigger debris being completed soon. No action necessary.
 - **Bailey Park– Allsup-** Seeking an estimate on the Bailey Park shelter from another contractor to gauge a budget for the project. No action necessary.
 - **Parks to do list- Allsup/Neff-** No update at this time. No action necessary.
2. Recreation- Recreation Soccer League and Flag Football league are in organizations with skill assessments happening this past week. Fall/Winter Activity Guide is in preparation stage and should be released digitally to the public in the coming weeks. No action necessary.
3. Aquatics- Due to the Storm on August 10th the Grinnell Mutual Family Aquatic Center was in a forced shut down for a week. With the Grinnell-Newburg School District having to push back the start date it allowed for additional staffing to have the Aquatic Center open until September 4th. No action necessary.

NEW BUSINESS:

1. Stencil at Bailey Park- Jensen made the motion not to allow permanent stenciling of Tiger Paws on the Bailey Park sidewalk. Second by Eyberg. AYES: All. Motion carried.
2. Van Horn Basketball Court- Lindley made the motion to place the resurfacing of the Van Horn basketball court as a future project at a later date. Second by Eyberg. AYES: All. Motion carried.

NOTES:

INQUIRES:

ADJOURN: Eyberg made the motion at 7:36pm to adjourn the meeting, second by Lindley. AYES: All. Motion carried.

Parks and Recreation Director
Jordan Allsup



Grinnell FINANCE COMMITTEE Meeting
TUESDAY, SEPTEMBER 8, 2020 AT 8:00 A.M.
VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/91573360381?pwd=KzMwdy90VzJ1QVQwYkJKVjVsc0lrQT09>

Meeting ID: 915 7336 0381

Passcode: 936249

One tap mobile

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+13017158592,,91573360381#,,,,,0#,,936249# US (Germantown)

Dial by your location

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+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 915 7336 0381

Passcode: 936249

Find your local number: <https://zoom.us/u/abUmiFV10y>

TENTATIVE AGENDA

ROLL CALL: Wray (Chair), White, Bly.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider approval of resolution Ratifying the Acceptance of a Proposal to Purchase \$3,190,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-145).
2. Consider approval of resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A (See Resolution No. 2020-146).
3. Consider approval of resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A (See Resolution No. 2020-147).
4. Consider approval of resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and

Authorizing the Execution of the Agreement for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-148).

5. Consider approval of resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B (See Resolution No. 2020-149).
6. Consider approval of resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund in the amount of \$184,984.32 (See Resolution No. 2020-150).
7. Update on Strategic Plan Initiative #1 and Action Plan: More targeted and aggressive public/city investment to accomplish economic development priorities – partner with others to expand resource options.
8. Update on Strategic Plan Initiative #3 and Action Plan: Update job descriptions, compensation study, and success planning.
9. Update on Strategic Plan Initiative #12: Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell.
10. Update on Strategic Plan Initiative #15: Financial software that allows real time access to budget information and payroll data entry.
11. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-151).
12. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-152).

INQUIRIES:

ADJOURN:

RESOLUTION NO. 2020-145

**RESOLUTION RATIFYING THE ACCEPTANCE OF A
PROPOSAL TO PURCHASE \$3,190,000 (DOLLAR
AMOUNT SUBJECT TO CHANGE) GENERAL
OBLIGATION REFUNDING CAPITAL LOAN NOTES,
SERIES 2020B**

WHEREAS, the City of Grinnell, sometimes hereinafter referred to as the City, is a municipal corporation duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

WHEREAS, by Resolution No. 2020-140, adopted August 24, 2020, this Council directed the acceptance of a proposal to purchase \$3,190,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2020B; and

WHEREAS, said resolution provides that the Mayor and City Clerk are authorized and directed to negotiate the final terms; and

WHEREAS, the Mayor and City Clerk have now completed such negotiations and the Council desires to ratify such actions of the Mayor and City Clerk and confirm acceptance of the proposal; and

WHEREAS, it is deemed necessary that the City should enter into a Loan Agreement and borrow the amount of \$3,125,000 as authorized by Sections 384.24A and 384.25, Code of Iowa as amended; and

WHEREAS, a proposal has been received from D.A. Davidson & Co. of Des Moines, Iowa; and

WHEREAS, it is the intention of this City Council to enter into a Loan Agreement in accordance with said proposal dated August 24, 2020.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA:

Section 1. That this City Council does hereby ratify all actions of the Mayor and City Clerk and hereby confirms acceptance of the proposal as set forth in Resolution No.2020-140, adopted August 24, 2020.

Section 2. The Mayor and City Clerk are authorized and directed to proceed on behalf of the City to enter into such Loan Agreement, to negotiate the final terms of a Loan Agreement to take all action necessary to permit the entering into of a Loan Agreement on a basis favorable to the City and acceptable to the Purchaser, and to proceed to meet the conditions of this accepted proposal.

PASSED AND APPROVED this 26th day of August, 2020.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

COUNTY OF POWESHIEK

)

) SS

)

I, the undersigned City Clerk of the City of Grinnell, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this 26th day of August, 2020.

(SEAL)

City Clerk, City of Grinnell, State of Iowa

RESOLUTION NO. 2020-150

**RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19
GOVERNMENT RELIEF FUND**

A resolution by the City of Grinnell to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$100 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Grinnell requests reimbursement of \$184,984.32 in eligible expenditures in response to the COVID-19 public health emergency.

Hereby RESOLVED but the city council of the city of on this 8th day of September, 2020.

Mayor

Attest:

City Clerk

TARGETED AND EFFECTIVE PUBLIC/PRIVATE INVESTMENT TO ACCOMPLISH ECONOMIC DEVELOPMENT PRIORITIES

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 1ST highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Jo Wray and Mayor Dan Agnew
 Staff Coordinator(s): City Manager Russ Behrens, City Clerk/Finance Officer Ann Wingerter, and Building/Planning Director Tyler Avis

Activity	Completion Date
City Council confirmation of priority projects: Beyer Building, Masonic Temple, 11 11 th Avenue, 1021 Main Street, 1020 Main Street, properties on west side of 1000 block of Broad Street, and partnering with the Grinnell School District to consider options for redevelopment of 400 6 th Avenue West.	June 1, 2020
Finance Committee will create standing agenda item 'Review economic development projects progress' as a recurring agenda item for the second meeting of each month.	June 15, 2020
Conduct a series of work sessions with city representatives, property owners, private developers, and community development partners to review projects' status, history, potential and needs.	August 1, 2020
In consultation with community development partners, create assessments and development proposals for the properties or projects. Proposals will examine funding layers, potential private development partners, review of existing plans/designs/proformas/etc. Proposals will identify barriers to successful development. Development partners include Grinnell College, Iowa Economic Development Authority, POW I80, the Grinnell Chamber of Commerce, and private development partners with records of success.	September 1, 2020
Development proposals will be presented to the City Council and partner organizations as appropriate. Feedback provided to staff and adjustments made.	October 1, 2020
City Manager will host monthly community development work sessions to exchange information, monitor progress, engage private developers, discuss progress, address impediments, and as needed apply pressure.	November 2020 then recurring

UPDATE JOB DESCRIPTIONS AND COMPENSATION STUDY WITH CONSIDERATION OF SUCCESSION PLANNING

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 3RD highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Jo Wray and Mayor Dan Agnew
 Staff Coordinator(s): City Manager Russ Behrens and City Clerk/Finance Officer Ann Wingerter

Activity	Completion Date
Consider strengths and weaknesses of the wage and compensation study that was done in 2010. Consider requesting a proposal from the same firm or employees for an update of that plan. Consider an employee committee to provide feedback to the City Council and management staff during the process.	June 1, 2020
Review and consider agreement with consultant to update job descriptions and perform a compensation study and pay plan.	July 6, 2020
Assemble all job descriptions and review them with staff, management, and consultant. Provide drafts of all updated job descriptions for the City Council to consider approval.	September 2020
Begin wage and compensation work.	October 1, 2020
First draft of wage and compensation study available for City Council and staff to review. Comments assembled and amendments incorporated as approved by the City Council.	March 2021
Final draft of the wage and compensation study adopted by the City Council. Implementation to begin with FY 21-22 budget.	June 2021

Ann Wingerter

From: Russ Behrens
Sent: Friday, April 24, 2020 11:30 AM
To: Dennis Reilly; Dan Agnew; Marilyn Kennett; Jordan Allsup; Jan Anderson; Duane Neff; Daniel Ramos; Ann Wingerter
Subject: 7-19 Priorities Strategic Plan

