GRINNELL CITY COUNCIL REGULAR SESSION MEETING

MONDAY, OCTOBER 5, 2020 AT 7:00 PM

VIA ZOOM

1. Roll Call

2. Perfecting And Approval Of Agenda

2.A. Perfecting And Approval Of The Agenda

Documents:

10.05.20 - AGENDA - COUNCIL.PDF

3. Consent Agenda

3.A. Consent Agenda

Documents:

3 - CONSENT AGENDA.PDF

4. Meeting Minutes/Communications

4.A. Meeting Minutes And Communications

Documents:

4 - MEETING MINUTES AND COMMUNICATIONS.PDF

5. Committee Business

5.A. Report From The Finance Committee

5.A.1. Finance Committee Agenda And Supporting Documents

Documents:

5A - FINANCE COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF

5.B. Report From Public Works And Grounds Committee

5.B.1. Public Works And Grounds Agenda And Supporting Documents

Documents:

5B - PUBLIC WORKS AND GROUNDS AGENDA AND SUPPORTING DOCUMENTS.PDF

5.C. Report From Public Safety Committee

5.C.1. Public Safety Committee Agenda And Supporting Documents

Documents:

5C - PUBLIC SAFETY COMMITTE AGENDA AND SUPPORTING DOCUMENTS.PDF

5.D. Report From Planning Committee

5.D.1. Planning Committee Agenda And Supporting Documents

Documents:

5D - PLANNING COMMITTE AGENDA AND SUPPORTING DOCUMENTS.PDF

6. Inquiries

7. Adjournment

GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, OCTOBER 5, 2020 AT 7:00 P.M.
VIA ZOOM

Join Zoom Meeting
https://zoom.us/j/99642010915?pwd=Mk5OSnBCblpudnBTc3dPWHlleDJmQT09

Meeting ID: 996 4201 0915
Passcode: 669437
One tap mobile
+19292056099,,99642010915#,,,,,,0#,,669437# US (New York)
+13017158592,,99642010915#,,,,,,0#,,669437# US (Germantown)

Dial by your location
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 996 4201 0915
Passcode: 669437
Find your local number: https://zoom.us/u/adlF79MKhU

TENTATIVE AGENDA

1) **Call to Order:**

2) **Perfecting and Approval of Agenda:**

3) **Consent Agenda:**
   1. Previous minutes as drafted from the Monday, September 21, 2020 Regular Session.
   2. Approve city claims and payroll claims from September 9, 2020 through and including October 5, 2020 in the amount of $1,640,489.36.
   3. Approve Brandon Merrill as a new member of the Grinnell Volunteer Fire Department.
   4. Approve Liquor License renewals:
      1. Casey's General Store #3617, 635 Lang Creek Ave.
      2. Mayflower Homes Inc., 619 Park St.
      3. West Side Family Dining (ownership change), 229 6th Ave W.
   5. Review Campbell Fund requests.

**All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.*

4) **Meeting Minutes and Communications:**

a) Special Council minutes (no quorum): September 28, 2020.
b) Finance Committee minutes: September 21, 2020.
c) Public Works & Grounds Committee minutes: September 21, 2020.
d) Public Safety Committee minutes: September 21, 2020.
e) Planning Committee minutes: September 21, 2020.
f) Veterans Memorial Commission minutes: September 14, 2020.
g) Library Board minutes: August 26, 2020.
h) August 2020 Monthly Building Permit Report.

5) **Committee Business:**

A. Report from the Finance Committee **Meet at 8:00 a.m.**

1. Consider approval of resolution to authorize Mayor to sign the Community Block Grant program contract with the Iowa Economic Development Authority for the façade grant program (See Resolution No. 2020-158).
2. Consider approval of resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund in the amount of $31,671.68 (See Resolution No. 2020-159).
3. Consider resolution approving contract with Granicus (See Resolution No. 2020-160).
4. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-161).
5. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-162).
6. Consider special request from the Goodfellows for the Christmas Share program.
7. Consider special request from the Grinnell Food Coalition.

B. Report from the Public Works and Grounds Committee

1. Consider resolution approving contract change order No. 5 in the amount of $182,275.99 for a net increase to the contract with WRH, Inc of Brooklyn, IA for the Wastewater Treatment Facility Improvements (See Resolution No. 2020-163).
2. Consider resolution authorizing payment of contractor's pay request No. 1 in the amount of $34,978.00 to Gator Excavating of Grimes, Iowa for the Immanuel Lutheran Church Project (See Resolution No. 2020-164).
3. Consider resolution authorizing payment of contractor's pay request No. 2 in the amount of $198,923.40 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16th Avenue Culvert Project (See Resolution No. 2020-165).
4. Consider first reading of an ordinance amending the Code of Ordinances of the city of Grinnell, Iowa by amending provisions pertaining to Subdivision Regulations (See Ordinance No. 1488).
5. Discuss the purchase of City property by MCG for placement of their fiber 'hut'.

C. Report from the Public Safety Committee

1. Consider resolution approving the FY 21 28E agreement between the Grinnell Police Department and the Iowa Alcoholic Beverages Division for the tobacco enforcement (See Resolution No. 2020-166).
2. Discuss analysis of the current emergency medical services system.

3. Update on the Police Chief recruitment process.
4. Discuss Halloween date, time, safety measures, and COVID-19 adjustment.

D. <u>Report from the Planning Committee</u>

1. Consider resolution determining the necessity and fixing a date for a public hearing on the matter of the adoption of a proposed Amendment No. 1 to the 2013 Central Urban Revitalization Plan for the Grinnell 2013 Central Urban Revitalization Area (See Resolution No. 2020-167).
2. Set date for first meeting of the Equity in Service Delivery Steering Committee.
3. Consider resolution approving the submission of a final application on behalf of the Grinnell Veterans Memorial Building – Prairie Star Artist Residency to the Iowa Great Places grant program. (See Resolution No. 2020-168).
4. Consider resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Bradley & Julie Nelson, 614 Reed Street (See Resolution No. 2020-169).
5. Discuss FY 22-26 Capital Improvement Plan.

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6) **Inquiries:**

7) **Adjourn**

GRINNELL CITY COUNCIL REGULAR SESSION MEETING

MONDAY, SEPTEMBER 21, 2020 AT 7:00 P.M.

VIA ZOOM

https://zoom.us/j/99543004270?pwd=a0UxazRtSGpxVXdyUGx6RVFMVi9qQT09

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance via Zoom.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the consent agenda as follows:

1. Previous minutes as drafted from the Monday, September 8, 2020 Regular Session.
2. Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

a) Finance Committee minutes: September 8, 2020.
b) Public Works & Grounds Committee minutes: September 8, 2020.
c) Public Safety Committee minutes: September 8, 2020.
d) Planning Committee minutes: September 8, 2020.
e) Veterans Memorial Commission Minutes August 31, 2020.
f) August 2020 Treasurer's Report.
g) August 2020 Monthly Police Report.
h) Mayor's Energy Efficiency Day Proclamation.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2020-155 – A resolution authorizing payment in the amount of $33,799.74 for payment of Iowa Reinvestment Grant funds for the improvements made by Grinnell Center, LLC in accordance with development agreement. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-156 – A resolution accepting the Street Finance Report for FY 2020. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve special Campbell Fund request to contribute to a new local youth mentoring program. AYES: 6-0. Motion carried.

An update was provided on economic development projects. No action was taken.

PUBLIC WORKS AND GROUNDS COMMITTEE

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-157 – A resolution establishing specifications for sidewalks. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Windstream ROW request, 6th Ave - Penrose St to Oak St. AYES: 6-0. Motion carried.

An update was provided regarding the Water Department Director recruitment process. No action was taken.

Hueftle-Worley made the motion, second by Wray to approve tour of the Grinnell Wastewater Treatment Facility for Monday, September 28th at 5:00 p.m. AYES: 6-0. Motion carried.

An update was provided on southeast Grinnell sewer rehabilitation project and Community Development Block grant efforts. No action was taken.

Ongoing and upcoming public works projects were discussed. No action was taken.

PUBLIC SAFETY COMMITTEE

An update was given regarding the Police Chief recruitment process. No action was taken.

PLANNING COMMITTEE

Equity in Service Delivery process was discussed. No action was taken.

2020 Derecho recovery including tree replacement was discussed. No action was taken.

The Region 6 Housing Trust Fund Housing Assistance program was discussed. No action was taken.

INQUIRIES

None.

ADJOURNMENT

The Mayor declared the meeting adjourned at 7:20 p.m.

_____
DAN F. AGNEW, MAYOR

ATTEST:

_____
ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VENDOR SET: 01 City of Grinnell, IA O P E N I T E M R E P O R T BANK: ALL

REPORTING: PAID, UNPAID P U B L I C A T I O N

	======PAYMENT DATES=======	=======ITEM DATES=========	======POSTING DATES=======
PAID ITEMS DATES :	9/09/2020 THRU 10/05/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
ACCESS SYSTEMS LEASING	COPIER LEASE	672.09
ACCO	LIQUID CHLORINE	3,768.10
ACORN HOST	SUB	155.40
AGRI-VATIONS LLC	STORM DAMAGE CLEANUP	123,990.00
AHLERS & COONEY, PC	HOTEL GRINNELL DA	37,024.54
AHRENS PARK FOUNDATION	OCT LEASE-AFC	4,017.50
ALLIANT ENERGY	UTILITIES	22,196.90
AMAZON	REFUND-BKS	375.28
AMAZON CAPITAL SERVICES	WEBCAM (COVID-19)	1,998.15
AMERICAN SECURITY CABINETS	DROP BOX	2,084.00
AMPERAGE MARKETING AND FUN	CREATIVE SVCS	7,460.00
ARNOLD MOTOR SUPPLY	SUPPLIES	447.00
ASI SIGNAGE INNOVATIONS	FACE SHIELDS (COVID)	975.00
AUTOMATIC SYSTEMS CO	REP (WELL #9)	811.00
AWARDS UNLIMITED	JERSEYS	1,188.00
BAKER & TAYLOR -ENT #5103	BKS	781.93
BAKER & TAYLOR L530345	YA BKS	55.19
BAKER & TAYLOR, INC	BKS	37.06
BALDWIN, OLGA N.	GYMNASTICS	616.52
BERNIE LOWE & ASSOCIATES,	411 WORK COMP	10,191.78
BLADES GROUP	COLD MIX	1,116.00
BOK FINANCIAL	2020B ACCEPTANCE FEE	600.00
CAPITAL ONE	REFUND-ANNUAL CONF	595.00
CARGILL INCORPORATED	SALT	23,913.12
CENTER POINT LARGE PRINT	BKS	150.62
CHEMSEARCH	HAND WIPES (COVID-19)	233.95
CITY DIRECTORY INC	DIRECTORY	315.00
CLAPSADDLE-GARBER ASSOCIAT	RUNWAY RECONST	9,946.29
COLLECTION SERVICE CENTER	CHILD SUPPORT	932.79
COPSPLUS INC.	HOLSTERS	790.05
CPI TELECOM	ANNUAL FEE	1,000.00
DOC'S WRECKER SERVICE	UPRIGHT TRAILERS (STORM)	1,050.00
DOOR DOCTOR	REP	55.00
EFTPS	FEDERAL WITHHOLDING	62,168.90
ELIXIR	411 WORK COMP	69.42
ELLIOTT EQUIPMENT COMPANY	GUTTER BROOMS	387.58
EVIDENT, INC.	SUPPLIES	260.96
FARM BUREAU LIFE INS CO	ANNUITY	625.00
FASTENAL COMPANY	SUPPLIES	29.68
FIRE SERVICE TRAINING BURE	FF1 TRAINING BOOKS	1,010.00
FORBES OFFICE EQUIPMENT	SUPPLIES	293.79
GALE	BKS	115.17
GALLAGHER BENEFIT SERVICES	COMP STUDY	937.50
GALLS, LLC-DBA CARPENTER U	UNIFORMS	227.16

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
GATOR EXCAVATING, INC.	PAY REQ #1-IMMANUEL LUTHERAN	52,643.02
GERMAN PLUMBING & HEATING	REP	724.41
GRAINGER	SUPPLIES	74.64
GREATER POWESHIEK COMMUNIT	GREATER POWESHIEK FOUNDATION	80.00
GRINNELL CENTER LLC	HOTEL GRINNELL PYMT	33,799.74
GRINNELL CITY OF (TRANSFER	TRANS TO LIB	60,612.16
GRINNELL FIRESTONE	REP	162.05
GRINNELL IMPLEMENT STORE	PARTS	195.20
GRINNELL OUTDOOR POWER & S	REP (STORM)	101.25
GRINNELL REMODELING & HOME	REP	648.65
GRINNELL VOL FIRE DEPT	VOL PAY	1,700.00
GRINNELL-NEWBURG SCHOOL	GHS 2019-2020 YEARBOOK	60.00
GRMC OCCUPATIONAL HEALTH S	PHYSICAL/JPA	359.00
GRONEWOLD, BELL, KYHNN & C	PAYROLL COMPUTATION	4,385.00
GRUHN BACKHOE & TILING	REP - WATER MAIN BREAK	3,317.29
HAWKEYE FIRE & SAFETY CO	INSPECTION	218.83
HERALD REGISTER	AD-POLICE OFFICER	2,117.85
HOFFSTETTER LAWN & LANDSCA	MOWING	2,218.00
IMWCA	WORKER'S COMP 20-21	13,364.00
IOWA CENTRAL COMMUNITY COL	TRAINING CLASS	60.00
IOWA CODIFICATION INC	SEPT 2020 SUPPLEMENT	415.00
IOWA COMMUNICATIONS NETWOR	DATA LINE	8.33
IOWA DEPT OF TRANSPORTATIO	STOP SIGNS (STORM)	2,049.84
IOWA INSURANCE COMMISSIONE	509A FILING FEE	110.00
IOWA LAW ENFORCEMENT ACADE	FIREARMS SCHOOL (BS)	800.00
IOWA ONE CALL	LOCATES	282.10
IPERS	MATCH TO I-QUE	31,521.26
JASPER CONSTRUCTION SERVIC	STORM DAMAGE CLEANUP	294,125.00
JASPER COUNTY HEALTH DEPT	POOL INSPECTION	493.00
JD FINANCIAL - THEISEN'S	SUPPLIES	82.67
JD FINANCIAL-THEISEN'S (LI	MULCH	79.70
JD FINANCIAL-VAN WALL	PARTS	59.05
JENSEN HTG & AIR CONDITION	REP (STORM)	158.50
KENNETT, MARILYN	REIMB-REG VIRTUAL ILA CONF	370.00
KEY COOPERATIVE GRINNELL	PROPANE	2,181.60
KEYSTONE LABORATORIES INC	TESTS	3,345.50
KILBURG EQUIPMENT LLC	REP	194.26
KOCH OFFICE GROUP	DESK PANELS (COVID-19)	1,100.12
LINDER TIRE SERVICE	REP	330.64
LOWRY ELECTRIC	REP (STORM)	91.89
LOWRY, RONALD D.	MTHLY SVC-SEPT 2020	2,166.67
MANATTS INC	STORM DAMAGE CLEANUP	12,566.25
MEARDON, SUEPPEL & DOWNER	LEGAL FEES	3,800.00
MFPRSI	MFPRSI	32,734.18

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
MICRO MARKETING LLC	BKS	162.39
MID-IOWA SOLID WASTE EQUIP	25 YD REAR LOAD REFUSE VEHICLE	74,196.00
MIDWEST AMBULANCE OF IOWA	MTHLY FEE (OCT 2020)	22,500.00
MIKE SHUTTS MOWING, LLC	MOWING	2,745.00
MISCELLANEOUS	HOBBS, STACIA:REFUND	520.00
MUNICIPAL EMERGENCY SERVIC	WARM DETECTOR (COVID)	1,492.88
MUNICIPAL SUPPLY INC	MISC DIST	1,966.35
NCL OF WISCONSIN, INC.	SUPPLIES	161.44
NEW CENTURY FARM SERVICE	DIESEL	14,256.42
NIHLES, TONY R	STORM DAMAGE CLEANUP	60,000.00
NORTHWAY WELL & PUMP	REPACK #4 BOOSTER	1,010.25
NTOA	MBRSHP (NA)	50.00
O'HALLORAN INTERNATIONAL	REP	355.00
O'HALLORAN, TIM	REP	772.60
O'KEEFE ELEVATOR COMPANY,	MTNCE	177.17
O'REILLY AUTO PARTS	SUPPLIES	79.61
OFFICE EXPRESS	PAPER	335.83
OVERDRIVE, INC.	J PROG	418.60
PAUL'S ACE HARDWARE	SUPPLIES (STORM)	256.71
PENWORTHY COMPANY	BKS	252.66
PETERSON CONTRACTORS, INC.	PAY REQ #2-16TH AVE CONST	198,923.40
PETTY CASH - DRAKE LIBRARY	SUPPLIES/SUB/BK DELIVERY	33.83
PETTY CASH - POLICE DEPT	SUPPLIES	127.54
POWESHIEK CO CLERK OF COUR	CHILD SUPPORT	275.00
POWESHIEK CO TREASURER	PER CAPITA	1,536.33
POWESHIEK TRANSFER STATION	LANDFILL FEES	30,819.10
POWESHIEK WATER ASSOC	RURAL WATER	168.00
PRIMEPOINT INVESTIGATIONS,	POLY EXAM SVC	363.92
PROQUEST LLC	CATALOG ENHANCEMENT	1,490.56
QUICK & CLEAN INC	CLEANING SVC	4,050.00
QUILL CORPORATION	SUPPLIES	159.72
RACOM CORPORATION	PAGERS	1,499.00
RDG PLANNING & DESIGN	VETS MEM BLDG RENOV	24,646.85
REIGNING CHAMPS FOOTBALL L	SUPPLIES	3,090.00
RELYANT	WATER COOLER	31.50
REPUBLIC SERVICES OF IOWA	RECYCLING FEES (AUG 20)	1,617.84
RKB SYSTEMS LLC	REP	1,000.70
S & S ELECTRIC	REP (STORM)	424.55
SCHAEFFER MFG. CO.	SVC	438.30
SCHARNWEBER WATER CONDITIO	REP - WATER MAIN BREAK	547.50
SCHENDEL PEST CONTROL CO	WASP CONTROL	100.00
SHARP EDGE TRIMMING LLC	MOWING	7,335.00
SHRED-IT USA	SHREDDING	142.18
SHUTTS, BRAD	MOWING	757.00

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT		
SILYNX COMMUNICATIONS INC.	CONTROL BOX	2,198.44		
SISCO	SELF FUNDING	59,308.06		
SKC COMMUNICATION PRODUCTS	ADD ZOOM TO CC (COVID19)	8,397.50		
STANARD & ASSOCIATES INC	POL TESTS/CERTS	37.00		
STOOPS FREIGHTLINER	TRUCK FOR GARBAGE TRUCK	94,804.00		
STOREY KENWORTHY	DELINQ/DISC NOTICES	278.49		
STRAND EXCAVATING, INC.	STORM DAMAGE CLEANUP	22,506.25		
TASC	FLEX PLAN CONTRIBUTIONS	5,018.55		
TEMP ASSOCIATES	TEMP HIRES	7,471.71		
THE STANDARD	LIFE INSURANCE	646.13		
TNT TUCKPOINTING & BLDG RE	REP BASEMENT DOORWAY	2,000.00		
TOTAL CHOICE SHIPPING & PR	SUPPLIES	1,646.99		
TREASURER STATE OF IOWA	STATE WITHHOLDING	12,802.00		
TRIPLETT COMPANIES	SUPPLIES	47.44		
TYLER TECHNOLOGIES	INCODE TRAINING (AW)	321.25		
ULINE	SUPPLIES (STORM)	148.34		
UNIFIRST CORPORATION	SHOP TOWELS	35.46		
US BANK EQUIPMENT FINANCE	COPIER LEASES	1,548.61		
USA BLUE BOOK	SUPPLIES	1,783.89		
VAN MAANEN TREE SERVICE, L	STORM DAMAGE CLEANUP	6,400.00		
VEENSTRA & KIMM	16TH AVE ENG SVC	42,924.25		
VERIZON WIRELESS	WIRELESS SVC	970.43		
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	7,852.55		
WALMART	SUPPLIES	35.80		
WATTS TECHNOLOGICS, INC	BATTERY	125.00		
WES FINCH AUTO PLAZA	REP	772.76		
WINDSTREAM	TELEPHONE	2,542.64		
WINDSTREAM COMMUNICATIONS,	PC SVC-AUG 2020	2,880.00		
WINGERTER, ANN	REIMB-POSTAGE	41.95		
WOODRIVER ENERGY LLC	GAS	1,892.67		
ZEBEC OF NORTH AMERICA	TUBES	189.40		
** TOTAL ** -City of Grinnell		1,640,489.36	350,206.83-	1,290,282.53

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	350,206.83	350,206.83CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	1,290,282.53	0.00	1,290,282.53
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	1,640,489.36	350,206.83CR	1,290,282.53

U N P A I D R E C A P

UNPAID INVOICE TOTALS	1,290,335.96
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	53.43CR
** UNPAID TOTALS **	1,290,282.53

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	184,280.36
002	VETERANS MEM - GEN	27,060.00
003	LIBRARY - GENERAL FUND	21,988.41
004	CITY HALL RES - GENERAL	9,497.62
010	BUILDING & PLANNING - GEN	8,809.70
110	ROAD USE FUND - SPEC REV	561,487.03
112	T&A EMP BEN- SPEC REV	104,110.77
125	URBAN REN - TIF	2,486.00
138	MED INS RESERVE - SPEC RV	13,327.23
140	MFPRSI MED ONLY - SPEC RV	8,693.20
145	HOTEL/MOTEL TAX - SPC REV	2,740.17
177	POLICE FORFEITURE FUND	2,198.44
200	DEBT SERV -	32,409.37
315	CLNS FY 19-20	800.00
318	REED STREET (1ST TO 6TH)	6,986.00
319	PARK STREET PROJECTS	7,758.00
320	SE SEWER LINING & MANHOLE	9,776.00
350	AIRPORT DEV - CAP PROJ	9,946.29
361	STORM WA QUALITY PROJECTS	5,497.40
367	CLNS FY 20-21 - CAP PROJ	1,948.99
369	REINVESTMENT PROJECT	33,799.74
371	WATER TOWER PROJECT	770.95
372	BIKE TRAIL PROJECT	2,254.00
373	8TH AVENUE STR CONST PROJ	3,569.00
375	I-80 INTERCHANGE PROJECT	6,646.85
377	16TH AVE BOX CULVERT	205,236.30
494	SAN EQMT REP FUND-SP RV	169,000.00
610	WATER FUND	69,804.25
620	SEWER OPERATION AND MAINT	30,465.12
630	STORM SEWER FUND	35,961.05
670	SOLID WASTE	61,181.12
GRAND TOTAL		1,640,489.36

Applicant **License Application (LE0002964)**

Name of Applicant: CASEY'S MARKETING COMPANY

Name of Business (DBA): CASEY'S GENERAL STORE #3617

Address of Premises: 635 LANG CREEK AVE.

City Grinnell **County:** Poweshiek **Zip:** 50112

Business (515) 446-6404

Mailing PO BOX 3001

City ANKENY **State** IA **Zip:** 50021

Contact Person

Name JESSICA FISHER-COMSTOCK, STORE OPERATIONS

Phone: (515) 446-6404 **Email** JESSICA.FISHER@CASEYS.COM

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 11/01/2019

Expiration Date: 10/31/2020

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: Publicly Traded Corporation

Corporate ID Number: XXXXXXXXX **Federal Employer ID** XXXXXXXXX

Ownership

42-0935283 CASEY'S GENERAL STORE, INC

First Name: 42-0935283 **Last Name:** CASEY'S GENERAL STORE, INC.

City: ANKENY **State:** Iowa **Zip:** 50021

Position: OWNER

% of Ownership: 100.00% **U.S. Citizen: Yes**

JOHN SOUPENE

First Name: JOHN **Last Name:** SOUPENE

City: ANKNEY **State:** Iowa **Zip:** 50023

Position: VICE-PRESIDENT

% of Ownership: 0.00% **U.S. Citizen: Yes**

JULIA JACKOWSKI

First Name: JULIA **Last Name:** JACKOWSKI

City:	URBANDALE	**State:**	Iowa	**Zip:**	50322
Position:	SECRETARY				
% of Ownership:	0.00%	**U.S. Citizen: Yes**			

JAMES PISTILLO

First Name:	JAMES	**Last Name:**	PISTILLO		
City:	URBANDALE	**State:**	Iowa	**Zip:**	50323
Position:	TREASURER				
% of Ownership:	0.00%	**U.S. Citizen: Yes**			

MEGAN ELFERS

First Name:	MEGAN	**Last Name:**	ELFERS		
City:	CLIVE	**State:**	Iowa	**Zip:**	50325
Position:	PRESIDENT				
% of Ownership:	0.00%	**U.S. Citizen: Yes**			

Insurance Company Information

Insurance Company:	Merchants Bonding Company		
Policy Effective Date:	11/01/2019	**Policy Expiration**	01/01/1900
Bond Effective	2	**Dram Cancel Date:**	
Outdoor Service Effective		**Outdoor Service Expiration**	
Temp Transfer Effective Date:		**Temp Transfer Expiration Date:**	

License Application (LA0001564)

Applicant

Name of Applicant: Mayflower Homes Inc.

Name of Business (DBA): Mayflower Homes Inc.

Address of Premises: 619 Park Street

City Grinnell **County:** Poweshiek **Zip:** 50112

Business (641) 236-6151

Mailing 616 Broad Street

City Grinnell **State** IA **Zip:** 50112

Contact Person

Name Scott Gruhn

Phone: (641) 236-6151 **Email** sgruhn@mayflowerhomes.com

Classification Class A Liquor License (LA) (Private Club)

Term: 12 months

Effective Date: 10/22/2020

Expiration Date: 10/21/2021

Privileges:

Class A Liquor License (LA) (Private Club)

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXX **Federal Employer ID** XXXXXXXXX

Ownership

Scott Gruhn

First Name: Scott **Last Name:** Gruhn

City: Grinnell **State:** Iowa **Zip:** 50112

Position: Dir. of Foodservice

% of Ownership: 0.00% **U.S. Citizen: Yes**

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date: **Policy Expiration**

Bond Effective **Dram Cancel Date:**

Outdoor Service Effective **Outdoor Service Expiration**

Temp Transfer Effective **Temp Transfer Expiration Date:**

Applicant **License Application (LC0036767)**

Name of Applicant: West Side Family Dining Inc

Name of Business (DBA): West Side Family Restaurant

Address of Premises: 229 6th Ave W

City Grinnell **County:** Poweshiek **Zip:** 50112

Business (641) 236-5939

Mailing 229 6th Ave W

City Grinnell **State** IA **Zip:** 50112

Contact Person

Name Matthew Blankenfeld

Phone: (641) 236-5939 **Email** grinnellwestside@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 04/19/2021

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: XXXXXXXXX **Federal Employer ID** XXXXXXXXX

Ownership

Matthew Blankenfeld

First Name: Matthew **Last Name:** Blankenfeld

City: Grinnell **State:** Iowa **Zip:** 50112

Position: President

% of Ownership: 100.00% **U.S. Citizen: Yes**

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date: 04/19/2020 **Policy Expiration** 04/18/2021

Bond Effective **Dram Cancel Date:**

Outdoor Service Effective **Outdoor Service Expiration**

Temp Transfer Effective **Temp Transfer Expiration Date:**

GRINNELL CITY COUNCIL SPECIAL SESSION MEETING
MONDAY, SEPTEMBER 28, 2020 at 5:00 P.M.
WASTEWATER TREATMENT FACILITY

MINUTES

Mayor Agnew called the meeting to order at 5:03 p.m. with the following council members in attendance: Bly, Wray, Hueftle-Worley. Absent: White, Davis, Gaard. Also present were: Peggy Pinder Elliott, Tim Dill, Daniel Ramos, Josh Kriegel, Sharon Mealey, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: No official meeting was held due to a lack of a quorum.

