



**Grinnell FINANCE COMMITTEE Meeting
MONDAY, MARCH 16, 2020 AT 7:00 A.M.
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR
OF THE CITY HALL**

MINUTES

ROLL CALL: White (Acting Chair), Bly. Absent: Wray. Also present: Mayor Agnew and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Bly made the motion, second by White to recommend approval of Resolution No. 2020-33 – A resolution adopting FY 2021 budget. AYES: 2-0. Motion carried.
2. Bly made the motion, second by White to recommend approval of recommendation from the Grinnell Historic Preservation Commission regarding 915 Main Street. AYES: 2-0. Motion carried.
3. Bly made the motion, second by White to recommend approval of supporting an application to the Iowa Economic Development Authority Community Catalyst grant program on behalf of 915 Main Street. AYES: 2-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 7:18 a.m.

JIM WHITE, ACTING CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, MARCH 16, 2020 AT 5:30 P.M.
IN THE 2ND FLOOR COUNCIL CHAMBERS OF
THE CITY HALL**

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Gaard. Absent: Wray. Also present: Mayor Agnew, Rachel Bly, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Gaard made the motion, second by Hueftle-Worley to recommend approval of Resolution No. 2020-34 - a resolution adopting plans and specifications, proposed form of contract and estimate of cost for the construction of the 16th Avenue Culvert Replacement Project. AYES: 2-0. Motion carried.

INQUIRIES:

Mayor Agnew stated that the Chamber of Commerce is setting up a fund to assist businesses in town affected by COVID-19.

The meeting was adjourned at 5:47 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, MARCH 16, 2020 AT 6:15 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF
THE CITY HALL**

MINUTES

ROLL CALL: Bly (Chair), Davis, Gaard. Also present: Mayor Agnew, Jim White, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Cheryl Neubert, Historic Preservation Committee, presented the Certified Local Government Annual Report. No action was necessary.

INQUIRIES: None.

The meeting was adjourned at 6:36 p.m.

RACHEL BLY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
February 26, 2020, 5:15 p.m., Caulkins Community Room

ROLL CALL: _X_Elfenbein ___Hardin _X_Hammond ___McFee
 ___Pagliai _X_Rudolph _X_Swick Others present: _X_Kennett

Vice-President Swick called the meeting to order at 5:20 p.m.

APPROVAL OF AGENDA: Elfenbein moved and Rudolph seconded approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Rudolph moved and Hammond seconded approval of the January 29, 2019 Regular Board Meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. Endowment report for January was received from the Greater Poweshiek Community Foundation. Fund balance, as of 1/31/2020, is \$127,299.39.
2. Email from Greater Poweshiek Community Foundation stating option for reinvestment or receipt of the 2020 disbursement from the endowment.
3. A letter of resignation was received from Diana Romero effective 21 February.
4. Final budget papers were received from City administration.

REPORT OF DIRECTOR:

1. January statistical report was reviewed.
2. Friends of DCL held their annual meeting Feb 25, with speaker Candida Pagan, Univ. of Iowa Libraries, presenting "Preserving Your Family Treasures". 42 community members attended the event.
3. Opening reception for "Grinnell Works", a crowd-sourced exhibition created by the Grinnell Community, Drake Community Library, and Grinnell College in collaboration with the Smithsonian's Museum on Main Street program, is scheduled for 5 p.m. on March 5th. Library Systems Administrator Monique Shore has been instrumental in the success of this exhibit throughout its planning and development stages.

Building & Grounds – It was suggested that a mini-campaign to solicit donations for purchase and installation of the exterior flag pole begin this Spring.

Finance, Salary, & Personnel - The FY21 budget was reviewed. Capital Loan allocations include funds to repair the basement door framework, clean the building exterior, upgrade for parts of the geothermal system, scheduled computer upgrades, and adult book purchases. General budget was limited to standard increase for wage/salary allocation with all other line items remaining static.

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: None.

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. It was noted that the Alliant bill was especially high this month in comparison to same time period last year. Kennett to research cause of increased usage. Elfenbein moved and Hammond seconded the approval of bills payable in March. Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Elfenbein moved and Hammond seconded approval for reinvestment of the 2020 DCL endowment distribution in the amount of \$4,503. Motion passed unanimously.
2. Hammond moved and Rudolph seconded the review process for the following three policies without revisions:
 - Non-resident Request for Research
 - Personal Purchase of Materials
 - Bulletin BoardMotion passed unanimously.

TRUSTEE CONTINUING EDUCATION: None.

Hammond moved adjournment.

Meeting adjourned at 6:00 p.m.



Theresa Pagliai
Library Board President

Next meeting: March 25, 2020 at 5:15 p.m.



Marilyn Kennett, Director
Recording Secretary



Grinnell CIVIL SERVICE COMMISSION Meeting

Wednesday, April 1, 2020 AT 1:00 P.M.

Via ZOOM Meeting

MINUTES

ROLL CALL: Carberry(Chair) X , Bernemann X , Appleton
Thompson X .

Meeting called to order by Carberry at 1:00 P.M.