7. Work with Chamber to develop multimedia promotional items. 5 votes
Planning Committee Marilyn Kennett, Dennis Reilly, Jordan Allsup, and Sharon Mealy
8. Study solid waste/recycling solutions, etc. 5 votes.
PW & G Committee, Duane Neff and Barb Flander
9. Appoint a communications director/social media coordinator. 5 votes.
Planning Committee, Marilyn Kennett, Jordan Allsup, and Ann Wingerter
10. Support community mental health solutions. 5 votes.
Public Safety Committee, Dennis Reilly, and Mayor Agnew.
11. Update Land Use Plan and Zoning Ordinances. 4 votes.
Planning Committee, Russ Behrens, and Tyler Avis.
12. Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. 4 votes.
Finance Committee, Russ Behrens, and Sharon Mealy.
13. Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. 3 votes.
PW & G Committee, Jan Anderson, Duane Neff, Jim Brown, and Tyler Avis.
14. Develop another deep drinking well. 2 votes.
PW & G Committee, Jan Anderson, and Jim Brown.
15. Financial software that allows real time access to budget information and payroll data entry. 2 votes.
Finance Committee, Ann Wingerter, and Kim Kolars
16. Review community daycare needs. 1 vote.
Planning Committee, Jordan Allsup, and Marilyn Kennett.
17. Develop pilot program to disconnect footing drains. 0 votes.
PW & G Committee, Jan Anderson, and Daniel Ramos
18. Consider fire service fees for certain commercial and industrial properties. 0 votes.
Finance Committee, Jan Anderson, Dan Sicard, and Mayor Agnew
19. Host open houses at city facilities. 0 votes.
Planning Committee and Sharon Mealy.

Russell L. Behrens
520 4th Avenue
Grinnell, Iowa 50112
rbehrens@grinnelliowa.gov
Office: 641-236-2600
Cell: 641-990-6372
www.grinnelliowa.gov

RESOLUTION NO. 2020-151

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001.4-950.4.6790 GENERAL - \$43,602.17

TO FUND:

003-3.410.3.4790 GENERAL LIBRARY - \$43,602.17

PURPOSE OF TRANSFERS

To generate funds for August 2020 expenses incurred by Library per budget as approved by council with city claims for September.

PASSED AND APPROVED this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-152

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$ 21,569.36
610 WATER	Monthly Transfer	1,286.32
620 SEWER	Monthly Transfer	1,244.72
630 STORM WATER	Monthly Transfer	179.29
670 SOLID WASTE	Monthly Transfer	1,050.72
		\$ 25,330.41

TO:

138 MEDICAL INSURANCE RESERVE	\$ 16,458.81
140 HEALTH INSURANCE ESCROW	8,871.60
	\$ 25,330.41

PURPOSE OF TRANSFERS

For medical insurance reserve and police/fire work comp monthly transfers as budgeted for FY20.

PASSED AND APPROVED this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
TUESDAY, SEPTEMBER 8, 2020 AT 4:45 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/98813273122?pwd=SXhYc0hrenNSV2pvVTlyODEyd0trZz09>

Meeting ID: 988 1327 3122

Passcode: 591308

One tap mobile

+19292056099,,98813273122#,,,,,0#,,591308# US (New York)

+13017158592,,98813273122#,,,,,0#,,591308# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 988 1327 3122

Passcode: 591308

Find your local number: <https://zoom.us/j/98813273122?pwd=atHb8nQYC>

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution authorizing payment of contractor's pay request No. 8 in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-153).
2. Consider resolution authorizing payment of contractor's pay request No. 1 in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16th Avenue Culvert Project (See Resolution No. 2020-154).
3. Consider request from Joshua Burnham asking to not connect to City water and sewer at 199 – 380th Ave.
4. Review South Water Tower Site Geotechnical Investigation Findings and consider moving forward with the project.
5. Consider Windstream ROW request, Industrial Ave.

6. Consider Alliant ROW request, Penrose St. to Oak St. on Hwy 6.
7. Update on Strategic Plan Initiative #6 and Action Plan: Greatly improved sidewalks in a public / private partnership. Analyzing approach to replacement.
8. Update on Strategic Plan Initiative #13: Develop policy to code enforcement and contractor responsibility, especially right-of-way permits.
9. Update on Strategic Plan Initiative #17: Develop pilot program to disconnect footing drains.
10. Discuss work related to 2020 Derecho.
11. Discuss process and identify partners to develop a tree replanting plan.
12. Consider a moratorium on new tree plantings in the public rights-of-way until January 1, 2021.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-153

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 8 IN THE AMOUNT OF \$355,651.13 TO MANATTS, INC OF BROOKLYN, IA FOR WORK COMPLETED ON THE RUNWAY REHABILITATION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc. of Brooklyn, IA on September 6, 2018 and

WHEREAS, Pay Request No. 8 has been initiated by the City of Grinnell and Manatts Inc. of Brooklyn, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 8; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, IA.

Passed and adopted this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-154

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 1 IN THE AMOUNT OF \$136,916.17 TO PETERSON CONTRACTORS, INC OF REINBECK, IA FOR WORK COMPLETED ON THE 16TH AVENUE CULVERT PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Peterson Contractors, Inc. of Reinbeck, IA on April 6, 2020 and

WHEREAS, Pay Request No. 1 has been initiated by the City of Grinnell and Peterson Contractors, Inc. of Reinbeck, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 1; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, IA.

Passed and adopted this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

Joshua Burnham
1845 4th Ave
Grinnell, IA 50112
641-831-9562

Date: 8/19/20

City Council
520 4th Ave
Grinnell, IA 50112

Subject: Request for Septic within City Limits for 199 380TH AVE, Grinnell

We are exploring the opportunity to purchase (and build a house at) the property at 199 380th Ave (which is within City limits), currently this property has no city water or city sewer. We reached out to the city via the web portal and received a reply from Tyler Avis (copied below) that we can proceed with Rural Water, but need permission from the City Council to put in a septic system, and not be hooked up to sewer. I am writing seeking that permission. Please reach out to me at the cell number above if you have any questions.

Thank you,

Josh Burnham

-----Copy of Reply from City Web Portal-----

Josh,

If there is currently septic there then you can move forward with needing nothing from us; if the septic has been removed, then the formal process is to submit a letter to City Council requesting septic be installed and that you do not wish to connect to the sanitary sewer system.

If rural water is present then additionally nothing would need to be done, however, if rural water is not present, then Rural Water needs to formally petition to the City Council to take over water service provided to this site, which would then be granted by City Council. This is because this property is within Grinnell's service area.

Feel free to let me know of any other questions.

Tyler Avis
Director of Building and Planning
City of Grinnell
520 4th Avenue
Grinnell, IA 50112-2043
Office: 641.236.2600



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 31, 2020

Russ Behrens
City Manager
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

*PW+G
Agenda*

GRINNELL, IOWA
SOUTH WATER TOWER SITE
GEOTECHNICAL INVESTIGATION FINDINGS

Allender Butzke Engineers Inc. conducted a geotechnical investigation of the suitability of the soils for the proposed water tower located on the east side of East Street south of Ogan Avenue. Attached is a map showing the location of the proposed water tower.

The underlying deeper soils were found to be suitable for the support of the proposed water tower. However, the soils near the surface to a depth of approximately 17 feet were found to be not as suitable. The geotechnical report recommended the water tower be supported on a ground improvement system in this area such as on compacted aggregate piers or augered cast-in-place piles.

We contacted a ground improvement system company for budgetary pricing. The estimated cost for a compacted aggregate pier system is between \$60,000 and \$80,000. When this cost is evaluated taking into account the overall total cost of the project of \$2.4 million, the cost of the aggregate pier system is not that significant.

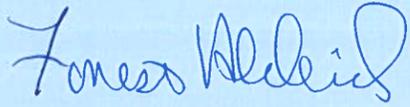
The available locations for a water tower on the south side of the City are limited because of the proximity of the airport. There is also no reason to believe the soils will be any more suitable at another site in the general vicinity of the proposed site.

We recommend the City proceed with the proposed site for the proposed water tower at the site shown on the attached map.

Russ Behrens
August 31, 2020
Page 2

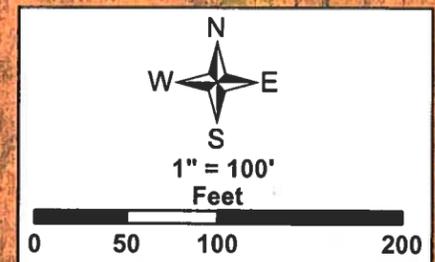
If you have any questions or comments concerning the project, please contact us at
800-241-8000.

VEENSTRA & KIMM, INC.

