



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, OCTOBER 5, 2020 AT 7:00 PM

VIA ZOOM

1. Roll Call
2. Perfecting And Approval Of Agenda
3. Consent Agenda

- 3.A. Consent Agenda

Documents:

[3 - CONSENT AGENDA.PDF](#)

4. Meeting Minutes/Communications
- 4.A. Meeting Minutes And Communications

Documents:

[4 - MEETING MINUTES AND COMMUNICATIONS.PDF](#)

5. Committee Business
- 5.A. Report From The Finance Committee
 - 5.B. Report From Public Works And Grounds Committee
 - 5.C. Report From Public Safety Committee

- 5.C.1. Public Safety Committee Agenda And Supporting Documents

Documents:

[5C - PUBLIC SAFETY COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

- 5.D. Report From Planning Committee

- 5.D.1. Planning Committee Agenda And Supporting Documents

Documents:

[5D - PLANNING COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

6. Inquiries

7. Adjournment



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, SEPTEMBER 21, 2020 AT 7:00 P.M.

VIA ZOOM

<https://zoom.us/j/99543004270?pwd=a0UxazRtSGpxVXdYUGx6RVFMVi9qQT09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance via Zoom.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the consent agenda as follows:

1. Previous minutes as drafted from the Monday, September 8, 2020 Regular Session.
2. Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

- a) Finance Committee minutes: September 8, 2020.
- b) Public Works & Grounds Committee minutes: September 8, 2020.
- c) Public Safety Committee minutes: September 8, 2020.
- d) Planning Committee minutes: September 8, 2020.
- e) Veterans Memorial Commission Minutes August 31, 2020.
- f) August 2020 Treasurer's Report.
- g) August 2020 Monthly Police Report.
- h) Mayor's Energy Efficiency Day Proclamation.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2020-155 – A resolution authorizing payment in the amount of \$33,799.74 for payment of Iowa Reinvestment Grant funds for the improvements made by Grinnell Center, LLC in accordance with development agreement. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-156 – A resolution accepting the Street Finance Report for FY 2020. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve special Campbell Fund request to contribute to a new local youth mentoring program. AYES: 6-0. Motion carried.

An update was provided on economic development projects. No action was taken.

PUBLIC WORKS AND GROUNDS COMMITTEE

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-157 – A resolution establishing specifications for sidewalks. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Windstream ROW request, 6th Ave - Penrose St to Oak St. AYES: 6-0. Motion carried.

An update was provided regarding the Water Department Director recruitment process. No action was taken.

Hueftle-Worley made the motion, second by Wray to approve tour of the Grinnell Wastewater Treatment Facility for Monday, September 28th at 5:00 p.m. AYES: 6-0. Motion carried.

An update was provided on southeast Grinnell sewer rehabilitation project and Community Development Block grant efforts. No action was taken.

Ongoing and upcoming public works projects were discussed. No action was taken.

PUBLIC SAFETY COMMITTEE

An update was given regarding the Police Chief recruitment process. No action was taken.

PLANNING COMMITTEE

Equity in Service Delivery process was discussed. No action was taken.

2020 Derecho recovery including tree replacement was discussed. No action was taken.

The Region 6 Housing Trust Fund Housing Assistance program was discussed. No action was taken.

INQUIRIES

None.

ADJOURNMENT

The Mayor declared the meeting adjourned at 7:20 p.m.

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

=====PAYMENT DATES=====

=====ITEM DATES=====

=====POSTING DATES=====

PAID ITEMS DATES : 9/09/2020 THRU 10/05/2020 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

| VENDOR NAME | DESCRIPTION | GROSS AMOUNT |
|----------------------------|--------------------------|--------------|
| SILYNX COMMUNICATIONS INC. | CONTROL BOX | 2,198.44 |
| SISCO | SELF FUNDING | 59,308.06 |
| SKC COMMUNICATION PRODUCTS | ADD ZOOM TO CC (COVID19) | 8,397.50 |
| STANARD & ASSOCIATES INC | POL TESTS/CERTS | 37.00 |
| STOOPS FREIGHTLINER | TRUCK FOR GARBAGE TRUCK | 94,804.00 |
| STOREY KENWORTHY | DELINQ/DISC NOTICES | 278.49 |
| STRAND EXCAVATING, INC. | STORM DAMAGE CLEANUP | 22,506.25 |
| TASC | FLEX PLAN CONTRIBUTIONS | 5,018.55 |
| TEMP ASSOCIATES | TEMP HIRES | 7,471.71 |
| THE STANDARD | LIFE INSURANCE | 646.13 |
| TNT TUCKPOINTING & BLDG RE | REP BASEMENT DOORWAY | 2,000.00 |
| TOTAL CHOICE SHIPPING & PR | SUPPLIES | 1,646.99 |
| TREASURER STATE OF IOWA | STATE WITHHOLDING | 12,802.00 |
| TRIPLETT COMPANIES | SUPPLIES | 47.44 |
| TYLER TECHNOLOGIES | INCODE TRAINING (AW) | 321.25 |
| ULINE | SUPPLIES (STORM) | 148.34 |
| UNIFIRST CORPORATION | SHOP TOWELS | 35.46 |
| US BANK EQUIPMENT FINANCE | COPIER LEASES | 1,548.61 |
| USA BLUE BOOK | SUPPLIES | 1,783.89 |
| VAN MAANEN TREE SERVICE, L | STORM DAMAGE CLEANUP | 6,400.00 |
| VEENSTRA & KIMM | 16TH AVE ENG SVC | 42,924.25 |
| VERIZON WIRELESS | WIRELESS SVC | 970.43 |
| VOYA (ING) | EMPLOYEE VOLTRY CONTR. | 7,852.55 |
| WALMART | SUPPLIES | 35.80 |
| WATTS TECHNOLOGICS, INC | BATTERY | 125.00 |
| WES FINCH AUTO PLAZA | REP | 772.76 |
| WINDSTREAM | TELEPHONE | 2,542.64 |
| WINDSTREAM COMMUNICATIONS, | PC SVC-AUG 2020 | 2,880.00 |
| WINGERTER, ANN | REIMB-POSTAGE | 41.95 |
| WOODRIVER ENERGY LLC | GAS | 1,892.67 |
| ZEBEC OF NORTH AMERICA | TUBES | 189.40 |

** TOTAL ** -City of Grinnell 1,640,489.36 350,206.83- 1,290,282.53

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

| | | | |
|----------------------|---------------------------|---------------------------|---------------------------|
| | =====PAYMENT DATES===== | =====ITEM DATES===== | =====POSTING DATES===== |
| PAID ITEMS DATES : | 9/09/2020 THRU 10/05/2020 | 0/00/0000 THRU 99/99/9999 | 0/00/0000 THRU 99/99/9999 |
| UNPAID ITEMS DATES : | | 0/00/0000 THRU 99/99/9999 | 0/00/0000 THRU 99/99/9999 |

R E P O R T T O T A L S

| | GROSS | PAYMENTS | BALANCE |
|---------------------|---------------------|---------------------|---------------------|
| PAID ITEMS | 350,206.83 | 350,206.83CR | 0.00 |
| PARTIALLY PAID | 0.00 | 0.00 | 0.00 |
| UNPAID ITEMS | 1,290,282.53 | 0.00 | 1,290,282.53 |
| VOID ITEMS | 0.00 | 0.00 | 0.00 |
| ** TOTALS ** | 1,640,489.36 | 350,206.83CR | 1,290,282.53 |

U N P A I D R E C A P

| | |
|------------------------------|---------------------|
| UNPAID INVOICE TOTALS | 1,290,335.96 |
| UNPAID DEBIT MEMO TOTALS | 0.00 |
| UNAPPLIED CREDIT MEMO TOTALS | 53.43CR |
| ** UNPAID TOTALS ** | 1,290,282.53 |

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

| | | | |
|----------------------|---------------------------|---------------------------|---------------------------|
| | =====PAYMENT DATES===== | =====ITEM DATES===== | =====POSTING DATES===== |
| PAID ITEMS DATES : | 9/09/2020 THRU 10/05/2020 | 0/00/0000 THRU 99/99/9999 | 0/00/0000 THRU 99/99/9999 |
| UNPAID ITEMS DATES : | | 0/00/0000 THRU 99/99/9999 | 0/00/0000 THRU 99/99/9999 |

FUND TOTALS

| | | |
|-----|---------------------------|------------|
| 001 | GENERAL FUND | 184,280.36 |
| 002 | VETERANS MEM - GEN | 27,060.00 |
| 003 | LIBRARY - GENERAL FUND | 21,988.41 |
| 004 | CITY HALL RES - GENERAL | 9,497.62 |
| 010 | BUILDING & PLANNING - GEN | 8,809.70 |
| 110 | ROAD USE FUND - SPEC REV | 561,487.03 |
| 112 | T&A EMP BEN- SPEC REV | 104,110.77 |
| 125 | URBAN REN - TIF | 2,486.00 |
| 138 | MED INS RESERVE - SPEC RV | 13,327.23 |
| 140 | MFPSI MED ONLY - SPEC RV | 8,693.20 |
| 145 | HOTEL/MOTEL TAX - SPC REV | 2,740.17 |
| 177 | POLICE FORFEITURE FUND | 2,198.44 |
| 200 | DEBT SERV - | 32,409.37 |
| 315 | CLNS FY 19-20 | 800.00 |
| 318 | REED STREET (1ST TO 6TH) | 6,986.00 |
| 319 | PARK STREET PROJECTS | 7,758.00 |
| 320 | SE SEWER LINING & MANHOLE | 9,776.00 |
| 350 | AIRPORT DEV - CAP PROJ | 9,946.29 |
| 361 | STORM WA QUALITY PROJECTS | 5,497.40 |
| 367 | CLNS FY 20-21 - CAP PROJ | 1,948.99 |
| 369 | REINVESTMENT PROJECT | 33,799.74 |
| 371 | WATER TOWER PROJECT | 770.95 |
| 372 | BIKE TRAIL PROJECT | 2,254.00 |
| 373 | 8TH AVENUE STR CONST PROJ | 3,569.00 |
| 375 | I-80 INTERCHANGE PROJECT | 6,646.85 |
| 377 | 16TH AVE BOX CULVERT | 205,236.30 |
| 494 | SAN EQMT REP FUND-SP RV | 169,000.00 |
| 610 | WATER FUND | 69,804.25 |
| 620 | SEWER OPERATION AND MAINT | 30,465.12 |
| 630 | STORM SEWER FUND | 35,961.05 |
| 670 | SOLID WASTE | 61,181.12 |

GRAND TOTAL 1,640,489.36

Applicant License Application (LE0002964)

| | | |
|---|---------------------------------|--------------------------|
| Name of Applicant: <u>CASEY'S MARKETING COMPANY</u> | | |
| Name of Business (DBA): <u>CASEY'S GENERAL STORE #3617</u> | | |
| Address of Premises: <u>635 LANG CREEK AVE.</u> | | |
| City <u>Grinnell</u> | County: <u>Poweshiek</u> | Zip: <u>50112</u> |
| Business <u>(515) 446-6404</u> | | |
| Mailing <u>PO BOX 3001</u> | | |
| City <u>ANKENY</u> | State <u>IA</u> | Zip: <u>50021</u> |

Contact Person

| |
|---|
| Name <u>JESSICA FISHER-COMSTOCK, STORE OPERATIONS</u> |
| Phone: <u>(515) 446-6404</u> Email <u>JESSICA.FISHER@CASEYS.COM</u> |

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 11/01/2019

Expiration Date: 10/31/2020

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

| |
|--|
| BusinessType: <u>Publicly Traded Corporation</u> |
| Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u> |

Ownership

42-0935283 CASEY'S GENERAL

STORE INC
First Name: 42-0935283 **Last Name:** CASEY'S GENERAL STORE, INC.
City: ANKENY **State:** Iowa **Zip:** 50021
Position: OWNER
% of Ownership: 100.00% **U.S. Citizen:** Yes

JOHN SOUPENE

First Name: JOHN **Last Name:** SOUPENE
City: ANKNEY **State:** Iowa **Zip:** 50023
Position: VICE-PRESIDENT
% of Ownership: 0.00% **U.S. Citizen:** Yes

JULIA JACKOWSKI

First Name: JULIA **Last Name:** JACKOWSKI

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

JAMES PISTILLO

First Name: JAMES

Last Name: PISTILLO

City: URBANDALE

State: Iowa

Zip: 50323

Position: TREASURER

% of Ownership: 0.00%

U.S. Citizen: Yes

MEGAN ELFERS

First Name: MEGAN

Last Name: ELFERS

City: CLIVE

State: Iowa

Zip: 50325

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

| | |
|---|-------------------------------------|
| Insurance Company: <u>Merchants Bonding Company</u> | |
| Policy Effective Date: <u>11/01/2019</u> | Policy Expiration <u>01/01/1900</u> |
| Bond Effective <u>2</u> | Dram Cancel Date: |
| Outdoor Service Effective | Outdoor Service Expiration |
| Temp Transfer Effective Date: | Temp Transfer Expiration Date: |

Applicant License Application (LA0001564)

| | | |
|--|---------------------------------|--------------------------|
| Name of Applicant: <u>Mayflower Homes Inc.</u> | | |
| Name of Business (DBA): <u>Mayflower Homes Inc.</u> | | |
| Address of Premises: <u>619 Park Street</u> | | |
| City <u>Grinnell</u> | County: <u>Poweshiek</u> | Zip: <u>50112</u> |
| Business <u>(641) 236-6151</u> | | |
| Mailing <u>616 Broad Street</u> | | |
| City <u>Grinnell</u> | State <u>IA</u> | Zip: <u>50112</u> |

Contact Person

| | | |
|-------------------------------------|---|--|
| Name <u>Scott Gruhn</u> | | |
| Phone: <u>(641) 236-6151</u> | Email <u>sgruhn@mayflowerhomes.com</u> | |

Classification Class A Liquor License (LA) (Private Club)

Term:12 months

Effective Date: 10/22/2020

Expiration Date: 10/21/2021

Privileges:

Class A Liquor License (LA) (Private Club)

Sunday Sales

Status of Business

| | | |
|--|--|--|
| BusinessType: <u>Privately Held Corporation</u> | | |
| Corporate ID Number: <u>XXXXXXXXXX</u> | Federal Employer ID <u>XXXXXXXXXX</u> | |

Ownership

Scott Gruhn

First Name: Scott

Last Name: Gruhn

City: Grinnell

State: Iowa

Zip: 50112

Position: Dir. of Foodservice

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

| | |
|---|---------------------------------------|
| Insurance Company: <u>Illinois Casualty Co</u> | |
| Policy Effective Date: | Policy Expiration |
| Bond Effective | Dram Cancel Date: |
| Outdoor Service Effective | Outdoor Service Expiration |
| Temp Transfer Effective | Temp Transfer Expiration Date: |

Applicant License Application (LC0036767)

| | | |
|---|---------------------------------|--------------------------|
| Name of Applicant: <u>West Side Family Dining Inc</u> | | |
| Name of Business (DBA): <u>West Side Family Restaurant</u> | | |
| Address of Premises: <u>229 6th Ave W</u> | | |
| City <u>Grinnell</u> | County: <u>Poweshiek</u> | Zip: <u>50112</u> |
| Business | <u>(641) 236-5939</u> | |
| Mailing | <u>229 6th Ave W</u> | |
| City <u>Grinnell</u> | State <u>IA</u> | Zip: <u>50112</u> |

Contact Person

| |
|--|
| Name <u>Matthew Blankenfeld</u> |
| Phone: <u>(641) 236-5939</u> Email <u>grinnellwestside@gmail.com</u> |

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 04/19/2021

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

| |
|--|
| BusinessType: <u>Privately Held Corporation</u> |
| Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u> |

Ownership

Matthew Blankenfeld

First Name: Matthew

Last Name: Blankenfeld

City: Grinnell

State: Iowa

Zip: 50112

Position: President

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

| | |
|---|--|
| Insurance Company: <u>Illinois Casualty Co</u> | |
| Policy Effective Date: <u>04/19/2020</u> | Policy Expiration <u>04/18/2021</u> |
| Bond Effective | Dram Cancel Date: |
| Outdoor Service Effective | Outdoor Service Expiration |
| Temp Transfer Effective | Temp Transfer Expiration Date: |



**GRINNELL CITY COUNCIL SPECIAL SESSION MEETING
MONDAY, SEPTEMBER 28, 2020 at 5:00 P.M.
WASTEWATER TREATMENT FACILITY**

MINUTES

Mayor Agnew called the meeting to order at 5:03 p.m. with the following council members in attendance: Bly, Wray, Hueftle-Worley. Absent: White, Davis, Gaard. Also present were: Peggy Pinder Elliott, Tim Dill, Daniel Ramos, Josh Kriegel, Sharon Mealey, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: No official meeting was held due to a lack of a quorum.