PERFECTING AND APPROVAL OF AGENDA: Motion by Appleton to approve agenda. Second by Bernemann. Motion carried.

NEW BUSINESS:

1. Set testing dates for Police Officer list.

Chief Reilly informed the Commission that the current Civil Service list of seven (7), which was established in January, was down to one candidate with no hires having taken place. There remains two (2) staffing openings in the department. Based on discussion, and some further process details being worked out for Chief Reilly, the commission took no action on setting a date, but instead agreed to set a date in the near future for either the beginning, to middle, of May or sometime in June.

Motion by Bernemann to set a testing date of January 11, 2020. Second by Carberry. Motion carried.

OLD BUSINESS: NONE

INQUIRIES: NONE

ADJOURN: Motion by Bernemann at 1:11 PM. Second by Appleton. Motion Carried.

Attest:

Handwritten signature of Kristina Carberry in cursive, followed by the date "4/2/2020".

Kristina Carberry, Chair
Grinnell Civil Service Commission

ZOOM MEETING:

<https://zoom.us/j/6773300362>

Phone: 1-312-626-6799

(Meeting ID 677 330 0362)

GRINNELL POLICE DEPARTMENT

CITY OF GRINNELL, IOWA INTER-OFFICE MEMORANDUM

FROM: Dennis Reilly
Chief of Police

DATE: April 2, 2020

TO: Honorable Dan Agnew
Honorable Council Persons
Mr. Russell Behrens, City Manager
Mrs. Ann Wingerter, City Clerk

SUBJECT: Monthly Report for **March**

Areas of Interest/Accomplishments:

- Collected 0 pounds of prescription drugs from the prescription drug box located in the Public Safety Building lobby.
- Matt Moore was promoted to the position of Sergeant.
- Conducted interviews for 2 open officer positions.
- Operational adjustments made due to COVID-19
- I attended the following: Council and Public Safety meetings; Department Head meetings; meeting with G-N District CSA; Command meeting; a significant number of COVID-19 related webinars.

Listed below is a summary of activities for the police department during the reporting period.

	March 20	February 20	March 19
Incident Reports	59	94	100
Arrests	10	28	32
Citations	33	51	60
Warnings	120	157	143
PD Collisions	6	9	11
PI Collisions	0	1	0
Hit & Run	3	2	1
Parking Tickets	86	106	101
Calls for Service	1041	1134	1174

Respectfully Submitted,



Dennis Reilly
Chief of Police

ARBOR DAY
PROCLAMATION

WHEREAS: GRINNELL'S CITY FOREST ALONG OUR STREETS AND IN OUR PARKS IS AN INCREASINGLY VITAL RESOURCE THAT PURIFIES OUR AIR AND WATER, CONSERVES OUR SOIL AND ENERGY, PROVIDES WILDLIFE HABITAT, YIELDS BOUNTIFUL RECREATION OPPORTUNITIES AND GENERALLY IMPROVES THE QUALITY OF OUR LIFE; AND

WHEREAS: HUMAN ACTIVITIES SUCH AS CONSTRUCTION DAMAGE AND POLLUTION, AS WELL AS SEVERE WEATHER, INSECTS AND DISEASE THREATEN OUR TREES, CREATING THE NEED FOR CONCERTED ACTION TO ENSURE THE FUTURE OF OUR CITY FOREST; AND

WHEREAS: THE PEOPLE OF THIS COMMUNITY, NATION AND WORLD HAVE CELEBRATED ARBOR DAY THROUGH MANY WAYS INCLUDING THE PLANTING OF TREES; AND

WHEREAS: THIS YEAR, THE PEOPLE OF GRINNELL PAY SPECIAL ATTENTION TO THE WONDERFUL GIFT THAT TREES REPRESENT AND DEDICATE THEMSELVES TO THE CONTINUED HEALTH OF OUR CITY'S URBAN FOREST;

NOW, THEREFORE, I, DAN F. AGNEW, MAYOR OF THE CITY OF GRINNELL, IOWA, DO HEREBY PROCLAIM APRIL 20TH THROUGH APRIL 24TH ARBOR WEEK FOR 2020.

FURTHER, I URGE THE CITIZENS OF GRINNELL TO BECOME AWARE OF THE IMPORTANCE OF TREES TO OUR COMMUNITY'S WELL-BEING AND TO PARTICIPATE IN TREE PLANTING PROGRAMS, WHICH WILL ENSURE A GREEN GRINNELL IN THE DECADES TO COME.



DAN F. AGNEW, MAYOR

3/26/2020
DATE



Grinnell, IA

Kristin Benz



Log Out
(Logout.cfm)
timeout in 59:5

([https://chat.lqdt.com/chat?locale=en&group=3&name=Kristin Benz&info=Kristin Benz, Grinnell, IA \(4128\)\)](https://chat.lqdt.com/chat?locale=en&group=3&name=KristinBenz&info=Kristin%20Benz,%20Grinnell,%20IA%20(4128))))

Modify Asset ID #178

[Duplicate This Asset](#)

* **Short Description:** 6' Black Hills Spruce (<https://www.govdeals.com/index.cfm?fa=Main.Item&itemID=178&acctid=4128>)

* **Long Description:**

6' BNB Black Hills Spruce Tree. Trees were purchased for holiday planters downtown. All trees are in good condition.