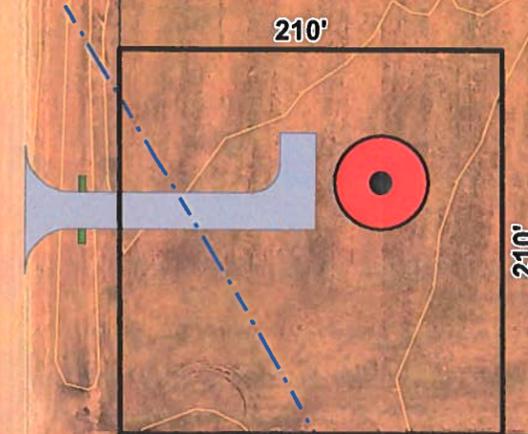


Forrest S. Aldrich

FSA:dml
288154
Attachment
cc: Jan Anderson w/attachment



Water Tower Location
Latitude = 41° 43' 16.1323" N
Longitude = 92° 43' 0.8472" W
Top of Tower Elevation = 1168.2'
1.0 Acre



Approximate
Airspace Perimeter

East St

VEENSTRA & KIMM, INC.
PROJECT NO. 28867
MAY 31, 2017

**PROPOSED
WATER TOWER SITE PLAN
GRINNELL, IOWA**

City of Grinnell

**PUBLIC RIGHT-OF-WAY
COMMUNICATIONS SYSTEM
LICENSE APPLICATION
ORDINANCE NO. 1060**

OSP-21861 / WO# 71330200400000

1. Applicant: Windstream Iowa Communications, LLC 4001 N. Rodney Parham Rd
Name Address
Little Rock, AR 72212 501-748-7984
City, State Zip Telephone
2. Contact Person: Kyle Petty *Kyle Petty* 4001 N. Rodney Parham Rd
Name Address
Little Rock, AR 72212 501-748-7984
City, State Zip Telephone

3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:

- Plans drawn to scale.
- Street names.
- Right-of-way widths.
- Pavement widths.
- Sidewalk location and width including sidewalk ramps.
- Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures,
Water stop-boxes, ditches, and utility vaults.
- Horizontal and vertical location and physical size of the proposed utility.
- Proposed construction work method such as "open cut" or "bore".
- A drawing and explanation of concrete or asphalt restoration.
- Information regarding sod work and tree replacement.
- Location of other existing utilities within the work area.
- Typical detail sections where special attention is required for some restoration work.
- Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
- Detailed time schedule.
- Address of adjacent properties.
- Legal description of communication system location.

4. List any other items of concern particular to this project:
5. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt)
Receipt No. __.
6. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

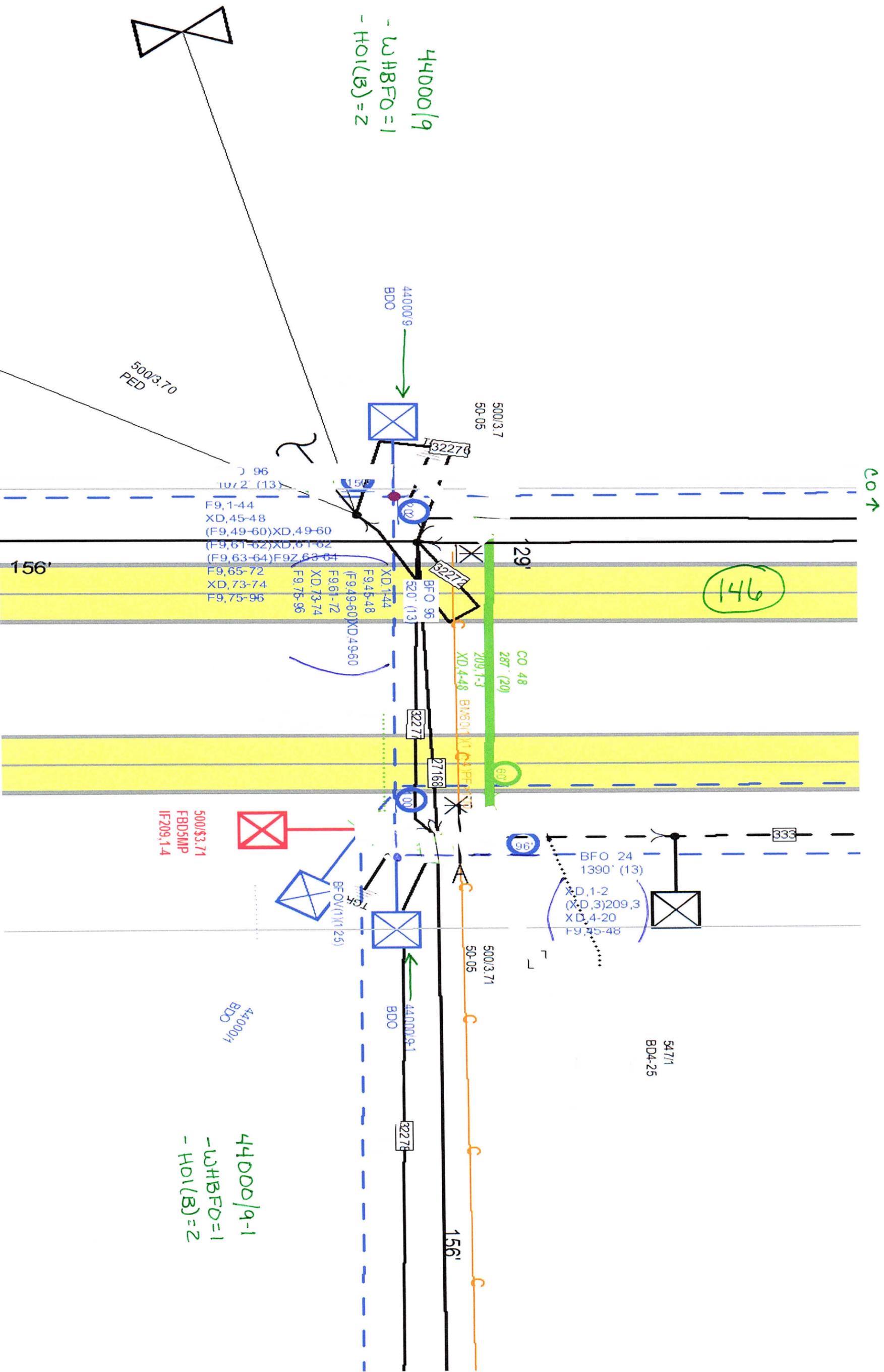
Fees: Administrative Fee:			<u>\$50.00</u>
Use Fee:			
(No Additional Customers) Greater of \$100.00 or:			
Linear Feet Within C-2:	_____	x \$1.00	_____
Linear Feet Outside C-2:	580	x \$0.50	290
		Total:	<u>\$ 340.00</u>