The group toured the new Wastewater Treatment Facility aka Water Resource Recovery Facility.



Grinnell FINANCE COMMITTEE Meeting
MONDAY, SEPTEMBER 21, 2020 AT 8:00 A.M.
VIA ZOOM

<https://zoom.us/j/95084878088?pwd=TGo2Q3c2ME5UYXIEU0ZwUGsvbUFvdz09>

MINUTES

ROLL CALL: Wray (Chair), White, Bly arrived after the second agenda item. Also present: Mayor Agnew, Julie Davis, Francesca Cunningham, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. White made the motion, second by Wray to recommend approval of Resolution No. 2020-155 – A resolution authorizing payment in the amount of \$33,799.74 for payment of Iowa Reinvestment Grant funds for the improvements made by Grinnell Center, LLC in accordance with development agreement. AYES: 2-0. Motion carried.
2. White made the motion, second by Wray Resolution No. 2020-156 – A resolution accepting the Street Finance Report for FY 2020. AYES: 2-0. Motion carried.
3. Bly made the motion, second by White to approve special Campbell Fund request to contribute to a new local youth mentoring program - LINK Mentoring. AYES: 3-0. Motion carried.
4. Russ Behrens provided an update on economic development projects. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 8:49 a.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, SEPTEMBER 21, 2020 AT 4:45 P.M.
VIA ZOOM**

<https://zoom.us/j/93966881718?pwd=SGpMVDJlV3V3czRaUXNHbmxVSF0dz09>

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard. Also present: Mayor Agnew, Julie Davis, Tyler Avis, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2020-157 – A resolution establishing specifications for sidewalks. AYES: 3-0. Motion carried.
2. Wray made the motion, second by Gaard to recommend approval of Windstream ROW request, 6th Ave - Penrose St to Oak St. AYES: 3-0. Motion carried.
3. Russ Behrens provided an update regarding the Water Department Director recruitment process. No action was taken.
4. The committee was in favor of a tour of the Grinnell Wastewater Treatment Facility on Monday, September 28th at 5:00 p.m. No action was taken.
5. An update was provided on the southeast Grinnell sewer rehabilitation project and Community Development Block grant efforts. No action was taken.
6. Ongoing and upcoming public works projects were discussed. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 5:18 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, SEPTEMBER 21, 2020 AT 5:30 PM
VIA ZOOM**

<https://zoom.us/j/95722269641?pwd=WkhtaE1QUFhjK01jTnVTL1orckpCdz09>

MINUTES

ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Rachel Bly, Dan Sicard, Russ Behrens and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Russ Behrens provided an update regarding the Police Chief recruitment process. No action was taken.

INQUIRIES:

A citizen was concerned about speeding near Fairview Elementary.

It was asked if the Volunteer Firefighters would consider doing a drive-up breakfast instead of cancelling it. Chief Sicard said they would not do a drive-up due to safety concerns.

The Fire Convention be hosted by Grinnell in 2021 only. Another city will host in 2022.

There have been questions on the Michael Williams homicide. A press conference is to be held Tuesday, September 22nd.

The meeting was adjourned at 5:55 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, SEPTEMBER 21, 2020 6:15 PM
VIA ZOOM**

<https://zoom.us/j/92300533508?pwd=RnFqMON3L3Uvb0NWQzI2U2pgT0FMQT09>

MINUTES

ROLL CALL: Bly (Chair), Davis, Gaard. Also present: Mayor Agnew, Jo Wray, Tyler Avis, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Mayor Agnew provided an updated on the Equity in Service delivery process. No action was taken.
2. 2020 Derecho recovery including tree replacement was discussed. A moratorium on tree planting in the right of way was passed on September 8, 2020. No action was taken.
3. Region 6 Housing Trust Fund Housing Assistance program was discussed. This provides assistance to update/repair owner occupied homes when the owner meets specific income guidelines. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 6:41 p.m.

RACHEL BLY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VETERANS MEMORIAL COMMISSION
MONDAY, SEPTEMBER 14, 2020 AT 5:15 P.M.
VIA ZOOM

MINUTES

Attendance: Present: Leo Lease, Randy Hotchkin, Gwen Rieck, Dr. Teresa Coon Absent: Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved by members present.
2. **Approve Minutes:** MOTION to approve August 31, 2020 minutes by Hotchkin, second by Lease, all ayes, motion carried.
3. **Monthly Budget Report:** Balance of \$62,698.00.
4. **Greater Poweshiek Community Foundation:** Balance of \$551,778.00.
5. **Approval of bills:**
 - i. Alliant \$96.27 (paid 8/28/20)
 - ii. RDG INV#47563 \$4059.00 (paid 9/8/20)
 - iii. Amperage INV#027199 \$7415.00
 - iv. Amperage INV#027086 \$45.00

MOTION to approve by Lease, second by Hotchkin, all ayes, motion carried.

6. **RDG Architects:** Lacina reported he talked with Matt from RDG and suggested he be present at the next commission meeting (Oct.) to present the drawings to the members of the commission.
7. **Amperage Marketing:** We will soon be paying the last bill for service but they will be staying with us until the end.
8. **Fundraising Committee Update:** An Iowa Great Places grant application was submitted on September 10, 2020 for the amount of \$400,000. Lease stated he will be speaking to the Lions club and Lacina stated he will be speaking to the Rotary club.
9. **Consider CDAF Marketing Proposal:** After discussion by all present, they were in agreement to wait and discuss again in December.
10. **Veterans Memorial Building Condition:** Hotchkin is working on any issues. The new pictures are in the entrance of the building.
11. **Inquiries:**
 - Joe Lacina is prepared to add an “Artist” page to the website. This will focus on the substance of what an artist will experience at Prairie Star. It will encourage artists and organizations to sign up for a digital newsletter to be kept up to date. To add credibility to the page, Tom Lacina requested Joe appear as “Interim Residency Development Director” or “Residency Development Director.” He will do the work on a volunteer

basis given that he's getting paid for his website work. The commission discussed this request. The request will be added to the October agenda for action.

- Tom is working on a special event in 2021 to feature a showing at the Arts Center of Kurt Vonnegut works from the National Veterans Art Museum, an installation about Iowa military history from the Iowa Gold Star Military Museum, and an installation about local veteran history from the Grinnell Historical Museum. There will also be a display about the Veterans Memorial Building and the Prairie Star Residency. Tom would like to figure out how to parley this into funding. Sponsors are a consideration but he is also thinking about an auction of 20 or less select veteran-created works, with two thirds going to the artist and one third going to the project. This would probably occur next September/October/November and culminate the week of Veterans Day.
- Tom also requested Nicole Behrens put the new fundraising number on the website each month, right after she receives updated information about levy funds.

12. **Adjournment:** MOTION by Rieck, second by Lease, all ayes, motion carried.

Next meeting: October 12, 2020

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

August 26, 2020, 5:15 p.m

Electronic Meeting

made available via Zoom from the online City Agenda Center

**allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020
due to potential for spread of COVID-19**

ROLL CALL: _X_Elfenbein _X__Hardin _X_Hammond _X_McFee
 _X_Pagliai _X__Rudolph __Swick Others present: _X_Kennett

President Pagliai called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Hardin moved and Elfenbein seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote: _Aye_Elfenbein _Aye__Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye__Rudolph _n/a_ Swick

APPROVAL OF MINUTES: McFee moved and Elfenbein seconded approval of the July 22, 2020 Regular Board Meeting minutes.

Roll call vote: _Aye_Elfenbein _Aye__Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye__Rudolph _n/a_ Swick

[Hammond joined meeting]

COMMUNICATIONS:

1. – received five separate estimates from Central States Coatings for :

- Replacing trellis on pathway to south terrace with cables to create better outlook/planter access - \$1,500
- Improve integrity of patched area on roof with EPDM restoration system - \$1,500
- Wash & prime roof seams ; Apply EPDM restoration system to seams only - \$71,382.50
- Wash & prime entire roof; Apply EPDM restoration system to seams only - \$107,073.75
- Wash, prime, and apply EPDM restoration system to entire roof - \$128,488.50
- <https://www.epdmcoatings.com/epdm-brochure.php>

REPORT OF DIRECTOR:

1. Statistical reports for July were reviewed. The library continued curbside delivery of materials, physical access to two internet stations, and remained closed to foot traffic during July. Circulation of physical items is holding steady at 34% of normal with 3,352 items circulated during July. Circulation of e-resources has increased 27% with 1,903 downloads occurring during July.

Youth Department delivered a total of 26 virtual programming events and In Your Neighborhood events serving 967 attendees. Book delivery service to homebound individuals resumed in August.

2. A derecho windstorm hit Grinnell on August 10 at approximately 11:45 am. No members of the public were in the Library at the time. Library personnel evacuated to the basement. The Library building and grounds sustained the following damage:

- The top half of the LIBRARY sculpture/sign was blown 10 feet away, requiring extensive repair.
 - 2 large limbs fell from the large maple tree onto the ground below
 - Approximately 8 feet of flashing was torn away, but still attached, from the upper roofing structure
 - 1 lightning rod was broken off at its base from the edge of the roof
 - Debris from surrounding trees and shingles from the Methodist Church building were found on top of the library roof and as far away as State Street, east of the Library.
3. August 11-12 Library personnel cleaned up debris from library grounds
 August 14 Power was restored to library
 August 15 Library personnel helped staff the charging station at the Public Services Building
 August 16-26 Library personnel establish charging/cooling station at the Library
 August 24 Library begins “Walk Through” service model with social distancing practices (mask required, availability of hand sanitizer) in place allowing for browsing collections, use of internet stations, and wireless connectivity.
 August 26 New website launched: www.drakelibrary.org. The previous URL, www.grinnell.lib.ia.us, will now serve as the host for Grinnell’s Local History information.

COMMITTEE REPORTS:

Building & Grounds – none

Finance, Salary, & Personnel – none

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: *None.*

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. McFee moved and Hardin seconded the approval of bills payable in September.

Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
 Aye__Rudolph n/a Swick

OLD BUSINESS: *None.*

NEW BUSINESS:

1. Hardin moved and McFee seconded approval, as presented, of revision of the Circulation Policy to establish DCL as a fines-free library and to allow for the possibility of circulating hotspots.

Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
 Aye__Rudolph n/a Swick

2. Elfenbein moved and Hammond seconded approval, as edited, of a TEMPORARY Meeting Room Policy under COVID-19 pandemic conditions.

Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
 Aye__Rudolph n/a Swick

3. Rudolph moved and McFee seconded approval of a one year subscription to the Weiss Financial Ratings Series database to be funded by Friends of Drake Community Library.
Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
Aye__Rudolph n/a Swick

4. McFee moved and Elfenbein seconded approval of Central States Coating proposal to remove the metal trellis from the pathway leading to the south terrace and to replace the trellis with cables, thus providing better access to the planter as well as an improved visual outlook; with funding from special revenue gift account.
Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
Aye__Rudolph n/a Swick

5. McFee moved and Rudolph seconded approval of Central States Coating proposal to improve integrity of patched area on library roof utilizing the EPDM restoration system; with funds from repair/maintenance building budget.
Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
Aye__Rudolph n/a Swick

TRUSTEE CONTINUING EDUCATION: Trustees are taking part in the “Board Room 2020” series provided by the State Library of Iowa. Pagliai and McFee attended “Problem Solving the Upstream Way” and reported on their experience.

McFee moved for adjournment.

Meeting adjourned at 6:15 p.m.

Next meeting: September 23, 2020 at 5:15 p.m.

Theresa Pagliai
Library Board President

Marilyn Kennett, Director
Recording Secretary

DRAKE COMMUNITY LIBRARY CIRCULATION POLICY

Drake Community Library values library users by providing them with services in a nonpartisan and non-judgmental manner that is sensitive to and supportive of human differences. DCL values the users' right to privacy by keeping records of their library use strictly confidential.

I. Library User Eligibility

- A. Based on the Drake Community Library's funding through the City of Grinnell and rural Poweshiek County Property taxes and its participation in Iowa's state-funded Open Access program, the following groups are eligible for free library cards at the Drake Community Library:
 - 1. all persons residing within the city limits of Grinnell and in any unincorporated area of Poweshiek County.
 - 2. students and teachers of the Grinnell-Newburg School District.
 - 3. persons residing within the city limits of communities that contract with Drake Community Library for library service (Kellogg, Malcom, Oakland Acres, Searsboro)
 - 4. persons eligible for service from a library that participates in the State Library of Iowa Open Access program.
 - 5. persons who own and operate a business in Grinnell. Business owners who are not otherwise eligible for the Drake Community Library's services shall be issued a library card in the business's name. The card shall entitle them and their designees to use the Drake Community Library.
 - 6. persons under the age of thirteen (13) must have the permission of their legal guardian prior to the issuance of a library card.
- B. Library staff may require proof of eligibility before issuance of a free library card.
- C. Any person not otherwise eligible for services may be issued a library card on payment of a \$20.00 annual fee.

II. Library User Responsibility

Users are expected to comply with the Library's policies and procedures.

- A. Users are expected to comply with copyright laws, and the Library assumes no responsibility for user infractions of copyright laws while using library materials.
- B. Users are expected to present a library card when checking out materials.
Exception: A user may designate a caregiver to check out materials on the user's behalf. The caregiver's name must be listed within the primary user's account. The

primary user is responsible for all materials checked out on the library card.

- C. Users with valid library accounts may request that circulating items be held for them; requests will be added to queue lists in the order they are received.
- D. Users may renew items up to three times if another user has not previously reserved the item.
- E. Users must notify the Library of changes in account information (name, address, contacts).
- F. Users must notify the Library immediately when a library card is lost or stolen; users are responsible for all account activity until the Library is notified of a lost or stolen card.
- G. Users must not tamper with or alter library materials in any way.
- H. Users must return library materials, including all parts and packaging, in good condition.
- I. Users and adults responsible for youth under the age of thirteen (13) are responsible for paying any fees owed on said accounts.

III. Fees

The Library charges fees to encourage compliance with procedures which promote fair and equal access to limited resources for all library users. Fees are replacement charges for material loss and related charges. Users may be notified of overdue materials, outstanding fees, or problems with their account by telephone, print, and/or other means.

- A. The Library charges for lost or damaged library materials. Items that are more than five weeks overdue are considered “lost”. The full replacement or repair cost for a lost or damaged item is charged to the library user.
- B. The Library charges a replacement fee of \$2.00 for lost or stolen library cards.
- C. User privileges are suspended when the fee limit of \$10.00 is met or exceeded.
- D. A collection agency will be utilized to facilitate the collection of fees on accounts where balances meet or exceed \$50.00.
- E. The Library may offer fee alternative programs that allow for options to payment of fees.

IV. Circulation Periods, Renewals, and Reserves

Circulation periods exist to provide cardholders maximum use of materials.

- A. Checkout period for books and audiobooks is three weeks.
- B. Checkout period for videos and magazines is one week.
- C. Checkout period for Interlibrary Loan materials is determined by the lending library.
- D. Checkout period for ebooks and eaudiobooks is determined by the consortium service.
- E. Items may be renewed up to three times according to the above time periods. Renewals may occur in person, by calling the Library, or online.
- F. No item may be renewed if another library user has placed it on reserve.
- G. Reserves (holds) may be placed on titles that are currently checked out or on order for the library collection. Library users will be notified by telephone or email when a reserve is available for pickup. Items on reserve lists may be limited to a one week checkout period.

