



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, MARCH 4, 2019 at 7:00 p.m.
IN THE 2ND FLOOR COUNCIL CHAMBERS OF THE CITY HALL

MINUTES

- 1) The Mayor called the meeting to order at 7:00 p.m. with all the council members in attendance.
- 2) White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.
- 3) Hueftle-Worley made the motion, second by White to approve the consent agenda as follows:
 1. Previous minutes as drafted from the Monday, February 18, 2019 Regular Session.
 2. Approve city claims and payroll claims from February 5, 2019 through and including March 4, 2019.
 3. Approve Mayor and Council reappointments:
 1. Human Rights Commission (3 yr)
 - 1) Tim Hammond
 2. Low Rent Housing Authority (term 2 yr)
 - 1) Melissa Ford
 - 2) Russ Behrens
 - 3) Gary Glandon
 3. Veterans Memorial Commission (term 3 yr)
 - 1) Leo Lease
 4. Approve Liquor Licenses:
 1. Grinnell College renewal – 933 13th Avenue
 5. Approve Keagan Richmond as Wastewater Apprentice at \$21.19 effective February 19, 2019.
 6. Review Campbell Fund requests.
- 4) The council acknowledged receipt of previous meeting minutes and communications as follows:
 - a) Finance Committee minutes: February 18, 2019.
 - b) Public Safety Committee minutes: February 18, 2019.
 - c) Planning Committee minutes: February 18, 2019.
 - d) Public Works & Grounds Committee minutes: February 18, 2019.
 - e) January 2019 Veterans Memorial Building Campaign.

AYES: 6-0. Motion carried.

- f) January 2019 Central Park Campaign.
- g) January 2019 Skate Park Campaign.

No action was necessary.

5) Public Hearing:

- a) The Mayor announced it was the time and place for the public hearing on the FY 20 Budget Estimate. He asked if the clerk had received any written comments for or against said budget. There were none. He asked for any verbal comments for or against said budget. There were none. Hueftle-Worley made the motion, second by Hansen to closed the public hearing regarding Budget Estimate for FY 20. AYES: 6-0. Motion carried.

6) Committee Business:

A. Report from the Finance Committee

- 1. Wray made the motion, second by White to approve Resolution No. 2018-20 - Resolution adopting the final budget for the fiscal year ending June 30, 2020. AYES: 6-0. Motion carried.
- 2. Wray made the motion, second by Hansen to approve RDG Planning and Design as the architect for CDBG Façade Project No. 2. AYES: 6-0. Motion carried.
- 3. Wray made the motion, second by White to approve Resolution No. 2019-21 - Resolution adopting the amended Personnel Policy Manual. AYES: 6-0. Motion carried.
- 4. Wray made the motion, second by Hansen to approve the 2019 Iowa Campus Compact Summer AmeriCorps Program on behalf of the Drake Community Library. AYES: 6-0. Motion carried.

B. Report from the Public Safety Committee

- 1. The council reviewed the current draft of the CARE agreement. No action was necessary.

C. Report from the Planning Committee

- 1. The council took no action resolution awarding the contract for the Skate Park Project.

2. The council discussed a complaint against 1405 West St property. Staff will continue to monitor the property and order repairs and cleanup when necessary. No official action was taken.

D. Report from the Public Works and Grounds Committee

1. Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2018-22 - Resolution authorizing payment of contractor's pay request No. 13 in the amount of \$88,293.00 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Project. AYES: 6-0. Motion carried.

- 7) Inquiries: There was one inquiry regarding gender balance on boards and commissions. No action was taken.
- 8) The meeting was declared adjourned at 7:18 pm.

DAN F. AGNEW, MAYOR

ATTEST:

P. KAY CMELIK, CITY CLERK/FINANCE DIRECTOR

Applicant License Application (LE0000590)

Name of Applicant: <u>Hy-Vee, Inc.</u>		
Name of Business (DBA): <u>Hy-Vee Food Store</u>		
Address of Premises: <u>320 West St S</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>5011200</u>
Business <u>(641) 236-6584</u>		
Mailing <u>5820 Westown Pkwy</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>

Contact Person

Name <u>Kelly Palmer</u>			
Phone: <u>(515) 267-2949</u>	Email	<u>kpalmer@hy-vee.com</u>	

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 04/21/2019

Expiration Date: 04/20/2020

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Stephen Meyer

First Name: Stephen **Last Name:** Meyer
City: Des Moines **State:** Iowa **Zip:** 50309
Position: Executive VP, Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Randy Edeker