**(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services.
Paid annually.**

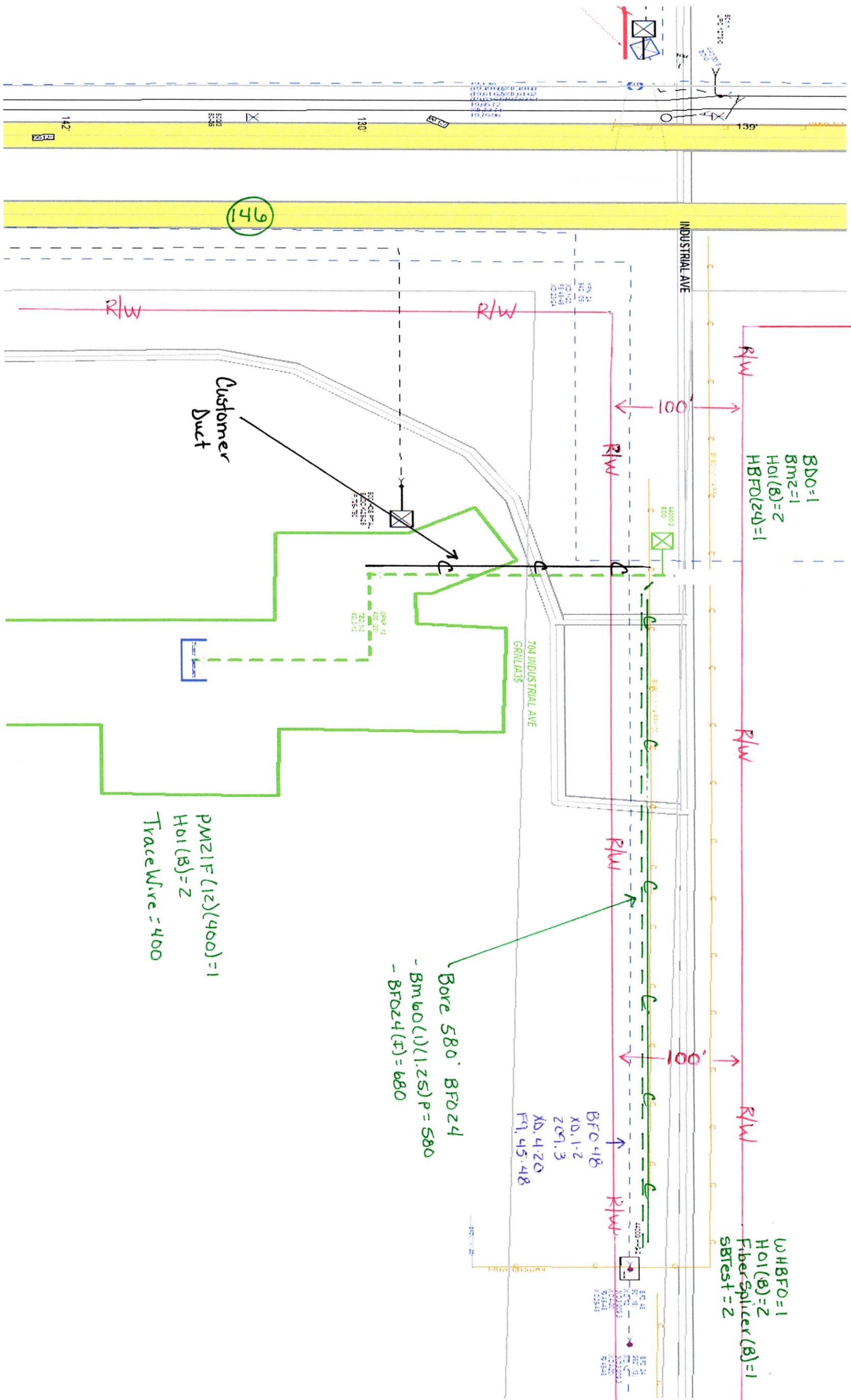
Date of Acceptance 8/25/2020

Date of Approval _____

Staff TA



CO ↑



BDO=1
 Bm2=1
 Ho1(B)=2
 HBFD(24)=1

WHBFD=1
 Ho1(B)=2
 Fiber Splicer(B)=1
 SBrest=2

Bore 580' BFD24
 - Bm60(L)(1.25)P=580
 - BFD24(F)=680

BFD 48
 XD, 1-2
 209.3
 F9, 45-48

PM21F (12)(460)=1
 Ho1(B)=2
 Trace Wire = 460

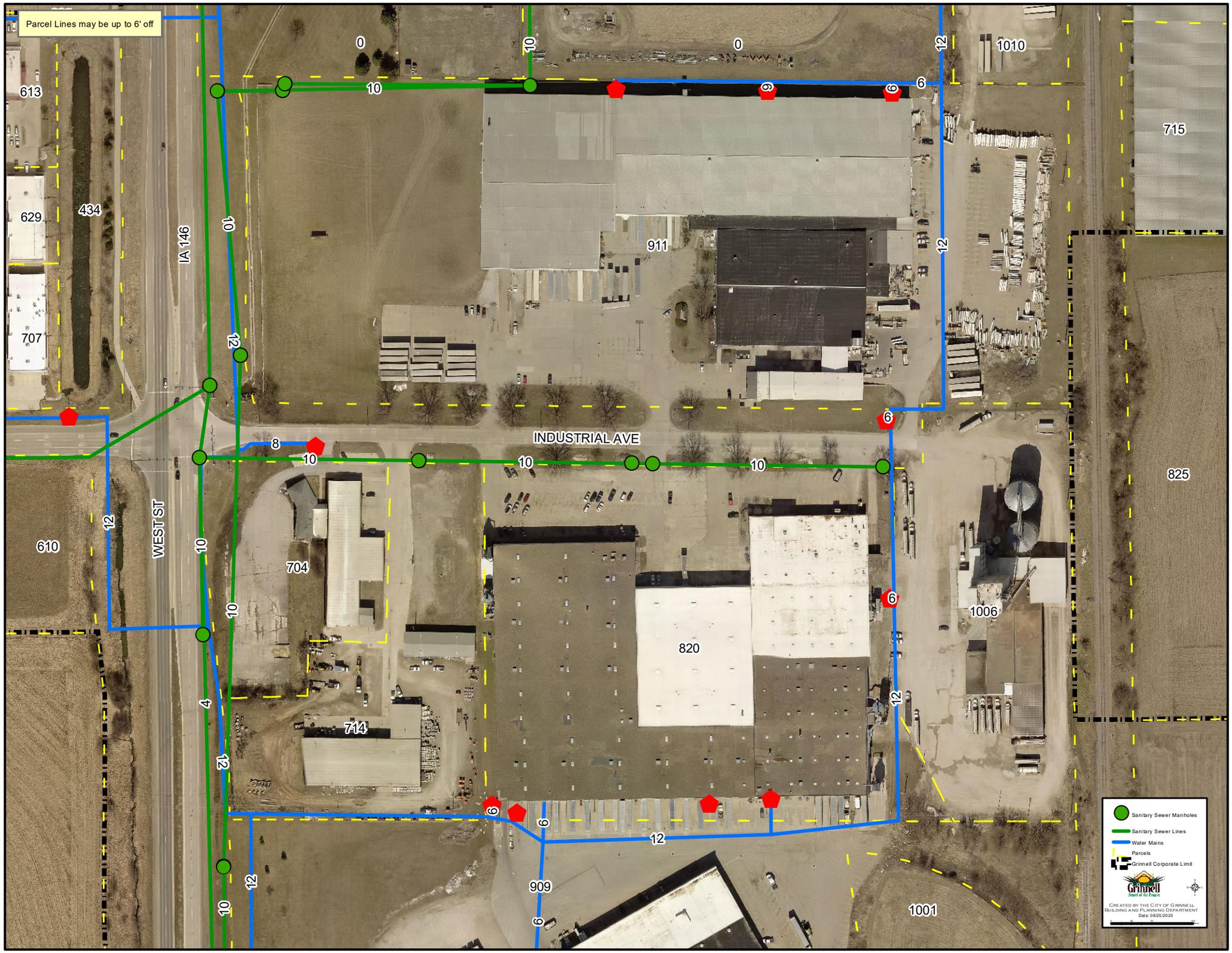
146

Sheet 1

713302604

Sheet 2 of 2

Parcel Lines may be up to 6' off



- Sanitary Sewer Manholes
- Sanitary Sewer Lines
- Water Mains
- - - Parcels
- ▬ Grinnell Corporate Limit

CREATED BY THE CITY OF GRINNELL,
BUILDING AND PLANNING DEPARTMENT
Date: 08/25/2025

**APPLICATION AND AGREEMENT TO PERFORM WORK
WITHIN STATE HIGHWAY RIGHT-OF-WAY**

FOR DEPARTMENT USE ONLY

Permit Number	Highway Number	County
DOT Project Number		Expiration/Completion Date

APPLICANT (INDIVIDUAL OR COMPANY) (ASSISTANCE FROM DEPARTMENT AVAILABLE UPON REQUEST)

First Name Alan	Middle R	Last Name Klein	Phone Number 641-269-2903	Ext.
Company Name Alliant Energy (IPL)			Phone Number	Ext.
Street Address 1111 Pinder Ave		City/Town Grinnell	State IA	ZIP Code 50112
e-Mail Address alanklein@alliantenergy.com				

WORK TO BE ACCOMPLISHED

Approval is hereby requested to enter within the state right-of-way and to complete the proposed work as detailed on the attachments and further described as follows:

STPN-006-5(24)--2J-79
RELOCATE THE EXISTING OH POLES AND POWERLINE SOUTH APPROX 10 FEET FOR THE GRADING OF THE SOUTH ROW AND DITCH. FROM PENROSE ST TO OAK ST IN GRINNELL ON HWY 6.

and shall be located as shown on the detailed plan attached hereto. (See current Iowa Department of Transportation Utility Accommodation Policy for submittal of detailed plan requirements.) <http://www.iowadot.gov/traffic/pdfs/UtilityPolicy.pdf>

WORK SITE LOCATION

The proposed work as described above is located in Section 15, Twp. 80, Range 16 on Highway No. 6 generally located 0 (miles) EAST (direction) from PENROSE (city, county line, or other land line). Work proposed is more specifically located as being from MM187+.75 (Milepost #) and 185+40 (Highway Station) to MM188+0 (Milepost #) and 197+48 (Highway Station) on the SOUTH side of highway.