V. Circulation of Equipment

The Library lends various equipment items to DCL cardholders aged 18 or older to extend access to technologies that might otherwise be unavailable. Unless otherwise stipulated below, circulation periods for equipment vary by arrangement with the user.

- A. The Library may have the following equipment available for checkout or for use in the library.
 - 1. Wireless hotspot: one (1) week checkout period with no renewals.
 - 2. Cassette recorder/player
 - 3. Portable LCD Projector
 - 4. Energy Library Toolkits
 - 5. Large Screen TV with DVD/VHS/Laptop projection capabilities (library use only)
 - 6. Button Machine
 - 7. Display Cases – display cases in lobby may be reserved by organizations and individuals.
- B. Cardholders must be in good standing for three (3) months prior to checking out equipment
- C. Checkout privileges are suspended if equipment is not returned by the date due.
- D. A replacement fee is charged if an item of equipment has not been returned within seven (7) days of the date due.

VI. Interlibrary Loan (ILL)

Drake Community Library seeks to broaden access to materials for DCL cardholders by participating in state-wide and national resource sharing networks.

A. Title requests are considered for purchase with respect to the Material Selection Policy. When not purchased for the collection, effort will be made to obtain the material through ILL.

B. Library users are limited to 5 requests per month without charge. A \$3.00 charge is collected for requests exceeding this limit.

C. Users will be notified by email or telephone when ILL materials are available for pickup. Materials will be held through the length of the lending library's loan.

VII. Confidentiality

Confidentiality of library records is central to intellectual freedom and directly related to the ability of citizens to use library materials and pursue information without fear of intimidation.

A. The records of the Library which, by themselves or when examined with other public records, would reveal the identity of the library user checking out or requesting an item or information from the Library shall be kept confidential.

B. The lawful custodian of the records is the Director of the Library.

C. Unless required by court order, library records will only be released to the person(s) whose name(s) appear on the library user's record. The Library will not release circulation or other records of a registered library user that are protected under Iowa Code 22.7 (13) unless it is required by court order to release such information. Circumstances which may require the Library to release the information include the following:

1. A criminal or juvenile justice agency is seeking the information pursuant to an investigation of a particular person or organization suspected of committing a known crime AND the criminal or juvenile justice agency presents the Library Director with a court order demonstrating that there has been a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.
2. The Library receives a Warrant for the information issued under the USA Patriot Act (which includes amendments to the Foreign Intelligence Surveillance Act and the Electronic Communications Privacy Act) under a properly drawn court order.

3. The Library receives a valid court order requiring the Library to release registration, circulation or other records protected under the Iowa Code as a result of local, state, or federal judicial review.
- D. A request for user records that does not reveal information about use of library materials or information may be honored if the request comes from a public agency or (at the staff's discretion) from any other library. Such information would be limited to a user's contact information and would not include the user's registration number assigned by Drake Community Library.
- E. Requests for information about individuals originating from private individuals or entities will be answered only with information from published sources.
- F. The Library interprets possession of a user card as consent to use it unless it has been reported lost or stolen, or there is reason to believe that consent has not been given.
- G. Library users thirteen (13) years of age and older may extend confidentiality privileges to other persons designated by said user. Names of persons so designated must be listed within the primary user's account. A person possessing confidentiality privileges may:
 1. pick up items currently on hold for the primary user.
 2. access title information of currently checked out items on the primary user's account.
 3. access fee information and apply payment on the primary user's account.
 4. provide updates to contact information on the primary user's account.
- H. Confidentiality privileges are automatically extended to adults responsible for users under the age of thirteen (13). Responsible adults are identified upon issuance of the card and must be listed within the underage user's account.

Adopted: 01/14

Revised: 04/16

Revised: 05/19

Revised: 08/20

DRAKE COMMUNITY LIBRARY

MEETING ROOM POLICY – TEMPORARY

This is a temporary policy necessitated by Covid-19 pandemic conditions. This policy remains in effect until revoked by the Library Board of Trustees.

The purpose of this policy is to create an environment that balances the community's need for quality essential services while maintaining a safe working environment for library personnel as we work together to prevent the spread of Covid-19.

1. Reservations for use of meeting space will be allowed for groups with an essential need to meet in person such as trainings and business that can only be accomplished through in-person communication.
2. Approval for each reservation will be considered after the meeting organizer communicates agreement with social distancing practices outlined in this policy via email with library personnel. The Library Director may make a determination if a question arises as to what constitutes an "essential need" for an in-person meeting.
3. Due to limited hours of operation and limited physical access to the facility under pandemic conditions, meeting reservation times and spaces are also limited.

Social distancing practices:

- a) Masks must be worn at all times.
Exception: attendees with medical condition or as necessary due to other compelling reasons.
- b) Spacing of seating maintained to accommodate six (6) feet of social distance
- c) Handwashing facility and/or hand sanitizer used upon entry into building and as needed.
- d) No food or drink to be served; only personal drink containers allowed.

Meeting rooms available include:

| | |
|-----------------------|---|
| Community Room | <ul style="list-style-type: none">• Use of Community Room is limited to essential meetings• No more than one meeting will be scheduled per day to allow time for cleaning of room between meetings• Capacity 20 people• Tables and chairs will be placed in a standard configuration to promote social distancing of at least 6 feet between attendees• LCD projector and speaker system with hearing loop are available to users• A kitchenette is accessible to users for handwashing only• Restrooms are accessible in the lobby |
|-----------------------|---|

| | |
|-------------------|--|
| | <ul style="list-style-type: none">• Meeting may extend past closing time (see <i>After Hours Use of Community Room</i> procedure) |
| Board Room | <ul style="list-style-type: none">• Use of Board Room is limited to essential meetings• No more than one meeting will be scheduled per day to allow time for cleaning of room between meetings• Capacity 6 people• Tables and chairs will be placed in a standard configuration to promote social distancing of at least 6 feet between attendees |

This temporary policy is part of the Library’s overall policy structure and should be interpreted in conjunction with the Library’s standard Meeting Room Policy and other existing policies.

Adopted 08/20

August 2020 Building Department Memorandum
City of Grinnell, Iowa



FROM: Tyler Avis
Director of Building and Planning

DATE: September 21, 2020

TO: Honorable Dan Agnew
Honorable Council Persons
Mr. Russell Behrens, City Manager
Ms. Ann Wingerter, City Clerk

Subject: Monthly Report for August

CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

AUGUSTOR

DAN F.
AGNEW
dagnew@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

JIM WHITE
At-Large

JULIE DAVIS
1st Ward

JO WRAY
2nd Ward

RACHEL BLY
3rd Ward

LAMOYNE GAARD
4th Ward

ADMINISTRATION

RUSSELL L.
BEHRENS
City Manager
RBehrens@
grinnelliowa.gov

ANNMARIE WINGERTER
City Clerk/Finance Director
AWingert@
grinnelliowa.gov

WILLIAM J.
SUEPPEL
City Attorney
billjs@mearndonlaw.com

During the month of August there were 33 projects started which include the following:

| | |
|-------------------------|---|
| New Residential: | 1 |
| Residential Accessory: | 2 |
| Commercial Addition: | 1 |
| Deck | 2 |
| Fence: | 2 |
| Flatwork: | 1 |
| Mechanical: | 7 |
| Plumbing: | 2 |
| Radon Mitigation: | 1 |
| Roof: | 5 |
| Shed: | 4 |
| Siding: | 1 |
| Solar Array: | 1 |
| Water Heater Changeout: | 3 |

Total project valuation for August: \$1,157,689.00

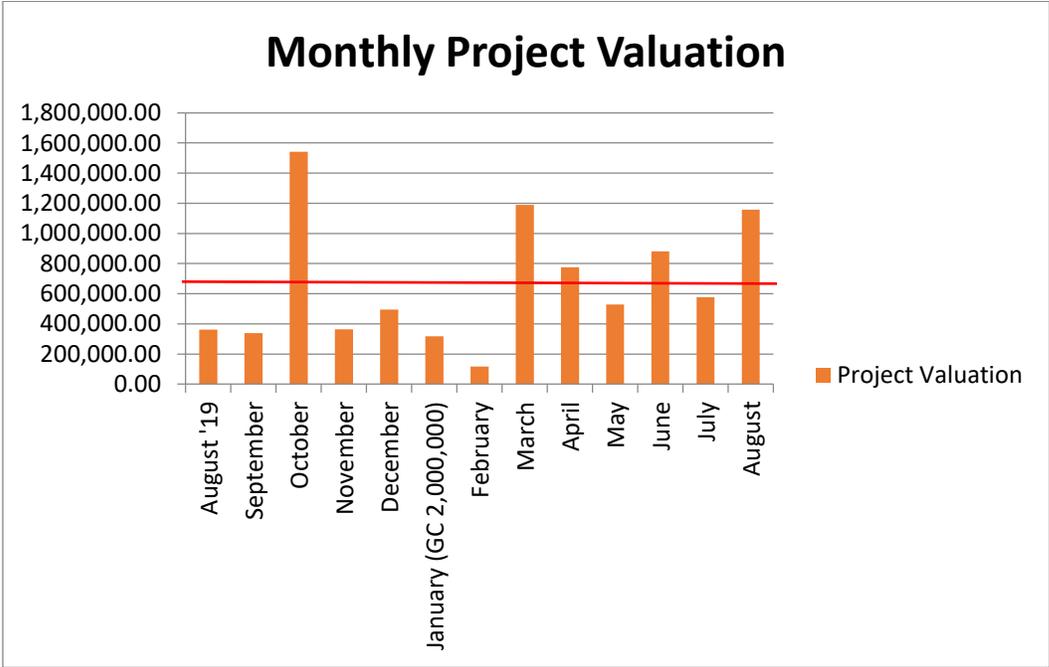
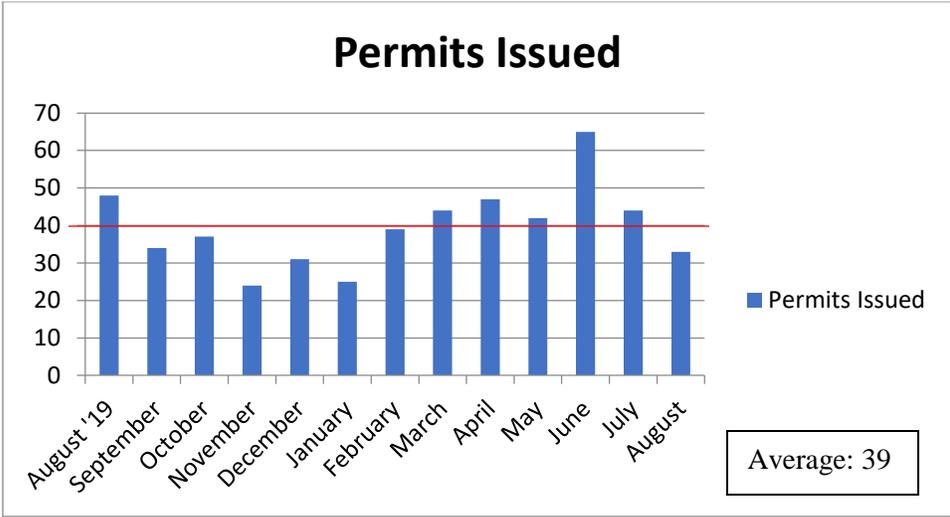
Total project valuation for FY '21: \$ 1,734,467.75

Two Letters were sent for tall grass, one letter was sent on damaged siding, and two properties were officially condemned as a result of the Derecho Storm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Tyler Avis".

Tyler Avis
Director of Building and Planning



PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

=====

PROJECT: 20210045 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
 PROPERTY: 1510 1ST AVE 118
 APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 9/17/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: GONZALES, CARLOS
 1510 1ST AVE LOT 118
 GRINNELL, IA 50112

SQUARE FEET: 100
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: PLACE SHED ON LOT

SEGMENT: SHED - SMALL STORAGE SHED
 CONTRACTOR: CLASS:
 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
 BUILDING CODE: SHED SMALL STORAGE SHED
 STATUS: Not Started VALUATION: 2,995.00 BALANCE: 0.00

PROJECT: 20210046 - RESIDENTIAL ACCESSORY BUILDING TYPE: 05-RESACC RESIDENTIAL ACCESSORY BLD
 PROPERTY: 1015 CHATTERTON ST
 APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: HUDDLESTON, ROY & RHONDA
 1015 CHATTERTON ST
 GRINNELL, IA 50112

SQUARE FEET: 576
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A 24FT x 24 FT GARAGE.

SEGMENT: 05-RESACC - GARAGE
 CONTRACTOR: CLASS:
 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
 BUILDING CODE: RESACC RESIDENTIAL ACCESSORY BUILDING
 STATUS: Not Started VALUATION: 12,000.00 BALANCE: 0.00

PROJECT: 20210047 - ROOF TYPE: ROOF ROOF
 PROPERTY: 902 BROAD ST
 APPLIED DATE: 8/03/2020 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: J&MROOF& J & M ROOFING & MAINTENANCE IN ISSUED TO: CONGREGATIONAL CHURCH
 224 WEST FRONT STREET 902 BROAD ST
 BROOKLYN, IA 52211 P O BOX 322
 GRINNELL, IA 50112-0000

SQUARE FEET: 9,365
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: NEW ROOF INSTALLATION.

SEGMENT: ROOF - ROOF
 CONTRACTOR: J&MROOF& J & M ROOFING & MAINTENANCE IN CLASS: GC GENERAL CONTRACTOR
 224 WEST FRONT STREET
 BROOKLYN, IA 52211
 ISSUED DATE: 8/03/2020 EXPIRATION DATE: 12/01/2020
 BUILDING CODE: ROOF ROOF
 STATUS: Not Started VALUATION: 13,240.00 BALANCE: 0.00

PROJECT: 20210048 - SIDING TYPE: SIDING SIDING
 PROPERTY: 621 PEARL ST
 APPLIED DATE: 8/04/2020 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MOORE, CHRISTY & RON
 621 PEARL ST
 GRINNELL, IA 50112
 SQUARE FEET: 1,178
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW ROOF INSTALLATION.

SEGMENT: SIDING - SIDING
 CONTRACTOR: CLASS:
 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020
 BUILDING CODE: SIDING SIDING
 STATUS: Not Started VALUATION: 5,000.00 BALANCE: 0.00

PROJECT: 20210049 - DECK/PORCH TYPE: DECK DECK/PORCH
 PROPERTY: 1323 ELM ST
 APPLIED DATE: 8/04/2020 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BRUCE BRUCE BAUSTIAN CONST. INC ISSUED TO: LAIR, THOMAS
 506 WEST PERSHING DT 1323 ELM ST
 BROOKLYN, IA 52211 GRINNELL, IA 50112
 SQUARE FEET: 320
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 60.00

DESCRIPTION: INSTALLING A TREATED 16FT x 20FT DECK IN THE BACKYARD.

SEGMENT: DECK - DECK/PORCH
 CONTRACTOR: BRUCE BRUCE BAUSTIAN CONST. INC CLASS:
 506 WEST PERSHING DT
 BROOKLYN, IA 52211
 ISSUED DATE: 8/04/2020 EXPIRATION DATE: 12/02/2020
 BUILDING CODE: DECK DECK/PORCH
 STATUS: Not Started VALUATION: 9,475.00 BALANCE: 60.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20210050 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 515 3RD AVE
 APPLIED DATE: 8/05/2020 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: E6 PLUMBING E6 PLUMBING ISSUED TO: SECOND MILE
 1907 BELMONT DR 515 3RD AVE
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 7,700
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 60.00

DESCRIPTION: REPLACE EXISTING WATER HEATER WITH NEW

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
 CONTRACTOR: E6 PLUMBING E6 PLUMBING CLASS: HVACP HVAC & PLUMBING
 1907 BELMONT DR
 GRINNELL, IA 50112
 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020
 BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
 STATUS: Not Started VALUATION: 600.00 BALANCE: 60.00

PROJECT: 20210051 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 209 16TH AVE
 APPLIED DATE: 8/05/2020 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: E6 PLUMBING E6 PLUMBING ISSUED TO: WHITMAN, JOSEPH & JESSIC
 1907 BELMONT DR 209 16TH AVE
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 3,881
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 90.00

DESCRIPTION: REPALCE TWO GEO WATER HEATERS/STORAGE TANKS

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
 CONTRACTOR: E6 PLUMBING E6 PLUMBING CLASS: HVACP HVAC & PLUMBING
 1907 BELMONT DR
 GRINNELL, IA 50112
 ISSUED DATE: 8/05/2020 EXPIRATION DATE: 12/03/2020
 BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
 STATUS: Not Started VALUATION: 2,400.00 BALANCE: 90.00

PROJECT: 20210052 - FLATWORK TYPE: FLATWORK FLATWORK
 PROPERTY: 1724 WEST ST
 APPLIED DATE: 8/07/2020 ISSUED DATE: 8/07/2020 EXPIRATION DATE: 12/05/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: FLAKE, KEITHA
 1724 WEST ST
 GRINNELL, IA 50112
 SQUARE FEET: 720
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALLATION OF A 12FT X 60FT CONCRETE SLAB IN THE BACKYARD ATTACHED TO EXISTING CONCRETE STEPS AND PATIO.