The group toured the new Wastewater Treatment Facility aka Water Resource Recovery Facility.

Grinnell FINANCE COMMITTEE Meeting
MONDAY, SEPTEMBER 21, 2020 AT 8:00 A.M.
VIA ZOOM
https://zoom.us/j/95084878088?pwd=TGo2Q3c2ME5UYXlEU0ZwUGsvbUFvdz09

MINUTES

ROLL CALL: Wray (Chair), White, Bly arrived after the second agenda item. Also present: Mayor Agnew, Julie Davis, Francesca Cunningham, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. White made the motion, second by Wray to recommend approval of Resolution No. 2020-155 – A resolution authorizing payment in the amount of $33,799.74 for payment of Iowa Reinvestment Grant funds for the improvements made by Grinnell Center, LLC in accordance with development agreement. AYES: 2-0. Motion carried.

2. White made the motion, second by Wray Resolution No. 2020-156 – A resolution accepting the Street Finance Report for FY 2020. AYES: 2-0. Motion carried.

3. Bly made the motion, second by White to approve special Campbell Fund request to contribute to a new local youth mentoring program - LINK Mentoring. AYES: 3-0. Motion carried.

4. Russ Behrens provided an update on economic development projects. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 8:49 a.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, SEPTEMBER 21, 2020 AT 4:45 P.M.
VIA ZOOM
https://zoom.us/j/93966881718?pwd=SGpMVDJ1V3V3czRaUXNHbmxVSFc0dz09

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard. Also present: Mayor Agnew, Julie Davis, Tyler Avis, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2020-157 – A resolution establishing specifications for sidewalks. AYES: 3-0. Motion carried.

2. Wray made the motion, second by Gaard to recommend approval of Windstream ROW request, 6th Ave - Penrose St to Oak St. AYES: 3-0. Motion carried.

3. Russ Behrens provided an update regarding the Water Department Director recruitment process. No action was taken.

4. The committee was in favor of a tour of the Grinnell Wastewater Treatment Facility on Monday, September 28th at 5:00 p.m. No action was taken.

5. An update was provided on the southeast Grinnell sewer rehabilitation project and Community Development Block grant efforts. No action was taken.

6. Ongoing and upcoming public works projects were discussed. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 5:18 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, SEPTEMBER 21, 2020 AT 5:30 PM
VIA ZOOM
https://zoom.us/j/95722269641?pwd=WkhtaE1QUFhjK01jTnVTL1orckpCdz09

MINUTES

ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Rachel Bly, Dan Sicard, Russ Behrens and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Russ Behrens provided an update regarding the Police Chief recruitment process. No action was taken.

INQUIRIES:

A citizen was concerned about speeding near Fairview Elementary.

It was asked if the Volunteer Firefighters would consider doing a drive-up breakfast instead of cancelling it. Chief Sicard said they would not do a drive-up due to safety concerns.

The Fire Convention be hosted by Grinnell in 2021 only. Another city will host in 2022.

There have been questions on the Michael Williams homicide. A press conference is to be held Tuesday, September 22nd.

The meeting was adjourned at 5:55 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

GRINNELL PLANNING COMMITTEE MEETING
MONDAY, SEPTEMBER 21, 2020 6:15 PM
VIA ZOOM
https://zoom.us/j/92300533508?pwd=RnFqM0N3L3Uvb0NWQzI2U2pqT0FMQT09

MINUTES

ROLL CALL: Bly (Chair), Davis, Gaard. Also present: Mayor Agnew, Jo Wray, Tyler Avis, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Mayor Agnew provided an updated on the Equity in Service delivery process. No action was taken.

2. 2020 Derecho recovery including tree replacement was discussed. A moratorium on tree planting in the right of way was passed on September 8, 2020. No action was taken.

3. Region 6 Housing Trust Fund Housing Assistance program was discussed. This provides assistance to update/repair owner occupied homes when the owner meets specific income guidelines. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 6:41 p.m.

RACHEL BLY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VETERANS MEMORIAL COMMISSION
MONDAY, SEPTEMBER 14, 2020 AT 5:15 P.M.
VIA ZOOM

MINUTES

Attendance: Present: Leo Lease, Randy Hotchkin, Gwen Rieck, Dr. Teresa Coon Absent: Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved by members present.

2. **Approve Minutes:** MOTION to approve August 31, 2020 minutes by Hotchkin, second by Lease, all ayes, motion carried.

3. **Monthly Budget Report**: Balance of $62,698.00.

4. **Greater Poweshiek Community Foundation:** Balance of $551,778.00.

5. **Approval of bills:**
   i. Alliant $96.27 (paid 8/28/20)
   ii. RDG INV#47563 $4059.00 (paid 9/8/20)
   iii. Amperage INV#027199 $7415.00
   iv. Amperage INV#027086 $45.00

   MOTION to approve by Lease, second by Hotchkin, all ayes, motion carried.

6. **RDG Architects**: Lacina reported he talked with Matt from RDG and suggested he be present at the next commission meeting (Oct.) to present the drawings to the members of the commission.

7. **Amperage Marketing:** We will soon be paying the last bill for service but they will be staying with us until the end.

8. **Fundraising Committee Update:** An Iowa Great Places grant application was submitted on September 10, 2020 for the amount of $400,000. Lease stated he will be speaking to the Lions club and Lacina stated he will be speaking to the Rotary club.

9. **Consider CDAF Marketing Proposal**: After discussion by all present, they were in agreement to wait and discuss again in December.

10. **Veterans Memorial Building Condition:** Hotchkin is working on any issues. The new pictures are in the entrance of the building.

11. **Inquiries**:

    - Joe Lacina is prepared to add an "Artist" page to the website. This will focus on the substance of what an artist will experience at Prairie Star. It will encourage artists and organizations to sign up for a digital newsletter to be kept up to date. To add credibility to the page, Tom Lacina requested Joe appear as "Interim Residency Development Director" or "Residency Development Director." He will do the work on a volunteer

basis given that he's getting paid for his website work. The commission discussed this request. The request will be added to the October agenda for action.

- Tom is working on a special event in 2021 to feature a showing at the Arts Center of Kurt Vonnegut works from the National Veterans Art Museum, an installation about Iowa military history from the Iowa Gold Star Military Museum, and an installation about local veteran history from the Grinnell Historical Museum. There will also be a display about the Veterans Memorial Building and the Prairie Star Residency. Tom would like to figure out how to parley this into funding. Sponsors are a consideration but he is also thinking about an auction of 20 or less select veteran-created works, with two thirds going to the artist and one third going to the project. This would probably occur next September/October/November and culminate the week of Veterans Day.
- Tom also requested Nicole Behrens put the new fundraising number on the website each month, right after she receives updated information about levy funds.

12. **Adjournment**: MOTION by Rieck, second by Lease, all ayes, motion carried.

Next meeting: October 12, 2020

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
August 26, 2020, 5:15 p.m

Electronic Meeting
made available via Zoom from the online City Agenda Center
allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020
due to potential for spread of COVID-19

ROLL CALL: _X_Elfenbein _X__Hardin _X_Hammond _X_McFee
_X_Pagliai _X__Rudolph __Swick Others present: _X_Kennett

President Pagliai called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Hardin moved and Elfenbein seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.
Roll call vote: _Aye_Elfenbein _Aye__Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
_Aye__Rudolph _n/a_ Swick

APPROVAL OF MINUTES: McFee moved and Elfenbein seconded approval of the July 22, 2020 Regular Board Meeting minutes.
Roll call vote: _Aye_Elfenbein _Aye__Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
_Aye__Rudolph _n/a_ Swick

[Hammond joined meeting]

COMMUNICATIONS:
1. – received five separate estimates from Central States Coatings for :

- Replacing trellis on pathway to south terrace with cables to create better outlook/planter access - $1,500
- Improve integrity of patched area on roof with EPDM restoration system - $1,500
- Wash & prime roof seams ; Apply EPDM restoration system to seams only - $71,382.50
- Wash & prime entire roof; Apply EPDM restoration system to seams only - $107,073.75
- Wash, prime, and apply EPDM restoration system to entire roof - $128,488.50
- https://www.epdmcoatings.com/epdm-brochure.php

REPORT OF DIRECTOR:
1. Statistical reports for July were reviewed. The library continued curbside delivery of materials, physical access to two internet stations, and remained closed to foot traffic during July. Circulation of physical items is holding steady at 34% of normal with 3,352 items circulated during July. Circulation of e-resources has increased 27% with 1,903 downloads occurring during July.
Youth Department delivered a total of 26 virtual programming events and In Your Neighborhood events serving 967 attendees. Book delivery service to homebound individuals resumed in August.

2. A derecho windstorm hit Grinnell on August 10 at approximately 11:45 am. No members of the public were in the Library at the time. Library personnel evacuated to the basement. The Library building and grounds sustained the following damage:

- The top half of the LIBRARY sculpture/sign was blown 10 feet away, requiring extensive repair.
- 2 large limbs fell from the large maple tree onto the ground below
- Approximately 8 feet of flashing was torn away, but still attached, from the upper roofing structure
- 1 lightning rod was broken off at its base from the edge of the roof
- Debris from surrounding trees and shingles from the Methodist Church building were found on top of the library roof and as far away as State Street, east of the Library.

3. August 11-12 Library personnel cleaned up debris from library grounds
   August 14 Power was restored to library
   August 15 Library personnel helped staff the charging station at the Public Services Building
   August 16-26 Library personnel establish charging/cooling station at the Library
   August 24 Library begins "Walk Through" service model with social distancing practices (mask required, availability of hand sanitizer) in place allowing for browsing collections, use of internet stations, and wireless connectivity.
   August 26 New website launched: www.drakelibrary.org. The previous URL, www.grinnell.lib.ia.us, will now serve as the host for Grinnell's Local History information.

COMMITTEE REPORTS:
Building & Grounds – none

Finance, Salary, & Personnel – none

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: *None.*

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. McFee moved and Hardin seconded the approval of bills payable in September.
Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye__Rudolph _n/a_ Swick

OLD BUSINESS: *None.*

NEW BUSINESS:

1. Hardin moved and McFee seconded approval, as presented, of revision of the Circulation Policy to establish DCL as a fines-free library and to allow for the possibility of circulating hotspots.
   Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
   _Aye__Rudolph _n/a_ Swick

2. Elfenbein moved and Hammond seconded approval, as edited, of a TEMPORARY Meeting Room Policy under COVID-19 pandemic conditions.
   Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
   _Aye__Rudolph _n/a_ Swick

3. Rudolph moved and McFee seconded approval of a one year subscription to the Weiss Financial Ratings Series database to be funded by Friends of Drake Community Library.
   Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai _Aye__Rudolph _n/a_ Swick

4. McFee moved and Elfenbein seconded approval of Central States Coating proposal to remove the metal trellis from the pathway leading to the south terrace and to replace the trellis with cables, thus providing better access to the planter as well as an improved visual outlook; with funding from special revenue gift account.
   Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai _Aye__Rudolph _n/a_ Swick

5. McFee moved and Rudolph seconded approval of Central States Coating proposal to improve integrity of patched area on library roof utilizing the EPDM restoration system; with funds from repair/maintenance building budget.
   Roll call vote: _Aye_Elfenbein _Aye__Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai _Aye__Rudolph _n/a_ Swick

TRUSTEE CONTINUING EDUCATION: Trustees are taking part in the "Board Room 2020" series provided by the State Library of Iowa. Pagliai and McFee attended "Problem Solving the Upstream Way" and reported on their experience.

McFee moved for adjournment.

Meeting adjourned at 6:15 p.m.

Next meeting: September 23, 2020 at 5:15 p.m.

Theresa Pagliai
Library Board President

Marilyn Kennett, Director
Recording Secretary

DRAKE COMMUNITY LIBRARY
CIRCULATION POLICY

Drake Community Library values library users by providing them with services in a nonpartisan and non-judgmental manner that is sensitive to and supportive of human differences. DCL values the users' right to privacy by keeping records of their library use strictly confidential.

I. Library User Eligibility

A. Based on the Drake Community Library's funding through the City of Grinnell and rural Poweshiek County Property taxes and its participation in Iowa's state-funded Open Access program, the following groups are eligible for free library cards at the Drake Community Library:

1. all persons residing within the city limits of Grinnell and in any unincorporated area of Poweshiek County.
2. students and teachers of the Grinnell-Newburg School District.
3. persons residing within the city limits of communities that contract with Drake Community Library for library service (Kellogg, Malcom, Oakland Acres, Searsboro)
4. persons eligible for service from a library that participates in the State Library of Iowa Open Access program.
5. persons who own and operate a business in Grinnell. Business owners who are not otherwise eligible for the Drake Community Library's services shall be issued a library card in the business's name. The card shall entitle them and their designees to use the Drake Community Library.
6. persons under the age of thirteen (13) must have the permission of their legal guardian prior to the issuance of a library card.

B. Library staff may require proof of eligibility before issuance of a free library card.

C. Any person not otherwise eligible for services may be issued a library card on payment of a $20.00 annual fee.

II. Library User Responsibility

Users are expected to comply with the Library's policies and procedures.

A. Users are expected to comply with copyright laws, and the Library assumes no responsibility for user infractions of copyright laws while using library materials.
B. Users are expected to present a library card when checking out materials. Exception: A user may designate a caregiver to check out materials on the user's behalf. The caregiver's name must be listed within the primary user's account. The

primary user is responsible for all materials checked out on the library card.

C. Users with valid library accounts may request that circulating items be held for them; requests will be added to queue lists in the order they are received.

D. Users may renew items up to three times if another user has not previously reserved the item.

E. Users must notify the Library of changes in account information (name, address, contacts).

F. Users must notify the Library immediately when a library card is lost or stolen; users are responsible for all account activity until the Library is notified of a lost or stolen card.

G. Users must not tamper with or alter library materials in any way.

H. Users must return library materials, including all parts and packaging, in good condition.

I. Users and adults responsible for youth under the age of thirteen (13) are responsible for paying any fees owed on said accounts.

III. Fees

The Library charges fees to encourage compliance with procedures which promote fair and equal access to limited resources for all library users. Fees are replacement charges for material loss and related charges. Users may be notified of overdue materials, outstanding fees, or problems with their account by telephone, print, and/or other means.

A. The Library charges for lost or damaged library materials. Items that are more than five weeks overdue are considered “lost”. The full replacement or repair cost for a lost or damaged item is charged to the library user.

B. The Library charges a replacement fee of $2.00 for lost or stolen library cards.

C. User privileges are suspended when the fee limit of $10.00 is met or exceeded.

D. A collection agency will be utilized to facilitate the collection of fees on accounts where balances meet or exceed $50.00.

E. The Library may offer fee alternative programs that allow for options to payment of fees.

IV. Circulation Periods, Renewals, and Reserves

Circulation periods exist to provide cardholders maximum use of materials.

A. Checkout period for books and audiobooks is three weeks.

B. Checkout period for videos and magazines is one week.

C. Checkout period for Interlibrary Loan materials is determined by the lending library.

D. Checkout period for ebooks and eaudiobooks is determined by the consortium service.

E. Items may be renewed up to three times according to the above time periods. Renewals may occur in person, by calling the Library, or online.

F. No item may be renewed if another library user has placed it on reserve.

G. Reserves (holds) may be placed on titles that are currently checked out or on order for the library collection. Library users will be notified by telephone or email when a reserve is available for pickup. Items on reserve lists may be limited to a one week checkout period.

V. Circulation of Equipment

The Library lends various equipment items to DCL cardholders aged 18 or older to extend access to technologies that might otherwise be unavailable. Unless otherwise stipulated below, circulation periods for equipment vary by arrangement with the user.

A. The Library may have the following equipment available for checkout or for use in the library.

1. Wireless hotspot: one (1) week checkout period with no renewals.
2. Cassette recorder/player
3. Portable LCD Projector
4. Energy Library Toolkits
5. Large Screen TV with DVD/VHS/Laptop projection capabilities (library use only)
6. Button Machine
7. Display Cases – display cases in lobby may be reserved by organizations and individuals.

B. Cardholders must be in good standing for three (3) months prior to checking out equipment

C. Checkout privileges are suspended if equipment is not returned by the date due.

D. A replacement fee is charged if an item of equipment has not been returned within seven (7) days of the date due.

VI. Interlibrary Loan (ILL)

Drake Community Library seeks to broaden access to materials for DCL cardholders by participating in state-wide and national resource sharing networks.

A. Title requests are considered for purchase with respect to the Material Selection Policy. When not purchased for the collection, effort will be made to obtain the material through ILL.

B. Library users are limited to 5 requests per month without charge. A $3.00 charge is collected for requests exceeding this limit.

C. Users will be notified by email or telephone when ILL materials are available for pickup. Materials will be held through the length of the lending library's loan.

VII. Confidentiality

Confidentiality of library records is central to intellectual freedom and directly related to the ability of citizens to use library materials and pursue information without fear of intimidation.

A. The records of the Library which, by themselves or when examined with other public records, would reveal the identity of the library user checking out or requesting an item or information from the Library shall be kept confidential.

B. The lawful custodian of the records is the Director of the Library.

C. Unless required by court order, library records will only be released to the person(s) whose name(s) appear on the library user's record. The Library will not release circulation or other records of a registered library user that are protected under Iowa Code 22.7 (13) unless it is required by court order to release such information. Circumstances which may require the Library to release the information include the following:
    1. A criminal or juvenile justice agency is seeking the information pursuant to an investigation of a particular person or organization suspected of committing a known crime AND the criminal or juvenile justice agency presents the Library Director with a court order demonstrating that there has been a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.
    2. The Library receives a Warrant for the information issued under the USA Patriot Act (which includes amendments to the Foreign Intelligence Surveillance Act and the Electronic Communications Privacy Act) under a properly drawn court order.

3. The Library receives a valid court order requiring the Library to release registration, circulation or other records protected under the Iowa Code as a result of local, state, or federal judicial review.

D. A request for user records that does not reveal information about use of library materials or information may be honored if the request comes from a public agency or (at the staff's discretion) from any other library. Such information would be limited to a user's contact information and would not include the user's registration number assigned by Drake Community Library.

E. Requests for information about individuals originating from private individuals or entities will be answered only with information from published sources.

F. The Library interprets possession of a user card as consent to use it unless it has been reported lost or stolen, or there is reason to believe that consent has not been given.

G. Library users thirteen (13) years of age and older may extend confidentiality privileges to other persons designated by said user. Names of persons so designated must be listed within the primary user's account. A person possessing confidentiality privileges may:
   1. pick up items currently on hold for the primary user.
   2. access title information of currently checked out items on the primary user's account.
   3. access fee information and apply payment on the primary user's account.
   4. provide updates to contact information on the primary user's account.

H. Confidentiality privileges are automatically extended to adults responsible for users under the age of thirteen (13). Responsible adults are identified upon issuance of the card and must be listed within the underage user's account.

Adopted: 01/14
Revised: 04/16
Revised: 05/19
Revised: 08/20

DRAKE COMMUNITY LIBRARY

MEETING ROOM POLICY – TEMPORARY

This is a temporary policy necessitated by Covid-19 pandemic conditions. This policy remains in effect until revoked by the Library Board of Trustees.

The purpose of this policy is to create an environment that balances the community's need for quality essential services while maintaining a safe working environment for library personnel as we work together to prevent the spread of Covid-19.

1. Reservations for use of meeting space will be allowed for groups with an essential need to meet in person such as trainings and business that can only be accomplished through in-person communication.
2. Approval for each reservation will be considered after the meeting organizer communicates agreement with social distancing practices outlined in this policy via email with library personnel. The Library Director may make a determination if a question arises as to what constitutes an "essential need" for an in-person meeting.
3. Due to limited hours of operation and limited physical access to the facility under pandemic conditions, meeting reservation times and spaces are also limited.

Social distancing practices:

a) Masks must be worn at all times.
   Exception: attendees with medical condition or as necessary due to other compelling reasons.
b) Spacing of seating maintained to accommodate six (6) feet of social distance
c) Handwashing facility and/or hand sanitizer used upon entry into building and as needed.
d) No food or drink to be served; only personal drink containers allowed.

Meeting rooms available include:

Community Room	• **Use of Community Room is limited to essential meetings** • **No more than one meeting will be scheduled per day to allow time for cleaning of room between meetings** • Capacity 20 people • Tables and chairs will be placed in a standard configuration to promote social distancing of at least 6 feet between attendees • LCD projector and speaker system with hearing loop are available to users • A kitchenette is accessible to users for handwashing only • Restrooms are accessible in the lobby

	• Meeting may extend past closing time (see *After Hours Use of Community Room* procedure)
Board Room	• **Use of Board Room is limited to essential meetings** • **No more than one meeting will be scheduled per day to allow time for cleaning of room between meetings** • Capacity 6 people • Tables and chairs will be placed in a standard configuration to promote social distancing of at least 6 feet between attendees

This temporary policy is part of the Library's overall policy structure and should be interpreted in conjunction with the Library's standard Meeting Room Policy and other existing policies.

Adopted 08/20

August 2020 Building Department Memorandum

City of Grinnell, Iowa

FROM: Tyler Avis
Director of Building and Planning

DATE: September 21, 2020

TO: Honorable Dan Agnew
Honorable Council Persons
Mr. Russell Behrens, City Manager
Ms. Ann Wingerter, City Clerk

Subject: Monthly Report for August

During the month of August there were 33 projects started which include the following:

New Residential:	1
Residential Accessory:	2
Commercial Addition:	1
Deck	2
Fence:	2
Flatwork:	1
Mechanical:	7
Plumbing:	2
Radon Mitigation:	1
Roof:	5
Shed:	4
Siding:	1
Solar Array:	1
Water Heater Changeout:	3

Total project valuation for August: $1,157,689.00
Total project valuation for FY '21: $ 1,734,467.75

Two Letters were sent for tall grass, one letter was sent on damaged siding, and two properties were officially condemned as a result of the Derecho Storm.

Respectfully Submitted,

Tyler Avis
Director of Building and Planning

CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

AUGUSTOR

DAN F. AGNEW
dagnew@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

JIM WHITE
At-Large

JULIE DAVIS
1st Ward

JO WRAY
2nd Ward

RACHEL BLY
3rd Ward

LAMOYNE GAARD
4th Ward

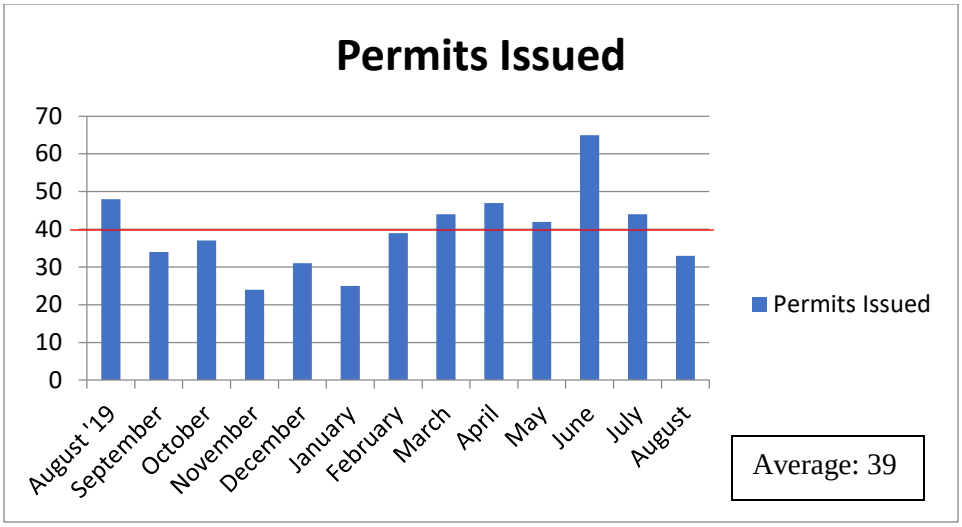
ADMINISTRATION

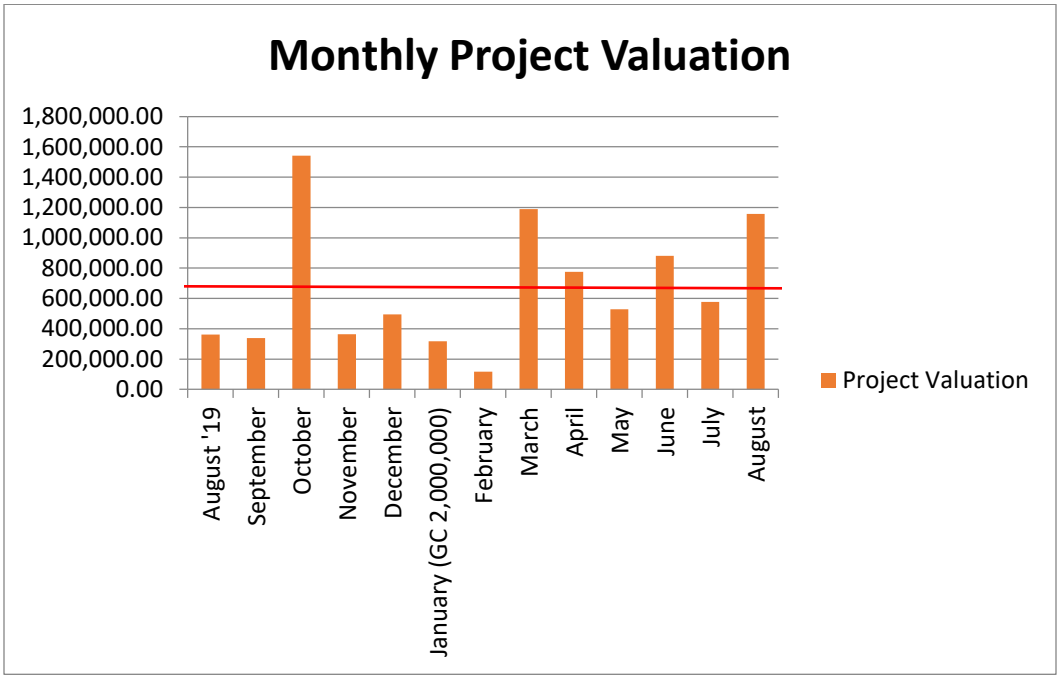
RUSSELL L. BEHRENS
City Manager
RBehrens@grinnelliowa.gov

ANNMARIE WINGERTER
City Clerk/Finance Director
AWingerter@grinnelliowa.gov

WILLIAM J. SUEPPEL
City Attorney
billjs@meardonlaw.com

Visit us at
www.grinnelliowa.gov


Permits Issued
70
60
50
40
30
20
10
0
August '19
September
October
November
December
January
February
March
April
May
June
July
August
Permits Issued
Average: 39


Monthly Project Valuation
1,800,000.00
1,600,000.00
1,400,000.00
1,200,000.00
1,000,000.00
800,000.00
600,000.00
400,000.00
200,000.00
0.00
August '19
September
October
November
December
January (GC 2,000,000)
February
March
April
May
June
July
August
Project Valuation

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210045 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
PROPERTY: 1510 1ST AVE 118
APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 9/17/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: GONZALES, CARLOS
1510 1ST AVE LOT 118
GRINNELL, IA 50112
SQUARE FEET: 100
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: PLACE SHED ON LOT

SEGMENT: SHED - SMALL STORAGE SHED
CONTRACTOR: CLASS:
ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
BUILDING CODE: SHED SMALL STORAGE SHED
STATUS: Not Started VALUATION: 2,995.00 BALANCE: 0.00

PROJECT: 20210046 - RESIDENTIAL ACCESSORY BUILDING TYPE: 05-RESACC RESIDENTIAL ACCESSORY BLD
PROPERTY: 1015 CHATTERTON ST
APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: HUDDLESTON, ROY & RHONDA
1015 CHATTERTON ST
GRINNELL, IA 50112
SQUARE FEET: 576
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A 24FT x 24 FT GARAGE.