All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Iowa Department of Transportation for any materials removed from the highway right-of-way described as follows:

The following special requirements shall apply to this permit:

Disclosure Statement: The information furnished on this form will be used by the Department of Transportation to determine approval or denial of the application. Failure to provide all information will result in denial of the application. Information furnished is public information and copies may be provided to the public upon request.

The utility company, corporation, applicant, permit holder or licensee, (hereinafter referred to as the Permit applicant) agrees with the Iowa Department of Transportation (hereafter referred to as the Department) that the following stipulations and those special requirements as listed on this document shall govern under this permit after it is approved by the Department.

A. General

1. The installation shall meet the requirements of local municipal, county, state, and federal franchise rules and regulations, regulations and directives of the Iowa State Commerce Commission; the Iowa Department of Natural Resources, all rules and regulations of the Department and any other laws or regulations applicable.
2. The Permit Holder shall be fully responsible for any future adjustments of the facilities within the established highway right-of-way caused by highway construction or maintenance operations.
3. As per Section 115.8(8) of the Utility Accommodation Policy, As-Built plans are due within 90 days after completion of construction, the utility owner shall submit to the district representative an as-built plan.
4. The work described in this permit shall be completed as proposed in compliance with the stipulations and special requirements within one year from the date Department approval is received for said request. Failure on the part of the Permit Holder to abide by the stipulations or in constructing the work described as stipulated and within the time frame stated shall render this agreement and request null and void. The Permit Holder also agrees to save the State of Iowa and the Department harmless of any damages or losses that may be sustained by any person, or persons, on account of the conditions and requirements of this agreement.
5. Non-compliance with any of the terms of the Department's policy, permit, or agreement, may be considered cause for shut-down of construction operations, revocation of the permit, or withholding of relocation reimbursement and/or withholding of future application approvals until compliance is confirmed. The cost of any work deemed necessary to be performed by the State in removal of non-complying construction will be assessed against the Permit Holder.

B. Construction and Maintenance

1. The location, construction and maintenance of the utility installation covered by this application shall be in accordance with the current Department's Utility Accommodation Policy. <http://www.iowadot.gov/traffic/pdfs/UtilityPolicy.pdf>
2. Before beginning any work in the highway right-of-way, it is the responsibility of the Permit Holder to obtain an easement from the drainage district if necessary. The Department assumes no responsibility for advising the Permit Holder of each location of a drainage district crossing. It is the Permit Holder's responsibility to locate these crossings and obtain any necessary easements or permission from the drainage district. See Code of Iowa, Chapter 468 for additional information.
3. A copy of the approved permit shall be available on the job site at all times for examination by Department personnel.
4. Operations in the construction and maintenance of this utility installation shall be carried on in such a manner as to cause minimum interference to or distraction of traffic on said highway.
5. Traffic protection shall minimally be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The applicant shall be responsible for correctly using traffic control devices including signs, warning lights, and channelizing devices as needed while work is in progress or the clear zone is impacted. Flagging operations are the responsibility of the applicant. The Department's TC XXX Series Standards are the preferred traffic control specification plans. http://www.iowadot.gov/design/stdplne_tc.htm
6. The applicant shall seed and mulch all disturbed areas within the highway right-of-way and shall be responsible for the vegetative cover until it becomes well established. Any surfaced areas such as driveways or shoulders and sodded waterways and plantings which are disturbed shall be restored to their original condition. Any damage to any other underground facilities during installation shall be repaired at the permit holder's expense.
7. All personnel in the highway right-of-way shall wear ANSI 107 Class 2 apparel at all times when exposed to traffic or construction equipment.
8. As per Policy Section 115.4(9) parking or storage in the clear zone is prohibited. When not in actual use, vehicles, equipment and materials shall not be parked or stored within the clear zone or median.
9. Unless specifically noted in Special Requirements section, all work performed within the right-of-way shall be restricted to 30 minutes after sunrise to 30 minutes before sunset.
10. Pedestals shall be placed within 12 inches of the right-of-way line.
11. All above and below ground appurtenances (pedestals, hydrants, drains, accesses, etc.) shall be marked with high visibility posts and signs. The minimum height requirement for the signs shall be 5 foot. Urban Roadway Sections may be exempted with department approval.

C. Liability

1. To the extent allowable by law, the Permit Holder agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of the Permit Holder's facilities. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
2. The Permit Holder shall indemnify and save harmless the State of Iowa, its agencies and employees, from any and all causes of action, suits at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature, arising out of or in connection with the Permit Holder's use or occupancy of the public highway.
3. The State of Iowa and the Department assume no responsibility for damages to the Permit Holder's property occasioned by any construction or maintenance operations on said highway if the facilities are not located in accordance with this permit.
4. The State of Iowa, its agencies or employees, will be liable for expense incurred by the Permit Holder in its use and occupancy of the highway right-of-way only when negligence of the State, its agencies or employees, is the sole proximate cause of such expense. Whether in contract, tort or otherwise, the liability of the State, its agencies and employees, is limited to the reasonable, direct expense to repair damaged utilities, and in no event will such liability extend to loss of profits or business, indirect, special, consequential or incidental damages.

D. Notification

1. The Permit Holder is responsible for contacting **Iowa One-Call (1-800-292-8989)** and request the location of all underground utilities forty-eight (48) hours before excavation. Before beginning work in the highway right-of-way, the Permit Holder shall also contact any other known utility located in the area of the proposed work.
2. The Permit Holder agrees to give the Department forty-eight (48) hour notice of its intention to start construction or to perform routine maintenance on the highway right-of-way. Said notice shall be made to the local DOT contact person whose name is shown on Page 3.
3. **511 Notification**-In accordance with Iowa Code section 321.348, cities and utilities **may not obstruct or close** primary highways or primary highway extensions (State highways within city limits) **without prior consent of the Iowa DOT**, except in emergency situations. Before setting up a lane closure or a vertical/horizontal restriction of any kind on a primary highway, call your local Iowa DOT Maintenance garage and call the Traffic Management Center per attached documents. Except in emergency situations, a 10 day advance notice is required. <http://www.iowadot.gov/traffic/utility/pdfs/511UtilityNotification.pdf>

E. Buy America

Buy America applies to relocations of utility facilities that must move due to highway projects under certain specific conditions that include reimbursable locations and relocations due to interstate projects. Please contact the Department's District Engineering Operation Technician (EOT) for more information on Buy America requirements or visit the following link: <http://www.iowadot.gov/traffic/utility/utility.html>

Applicant Signature and Agreement

The undersigned have read the stipulations of this permit agreement as stated as well as attachments which may be included and by signing this application agree to abide by all stipulations and to complete the work as proposed in compliance with the stipulations and attachments within one year from the date Department approval is received for said request. Failure on the part of the applicant to abide by the stipulations or to construct the work desired as stipulated and within the time frame stated shall render this agreement and request null and void. The undersigned also agrees to save harmless the State of Iowa and the Iowa Department of Transportation from any damage or losses that may be sustained by any person or persons on account of the conditions and requirements of this agreement.

Applicant Name (First, M.I., Last - Print or Type) KAY RYAN	Applicant Signature (Handwritten) 	Date 9/3/20
e-Mail Address kayryan@alliantenergy.com		

CITY ACTION (IF PROPOSED WORK IS WITHIN AN INCORPORATED CITY, CITY ACTION IS REQUIRED)

"The undersigned city joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned city and recommends action on said permit application as noted below by the delegated city official".

Recommend Approval
 Do Not Recommend Approval
 None Required

Handwritten Signature	Title	Date
Type or Print Name	Authorized Official for the City of	
e-Mail Address		

COUNTY ACTION (IF PROPOSED WORK CROSSES COUNTY RIGHT-OF-WAY, COUNTY ACTION IS REQUIRED)

"The undersigned county joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned county and recommends action on said permit application as noted below by the delegated county official".