SEGMENT: FLATWORK - FLATWORK

CONTRACTOR: MID MID-STATE CONSTRUCTION INC CLASS:
 104 E STATION ST
 BAXSTER, IA 50028
 ISSUED DATE: 8/07/2020 EXPIRATION DATE: 12/05/2020
 BUILDING CODE: FLATWORK FLATWORK
 STATUS: Not Started VALUATION: 6,300.00 BALANCE: 0.00

PROJECT: 20210053 - FENCE TYPE: FENCE FENCE

PROPERTY: 1134 SPRING ST
 APPLIED DATE: 8/10/2020 ISSUED DATE: 8/10/2020 EXPIRATION DATE: 12/08/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: CARLSMITH SMITH, CARL ISSUED TO: MILLER, LORI
 10856 KEY AVE 1134 SPRING ST
 KELLOGG, IA 50135 GRINNELL, IA 50112
 SQUARE FEET: 1,074
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL PRIVACY FENCES IN REAR YARD

SEGMENT: FENCE - FENCE

CONTRACTOR: CARLSMITH SMITH, CARL CLASS:
 10856 KEY AVE
 KELLOGG, IA 50135
 ISSUED DATE: 8/10/2020 EXPIRATION DATE: 12/08/2020
 BUILDING CODE: FENCE FENCE
 STATUS: Not Started VALUATION: 3,500.00 BALANCE: 0.00

PROJECT: 20210054 - NEW RESIDENTIAL BUILDING TYPE: 01-NEWRES NEW RESIDENTIAL BUILDING

PROPERTY: 2046 JEWEL DR
 APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: VAN WYK, DARREN
 604 VAN HORN CIR
 GRINNELL, IA 50112
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 0
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW RESIDENTIAL DWELLING.

SEGMENT: 01-NEWRES - NEW RESIDENTIAL BUILDING

CONTRACTOR: DUNSBERGEN DUNSBERGEN, ANDY CLASS:
 1415 GALLESTON AVE
 NEW SHARON, IA 50207
 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
 BUILDING CODE: 102 SINGLE FAMILY DETACHED
 STATUS: Not Started VALUATION: 300,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

SEGMENT: ELEC-NC - ELECTRICAL

CONTRACTOR: S&SELEC S & S ELECTRIC CLASS: EC ELECTRICAL CONTRACTOR
175 HWY 6
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: ELEC-NC ELECTRICAL NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: MECH-NC - MECHANICAL

CONTRACTOR: LATCENTEIN LATCHAM ENTERPRISES INC CLASS: GC GENERAL CONTRACTOR
PO BOX 252
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: MECH-NC MECHANICAL NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: PLUM-NC - PLUMBING

CONTRACTOR: CLASS:

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: PLB-NC PLUMBING-NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

PROJECT: 20210055 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 1817 4TH AVE

APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: POUISH, SETH & JESSICA
610 1ST AVENUE 1817 4TH AVE
GRINNELL, IA 50112 GRINNELL, IA 50112

SQUARE FEET: 1,088

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210056 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 2003 SPAULDING LN

APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: SENEY, KEVIN & SARAH
610 1ST AVENUE 2003 SPAULDING LN
GRINNELL, IA 50112 GRINNELL, IA 50112

SQUARE FEET: 2,993

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR

610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210057 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 1909 PRAIRIE ST

APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: RICHARDS, JACK

610 1ST AVENUE
GRINNELL, IA 50112

1909 PRAIRIE ST
GRINNELL, IA 50112

SQUARE FEET: 1,384

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR

610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210058 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 1933 SPENCER ST

APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: TUCKER, KENDRA

610 1ST AVENUE
GRINNELL, IA 50112

1933 SPENCER ST
GRINNELL, IA 50112

SQUARE FEET: 840

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR

610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20210059 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
 PROPERTY: 1808 5TH AVE
 APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 10/08/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS ISSUED TO: HANSON, BRAD
 111 MILL ST SW 1808 5TH AVE
 MITCHELLVILLE, IA 50169 GRINNELL, IA 50112
 SQUARE FEET: 192
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A 12FT X 16FT SHED IN THE BACKYARD.

SEGMENT: SHED - SMALL STORAGE SHED
 CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS CLASS:
 111 MILL ST SW
 MITCHELLVILLE, IA 50169
 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
 BUILDING CODE: SHED SMALL STORAGE SHED
 STATUS: Not Started VALUATION: 5,000.00 BALANCE: 0.00

PROJECT: 20210060 - PLUMBING TYPE: PLUM PLUMBING
 PROPERTY: 834 PARK ST
 APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: HAMMOUDA, KAMAL
 P O BOX 342
 GRINNELL, IA 50112
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 45.00

DESCRIPTION: NEW BATHROOM FOR RESIDENCE.

SEGMENT: PLUM - PLUMBING
 CONTRACTOR: CLASS:
 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020
 BUILDING CODE: PLUM PLUMBING
 STATUS: Not Started VALUATION: 500.00 BALANCE: 45.00

PROJECT: 20210061 - ROOF TYPE: ROOF ROOF
 PROPERTY: 1630 WEST ST S
 APPLIED DATE: 8/24/2020 ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: OLDETOWN OLDE TOWN ROOFING ISSUED TO: COMFORT INN
 4530 RIVER DR 1307 LINDENBROOK LN
 MOLINE, IL 61265 MARION, IA 52302
 SQUARE FEET: 12,059
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 1,451.25

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: REPLACE SHINGLES

SEGMENT: ROOF - ROOF

CONTRACTOR: OLDE TOWN ROOFING

CLASS:

4530 RIVER DR
MOLINE, IL 61265

ISSUED DATE: 8/24/2020 EXPIRATION DATE: 12/22/2020

BUILDING CODE: ROOF ROOF

STATUS: Not Started VALUATION: 90,000.00 BALANCE: 1,451.25

PROJECT: 20210062 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 1424 3RD AVE

APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: STIER, JOYCE A

610 1ST AVENUE
GRINNELL, IA 50112

1424 3RD AVE
GRINNELL, IA 50112

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: AC UNIT INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECT: 20210063 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 2012 PRAIRIE ST

APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: HAGEDORN, BRENDA

610 1ST AVENUE
GRINNELL, IA 50112

2012 PRAIRIE ST
GRINNELL, IA 50112

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: HVAC UNIT INSTALLATION.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE
GRINNELL, IA 50112

ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 1,000.00 BALANCE: 55.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20210064 - DECK/PORCH TYPE: DECK DECK/PORCH
 PROPERTY: 1316 SPENCER ST
 APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: VAN GORP, RANDY
 1316 SPENCER ST
 GRINNELL, IA 50112
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF A NEW RAMP.

SEGMENT: DECK - DECK/PORCH
 CONTRACTOR: CLASS:
 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
 BUILDING CODE: DECK DECK/PORCH
 STATUS: Not Started VALUATION: 2,000.00 BALANCE: 0.00

PROJECT: 20210065 - COMMERCIAL ADDITION TYPE: 13-COMBLD COMMERCIAL ADDITION
 PROPERTY: 810 BLAKELY CIR
 APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: OLPCONSTRU OLP CONSTRUCTION LLC ISSUED TO: MOMS MEALS
 5438 SE 29TH CT 810 BLAKELY CIR
 DES MOINES, IA 50320 GRINNELL, IA 50112
 SQUARE FEET: 4,650
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: CONSTRUCT ADDITION FOR MAINTENANCE SHOP

SEGMENT: 13-COMADD - COMMERCIAL ADDITION
 CONTRACTOR: OLPCONSTRU OLP CONSTRUCTION LLC CLASS: GC GENERAL CONTRACTOR
 5438 SE 29TH CT
 DES MOINES, IA 50320
 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020
 BUILDING CODE: COMADD COMMERCIAL ADDITION
 STATUS: Not Started VALUATION: 650,000.00 BALANCE: 0.00

PROJECT: 20210066 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES
 PROPERTY: 1817 SUNSET ST
 APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 10/09/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS ISSUED TO: MINTLE, BRIAN & MELISSA
 111 MILL ST SW 1817 SUNSET ST
 MITCHELLVILLE, IA 50169 GRINNELL, IA 50112
 SQUARE FEET: 96
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 50.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALLATION OF A 8FT X 12FT SHED IN THE BACKYARD.

SEGMENT: SHED - SMALL STORAGE SHED

CONTRACTOR: CENTRAL CENTRAL IOWA SHEDS

CLASS:

111 MILL ST SW

MITCHELLVILLE, IA 50169

ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020

BUILDING CODE: SHED SMALL STORAGE SHED

STATUS: Not Started VALUATION: 2,700.00 BALANCE: 50.00

PROJECT: 20210067 - SOLAR ARRAY - C

TYPE: SOLARARRAY SOLAR ARRAY INSTALLATION

PROPERTY: 1414 REED ST

APPLIED DATE: 8/25/2020 ISSUED DATE: 8/25/2020 EXPIRATION DATE: 2/21/2021 COMPLETION DATE: 0/00/0000

CONTRACTOR:

ISSUED TO: CROTTS, DAVID

1414 REED ST

GRINNELL, IA 50112

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 230.73

DESCRIPTION: INSTALLATION OF A 8.0 KW ROOF MOUNTING SOLAR SYSTEM.

SEGMENT: SOLAR - SOLAR ARRAY

CONTRACTOR: MOXIE MOXIE SOLAR

CLASS: GC

GENERAL CONTRACTOR

1625 GRIZZLY TRAIL

NORTH LIBERTY, IA 52317

ISSUED DATE: 8/25/2020 EXPIRATION DATE: 12/23/2020

BUILDING CODE: SOLAR SOLAR ARRAY

STATUS: Not Started VALUATION: 9,309.00 BALANCE: 230.73

PROJECT: 20210068 - PLUMBING

TYPE: PLUM PLUMBING

PROPERTY: 818 HIGH ST

APPLIED DATE: 8/26/2020 ISSUED DATE: 8/26/2020 EXPIRATION DATE: 12/24/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING

ISSUED TO: LYON, J. VANESSA

618 390TH AVE

818 HIGH ST

GRINNELL, IA 50112

GRINNELL, IA 50112

SQUARE FEET: 1,533

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 45.00

DESCRIPTION: REPLACE EXISTING SEWER

SEGMENT: PLUM - PLUMBING

CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING

CLASS:

618 390TH AVE

GRINNELL, IA 50112

ISSUED DATE: 8/26/2020 EXPIRATION DATE: 12/24/2020

BUILDING CODE: PLUM PLUMBING

STATUS: Not Started VALUATION: 4,500.00 BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 8/01/2020 THRU 8/31/2020 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20210070 - ROOF TYPE: ROOF ROOF
 PROPERTY: 330 WEST ST S
 APPLIED DATE: 8/28/2020 ISSUED DATE: 8/28/2020 EXPIRATION DATE: 12/26/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: KEY COOPERATIVE
 ATTN: DAN DUNSBERGEN
 1128 PINDER AVE
 GRINNELL, IA 50112-0000
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 0
 STATUS: OPEN BALANCE: 0.00
 DESCRIPTION: REROOFING, TEAR OFF

SEGMENT: ROOF - ROOF
 CONTRACTOR: NORTH NORTHRIDGE ESTATE BUILDERS LLC CLASS:
 706 N 2ND ST
 SULLY, IA 50251
 ISSUED DATE: 8/28/2020 EXPIRATION DATE: 12/26/2020
 BUILDING CODE: ROOF ROOF
 STATUS: Not Started VALUATION: 6,000.00 BALANCE: 0.00

PROJECT: 20210071 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM
 PROPERTY: 1114 ELM ST
 APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 10/30/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS ISSUED TO: COOPRIDER, BEN
 1832 9TH AVE 1114 ELM ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 1,818
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00
 DESCRIPTION: INSTALL NEW ACTIVE RADON MITIGATION SYSTEM

SEGMENT: RADON - RADON MITIGATION
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS CLASS:
 1832 9TH AVE
 GRINNELL, IA 50112
 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020
 BUILDING CODE: RADON RADON MITIGATION SYSTEM
 STATUS: Not Started VALUATION: 1,770.00 BALANCE: 0.00

PROJECT: 20210072 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 124 6TH AVE
 APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMPUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: SCHMIDT, STACIE
 610 1ST AVENUE 124 6TH AVE
 GRINNELL, IA 50112 P.O. BOX 172
 GRINNELL, IA 50112-0000
 SQUARE FEET: 816
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: WATER HEATER INSTALLATION.

SEGMENT: WH C/O - WATER HEATER CHANGEOUT

CONTRACTOR: GERMPUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE

GRINNELL, IA 50112

ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020

BUILDING CODE: WH C/O WATER HEATER CHANGEOUT

STATUS: Not Started VALUATION: 500.00 BALANCE: 45.00

PROJECT: 20210073 - ROOF

TYPE: ROOF ROOF

PROPERTY: 13 WASHINGTON PL

APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR:

ISSUED TO: SLIGER, MOLLY

13 WASHINGTON PL

GRINNELL, IA 50112

SQUARE FEET: 880

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 122.12

DESCRIPTION: REPALCE EXISTING SHINGLES WITH NEW

SEGMENT: ROOF - ROOF

CONTRACTOR:

CLASS:

ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020

BUILDING CODE: ROOF ROOF

STATUS: Not Started VALUATION: 3,400.00 BALANCE: 122.12

PROJECT: 20210074 - FLATWORK

TYPE: 05-RESACC RESIDENTIAL ACCESSORY BLD

PROPERTY: 335 BROAD ST

APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: K&M CONCRE K & M CONCRETE

ISSUED TO: DUNCAN, CHRISTOPHER

185 CLINTON ST

335 BROAD ST

BROOKLYN, 52211

GRINNELL, IA 50112

SQUARE FEET: 903

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: POUR FOUNDATION FOR ADDITION ONTO EXISTING GARAGE

SEGMENT: FLATWORK - FLATWORK

CONTRACTOR:

CLASS:

ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020

BUILDING CODE: FLATWORK FLATWORK

STATUS: Not Started VALUATION: 7,200.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 20210075 - SHED - NO VEHICLES TYPE: SHED SHED - NO VEHICLES

PROPERTY: 1833 SPENCER ST

APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 10/15/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: SMITH, DEREK
1833 SPENCER ST
GRINNELL, IA 50112

SQUARE FEET: 96

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: PLACE 8X12 SHED IN REAR YARD

SEGMENT: SHED - SMALL STORAGE SHED

CONTRACTOR: CLASS:

ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020

BUILDING CODE: SHED SMALL STORAGE SHED

STATUS: Not Started VALUATION: 3,500.00 BALANCE: 0.00

PROJECT: 20210076 - ROOF TYPE: ROOF ROOF

PROPERTY: 916 CHATTERTON ST

APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: HONEYCUTT, TROY
916 CHATTERTON ST
GRINNELL, IA 50112

SQUARE FEET: 816

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: NEW SHINGLES ON ROOF

SEGMENT: ROOF - ROOF

CONTRACTOR: CLASS:

ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020

BUILDING CODE: ROOF ROOF

STATUS: Not Started VALUATION: 3,200.00 BALANCE: 0.00

PROJECT: 20210077 - FENCE TYPE: FENCE FENCE

PROPERTY: 1601 PENROSE ST

APPLIED DATE: 8/31/2020 ISSUED DATE: 8/31/2020 EXPIRATION DATE: 12/29/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: A1 FENCE A1 FENCE COMPANY ISSUED TO: FOSTER, JAMES
201 1ST ST 1601 PENROSE STREET
MITCHELLVILLE, IA 50026 GRINNELL, IA 50112-

SQUARE FEET: 104

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 50.00

DESCRIPTION: INSTALATIION OF A 104 SQFT VIYNL FENCE.