SEGMENT: 05-RESACC - GARAGE
CONTRACTOR: CLASS:
ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
BUILDING CODE: RESACC RESIDENTIAL ACCESSORY BUILDING
STATUS: Not Started VALUATION: 12,000.00 BALANCE: 0.00

PROJECT: 20210047 - ROOF TYPE: ROOF ROOF
PROPERTY: 902 BROAD ST
APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: J&MROOF& J & M ROOFING & MAINTENANCE IN ISSUED TO: CONGREGATIONAL CHURCH
224 WEST FRONT STREET 902 BROAD ST
BROOKLYN, IA 52211 P O BOX 322
GRINNELL, IA 50112-0000
SQUARE FEET: 9,365
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: NEW ROOF INSTALLATION.

SEGMENT: ROOF - ROOF
CONTRACTOR: J&MROOF& J & M ROOFING & MAINTENANCE IN CLASS: GC GENERAL CONTRACTOR
224 WEST FRONT STREET
BROOKLYN, IA 52211
ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
BUILDING CODE: ROOF ROOF
STATUS: Not Started VALUATION: 13,240.00 BALANCE: 0.00

PROJECT: 20210048 - SIDING TYPE: SIDING SIDING
PROPERTY: 621 PEARL ST
APPLIED DATE: 8/04/2020 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MOORE, CHRISTY & RON
621 PEARL ST
GRINNELL, IA 50112
SQUARE FEET: 1,178
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW ROOF INSTALLATION.

SEGMENT: SIDING - SIDING
CONTRACTOR: CLASS:
ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020
BUILDING CODE: SIDING SIDING
STATUS: Not Started VALUATION: 5,000.00 BALANCE: 0.00

PROJECT: 20210049 - DECK/PORCH TYPE: DECK DECK/PORCH
PROPERTY: 1323 ELM ST
APPLIED DATE: 8/04/2020 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: BRUCE BRUCE BAUSTIAN CONST. INC ISSUED TO: LAIR, THOMAS
506 WEST PERSHING DT 1323 ELM ST
BROOKLYN, IA 52211 GRINNELL, IA 50112
SQUARE FEET: 320
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 60.00

DESCRIPTION: INSTALLING A TREATED 16FT x 20FT DECK IN THE BACKYARD.

SEGMENT: DECK - DECK/PORCH
CONTRACTOR: BRUCE BRUCE BAUSTIAN CONST. INC CLASS:
506 WEST PERSHING DT
BROOKLYN, IA 52211
ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020
BUILDING CODE: DECK DECK/PORCH
STATUS: Not Started VALUATION: 9,475.00 BALANCE: 60.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210050 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
PROPERTY: 515 3RD AVE
APPLIED DATE: 8/05/2020 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: E6 PLUMBIN E6 PLUMBING ISSUED TO: SECOND MILE
1907 BELMONT DR 515 3RD AVE
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 7,700
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 60.00

DESCRIPTION: REPLACE EXISTING WATER HEATER WITH NEW

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
CONTRACTOR: E6 PLUMBIN E6 PLUMBING CLASS: HVACP HVAC & PLUMBING
1907 BELMONT DR
GRINNELL, IA 50112
ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020
BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
STATUS: Not Started VALUATION: 600.00 BALANCE: 60.00

PROJECT: 20210051 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
PROPERTY: 209 16TH AVE
APPLIED DATE: 8/05/2020 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: E6 PLUMBIN E6 PLUMBING ISSUED TO: WHITMAN, JOSEPH & JESSIC
1907 BELMONT DR 209 16TH AVE
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 3,881
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 90.00

DESCRIPTION: REPALCE TWO GEO WATER HEATERS/STORAGE TANKS

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
CONTRACTOR: E6 PLUMBIN E6 PLUMBING CLASS: HVACP HVAC & PLUMBING
1907 BELMONT DR
GRINNELL, IA 50112
ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020
BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
STATUS: Not Started VALUATION: 2,400.00 BALANCE: 90.00

PROJECT: 20210052 - FLATWORK TYPE: FLATWORK FLATWORK
PROPERTY: 1724 WEST ST
APPLIED DATE: 8/07/2020 ISSUED DATE: 8/07/2020 EXPIRATION DATE: 12/05/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: FLAKE, KEITHA
1724 WEST ST
GRINNELL, IA 50112
SQUARE FEET: 720
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALLATION OF A 12FT X 60FT CONCRETE SLAB IN THE BACKYARD ATTACHED TO EXISTING CONCRETE STEPS AND PATIO.

SEGMENT: FLATWORK - FLATWORK
CONTRACTOR: MID MID-STATE CONSTRUCTION INC CLASS:
104 E STATION ST
BAXSTER, IA 50028
ISSUED DATE: 8/07/2020 EXPIRATION DATE: 12/05/2020
BUILDING CODE: FLATWORK FLATWORK
STATUS: Not Started VALUATION: 6,300.00 BALANCE: 0.00

PROJECT: 20210053 - FENCE TYPE: FENCE FENCE
PROPERTY: 1134 SPRING ST
APPLIED DATE: 8/10/2020 ISSUED DATE: 8/10/2020 EXPIRATION DATE: 12/08/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: CARLSMITH SMITH, CARL ISSUED TO: MILLER, LORI
10856 KEY AVE 1134 SPRING ST
KELLOGG, IA 50135 GRINNELL, IA 50112
SQUARE FEET: 1,074
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL PRIVACY FENCES IN REAR YARD

SEGMENT: FENCE - FENCE
CONTRACTOR: CARLSMITH SMITH, CARL CLASS:
10856 KEY AVE
KELLOGG, IA 50135
ISSUED DATE: 8/10/2020 EXPIRATION DATE: 12/08/2020
BUILDING CODE: FENCE FENCE
STATUS: Not Started VALUATION: 3,500.00 BALANCE: 0.00

PROJECT: 20210054 - NEW RESIDENTIAL BUILDING TYPE: 01-NEWRES NEW RESIDENTIAL BUILDING
PROPERTY: 2046 JEWEL DR
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: VAN WYK, DARREN
604 VAN HORN CIR
GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW RESIDENTIAL DWELLING.

SEGMENT: 01-NEWRES - NEW RESIDENTIAL BUILDING
CONTRACTOR: DUNSBERGEN DUNSBERGEN, ANDY CLASS:
1415 GALLESTON AVE
NEW SHARON, IA 50207
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: 102 SINGLE FAMILY DETACHED
STATUS: Not Started VALUATION: 300,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

SEGMENT: ELEC-NC - ELECTRICAL
CONTRACTOR: S&SELEC S & S ELECTRIC CLASS: EC ELECTRICAL CONTRACTOR
175 HWY 6
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: ELEC-NC ELECTRICAL NO CHARGE
STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: MECH-NC - MECHANICAL
CONTRACTOR: LATCENTEIN LATCHAM ENTERPRISES INC CLASS: GC GENERAL CONTRACTOR
PO BOX 252
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: MECH-NC MECHANICAL NO CHARGE
STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: PLUM-NC - PLUMBING
CONTRACTOR: CLASS:
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: PLB-NC PLUMBING-NO CHARGE
STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

PROJECT: 20210055 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 1817 4TH AVE
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: POUSH, SETH & JESSICA
610 1ST AVENUE 1817 4TH AVE
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 1,088
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210056 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 2003 SPAULDING LN
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: SENEY, KEVIN & SARAH
610 1ST AVENUE 2003 SPAULDING LN
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 2,993
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210057 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 1909 PRAIRIE ST
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: RICHARDS, JACK
610 1ST AVENUE 1909 PRAIRIE ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 1,384
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210058 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 1933 SPENCER ST
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: TUCKER, KENDRA
610 1ST AVENUE 1933 SPENCER ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 840
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210059 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
PROPERTY: 1808 5TH AVE
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 10/08/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS ISSUED TO: HANSON, BRAD
111 MILL ST SW 1808 5TH AVE
MITCHELLVILLE, IA 50169 GRINNELL, IA 50112
SQUARE FEET: 192
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A 12FT X 16FT SHED IN THE BACKYARD.

SEGMENT: SHED - SMALL STORAGE SHED
CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS CLASS:
111 MILL ST SW
MITCHELLVILLE, IA 50169
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: SHED SMALL STORAGE SHED
STATUS: Not Started VALUATION: 5,000.00 BALANCE: 0.00

PROJECT: 20210060 - PLUMBING TYPE: PLUM PLUMBING
PROPERTY: 834 PARK ST
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: HAMMOUDA, KAMAL
P O BOX 342
GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 45.00

DESCRIPTION: NEW BATHROOM FOR RESIDENCE.

SEGMENT: PLUM - PLUMBING
CONTRACTOR: CLASS:
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: PLUM PLUMBING
STATUS: Not Started VALUATION: 500.00 BALANCE: 45.00

PROJECT: 20210061 - ROOF TYPE: ROOF ROOF
PROPERTY: 1630 WEST ST S
APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: OLDETOWN OLDE TOWN ROOFING ISSUED TO: COMFORT INN
4530 RIVER DR 1307 LINDENBROOK LN
MOLINE, IL 61265 MARION, IA 52302
SQUARE FEET: 12,059
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 1,451.25

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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DESCRIPTION: REPLACE SHINGLES

SEGMENT: ROOF - ROOF
CONTRACTOR: OLDETOWN OLDE TOWN ROOFING CLASS:
4530 RIVER DR
MOLINE, IL 61265
ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
BUILDING CODE: ROOF ROOF
STATUS: Not Started VALUATION: 90,000.00 BALANCE: 1,451.25

PROJECT: 20210062 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 1424 3RD AVE
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: STIER, JOYCE A
610 1ST AVENUE 1424 3RD AVE
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

DESCRIPTION: AC UNIT INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210063 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 2012 PRAIRIE ST
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: HAGEDORN, BRENDA
610 1ST AVENUE 2012 PRAIRIE ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC UNIT INSTALLATION.

SEGMENT: MECH - MECHANICAL
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210064 - DECK/PORCH TYPE: DECK DECK/PORCH
PROPERTY: 1316 SPENCER ST
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: VAN GORP, RANDY
1316 SPENCER ST
GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A NEW RAMP.

SEGMENT: DECK - DECK/PORCH
CONTRACTOR: CLASS:
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: DECK DECK/PORCH
STATUS: Not Started VALUATION: 2,000.00 BALANCE: 0.00

PROJECT: 20210065 - COMMERCIAL ADDITION TYPE: 13-COMBLD COMMERCIAL ADDITION
PROPERTY: 810 BLAKELY CIR
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: OLPCONSTRU OLP CONSTRUCTION LLC ISSUED TO: MOMS MEALS
5438 SE 29TH CT 810 BLAKELY CIR
DES MOINES, IA 50320 GRINNELL, IA 50112
SQUARE FEET: 4,650
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: CONSTRUCT ADDITION FOR MAINTENANCE SHOP

SEGMENT: 13-COMADD - COMMERCIAL ADDITION
CONTRACTOR: OLPCONSTRU OLP CONSTRUCTION LLC CLASS: GC GENERAL CONTRACTOR
5438 SE 29TH CT
DES MOINES, IA 50320
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: COMADD COMMERCIAL ADDITION
STATUS: Not Started VALUATION: 650,000.00 BALANCE: 0.00

PROJECT: 20210066 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
PROPERTY: 1817 SUNSET ST
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 10/09/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS ISSUED TO: MINTLE, BRIAN & MELISSA
111 MILL ST SW 1817 SUNSET ST
MITCHELLVILLE, IA 50169 GRINNELL, IA 50112
SQUARE FEET: 96
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 50.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALLATION OF A 8FT X 12FT SHED IN THE BACKYARD.

SEGMENT: SHED - SMALL STORAGE SHED
CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS CLASS:
111 MILL ST SW
MITCHELLVILLE, IA 50169
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: SHED SMALL STORAGE SHED
STATUS: Not Started VALUATION: 2,700.00 BALANCE: 50.00

PROJECT: 20210067 - SOLAR ARRAY - C TYPE: SOLARARRAY SOLAR ARRAY INSTALLATION
PROPERTY: 1414 REED ST
APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 2/21/2021 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: CROTTS, DAVID
1414 REED ST
GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 230.73

DESCRIPTION: INSTALLATION OF A 8.0 KW ROOF MOUNTING SOLAR SYSTEM.

SEGMENT: SOLAR - SOLAR ARRAY
CONTRACTOR: MOXIE MOXIE SOLAR CLASS: GC GENERAL CONTRACTOR
1625 GRIZZLY TRAIL
NORTH LIBERTY, IA 52317
ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
BUILDING CODE: SOLAR SOLAR ARRAY
STATUS: Not Started VALUATION: 9,309.00 BALANCE: 230.73

PROJECT: 20210068 - PLUMBING TYPE: PLUM PLUMBING
PROPERTY: 818 HIGH ST
APPLIED DATE: 8/26/2020 ISSUED DATE: 8/26/2020 EXPIRATION DATE: 12/24/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING ISSUED TO: LYON, J. VANESSA
618 390TH AVE 818 HIGH ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 1,533
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 45.00

DESCRIPTION: REPLACE EXISTING SEWER

SEGMENT: PLUM - PLUMBING
CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING CLASS:
618 390TH AVE
GRINNELL, IA 50112
ISSUED DATE: 8/26/2020 EXPIRATION DATE: 12/24/2020
BUILDING CODE: PLUM PLUMBING
STATUS: Not Started VALUATION: 4,500.00 BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210070 - ROOF TYPE: ROOF ROOF
PROPERTY: 330 WEST ST S
APPLIED DATE: 8/28/2020 ISSUED DATE: 8/28/2020 EXPIRATION DATE: 12/26/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: KEY COOPERATIVE
ATTN: DAN DUNSBERGEN
1128 PINDER AVE
GRINNELL, IA 50112-0000
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 0
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REROOFING, TEAR OFF

SEGMENT: ROOF - ROOF
CONTRACTOR: NORTH NORTHRIDGE ESTATE BUILDERS LLC CLASS:
706 N 2ND ST
SULLY, IA 50251
ISSUED DATE: 8/28/2020 EXPIRATION DATE: 12/26/2020
BUILDING CODE: ROOF ROOF
STATUS: Not Started VALUATION: 6,000.00 BALANCE: 0.00

PROJECT: 20210071 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM
PROPERTY: 1114 ELM ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 10/30/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS ISSUED TO: COOPRIDER, BEN
1832 9TH AVE 1114 ELM ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 1,818
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL NEW ACTIVE RADON MITIGATION SYSTEM

SEGMENT: RADON - RADON MITIGATION
CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS CLASS:
1832 9TH AVE
GRINNELL, IA 50112
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: RADON RADON MITIGATION SYSTEM
STATUS: Not Started VALUATION: 1,770.00 BALANCE: 0.00

PROJECT: 20210072 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
PROPERTY: 124 6TH AVE
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: SCHMIDT, STACIE
610 1ST AVENUE 124 6TH AVE
GRINNELL, IA 50112 P.O. BOX 172
GRINNELL, IA 50112-0000
SQUARE FEET: 816
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: WATER HEATER INSTALLATION.

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
CONTRACTOR: GERMPLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
STATUS: Not Started VALUATION: 500.00 BALANCE: 45.00

PROJECT: 20210073 - ROOF TYPE: ROOF ROOF
PROPERTY: 13 WASHINGTON PL
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: SLIGER, MOLLY
13 WASHINGTON PL
GRINNELL, IA 50112
SQUARE FEET: 880
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 122.12

DESCRIPTION: REPALCE EXISTING SHINGLES WITH NEW

SEGMENT: ROOF - ROOF
CONTRACTOR: CLASS:
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: ROOF ROOF
STATUS: Not Started VALUATION: 3,400.00 BALANCE: 122.12

PROJECT: 20210074 - FLATWORK TYPE: 05-RESACC RESIDENTIAL ACCESSORY BLD
PROPERTY: 335 BROAD ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: K&M CONCRE K & M CONCRETE ISSUED TO: DUNCAN, CHRISTOPHER
185 CLINTON ST 335 BROAD ST
BROOKLYN, 52211 GRINNELL, IA 50112
SQUARE FEET: 903
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: POUR FOUNDATION FOR ADDITION ONTO EXISTING GARAGE

SEGMENT: FLATWORK - FLATWORK
CONTRACTOR: CLASS:
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: FLATWORK FLATWORK
STATUS: Not Started VALUATION: 7,200.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210075 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
PROPERTY: 1833 SPENCER ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 10/15/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: SMITH, DEREK
1833 SPENCER ST
GRINNELL, IA 50112
SQUARE FEET: 96
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: PLACE 8X12 SHED IN REAR YARD

SEGMENT: SHED - SMALL STORAGE SHED
CONTRACTOR: CLASS:
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: SHED SMALL STORAGE SHED
STATUS: Not Started VALUATION: 3,500.00 BALANCE: 0.00

PROJECT: 20210076 - ROOF TYPE: ROOF ROOF
PROPERTY: 916 CHATTERTON ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: HONEYCUTT, TROY
916 CHATTERTON ST
GRINNELL, IA 50112
SQUARE FEET: 816
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW SHINGLES ON ROOF

SEGMENT: ROOF - ROOF
CONTRACTOR: CLASS:
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: ROOF ROOF
STATUS: Not Started VALUATION: 3,200.00 BALANCE: 0.00

PROJECT: 20210077 - FENCE TYPE: FENCE FENCE
PROPERTY: 1601 PENROSE ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: A1 FENCE A1 FENCE COMPANY ISSUED TO: FOSTER, JAMES
201 1ST ST 1601 PENROSE STREET
MITCHELLVILLE, IA 50026 GRINNELL, IA 50112-
SQUARE FEET: 104
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 50.00

DESCRIPTION: INSTALATIION OF A 104 SQFT VIYNL FENCE.

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

SEGMENT: FENCE - FENCE
CONTRACTOR: A1 FENCE A1 FENCE COMPANY CLASS:
201 1ST ST
MITCHELLVILLE, IA 50026
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: FENCE FENCE
STATUS: Not Started VALUATION: 1,000.00 BALANCE: 50.00

PROJECT: 20210078 - MECHANICAL TYPE: MECH MECHANICAL
PROPERTY: 916 WEST ST
APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
CONTRACTOR: JENSHEAT&A JENSEN HEATING & AIR CONDITION ISSUED TO: STEVE LINK FORD
519 WEST STREET 916 WEST ST
GRINNELL, IA 50112 GRINNELL, IA 50112
SQUARE FEET: 0
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 80.00

DESCRIPTION: REPLACE HVAC

SEGMENT: MECH - MECHANICAL
CONTRACTOR: JENSHEAT&A JENSEN HEATING & AIR CONDITION CLASS: MC MECHANICAL CONTRACTOR
519 WEST STREET
GRINNELL, IA 50112
ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
BUILDING CODE: MECH MECHANICAL
STATUS: Not Started VALUATION: 5,600.00 BALANCE: 80.00

TOTAL PRINTED: 33 PROJECTS TOTAL VALUATION: $1,157,689.00 TOTAL BALANCE: $2,659.10

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project

PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
01-NEWRES - NEW RESIDENTIAL BUILD	1	0.00
05-RESACC - GARAGE	1	0.00
13-COMADD - COMMERCIAL ADDITION	1	0.00
DECK - DECK/PORCH	2	60.00
ELEC-NC - ELECTRICAL	1	0.00
FENCE - FENCE	2	50.00
FLATWORK - FLATWORK	2	0.00
MECH - MECHANICAL	7	410.00
MECH-NC - MECHANICAL	1	0.00
PLUM - PLUMBING	2	90.00
PLUM-NC - PLUMBING	1	0.00
RADON - RADON MITIGATION	1	0.00
ROOF - ROOF	5	1,573.37
SHED - SMALL STORAGE SHED	4	50.00
SIDING - SIDING	1	0.00
SOLAR - SOLAR ARRAY	1	230.73
WH - WATER HEATER CHANGEOUT	3	195.00
*** TOTALS ***	36	2,659.10

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project

PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
01-NEWRES - NEW RESIDENTIAL BUILD	1	0.00
05-RESACC - RESIDENTIAL ACCESSORY	2	0.00
13-COMBLD - COMMERCIAL ADDITION	1	0.00
DECK - DECK/PORCH	2	60.00
FENCE - FENCE	2	50.00
FLATWORK - FLATWORK	1	0.00
MECH - MECHANICAL	7	410.00
PLUM - PLUMBING	2	90.00
RADON - RADON MITIGATION SYSTEM	1	0.00
ROOF - ROOF	5	1,573.37
SHED - SHED - NO VEHICLES	4	50.00
SIDING - SIDING	1	0.00
SOLARARRAY - SOLAR ARRAY INSTALLA	1	230.73
WH - WATER HEATER CHANGEOUT	3	195.00
*** TOTALS ***	33	2,659.10

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project

PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** MONTHLY RECAP BASED ON ISSUED DATE ***

ISSUED YEAR: 2020

MONTH	PROJECTS	VALUATION	BALANCE
AUGUST	33	1,157,689.00	2,659.10

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT TYPE: All
CONTRACTOR CLASS: All All Contractor Classes
CONTRACTOR: All
PROJECT STATUS: All
SEGMENTS: All
PHASES: All
COMMENT CODES: All

PROJECT DATES

APPLIED RANGE FROM: 08/01/2020 THROUGH 08/31/2020
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
COMPLETION RANGE FROM: 00/00/0000 THROUGH 99/99/9999

BALANCE SELECTION

SELECTION: ALL

PRINT OPTIONS

PRINT MONTHLY RECAP YES
PRINT SEGMENTS: YES
PRINT PHASES: NO
ONE PROJECT PER PAGE: NO
PRINT REJECTION NOTES: YES
PRINT PROJECT W/O SEGMENTS: NO
PRINT CONDITIONS: NO
PRINT DESCRIPTION: YES
PRINT NOTES: NO
SEQUENCE: Project
COMMENT CODES: None

*** END OF REPORT ***

Grinnell FINANCE COMMITTEE Meeting
TUESDAY, OCTOBER 5, 2020 AT 8:00 A.M.
VIA ZOOM

Join Zoom Meeting
https://zoom.us/j/91023031920?pwd=UTRFdWVwb2JZcGJoVk9aK2lvcDRaQT09

Meeting ID: 910 2303 1920
Passcode: 018833
One tap mobile
+13017158592,,91023031920#,,,,,,0#,,018833# US (Germantown)
+13126266799,,91023031920#,,,,,,0#,,018833# US (Chicago)

Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
Meeting ID: 910 2303 1920
Passcode: 018833
Find your local number: https://zoom.us/u/adqAKo88En

TENTATIVE AGENDA

ROLL CALL: Wray (Chair), White, Bly.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider approval of resolution to authorize Mayor to sign the Community Block Grant program contract with the Iowa Economic Development Authority for the façade grant program (See Resolution No. 2020-158).
2. Consider approval of resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund in the amount of $31,671.68 (See Resolution No. 2020-159).
3. Consider resolution approving contract with Granicus (See Resolution No. 2020-160).
4. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-161).

5. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-162).
6. Consider special request from the Goodfellows for the Christmas Share program.
7. Consider special request from the Grinnell Food Coalition.

INQUIRIES:

ADJOURN:

RESOLUTION NO. 2020-158

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONTRACT WITH THE IOWA ECONOMIC DEVELOPMENT AUTHORITY FOR THE FAÇADE GRANT PROGRAM

WHEREAS, the city of Grinnell has been awarded $500,000 in Community Development Block Grant (CDBG) dollars from the Iowa Economic Development Authority (IEDA) for the primary purpose of benefiting low and moderate income persons, eliminating slums and blight, or meeting community development needs having particular urgency; and

WHEREAS, the city of Grinnell has designated the IEDA to receive, administer and disburse the CDBG Funds; and

WHEREAS, the Department desires to disburse grant funds to the Recipient for eligible purposes primarily benefiting low and moderate income persons, eliminating slums and blight, or meeting community development needs having particular urgency; and

WHEREAS, the city of Grinnell accepts this grant upon the terms and conditions set forth in said contract;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL that authorization be given to the Mayor Canfield to sign said Agreement with the Iowa Economic Development Authority.

PASSED AND APPROVED THIS 5th day of October 2020.

_____
DAN F. AGNEW, MAYOR

ATTEST:

_____
ANNMARIE WINGERTER, CITY CLERK

IOWA ECONOMIC DEVELOPMENT AUTHORITY
1963 Bell Avenue, Suite 200 | Des Moines, Iowa 50315 USA | Phone: 515.348.6200
iowaeda.com

September 15, 2020

Honorable Dan Agnew
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

SUBJECT: 2020 CDBG Downtown Revitalization Award (20-DTR-003)

Dear Mayor Agnew:

I am pleased to inform you the Iowa Economic Development Authority (IEDA) has awarded the City of Grinnell a Community Development Block Grant (CDBG) in an amount not to exceed $500,000.

Your contract with respect to this award (the "Contract") will have a start date of September 15, 2020 pending successful contract negotiation and complete execution. Enclosed is the Contract between the City of Grinnell and IEDA. Please review the document thoroughly. Once signed, please return the original signed copy to Hayley Crozier at IEDA. Upon receipt of your signed contract, we will execute and upload a copy to IowaGrants.gov for your records.

No HUD Funds or non-HUD funds may be committed to the project until the applicant has secured environmental approval from the State, as provided in HUD regulation 24 CFR Part 58. In addition, pending environmental approval and pursuant to 24 CFR Part 58.22(a), no grant recipient or participant in the development process, including contractors or sub-contractors, may undertake an activity that may limit the choice of reasonable alternatives. Such choice limiting actions include real property acquisition, conducting a competitive sealed bid process for the project, signing a construction contract, leasing, rehabilitation, repair, demolition, conversion, and construction.