Recommend Approval
 Do Not Recommend Approval
 None Required

Handwritten Signature	Title	Date
Type or Print Name	Authorized Official for the County of	
e-Mail Address		

**FEDERAL HIGHWAY ADMINISTRATION ACTION
(DEPARTMENT REPRESENTATIVE WILL REVIEW THE REQUEST AND OBTAIN FHWA ACTION, WHEN NECESSARY)**

Recommend Approval
 Do Not Recommend Approval
 None Required

Authorized FHWA Representative Signature	Date
--	------

DEPARTMENT OF TRANSPORTATION FINAL ACTION

Application Approved
 Application Denied
 Permit Number:

Authorized Highway District Representative	Signature	Date
e-Mail Address		

Notice of intention to commence activities on the highway rights-of-way shall be submitted by the applicant a minimum of 48 hours prior to actually commencing the activities as herein granted by this approved application. Notice is to be given to the following Iowa Department of Transportation representative:

Local DOT Contact Person (Type or Print Name)	Phone Number
Street Address	City/Town State IA ZIP Code
e-Mail Address	

IMPROVE THE QUALITY AND AVAILABILITY OF SIDEWALKS ADJACENT TO BOTH PUBLIC AND PRIVATE PROPERTIES

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 6TH highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Byron Hueftle-Worley and Mayor Dan Agnew

Staff Coordinator(s): Tyler Avis, Building and Planning Director and Duane Neff, Public Service Director. Others assisting upon request City Engineer Greg Roth and City Manager Russ Behrens (trails)

Activity	Completion Date
Conduct a sidewalk inventory and set priority improvements. Develop a reasonable and attainable set of goals for the first year. Amend ordinance to require minimum 5' width for all new sidewalks. Partner with Imagine Grinnell or other appropriate groups. Periodic progress reports to the City Council starting June 2020 and quarterly thereafter.	May 15, 2020
Develop a detailed budget for the expenditure of the sidewalk funds included and remaining in the FY 19-20 and FY 20-21 budgets with map of proposed improvements. Present this to the City Council at the first regular City Council meeting in June.	June 1, 2020
Investigate options to improve existing sidewalks and expand sidewalks into all areas of Grinnell. Focus first on city properties, school properties, and other public and quasi-public properties – these should be addressed in the 2020 construction season. Expand recreational trail in city limits – Industrial Avenue to GMRC.	July 1, 2020
Present a plan to the City Council regarding repair of private sidewalks.	September 1, 2020
Present a plan to the City Council regarding installation of sidewalks where none exist today. Plan should include funding strategy and incentives to encourage voluntary compliance and sequencing. Consult the City Attorney about legal remedies such as assessments.	December 1, 2020

City of Grinnell Community Development Needs Assessment

The City of Grinnell is applying for a 2020 Downtown Revitalization Phase II Facade Improvement Grant. The project target area has been identified by the city to contain a blighted economic area in accordance with Iowa Code Chapter 403. Below are community development needs for Grinnell as well as potential or planned activities to address those needs. The project in consideration for this DTR grant is included below, as well as other development needs.

Grinnell Community Development and Housing Needs of LMI Persons

Housing

- **More rental housing needed:** The 2017 Housing Study as well as the 2019 Cultural Connection Plan update found that even though more housing options are coming online in Grinnell, still more housing is needed for the student population as well as workforce.
- **Improve existing housing:** Continue improvement of housing stock.
- **Mobile home community:** There are 115 housing units at a mobile home community on the SE part of the city. The park is largely filled with varying levels of housing condition.

Infrastructure

- **I + I reduction:** Need to continue to reduce I + I into sewer system. One area of the system was lined in 2014 with great success in I + I reduction. An additional area is being investigated to determine the extent of the problem. I + I reduction is needed to keep sewer rates low and prevent the city from having to treat large amounts of water getting into through I + I with their new wastewater treatment plant.
- **Sidewalk study:** A sidewalk study is needed to determine where gaps and replacement is needed. The 2014 and 2019 Cultural Connections Plan identified sidewalk condition and overall walkability as issues for elderly and those with limited mobility.

Transportation

- **More transit service:** A 2020 study conducted for the Long Range Transportation Plan update indicated that more transit service is desired, including trips with less than 24-hour notice trips outside of normal business hours (evenings, weekends). Transit needs may also involve local employers. This need was also identified in the 2019 Cultural Connections plan. Community members have recently formed a working group to work on transit needs in the community.
- **Ambulance service (operating)** needs improved in the area. Current private providers.

Other Community Development and Housing Needs

Economic Development

- **Poor condition of commercial downtown buildings and facades:** Previous investments in the downtown have been successful as a springboard for development and investment, but areas remain in the historic commercial downtown where buildings need significant repairs and restoration of historic elements. Several buildings must set rent prices low in order to be an attractive option for business tenants. Low rent does not generate enough income to support expensive repairs.

- **Better internet needed:** Iowa Telecom and Mediacom do not provide fast enough or reliable services. Better services are needed to meet current residential demand as well of possible future commercial demand. This issue was cited by city staff and several area economic development specialists.
- **More services needed that cater to students:** Students and other members of the community were surveyed in a 2014 Cultural Connection Plan and a 2019 plan update. The planning effort found that respondents desired more entertainment options and more businesses that were open later in the evening and were friendlier to student schedules.

Housing

- **Upper story housing desired:** Respondents reported in the 2019 Cultural Connection Plan that they want to live downtown, experience walkable amenities, and soak up the positive and artistic student culture. The Beyer Building and several other prominent buildings are opportunities but will require significant renovation budgets.
- **Garden cottage, smaller square footage housing desired:** The 2017 Housing Study identified that demand exists for cottage style housing, perfect for empty nesters, retirees looking to downsize, smaller families or first-time home buyers.

Infrastructure

- **Grinnell Area Recreation Trail and on-road cycling infrastructure:** Future extensions of Grinnell Area Recreation Trail are needed. These extension are desired along the south part of Highway 146. Resident also commented in a recent survey (2020 Long Range Transpiration Plan update) that they wanted more bike lanes and wider shoulders in town to accommodate on-road cycling.

Planned or Potential Activities to Address Housing and Community Needs

- 2020 DTR Façade Grant application that addresses 9 downtown properties.
- Working with Mahaska Telecommunications group to install fiber optics and start a better broadband service in Grinnell.
- Currently investigating water collection system through televising and cleaning to determine issue areas for I/I. Developing a future IEDA sewer lining project to address I/I into the sewer system.
- New rental housing and student housing being constructed in old McNally's grocery store location.
- Garden Cottages being developed now on the south side of town
- Community meeting to discuss transit needs.

Ann Wingerter

From: Russ Behrens
Sent: Friday, April 24, 2020 11:30 AM
To: Dennis Reilly; Dan Agnew; Marilyn Kennett; Jordan Allsup; Jan Anderson; Duane Neff; Daniel Ramos; Ann Wingerter
Subject: 7-19 Priorities Strategic Plan

7. Work with Chamber to develop multimedia promotional items. 5 votes
Planning Committee Marilyn Kennett, Dennis Reilly, Jordan Allsup, and Sharon Mealy
8. Study solid waste/recycling solutions, etc. 5 votes.
PW & G Committee, Duane Neff and Barb Flander
9. Appoint a communications director/social media coordinator. 5 votes.
Planning Committee, Marilyn Kennett, Jordan Allsup, and Ann Wingerter
10. Support community mental health solutions. 5 votes.
Public Safety Committee, Dennis Reilly, and Mayor Agnew.
11. Update Land Use Plan and Zoning Ordinances. 4 votes.
Planning Committee, Russ Behrens, and Tyler Avis.
12. Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. 4 votes.
Finance Committee, Russ Behrens, and Sharon Mealy.
13. Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. 3 votes.
PW & G Committee, Jan Anderson, Duane Neff, Jim Brown, and Tyler Avis.
14. Develop another deep drinking well. 2 votes.
PW & G Committee, Jan Anderson, and Jim Brown.
15. Financial software that allows real time access to budget information and payroll data entry. 2 votes.
Finance Committee, Ann Wingerter, and Kim Kolars
16. Review community daycare needs. 1 vote.
Planning Committee, Jordan Allsup, and Marilyn Kennett.
17. Develop pilot program to disconnect footing drains. 0 votes.
PW & G Committee, Jan Anderson, and Daniel Ramos
18. Consider fire service fees for certain commercial and industrial properties. 0 votes.
Finance Committee, Jan Anderson, Dan Sicard, and Mayor Agnew
19. Host open houses at city facilities. 0 votes.
Planning Committee and Sharon Mealy.

Russell L. Behrens
520 4th Avenue
Grinnell, Iowa 50112
rbehrens@grinnelliowa.gov
Office: 641-236-2600
Cell: 641-990-6372
www.grinnelliowa.gov



**GRINNELL PLANNING COMMITTEE MEETING
TUESDAY, SEPTEMBER 8, 2020 AT 6:15 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/93953635532?pwd=VVdYOGFwOW5kbENiVkhPS3RNUXZJdz09>

Meeting ID: 939 5363 5532

Passcode: 100272

One tap mobile

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+1 253 215 8782 US (Tacoma)

Meeting ID: 939 5363 5532

Passcode: 100272

Find your local number: <https://zoom.us/u/ahI5hVziX>

TENTATIVE AGENDA

ROLL CALL: Bly (Chair), Davis, Gaard.