***Status:** Sold On Auction

***Category:** Nursery/Horticulture/Landscaping

***Condition:** Used/See Description

***Is this a group of items?:** No

Inventory ID:

VIN/Serial #:

Make/Brand:

Model:

Model Year:

Meter: :

Title Restriction: Not Applicable

***Authorized Bidder:** General Public
(/Help/index.cfm?id=124)

Excess Reported Date:

***Address 1:** 1411 1st Ave

Address 2:

***City:** Grinnell

***Country:**

Asset Contact: Benz, Kristin

***State:** IA ***Zip Code:** 50112

Inspection Instructions:

Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to any dates and times indicated in the item description. Inspections are by appointment only. To schedule an appointment and/or to ask any questions concerning the item, please contact the Asset Contact listed under the "Seller Information" section either by the phone number or clicking on the person's name to send an email.

Payment Instructions:

Payment in full is due not later than 5 business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. See Terms and Conditions for additional payment instructions.

Removal Instructions:

All items must be removed within 10 business days from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal and any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. Winning bidder is responsible for all packing, shipping, loading, and removal of asset. Under no circumstances will the city of Grinnell, Iowa, assume any responsibility for removal of asset. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate. PLEASE CALL 24-48 HOURS IN ADVANCE TO SCHEDULE A TIME FOR PICK-UP!

Special Instructions:

If you are the winning bidder and default by failing to adhere to this seller's terms and conditions, your account with GovDeals **WILL BE LOCKED!** **GUARANTY WAIVER:** All property is offered for sale "AS IS, WHERE IS." Seller makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect, or consequential. **DESCRIPTION WARRANTY:** Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for mis-description must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of Seller shall not exceed the actual purchase price of the property. *****Please note that upon removal of the property, all sales are final!**

Fund Balance as of February 29th, 2020
Central Park Campaign - 0121

	Current Period	YTD
Gifts	0.00	5,000.00
Investment Income (Loss)	3.99	2.55
	-----	-----
Total Revenues	3.99	5,002.55
Distributions	11,554.09	95,554.09
Administrative Cost Share	0.00	250.00
Printing & Reproduction	0.00	2.16
	-----	-----
Total Expenses	11,554.09	95,806.25
	-----	-----
Net Income (Loss)	(11,550.10)	(90,803.70)
	=====	=====
Beginning Fund Balance		101,891.09
Net Income (Loss)		(90,803.70)
Ending Fund Balance		11,087.39
Net Pledges Receivable		11,083.40

Central Park Campaign - 0121

Type	Name	Date	Amount
Gift	Jeff and Gina Finch	07/29/2019	1,000.00
Gift	Ramsey Weeks, Inc.	08/29/2019	4,000.00
** Total Gifts			5,000.00

Fund Balance as of February 29th, 2020
Grinnell Skatepark Campaign - 0053

	Current Period	YTD
Gifts	0.00	290.00
Investment Income (Loss)	(30.31)	0.50
	-----	-----
Total Revenues	(30.31)	290.50
Distributions	306.31	162,744.21
Administrative Cost Share	0.00	14.50
Printing & Reproduction	0.15	0.15
	-----	-----
Total Expenses	306.46	162,758.86
	-----	-----
Net Income (Loss)	(336.77)	(162,468.36)
	=====	=====
Beginning Fund Balance		162,437.90
Net Income (Loss)		(162,468.36)
Ending Fund Balance		(30.46)

Grinnell Skatepark Campaign - 0053

Type	Name	Date	Amount
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Roger Hill and Vida Praitis	09/30/2019	60.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	Roger Hill and Vida Praitis	12/31/2019	60.00
** Total Gifts			290.00

Fund Balance as of February 29th, 2020
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	25.00	25,710.00
Pledge Income	10,000.00	118,020.00
Investment Income (Loss)	(6.71)	55.05

Total Revenues	10,018.29	143,785.05
Administrative Cost Share	577.50	6,187.75
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	52.82	282.86
Postage	14.89	53.49
Printing & Reproduction	2.55	767.91

Total Expenses	647.76	7,343.15

Net Income (Loss)	9,370.53	136,441.90
=====		
Beginning Fund Balance		80,149.90
Net Income (Loss)		136,441.90
Ending Fund Balance		216,591.80
Net Pledges Receivable		122,216.67

Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	The Merlin and Verna Manatt Family Foundation	12/31/2019	10,000.00
Gift	Albert Munitz and Elissa Lett	02/11/2020	25.00
** Total Gifts			25,710.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Tish	10/08/2019	2,520.00
Pledge	American Legion #53	12/16/2019	37,000.00
Pledge	Kent and Katherine McClelland	12/31/2019	25,000.00
Pledge	Raffety/Veldboom Family	12/31/2019	5,500.00
Pledge	George and JoAnn Britton	01/14/2020	1,500.00
Pledge	GreenState Credit Union	02/04/2020	10,000.00
** Total Pledges			118,770.00