IF ANY CONDITIONS CONTAINED IN THIS LETTER ARE NOT SATISFIED IN THE SOLE DISCRETION OF IEDA, OR THE CONTRACT IS NOT FULLY EXECUTED BY November 29, 2020, THIS AWARD OF FUNDS SHALL BE RESCINDED, AND NO REIMBURSEMENT IS AVAILABLE FOR ANY COSTS INCURRED BY THE CONTRACT RECIPIENT WITH RESPECT TO THIS AWARD.

If you have any questions, please contact your project manager, Ed Basch, at 515.348.6208 or by e-mail at ed.basch@IowaEDA.com.

IEDA looks forward to working with the City of Grinnell on its CDBG Downtown Revitalization project **once all conditions to the award have been met and the contract is fully executed.**

Sincerely,

Deborah V. Durham
Director

cc: Julie Winter, Region 6 Planning Commission
Representative Dave Maxwell, House District 76
Senator Tim L. Kapucian, Senate District 38
File: IowaGrants.gov

PROJECT INFORMATION

PROJECT TITLE: Grinnell (CDBG Downtown Revitalization)
TOTAL FEDERAL FUNDS AWARD TO RECIPIENT: $500,000
GRANT AWARD PERIOD: September 15, 2020 to July 31, 2023
FEDERAL AWARD PROJECT DESCRIPTION: CDBG Downtown Revitalization Project

SUBRECIPIENT INFORMATION

AGENCY NAME: City of Grinnell
ADDRESS: 520 4th Avenue, Grinnell, 50112
DUNS # (UNIQUE ENTITY IDENTIFIER): 1843758630000
SUBRECIPIENT'S INDIRECT COST RATE: N/A

FEDERAL FUNDS INFORMATION

FEDERAL FUNDING ENTITY: U.S. Department of Housing and Urban Development
FEDERAL PROGRAM NAME: Community Development Block Grant
FEDERAL AWARD NUMBER: B-20-DC-19-0001
FEDERAL AWARD DATE: 05/20/2020
CATALOGUE OF FEDERAL DOMESTIC ASSISTANCE: 14.228
TOTAL FEDERAL AWARD AMOUNT: $24,878,250
AWARD FOR RESEARCH AND DEVELOPMENT: NO

IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY DEVELOPMENT DIVISION INFORMATION

CONTACT PERSON: Tim Waddell
E-MAIL ADDRESS: Tim.Waddell@iowaEDA.com
TELEPHONE NUMBER: 515.348.6205

This information is provided as a requirement of 2 CFR 200.331 Requirements for pass-through entities. All requirements imposed by the Federal entity and passed on to IEDA. In turn IEDA passes on to the subrecipient all requirements imposed by the Federal entity and that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award.

IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
CONTRACT

RECIPIENT:	**Grinnell**
CONTRACT NUMBER:	**20-DTR-003**
EFFECTIVE DATE:	**September 15, 2020**
AWARD AMOUNT:	**$500,000**
END DATE:	**July 31, 2023**

THIS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") CONTRACT is made by and between the IOWA ECONOMIC DEVELOPMENT AUTHORITY, 1963 Bell Ave, Suite 200, Des Moines, Iowa 50315 ("Authority") and "Recipient", effective as of the date stated above.

WHEREAS, the Authority is designated to receive, administer, and disburse CDBG funds; and

WHEREAS, the Authority desires to disburse grant funds to the Recipient for eligible purposes primarily benefiting low and moderate income persons, eliminating slums and blight, or meeting community development needs having particular urgency; and

WHEREAS, the Recipient submitted an Application for funding to the Authority and the Authority has approved the Application; and

WHEREAS, in approving the Application the Authority has relied upon the Recipient's representations of proposed Project activities, management and financial condition of the Recipient, investment of other Project funds, and other material information contained therein; and

WHEREAS, the Recipient has certified to the Authority that the primary purpose for obtaining CDBG funds is to primarily benefit low and moderate income persons, eliminate slums and blight, or meet community development needs having a particular urgency;

NOW, THEREFORE, the Recipient accepts this grant upon the terms and conditions set forth in this Contract. In consideration of the mutual promises contained in this Contract and other good and valuable consideration, it is agreed as follows:

ARTICLE 1
DEFINITIONS

As used in this Contract, the following terms shall apply:

1.1 **ACT.** Act means Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 5301 et seq.).

1.2 **ACTIVITY.** "Activity" means the description of eligible work, services, and other accomplishments, as authorized by Section 105 of the "Act" and as further defined in 24 CFR 570.482, as revised April 1, 1997. Activities are found in the line items in the Recipient's "Budget Activity" in IowaGrants.gov account and have specific performance targets.

1.3 **ADMINISTRATIVE CODE.** "Administrative Code" means 261 Iowa Administrative Code, Chapter 23 and 25. Iowa Administrative Code is the composite of all rules adopted and administered by the executive branch to implement state law and policy.

1.4 **ALLOWABLE COSTS.** "Allowable Costs" are those costs which are identified in the "Budget Activity", Application, and consistent with Federal regulations and guidelines applicable to the CDBG program.

1.5 **APPLICATION.** "Application" is the Application the Recipient submitted in IowaGrants.gov.

1.6 **BUDGET.** "Budget" means the "Budget Activity" as found in the Recipient's IowaGrants.gov account.

1.7 **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG).** "Community Development Block Grant Program" means the grant program authorized by Title I of the Housing and Community Development Act of 1974, as amended.

1.8 **CONTRACT.** "Contract" means this Contract and all of the notes, leases, assignments, mortgages, and similar

documents referred to in the Contract and all other instruments or documents executed by the Recipient or otherwise required in connection with the Contract, including the CDBG grant Application together with any related submittal documents.

1.9 **END DATE.** "End Date" means the date the Contract ceases to be in force and effect. The Contract expires upon the occurrence of one of the following: a) the Recipient fulfills the conditions and Project activities agreed to herein as of the end date stated above; or b) the Contract is terminated by the Authority due to any default under Article 9.1; or c) the Contract is terminated in accordance with provisions set forth in Sections 8 and 9 of the General Provisions, Attachment A of this Contract.

1.10 **GRANT.** "Grant" means the award of CDBG funds to the Recipient for Project activities.

1.11 **HUD.** "HUD" means the U.S. Department of Housing and Urban Development.

1.12 **IOWAGRANTS.GOV.** "Iowa Grants.gov" means Iowa's Funding Opportunity Search and Grant Management System. This system allows you to electronically apply for and manage grants received by the state of Iowa. Persons accessing the system for this purpose are required to register online at www.IowaGrants.gov.

1.13 **LOW- AND MODERATE-INCOME FAMILIES.** "Low- and Moderate-Income Families" means those families earning no more than 80 percent of the higher of the median family income of the county or the statewide nonmetropolitan area as determined by the latest U.S. Department of Housing and Urban Development, Section 8 income guidelines. Unrelated individuals living together shall be considered as one-person families for this purpose.

1.14 **LOW- AND MODERATE-INCOME PERSONS.** "Low and Moderate Income Person" means a member of a low- and moderate-income family as defined above.

1.15 **PROJECT.** "Project" means the totality of "Activity", to be performed by the Recipient as described in the application the Recipient submitted in IowaGrants.gov and approved by the Authority.

1.16 **RECIPIENT.** "Recipient" means the entity identified above that has been selected to receive Program funds to undertake the funded Project and agrees to comply with all applicable CDBG requirements, including those found in Title I of the Housing and Community Development Act of 1974 (42 USC 5302 et seq.), the CDBG program regulations at 24 CFR part 570, and any other HUD funded program as applicable. For purposes of this agreement the "Recipient" shall also be considered to meet the definition and qualifications as a " Subrecipient" as defined in 2 CFR 200.93 and 2 CFR 200.330 and agrees to receive this " Subaward" as defined in 2 CFR 200.92.

ARTICLE 2
FUNDING

2.1 **FUNDING SOURCE.** The source of funding for the Grant is a Federal appropriation for the Community Development Block Grant (CDBG) Program.

2.2 **RECEIPT OF FUNDS.** All payments under this Contract are subject to receipt by the Authority of sufficient Federal funds for the CDBG program. Any termination, reduction or delay of CDBG funds to the Authority shall, at the option of the Authority, result in the termination, reduction or delay of CDBG funds to the Recipient.

2.3 **PRIOR COSTS.** If any Recipient has received written approval from the Authority to incur certain costs prior to the Effective Date of this Contract, then said written approval and the terms and conditions therein are incorporated herein and made a part of this Contract by this reference as if fully set forth. Any such costs incurred prior to the Effective Date of this Contract are subject to the Special Conditions and General Conditions of this Contract.

2.4 **DISBURSEMENT OF LESS THAN THE TOTAL AWARD AMOUNT.** If the total award amount has not been requested by the Recipient within sixty (60) days after the End Date, then the Authority shall be under no obligation for further disbursement. The Authority may allow access to funds after this time for allowable costs associated with the conduct of the audits required in Article 2.0 of the General Provisions, Attachment A to this Contract.

ARTICLE 3
TERMS OF GRANT

3.1 **TIME OF PERFORMANCE.** The services of the Recipient are to commence as of the Effective Date and shall be undertaken in such a manner as to assure their expeditious completion. All of the services required hereunder shall be completed on or before the End Date.

3.2 **MAXIMUM PAYMENTS.** It is expressly understood and agreed that the maximum amounts to be paid to the Recipient by the Authority for any item of work or service shall conform to the "Budget Activity" as found in the Recipient's IowaGrants.gov account. It is further understood and agreed that the total of all payments to the Recipient by the Authority for all work and services required under this Contract shall not exceed the Award Amount unless modified by written amendment of this Contract as provided for in Section 1.0 of the General Provisions, Attachment A.

3.3 **LOCAL EFFORT REQUIREMENTS.** The Recipient agrees to provide local contribution to the Project as defined in the "Local" column of the "Budget Activity". Expenditures above this level, necessary to complete the "Budget Activity", shall be paid with local funds. Reports of the local funds expended shall be included in the Request for Payment/Activity Status Report specified in Article 8.1(b), "Reports." The Authority does not agree to allow a delay in the contribution of local cash. When a delay is allowed, the delay shall be until the specified date or until two-thirds of the grant amount has been drawn down, whichever come first, at which time no further Federal funds may be drawn down until sufficient local cash has been expended to attain the ratio of Federal to local funds specified in the Budget.

3.4 **ADMINISTRATION.** This Contract shall be administered in accordance with "Administrative Code" and all applicable State and Federal laws and regulations, including the Iowa Community Development Block Grant Management Guide, which has been distributed by the Authority to the Recipient.

3.5 **SATISFACTORY PERFORMANCE.** For all projects requiring approval of final plans and specifications by the Iowa Department of Natural Resources, said approval shall be completed within eighteen (18) months of the Effective Date of this contract.

ARTICLE 4
PERFORMANCE TARGET ACHIEVEMENT

4.1 **PERFORMANCE TARGETS.** By the End Date, the Recipient shall have accomplished the activities and performance targets as described in the "Budget Activity", and as further elaborated in the Application, as approved by the Authority.

4.2 **DETERMINATION OF CONTRACT PERFORMANCE.** The Authority has the final authority to assess whether the Recipient has met their performance targets by the End Date. The Authority shall determine completion according to the performance targets set forth in the "Budget Activity". The Authority reserves the right to monitor and measure at any time during and after the Contract term the achievement of the performance targets.

ARTICLE 5
USE OF FUNDS

5.1 **GENERAL.** The Recipient shall perform in a satisfactory and proper manner, as determined by the Authority, the work activities and services as written and described in the approved grant proposal (Application) as summarized in the Recipient's approved Community Development Block Grant "Budget Activity".

5.2 **PROGRAM INCOME.** Proceeds generated from the use of CDBG funds are considered program income when the total amount received by the Recipient in a fiscal year exceeds $35,000, at which time the entire $35,000 and excess are considered program income. Prior to the End Date, all program income shall be expended prior to requesting additional CDBG funds. Program income received by the Recipient after the End Date shall be returned to the Authority unless the Recipient has submitted, and the Authority has approved, a re-use plan. If applicable, any CDBG proceeds derived from an approved Revolving Loan Fund are considered program income, regardless of the amount received in any year.

5.3 **BUDGET REVISIONS.** Budget revisions shall be subject to prior approval of the Authority through the contract amendment process. Budget revisions shall be compatible with the terms of this Contract and of such a nature as to qualify as an allowable cost. Budget revisions requested during the final ninety (90) days of the Contract period will be approved by the Authority only if it determines that the revisions are necessary to complete the Project.

5.4 **GENERAL ADMINISTRATIVE COST LIMITATIONS.** Federal funds used for reasonable administrative costs, as allowed under Federal and State regulations, shall be limited to ten percent (10%) of the total CDBG funds as specified in the "Budget Activity". Total administrative costs (Federal plus local) on the Project shall not exceed ten percent (10%) of total Project "Budget Activity". Program income received by the Recipient during the Contract period is subject to the ten percent (10%) administrative cost limitation.

5.5 **COST VARIATION.**

(a) In the event that the total Project cost is less than the amount specified in the Agreement and the "Budget Activity", the CDBG participation shall be reduced at the same ratio to the total Project cost reduction as the original ratio of the CDBG funds to the total Project costs. Any disbursed excess above the reduced CDBG participation amount shall be returned immediately to the Authority.

(b) In the event that the total Project cost is greater than the amount specified in the "Budget Activity", the Authority shall, upon request, consider increasing the CDBG participation in the same ratio to the total increase in Project cost as the original ratio of CDBG funds to the total Project costs. The consideration of an increase of CDBG funds for a Project shall be subject to availability of funds, determination of reasonable and allowable costs, and all other applicable program rules.

(c) The Recipient may request the Authority to increase the CDBG participation to an amount that is higher than the proportional ratio. The Authority may permit such a higher increase if, in the Authority's judgment, the Recipient has demonstrated financial hardship.

ARTICLE 6
CONDITIONS TO DISBURSEMENT OF FUNDS

Unless and until the following conditions have been satisfied, the Authority shall be under no obligation to disburse to the Recipient any amounts under this Contract:

6.1 **CONTRACT EXECUTED.** The Contract shall have been properly executed and, where required, acknowledged.

6.2 **COMPLIANCE WITH ENVIRONMENTAL AND HISTORIC PRESERVATION REQUIREMENTS.** Funds shall not be released under this Contract until the Recipient has satisfied the environmental review and release of funds requirements set forth in 24 CFR Part 58, "Environmental Review Procedures for the Community Development Block Grant Program", and summarized in the Iowa CDBG Management Guide. In addition, construction contracts for non-exempt activities shall not be executed and construction shall not begin prior to providing the Authority with documentation of the Recipient's compliance with Section 106 of the National Historic Preservation Act and 36 CFR Part 800, "Protection of Historic Properties." The Recipient shall comply with any programmatic Memorandum of Understanding between the Iowa Economic Development Authority and the Iowa State Historic Preservation Office, applicable to any activities included in this contract.

6.3 **PERMITS AND LICENSES.** The Authority reserves the right to withhold funds until the Authority has reviewed and approved all material, such as permits or licenses from other state or Federal agencies, which may be required prior to Project commencement.

6.4 **EXCESSIVE FORCE POLICY.** The Authority, prior to release of funds under this Contract, shall review and approve the Recipient's policy on protecting individuals engaged in nonviolent civil rights demonstrations from the use of excessive force by law enforcement agencies within its jurisdiction, and enforcing state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction, consistent with the provisions of Section 906 of the National Affordable Housing Act of 1990 and Subsection 104(l) of the Housing and Community Development Act of 1974, as amended.

6.5 **RESIDENTIAL ANTI/DISPLACEMENT AND RELOCATION ASSISTANCE PLAN APPROVAL.** The Authority, prior to release of funds under this Contract, shall review and approve the Recipient's Residential Anti/Displacement and Relocation Assistance Plan, consistent with the requirements of Section 104(d) of the Housing and Community Development Act of 1974, as amended.

6.6 **EQUAL OPPORTUNITY POLICY.** The Authority, prior to release of funds under this Contract, shall review and approve the Recipient's equal opportunity policy, consistent with Section 109 of the Housing and Community Development Act of 1974 as amended.

6.7 **PROCUREMENT POLICY.** The Authority, prior to release of funds under this Contract, shall review and approve the Recipient's procurement policy, consistent with 2 CFR 200.318.

6.8 **FAIR HOUSING POLICY.** The Authority, prior to release of funds under this Contract, shall review and approve the

Recipient's fair housing policy, consistent with Section 109 of the Housing and Community Development Act of 1974 as amended.

6.9 **CODE OF CONDUCT.** The Authority, prior to release of funds under this Contract, shall review and approve the Recipient's code of conduct, consistent with 2 CFR 200.318.

6.10 **CONDITIONS TO DISBURSEMENT FOR A SPECIFIC ACTIVITY.** For each activity number listed below, the Recipient shall comply with the corresponding applicable conditions prior to release of funds for that activity. If no applicable conditions are identified below, none of the conditions in Article 6.10 shall apply to the activities funded by this Contract.

ACTIVITY NUMBER(S)	APPLICABLE CONDITIONS
181 - Administration	6.10(l) - Administrative Plan
116 - Facade Improvements	6.10(m) - Bid Solicitation Requirement and Construction Restrictions
116 - Facade Improvements	6.10(h) - Facade Easements

(a) DEPARTMENT OF NATURAL RESOURCES APPROVAL. Construction shall not begin prior to the written approval of the Iowa Department of Natural Resources.

(b) REVIEW OF HANDICAPPED ACCESSIBILITY. Prior to release of funds for construction, the Authority shall receive and review a signed statement from the Project architect that proposed construction will meet all handicapped accessibility and ADA requirements based on approved design plans.

(c) DEPARTMENT OF HEALTH APPROVAL. Construction shall not begin prior to receipt of written approval from the Iowa Department of Health.

(d) FRANCHISE ORDINANCE/28E AGREEMENT. Prior to the release of funds for construction, the Recipient shall submit, as appropriate, either an ordinance authorizing the franchise or an executed 28E Agreement for the activity for the Authority's review.

(e) BULK PURCHASE AGREEMENT. Prior to release of funds for construction, the Recipient shall submit an executed "Bulk Purchase Agreement" for the Authority's review.

(f) RURAL WATER CONNECTION FEE PROJECTS. Prior to release of funds for payment of a connection fee, the Authority shall receive and review a copy of the water purchase agreement which outlines the basis for determining the connection fee; a signed letter with the engineer's seal from the project engineer which certifies that construction is complete and water service is available to the Recipient; and a formal invoice from the Subrecipient which requests payment of the connection fee and provides a breakdown of the Federal and local dollar amounts. The Request for Payment/ Activity Status Report for the connection fee will not be processed until the Authority has received the required documentation listed in this Article.

(g) STATE BUILDING CODE BUREAU APPROVAL. Bidding for construction shall not be conducted prior to the written approval of the final plans by the State Building Code Bureau of the Iowa Department of Public Safety.

(h) FAÇADE EASEMENTS. Prior to release of funds for construction, the Recipient shall submit, as appropriate, signed copies of all recorded façade easements with property owners when required for downtown revitalization.

(i) STORMWATER DESIGN AND CONSTRUCTION DOCUMENTS. Prior to bidding, the Recipient shall submit project final design and construction documents for the Authority to review for consistency with the original Application or "Budget Activity" subsequently approved by the Authority. Recipient shall also consult with Iowa Department of Agriculture and Land Stewardship (IDALS) Urban Conservation Program Team on project stormwater management designs at 30, 60, 90 percent, and final design. The Recipient shall then secure and upload to www.iowagrants.gov a letter from IDALS confirming stormwater management designs meet the requirements of the Iowa Green Streets Criteria and the Iowa Stormwater Management Manual.

(j) IOWA GREEN STREETS CRITERIA CONSTRUCTION DOCUMENTS. Prior to bidding, the Recipient shall submit final design and construction documents and Iowa Green Streets Criteria Appendix C for the Authority to review for consistency with the original Application subsequently approved by the Authority when required for applicable Community Facilities and Downtown Revitalization projects as identified in their application.

(k) PERPETUAL RESTRICTIONS. Prior to release of funds for acquisition, the Recipient shall provide the Authority evidence that appropriate perpetual deed restrictions and agreement for covenants and restrictions as required pursuant to Sections 5.7 and 5.8 of this Contract.

(l) ADMINISTRATIVE PLAN. The Recipient shall establish a written Administrative Plan that is consistent with the approved Application and the required elements of the Authority's sample Downtown Revitalization Administrative Plan. The release of funds shall be contingent upon the Authority's receipt and acceptance of the Administrative Plan.

(m) BID SOLICITATION REQUIREMENTS and CONSTRUCTION RESTRICTIONS. Within one year of contract effective date the Recipient's project shall be designed and solicitation for bids shall be completed. Prior to release of funds for construction, the Recipient shall submit, as appropriate, signed copies of all construction terms agreements with property owners when required for downtown revitalization projects.

6.11 **CONDITIONS TO DISBURSEMENT NECESSITATING OUTSIDE AGENCY ACTION.** For each activity number listed below, the Recipient shall comply with the corresponding applicable conditions prior to release of funds for that activity. If no applicable conditions are identified below, none of the conditions in Article 6.11 shall apply to the activities funded by this Contract.

ACTIVITY NUMBER(S)	APPLICABLE CONDITIONS	OUTSIDE AGENCY

(a) FUNDING. Funding shall be contingent upon receipt of adequate funds from the identified agency to complete the Project described. The Recipient must submit a copy of the notification of said funding commitment to the Authority before funds can be released to the Recipient. If there is a reduction in the amount of the funds available from this source, the Recipient shall identify an alternative source of funds, and the change in funding sources shall be reflected in an amendment to this Contract. If the funds from the identified agency are rejected, this award is no longer valid. If the other funding is not obligated to the Recipient within 6 months following the announcement of the CDBG award, the CDBG funds shall be considered available to the Authority for allocation to other Projects, and the provisions of the CDBG Administrative Rules concerning contingent awards shall apply.

(b) SUBRECIPIENT AGREEMENT. Prior to release of funds under this contract and prior to the Recipient entering in to a Subrecipient Agreement for the administration of this award, the Recipient shall seek and obtain the Authority's review and approval of the Recipient Agreement (as applicable).

(c) CONTINGENT FUNDING. The Authority has awarded these funds contingent upon receipt of other funding from the identified agency.

(d) LONG TERM LEASE AGREEMENT. Prior to release of funds, the Authority shall review and approve a Long Term Lease Agreement or any other binding agreement deemed appropriate by the Authority between two identified agencies. The agreement shall guarantee that the constructed facility as described in this Contract will be allowed to physically remain and continue to be used for the specified purpose. In the event that the use of the facility changes, the Recipient may be required to repay all or part of the grant award as described in Article 9.4 of this Contract.

ARTICLE 7
REPRESENTATIONS AND WARRANTIES OF RECIPIENT

To induce the Authority to make the Grant referred to in this Contract, the Recipient represents, covenants and warrants that:

7.1 **AUTHORITY.** The Recipient is duly authorized and empowered to execute and deliver the Contract. All required actions on the Recipient's part, such as appropriate resolution of its governing board for the execution and delivery of the Contract, have been effectively taken.

7.2 **FINANCIAL INFORMATION.** All financial statements and related materials concerning the Project provided to the Authority are true and correct in all material respects and completely and accurately represent the subject matter thereof as of the Effective Date of the statements and related materials, and no material adverse change has occurred since that date.

7.3 **APPLICATION.** The contents of the Application the Recipient submitted to the Authority for funding is a complete and accurate representation of the Project as of the date of submission and there has been no material adverse change in the organization, operation, or key personnel of the Recipient since the date the Recipient submitted its Application to the Authority.

7.4 **CLAIMS AND PROCEEDINGS.** There are no actions, lawsuits or proceedings pending or, to the knowledge of the Recipient, threatened against the Recipient affecting in any manner whatsoever their rights to execute the Contract or the ability of the Recipient to make the payments required under the Contract, or to otherwise comply with the obligations of the Contract. There are no actions, lawsuits or proceedings at law or in equity, or before any governmental or administrative authority pending or, to the knowledge of the Recipient, threatened against or affecting the Recipient or any property involved in the Project.

7.5 **PRIOR AGREEMENTS.** The Recipient has not entered into any verbal or written contracts, agreements or arrangements of any kind which are inconsistent with the Contract.

7.6 **EFFECTIVE DATE.** The covenants, warranties and representations of this Article are made as of the Effective Date of this Contract and shall be deemed to be renewed and restated by the Recipient at the time of each advance or request for disbursement of funds.

ARTICLE 8
COVENANTS OF THE RECIPIENT

8.1 **AFFIRMATIVE COVENANTS.** Until the Project has been closed out, audited, and approved by the Authority, the Recipient covenants with the Authority that:

(a) PROJECT WORK AND SERVICES. The Recipient shall perform the work and services detailed in the "Budget Activity" by the End Date.

(b) REPORTS. The Recipient shall prepare, review and sign the requests and reports as specified below in the form and content specified by the Authority. The Recipient shall review all Requests for Payment and verify that claimed expenditures are allowable costs. The Recipient shall maintain documentation adequate to support the claimed costs. After the Recipient has submitted its 1st Request for Payment the Recipient, shall continue to submit Request for Payment at least semiannually for each "Budget Activity".

The Authority reserves the right to require more frequent submission of the Activity Status Report than as shown below if, in the opinion of the Authority, more frequent submissions would help improve the Recipient's CDBG program.

REPORT	DUE DATE
1. Request for Payment / Activity Status Report	As funds are needed
2. Section 3 Report (if applicable)	Submitted annually
3. Updates to the Applicant/Recipient Disclosure Report	As needed due to changes
4. Iowa Green Streets Criteria Appendices D and E or F (if applicable)	Upon construction completion
5. Final request for Payment / Status Report	Within 30 days of End Date
6. Form 3-D, Final Accomplishments and Equal Opportunity Data (if applicable)	Within 30 days of End Date
7. Single Audit Form (required)	Within 30 days of receipt of Notice to Close letter
8. Audit Report (if applicable)	Within 30 days of audit completion

(c) RECORDS. The Recipient shall maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues received under this Contract in sufficient detail to reflect all costs, direct and indirect, of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature, for which payment is claimed under this Contract. The Recipient shall maintain books, records and documents in sufficient detail to demonstrate compliance with the Contract and shall maintain these materials for the greater of **three years after the date the recipient is notified**

that the state CDBG contract has been closed with HUD, or the period required by other applicable laws and regulations as described in § 570.487 and § 570.488. Records shall be retained beyond the prescribed period if any litigation or audit is begun or if a claim is instituted involving the grant or agreement covered by the records. In these instances, the records shall be retained until the litigation, audit or claim has been finally resolved.

(d) ACCESS TO RECORDS/INSPECTIONS. The Recipient shall, without prior notice and at any time, permit HUD or its representatives, the General Accounting Office or its representatives, and the Authority, its representatives or the State Auditor, to examine, audit and/or copy (i) any plans and work details pertaining to the Project, (ii) any or all of the Recipient's books, records and accounts, and (iii) all other documentation or materials related to this Contract. The Recipient shall provide proper facilities for making such examination and/or inspection.

(e) USE OF GRANT FUNDS. The Recipient shall expend funds received under the Contract only for the purposes and activities described in its CDBG Application, this Contract and as approved by the Authority.