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

SEGMENT: FENCE - FENCE

CONTRACTOR: A1 FENCE A1 FENCE COMPANY

CLASS:

201 1ST ST

MITCHELLVILLE, IA 50026

ISSUED DATE: 8/31/2020

EXPIRATION DATE: 12/29/2020

BUILDING CODE: FENCE FENCE

STATUS: Not Started

VALUATION:

1,000.00

BALANCE:

50.00

PROJECT: 20210078 - MECHANICAL

TYPE: MECH

MECHANICAL

PROPERTY: 916 WEST ST

APPLIED DATE: 8/31/2020

ISSUED DATE: 8/31/2020

EXPIRATION DATE: 12/29/2020

COMPLETION DATE: 0/00/0000

CONTRACTOR: JENSHEAT&A JENSEN HEATING & AIR CONDITION

ISSUED TO: STEVE LINK FORD

519 WEST STREET

916 WEST ST

GRINNELL, IA 50112

GRINNELL, IA 50112

SQUARE FEET: 0

DWELLING TYPE: PRIVATE

UNITS: 1

STATUS: OPEN

BALANCE:

80.00

DESCRIPTION: REPLACE HVAC

SEGMENT: MECH - MECHANICAL

CONTRACTOR: JENSHEAT&A JENSEN HEATING & AIR CONDITION

CLASS: MC

MECHANICAL CONTRACTOR

519 WEST STREET

GRINNELL, IA 50112

ISSUED DATE: 8/31/2020

EXPIRATION DATE: 12/29/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started

VALUATION:

5,600.00

BALANCE:

80.00

TOTAL PRINTED:

33 PROJECTS

TOTAL VALUATION:

\$1,157,689.00

TOTAL BALANCE:

\$2,659.10

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** SEGMENT RECAP ***

| PROJECT SEGMENT | # OF SEGMENTS | BALANCE |
|-----------------------------------|---------------|----------|
| 01-NEWRES - NEW RESIDENTIAL BUILD | 1 | 0.00 |
| 05-RESACC - GARAGE | 1 | 0.00 |
| 13-COMADD - COMMERCIAL ADDITION | 1 | 0.00 |
| DECK - DECK/PORCH | 2 | 60.00 |
| ELEC-NC - ELECTRICAL | 1 | 0.00 |
| FENCE - FENCE | 2 | 50.00 |
| FLATWORK - FLATWORK | 2 | 0.00 |
| MECH - MECHANICAL | 7 | 410.00 |
| MECH-NC - MECHANICAL | 1 | 0.00 |
| PLUM - PLUMBING | 2 | 90.00 |
| PLUM-NC - PLUMBING | 1 | 0.00 |
| RADON - RADON MITIGATION | 1 | 0.00 |
| ROOF - ROOF | 5 | 1,573.37 |
| SHED - SMALL STORAGE SHED | 4 | 50.00 |
| SIDING - SIDING | 1 | 0.00 |
| SOLAR - SOLAR ARRAY | 1 | 230.73 |
| WH - WATER HEATER CHANGEOUT | 3 | 195.00 |
| *** TOTALS *** | 36 | 2,659.10 |

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** PROJECT TYPE RECAP ***

| PROJECT TYPE | # OF PROJECTS | BALANCE |
|-----------------------------------|---------------|----------|
| 01-NEWRES - NEW RESIDENTIAL BUILD | 1 | 0.00 |
| 05-RESACC - RESIDENTIAL ACCESSORY | 2 | 0.00 |
| 13-COMBLD - COMMERCIAL ADDITION | 1 | 0.00 |
| DECK - DECK/PORCH | 2 | 60.00 |
| FENCE - FENCE | 2 | 50.00 |
| FLATWORK - FLATWORK | 1 | 0.00 |
| MECH - MECHANICAL | 7 | 410.00 |
| PLUM - PLUMBING | 2 | 90.00 |
| RADON - RADON MITIGATION SYSTEM | 1 | 0.00 |
| ROOF - ROOF | 5 | 1,573.37 |
| SHED - SHED - NO VEHICLES | 4 | 50.00 |
| SIDING - SIDING | 1 | 0.00 |
| SOLARARRAY - SOLAR ARRAY INSTALLA | 1 | 230.73 |
| WH - WATER HEATER CHANGEOUT | 3 | 195.00 |
| *** TOTALS *** | 33 | 2,659.10 |

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 8/01/2020 THRU 8/31/2020

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

=====

*** MONTHLY RECAP BASED ON ISSUED DATE ***

ISSUED YEAR: 2020

| MONTH | PROJECTS | VALUATION | BALANCE |
|--------|----------|--------------|----------|
| AUGUST | 33 | 1,157,689.00 | 2,659.10 |

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT TYPE: All
CONTRACTOR CLASS: All All Contractor Classes
CONTRACTOR: All
PROJECT STATUS: All
SEGMENTS: All
PHASES: All
COMMENT CODES: All

PROJECT DATES

APPLIED RANGE FROM: 08/01/2020 THROUGH 08/31/2020
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
COMPLETION RANGE FROM: 00/00/0000 THROUGH 99/99/9999

BALANCE SELECTION

SELECTION: ALL

PRINT OPTIONS

PRINT MONTHLY RECAP YES
PRINT SEGMENTS: YES
PRINT PHASES: NO
ONE PROJECT PER PAGE: NO
PRINT REJECTION NOTES: YES
PRINT PROJECT W/O SEGMENTS: NO
PRINT CONDITIONS: NO
PRINT DESCRIPTION: YES
PRINT NOTES: NO
SEQUENCE: Project
COMMENT CODES: None

*** END OF REPORT ***



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, OCTOBER 5, 2020 AT 5:30 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/91851821184?pwd=bTB2R1pnUWEwemFuaVdBT1dOTlJEZz09>

Meeting ID: 918 5182 1184

Passcode: 362973

One tap mobile

+13017158592,,91851821184#,,,,,0#,,362973# US (Germantown)

+13126266799,,91851821184#,,,,,0#,,362973# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 918 5182 1184

Passcode: 362973

Find your local number: <https://zoom.us/u/aqo5OHnxy>

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution approving the FY 21 28E agreement between the Grinnell Police Department and the Iowa Alcoholic Beverages Division for the tobacco enforcement (See Resolution No. 2020-166).
2. Discuss analysis of the current emergency medical services system.
3. Update on the Police Chief recruitment process.
4. Discuss Halloween date, time, safety measures, and COVID-19 adjustment.

INQUIRIES:

ADJOURNMENT

RESOLUTION NO. 2020-166

A RESOLUTION TO APPROVE THE 28E AGREEMENT BETWEEN IOWA ALCOHOLIC BEVERAGES DIVISION AND GRINNELL CITY POLICE DEPARTMENT FOR TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCT ENFORCEMENT

WHEREAS, the city of Grinnell Police Department and Iowa Alcoholic Beverages Division, Iowa realize the mutual benefit to be derived from joining together to provide enforcement for Iowa's tobacco, alternative and vapor product laws; and

WHEREAS, Chapter 28E, the *Code of Iowa* allows local governing bodies to indicate their joint participation in creating of such sharing agreements; and

WHEREAS, the heretofore named city of Grinnell and Iowa Alcoholic Beverages Division desire to further the public purpose of providing joint enforcement according to the 28E agreement and its terms as mutually agreed upon by both parties; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Grinnell, Iowa that it does hereby pledge its full cooperation with the governing body of the other cooperating governmental agency in the enforcement for Iowa's Tobacco, Alternative Nicotine and Vapor Product Laws as set forth in the Intergovernmental Agency Cooperation Agreement for FY21.

PASSED AND APPROVED THIS 5th day of October 2020.

Dan F. Agnew, Mayor

ATTEST:

Annamarie Wingerter, City Clerk/Finance Director

**28E AGREEMENT FOR
TOBACCO, ALTERNATIVE NICOTINE AND
VAPOR PRODUCT ENFORCEMENT**

SCHEDULE 3

THIS AGREEMENT is made and entered into on this ____ day of _____, 2020 by and between the Iowa Alcoholic Beverages Division (“ABD”), and the Grinnell Police Department (The “Department”). The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES.

1.1 Iowa ABD. The ABD is authorized pursuant to Iowa Code Chapter 453A and a Memorandum of Understanding with the Iowa Department of Public Health to provide enforcement for Iowa’s tobacco, alternative nicotine and vapor product laws. The ABD’s address is: 1918 SE Hulsizer Road, Ankeny, Iowa 50021.

1.2 Department. The Department operates a duly recognized Iowa law enforcement agency. The Department’s address is:

Grinnell Police Department
1020 Spring St., Grinnell, Iowa 50112

SECTION 2. PURPOSE. The parties have entered into this Agreement for the purpose of providing and funding tobacco, alternative nicotine and vapor product enforcement activities in compliance with Iowa Code § 453A.2.

SECTION 3. TERM. The term of the Agreement shall be from the aforementioned date through June 30, 2021, unless earlier terminated in accordance with the terms of the Agreement.

SECTION 4. FILING. Pursuant to Iowa Code § 28E.8, the ABD shall electronically file the Agreement with the Iowa Secretary of State, after the parties have executed the agreement.

SECTION 5. RESPONSIBILITIES OF THE PARTIES.

5.1 Responsibilities of the Department.

5.1.1 Local Tobacco, Alternative Nicotine and Vapor Product Enforcement. The Department shall provide tobacco, alternative nicotine and vapor product enforcement of Iowa Code Chapter 453A.

5.1.2 Compliance Checks. "Compliance checks" mean activity to enforce tobacco, alternative nicotine and vapor product laws in accordance with Iowa Code § 453A.2 within the jurisdiction of the Department. Compliance checks also may

include enforcement of § 453A.2 within additional jurisdictions upon agreement of the Parties. ABD shall make available to the Department the location of each tobacco, alternative nicotine and vapor product permit holder subject to a compliance check by the Department at <https://tobacco.iowaabd.com/>.

The Department shall perform one (1) compliance check of each tobacco, alternative nicotine and vapor product permit holder within the jurisdiction of the Department during the term of the Agreement. Please note that alternative nicotine and vapor products are age-restricted pursuant to Iowa Code § 453A.2, and are therefore included in the I-pledge program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products.

The Department shall not begin to conduct any retailer compliance checks until October 1, 2020.

The compliance check shall be completed and submitted for reimbursement to ABD by **February 15, 2021**. The Department should try to complete a compliance check of all seasonal businesses such as golf courses, marinas and bait shops before the businesses close for the 2020 business year, but not before October 1, 2020. If the department is unable to complete the compliance checks on seasonal businesses prior to the businesses close for the 2020 business year, the Department shall work with ABD to establish a plan for completing these compliance checks.

The Department shall conduct a second compliance check on any retailer that is found to be non-compliant during the first inspection. The second compliance check on the non-compliant retailer shall be completed and entered no later than **May 15, 2021**.

Clerks that fail compliance checks shall be ticketed criminally.

The Department shall, within seven (7) business days, notify the retail owner or manager of any violation. Within seventy-two (72) hours of the Department issuing a citation for a violation of Iowa Code § 453A.2(1) to a permit-holder or employee of a permit-holder, the Department must notify the local permit-issuing authority that issued the tobacco, alternative nicotine and vapor product permit to the retailer where the offense was committed.

If the Department fails to complete and submit reimbursement for compliance checks to ABD by **February 15, 2021**, ABD will consult with the Department to establish a plan for completing the remaining compliance checks. In the event that the Department fails to execute the agreed upon plan, the Department agrees that ABD may authorize the Iowa State Patrol or other law enforcement agency to conduct any remaining compliance checks.

5.1.3 Underage Purchaser Volunteers. Utilization of underage purchaser volunteers is strongly encouraged where feasible. The Department may compensate the

underage purchasers involved in the compliance checks in a manner consistent with Section 6. Underage purchasers from the age of sixteen to twenty years old may be utilized in the program. Keep in mind that the federal government (SYNAR) ***will not allow underage purchasers under the age of sixteen*** to be used to conduct compliance checks. Please ensure that the officers assigned to conduct the compliance checks do not work with an underage purchaser younger than age of sixteen. If utilizing multiple underage purchasers to perform compliance checks, please ensure that a representative mix of 16, 17, 18, 19 and 20 year old underage purchasers are used when feasible.

5.1.4 Routine Enforcement. In addition to conducting compliance checks, the Department agrees to regularly enforce underage tobacco, alternative nicotine and vapor product laws by ticketing underage offenders.

5.1.5 Civil Proceedings. The Department shall cooperate with city, county and state prosecutors if civil permit proceedings are initiated against a tobacco, alternative nicotine and vapor product permit holder. The Department shall also cooperate in proceedings against cited clerks and underage persons. Cooperation shall include, but not be limited to, sharing investigative reports and copies of issued citations, as well as providing witness statements and testimony.

5.1.6 Compliance Reports. The Department shall provide monthly reports to the ABD in the manner prescribed by the ABD.

5.1.7 Miscellaneous. The Department shall be responsible for the day-to-day administration of its tobacco, alternative nicotine and vapor product enforcement activities. The Department shall provide all office space, equipment and personnel necessary to conduct tobacco, alternative nicotine and vapor product enforcement activities under the Agreement. The Department is solely responsible for the selection, hiring, disciplining, firing and compensation of its officers.

5.2 Responsibilities of the ABD.

5.2.1 Enforcement Guidance. The ABD shall provide guidance on tobacco, alternative nicotine and vapor product enforcement to the Department, if needed, and cooperate with the Department in the performance of the Agreement.

5.2.4 Payment. The ABD shall pay the Department in the manner described in Section 6.

5.2.5 Cooperation. If ABD believes that any officer of the Department fails to perform duties in a manner that is consistent with the Agreement, the ABD shall notify the Department. The Department shall then take such action as necessary to investigate and, if appropriate, discipline or reassign the officer away from tobacco, alternative nicotine and vapor product enforcement activities. The ABD shall have no authority to discipline or reassign an officer, except that the ABD

shall have the authority to stipulate that a particular officer not be assigned to provide services under the Agreement.

5.2.6 Insurance, Benefits and Compensation. The ABD shall not provide for, nor pay, any employment costs of the Department's officers including, but not limited to, worker's compensation, unemployment insurance, health insurance, life insurance and any other benefits or compensation, nor make any payroll payments with respect to the Department's officers. The ABD shall have no liability whatsoever for all such employment costs or other expenses relating to, or for the benefit of, the Department's officers.

SECTION 6. PAYMENT TO DEPARTMENT.

6.1 Method of Payment. In consideration for providing the services required by the Agreement, the Department shall be paid on a flat fee basis of seventy-five dollars (\$75) per reported compliance check. The flat fee payment for each compliance check constitutes the full and exclusive remuneration for the compliance checks. For example, compensation of underage purchasers is the sole responsibility of the Department and is to be paid from the flat fee payment.

6.2 Eligible Claims. Compliance checks that are conducted on or after **October 1, 2020** are eligible for payment provided that the results are reported in accordance with Section 5. Any compliance checks that were funded by a non-departmental entity are not eligible for payment.

6.3 Allocations. The costs of the services referred to in Section 6.1 shall be allocated as follows:

6.3.1 Sole Activity. Money paid to the Department, pursuant to the Agreement, shall be used to fund overtime of full- or part-time peace officer positions solely for tobacco, alternative nicotine and vapor product enforcement activities described in the Agreement. Money also shall be used for compensation, if any, of underage purchasers. In addition, the Department may use money paid pursuant to the Agreement for reasonable Department expenditures, including, but not limited to, officer training and equipment, provided that such expenditures do not impair the Department's ability to perform tobacco, alternative nicotine and vapor product enforcement activities.