First Name: Randy **Last Name:** Edeker
City: Urbandale **State:** Iowa **Zip:** 50322
Position: CEO, President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Michael Skokan

First Name: Michael **Last Name:** Skokan

City: Waukee **State:** Iowa **Zip:** 50263
Position: CFO, Treasurer
% of Ownership: 0.00% **U.S. Citizen:** **Yes**
Jeffrey Pierce
First Name: Jeffrey **Last Name:** Pierce
City: West Des Moines **State:** Iowa **Zip:** 50265
Position: Asst. Treasurer, Financial
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

Insurance Company Information

Insurance Company:	<u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>		
Policy Effective Date:	<u>04/21/2019</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Applicant License Application (BW0090945)

Name of Applicant:	<u>Michael's Restaurant, LLC</u>		
Name of Business (DBA):	<u>Michael's</u>		
Address of Premises:	<u>720 5th Ave</u>		
City	<u>Grinnell</u>	County:	<u>Poweshiek</u> Zip: <u>5011200</u>
Business	<u>(641) 236-4211</u>		
Mailing	<u>720 5th Ave</u>		
City	<u>Grinnell</u>	State	<u>IA</u> Zip: <u>501120000</u>

Contact Person

Name	<u>Charmaine Byriel</u>		
Phone:	<u>(641) 236-4211</u>	Email	<u>paul@ramseyweeks.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term:12 months

Effective Date: 04/14/2018

Expiration Date: 04/13/2019

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Michael Byriel

First Name: Michael **Last Name:** Byriel
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** No

Charmaine Byriel

First Name: Charmaine **Last Name:** Byriel
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** No

Insurance Company Information

Insurance Company:	<u>Amco Insurance Company</u>		
Policy Effective Date:	<u>04/14/2018</u>	Policy Expiration	<u>04/14/2019</u>

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LE0001295)

Name of Applicant: <u>Walmart Inc.</u>		
Name of Business (DBA): <u>Wal-Mart Supercenter #647</u>		
Address of Premises: <u>415 Industrial Ave</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business <u>(641) 236-4999</u>		
Mailing <u>508 SW 8th St</u>		
City <u>Bentonville</u>	State <u>AR</u>	Zip: <u>727160500</u>

Contact Person

Name <u>Cynthia Montero</u>		
Phone: <u>(479) 277-4656</u>	Email <u>cynthia.montero@walmart.com</u>	

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 04/17/2019

Expiration Date: 04/16/2020

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

Doug McMillon

First Name: Doug **Last Name:** McMillon
City: Bentonville **State:** Arkansas **Zip:** 72712
Position: President & CEO
% of Ownership: 0.00% **U.S. Citizen:** Yes

Andrea Marie Lazenby

First Name: Andrea Marie **Last Name:** Lazenby
City: Bentonville **State:** Arkansas **Zip:** 72712
Position: Assistant Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Cynthia Moehring

First Name: Cynthia **Last Name:** Moehring

City: Bentonville **State:** Arkansas **Zip:** 72712
Position: Sr. VP & Chief Compliance
% of Ownership: 0.00% **U.S. Citizen:** Yes

Matthew Allen

First Name: Matthew **Last Name:** Allen
City: Rogers **State:** Arkansas **Zip:** 72758
Position: Assistant Treasurer
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Fidelity & Deposit Company of Maryland</u>	
Policy Effective Date: <u>04/17/2019</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**APPLICATION TO PERFORM WORK
WITHIN STATE HIGHWAY RIGHT-OF-WAY**

FOR DEPARTMENT USE ONLY		
Permit Number	Highway Number	County
DOT Project Number		Expiration/Completion Date

APPLICANT (INDIVIDUAL OR COMPANY)			(ASSISTANCE FROM DEPARTMENT AVAILABLE UPON REQUEST)		
First Name	Middle	Last Name	Phone Number	Ext.	
Company Name <i>Absolute Infrastructure</i>			Phone Number <i>641-990-6320</i>	Ext.	
Street Address <i>603 Penrose St</i>		City/Town <i>Grinnell</i>	State <i>IA</i>	ZIP Code <i>50112</i>	

WORK TO BE ACCOMPLISHED

Approval is hereby requested to enter within the state right-of-way and to complete the proposed work as detailed on the attachments and further described as follows:

Install new storm sewer and intakes in right of way at Park St. and HWY #6 in Grinnell, Ia.

and shall be located as shown on the detailed plan attached hereto. (See current Iowa Department of Transportation Utility Accommodation Policy for submittal of detailed plan requirements.)