(f) DOCUMENTATION. The Recipient shall deliver to the Authority, upon request, (i) copies of all contracts or agreements relating to the Project, (ii) invoices, receipts, statements or vouchers relating to the Project, (iii) a list of all unpaid bills for labor and materials in connection with the Project, and (iv) budgets and revisions showing estimated Project costs and funds required at any given time to complete and pay for the Project.

(g) NOTICE OF PROCEEDINGS. The Recipient shall promptly notify the Authority of the initiation of any claims, lawsuits or proceedings brought against the Recipient.

(h) INDEMNIFICATION. The Recipient shall indemnify and hold harmless the Authority, its officers and employees from and against any and all losses in connection with the Project.

(i) NOTICE TO AUTHORITY. In the event the Recipient becomes aware of any material alteration in the Project, initiation of any investigation or proceeding involving the Project, or any other similar occurrence, the Recipient shall promptly notify the Authority.

(j) CERTIFICATIONS. The Recipient certifies and ensures that the Project will be conducted and administered in compliance with all applicable Federal and State laws, regulations and orders. Certain statutes are expressly made applicable to activities assisted under the Act by the Act itself, while other laws not referred to in the Act may be applicable to such activities by their own terms. The Recipient certifies and assures compliance with the applicable orders, laws and implementing regulations, including but not limited to, the following:

(i) Financial Management guidelines issued by the U.S. Office of Management and Budget, OMB 2 CFR part 200, subpart E.

(ii) Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 5301 et seq.), and regulations which implement these laws.

(iii) Title VI of the Civil Rights Act of 1964 as amended (Public Law 88-352; 42 U.S.C. 2000d et seq.); Title VIII of the Civil Rights Act of 1968 as amended (Public Law 90-284; 42 U.S.C. 3601 et seq.); the Iowa Civil Rights Act of 1965; Chapter 19B.7, Code of Iowa, and Iowa Executive Order #34, dated July 22, 1988; Iowa Code Chapter 216, Presidential Executive Order 11063, as amended by Executive Order 12259; Presidential Executive Order 11246, as amended by Presidential Executive Order 11375; Section 504 of the Vocational Rehabilitation Act of 1973 as amended (29 U.S.C. 794); the Age Discrimination Act of 1975 as amended (42 U.S.C. 6101 et seq.); the Americans with Disabilities Act, as applicable, (P. L. 101-336, 42 U.S.C. 12101-12213); and related Civil Rights and Equal Opportunity statutes; and regulations which implement these laws.

(iv) Fair Housing Act, Public Law 90-284. The Fair Housing Act is part of Title VIII of the Civil Rights Act of 1968 as amended (42 U.S.C. 3601 et seq.); Section 109 of the Title I of the Housing and Community Development Act of 1974, as amended; Section 3 of the Housing and Urban Development Act of 1968 as amended (12 U.S.C. 1701u); and regulations which implement these laws.

(v) Department of Housing and Urban Development regulations governing the CDBG program, 24 Code of Federal Regulations, Part 570.

(vi) Section 102 of the Department of Housing and Urban Development Reform Act of 1989 (P.L. 101 235), and implementing regulations.

(vii) Requirements for the Notification, Evaluation, and Reduction of Lead-Based Paint

Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance; Final Rule (24 CFR Part 35, et al.); Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4821 - 4846), as amended, and implementing regulations.

(viii) Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), where applicable under Section 110 of the Housing and Community Development Act of 1974, as amended; Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.); the Copeland Anti-Kickback Act (18 U.S.C. 874); and regulations which implement these laws.

(ix) National Environmental Policy Act of 1969 and implementing regulations.

(x) Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (URA)(42 U.S.C. 4601 - 4655) and implementing regulations; Section 104(d) of the Housing and Community Development Act of 1974, as amended, governing the residential antidisplacement and relocation assistance plan; and Section 105(a)(11) of the Housing and Community Development Act of 1974, as amended, governing optional relocation assistance.

(xi) Administrative rules adopted by the Iowa Economic Development Authority, 261 Iowa Administrative Code.

(xii) Financial and Program Management guidelines issued by the Iowa Economic Development Authority; the Iowa CDBG Management Guide; and the Authority Audit Guide.

(xiii) Government-wide Restriction on Lobbying Certification [Section 319 of Public Law 101-121] and implementing regulations.

(xiv) Fair Labor Standards Act and implementing regulations.

(xv) Hatch Act (regarding political partisan activity and Federally funded activities) and implementing regulations.

(xvi) Citizen participation, hearing and access to information requirements found under sections 104(a)(2) and 104(a)(3) of Title I of the Housing and Community Development Act of 1974, as amended.

(xvii) Subsection 104(l) of Title I of the Housing and Community Development Act of 1974, as amended, regarding the prohibition of the use of excessive force in nonviolent civil rights demonstrations and the enforcement of state and local laws on barring entrance to or exit from facilities subject to such demonstrations.

(xviii) Drug-Free Workplace Act.

(k) MAINTENANCE OF ACTIVITY PROPERTY AND INSURANCE. The following provision shall apply to the project as appropriate. The Recipient and any subrecipient shall maintain the Project property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the Project property. The Recipient or subrecipient shall pay for and maintain insurance as is customary in its industry. This insurance shall be in an amount not less than the full insurable value of the Project property. The subrecipient shall name the Recipient and Authority as mortgagees and/or an additional loss payees, as appropriate. The Recipient shall name the Authority as a mortgagee and/or an additional loss payee, as appropriate. The Recipient or subrecipient shall maintain copies of the policies as appropriate.

8.2 **NEGATIVE COVENANTS.** During the Contract term the Recipient covenants with the Authority that it shall not, without the prior written disclosure to and prior written consent of the Authority, directly or indirectly:

(a) ASSIGNMENT. Assign its rights and responsibilities under this Contract.

(b) ADMINISTRATION. Discontinue administration activities under the Contract.

ARTICLE 9
DEFAULT AND REMEDIES

9.1 **EVENTS OF DEFAULT.** The following shall constitute Events of Default under this Contract:

(a) MATERIAL MISREPRESENTATION. If at any time any representation, warranty or statement made or furnished to the Authority by, or on behalf of, the Recipient in connection with this Contract or to induce the Authority to make a grant to the Recipient shall be determined by the Authority to be incorrect, false, misleading or erroneous in any material respect when

made or furnished and shall not have been remedied to the Authority's satisfaction within thirty (30) days after written notice by the Authority is given to the Recipient.

(b) NONCOMPLIANCE. If there is a failure by the Recipient to comply with any of the covenants, terms or conditions contained in this Contract.

(c) END DATE. If the Project, in the sole judgment of the Authority, is not completed on or before the End Date.

(d) MISSPENDING. If the Recipient expends Grant proceeds for purposes not described in the Application, this Contract, or as authorized by the Authority.

(e) INSURANCE. If loss, theft, damage, or destruction of any substantial portion of the property of the Recipient occurs for which there is either no insurance coverage or for which, in the opinion of the Authority, there is insufficient insurance coverage. This provision applies to the project as appropriate.

9.2 **NOTICE OF DEFAULT.** In the event of default, the Authority shall issue a written notice of default providing therein a fifteen (15) day period in which the Recipient shall have an opportunity to cure, provided that cure is possible and feasible.

9.3 **REMEDIES UPON DEFAULT.** If, after opportunity to cure, the default remains, the Authority shall have the right in addition to any rights and remedies specifically to it to do one or more of the following:

(a) exercise any remedy provided by law,

(b) require immediate repayment of up to the full amount of funds disbursed to the Recipient under this Contract plus interest.

9.4 **FAILURE TO MEET PERFORMANCE TARGETS.** If the Recipient is determined by the Authority to be in default of this Contract due to meeting less than one hundred percent (100%) of its Performance Targets, the Authority may require full Grant repayment or, at its discretion, the Authority may require partial repayment of Grant proceeds which allows partial credit for the performance targets which have been met, or the Authority may require other remedies that the Authority determines to be appropriate. For Housing rehabilitation projects only, performance targets shall include income targeting and affordability requirements as required in 261 Administrative Code 25.4(1).

ARTICLE 10
INCORPORATED DOCUMENTS

10.1 **DOCUMENTS INCORPORATED BY REFERENCE.** The Recipient shall comply with the terms and conditions of the following documents which are hereby incorporated by reference:

(a) Budget Activity, as found in Recipient's IowaGrants.gov account.
(b) Application, "CDBG Application", as found in Recipient's IowaGrants.gov account.
(c) Attachment A, "CDBG Program General Provisions", dated October 3, 2018.
(d) "Iowa Community Development Block Grant Management Guide", as found on the Authority's website at www.iowaeconomicdevelopment.com/Community/CDBG.

10.2 **ORDER OF PRIORITY.** In the event of a conflict between documents of this Contract, the following order of priority shall govern:

(a) Articles 1 through 11 herein.
(b) Attachment A, "CDBG Program General Provisions", dated October 3, 2018.
(c) Budget Activity, as found in Recipient's IowaGrants.gov account.
(d) Application, "CDBG Application", as found in Recipient's IowaGrants.gov account.
(e) "Iowa Community Development Block Grant Management Guide", as found on the Authority's website at www.iowaeconomicdevelopment.com/Community/CDBG.

ARTICLE 11
MISCELLANEOUS

11.1 **LIMIT ON GRANT PROCEEDS ON HAND.** The Recipient shall request Project funds only as needed and shall not have more than five hundred dollars ($500.00) of Grant proceeds, including earned interest, on hand for a period of longer than ten (10) working days, after which time any surplus amount shall be returned to the Authority.

11.2 **BINDING EFFECT.** This Contract shall be binding upon and shall inure to the benefit of the Authority and Recipient and their respective successors, legal representatives and assigns. The obligations, covenants, warranties, acknowledgments, waivers, agreements, terms, provisions and conditions of this Contract shall be jointly and severally enforceable against the parties to this Contract.

11.3 **SURVIVAL OF CONTRACT.** If any portion of this Contract is held to be invalid or unenforceable, the remainder shall be valid and enforceable. The provisions of this Contract shall survive the execution of all instruments herein mentioned and shall continue in full force until the Project is completed as determined by the Authority.

11.4 **GOVERNING LAW.** This Contract shall be interpreted in accordance with the laws of the State of Iowa, and any action relating to the Contract shall only be commenced in the Iowa District Court for Polk County or the United States District Court for the Southern District of Iowa.

11.5 **NOTICES.** Whenever this Contract requires or permits any funding request, notice, report, or written request by one party to another, it shall be in delivered through IowaGrants.gov. Alternately the Authority may rely on the United States Mail as the Authority deems appropriate. Any such notice given hereunder shall be deemed delivered upon the earlier of actual receipt or two (2) business days after posting. The Authority may rely on the address of the Recipient set forth heretofore, as modified from time to time, as being the address of the Recipient.

11.6 **WAIVERS.** No waiver by the Authority of any default hereunder shall operate as a waiver of any other default or of the same default on any future occasion. No delay on the part of the Authority in exercising any right or remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any right or remedy by the Authority shall preclude future exercise thereof or the exercise of any other right or remedy.

11.7 **LIMITATION.** It is agreed by the Recipient that the Authority shall not, under any circumstances, be obligated financially under this Contract except to disburse funds according to the terms of the Contract.

11.8 **HEADINGS.** The headings in this Contract are intended solely for convenience of reference and shall be given no effect in the construction and interpretation of this Contract.

11.9 **INTEGRATION.** This Contract contains the entire understanding between the Recipient and the Authority and any representations that may have been made before or after the signing of this Contract, which are not contained herein, are nonbinding, void and of no effect. None of the parties have relied on any such prior representation in entering into this Contract.

11.10 **COUNTERPARTS.** This Contract may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

11.11 **IOWAGRANTS.GOV.** The Authority reserves the right to require the Recipient to utilize the IowaGrants.gov system to conduct business associated with this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract as of the Effective Date first stated.

RECIPIENT: Grinnell

BY: _____ _____

Mayor
Grinnell
520 4th Avenue
Grinnell, Iowa 50112

Typed or Printed Name and Title

IOWA ECONOMIC DEVELOPMENT AUTHORITY:

BY: _____

Timothy R. Waddell, Division Administrator

ATTACHMENT A

GENERAL PROVISIONS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
October 3, 2018

1.0 **AMENDMENT.**

(a) WRITING REQUIRED. The Contract will only be amended through written prior approval of the Authority through IowaGrants.gov. Examples of situations where amendments are required include extensions for completion of Project activities, changes to the Project including, but not limited to, alteration of existing approved activities or inclusion of new activities.

(b) UNILATERAL MODIFICATION. Notwithstanding paragraph "a" above, the Authority may unilaterally modify the Contract at will in order to accommodate any change in the Act or any change in the interpretation of the Act or any applicable Federal, State or local laws, regulations, rules or policies. A copy of such unilateral modification will be given to the Recipient as an amendment to this Contract.

(c) AUTHORITY REVIEW. The Authority will consider whether an amendment request is so substantial as to necessitate reevaluating the Authority's original funding decision on the Project. An amendment will be denied if it substantially alters the circumstances under which the Project funding was originally approved; if it does not meet requirements set forth in Iowa Administrative Code 261-23, as applicable; or if it conflicts with the Program Rules.

2.0 **AUDIT REQUIREMENTS.**

(a) SINGLE AUDIT. The Recipient shall ensure that an audit is performed in accordance with the Single Audit Act Amendment of 1996; OMB 2 CFR part 200, subpart E; and OMB 2 CFR part 200, subpart F, as applicable; and the Iowa CDBG Management Guide.

(b) ADDITIONAL AUDIT. As a condition of the grant to the Recipient, the Authority reserves the right to require the Recipient to submit to a post Project completion audit and review in addition to the audit required above.

3.0 **COMPLIANCE WITH LAWS AND REGULATIONS.** The Recipient shall comply with all applicable State and Federal laws, rules, ordinances, regulations and orders including all Federal laws and regulations described in 24 CFR subpart K.

4.0 **UNALLOWABLE COSTS.** If the Authority determines at any time, whether through monitoring, audit, closeout procedures or by other means or process, that the Recipient has expended funds which are unallowable, the Recipient will be notified of the questioned costs and given an opportunity to justify questioned costs prior to the Authority's final determination of the disallowance of costs. Appeals of any determinations will be handled in accordance with the provisions of Chapter 17A, Iowa Code. If it is the Authority's final determination that costs previously paid by the Authority are unallowable under the terms of the Contract, the expenditures will be disallowed and the Recipient will repay to the Authority any and all disallowed costs. Real property under the Recipient's control in excess of $25,000 and equipment that was acquired or improved in whole or in part with CDBG funds shall be used to meet one of the National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of the Agreement. If Recipient fails to use CDBG assisted real property that meets a National Objective during the five (5) year period the Recipient shall pay IEDA an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition or improvement to the real property.

5.0 **PROGRAM INCOME.** All program income, as defined in 2 CFR part 200, subpart E; 24 CFR 570.489; and Iowa Administrative Code 261-23, if applicable; shall be added to the Project "Budget Activity" and used to further eligible Project objectives as defined in the Contract and the "Budget Activity" in the CDBG Application for funding. Program income not used to further Project objectives will be deducted from the total Project "Budget Activity" for the purpose of determining the amount of reimbursable costs under the Contract. In cases of dispute, final decisions regarding the definition or disposition of program income shall be made by the Authority.

6.0 **INTEREST EARNED.** To the extent that interest is earned on advances of CDBG funds, this interest shall be returned to the Authority, except that the Recipient may keep interest amounts of up to $100 per year for administrative expenses.

7.0 **SUSPENSION.** When the Recipient has failed to comply with the Contract, award conditions or standards, the Authority may, on reasonable notice to the Recipient, suspend the Contract and withhold future payments, or prohibit the Recipient from incurring additional obligations of CDBG funds. Suspension may continue until the Recipient completes the corrective action as required by the Authority. The Authority may allow such necessary and proper costs which the Recipient

could not reasonably avoid during the period of suspension provided the Authority concludes that such costs meet the provisions of HUD regulations issued pursuant to OMB 2 CFR part 200, subpart E.

8.0 **TERMINATION.**

(a) FOR CAUSE. The Authority may terminate the Contract in whole, or in part, whenever the Authority determines that the Recipient has failed to comply with the terms and conditions of the Contract.

(b) FOR CONVENIENCE. The Parties may terminate the Contract in whole, or in part, when all parties agree that the continuation of the Project would not produce beneficial results commensurate with the future disbursement of funds.

(c) DUE TO REDUCTION OR TERMINATION OF CDBG FUNDING. At the discretion of the Authority, the Contract may be terminated in whole, or in part, if there is a reduction or termination of CDBG Federal block grant funds to the State.

9.0 **PROCEDURES UPON TERMINATION.**

(a) NOTICE. The Authority shall provide written notice to the Recipient of the decision to terminate, the reason(s) for the termination, and the effective date of the termination. If there is a partial termination due to a reduction in funding, the notice will set forth the change in funding and the changes in the approved "Budget Activity". The Recipient shall not incur new obligations beyond the effective date and shall cancel as many outstanding obligations as possible. The Authority's share of noncancelable obligations which the Authority determines were properly incurred prior to notice of cancellation will be allowable costs.

(b) RIGHTS IN PRODUCTS. All finished and unfinished documents, data, reports or other material prepared by the Recipient under the Contract shall, at the Authority’s option, become the property of the Authority.

(c) RETURN OF FUNDS. The Recipient shall return to the Authority all unencumbered funds within one week of receipt of the notice of termination. Any costs previously paid by the Authority which are subsequently determined to be unallowable through audit, monitoring, or closeout procedures shall be returned to the Authority within thirty (30) days of the disallowance.

10.0 **ENFORCEMENT EXPENSES.** The Recipient shall pay upon demand any and all reasonable fees and expenses of the Authority, including the fees and expenses of its attorneys, experts and agents, in connection with the exercise or enforcement of any of the rights of the Authority under this Contract.

11.0 **INDEMNIFICATION.** The Recipient shall indemnify and hold harmless the Authority, its officers and employees, from and against any and all losses, accruing or resulting from any and all claims subcontractors, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Recipient in the performance of this Contract.

12.0 **CONFLICT OF INTEREST.**

(a) GENERAL. Except for the use of CDBG funds to pay salaries and other related administrative or personnel costs, no persons identified in paragraph (b) below who exercise or have exercised any functions or responsibilities with respect to CDBG assisted activities or who are in a position to participate in a decision making process or gain inside information with regard to such activities may obtain a personal or financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

(b) PERSONS COVERED. The conflict of interest provisions described above apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the Recipient, or of any designated public agencies, or subrecipients which are receiving CDBG funds.

(c) CONFLICTS OF INTEREST. Chapter 68B, Code of Iowa, the "Iowa Public Officials Act", shall be adhered to by the Recipient, its officials and employees.

13.0 **USE OF DEBARRED, SUSPENDED, OR INELIGIBLE CONTRACTORS OR SUBRECIPIENTS.** CDBG funds shall not be used directly or indirectly to employ, award contracts to, or otherwise engage the service of, or fund any contractor or subrecipient during any period of debarment, suspension, or placement in ineligible status under the provisions of 24 CFR Part 24 or any applicable law or regulation of the Department of Labor.

14.0 **CIVIL RIGHTS.**

(a) DISCRIMINATION IN EMPLOYMENT. The Recipient shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, sexual orientation, gender identity, familial status, physical or mental disability. The Recipient may take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age, sexual orientation, familial status, gender identity, or physical or mental disability. Such action shall include, but may not be limited to, the following: employment, upgrading, promotion, demotion or transfers; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Recipient agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees. Upon the State's written request, the Recipient shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and accessibility plans and policies as required under Iowa Administrative Code chapter 11—121.

(b) CONSIDERATION FOR EMPLOYMENT. The Recipient shall, in all solicitations or advertisements for employees placed by or on behalf of the Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity, physical or mental disability, or familial status.

(c) SOLICITATION AND ADVERTISEMENT. The Recipient shall list all suitable employment openings in the State Employment Service local offices or shall list all suitable employment openings with Iowa Workforce Development's IowaJobs web site found at https://www1.iowajobs.org/.

(d) CIVIL RIGHTS COMPLIANCE IN EMPLOYMENT. The Recipient shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended; Chapter 19B.7, and Chapter 216, Code of Iowa; Federal Executive Order 11246, as amended; Title VI of the U.S. Civil Rights Act of 1964 as amended (42 U.S.C. Section 2000d et seq.); the Fair Labor Standards Act (29 U.S.C. Section 201 et seq.); The Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101-12213); Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. Section 794); and the Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101 et seq.). The Recipient will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.

(e) CERTIFICATION REGARDING GOVERNMENT-WIDE RESTRICTION ON LOBBYING. The Recipient certifies, to the best of his or her knowledge and belief, that:

(i) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with awarding any Federal contract, making any Federal grant, making any Federal loan, entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(ii) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

(iii) The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(iv) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

(f) PROGRAM NONDISCRIMINATION. The Recipient shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall, on the basis of race, color, national origin, sex or religion or religious affiliation, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this Contract. Any prohibition against discrimination on the basis of age under the

Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified individual with a disability as provided in the Americans with Disabilities Act, as applicable, (P.L. 101 336, 42 U.S.C. 12101 12213) or Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794) shall also apply to any such program activity, or Project.

(g) FAIR HOUSING. The Recipient shall comply with Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFT Part 100 and 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The recipient shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.

(h) LEAD-BASED PAINT HAZARDS. The Recipient shall comply with requirements of the Notification, Evaluation, and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance; Final Rule (24 CFR Part 35, et al.); Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821 - 4846), as amended, and implementing regulations.

(i) SECTION 3 COMPLIANCE. The Recipient shall comply with provisions for training, employment, and contracting in accordance with 24 CFR part 135, Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

(i) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

(ii) The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

(iii) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

(iv) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

(v) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor’s obligations under 24 CFR part 135.

(vi) Noncompliance with HUD’s regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

(vii) With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

(j) NONCOMPLIANCE WITH THE CIVIL RIGHTS LAWS. In the event of the Recipient's noncompliance with the nondiscrimination clauses of this Contract or with any of the aforesaid rules, regulations, or requests, this Contract may be

canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided by the Iowa Civil Rights Act of 1965 (Chapter 216, Code of Iowa) or as otherwise provided by law.

(k) INCLUSION IN SUBCONTRACTS. The Recipient will include the provisions of the preceding paragraphs of Section 14 in every subcontract unless exempt by the State of Iowa, and said provisions will be binding on each subcontractor. The Recipient will take such action with respect to any subcontract as the State of Iowa may direct as a means of enforcing such provisions, including sanctions for noncompliance. In the event the Recipient becomes involved in or is threatened by litigation with a subcontractor or provider as a result of such direction by the State of Iowa, the Recipient may request the State of Iowa to enter into such litigation to protect the interests of the State of Iowa.

15.0 **POLITICAL ACTIVITY.** No portion of program funds shall be used for any partisan political activity or to further the election or defeat of any candidate for public office. Neither the program nor the funds provided therefore, nor the personnel employed in the administration of this Contract, shall be in any way or to any extent engaged in the conduct of political activities in contravention of The Hatch Act (5 U.S.C. 15).

16.0 **LIMIT ON RECOVERY OF CAPITAL COSTS.** The Recipient will not attempt to recover any capital costs of public improvements assisted in whole or part under this Contract by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (i) funds received under this Contract are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title I of the Housing and Community Development Act of 1974, as amended, or (ii) for purposes of assessing any amount against properties owned and occupied by persons of low and moderate income who are not persons of very low income, the Recipient has certified to the Authority that it lacks sufficient funds received under Title I of the Housing and Community Development Act of 1974, as amended, to comply with the requirements of clause (i) above.

17.0 **PROHIBITED ACTIVITIES.** In accordance with 24 CFR 570.207 (a): The following activities may not be assisted with CDBG funds:

(a) BUILDINGS OR PORTIONS THEREOF, USED FOR THE GENERAL CONDUCT OF GOVERNMENT AS DEFINED AT § 570.3(D) CANNOT BE ASSISTED WITH CDBG FUNDS. This does not include, however, the removal of architectural barriers under § 570.201(c) involving any such building. Also, where acquisition of real property includes an existing improvement which is to be used in the provision of a building for the general conduct of government, the portion of the acquisition cost attributable to the land is eligible, provided such acquisition meets a national objective described in § 570.208.

(b) GENERAL GOVERNMENT EXPENSES. Except as otherwise specifically authorized in this subpart or under 2 CFR part 200, subpart E, expenses required to carry out the regular responsibilities of the unit of general local government are not eligible for assistance under this part.

(c) POLITICAL ACTIVITIES. CDBG funds shall not be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold political meetings, candidate forums, or voter registration campaigns, provided that all parties and organizations have access to the facility on an equal basis, and are assessed equal rent or use charges, if any.

18.0 **FEDERAL GOVERNMENT RIGHTS.** If all or a portion of the funding used to pay for the Deliverables is being provided through a grant from the Federal Government, recipient, subrecipient, contractor, subcontractor, or provider acknowledges and agrees that pursuant to applicable federal laws, regulations, circulars and bulletins, the awarding agency of the Federal Government reserves certain rights including, without limitation a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes, the Deliverables developed under this Contract and the copyright in and to such Deliverables.

19.0 **IOWA ECONOMIC DEVELOPMENT AUTHORITY FRAUD AND WASTE POLICY.** The Authority has zero tolerance for the commission or concealment of acts of fraud, waste, or abuse. Allegations of such acts will be investigated and pursued to their logical conclusion, including legal action where warranted.

RESOLUTION NO. 2020-159

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by the City of Grinnell to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated $100 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Grinnell requests reimbursement of $31,671.68 in eligible expenditures in response to the COVID-19 public health emergency.

Hereby RESOLVED but the city council of the city of on this 5th day of October, 2020.

_____
Mayor

Attest:

_____
City Clerk

STATE OF IOWA

LOCAL GOVERNMENT RELIEF FUND

Please only enter information on this sheet in the yellow highlight areas

Revised: 8/21/2020

Name of Local Government:	City of Grinnell	
Service Period of Application	Begin Date	08/01/2020
	End Date	09/30/2020
Project Number:	**To Be Determined Upon Submission**	
Payment Number:	**To Be Determined Upon Submission**	

Note: The remainder of this tab has been locked and is used for summary and reporting purposes only.