6.3.2 Payment in Arrears. The ABD may pay all approved invoices in arrears and in conformance with Iowa Code § 8A.514. The ABD, consistent with Iowa Code § 8A.514, may pay in less than the specified time period. Payment by the ABD in fewer than sixty (60) days, however, does not constitute an implied waiver of that Code section.

SECTION 7. ADMINISTRATION OF AGREEMENT. The ABD and the Department shall jointly administer the Agreement.

SECTION 8. NO SEPARATE ADMINISTRATIVE ENTITY. No new or separate legal or administrative entity is created by the Agreement.

SECTION 9. NO PROPERTY ACQUIRED. The ABD and the Department, in connection with the performance of the Agreement, shall acquire no real or personal property.

SECTION 10. TERMINATION.

10.1 Termination for Convenience. Following twenty (20) days written notice, either party may terminate the Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the non-terminating party shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under the Agreement to the terminating party up to and including the date of termination.

10.2 Termination Due to Lack of Funds or Change in the Law. Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, ABD shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

10.2.1 The legislature or governor fail in the sole opinion of ABD to appropriate funds sufficient to allow ABD to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract:

10.2.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by ABD to make any payment hereunder are insufficient or unavailable for any other reason as determined by ABD in its sole discretion.

10.3 Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any party to declare another party in default of its obligations under the Agreement:

10.3.1 Failure to observe and perform any covenant, condition or obligation created by the Agreement;

10.3.2 Failure to make substantial and timely progress toward performance of the Agreement;

10.3.3 Failure of the party's work product and services to conform with any specifications noted herein;

10.3.4 Infringement of any patent, trademark, copyright, trade dress or any other intellectual property right.

10.4 **Notice of Default.** If there occurs a default event under Section 10.3, the non-defaulting party shall provide written notice to the defaulting party requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten days beyond the date specified in the written notice, the non-defaulting party may either:

10.4.1 Immediately terminate the Agreement without additional written notice; or,

10.4.2 Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

SECTION 11. INDEMNIFICATION.

11.1 **By ABD.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 669, ABD agrees to defend and indemnify the Department and hold it harmless against any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of counsel required to defend the Department, related to or arising out of ABD's negligent or wrongful acts or omissions in the performance of the Agreement.

11.2 **By the Department.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 670, the Department agrees to defend and indemnify and hold the State of Iowa and ABD harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable governmental attorney's fees and the costs and expenses of attorney fees of other counsel required to defend the ABD, related to or arising from any negligent or wrongful acts or omissions of the Department in the performance of this Agreement.

SECTION 12. CONTACT PERSON.

12.1 **Contact Person.** At the time of execution of the Agreement, each party shall designate, in writing, a Contact Person to serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of the Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement.

SECTION 13. CONTRACT ADMINISTRATION.

- 13.1 **Amendments.** The Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to the Agreement must be fully executed by the parties.
- 13.2 **Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement. The Agreement is intended only to benefit ABD and the Department.
- 13.3 **Choice of Law and Forum.** The terms and provisions of the Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Agreement shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the State of Iowa, ABD or the Department.
- 13.4 **Assignment and Delegation.** The Agreement may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party.
- 13.5 **Integration.** The Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in the Agreement.
- 13.6 **Headings or Captions.** The paragraph headings or captions are for identification purposes only and do not limit nor construe the contents of the paragraphs.
- 13.7 **Not a Joint Venture.** Nothing in the Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, association of any kind or agent and principal relationship between the parties. Each party shall be deemed an independent contractor acting toward the expected mutual benefits. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to the Agreement.
- 13.8 **Supersedes Former Agreements.** The Agreement supersedes all prior Agreements between ABD and the Department for the services provided in connection with the Agreement.
- 13.9 **Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of ABD and the Department, failure by any party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.
- 13.10 **Notices.** Notices under the Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party

to receive notice as it appears below or as otherwise provided for by proper notice here under. This person shall be the Contact Person. The effective date for any notice under the Agreement shall be the date of delivery of such notice (not the date of mailing) which may be effected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Failure to accept "receipt" shall constitute delivery.

If to ABD: Jessica Ekman
Tobacco Program Coordinator
Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road
Ankeny, Iowa 50021
515-281-7434
Email: Ekman@IowaABD.com

If to Department: Chief Dennis Reilly
Grinnell Police Department
1020 Spring St.
Grinnell, Iowa 50112
Email: gpd212@grinnellpd.com

- 13.11 Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Agreement, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed any party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way un-remedied, unsatisfied or un-discharged.
- 13.12 Severability.** If any provision of the Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Agreement.
- 13.13 Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Agreement.
- 13.14 Authorization.** Each party to the Agreement represents and warrants to the other that:
- 13.14.1** It has the right, power and authority to enter into and perform its obligations under the Agreement.
- 13.14.2** It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Agreement, and the Agreement constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

13.15 Successors in Interest. All the terms, provisions and conditions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.

13.16 Record Retention and Access. The Department shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to ABD throughout the term of the Agreement for a period of at least three (3) years following the date of final payment or completion of any required audit, whichever is later. The Department shall permit the Auditor of the State of Iowa or any authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Department relating to orders, invoices, or payments or any other documentation or materials pertaining to the Agreement. The Department shall not impose a charge for audit or examination of the books and records.

13.17 Additional Provisions. The parties agree that any Addendum, Rider or Exhibit, attached hereto by the parties, shall be deemed incorporated herein by reference.

13.18 Further Assurances and Corrective Instruments. The parties agree that they shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Agreement.

SECTION 14. EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

By Alcoholic Beverages Division

Joshua Happe
Regulatory Compliance Bureau Chief

Date

By Law Enforcement Agency

Department Official

Date

Department Witness

Date

Posted on: October 2, 2020

City Staff Recommends Guidelines for Beggar's Night

For those who choose to participate in Beggar's Night on Halloween, it is recommended to do so, Saturday, Oct. 31, 2020, from 5:00 pm until 7:00 pm. Participating in Beggar's Night is a choice. If you are concerned, in regards to COVID-19, then do not participate.

Traditional door-to-door trick-or-treating is discouraged. Below are some tips and guidelines to follow amidst the COVID-19 pandemic to help keep the community of Grinnell safe if, you choose to participate.

Please keep a sharp eye out for little "Goblins, Witches, Ghosts & more" while you are driving.

Tips for trick-or-treating responsibly:

If you are sick or have been in contact with someone who is sick with COVID-19 or is symptomatic, stay home.

Wear a mask over your mouth and nose throughout the evening. Halloween masks do not offer appropriate protection from COVID-19.

Avoid door-to-door contact.

Limit your trick-or-treating group to your household members. Stay at least six feet away from those who don't live in your home.

Bring hand sanitizer and use it frequently.

Avoid busy streets and areas that do not allow for 6 feet of physical distancing.

Don't stop at homes that are not following safety guidelines, such as mask wearing and physical distancing.

If you are new to Halloween, note that all homes do not participate. Trick-or-treaters should respect homes with their porch lights off, as it may be home to someone who is either more vulnerable to COVID-19 or is not interested in participating.

Tips for households to participate safely :

If you are sick or have been in contact with someone who is sick with COVID-19 or has symptoms of COVID-19, do not participate.

If you want to provide candy, make sure to turn on your porch light, and light the area you would like to direct trick-or-treaters to, not your front door.

Don't use a common bowl to dispense treats.

Set out individual bags or cups on a table in the yard or driveway, ready for contactless pick-up while you wave from the garage or porch.

Ask trick-or-treaters to hold up their bucket or bags while you gently toss a treat their way, maintaining a safe boundary between you.

Arrange to maintain a six foot distance from trick-or-treaters by creating a well-lit barrier. Possibly a line of pumpkins or other decorations placed between you and the trick-or-treaters.

Use hand sanitizer often and wear your mask over your nose and mouth.

The City of Grinnell would like to remind those that choose to participate in Beggar's Night that COVID-19 is still very much among us, and we ask that these tips or any other creative measures be used to help provide a safe way to trick-or-treat this Halloween.



**GRINNELL PLANNING COMMITTEE MEETING
TUESDAY, OCTOBER 5, 2020 AT 6:15 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/96624800133?pwd=VmhFNmpvRU5PWnc2bHJYWnBHaUtTUT09>

Meeting ID: 966 2480 0133

Passcode: 849081

One tap mobile

+13017158592,,96624800133#,,,,,0#,,849081# US (Germantown)

+13126266799,,96624800133#,,,,,0#,,849081# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 966 2480 0133

Passcode: 849081

Find your local number: <https://zoom.us/u/abUDRYjwdW>

TENTATIVE AGENDA

ROLL CALL: Bly (Chair), Davis, Gaard.

PERFECTING AND APPROVAL OF AGENDA

COMMITTEE BUSINESS:

1. Consider resolution determining the necessity and fixing a date for a public hearing on the matter of the adoption of a proposed Amendment No. 1 to the 2013 Central Urban Revitalization Plan for the Grinnell 2013 Central Urban Revitalization Area (See Resolution No. 2020-167).
2. Set date for first meeting of the Equity in Service Delivery Steering Committee.
3. Consider resolution approving the submission of a final application on behalf of the Grinnell Veterans Memorial Building – Prairie Star Artist Residency to the Iowa Great Places grant program. (See Resolution No. 2020-168).
4. Consider resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Bradley & Julie Nelson, 614 Reed Street (See Resolution No. 2020-169).
5. Discuss FY 22-26 Capital Improvement Plan.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-167

RESOLUTION DETERMINING THE NECESSITY AND
FIXING A DATE FOR A PUBLIC HEARING ON THE MATTER
OF THE ADOPTION OF A PROPOSED AMENDMENT NO. 1
TO THE 2013 CENTRAL URBAN REVITALIZATION PLAN
FOR THE GRINNELL 2013 CENTRAL URBAN
REVITALIZATION AREA

WHEREAS, pursuant to the provisions of Chapter 404, Code of Iowa, by action of the City Council on September 16, 2013, the City of Grinnell, Iowa (the "City"), designated certain areas of the City as a revitalization area, by the adoption of the 2013 Central Urban Revitalization Plan (the "Revitalization Plan" or "Plan") for the Grinnell 2013 Central Urban Revitalization Area (the "Urban Revitalization Area" or "Area"); and

WHEREAS, by the foregoing action, the Council has determined that the Urban Revitalization Area can be revitalized as authorized by Chapter 404, Code of Iowa (the "Act"); and

WHEREAS, a proposed Amendment No. 1 to the Plan ("Amendment") has been prepared, the purpose of which is to, among other things, add additional property to the Revitalization Area, remove the time limit on eligibility for tax abatement under the Plan, and clarify the application procedures and review process in accordance with Iowa Code Chapter 404; and

WHEREAS, before such Amendment can be adopted, it is necessary that a public hearing be held thereon, and that due notice be given in accordance with the requirements of the Act.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA:

Section 1. It is determined that the rehabilitation, conservation, redevelopment, economic development or a combination thereof of the Area is necessary in the interest of the public health, safety, or welfare of the residents of the City, and the Area substantially meets the criteria of Section 404.1 and the proposed Amendment, attached to this Resolution as Exhibit 1, is declared to substantially meet the criteria of Iowa Code Section 404. 2.

Section 2. It is determined that it is in the best interests of the citizens of the City to hold a public hearing on the matter of the adoption of the Amendment, on the 19th day of October, 2020, at 7:00 P.M.

Section 3. That the City Clerk be and is hereby directed to publish a notice of a public hearing on the Amendment, at least once not less than seven or more than twenty days prior to the date of said public hearing, as provided in Section 404.2(6), Code of Iowa. October 19, 2020 is the next regularly scheduled City Council meeting after the publication of notice.

Section 4. Be it further resolved that copies of the Amendment be made available to the public through the office of the City Clerk.

Section 5. The notice of the proposed hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE
CITY OF GRINNELL, IOWA, ON THE MATTER OF THE ADOPTION
OF A PROPOSED AMENDMENT NO. 1 TO THE 2013 CENTRAL
URBAN REVITALIZATION PLAN FOR THE GRINNELL 2013
CENTRAL REVITALIZATION AREA

Public notice is hereby given that the City Council of the City of Grinnell, Iowa, will hold a public hearing on the 19th day of October, 2020, at 7:00 P.M., at which meeting the Council proposes to take action on the adoption of an Amendment No. 1 ("Amendment") to the 2013 Central Urban Revitalization Plan ("Plan") for the Grinnell 2013 Central Urban Revitalization Area ("Area") described therein, under the authority of Chapter 404 of the Code of Iowa, as amended.

Due to public health concerns related to COVID-19, the public may access the meeting in person or electronically, pursuant to Iowa Code Section 21.8, via Zoom as follows:

<https://zoom.us/j/96702938363?pwd=VlpzS0p0WGFQOW9BTjJFWWFOWmFmQT09>

Or Telephone:

(312) 626-6799, (929) 205-6099, (301) 715-8592, (346) 248-7799, (669) 900-6833, or (253) 215-8782

Webinar ID: 967 0293 8363

Passcode: 074464

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing. Please check the posted agenda in advance of the October 19, 2020 meeting for any updates to the manner in which the public may access the hearing. Please contact the City Clerk's office at AWingerter@grinnelliowa.gov if you have questions about the format of the meeting, or to request a copy of the Amendment.

The purpose of the Amendment is to, among other things, add additional property to the Revitalization Area, remove the time limit on eligibility for tax abatement under the Plan, and clarify the application procedures and review process in accordance with Iowa Code Chapter 404.

Any persons interested may appear at said meeting of the Council and present evidence for or against the adoption of the Amendment. The proposed Amendment, including a map of the proposed Area, is on file in the office of the City Clerk and available for public inspection or copying during ordinary business hours.

This notice is given by order of the City Council of the City of Grinnell, Iowa, pursuant to Section 404.2(6), Code of Iowa, 2019, as amended.

Dated this _____ day of _____, 2020.

City Clerk, City of Grinnell, State of Iowa

(End of Notice)

PASSED AND APPROVED this 5th day of October, 2020.

Mayor

ATTEST:

City Clerk

**AMENDMENT NO. 1
TO THE
2013 CENTRAL URBAN REVITALIZATION PLAN
FOR THE
GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA**

City of Grinnell, Iowa

INTRODUCTION AND BACKGROUND

In 2013, the City of Grinnell, Iowa (the “City”), by Resolution No. 2013-91, adopted the 2013 Central Urban Revitalization Plan (the “Plan”) and, by Ordinance No. 1383, designated an area of the City as an urban revitalization under Iowa Code Chapter 404, known as the Grinnell 2013 Central Urban Revitalization Area (the “Area” or “Revitalization Area”). Finding that the rehabilitation, conservation, redevelopment, economic development, or a combination thereof, of the Area, was necessary in the interest of the public health, safety, and welfare of the residents of the City and that the Revitalization Area substantially met the criteria established in Section 404.1 of the Code of Iowa for a revitalization area, the City Council determined that the Revitalization Area should be designated as a blight remediation and economic development urban revitalization area under the criteria set forth in Section 404.1(2) and Section 404.1(4), respectively, as follows:

- “An area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, or welfare in its present condition and use.”
- “An area which is appropriate as an economic development area as defined in Section 403.17.” [Section 403.17(10) provides that “economic development area” means an area of a municipality designated by the local governing body as appropriate for commercial and industrial enterprises or housing and residential development for low and moderate income families, including single or multi-family housing.]

The City is amending the Plan with the adoption of this Amendment No. 1 (the “Amendment” or “Amendment No. 1”) in order to add additional property to the Revitalization Area and extend the time frame for eligibility under the Plan.

For the reader’s convenience, several provisions of the Plan that are not being substantively amended are set forth in this Amendment. Except as modified by this Amendment No. 1, the provisions of the Plan are hereby ratified, confirmed, and approved and shall remain in full force and effect as provided therein. All subsections of the Plan not mentioned in this Amendment shall

continue to apply to the Plan and the Area. In case of any conflict or uncertainty, the terms of this Amendment No. 1 shall control and any parts of the Plan in conflict with this Amendment No. 1 are hereby repealed.