PERFECTING AND APPROVAL OF AGENDA

COMMITTEE BUSINESS:

1. Update on Strategic Plan Initiative #2 and Action Plan: Strong support for initiatives that expand housing options (type, cost, location, etc.).
2. Update on Strategic Plan Initiative #7 and #9 (items were combined): Work with Chamber to develop multimedia promotional items and appoint a communications director/social media coordinator.
3. Update on Strategic Plan Initiative #11: Update Land Use Plan and Zoning Ordinances.

INQUIRIES:

ADJOURNMENT:

STRONG SUPPORT FOR INITIATIVES THAT EXPAND RESIDENTIAL HOUSING – COMPLETE UPDATE TO EXISTING HOUSING STUDY

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 2ND highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Rachel Bly and Mayor Dan Agnew
 Staff Coordinator(s): City Manager Russ Behrens and Building/Planning Director Tyler Avis

Activity	Completion Date
Form Task Force to guide this process. Work with Task Force to establish scope of the project. There are several housing projects that have been completed, several that are being developed, and a great deal of uncertainty due to the impacts of COVID-19 on the economy. Updating the housing study is a prudent step to better understand how to deploy resources.	June 1, 2020
Develop a Request for Qualifications to solicit proposals regarding qualifications of consultants to perform this study. Identify three consultants that we will invite to submit proposals.	July 1, 2020
Receive and review proposals. Task Force to make recommendation to the City Council ranking the consultants. City Council to consider proposals and presumably enter into a contract with the selected firm to perform the work.	August 1, 2020
Consultant to meet with Task Force to develop study guidelines, schedule, roles, expectations, strategies for public engagement, and expected outcomes. This will be done during the contract negotiation phase also.	September 1, 2020
Task Force and consultant work together to gather information.	October 1, 2020 to December 1, 2020
Task Force to present final draft to Mayor and City Council	December 2020
Implement housing projects that are supported by the information and recommendations included in the final study.	2021 and 2022

Ann Wingerter

From: Russ Behrens
Sent: Friday, April 24, 2020 11:30 AM
To: Dennis Reilly; Dan Agnew; Marilyn Kennett; Jordan Allsup; Jan Anderson; Duane Neff; Daniel Ramos; Ann Wingerter
Subject: 7-19 Priorities Strategic Plan

7. Work with Chamber to develop multimedia promotional items. 5 votes
Planning Committee Marilyn Kennett, Dennis Reilly, Jordan Allsup, and Sharon Mealy
8. Study solid waste/recycling solutions, etc. 5 votes.
PW & G Committee, Duane Neff and Barb Flander
9. Appoint a communications director/social media coordinator. 5 votes.
Planning Committee, Marilyn Kennett, Jordan Allsup, and Ann Wingerter
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Public Safety Committee, Dennis Reilly, and Mayor Agnew.
11. Update Land Use Plan and Zoning Ordinances. 4 votes.
Planning Committee, Russ Behrens, and Tyler Avis.
12. Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. 4 votes.
Finance Committee, Russ Behrens, and Sharon Mealy.
13. Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. 3 votes.
PW & G Committee, Jan Anderson, Duane Neff, Jim Brown, and Tyler Avis.
14. Develop another deep drinking well. 2 votes.
PW & G Committee, Jan Anderson, and Jim Brown.
15. Financial software that allows real time access to budget information and payroll data entry. 2 votes.
Finance Committee, Ann Wingerter, and Kim Kolars
16. Review community daycare needs. 1 vote.
Planning Committee, Jordan Allsup, and Marilyn Kennett.
17. Develop pilot program to disconnect footing drains. 0 votes.
PW & G Committee, Jan Anderson, and Daniel Ramos
18. Consider fire service fees for certain commercial and industrial properties. 0 votes.
Finance Committee, Jan Anderson, Dan Sicard, and Mayor Agnew
19. Host open houses at city facilities. 0 votes.
Planning Committee and Sharon Mealy.

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Cell: 641-990-6372
www.grinnelliowa.gov



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
TUESDAY, SEPTEMBER 8, 2020 AT 5:30 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/98740950393?pwd=WS9TRVN0UHFLT3h4cEtsTVRjcFY5QT09>

Meeting ID: 987 4095 0393

Passcode: 936327

One tap mobile

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 987 4095 0393

Passcode: 936327

Find your local number: <https://zoom.us/u/admVhb6b1B>

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Update on Strategic Plan Initiative #4 and Action Plan: Consider hiring a third-party consultant to analyze current EMS Operations and create a long-term strategic plan.
2. Update on Strategic Plan Initiative #5 and Action Plan: County-wide 700-800 MHz digital radio system. County wide and interoperable communications in equal partnership with EMS agencies, fire departments, other cities, and the County. Development and implementation of new public safety communication system.

INQUIRIES:

ADJOURNMENT

**CONDUCT EMERGENCY MEDICAL SERVICE STUDY TO ANALYZE
CURRENT OPERATIONS AND CREATE A LONG-TERM PLAN TO IDENTIFY
METHODS TO IMPROVE SERVICE FOR THE GRINNELL AREA**

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 4th highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Jim White and Mayor Dan Agnew
Staff Coordinator(s): City Manager Russ Behrens and Fire Chief Dan Sicard

Activity	Completion Date
Form Task Force to guide this process. Work with Task Force to establish scope of the project. For example, are we focusing efforts on the Grinnell EMS territory or larger geographic area? The membership of the Task Force may be influenced by the scope of the study and vice versa.	June 1, 2020
Develop a Request for Qualifications to solicit proposals regarding qualifications of consultants to perform this study. Identify at least three but no more than five consultants that we will invite to submit proposals.	August 1, 2020
Receive and review proposals. Task Force to make recommendation to the City Council ranking the consultants. City Council to consider proposals and presumably enter into a contract with the selected firm to perform the work.	October 1, 2020
Consultant to meet with Task Force to develop study guidelines, schedule, roles, expectations, strategies for public engagement, and expected outcomes. This will be done during the contract negotiation phase also.	November 1, 2020
Task Force and consultant work together to gather information, assemble alternatives, analyze options, garner feedback, and other necessary work to create analysis and draft a plan to build the optimal EMS system.	December 1, 2020 to August 1, 2021
Task Force to present final draft to Mayor and City Council	September 1, 2021
Phased implementation of the study recommendations.	January 2022 to January 2025
Study recommendations fully implemented.	February 2025

COUNTY-WIDE 700-800 MHz DIGITAL RADIO SYSTEM – COUNTY-WIDE
INTEROPERABLE COMMUNICATIONS

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 5TH highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Jim White and Mayor Dan Agnew
Staff Coordinator(s): Fire Chief Dan Sicard and Police Chief Dennis Reilly

Activity	Completion Date
Chief Reilly and Chief Sicard will prepare a thorough summary of the current communication system in the county and strengths/weaknesses of this system. Their summary will explain the current funding system for county communications. Information will also be provided regarding specifics about possible improvements along with a budget. The purpose of this summary will be to inform those not familiar with the proposed system why it should be considered and what work has been done on this to date.	June 1, 2020
Determine what role the city of Grinnell should play in this process through communications with other fire departments, EMS providers, law enforcement partners, other cities, and county representatives. If necessary, make appointments to represent the city’s interests.	July 1, 2020
Engage in the process presumably guided by the County which involves all stakeholders to develop a new county-wide digital radio system.	August 1, 2020
All stakeholders review recommendations to install this new system. This recommendation will provide detail regarding equipment details, maintenance, effectiveness, funding, expenditures, and life cycle expectations.	December 1, 2020
New system is implemented.	July-December 2021

ORDINANCE NO. 1485

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, BY AMENDING PROVISIONS PERTAINING TO ANIMAL CONTROL

Be It Enacted by the City Council of the City of Grinnell, Iowa:

SECTION 1. SECTION MODIFIED. Section 55.01 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

55.01 DEFINITIONS. The following terms are defined for use in this chapter.

1. “Advertise” means to present a commercial message in any medium, including (but not limited to) print, radio, television, sign, display, label, tag, or articulation.

(Code of Iowa, Sec. 717E.1)

2. “Animal” means a nonhuman vertebrate.

(Code of Iowa, Sec. 717B.1)

3. “Animal shelter” means a facility which is used to house or contain dogs or cats, or both, and which is owned, operated, or maintained by an incorporated humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, and humane treatment of such animals.