SUMMARY

Summary for State Reporting Purposes:

Type	Amount	Tab Reference
Personal Protective Equipment	$ 3,353.41	Other Cost Worksheet
Sanitizing Products	$ 804.75	Other Cost Worksheet
Testing Equipment and Supplies (test kits)	$ -	Other Cost Worksheet
Ventilators	$ -	Other Cost Worksheet
Other necessary COVID-19 Medical Supplies and Equipment	$ 1,572.86	Other Cost Worksheet
Temporary Isolation or Quarantine Sites	$ -	Other Cost Worksheet
Medical Transportation	$ -	Other Cost Worksheet
Expenses for Sanitizing Public Areas and other Public Facilities	$ 802.39	Other Cost Worksheet
Temporary Emergency Staffing and overtime costs for staff	$ 853.42	Labor Cost Worksheet
Payroll costs for public health and public safety employees for services dedicated to mitigating or responding to the COVID-19 public health emergency	$ 74,128.66	Labor Cost Worksheet
Equipment used for the conduct of meetings by telephonic or electronic means	$ 9,587.14	Other Cost Worksheet
Software or technology infrastructure to allow for local services to be provided while social distancing	$ -	Other Cost Worksheet
Additional costs associated with enhanced 211 capabilities	$ -	Other Cost Worksheet
Total	$ 91,102.63	

Summary for Federal Reporting Purposes:

Type	Amount
Budgeted Personnel and Services Diverted to a Substantially Different Use	$ 853.42
COVID-19 Testing and Contact Tracing	$ -
Improve Telework Capabilities of Public Employees	$ 9,587.14
Medical Expenses	$ 1,572.86
Payroll for Public Health and Safety Employees	$ 74,128.66
Personal Protective Equipment	$ 4,158.16
Public Health Expenses	$ 802.39
Total	$ 91,102.63

RESOLUTION NO. 2020-160

RESOLUTION APPROVING CONTRACT WITH GRANICUS FOR COUNCIL MEETING SOFTWARE

WHEREAS, the city of Grinnell is need of software to assist with the posting of agendas and production of videos for the City Council meetings; and

WHEREAS, the city of Grinnell wishes to continue using Granicus software to post agendas and produce videos; and

WHEREAS, the contract outlines the terms, conditions, and pricing for the next three years; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa, that the Mayor and City Clerk are hereby directed and authorized to sign the contract with Granicus.

Passed and approved this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

ATTEST:

_____
Annmarie Wingerter, City Clerk/Finance Director

Granicus Proposal for Grinnell, IA

Granicus Contact

Name: Cale Brakke

Phone: (720) 892-0352

Email: cale.brakke@granicus.com

Proposal Details

Quote Number: Q-111789

Prepared On: 8/28/2020

Valid Through: 11/27/2020

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: 11/28/2020 - 11/27/2021

Contract End Date: 11/27/2023

Annual Fees for Renewing Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Government Transparency Suite	Annual	1 Each	$2,972.78
Open Platform Suite	Annual	1 Each	$0.00
Granicus Encoding Appliance Software (GT)	Annual	1 Each	$1,389.15
Meeting Efficiency Suite	Annual	1 Each	$2,917.22
		SUBTOTAL:	**$7,279.15**

Remaining Period(s)		
Solution(s)	**11/28/2021 - 11/27/2022**	**11/28/2022 - 11/27/2023**
Government Transparency Suite	$3,121.42	$3,277.49
Open Platform Suite	$0.00	$0.00
SUBTOTAL:	**$7,643.11**	**$8,025.26**

Remaining Period(s)		
Solution(s)	**11/28/2021 - 11/27/2022**	**11/28/2022 - 11/27/2023**
Granicus Encoding Appliance Software (GT)	$1,458.61	$1,531.54
Meeting Efficiency Suite	$3,063.08	$3,216.24
SUBTOTAL:	**$7,643.11**	**$8,025.26**

Product Descriptions	
Name	**Description**
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
Meeting Efficiency Suite	Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, use LiveManager to record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word, and publish online with the click of a button. Meeting Efficiency includes: • Unlimited user accounts • Unlimited meeting bodies • Unlimited storage of minutes documents • Access to the LiveManager software application for recording information during meetings • Access to the Word Add-in software component for minutes formatting in MS Word if desired • Up to one (1) MS Word minutes template (additional templates can be purchased if needed)

GRANICUS

Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Grinnell, IA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-111789 dated 8/28/2020 are incorporated into this Purchase Order by reference.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information
Name:
Phone:
Email:
Address:

Grinnell, IA
Signature:
Name:
Title:
Date:

RESOLUTION NO. 2020-161

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001.4-950.4.6790 GENERAL -	$37,633.65

TO FUND:

003-3.410.3.4790 GENERAL LIBRARY -	$37,633.65

PURPOSE OF TRANSFERS

To generate funds for October 2020 expenses incurred by Library per budget as approved by council with city claims for September.

PASSED AND APPROVED this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-162

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	$ 19,922.96
610 WATER	Monthly Transfer	1,286.32
620 SEWER	Monthly Transfer	527.58
630 STORM WATER	Monthly Transfer	179.29
670 SOLID WASTE	Monthly Transfer	1,062.36
		$ 22,978.51

TO:

138 MEDICAL INSURANCE RESERVE	$ 14,155.68
140 HEALTH INSURANCE ESCROW	8,822.83
	$ 22,978.51

PURPOSE OF TRANSFERS

For medical insurance reserve and police/fire work comp monthly transfers as budgeted for FY20.

PASSED AND APPROVED this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk/Finance Director

Goodfellows

2019 = $3000.00

P. O. Box 229
Grinnell, IA 50112

September 18, 2020

Russ Behrens, City Manager
City of Grinnell
520 4th Avenue
Grinnell, IA 50112

Dear Mr. Behrens,

Goodfellows will again be working with donors so we can provide food packages to every family that signs up for the Christmas Share program. With COVID-19 being a major concern this year, sign-up will be done with as little contact as possible. The sign up process will consist of completing a form and attaching copies of required documentation this year in order to avoid as much contact as possible, and eliminate creating long lines to get through the sign-up process. Distribution will be similar to what we have done in the past, but gloves and masks will be required and we'll be working with a smaller volunteer staff. Our current plan is to purchase food from local grocers and bundle food using volunteers, with a "Plan B" of having local grocers bundle food for us should public health reports dictate that need. We prefer to bundle to save money, but we also are not willing to take unnecessary risks during these times. If necessary we can adjust food package sizes to cover added costs should we have to have food packages bundled by our grocers. We are hopeful the Campbell Fund will again help support our mission. Last year we were able to purchase $8,045.65 in holiday meals which consisted of ham, potatoes, sweet potatoes, green beans, baking mix, gravy mix, jell-o, stuffing, apples, and angel food cake for dessert. We also provided every family with children extras including peanut butter, animal crackers, mac & cheese, ramen noodles, trail mix, crackers, oatmeal, soup, granola bars, popcorn, pop-tarts, and cheese/peanut butter crackers. The additional "kid friendly" food helps get kids through the holiday break and back on school lunch programs which they rely on for regular meals. The addition of these extra purchases will also vary based on funds left after purchasing family meals.

Our sign-up is scheduled for the week of October 19 – October 23 in order to get everyone processed through the screening process. Forms and appropriate paperwork will be dropped off at Second Mile the week of sign-up with screening and processing happening the week after. Distribution will be Saturday, December 12. We are so pleased we were able to provide food to 163 families with food last year. This year will pose new challenges, but we plan to do all we can to maintain current levels of food provisions for these families.

Goodfellows is sponsored by the American Legion Auxiliary. Board Members are Pat Cline, Donna Miller, Karen Strovers, and Pam Blagden. If you have any questions or if you need further information, please feel free to contact me.

Thank you for your consideration,

Pam Montgomery, Treasurer
Goodfellows
P. O. Box 229
Grinnell, IA 50112
(641) 990-0404

Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, OCTOBER 5, 2020 AT 4:45 P.M.
VIA ZOOM

Join Zoom Meeting
https://zoom.us/j/99452392265?pwd=V0lVdnFoS3VYbjIrRXJsVE9ucFRZZz09

Meeting ID: 994 5239 2265
Passcode: 236635
One tap mobile
+13126266799,,99452392265#,,,,,,0#,,236635# US (Chicago)
+19292056099,,99452392265#,,,,,,0#,,236635# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 994 5239 2265
Passcode: 236635
Find your local number: https://zoom.us/u/adiMxeDmE

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution approving contract change order No. 5 in the amount of $182,275.99 for a net increase to the contract with WRH, Inc of Brooklyn, IA for the Wastewater Treatment Facility Improvements (See Resolution No. 2020-163).
2. Consider resolution authorizing payment of contractor's pay request No. 1 in the amount of $34,978.00 to Gator Excavating of Grimes, Iowa for the Immanuel Lutheran Church Project (See Resolution No. 2020-164).
3. Consider resolution authorizing payment of contractor's pay request No. 2 in the amount of $198,923.40 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16th Avenue Culvert Project (See Resolution No. 2020-165).

4. Consider first reading of an ordinance amending the Code of Ordinances of the city of Grinnell, Iowa by amending provisions pertaining to Subdivision Regulations (See Ordinance No. 1488).
5. Discuss the purchase of City property by MCG for placement of their fiber 'hut'.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-163

A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 5 IN THE AMOUNT OF $185,275.99 FOR AN INCREASE TO THE CONTRACT WITH WRH, INC OF AMANA, IOWA FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS

WHEREAS, the City of Grinnell did enter into a contract with WRH, Inc of Amana, Iowa on December 4, 2017 for the Wastewater Treatment Facility Improvements; and

WHEREAS, WRH, Inc has submitted Contract Change Order No. 5 for a net increase of $182,275.99 and

WHEREAS, the Project Engineer has reviewed the change order and recommends approval of Contract Change Order No. 5; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Grinnell, Iowa, in regular session this 5th day of October 2020 that the contract amount has increased by $182,275.99 in accordance with Contract Change Order No. 5 is hereby approved as executed.

Passed and adopted this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk

VEENSTRA & KIMM, INC.
3000 Westown Parkway ● West Des Moines, Iowa 50266-1320
515-225-8000 ● 515-225-7848(FAX) ● 800-241-8000(WATS)

September 30, 2020

Ann Wingerter
City Clerk
City of Grinnell
927 Fourth Avenue
Grinnell, Iowa 50112

GRINNELL, IOWA
WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT
CHANGE ORDER NO. 5

Enclosed are three copies of Change Order No. 5 for work on the Wastewater Treatment Facility Improvements project under the contract between the City of Grinnell and WRH, Inc.

Change Order No. 5 is for additions and modifications to the planned improvements including the following:

1) modifications to site grading and final elevations around the entrance drive, Process Tanks, and Administration Building including additional tree removal;
2) additional lighting installed in the Administration Building break room/conference room;
3) repairs to the existing Final Clarifiers No. 1 & 2 including replacement of torque switches, addition of baffles to the center column and feed well, replacement of squeegee supports and skimmer supports where metal is degraded;
4) addition of solid surface countertops in the locker rooms of the Administration Building;
5) addition of 6″ drain tile along the entrance drive for additional storm drainage;
6) enlargement of metal lettering on the front entrance sign;
7) additional wood trim for Administration Building laboratory;
8) Sludge Storage Tank drain line exploration;
9) price deduction for stains/markings on concrete floor in Headworks Building, UV Disinfection Building and Digester Building;
10) installation of independent gravity piping for scum on Final Clarifiers No. 1, 2 & 3; piping combines once buried and carries scum to the existing drain pump station;
11) modifications to Sludge Pumping Station to bring space to Class I Division II rating.

Please execute all copies of Change Order No. 5 in the spaces provided and return one signed copy to our office and one signed copy to WRH, Inc.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

Olivia Patton

OMP
288117
Enclosures
cc: Mark Droessler, WRH, Inc. (email)
Russ Behrens, City of Grinnell (email)
Jan Anderson, City of Grinnell (email)

VEENSTRA & KIMM, INC.
3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

September 30, 2020

CHANGE ORDER NO. 5

GRINNELL, IOWA
WASTEWATER TREATMENT FACILITY IMPROVEMENTS

Change Order No. 5 is to amend the following items from the Wastewater Treatment Improvements project:

	Description	**Cost Addition/ Reduction**
1.	Modification to site grading and final elevations around entrance drive, Process Tanks, and Administration Building; additional tree removal in areas of grading;	$14,831.85
2.	Additional lighting in Administration Building;	$5,620.58
3.	Repairs to existing Final Clarifiers No. 1 & 2;	$38,058.23
4.	Addition of solid surface countertops in locker rooms;	$1,683.17
5.	Addition of 6″ drain tile along entrance drive;	$4,835.07
6.	Enlargement of letters for front entrance sign;	$577.72
7.	Additional wood trim for Administration Building laboratory;	$1,142.92
8.	Sludge Storage Tank drain line exploration;	$6,878.35
9.	Deduct for concrete floor staining in Headworks Building, UV Disinfection Building and Digester Building;	-$1,500.00
10.	Installation of independent gravity piping for scum on Final Clarifiers No. 1, 2 & 3;	$95,995.07
11.	Modifications to Sludge Pumping Station to bring to Class I Division II rating;	$14,153.03
	TOTAL	$182,275.99

Change Order No. 5 increases the contract price by $182,275.99.

288117

WRH, INC.	**GRINNELL, IOWA**
By _____	By _____
Title SR. PROJECT MANAGER	Title _____
Date 9-30-2020	Date _____
VEENSTRA & KIMM, INC.	**ATTEST:**
By _____	By _____
Title Project Engineer	Title _____
Date 9/30/2020	Date _____

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signed: _____ Date: 9/30/2020

LICENSED PROFESSIONAL ENGINEER
Olivia M. Patton No. 21698
IOWA

Olivia M. Patton, P.E.
Iowa License No. 21698
My license renewal date is December 31, 2020

288117

RESOLUTION NO. 2020-164

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 1 IN THE AMOUNT OF $34,978.00 TO GATOR EXCAVATING DBA ABSOLUTE INFRASTRUCTURE OF GRIMES, IA FOR WORK COMPLETED ON THE IMMANUEL LUTHERAN CHURCH STORMWATER PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Gator Excavating, dba Absolute Infrastructure of Grimes, IA on June 15, 2020 and

WHEREAS, Pay Request No. 1 has been initiated by the City of Grinnell and Gator Excavating, dba Absolute Infrastructure of Grimes, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 1; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of $34,978 to Gator Excavating, dba Absolute Infrastructure of Grimes, IA.

Passed and adopted this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk/Finance Director

630-4.865.3.6775
Immanue Lutheran Church
Aui

Contractor: Gator Excavating
PO BOX 148

SLATER, IA 50244

Contract ID:
Project ID: Immanuel Lutheran Church
Estimate No: 1
Estimate Period: 08/01/2020 To 08/31/2020

Estimate Date: 08/31/2020
Due Date: 09/30/2020

Contract Price: 34,978.00
Retainage %:

Bidder ID: AI20-022 Immanuel Lutheran Cl
Contract:
Submit To: COMMERCIAL PROJECTS

Internal Job No: AI20-022
Bid No: 236

Line No	Item No	Description	Unit	Bid Quantity	Unit Price	This Estimate Quantity / %	This Estimate Amount	To Date Quantity / %	To Date Amount
1	1	1 - Excavation/Removals	LS	1.000	15,800.0000	1.000	15,800.00	1.000	15,800.00
2	1	2 - Storm Structure	EA	1.000	5,600.0000	1.000	5,600.00	1.000	5,600.00
3	1	3 - Rolled Erosion Control Product	LS	1.000	1,500.0000	1.000	1,500.00	1.000	1,500.00
4	1	4 - 24" Dia RCP	LF	17.000	120.0000	17.000	2,040.00	17.000	2,040.00
5	1	5 - 24" Dia FES	LS	1.000	2,186.0000	1.000	2,186.00	1.000	2,186.00
6	1	6 - Rip Rap	TN	4.000	88.0000	4.000	352.00	4.000	352.00
7	1	7 - Seeding Type 1	AC	1.000	4,500.0000	1.000	4,500.00	1.000	4,500.00
8	1	8 - Erosion Control	LS	1.000	3,000.0000	1.000	3,000.00	1.000	3,000.00

	Estimate	To Date
Total:	34,978.00	34,978.00
Retainage:	.00	.00
Amount Paid:		.00
Current Amount Due:	34,978.00	34,978.00

RESOLUTION NO. 2020-165

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 2 IN THE AMOUNT OF $198,923.40 TO PETERSON CONTRACTORS, INC OF REINBECK, IA FOR WORK COMPLETED ON THE 16TH AVENUE CULVERT PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Peterson Contractors, Inc. of Reinbeck, IA on April 6, 2020 and

WHEREAS, Pay Request No. 2 has been initiated by the City of Grinnell and Peterson Contractors, Inc. of Reinbeck, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 2; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of $198,923.40 to Peterson Contractors, Inc. of Reinbeck, IA.

Passed and adopted this 5th day of October 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk/Finance Director

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: City of Grinnell

PROJECT: 16th Avenue Box Culvert

APPLICATION NO.: 2
PERIOD TO: 9-22-20
PROJECT NOS.:

Distribution to:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM CONTRACTOR: Peterson Contractors, Inc.
104 Blackhawk Street
P.O. Box A
Reinbeck, IA 50669

VIA ARCHITECT: Veenstra & Kimm, Inc.

CONTRACT DATE: 4-6-20

CONTRACT FOR: Box Culvert

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1 **ORIGINAL CONTRACT SUM**		$ 251,175.25
2. **Net by Change Orders**		$ 136,120.00
3. **CONTRACT SUM TO DATE**		$ 387,295.25
4. **TOTAL COMPLETED AND STORED TO DATE**		$ 353,515.33
5. **RETAINAGE:**		
a. 5% of Completed work	$ 17,675.77	
b. % of Stored Materials		
Total Retainage		$ 17,675.77
6. **TOTAL EARNED LESS RETAINAGE**		$ 335,839.56
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT**		$ 136,916.17
8. **CURRENT PAYMENT DUE**		$ 198,923.40
9. **BALANCE TO FINISH, INCLUDING RETAINAGE**		$ 51,455.69

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 131,920.00	
Total approved this Month	4,200.00	
TOTALS	$ 136,120.00	$
NET CHANGES by Change Order		$ 136,120.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: **Peterson Contractors Inc.**

By: Rodney L. Brockett Date: 9/24/2020

State of: Iowa
County of: Grundy
Subscribed and sworn to before me this 24th day of September, 2020.

NOTARIAL SEAL IOWA
AMY L. CLARK
Commission Number 798999
My Commission Expires
August 30, 2022

Notary Public: Amy L. Clark
My commission expires: 8-30-22

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, base on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 198,923.40

ARCHITECT:
By: Greg Kimm Date: 9/27/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

For: 16th Avenue Box Culvert
Proj # 0

Application # 2
Period: 9-22-20

Application Date 9/24/2020

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED AND STORED TO DATE	%	BALANCE TO FINISH	RETAINAGE
	ORIGINAL CONTRACT								
1	SPECIAL BACKFILL	4,413.75	4,413.75			4,413.75	100		220.69
2	EXCAVATION CLASS 10	2,035.00	2,035.00			2,035.00	100		101.75
3	EXCAVATION CLASS 10	2,890.00	2,890.00			2,890.00	100		144.50
4	TOPSOIL FURNISH AND	7,080.00	5,010.00	2,070.00		7,080.00	100		354.00
5	COMPACTING BACKFILL	627.00	627.00			627.00	100		31.35
6	COMPACTION WITH MOIS	2,350.00	2,350.00			2,350.00	100		117.50
7	GRANULAR SHOULDER TY	1,132.50						1,132.50	
8	SHOULDER CONSTRUCTIO	660.00		660.00		660.00	100		33.00
9	STANDARD OR SLIP FOR	18,337.50		18,337.50		18,337.50	100		916.88
10	FLOODED BACKFILL	3,278.75		3,278.75		3,278.75	100		163.94
11	EXCAVATION CLASS 20	4,972.50	4,095.00	877.50		4,972.50	100		248.63
12	10' X 5' PRECAST CON	42,750.00	42,750.00			42,750.00	100		2,137.50
13	10' X 5' PRECAST ST.	24,000.00	24,000.00			24,000.00	100		1,200.00
14	APRONS CONCRETE 18IN	2,250.00	2,250.00			2,250.00	100		112.50
15	MANHOLE STORM SEWER	3,500.00	3,500.00			3,500.00	100		175.00
16	STORM SEWER GRAVITY	1,800.00	1,800.00			1,800.00	100		90.00
17	SANITARY SEWER GRAV	10,000.00	10,000.00	7,500.00		17,500.00	175	(7,500.00)	875.00
18	FLOWABLE MORTAR	3,719.50	3,719.50			3,719.50	100		185.98
19	ENGINEERING FABRIC	3,120.00	3,120.00			3,120.00	100		156.00
20	REVETMENT CLASS E	31,920.00	23,477.28			23,477.28	74	8,442.72	1,173.86
21	REMOVAL OF PAVEMENT	2,084.75	2,084.75	133.30		2,218.05	106	(133.30)	110.90
22	SIDEWALK P.C. CONCRE	2,142.00		3,416.00		3,416.00	159	(1,274.00)	170.80
23	SAFTEY CLOSURE	400.00	400.00			400.00	100		20.00
24	FENCECHAIN LINK 72IN	5,332.00						5,332.00	
25	FENCE SAFTEY	1,600.00	1,600.00			1,600.00	100		80.00
26	TRAFFIC CONTROL	6,500.00	4,000.00	2,500.00		6,500.00	100		325.00
		188,895.25	144,122.28	38,773.05		182,895.33	97	5,999.92	9,144.77

CONTINUATION SHEET

AIA DOCUMENT G703

For: 16th Avenue Box Culvert
Proj # 0

Application # 2
Period: 9-22-20

Application Date 9/24/2020

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED AND STORED TO DATE	%	BALANCE TO FINISH	RETAINAGE
27	MOBILIZATION	28,000.00		21,000.00		21,000.00	75	7,000.00	1,050.00
28	WATERMAIN TRENCHED P	13,800.00						13,800.00	
29	DAM BREACH ADN RESTO	12,000.00		12,000.00		12,000.00	100		600.00
30	RETAINING WALL REMOV	1,500.00		1,500.00		1,500.00	100		75.00
31	MULCHING	2,250.00						2,250.00	
32	SEEDING AND FERTILIZ	2,250.00						2,250.00	
33	PERIMETER AND SLOPE	1,860.00						1,860.00	
34	REMOVAL OF PERIMETER	620.00						620.00	
	CHANGE ORDER 1								
CO1-1	ADDITIONAL SPECIAL BACKFILL	19,795.00		19,795.00		19,795.00	100		989.75
CO1-2	ADDITIONAL EXCAVATION CL 10	8,525.00		8,525.00		8,525.00	100		426.25
CO1-3	ADDITIONAL COMPACTION	8,695.00		8,695.00		8,695.00	100		434.75
CO1-4	ADDITIONAL RMVL OF PAVEMENT	17,205.00		17,205.00		17,205.00	100		860.25
CO1-5	ADDITIONAL PAVING	77,700.00		77,700.00		77,700.00	100		3,885.00
CO2-1	24" CMP ON N SIDE	2,300.00		2,300.00		2,300.00	100		115.00
CO2-2	STEEL PLATING	1,900.00		1,900.00		1,900.00	100		95.00
	TOTALS FROM PREVIOUS PAGE	188,895.25	144,122.28	38,773.05		182,895.33	97	5,999.92	9,144.77
		387,295.25	144,122.28	209,393.05		353,515.33	91	33,779.92	17,675.77

ORDINANCE NO. 1488

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO SUBDIVISION REGULATIONS

BE IT ENACTED by the City Council of the City of Grinnell, Iowa:

SECTION 1. SECTION MODIFIED. Section 170.12, Subsection 8 of the Code of Ordinances of the City of Grinnell, Iowa, is repealed and the following adopted in lieu thereof:

> **170.12 Subsection 8. Sidewalks.** Sidewalks shall be required along both sides of all streets unless a variance is granted by two-thirds vote of the entire Council. Sidewalks shall be constructed of Portland cement concrete no less than five (5) feet in width. Sidewalks shall be constructed to the line and grade approved by the Council after receiving the report and recommendation of the City Engineer.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ___ day of _____, ____, and approved this ___ day of _____, ____.

_____
Mayor

ATTEST:

_____
City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the ___ day of _____, ____.

_____
City Clerk

180-0500100
40'
20'

GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, OCTOBER 5, 2020 AT 5:30 P.M.
VIA ZOOM

Join Zoom Meeting
https://zoom.us/j/91851821184?pwd=bTB2R1pnUWEwemFuaVdBT1dOTlJEZz09

Meeting ID: 918 5182 1184
Passcode: 362973
One tap mobile
+13017158592,,91851821184#,,,,,,0#,,362973# US (Germantown)
+13126266799,,91851821184#,,,,,,0#,,362973# US (Chicago)

Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
Meeting ID: 918 5182 1184
Passcode: 362973

Find your local number: https://zoom.us/u/aqo5OHnxy

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution approving the FY 21 28E agreement between the Grinnell Police Department and the Iowa Alcoholic Beverages Division for the tobacco enforcement (See Resolution No. 2020-166).
2. Discuss analysis of the current emergency medical services system.
3. Update on the Police Chief recruitment process.
4. Discuss Halloween date, time, safety measures, and COVID-19 adjustment.

INQUIRIES:

ADJOURNMENT

RESOLUTION NO. 2020-166

A RESOLUTION TO APPROVE THE 28E AGREEMENT BETWEEN IOWA ALCOHOLIC BEVERAGES DIVISION AND GRINNELL CITY POLICE DEPARTMENT FOR TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCT ENFORCEMENT

WHEREAS, the city of Grinnell Police Department and Iowa Alcoholic Beverages Division, Iowa realize the mutual benefit to be derived from joining together to provide enforcement for Iowa's tobacco, alternative and vapor product laws; and

WHEREAS, Chapter 28E, the *Code of Iowa* allows local governing bodies to indicate their joint participation in creating of such sharing agreements; and

WHEREAS, the heretofore named city of Grinnell and Iowa Alcoholic Beverages Division desire to further the public purpose of providing joint enforcement according to the 28E agreement and its terms as mutually agreed upon by both parties; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Grinnell, Iowa that it does hereby pledge its full cooperation with the governing body of the other cooperating governmental agency in the enforcement for Iowa's Tobacco, Alternative Nicotine and Vapor Product Laws as set forth in the Intergovernmental Agency Cooperation Agreement for FY21.

PASSED AND APPROVED THIS 5th day of October 2020.

_____

Dan F. Agnew, Mayor

ATTEST:

_____

Annmarie Wingerter, City Clerk/Finance Director

28E AGREEMENT FOR TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCT ENFORCEMENT

SCHEDULE 3

THIS AGREEMENT is made and entered into on this _____day of _____, 2020 by and between the Iowa Alcoholic Beverages Division ("ABD"), and the Grinnell Police Department (The "Department"). The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES.

1.1 **Iowa ABD.** The ABD is authorized pursuant to Iowa Code Chapter 453A and a Memorandum of Understanding with the Iowa Department of Public Health to provide enforcement for Iowa's tobacco, alternative nicotine and vapor product laws. The ABD's address is: 1918 SE Hulsizer Road, Ankeny, Iowa 50021.

1.2 **Department.** The Department operates a duly recognized Iowa law enforcement agency. The Department's address is:

Grinnell Police Department
1020 Spring St., Grinnell, Iowa 50112

SECTION 2. PURPOSE. The parties have entered into this Agreement for the purpose of providing and funding tobacco, alternative nicotine and vapor product enforcement activities in compliance with Iowa Code § 453A.2.

SECTION 3. TERM. The term of the Agreement shall be from the aforementioned date through June 30, 2021, unless earlier terminated in accordance with the terms of the Agreement.

SECTION 4. FILING. Pursuant to Iowa Code § 28E.8, the ABD shall electronically file the Agreement with the Iowa Secretary of State, after the parties have executed the agreement.