URBAN REVITALIZATION AREA

With the adoption of this Amendment No. 1, the City is adding property to the Revitalization Area which may be referred to as the “Amendment No. 1 (2020) Area.” The property included in the Revitalization Area by the original Plan in 2013 may be referred to as the “Original 2013 Area.” A map showing both the Original 2013 Area and the Amendment No. 1 (2020) Area is attached as Exhibit A. The legal descriptions of the Original 2013 Area and the Amendment No. 1 (2020) Area are included in Exhibit B.

DESIGNATION CRITERIA

With the adoption of the Plan in 2013, the City Council determined that the Original 2013 Area met the criteria for a blighted area as set forth in Iowa Code Section 404.1(2). The findings of blight conditions in the Original 2013 Area as set forth in the provisions of the original Plan are hereby ratified, confirmed, and approved.

In preparation for the adoption of this Amendment No. 1, City staff surveyed portions of Grinnell’s Central Business District to evaluate whether conditions meeting the criteria of Iowa Code Section 404.1(2) were present in the City’s Central Business District, which land was proposed to be added to the Revitalization Area as the Amendment No. 1 (2020) Area. The City’s Building and Planning Director’s survey of properties confirmed that a substantial number of properties in the Amendment No. 1 (2020) Area demonstrated conditions meeting the criteria of Iowa Code Section 404.1(2), including:

- Many of the historic buildings in the area are deteriorating and are in need of exterior repairs such as tuckpointing, window and door replacement, roofing work, and façade improvements.
- Several buildings in the area have been vacant, or have had a portion of the building (for example, the upper stories) vacant, for numerous years, contributing to deterioration of the building. Vacant buildings preclude establishing compatible and consistent land use relationships among adjacent lots. Further, vacant buildings can be dangerous to nearby buildings because vacant buildings may become pest-ridden or may develop unsafe conditions, such as faulty, fire-prone electrical wiring, without the property owner’s awareness of such conditions.
- Several lots in the area have had their structures demolished in recent years due to damage exceeding the value of the structure or for other reasons, resulting in vacant lots that are incompatible with the uses of neighboring properties. Some such lots are believed to be difficult to redevelop due to the lot layout in relation to current building code requirements. Vacant lots, like vacant buildings, make it difficult to develop compatible land use relationships, particularly in a commercial/retail district.

Based on the presence of various blighting conditions and the commercial and retail nature of the Central Business District overlapping the Amendment No. 1 (2020) Area, the City Council has determined that the Amendment No. 1 (2020) Area is suitable for addition to the Revitalization Area as an area suitable for blight remediation and economic development under Iowa Code Section 404.1(2) and Section 404.1(4).

ELIGIBLE IMPROVEMENTS

Eligible property under this Plan, or “qualified real estate,” includes all property in the Area that is assessed as residential, multi-residential, or commercial to which eligible improvements are made during the time the property is included in Revitalization Area and the Revitalization Area is designated as an urban revitalization area.

Eligible improvements under this Plan include new construction, and rehabilitation of or additions to existing buildings within the Area. All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Grinnell. No abatement will be allowed unless a building permit (and an occupancy permit) has been issued by the City with respect to the project/improvements for which the abatement is requested.

Actual value added by improvements, as used in this Plan, means the actual value added by the eligible improvements as of the first year for which the exemption was applied according to tax assessment valuation determined by the Poweshiek County Assessor.

After initial construction is complete, in order to be eligible for the tax abatement under this Plan, the increase in actual value of a building added by improvements must be at least 10% and increase the assessed value of the building in an amount not less than \$10,000. If more than one building is located on the property, the ten percent (10%) increase and \$10,000 requirements apply only to the structure or structures upon which the improvements were made. If no structures were located on the property prior to the improvements, any improvements may qualify. Increases in taxes because of the increased assessed value for land are not eligible for abatement.

The City also has a tax increment financing program in one or more urban renewal areas, which is designed to provide incentives for development. Accordingly, a property located in an urban renewal area that, in the determination of the City Council, is receiving either direct or indirect benefits that were financed through a City-sponsored tax increment financing program, will not be eligible for tax abatement under this Plan, unless otherwise determined by the City Council.

TIME FRAME

The original Plan adopted in 2013 limited eligibility for tax abatement under the Plan to improvements completed on or before December 31, 2023. With the adoption of this Amendment No. 1, the City is removing the time limit on eligibility for tax abatement under this Plan. Qualified real estate shall remain eligible for tax abatement under this Plan until the City Council terminates or repeals the Plan.

If, in the opinion of the City Council, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted would cease to be of benefit to the City, the City Council may amend all or certain provisions of this Plan, pursuant to Iowa Code Chapter 404, at any time. In the event the Plan, the ordinance, or parts thereof, are repealed, all existing exemptions shall continue until their expiration.

EXEMPTIONS

No substantive changes are being made by this Amendment No. 1 to the available exemption schedules under the Plan. However, for the reader's convenience, the available exemption schedules are set forth below:

Multi-residential or certain commercial property

All qualified real estate assessed as multi-residential or commercial (as long as such property consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes) shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of ten (10) years.

Residential property

All qualified real estate assessed as residential shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of ten (10) years.

Commercial property

All qualified real estate assessed as commercial shall be eligible to receive a 100% exemption from taxation on the actual value added by the eligible improvements. The exemption is for a period of three (3) years.

Abandoned property

All qualified real estate determined to be abandoned property pursuant to Iowa Code Section 404.3B (meeting the definition of "abandoned" in Iowa Code Section 657A.1) shall be eligible to receive an exemption from taxation on a percentage of the actual value added by the improvement project per one of the two schedules below ("a") or ("b").

a. Declining percentage over 15 years ((404.3B(2)

| | | |
|--------------|---------------|---------------|
| Year 1 - 80% | Year 6 - 55% | Year 11 - 30% |
| Year 2 - 75% | Year 7 - 50% | Year 12 - 25% |
| Year 3 - 70% | Year 8 - 45% | Year 13 - 20% |
| Year 4 - 65% | Year 9 - 40% | Year 14 - 20% |
| Year 5 - 60% | Year 10 - 35% | Year 15 - 20% |

OR

- b. 100% for 5 years (404.3B(3))

APPLICATION PROCEDURES AND APPROVAL OF APPLICATIONS

With the adoption of this Amendment, the Application Procedures and Approval of Applications sections of the Plan are being updated to reflect the extended duration of eligibility of the Plan, and make updates to the wording of the sections, as follows:

Property owners must file an application, on the form provided by the City, for each new exemption claimed. The application shall be filed by the property owner with the City Council by February 1 of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation, or the following two assessment years.

The application shall contain, but not be limited to the following information: the nature of the improvement(s); the cost of the improvement(s); estimated or actual completion date of the improvement(s); and the names of tenants that occupied the property on the date the city adopted the resolution adopting the Plan (which information is available from the City Clerk's office).

Property owners may submit a proposal for an improvement project to the City Council to receive prior approval for eligibility for a tax exemption on the project. The City Council shall give its prior approval if the project is in conformance with this Plan for revitalization. However, if the proposal is not approved, the owner(s) may submit an amended proposal for the City Council to approve or reject. Such prior approval shall not entitle the owner(s) to exemption from taxation until the improvements have been completed and found to be qualified for the exemption under this Plan.

The City Council shall approve an application submitted for approval if:

1. The project, as determined by the City Council, is in conformance with this Plan and any applicable City Code requirements for the improvements;
2. The project is located within the Area;
3. The eligible improvements were made during the time the Area was so designated; and
4. The project has obtained a building permit from the City for the improvements.

All approved applications shall be forwarded to the Poweshiek County Assessor by March 1 for review, pursuant to Iowa Code Section 404.5. The County Assessor shall make a physical review of all properties with approved applications. The County Assessor shall determine the increase in actual value for tax purposes due to the improvements and notify the applicant of the determination, which may be appealed to the local board of review pursuant to Section 441.37 of the Code of Iowa. After the initial tax exemption is granted, the County Assessor shall continue

to grant the tax exemption for the time period specified on the approved application. The tax exemptions for the succeeding years shall be granted without the owner(s) having to file an application for succeeding years.

EFFECTIVE DATE OF AMENDMENT

This Amendment shall become effective upon its adoption by the City Council.

EXHIBIT A
MAP OF GRINNELL 2013 CENTRAL URBAN REVITALIZATION AREA,
AS AMENDED

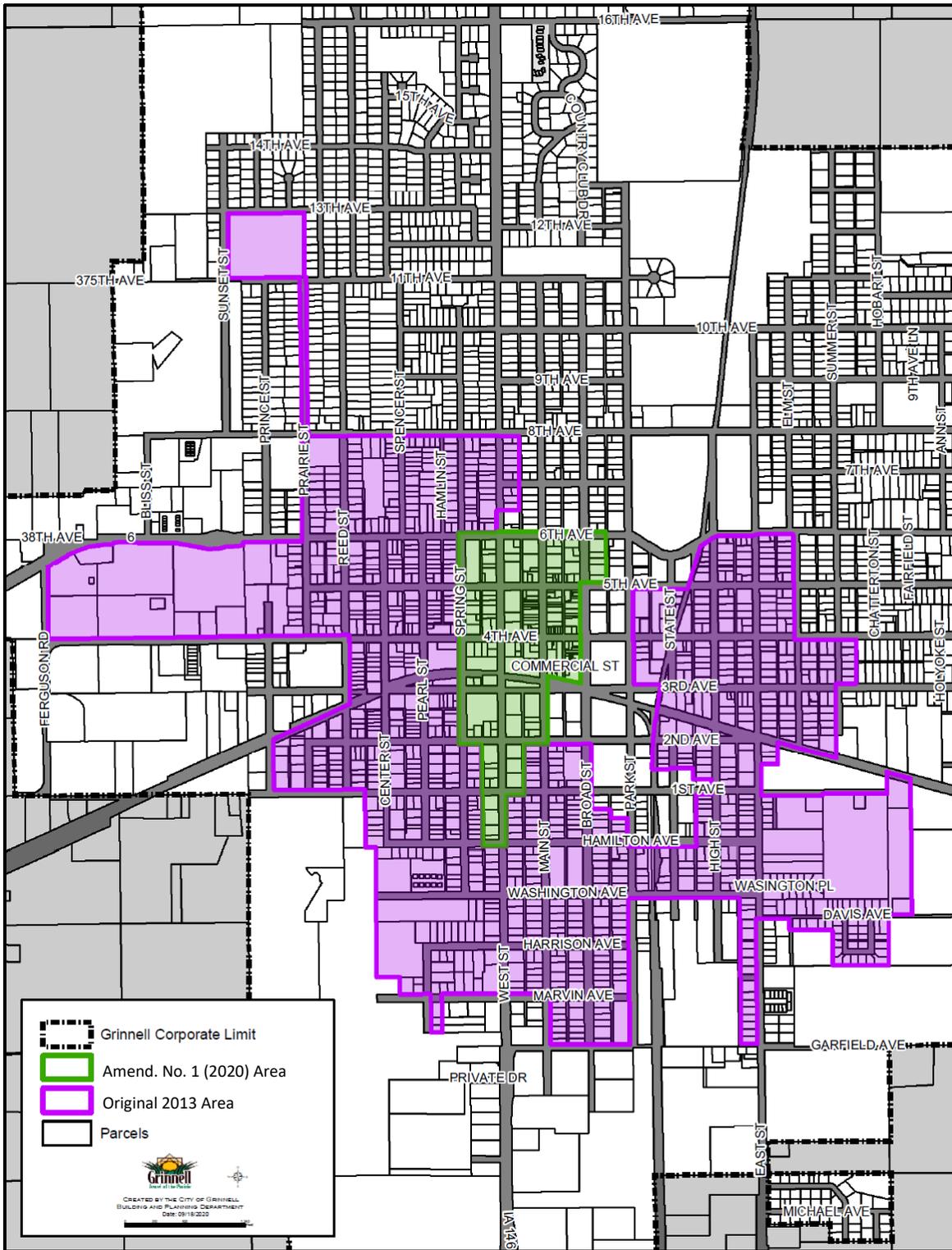


EXHIBIT B
LEGAL DESCRIPTION OF GRINNELL 2013 CENTRAL URBAN REVITALIZATION
AREA, AS AMENDED

ORIGINAL 2013 AREA

This area is bounded by the following description:

Beginning at a point located on the South right-of-way (ROW) line of 13th Avenue and the East ROW line of Sunset Street, thence 793.62' East along the South ROW line of 13th Avenue to a point 135.88' West of the West ROW line of Prairie Street, thence South 738' along the line 135.88' West of and parallel to the West ROW line of Prairie Street to a point on the South ROW line of 11th Avenue, thence East to a point of intersection of the South ROW line of 11th Avenue and the East ROW line of Prairie Street, thence South along the East ROW line of Prairie Street to a point of intersection of the South ROW line of 8th Avenue, thence East along the South ROW line of 8th Avenue to the West ROW line of the alley located between West Street and Main Street, thence South along the West ROW line of the alley located between West Street and Main Street to the Southeast corner of Lot 4, Block 1, North Grinnell, locally known as 1120 West Street, thence West along the South line of Lot 4, Block 1, North Grinnell, locally known as 1120 West Street, to the West ROW line of Highway 146 (West Street), thence South along the West ROW line of Highway 146 to the North ROW line of 6th Avenue, thence West along the North ROW line of 6th Avenue to the West ROW line of Spring Street, thence South along the West ROW line of Spring Street to the South ROW line of 2nd Avenue, thence East along the South ROW line of 2nd Avenue to the West ROW line of the alley located between Spring Street and West Street, thence South along the West ROW line of the alley located between Spring and West Street to the South ROW line of Hamilton Avenue, thence east along the South ROW line of Hamilton Avenue to the East ROW line of Highway 146 (West Street), thence North along the East ROW line of Highway 146 (West Street) to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the point of intersection of the 1st Avenue South ROW and the East ROW line of the alley located between Highway 146 (West Street) and Main Street, thence North along the East ROW of the alley located between Highway 146 (West Street) and Main Street to the South ROW line of 2nd Avenue, thence East along the South ROW line of 2nd Avenue to the East ROW line of Broad Street, thence South along the East ROW line of Broad Street to a point 10' North of the Northwest corner of Lot 6, Block 34, South Grinnell, locally known as 522 Broad Street, thence East along the line 10' North of and parallel to the North line of Lot 6, Block 34, South Grinnell to the East ROW line of the alley located between Broad Street and Park Street, thence South along the East alley ROW line located between Broad Street and Park Street to a point 15' South of the Southwest corner of Lot 12, Block 34, South Grinnell, locally known as 528 Park Street, thence East along the line 15' South of and parallel to Lot 12, Block 34, South Grinnell to the West ROW line of Park Street, thence South along the West ROW line of Park Street to the South ROW line of Hamilton Avenue, thence East along the South ROW line of Hamilton Avenue to the East ROW line of the alley located between State Street and High Street, thence North along the East ROW line of the alley located between State Street and High Street to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the West ROW line of High Street, thence North to the Southeast corner of Lot 11, Block 21, Grinnell, locally known as 609 High Street, thence West along the South property line of Lot 11, Block 21, Grinnell, locally