(Code of Iowa, Sec. 162.2)

4. “At large” means off the premises of the owner and on other premises against the wishes of the person in possession of such other premises, or upon the public streets, alleys, public grounds, school grounds or parks within the City. An animal is not deemed to be at large if:

A. The animal is on the owner’s property or a neighbor’s property with that neighbor’s consent; or

B. The animal is confined in a cage or motor vehicle; or

C. The animal is restrained by a leash of sufficient strength to control its action; or

D. The animal is actively engaged in obedience training and under continual control of the owner or trainer, provided that the owner or trainer is conducting the training in an open area, is not endangering other users or animals in the area, has the animal within 30 yards and under continual voice control, and has in possession a leash appropriate to control the animal.

E. The animal is a draft animal engaged in drawing vehicles or conveyances.

5. “Business” means any enterprise relating to any of the following:

(Code of Iowa, Sec. 717E.1)

A. The sale or offer for sale of goods or services.

B. A recruitment for employment or membership in an organization.

C. A solicitation to make an investment.

D. An amusement or entertainment activity.

6. “Fair” means any of the following:
(*Code of Iowa, Sec. 717E.1*)
 - A. The annual fair and exposition held by the Iowa State Fair Board pursuant to Chapter 173 of the *Code of Iowa* or any fair event conducted by a fair under the provisions of Chapter 174 of the *Code of Iowa*.
 - B. An exhibition of agricultural or manufactured products.
 - C. An event for operation of amusement rides or devices or concession booths.
7. “Game” means a “game of chance” or “game of skill” as defined in Section 99B.1 of the *Code of Iowa*.
(*Code of Iowa, Sec. 717E.1*)
8. “Livestock” means an animal belonging to the bovine, caprine, equine, ovine or porcine species, ostriches, rheas, and emus; farm deer (as defined in Section 170.1 of the *Code of Iowa*); or poultry.
(*Code of Iowa, Sec. 717.1*)
9. “Owner” means any person owning, keeping, sheltering, or harboring an animal.
10. “Pet” means a living dog, cat, or an animal normally maintained in a small tank or cage in or near a residence, including but not limited to a rabbit, gerbil, hamster, mouse, parrot, canary, mynah, finch, tropical fish, goldfish, snake, turtle, gecko, or iguana.
(*Code of Iowa, Sec. 717E.1*)
11. “Pound” means a facility for the prevention of cruelty to animals operated by the State, a municipal corporation, or other political subdivision of the State for the purpose of impounding or harboring seized stray, homeless, abandoned, or unwanted dogs, cats, or other animals; or a facility operated for such a purpose under a contract with any municipal corporation or incorporated society.
(*Code of Iowa, Sec. 162.2*)
12. “Veterinarian” means a veterinarian licensed pursuant to Chapter 169 of the *Code of Iowa* who practices veterinary medicine in the State.
(*Code of Iowa, Sec. 717.B1*)

SECTION 2. SECTION MODIFIED. Section 55.03 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

55.03 ABANDONMENT OF CATS AND DOGS. It is unlawful for a person who owns or has custody of a cat or dog to relinquish all rights in and duties to care for the cat or dog. This section does not apply to any of the following:

(*Code of Iowa, Sec. 717B.8*)

1. The delivery of a cat or dog to another person who will accept ownership and custody of the cat or dog.
2. The delivery of a cat or dog to an animal shelter or that has been issued or renewed a valid authorization by the Department of Agriculture and Land Stewardship under Chapter 162 of the *Code of Iowa*.
3. A person who relinquishes custody of a cat at a location in which the person does not hold a legal or equitable interest, if previously the person had taken custody of the cat at the same location and provided for the cat’s sterilization by a veterinarian.

SECTION 3. SECTION ADDED. Chapter 55 of the Code of Ordinances of the City of Grinnell, Iowa, is amended by adding a new Section 55.14 which is hereby adopted to read as follows:

55.14 TAMPERING WITH A RABIES VACCINATION TAG. It is unlawful to tamper with a rabies vaccination tag.

(Code of Iowa, Sec. 351.45)

1. A person commits the offense of tampering with a rabies vaccination tag if all of the following apply:
 - A. The person knowingly removes, damages, or destroys a rabies vaccination tag as described in Section 351.35 of the *Code of Iowa*.
 - B. The rabies vaccination tag is attached to a collar worn by a dog, including as provided in Sections 351.25 and 351.26 of the *Code of Iowa*.
2. This section shall not apply to an act taken by any of the following:
 - A. The owner of the dog, an agent of the owner, or a person authorized to take action by the owner.
 - B. A peace officer.
 - C. A veterinarian.
 - D. An animal shelter or pound.

SECTION 4. SECTION ADDED. Chapter 55 of the Code of Ordinances of the City of Grinnell, Iowa, is amended by adding a new Section 55.15 which is hereby adopted to read as follows:

55.15 TAMPERING WITH AN ELECTRONIC HANDLING DEVICE. It is unlawful to tamper with an electronic handling device.

(Code of Iowa, Sec. 351.46)

1. A person commits the offense of tampering with an electronic handling device if all of the following apply:
 - A. The person knowingly removes, disables, or destroys an electronic device designed and used to maintain custody or control of the dog or modify the dog's behavior.
 - B. The electronic device is attached to or worn by the dog or attached to an item worn by the dog, including (but not limited to) a collar, harness, or vest.
2. This section shall not apply to an act taken by any of the following:
 - A. The owner of the dog, an agent of the owner, or a person authorized to take action by the owner.
 - B. A peace officer.
 - C. A veterinarian.
 - D. An animal shelter or pound.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, _____, and approved this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, _____.

City Clerk

ORDINANCE NO. 1486

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, BY AMENDING PROVISIONS PERTAINING TO STANDARD PENALTY

Be It Enacted by the City Council of the City of Grinnell, Iowa:

SECTION 1. SECTION MODIFIED. Section 1.14 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

1.14 STANDARD PENALTY. Unless another penalty is expressly provided by this Code of Ordinances for violation of any particular provision, section, or chapter, any person failing to perform a duty required by this Code of Ordinances or otherwise violating any provision of this Code of Ordinances or any rule or regulation adopted herein by reference shall, upon conviction, be subject to a fine of at least \$105.00 but not to exceed \$855.00.

(Code of Iowa, Sec. 364.3[2] and 903.1[1a])

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, _____, and approved this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, _____.

City Clerk

ORDINANCE NO. 1487

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, BY AMENDING PROVISIONS PERTAINING TO TOBACCO USE

Be It Enacted by the City Council of the City of Grinnell, Iowa:

SECTION 1. SECTION MODIFIED. Section 46.02 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

46.02 CIGARETTES AND TOBACCO. It is unlawful for any person under 21 years of age to smoke, use, possess, purchase, or attempt to purchase any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes. Possession of tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes by an individual under 21 years of age shall not constitute a violation of this section if the individual under 21 years of age possesses the tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes as part of the person's employment and said person is employed by a person who holds a valid permit under Chapter 453A of the *Code of Iowa* or who lawfully offers for sale or sells cigarettes or tobacco products.

(Code of Iowa, Sec. 453A.2)

SECTION 2. SECTION MODIFIED. Section 121.07 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

121.07 PERSONS UNDER LEGAL AGE. A person shall not sell, give, or otherwise supply any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes to any person under 21 years of age. The provision of this section includes prohibiting person under 21 years of age from purchasing tobacco, tobacco products, alternative nicotine products, vapor products, and cigarettes from a vending machine. If a retailer or employee of a retailer violates the provisions of this section, the Council shall, after written notice and hearing, and in addition to the other penalties fixed for such violation, assess the following:

1. For a first violation, the retailer shall be assessed a civil penalty in the amount of \$300.00. Failure to pay the civil penalty as ordered under this subsection shall result in automatic suspension of the permit for a period of 14 days.
2. For a second violation within a period of two years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 or the retailer's permit shall be suspended for a period of 30 days. The retailer may select its preference in the penalty to be applied under this subsection.
3. For a third violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 and the retailer's permit shall be suspended for a period of 30 days.
4. For a fourth violation within a period of three years, the retailer shall be assessed a civil penalty in the amount of \$1,500.00 and the retailer's permit shall be suspended for a period of 60 days.
5. For a fifth violation within a period of four years, the retailer's permit shall be revoked.

The Clerk shall give 10 days' written notice to the retailer by mailing a copy of the notice to the place of business as it appears on the application for a permit. The notice shall state the reason for the contemplated action and the time and place at which the retailer may appear and be heard.

(Code of Iowa, Sec. 453A.2, 453A.22 and 453A.36[6])

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, _____, and approved this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, _____.

City Clerk