SECTION 5. RESPONSIBILITIES OF THE PARTIES.

5.1 **Responsibilities of the Department.**

5.1.1 **Local Tobacco, Alternative Nicotine and Vapor Product Enforcement.** The Department shall provide tobacco, alternative nicotine and vapor product enforcement of Iowa Code Chapter 453A.

5.1.2 **Compliance Checks.** "Compliance checks" mean activity to enforce tobacco, alternative nicotine and vapor product laws in accordance with Iowa Code § 453A.2 within the jurisdiction of the Department. Compliance checks also may

include enforcement of § 453A.2 within additional jurisdictions upon agreement of the Parties. ABD shall make available to the Department the location of each tobacco, alternative nicotine and vapor product permit holder subject to a compliance check by the Department at https://tobacco.iowaabd.com/.

The Department shall perform one (1) compliance check of each tobacco, alternative nicotine and vapor product permit holder within the jurisdiction of the Department during the term of the Agreement. Please note that alternative nicotine and vapor products are age-restricted pursuant to Iowa Code § 453A.2, and are therefore included in the I-PLEDGE program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products.

The Department shall not begin to conduct any retailer compliance checks until October 1, 2020.

The compliance check shall be completed and submitted for reimbursement to ABD by **February 15, 2021**. The Department should try to complete a compliance check of all seasonal businesses such as golf courses, marinas and bait shops before the businesses close for the 2020 business year, but not before October 1, 2020. If the department is unable to complete the compliance checks on seasonal businesses prior to the businesses close for the 2020 business year, the Department shall work with ABD to establish a plan for completing these compliance checks.

The Department shall conduct a second compliance check on any retailer that is found to be non-compliant during the first inspection. The second compliance check on the non-compliant retailer shall be completed and entered no later than **May 15, 2021**.

Clerks that fail compliance checks shall be ticketed criminally.

The Department shall, within seven (7) business days, notify the retail owner or manager of any violation. Within seventy-two (72) hours of the Department issuing a citation for a violation of Iowa Code § 453A.2(1) to a permit-holder or employee of a permit-holder, the Department must notify the local permit-issuing authority that issued the tobacco, alternative nicotine and vapor product permit to the retailer where the offense was committed.

If the Department fails to complete and submit reimbursement for compliance checks to ABD by **February 15, 2021,** ABD will consult with the Department to establish a plan for completing the remaining compliance checks. In the event that the Department fails to execute the agreed upon plan, the Department agrees that ABD may authorize the Iowa State Patrol or other law enforcement agency to conduct any remaining compliance checks.

5.1.3 **Underage Purchaser Volunteers.** Utilization of underage purchaser volunteers is strongly encouraged where feasible. The Department may compensate the

underage purchasers involved in the compliance checks in a manner consistent with Section 6. Underage purchasers from the age of sixteen to twenty years old may be utilized in the program. Keep in mind that the federal government (SYNAR) ***will not allow underage purchasers under the age of sixteen*** to be used to conduct compliance checks. Please ensure that the officers assigned to conduct the compliance checks do not work with an underage purchaser younger than age of sixteen. If utilizing multiple underage purchasers to perform compliance checks, please ensure that a representative mix of 16, 17, 18, 19 and 20 year old underage purchasers are used when feasible.

5.1.4 **Routine Enforcement.** In addition to conducting compliance checks, the Department agrees to regularly enforce underage tobacco, alternative nicotine and vapor product laws by ticketing underage offenders.

5.1.5 **Civil Proceedings.** The Department shall cooperate with city, county and state prosecutors if civil permit proceedings are initiated against a tobacco, alternative nicotine and vapor product permit holder. The Department shall also cooperate in proceedings against cited clerks and underage persons. Cooperation shall include, but not be limited to, sharing investigative reports and copies of issued citations, as well as providing witness statements and testimony.

5.1.6 **Compliance Reports.** The Department shall provide monthly reports to the ABD in the manner prescribed by the ABD.

5.1.7 **Miscellaneous.** The Department shall be responsible for the day-to-day administration of its tobacco, alternative nicotine and vapor product enforcement activities. The Department shall provide all office space, equipment and personnel necessary to conduct tobacco, alternative nicotine and vapor product enforcement activities under the Agreement. The Department is solely responsible for the selection, hiring, disciplining, firing and compensation of its officers.

5.2 **Responsibilities of the ABD.**

5.2.1 **Enforcement Guidance.** The ABD shall provide guidance on tobacco, alternative nicotine and vapor product enforcement to the Department, if needed, and cooperate with the Department in the performance of the Agreement.

5.2.4 **Payment.** The ABD shall pay the Department in the manner described in Section 6.

5.2.5 **Cooperation.** If ABD believes that any officer of the Department fails to perform duties in a manner that is consistent with the Agreement, the ABD shall notify the Department. The Department shall then take such action as necessary to investigate and, if appropriate, discipline or reassign the officer away from tobacco, alternative nicotine and vapor product enforcement activities. The ABD shall have no authority to discipline or reassign an officer, except that the ABD

shall have the authority to stipulate that a particular officer not be assigned to provide services under the Agreement.

5.2.6 **Insurance, Benefits and Compensation.** The ABD shall not provide for, nor pay, any employment costs of the Department's officers including, but not limited to, worker's compensation, unemployment insurance, health insurance, life insurance and any other benefits or compensation, nor make any payroll payments with respect to the Department's officers. The ABD shall have no liability whatsoever for all such employment costs or other expenses relating to, or for the benefit of, the Department's officers.

SECTION 6. PAYMENT TO DEPARTMENT.

6.1 **Method of Payment.** In consideration for providing the services required by the Agreement, the Department shall be paid on a flat fee basis of seventy-five dollars ($75) per reported compliance check. The flat fee payment for each compliance check constitutes the full and exclusive remuneration for the compliance checks. For example, compensation of underage purchasers is the sole responsibility of the Department and is to be paid from the flat fee payment.

6.2 **Eligible Claims.** Compliance checks that are conducted on or after **October 1, 2020** are eligible for payment provided that the results are reported in accordance with Section 5. Any compliance checks that were funded by a non-departmental entity are not eligible for payment.

6.3 **Allocations.** The costs of the services referred to in Section 6.1 shall be allocated as follows:

6.3.1 **Sole Activity.** Money paid to the Department, pursuant to the Agreement, shall be used to fund overtime of full- or part-time peace officer positions solely for tobacco, alternative nicotine and vapor product enforcement activities described in the Agreement. Money also shall be used for compensation, if any, of underage purchasers. In addition, the Department may use money paid pursuant to the Agreement for reasonable Department expenditures, including, but not limited to, officer training and equipment, provided that such expenditures do not impair the Department's ability to perform tobacco, alternative nicotine and vapor product enforcement activities.

6.3.2 **Payment in Arrears.** The ABD may pay all approved invoices in arrears and in conformance with Iowa Code § 8A.514. The ABD, consistent with Iowa Code § 8A.514, may pay in less than the specified time period. Payment by the ABD in fewer than sixty (60) days, however, does not constitute an implied waiver of that Code section.

SECTION 7. ADMINISTRATION OF AGREEMENT. The ABD and the Department shall jointly administer the Agreement.

SECTION 8. NO SEPARATE ADMINISTRATIVE ENTITY. No new or separate legal or administrative entity is created by the Agreement.

SECTION 9. NO PROPERTY ACQUIRED. The ABD and the Department, in connection with the performance of the Agreement, shall acquire no real or personal property.

SECTION 10. TERMINATION.

10.1 **Termination for Convenience.** Following twenty (20) days written notice, either party may terminate the Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the non-terminating party shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under the Agreement to the terminating party up to and including the date of termination.

10.2 **Termination Due to Lack of Funds or Change in the Law.** Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, ABD shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

10.2.1 The legislature or governor fail in the sole opinion of ABD to appropriate funds sufficient to allow ABD to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract:

10.2.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by ABD to make any payment hereunder are insufficient or unavailable for any other reason as determined by ABD in its sole discretion.

10.3 **Termination for Cause.** The occurrence of any one or more of the following events shall constitute cause for any party to declare another party in default of its obligations under the Agreement:

10.3.1 Failure to observe and perform any covenant, condition or obligation created by the Agreement;

10.3.2 Failure to make substantial and timely progress toward performance of the Agreement;

10.3.3 Failure of the party's work product and services to conform with any specifications noted herein;

10.3.4 Infringement of any patent, trademark, copyright, trade dress or any other intellectual property right.

10.4 **Notice of Default.** If there occurs a default event under Section 10.3, the non-defaulting party shall provide written notice to the defaulting party requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten days beyond the date specified in the written notice, the non-defaulting party may either:

10.4.1 Immediately terminate the Agreement without additional written notice; or,

10.4.2 Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

SECTION 11. INDEMNIFICATION.

11.1 **By ABD.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 669, ABD agrees to defend and indemnify the Department and hold it harmless against any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of counsel required to defend the Department, related to or arising out of ABD's negligent or wrongful acts or omissions in the performance of the Agreement.

11.2 **By the Department.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 670, the Department agrees to defend and indemnify and hold the State of Iowa and ABD harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable governmental attorney's fees and the costs and expenses of attorney fees of other counsel required to defend the ABD, related to or arising from any negligent or wrongful acts or omissions of the Department in the performance of this Agreement.

SECTION 12. CONTACT PERSON.

12.1 **Contact Person.** At the time of execution of the Agreement, each party shall designate, in writing, a Contact Person to serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of the Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement.

SECTION 13. CONTRACT ADMINISTRATION.

13.1 **Amendments.** The Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to the Agreement must be fully executed by the parties.

13.2 **Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement. The Agreement is intended only to benefit ABD and the Department.

13.3 **Choice of Law and Forum.** The terms and provisions of the Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Agreement shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the State of Iowa, ABD or the Department.

13.4 **Assignment and Delegation.** The Agreement may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party.

13.5 **Integration.** The Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in the Agreement.

13.6 **Headings or Captions.** The paragraph headings or captions are for identification purposes only and do not limit nor construe the contents of the paragraphs.

13.7 **Not a Joint Venture.** Nothing in the Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, association of any kind or agent and principal relationship between the parties. Each party shall be deemed an independent contractor acting toward the expected mutual benefits. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to the Agreement.

13.8 **Supersedes Former Agreements.** The Agreement supersedes all prior Agreements between ABD and the Department for the services provided in connection with the Agreement.

13.9 **Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of ABD and the Department, failure by any party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.

13.10 **Notices.** Notices under the Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party

to receive notice as it appears below or as otherwise provided for by proper notice here under. This person shall be the Contact Person. The effective date for any notice under the Agreement shall be the date of delivery of such notice (not the date of mailing) which may be effected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Failure to accept "receipt" shall constitute delivery.

If to ABD:

Jessica Ekman
Tobacco Program Coordinator
Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road
Ankeny, Iowa 50021
515-281-7434
Email: Ekman@IowaABD.com

If to Department:

Chief Dennis Reilly
Grinnell Police Department
1020 Spring St.
Grinnell, Iowa 50112
Email: gpd212@grinnellpd.com

13.11 **Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Agreement, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed any party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way un-remedied, unsatisfied or un-discharged.

13.12 **Severability.** If any provision of the Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Agreement.

13.13 **Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Agreement.

13.14 **Authorization.** Each party to the Agreement represents and warrants to the other that:

13.14.1 It has the right, power and authority to enter into and perform its obligations under the Agreement.

13.14.2 It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Agreement, and the Agreement constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

13.15 **Successors in Interest.** All the terms, provisions and conditions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.

13.16 **Record Retention and Access.** The Department shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to ABD throughout the term of the Agreement for a period of at least three (3) years following the date of final payment or completion of any required audit, whichever is later. The Department shall permit the Auditor of the State of Iowa or any authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Department relating to orders, invoices, or payments or any other documentation or materials pertaining to the Agreement. The Department shall not impose a charge for audit or examination of the books and records.

13.17 **Additional Provisions.** The parties agree that any Addendum, Rider or Exhibit, attached hereto by the parties, shall be deemed incorporated herein by reference.

13.18 **Further Assurances and Corrective Instruments.** The parties agree that they shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Agreement.

SECTION 14. EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

By Alcoholic Beverages Division

Joshua Happe **Regulatory Compliance Bureau Chief**	**Date**

By Law Enforcement Agency

Department Official	**Date**
Department Witness	**Date**

Posted on: October 2, 2020

City Staff Recommends Guidelines for Beggar's Night

For those who choose to participate in Beggar's Night on Halloween, it is recommended to do so, Saturday, Oct. 31, 2020, from 5:00 pm until 7:00 pm. Participating in Beggar's Night is a choice. If you are concerned, in regards to COVID-19, then do not participate.

Traditional door-to-door trick-or-treating is discouraged. Below are some tips and guidelines to follow amidst the COVID-19 pandemic to help keep the community of Grinnell safe if, you choose to participate.

Please keep a sharp eye out for little "Goblins, Witches, Ghosts & more" while you are driving.

Tips for trick-or-treating responsibly:

If you are sick or have been in contact with someone who is sick with COVID-19 or is symptomatic, stay home.

Wear a mask over your mouth and nose throughout the evening. Halloween masks do not offer appropriate protection from COVID-19.

Avoid door-to-door contact.

Limit your trick-or-treating group to your household members. Stay at least six feet away from those who don't live in your home.

Bring hand sanitizer and use it frequently.

Avoid busy streets and areas that do not allow for 6 feet of physical distancing.

Don't stop at homes that are not following safety guidelines, such as mask wearing and physical distancing.

If you are new to Halloween, note that all homes do not participate. Trick-or-treaters should respect homes with their porch lights off, as it may be home to someone who is either more vulnerable to COVID-19 or is not interested in participating.

Tips for households to participate safely :

If you are sick or have been in contact with someone who is sick with COVID-19 or has symptoms of COVID-19, do not participate.

If you want to provide candy, make sure to turn on your porch light, and light the area you would like to direct trick-or-treaters to, not your front door.

Don't use a common bowl to dispense treats.

Set out individual bags or cups on a table in the yard or driveway, ready for contactless pick-up while you wave from the garage or porch.

Ask trick-or-treaters to hold up their bucket or bags while you gently toss a treat their way, maintaining a safe boundary between you.

Arrange to maintain a six foot distance from trick-or-treaters by creating a well-lit barrier. Possibly a line of pumpkins or other decorations placed between you and the trick-or-treaters.

Use hand sanitizer often and wear your mask over your nose and mouth.

The City of Grinnell would like to remind those that choose to participate in Beggar's Night that COVID-19 is still very much among us, and we ask that these tips or any other creative measures be used to help provide a safe way to trick-or-treat this Halloween.

GRINNELL PLANNING COMMITTEE MEETING
TUESDAY, OCTOBER 5, 2020 AT 6:15 P.M.
VIA ZOOM

Join Zoom Meeting
https://zoom.us/j/96624800133?pwd=VmhFNmpvRU5PWnc2bHJYWnBHaUtTUT09

Meeting ID: 966 2480 0133
Passcode: 849081
One tap mobile
+13017158592,,96624800133#,,,,,,0#,,849081# US (Germantown)
+13126266799,,96624800133#,,,,,,0#,,849081# US (Chicago)

Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
Meeting ID: 966 2480 0133
Passcode: 849081
Find your local number: https://zoom.us/u/abUDRYjwdW

TENTATIVE AGENDA

ROLL CALL: Bly (Chair), Davis, Gaard.

PERFECTING AND APPROVAL OF AGENDA

COMMITTEE BUSINESS:

1. Consider resolution determining the necessity and fixing a date for a public hearing on the matter of the adoption of a proposed Amendment No. 1 to the 2013 Central Urban Revitalization Plan for the Grinnell 2013 Central Urban Revitalization Area (See Resolution No. 2020-167).
2. Set date for first meeting of the Equity in Service Delivery Steering Committee.
3. Consider resolution approving the submission of a final application on behalf of the Grinnell Veterans Memorial Building – Prairie Star Artist Residency to the Iowa Great Places grant program. (See Resolution No. 2020-168).
4. Consider resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Bradley & Julie Nelson, 614 Reed Street (See Resolution No. 2020-169).
5. Discuss FY 22-26 Capital Improvement Plan.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-167

RESOLUTION DETERMINING THE NECESSITY AND FIXING A DATE FOR A PUBLIC HEARING ON THE MATTER OF THE ADOPTION OF A PROPOSED AMENDMENT NO. 1 TO THE 2013 CENTRAL URBAN REVITALIZATION PLAN FOR THE GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA

WHEREAS, pursuant to the provisions of Chapter 404, Code of Iowa, by action of the City Council on September 16, 2013, the City of Grinnell, Iowa (the "City"), designated certain areas of the City as a revitalization area, by the adoption of the 2013 Central Urban Revitalization Plan (the "Revitalization Plan" or "Plan") for the Grinnell 2013 Central Urban Revitalization Area (the "Urban Revitalization Area" or "Area"); and

WHEREAS, by the foregoing action, the Council has determined that the Urban Revitalization Area can be revitalized as authorized by Chapter 404, Code of Iowa (the "Act"); and

WHEREAS, a proposed Amendment No. 1 to the Plan ("Amendment") has been prepared, the purpose of which is to, among other things, add additional property to the Revitalization Area, remove the time limit on eligibility for tax abatement under the Plan, and clarify the application procedures and review process in accordance with Iowa Code Chapter 404; and

WHEREAS, before such Amendment can be adopted, it is necessary that a public hearing be held thereon, and that due notice be given in accordance with the requirements of the Act.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA:

Section 1. It is determined that the rehabilitation, conservation, redevelopment, economic development or a combination thereof of the Area is necessary in the interest of the public health, safety, or welfare of the residents of the City, and the Area substantially meets the criteria of Section 404.1 and the proposed Amendment, attached to this Resolution as Exhibit 1, is declared to substantially meet the criteria of Iowa Code Section 404. 2.

Section 2. It is determined that it is in the best interests of the citizens of the City to hold a public hearing on the matter of the adoption of the Amendment, on the 19th day of October, 2020, at 7:00 P.M.

Section 3. That the City Clerk be and is hereby directed to publish a notice of a public hearing on the Amendment, at least once not less than seven or more than twenty days prior to the date of said public hearing, as provided in Section 404.2(6), Code of Iowa. October 19, 2020 is the next regularly scheduled City Council meeting after the publication of notice.

Section 4. Be it further resolved that copies of the Amendment be made available to the public through the office of the City Clerk.

Section 5. The notice of the proposed hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA, ON THE MATTER OF THE ADOPTION OF A PROPOSED AMENDMENT NO. 1 TO THE 2013 CENTRAL URBAN REVITALIZATION PLAN FOR THE GRINNELL 2013 CENTRAL REVITALIZATION AREA

Public notice is hereby given that the City Council of the City of Grinnell, Iowa, will hold a public hearing on the 19th day of October, 2020, at 7:00 P.M., at which meeting the Council proposes to take action on the adoption of an Amendment No. 1 ("Amendment") to the 2013 Central Urban Revitalization Plan ("Plan") for the Grinnell 2013 Central Urban Revitalization Area ("Area") described therein, under the authority of Chapter 404 of the Code of Iowa, as amended.

Due to public health concerns related to COVID-19, the public may access the meeting in person or electronically, pursuant to Iowa Code Section 21.8, via Zoom as follows:

https://zoom.us/j/96702938363?pwd=VlpzS0p0WGFQOW9BTjJFWWFOWmFmQT09

Or Telephone:
(312) 626-6799, (929) 205-6099, (301) 715-8592, (346) 248-7799, (669) 900-6833, or (253) 215-8782

Webinar ID: 967 0293 8363
Passcode: 074464

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing. Please check the posted agenda in advance of the October 19, 2020 meeting for any updates to the manner in which the public may access the hearing. Please contact the City Clerk's office at AWingerter@grinnelliowa.gov if you have questions about the format of the meeting, or to request a copy of the Amendment.

The purpose of the Amendment is to, among other things, add additional property to the Revitalization Area, remove the time limit on eligibility for tax abatement under the Plan, and clarify the application procedures and review process in accordance with Iowa Code Chapter 404.

Any persons interested may appear at said meeting of the Council and present evidence for or against the adoption of the Amendment. The proposed Amendment, including a map of the proposed Area, is on file in the office of the City Clerk and available for public inspection or copying during ordinary business hours.

This notice is given by order of the City Council of the City of Grinnell, Iowa, pursuant to Section 404.2(6), Code of Iowa, 2019, as amended.

Dated this _____ day of _____, 2020.

_____
City Clerk, City of Grinnell, State of Iowa

(End of Notice)

PASSED AND APPROVED this 5th day of October, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

AMENDMENT NO. 1
TO THE
2013 CENTRAL URBAN REVITALIZATION PLAN
FOR THE
GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA

City of Grinnell, Iowa

INTRODUCTION AND BACKGROUND

In 2013, the City of Grinnell, Iowa (the "City"), by Resolution No. 2013-91, adopted the 2013 Central Urban Revitalization Plan (the "Plan) and, by Ordinance No. 1383, designated an area of the City as an urban revitalization under Iowa Code Chapter 404, known as the Grinnell 2013 Central Urban Revitalization Area (the "Area" or "Revitalization Area"). Finding that the rehabilitation, conservation, redevelopment, economic development, or a combination thereof, of the Area, was necessary in the interest of the public health, safety, and welfare of the residents of the City and that the Revitalization Area substantially met the criteria established in Section 404.1 of the Code of Iowa for a revitalization area, the City Council determined that the Revitalization Area should be designated as a blight remediation and economic development urban revitalization area under the criteria set forth in Section 404.1(2) and Section 404.1(4), respectively, as follows:

- "An area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, or welfare in its present condition and use."

- "An area which is appropriate as an economic development area as defined in Section 403.17." [Section 403.17(10) provides that "economic development area" means an area of a municipality designated by the local governing body as appropriate for commercial and industrial enterprises or housing and residential development for low and moderate income families, including single or multi-family housing.]

The City is amending the Plan with the adoption of this Amendment No. 1 (the "Amendment" or "Amendment No. 1") in order to add additional property to the Revitalization Area and extend the time frame for eligibility under the Plan.

For the reader's convenience, several provisions of the Plan that are not being substantively amended are set forth in this Amendment. Except as modified by this Amendment No. 1, the provisions of the Plan are hereby ratified, confirmed, and approved and shall remain in full force and effect as provided therein. All subsections of the Plan not mentioned in this Amendment shall

continue to apply to the Plan and the Area. In case of any conflict or uncertainty, the terms of this Amendment No. 1 shall control and any parts of the Plan in conflict with this Amendment No. 1 are hereby repealed.

URBAN REVITALIZATION AREA

With the adoption of this Amendment No. 1, the City is adding property to the Revitalization Area which may be referred to as the "Amendment No. 1 (2020) Area." The property included in the Revitalization Area by the original Plan in 2013 may be referred to as the "Original 2013 Area." A map showing both the Original 2013 Area and the Amendment No. 1 (2020) Area is attached as Exhibit A. The legal descriptions of the Original 2013 Area and the Amendment No. 1 (2020) Area are included in Exhibit B.

DESIGNATION CRITERIA

With the adoption of the Plan in 2013, the City Council determined that the Original 2013 Area met the criteria for a blighted area as set forth in Iowa Code Section 404.1(2). The findings of blight conditions in the Original 2013 Area as set forth in the provisions of the original Plan are hereby ratified, confirmed, and approved.

In preparation for the adoption of this Amendment No. 1, City staff surveyed portions of Grinnell's Central Business District to evaluate whether conditions meeting the criteria of Iowa Code Section 404.1(2) were present in the City's Central Business District, which land was proposed to be added to the Revitalization Area as the Amendment No. 1 (2020) Area. The City's Building and Planning Director's survey of properties confirmed that a substantial number of properties in the Amendment No. 1 (2020) Area demonstrated conditions meeting the criteria of Iowa Code Section 404.1(2), including:

- Many of the historic buildings in the area are deteriorating and are in need of exterior repairs such as tuckpointing, window and door replacement, roofing work, and façade improvements.
- Several buildings in the area have been vacant, or have had a portion of the building (for example, the upper stories) vacant, for numerous years, contributing to deterioration of the building. Vacant buildings preclude establishing compatible and consistent land use relationships among adjacent lots. Further, vacant buildings can be dangerous to nearby buildings because vacant buildings may become pest-ridden or may develop unsafe conditions, such as faulty, fire-prone electrical wiring, without the property owner's awareness of such conditions.
- Several lots in the area have had their structures demolished in recent years due to damage exceeding the value of the structure or for other reasons, resulting in vacant lots that are incompatible with the uses of neighboring properties. Some such lots are believed to be difficult to redevelop due to the lot layout in relation to current building code requirements. Vacant lots, like vacant buildings, make it difficult to develop compatible land use relationships, particularly in a commercial/retail district.

Based on the presence of various blighting conditions and the commercial and retail nature of the Central Business District overlapping the Amendment No. 1 (2020) Area, the City Council has determined that the Amendment No. 1 (2020) Area is suitable for addition to the Revitalization Area as an area suitable for blight remediation and economic development under Iowa Code Section 404.1(2) and Section 404.1(4).

ELIGIBLE IMPROVEMENTS

Eligible property under this Plan, or "qualified real estate," includes all property in the Area that is assessed as residential, multi-residential, or commercial to which eligible improvements are made during the time the property is included in Revitalization Area and the Revitalization Area is designated as an urban revitalization area.

Eligible improvements under this Plan include new construction, and rehabilitation of or additions to existing buildings within the Area. All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Grinnell. No abatement will be allowed unless a building permit (and an occupancy permit) has been issued by the City with respect to the project/improvements for which the abatement is requested.

Actual value added by improvements, as used in this Plan, means the actual value added by the eligible improvements as of the first year for which the exemption was applied according to tax assessment valuation determined by the Poweshiek County Assessor.

After initial construction is complete, in order to be eligible for the tax abatement under this Plan, the increase in actual value of a building added by improvements must be at least 10% and increase the assessed value of the building in an amount not less than $10,000. If more than one building is located on the property, the ten percent (10%) increase and $10,000 requirements apply only to the structure or structures upon which the improvements were made. If no structures were located on the property prior to the improvements, any improvements may qualify. Increases in taxes because of the increased assessed value for land are not eligible for abatement.

The City also has a tax increment financing program in one or more urban renewal areas, which is designed to provide incentives for development. Accordingly, a property located in an urban renewal area that, in the determination of the City Council, is receiving either direct or indirect benefits that were financed through a City-sponsored tax increment financing program, will not be eligible for tax abatement under this Plan, unless otherwise determined by the City Council.

TIME FRAME

The original Plan adopted in 2013 limited eligibility for tax abatement under the Plan to improvements completed on or before December 31, 2023. With the adoption of this Amendment No. 1, the City is removing the time limit on eligibility for tax abatement under this Plan. Qualified real estate shall remain eligible for tax abatement under this Plan until the City Council terminates or repeals the Plan.

If, in the opinion of the City Council, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted would cease to be of benefit to the City, the City Council may amend all or certain provisions of this Plan, pursuant to Iowa Code Chapter 404, at any time. In the event the Plan, the ordinance, or parts thereof, are repealed, all existing exemptions shall continue until their expiration.