known as 609 High Street to the West ROW line of the alley located between State Street and High Street, thence North on the West ROW line of the alley located between State Street and High Street to a point located 35' South of the Northwest corner of Lot 3, Block 21, Grinnell, locally known as 616 State Street, thence West along the line 35' South of and parallel to the South line of Lot 3, Block 21, Grinnell, locally known as 616 State Street to the West ROW line of State Street, thence South to a point 25' North of the Southeast corner of Lot 10, Block 20, Grinnell, locally known as 617 State Street, thence West along the line 25' North of and parallel to Lot 10, Block 20, Grinnell, locally known as 617 State Street, to the centerline of the Union Pacific Railroad, thence North along the centerline of the Union Pacific Railroad to the North ROW line of 3rd Avenue, thence West along the North ROW line of 3rd Avenue to the East ROW line of Broad Street, thence North along the East ROW line of Broad Street to the South ROW line of 5th Avenue, thence East along the South ROW line of 5th Avenue ROW to a point that intersects the South ROW line of 5th Avenue ROW and the centerline of the Union Pacific Railroad, thence Northeasterly along the centerline of the Union Pacific Railroad to a point that intersects the centerline of the Union Pacific Railroad and the South ROW line of 6th Avenue, thence East along the South ROW line of 6th Avenue to the West ROW line of Elm Street, thence South along the West ROW line of Elm Street to the South ROW line of 4th Avenue, thence East along the South ROW line of 4th Avenue to the West ROW line of the alley located 150' East of the East ROW line of Summer Street, thence South along the West ROW line of the alley located 150' East of the East ROW line of Summer Street to the North ROW line of 3rd Avenue, thence West along the North 3rd Avenue ROW line to the West ROW line of Summer Street, thence South along the West ROW line of Summer Street to a point that intersects the centerline of the Iowa Interstate Railroad, thence Northwesterly along the centerline of the Iowa Interstate Railroad to a point that intersects with the centerline of the Iowa Interstate Railroad and a point 165' East of the East ROW line of East Street, thence South to a point 73' North of the Southeast corner of Lot 3, SW-NE, 16-80-16, locally known as 626 East Street, thence West along the line 73' North of the South line of Lot 3, SW-NE, 16-80-16, locally known as 626 East Street to the East ROW line of East Street, thence South along the East ROW line of East Street to the South ROW line of 1st Avenue, thence East along the South ROW line of 1st Avenue to the East end of the 1st Avenue ROW, thence North to a point that intersects with the Iowa Interstate Railroad centerline, thence Southeasterly along the centerline of the Iowa Interstate Railroad to a point 240' East of the East end of the 1st Avenue ROW, thence south along the line 240' East of the East end of 1st Avenue ROW to a point on the North ROW line of Davis Avenue located 240' East of the Southeast Corner of Lot 9 in Lot 3 in Lot 8, NW SE, 16-80-16, locally known as 1529 Davis Avenue, thence West 240' to the Southeast corner of Lot 9 in Lot 3 in Lot 8, NW SE, 16-80-16, thence South to the Southeast Corner of Lot 4 in Lot 1 in Lot 3, SW SE except W 65', 16-80-16, locally known as 1532 Davis Avenue, thence West Approximately 16' to the Northeast Corner of Lot 14, Becks 2nd Subdivision, locally known as 14 Melrose Lane, thence South 329.43' to the Southeast Corner of Lot 11, Beck's 2nd Subdivision, thence West to the Southwest corner of Lot 6, Beck's 2nd Subdivision, locally known as 6 Melrose Lane, thence North to the Southeast Corner of Lot 1 in 3, SW SE, 16-80-16, thence West 411.86' to a point on the West line of Lot B, SW SE, located 120' South of the South ROW of Davis Avenue, thence North 120' to the South ROW of Davis Avenue to a point at the Northeast corner of Lot A in Lot 2 in Lot 2, Kann's Subdivision, SW SE, 16-80-16, thence West along the South ROW line of Davis Avenue to the West ROW line of East Street, thence South along the West ROW line of East Street to the North ROW line of Garfield Avenue, thence West along the North ROW line of Garfield Avenue to the Southwest corner of Lot 9, Block 2, Andrew's

Subdivision, locally known as 103 East Street, thence North along the West property line of Lot 9, Block 2, Andrew's Subdivision, locally known as 103 East Street, and continuing North to the South ROW line of Washington Ave, thence West along the South ROW to the West ROW line of Park Street, thence South along the West ROW line of Park Street to the North ROW line of Garfield Avenue, thence West on the North ROW line of Main Street, thence North on the East ROW line of Main Street to the North ROW line of Marvin Avenue, thence West on the North ROW line of Marvin Avenue to a point 115' East of the East ROW line of Pearl Street, thence South on a line 115' East of, and parallel to the East ROW line of Pearl Street to the Southwest corner of Lot 1 of Lot B of Lot 1, SE-SE, 17-80-16, locally known as 98 Pearl Street, thence West to East ROW line of Pearl Street, thence North on the East ROW line of Pearl Street to the North ROW line of Marvin Avenue, thence West 320' on the North ROW line of Marvin Avenue to the Southwest corner of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, thence North along the West property line of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, to the Northwest corner of the West 140' of the East 240' of Lot 3 of Lot 1, locally known as 431 Marvin Avenue, thence West on the South line of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, to the Southwest corner of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, thence North on the West property line of Lot 1 in Lot1, SE-SE, 17-80-16, locally known as 229 Pearl Street, and continuing North to a point located on the South line of Lot 7, Innis Subdivision, locally known as 503 Center Street, 85' West of the West ROW line of Center Street, thence West 100' to the Southwest corner of Lot 7, Innis Subdivision, locally known as 503 Center Street, thence North to the Northwest corner of Lot 1, Innis Subdivision, locally known as 320 1st Avenue, thence North to the point of intersection of the North ROW line of 1st Avenue and the West ROW line of the alley located between Reed Street and Center Street, thence West on the North ROW line of 1st Avenue to the Southwest corner of Lot 10, Block 34, West Grinnell, thence North along the West line of Lot 10, Block 34, West Grinnell to a point of intersection with the centerline of the Iowa Interstate Railroad, thence Northeasterly along the centerline of the Iowa Interstate Railroad to a point of intersection with the East ROW line of Reed Street, thence North along the East ROW line of Reed Street to the North ROW line of 4th Avenue, thence West along the North ROW line of 4th Avenue to the East ROW line of Ferguson Rd, thence North along the East ROW line of Ferguson Rd to the South ROW line of 6th Avenue, thence East along the South ROW line of 6th Avenue to the West ROW line of Prairie Street, thence North along the West ROW line of Prairie Street to the North ROW line of 11th Avenue, thence West along the North ROW line of 11th Avenue to the East ROW line of Sunset Street, thence North along the East ROW line of Sunset Street to the point of beginning.

AMENDMENT NO. 1 (2020) AREA

Beginning at the Southeast corner of the lot described as East 1/2 South 25' Lot 34 & East 1/2 Lot 35 of the Subdivision of the Southeast Quarter of the Southeast Quarter Section addressed as 521 6th Avenue, thence East 1,524.76' following the North right-of-way of 6th Avenue to the Southeast corner of the lot described as East 80' Lot 1 & East 80' South 10' Lot 2 Block 7 of the North Grinnell Subdivision addressed as 913 6th Avenue, thence South 530' following the West Alley right-of-way between Broad St and Park Street to the Southeast corner of Lot 1 in Block 15 of the Original Grinnell Subdivision, thence West 265' following the North right-of-way of 5th Avenue to the Southeast corner of the lot described as the East 60' of Lot F in Block 6 of the Original Grinnell Subdivision, thence South 1,045' to the Southeast corner of the lot described as Lots X

& Y of N & Lot O & Lot P Excluding the North 65' All in Block 8 of the Original Grinnell Subdivision and addressed as 807 Broad St, thence Northwest 355' to the Southwest corner of Lot R in Block 8 of the Original Grinnell Subdivision, thence South 705' following the East right-of-way of Main St to the Northwest corner of the W 97' of Lot 6 in Block 10 of the Original Grinnell Subdivision, thence West 245' following the South right-of-way of 2nd Avenue to the Northwest corner of Lot 7 in Block 1 of the Original Grinnell Subdivision, thence South 530' following the East Alley right-of-way between West St and Main St to the Northwest corner of the West 72' of Lot 7 in Block 36 in the South Grinnell Subdivision, thence West 191' following the South right-of-way of 1st Avenue to the Northwest corner of the West ½ of Lot 6 in Block 36 of the South Grinnell Subdivision, thence South 528' following the East right-of-way of West St to the Northwest corner of the North half of lots 5 & 6 in Block 37 of the South Grinnell Subdivision, thence West 250.42' following the South right-of-way of Hamilton Ave to the Northeast corner of Lot 19 in Block 5 of the Arbor Lake Subdivision, thence North 1,058' following the West Alley right-of-way between Spring St and West St to the Northeast corner of Lots 17 & 18 in Block 29 of the West Grinnell Subdivision, thence West 230' following the South right-of-way of 2nd Avenue to the Northeast corner of Lots 1 & 2 in Block 30 of the West Grinnell Subdivision, thence North 2,197' following the West right-of-way of Spring St and ending at the Point of Beginning.

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RESOLUTION NO. 2020-168

**RESOLUTION TO APPROVE THE FINAL APPLICATION ON BEHALF OF
THE GRINNELL VETERANS MEMORIAL BUILDING – PRAIRIE STAR
ARTIST RESIDENCY TO THE IOWA GREAT PLACES GRANT PROGRAM.**

WHEREAS, the City of Grinnell desires to assist in helping the Grinnell Veterans Memorial Commission in the renovation of Grinnell Veterans Memorial Building – Prairie Star Artist Residency, and

WHEREAS, the City of Grinnell is a participant in the Iowa Great Places program; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF GRINNELL, IOWA
THAT WE:

Approve the final application on behalf of the Grinnell Veterans Memorial Building – Prairie Star Artist Residency to the Iowa Great Places Grant Program.

Approved this 5th day of October, 2020.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

RESOLUTION NO. 2020-169

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO 2013 CENTRAL URBAN REVITALIZATION PLAN (Bradley & Julie Nelson, 614 Reed Street).

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (Bradley & Julie Nelson, 614 Reed Street)

All qualified real estate assessed as residential. 100% abatement for 10 years.
Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

PASSED AND APPROVED THIS 5th day of October, 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

APPLICATION FOR TAX ABATEMENT UNDER THE
2013 CENTRAL URBAN REVITALIZATION PLAN
FOR GRINNELL, IOWA

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE 2013 CENTRAL URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA

The 2013 Central Urban Revitalization Plan allows property tax exemptions as follows:

All qualified real estate assessed as multiresidential or commercial that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes. 100% abatement for 10 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

X All qualified real estate assessed as residential. 100% abatement for 10 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

All qualified real estate assessed as abandoned. Declining sliding scale of abatement for 15 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

In order to be eligible, the property must be located in the 2013 Central Urban Revitalization Area.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.*

Address of Property: 614 Reed Street, Grinnell, 50112

Legal Description: West Grinnell Lot 13 Block 32

Title Holder or Contract Buyer: Bradley Nelson : Julie Nelson

Address of Owner (if different than above): 1426 West Street, Grinnell, 50112

Phone Number (to be reached during the day): (423) 443-2422

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No

Existing Property Use: Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Residential

Nature of Improvements: New Construction ___ Addition ___ General Improvements

Specify: Construct 816 sqft Home

Permit Number(s) from the City of Grinnell Building Department

Date Permit(s) Issued: 8/9/2019

Permit(s) Valuation: 56,346.00 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 9/14/20
 Estimated or Actual Cost of Improvements: Sale Price \$145,000 9/4/20 (contract signed)
 Signature: Julie Nelson
 Name (Printed) Julie Nelson
 Title: Owner/Builder
 Company: None
 Date: 9/22/20

FOR CITY USE

| | |
|---------------------|--|
| CITY COUNCIL | Application Approved/Disapproved |
| | Reason (if disapproved) _____ |
| | Date _____ Resolution No. _____ |
| | Attested by the City Clerk _____ |
| ASSESSOR | Present Assessed Value of Structure _____ |
| | Assessed Value with Improvements _____ |
| | Eligible or No eligible for Tax Abatement _____ |
| | Assessor _____ Date _____ |

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the 2013 CENTRAL URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

CITY OF GRINNELL 20200073

BUILDING PERMIT

AND INSPECTION RECORD CARD

POST IN A CONSPICUOUS PLACE ON THE JOB

It is a violation of city ordinance to occupy this building before Final Approval and a Certificate of Occupancy have been issued.

Owner: JULIE NELSON

Address: 1426 WEST ST

Contractor: JULIE NELSON

Description of work: CONSTRUCT A 24' X 34' SINGLE STORY SINGLE FAMILY HOME ON A SLAB

Date: 8/09/2019

Permit #: 20200073

It shall be the duty of the Permit Holder to cause the work to remain accessible and exposed for inspection purposes. Neither the Building Official nor the City of Grinnell shall be liable for the expense in the removal or the replacement of any materials required to facilitate inspections.

**PERMIT HOLDER IS RESPONSIBLE FOR SCHEDULING REQUIRED INSPECTIONS:
CALL THE CITY OFFICE AT 236-2600 TO SCHEDULE INSPECTIONS**

| | |
|--|---|
| <input checked="" type="checkbox"/> Stakeout Prior to Excavation | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Footing Forms Before Concrete Placement | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Foundation Wall Reinforcement | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Foundation Wall Approval Before Backfill | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Framing Approval After Mechanical Rough In | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Insulation for Heated Structures | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Drywall Before Taping | Inspected by _____ Approved _____ |

| | |
|---|---|
| <input checked="" type="checkbox"/> Water and Sewer from Property Line into Building | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Plumbing Before Floor Slab is Placed | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Plumbing after framing, Before framing is covered | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Plumbing Waste, Vent And Stack Test | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Plumbing Final Approval | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Fuel-Gas Piping Test | Inspected by _____ Date Approved _____ |
| <input checked="" type="checkbox"/> Building Final Approval | Inspected by _____ Date Approved _____ |

This permit is issued on the express condition that the work performed shall conform in all respects to the statements certified in the application, and that all work shall be done in accordance with the laws, ordinances, rules and resolutions of the City of Grinnell and the State of Iowa. Enforcement and administration of the I-Codes adopted and enforced is a public service and can be of necessity limited in nature. Consequently, this building permit and the subsequent building inspections are not to be construed or relied upon as any type of warranty, guarantee, or representation on the part of the City that the plans, construction or finished product are necessarily in conformance with the provisions of the adopted I-Codes or other applicable construction standards. Further, the City assumes no responsibility or liability for damages of any nature allegedly arising out of the issuance of this permit or subsequent inspections.

Permit Holder: _____ Date: _____



CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

NEW RESIDENTIAL BUILDING PERMIT

| | | | |
|--|-------------------------|------------------|--------------------|
| PERMIT # | 20200073 | DATE ISSUED: | 8/09/2019 |
| JOB ADDRESS: | 614 REED ST | LOT #: | 13 |
| PARCEL ID: | 180-0743300 | BLK #: | 32 |
| ADDITION: | WEST GRINNELL | ZONING: | R-3 |
| TOWNSHIP: | 80 | RANGE: | 16 |
| SECTION: | 17 | | |
| ISSUED TO: | JULIE NELSON | CONTRACTOR: | JULIE NELSON |
| ADDRESS: | 1426 WEST ST | ADDRESS: | 1426 WEST ST |
| CITY, STATE ZIP: | GRINNELL IA 50112 | CITY, STATE ZIP: | GRINNELL IA 50112 |
| PHONE: | 423-362-0080 BRAD | PHONE: | |
| PROP. USE: | SINGLE-FAMILY RESIDENCE | OCCP TYPE: | R-3 ONE/TWO FAMILY |
| VALUATION: | \$ 56,340.00 | CNST TYPE: | VB |
| SQ FT: | 0.00 | OCC LOAD: | BPCOMM#BP110 |
| SCOPE OF WORK: CONSTRUCT A 24' X 34' SINGLE STORY SINGLE FAMILY HOME ON A SLAB | | | |

| DESCRIPTION | CONTRACTOR | AMOUNT |
|--------------------------|-------------------------|--------------------|
| NEW RESIDENTIAL BUILDING | JULIE NELSON | \$ 1,029.34 |
| ELECTRICAL | LATCHAM ENTERPRISES INC | \$ 0.00 |
| MECHANICAL | LATCHAM ENTERPRISES INC | \$ 0.00 |
| PLUMBING | LATCHAM ENTERPRISES INC | \$ 0.00 |
| TOTAL | | \$ 1,029.34 |

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.



 (SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT)

8/12/19

 DATE



 (APPROVED BY)

08/09/2019

 DATE

Per # 0508 1437