WORK SITE LOCATION

The proposed work as described above is located in Section _____, Twp. _____, Range _____ on Highway No. 6 generally located _____ (miles) _____ (direction) from _____ (city, county line, or other land line). Work proposed is more specifically located as being from 186.90 (Milepost #) and _____ (Highway Station) to 186.95 (Milepost #) and ~~224~~ 234 (Highway Station) on the N side of highway.

Applicant Signature and Agreement

The undersigned have read the stipulations of this permit agreement as stated as well as attachments which may be included and by signing this application agree to abide by all stipulations and to complete the work as proposed in compliance with the stipulations and attachments within one year from the date Department approval is received for said request. Failure on the part of the applicant to abide by the stipulations or to construct the work desired as stipulated and within the time frame stated shall render this agreement and request null and void. The undersigned also agrees to save harmless the State of Iowa and the Iowa Department of Transportation from any damage or losses that may be sustained by any person or persons on account of the conditions and requirements of this agreement.

Applicant Name (First, M.I., Last - Print or Type) <i>Jack L. Schmidt</i>	Applicant Signature (Handwritten) <i>Jack L. Schmidt</i>	Date <i>3-15-19</i>
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CITY ACTION (IF PROPOSED WORK IS WITHIN AN INCORPORATED CITY, CITY ACTION IS REQUIRED)

"The undersigned city joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned city and recommends action on said permit application as noted below by the delegated city official".

Recommend Approval Do Not Recommend Approval None Required

Handwritten Signature	Title	Date
Type or Print Name		Authorized Official for the City of

FEDERAL HIGHWAY ADMINISTRATION ACTION
(DEPARTMENT REPRESENTATIVE WILL REVIEW THE REQUEST AND OBTAIN FHWA ACTION, WHEN NECESSARY)

Recommend Approval Do Not Recommend Approval None Required

Authorized FHWA Representative Signature	Date
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(DOT Final Action and Agreements on next page)



GRINNELL COLLEGE CAMPUS LANDSCAPE TRANSFORMATION

1115 8TH AVENUE
GRINNELL, IOWA 50112

PROJECT TEAM

LANDSCAPE ARCHITECT
AYERS SAUNT GROSS
1040 HULL STREET #100
BALTIMORE, MD 21230
P (410) 347-8000
http://www.aysg-architects.com

ME/P ENGINEER
MEP ASSOCIATES
3416 LAKEVIEW PL NW
ROCHESTER, NY 56001
P (507) 281-1832
www.mepassociates.com

STRUCTURAL ENGINEER
SIMPSON QUAMPERTZ & HEGER
1828 L STREET NW, SUITE 900
WASHINGTON, DC 20036
P (202) 239-1100
www.sqh.com

CIVIL ENGINEER
CLAPSADLE-GARBER
1523 S BELL AVENUE, SUITE 101
AMES, IA 50010
P (515) 252-1784
www.ogconsultants.com

ASSOCIATE LANDSCAPE ARCHITECT
CONFLUENCE
900 2ND STREET SE, SUITE 104
CEDAR RAPIDS, IA 52401
P (319) 408-6401
www.thinkconfluence.com

REV #	DESCRIPTION	DATE
5	BULLETIN #5	08/03/18

KEY PLAN



DRAWING INFORMATION	
ISSUE DATE:	04/27/2018
SCALE:	AS SHOWN
JOB NO.:	21544
DRAWN BY:	MBB

CONSTRUCTION DOCUMENTS

PROJECT DESIGN PHASE
DRAWING NAME

UTILITY PLAN & PROFILE TILE E

DRAWING NUMBER
C209

- #### UTILITY DETAILS
- 1. INSTALL SW-401 CIRCULAR STORM SEWER MANHOLE
 - 2. INSTALL SLOT DRAIN
 - 3. INSTALL PEDESTRIAN PAVEMENT TRANSITION TO PCC SIDEWALK AT EDGE OF SNOWMELT
 - 4. INSTALL NYLOPLAST DRAIN BASIN
 - 5. INSTALL PERVIOUS PAVERS
 - 6. INSTALL BIORETENTION CELL. CONNECT TO ROOF DRAIN.
 - 7. INSTALL BIORETENTION CELL
 - 8. INSTALL SUBDRAIN (OUTSIDE OF BIORETENTION)
 - 9. INSTALL SW-402 RECTANGULAR STORM SEWER MANHOLE
 - 10. INSTALL SW-507 SINGLE OPEN THROAT CURB INTAKE, SMALL BOX

- #### UTILITY CONSTRUCTION NOTES
- 1. CONNECT ROOF DRAIN TO BIORETENTION. SEE DETAILS.