EXEMPTIONS

No substantive changes are being made by this Amendment No. 1 to the available exemption schedules under the Plan. However, for the reader's convenience, the available exemption schedules are set forth below:

Multi-residential or certain commercial property

All qualified real estate assessed as multi-residential or commercial (as long as such property consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes) shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of ten (10) years.

Residential property

All qualified real estate assessed as residential shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of ten (10) years.

Commercial property

All qualified real estate assessed as commercial shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of three (3) years.

Abandoned property

All qualified real estate determined to be abandoned property pursuant to Iowa Code Section 404.3B (meeting the definition of "abandoned" in Iowa Code Section 657A.1) shall be eligible to receive an exemption from taxation on a percentage of the actual value added by the improvement project per one of the two schedules below ("a") or ("b").

a. Declining percentage over 15 years ((404.3B(2)

Year 1 - 80%	Year 6 - 55%	Year 11 - 30%
Year 2 - 75%	Year 7 - 50%	Year 12 - 25%
Year 3 - 70%	Year 8 - 45%	Year 13 - 20%
Year 4 - 65%	Year 9 - 40%	Year 14 - 20%
Year 5 - 60%	Year 10 - 35%	Year 15 - 20%

OR

b. 100% for 5 years (404.3B(3))

APPLICATION PROCEDURES AND APPROVAL OF APPLICATIONS

With the adoption of this Amendment, the Application Procedures and Approval of Applications sections of the Plan are being updated to reflect the extended duration of eligibility of the Plan, and make updates to the wording of the sections, as follows:

Property owners must file an application, on the form provided by the City, for each new exemption claimed. The application shall be filed by the property owner with the City Council by February 1 of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation, or the following two assessment years.

The application shall contain, but not be limited to the following information: the nature of the improvement(s); the cost of the improvement(s); estimated or actual completion date of the improvement(s); and the names of tenants that occupied the property on the date the city adopted the resolution adopting the Plan (which information is available from the City Clerk's office).

Property owners may submit a proposal for an improvement project to the City Council to receive prior approval for eligibility for a tax exemption on the project. The City Council shall give its prior approval if the project is in conformance with this Plan for revitalization. However, if the proposal is not approved, the owner(s) may submit an amended proposal for the City Council to approve or reject. Such prior approval shall not entitle the owner(s) to exemption from taxation until the improvements have been completed and found to be qualified for the exemption under this Plan.

The City Council shall approve an application submitted for approval if:

1. The project, as determined by the City Council, is in conformance with this Plan and any applicable City Code requirements for the improvements;

2. The project is located within the Area;

3. The eligible improvements were made during the time the Area was so designated; and

4. The project has obtained a building permit from the City for the improvements.

All approved applications shall be forwarded to the Poweshiek County Assessor by March 1 for review, pursuant to Iowa Code Section 404.5. The County Assessor shall make a physical review of all properties with approved applications. The County Assessor shall determine the increase in actual value for tax purposes due to the improvements and notify the applicant of the determination, which may be appealed to the local board of review pursuant to Section 441.37 of the Code of Iowa. After the initial tax exemption is granted, the County Assessor shall continue

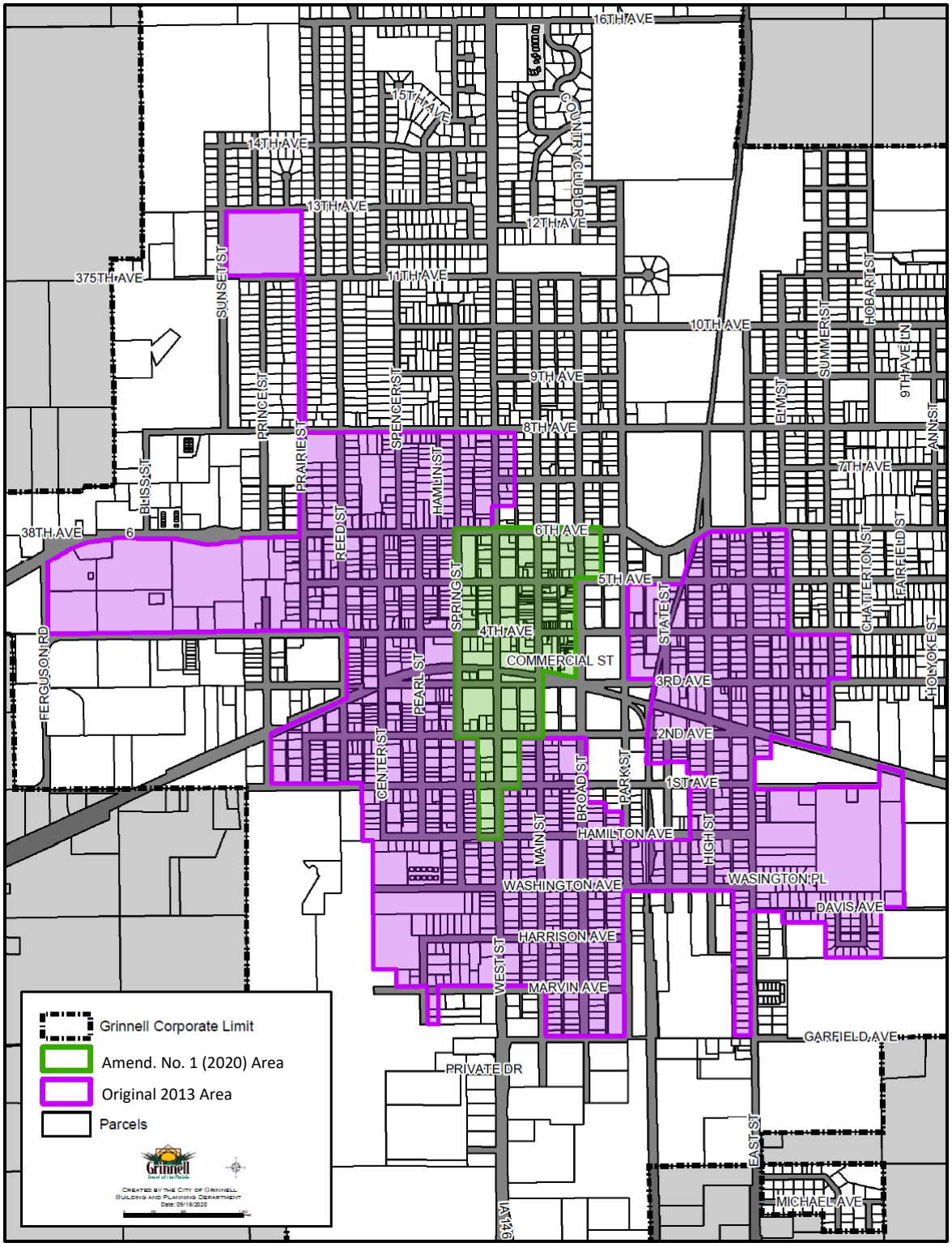
to grant the tax exemption for the time period specified on the approved application. The tax exemptions for the succeeding years shall be granted without the owner(s) having to file an application for succeeding years.

EFFECTIVE DATE OF AMENDMENT

This Amendment shall become effective upon its adoption by the City Council.

EXHIBIT A

MAP OF GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA, AS AMENDED



Final Version

EXHIBIT B
LEGAL DESCRIPTION OF GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA, AS AMENDED

ORIGINAL 2013 AREA

This area is bounded by the following description:

Beginning at a point located on the South right-of-way (ROW) line of 13th Avenue and the East ROW line of Sunset Street, thence 793.62' East along the South ROW line of 13th Avenue to a point 135.88' West of the West ROW line of Prairie Street, thence South 738' along the line 135.88' West of and parallel to the West ROW line of Prairie Street to a point on the South ROW line of 11th Avenue, thence East to a point of intersection of the South ROW line of 11th Avenue and the East ROW line of Prairie Street, thence South along the East ROW line of Prairie Street to a point of intersection of the South ROW line of 8th Avenue, thence East along the South ROW line of 8th Avenue to the West ROW line of the alley located between West Street and Main Street, thence South along the West ROW line of the alley located between West Street and Main Street to the Southeast corner of Lot 4, Block1, North Grinnell, locally known as 1120 West Street, thence West along the South line of Lot 4, Block 1, North Grinnell, locally known as 1120 West Street, to the West ROW line of Highway 146 (West Street), thence South along the West ROW line of Highway 146 to the North ROW line of 6th Avenue, thence West along the North ROW line of 6th Avenue to the West ROW line of Spring Street, thence South along the West ROW line of Spring Street to the South ROW line of 2nd Avenue, thence East along the South ROW line of 2nd Avenue to the West ROW line of the alley located between Spring Street and West Street, thence South along the West ROW line of the alley located between Spring and West Street to the South ROW line of Hamilton Avenue, thence east along the South ROW line of Hamilton Avenue to the East ROW line of Highway 146 (West Street), thence North along the East ROW line of Highway 146 (West Street) to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the point of intersection of the 1st Avenue South ROW and the East ROW line of the alley located between Highway 146 (West Street) and Main Street, thence North along the East ROW of the alley located between Highway 146 (West Street) and Main Street to the South ROW line of 2nd Avenue, thence East along the South ROW line of 2nd Avenue to the East ROW line of Broad Street, thence South along the East ROW line of Broad Street to a point 10' North of the Northwest corner of Lot 6, Block 34, South Grinnell, locally known as 522 Broad Street, thence East along the line 10' North of and parallel to the North line of Lot 6, Block 34, South Grinnell to the East ROW line of the alley located between Broad Street and Park Street, thence South along the East alley ROW line located between Broad Street and Park Street to a point 15' South of the Southwest corner of Lot 12, Block 34, South Grinnell, locally known as 528 Park Street, thence East along the line15' South of and parallel to Lot 12, Block 34, South Grinnell to the West ROW line of Park Street, thence South along the West ROW line of Park Street to the South ROW line of Hamilton Avenue, thence East along the South ROW line of Hamilton Avenue to the East ROW line of the alley located between State Street and High Street, thence North along the East ROW line of the alley located between State Street and High Street to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the West ROW line of High Street, thence North to the Southeast corner of Lot 11, Block 21, Grinnell, locally known as 609 High Street, thence West along the South property line of Lot 11, Block 21, Grinnell, locally

known as 609 High Street to the West ROW line of the alley located between State Street and High Street, thence North on the West ROW line of the alley located between State Street and High Street to a point located 35’ South of the Northwest corner of Lot 3, Block 21, Grinnell, locally known as 616 State Street, thence West along the line 35’ South of and parallel to the South line of Lot 3, Block 21, Grinnell, locally known as 616 State Street to the West ROW line of State Street, thence South to a point 25’ North of the Southeast corner of Lot 10, Block 20, Grinnell, locally known as 617 State Street, thence West along the line 25’ North of and parallel to Lot 10, Block 20, Grinnell, locally known as 617 State Street, to the centerline of the Union Pacific Railroad, thence North along the centerline of the Union Pacific Railroad to the North ROW line of 3rd Avenue, thence West along the North ROW line of 3rd Avenue to the East ROW line of Broad Street, thence North along the East ROW line of Broad Street to the South ROW line of 5th Avenue, thence East along the South ROW line of 5th Avenue ROW to a point that intersects the South ROW line of 5th Avenue ROW and the centerline of the Union Pacific Railroad, thence Northeasterly along the centerline of the Union Pacific Railroad to a point that intersects the centerline of the Union Pacific Railroad and the South ROW line of 6th Avenue, thence East along the South ROW line of 6th Avenue to the West ROW line of Elm Street, thence South along the West ROW line of Elm Street to the South ROW line of 4th Avenue, thence East along the South ROW line of 4th Avenue to the West ROW line of the alley located 150’ East of the East ROW line of Summer Street, thence South along the West ROW line of the alley located 150’ East of the East ROW line of Summer Street to the North ROW line of 3rd Avenue, thence West along the North 3rd Avenue ROW line to the West ROW line of Summer Street, thence South along the West ROW line of Summer Street to a point that intersects the centerline of the Iowa Interstate Railroad, thence Northwesterly along the centerline of the Iowa Interstate Railroad to a point that intersects with the centerline of the Iowa Interstate Railroad and a point 165’ East of the East ROW line of East Street, thence South to a point 73’ North of the Southeast corner of Lot 3, SW-NE, 16-80-16, locally known as 626 East Street, thence West along the line 73’ North of the South line of Lot 3, SW-NE, 16-80-16, locally known as 626 East Street to the East ROW line of East Street, thence South along the East ROW line of East Street to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the East end of the 1st Avenue ROW, thence North to a point that intersects with the Iowa Interstate Railroad centerline, thence Southeasterly along the centerline of the Iowa Interstate Railroad to a point 240’ East of the East end of the 1st Avenue ROW, thence south along the line 240’ East of the East end of 1st Avenue ROW to a point on the North ROW line of Davis Avenue located 240’ East of the Southeast Corner of Lot 9 in Lot 3 in Lot 8, NW SE, 16-80-16, locally known as 1529 Davis Avenue, thence West 240' to the Southeast corner of Lot 9 in Lot 3 in Lot 8, NW SE, 16-80-16, thence South to the Southeast Corner of Lot 4 in Lot 1 in Lot 3, SW SE except W 65', 16-80-16, locally known as 1532 Davis Avenue, thence West Approximately 16' to the Northeast Corner of Lot 14, Becks 2nd Subdivision, locally known as 14 Melrose Lane, thence South 329.43' to the Southeast Corner of Lot 11, Beck's 2nd Subdivision, thence West to the Southwest corner of Lot 6, Beck's 2nd Subdivision, locally known as 6 Melrose Lane, thence North to the Southeast Corner of Lot 1 in 3, SW SE, 16-80-16, thence West 411.86' to a point on the West line of Lot B, SW SE, located 120' South of the South ROW of Davis Avenue, thence North 120 ‘ to the South ROW of Davis Avenue to a point at the Northeast corner of Lot A in Lot 2 in Lot 2, Kann’s Subdivision, SW SE, 16-80-16, thence West along the South ROW line of Davis Avenue to the West ROW line of East Street, thence South along the West ROW line of East Street to the North ROW line of Garfield Avenue, thence West along the North ROW line of Garfield Avenue to the Southwest corner of Lot 9, Block 2, Andrew’s

Subdivision, locally known as 103 East Street, thence North along the West property line of Lot 9, Block 2, Andrew's Subdivision, locally known as 103 East Street, and continuing North to the South ROW line of Washington Ave, thence West along the South ROW to the West ROW line of Park Street, thence South along the West ROW line of Park Street to the North ROW line of Garfield Avenue, thence West on the North ROW line of Main Street, thence North on the East ROW line of Main Street to the North ROW line of Marvin Avenue, thence West on the North ROW line of Marvin Avenue to a point 115' East of the East ROW line of Pearl Street, thence South on a line 115' East of, and parallel to the East ROW line of Pearl Street to the Southwest corner of Lot 1 of Lot B of Lot 1, SE-SE, 17-80-16, locally known as 98 Pearl Street, thence West to East ROW line of Pearl Street, thence North on the East ROW line of Pearl Street to the North ROW line of Marvin Avenue, thence West 320' on the North ROW line of Marvin Avenue to the Southwest corner of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, thence North along the West property line of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, to the Northwest corner of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, thence West on the South line of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, to the Southwest corner of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, thence North on the West property line of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, and continuing North to a point located on the South line of Lot 7, Innis Subdivision, locally known as 503 Center Street, 85' West of the West ROW line of Center Street, thence West 100' to the Southwest corner of Lot 7, Innis Subdivision, locally known as 503 Center Street, thence North to the Northwest corner of Lot 1, Innis Subdivision, locally known as 320 1st Avenue, thence North to the point of intersection of the North ROW line of 1st Avenue and the West ROW line of the alley located between Reed Street and Center Street, thence West on the North ROW line of 1st Avenue to the Southwest corner of Lot 10, Block 34, West Grinnell, thence North along the West line of Lot 10, Block 34, West Grinnell to a point of intersection with the centerline of the Iowa Interstate Railroad, thence Northeasterly along the centerline of the Iowa Interstate Railroad to a point of intersection with the East ROW line of Reed Street, thence North along the East ROW line of Reed Street to the North ROW line of 4th Avenue, thence West along the North ROW line of 4th Avenue to the East ROW line of Ferguson Rd, thence North along the East ROW line of Ferguson Rd to the South ROW line of 6th Avenue, thence East along the South ROW line of 6th Avenue to the West ROW line of Prairie Street, thence North along the West ROW line of Prairie Street to the North ROW line of 11th Avenue, thence West along the North ROW line of 11th Avenue to the East ROW line of Sunset Street, thence North along the East ROW line of Sunset Street to the point of beginning.

AMENDMENT NO. 1 (2020) AREA

Beginning at the Southeast corner of the lot described as East 1/2 South 25' Lot 34 & East 1/2 Lot 35 of the Subdivision of the Southeast Quarter of the Southeast Quarter Section addressed as 521 6th Avenue, thence East 1,524.76' following the North right-of-way of 6th Avenue to the Southeast corner of the lost described as East 80' Lot 1 & East 80' South 10' Lot 2 Block 7 of the North Grinnell Subdivision addressed as 913 6th Avenue, thence South 530' following the West Alley right-of-way between Broad St and Park Street to the Southeast corner of Lot 1 in Block 15 of the Original Grinnell Subdivision, thence West 265' following the North right-of-way of 5th Avenue to the Southeast corner of the lot described as the East 60' of Lot F in Block 6 of the Original Grinnell Subdivision, thence South 1,045' to the Southeast corner of the lot described as Lots X

& Y of N & Lot O & Lot P Excluding the North 65' All in Block 8 of the Original Grinnell Subdivision and addressed as 807 Broad St, thence Northwest 355’ to the Southwest corner of Lot R in Block 8 of the Original Grinnell Subdivision, thence South 705’ following the East right-of-way of Main St to the Northwest corner of the W 97' of Lot 6 in Block 10 of the Original Grinnell Subdivision, thence West 245’ following the South right-of-way of 2nd Avenue to the Northwest corner of Lot 7 in Block 1 of the Original Grinnell Subdivision, thence South 530’ following the East Alley right-of-way between West St and Main St to the Northwest corner of the West 72’ of Lot 7 in Block 36 in the South Grinnell Subdivision, thence West 191’ following the South right-of-way of 1st Avenue to the Northwest corner of the West ½ of Lot 6 in Block 36 of the South Grinnell Subdivision, thence South 528’ following the East right-of-way of West St to the Northwest corner of the North half of lots 5 & 6 in Block 37 of the South Grinnell Subdivision, thence West 250.42’ following the South right-of-way of Hamilton Ave to the Northeast corner of Lot 19 in Block 5 of the Arbor Lake Subdivision, thence North 1,058’ following the West Alley right-of-way between Spring St and West St to the Northeast corner of Lots 17 & 18 in Block 29 of the West Grinnell Subdivision, thence West 230’ following the South right-of-way of 2nd Avenue to the Northeast corner of Lots 1 & 2 in Block 30 of the West Grinnell Subdivision, thence North 2,197’ following the West right-of-way of Spring St and ending at the Point of Beginning.

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RESOLUTION NO. 2020-168

RESOLUTION TO APPROVE THE FINAL APPLICATION ON BEHALF OF THE GRINNELL VETERANS MEMORIAL BUILDING – PRAIRIE STAR ARTIST RESIDENCY TO THE IOWA GREAT PLACES GRANT PROGRAM.

WHEREAS, the City of Grinnell desires to assist in helping the Grinnell Verterans Memorial Commission in the renovation of Grinnell Veterans Memorial Building – Prairie Star Artist Residency, and

WHEREAS, the City of Grinnell is a participant in the Iowa Great Places program; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF GRINNELL, IOWA THAT WE:

Approve the final application on behalf of the Grinnell Veterans Memorial Building – Prairie Star Artist Residency to the Iowa Great Places Grant Program.

Approved this 5th day of October, 2020.

_____
DAN F. AGNEW, MAYOR

ATTEST:

_____
ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

RESOLUTION NO. 2020-169

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO 2013 CENTRAL URBAN REVITALIZATION PLAN (Bradley & Julie Nelson, 614 Reed Street).

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (Bradley & Julie Nelson, 614 Reed Street)

All qualified real estate assessed as residential. 100% abatement for 10 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than $10,000.

PASSED AND APPROVED THIS 5th day of October, 2020.

_____
Dan F. Agnew, Mayor

Attest:

_____
Annmarie Wingerter, City Clerk/Finance Director

APPLICATION FOR TAX ABATEMENT UNDER THE
2013 CENTRAL URBAN REVITALIZATION PLAN
FOR GRINNELL, IOWA

____ **Prior Approval for Intended Improvements** X **Approval of Improvements Completed**

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE 2013 CENTRAL URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA

The 2013 Central Urban Revitalization Plan allows property tax exemptions as follows:

All qualified real estate assessed as multiresidential or commercial that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes. 100% abatement for 10 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than $10,000.

X **All qualified real estate assessed as residential. 100% abatement for 10 years.** Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than $10,000.

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than $10,000.

All qualified real estate assessed as abandoned. Declining sliding scale of abatement for 15 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than $10,000.

In order to be eligible, the property must be located in the 2013 Central Urban Revitalization Area.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.*

Address of Property: 614 Reed Street, Grinnell, 50112

Legal Description: West Grinnell Lot 13 Block 32

Title Holder or Contract Buyer: Bradley Nelson : Julie Nelson

Address of Owner (if different than above): 1426 West Street, Grinnell, 50112

Phone Number (to be reached during the day): (423) 443-2422

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No X

Existing Property Use: X **Residential** ___ **Commercial** ___ **Industrial** ___ **Vacant**

Proposed Property Use: Residential

Nature of Improvements: X **New Construction** ___ **Addition** ___ **General Improvements**

Specify: Construct 816 sqft Home

Permit Number(s) from the City of Grinnell Building Department
Date Permit(s) Issued: 8/9/2019
Permit(s) Valuation: 56,346.00 **[Attach approved Building Permit to this application]**

Estimated or Actual Date of Completion: 9/14/20

Estimated or Actual Cost of Improvements: Sale Price $145,000 9/4/20 Contract signed

Signature: Julie Nelson

Name (Printed) Julie Nelson

Title: Owner/Builder

Company: None

Date: 9/22/20

FOR CITY USE

CITY COUNCIL	**Application Approved/Disapproved** **Reason (if disapproved)** _____ **Date** _____ **Resolution No.** _____ **Attested by the City Clerk** _____
ASSESSOR	**Present Assessed Value of Structure** _____ **Assessed Value with Improvements** _____ **Eligible or No eligible for Tax Abatement** _____ **Assessor** _____ **Date** _____

*** Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.**

This Application is a summary of some of the Plan terms; for complete information, read a copy of the 2013 CENTRAL URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

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CITY OF GRINNELL 20200073

BUILDING PERMIT

AND INSPECTION RECORD CARD

POST IN A CONSPICUOUS PLACE ON THE JOB

It is a violation of city ordinance to occupy this building before Final Approval and a Certificate of Occupancy have been issued.

Owner: JULIE NELSON
Address: 1426 WEST ST
Contractor: JULIE NELSON

Date: 8/09/2019
Permit #: 20200073

Description of work: CONSTRUCT A 24' X 34' SINGLE STORY SINGLE FAMILY HOME ON A SLAB

It shall be the duty of the Permit Holder to cause the work to remain accessible and exposed for inspection purposes. Neither the Building Official nor the City of Grinnell shall be liable for the expense in the removal or the replacement of any materials required to facilitate inspections.

PERMIT HOLDER IS RESPONSIBLE FOR SCHEDULING REQUIRED INSPECTIONS: CALL THE CITY OFFICE AT 236-2600 TO SCHEDULE INSPECTIONS

✓ Stakeout Prior to Excavation	Inspected by_____ Date Approved_____	✓ Water and Sewer from Property Line into Building	Inspected by_____ Date Approved_____
✓ Footing Forms Before Concrete Placement	Inspected by_____ Date Approved_____	✓ Plumbing Before Floor Slab is Placed	Inspected by_____ Date Approved_____
✓ Foundation Wall Reinforcement	Inspected by_____ Date Approved_____	✓ Plumbing after framing, Before framing is covered	Inspected by_____ Date Approved_____
✓ Foundation Wall Approval Before Backfill	Inspected by_____ Date Approved_____	✓ Plumbing Waste, Vent And Stack Test	Inspected by_____ Date Approved_____
✓ Framing Approval After Mechanical Rough In	Inspected by_____ Date Approved_____	✓ Plumbing Final Approval	Inspected by_____ Date Approved_____
✓ Insulation for Heated Structures	Inspected by_____ Date Approved_____	✓ Fuel-Gas Piping Test	Inspected by_____ Date Approved_____
✓ Drywall Before Taping	Inspected by_____ Approved_____	✓ Building Final Approval	Inspected by_____ Date Approved_____

This permit is issued on the express condition that the work preformed shall conform in all respects to the statements certified in the application, and that all work shall be done in accordance with the laws, ordinances, rules and resolutions of the City of Grinnell and the State of Iowa. Enforcement and administration of the I-Codes adopted and enforced is a public service and can be of necessity limited in nature. Consequently, this building permit and the subsequent building inspections are not to be construed or relied upon as any type of warranty, guarantee, or representation on the part of the City that the plans, construction or finished product are necessarily in conformance with the provisions of the adopted I-Codes or other applicable construction standards. Further, the City assumes no responsibility or liability for damages of any nature allegedly arising out of the issuance of this permit or subsequent inspections.

Permit Holder: _____ Date: _____

CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

NEW RESIDENTIAL BUILDING PERMIT

PERMIT #:	20200073	DATE ISSUED:	8/09/2019
JOB ADDRESS:	614 REED ST	LOT #:	13
PARCEL ID:	180-0743300	BLK #:	32
ADDITION:	WEST GRINNELL	ZONING:	R-3
TOWNSHIP:	80	RANGE:	16
SECTION:	17		
ISSUED TO:	JULIE NELSON	CONTRACTOR:	JULIE NELSON
ADDRESS	1426 WEST ST	ADDRESS:	1426 WEST ST
CITY, STATE ZIP:	GRINNELL IA 50112	CITY, STATE ZIP:	GRINNELL IA 50112
PHONE:	423-362-0080 BRAD	PHONE:	
PROP.USE	SINGLE-FAMILY RESIDENCE	OCCP TYPE:	R-3 ONE/TWO FAMILY
VALUATION:	$ 56,340.00	CNST TYPE:	VB
SQ FT	0.00	OCC LOAD	BPCOMM#BP110

SCOPE OF WORK: CONSTRUCT A 24' X 34' SINGLE STORY SINGLE FAMILY HOME ON A SLAB

DESCRIPTION	CONTRACTOR	AMOUNT
NEW RESIDENTIAL BUILDING	JULIE NELSON	$ 1,029.34
ELECTRICAL	LATCHAM ENTERPRISES INC	$ 0.00
MECHANICAL	LATCHAM ENTERPRISES INC	$ 0.00
PLUMBING	LATCHAM ENTERPRISES INC	$ 0.00
	TOTAL	$ 1,029.34

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.

(SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT) — DATE: 8/12/19

(APPROVED BY) — DATE: 08/09/2019

Rec # 06-1431