



**Grinnell FINANCE COMMITTEE Meeting**  
**MONDAY, JUNE 15, 2020 AT 8:00 A.M.**  
**VIA ZOOM**

<https://zoom.us/j/98146891135?pwd=UzIDRDhieDhibVRNzktTUFNOR0NidzO9>

**MINUTES**

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**ROLL CALL:** Wray (Chair), White, Bly. Also present: Mayor Agnew, Julie Davis, Lamoyne Gaard, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. White made the motion, second by Bly to recommend approval of Resolution No. 2020-99 – A resolution approving FY20 Budget Amendment. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to recommend approval of Resolution No. 2020-100 – A resolution approving transfers of funds per budget. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to recommend approval of Resolution No. 2020-101 – A resolution approving quotes from Tyler Technologies for upgrade to financial and services software. AYES: 3-0. Motion carried.
4. Bly made the motion, second by White to recommend approval of an application to the Iowa Great Places program for the Veterans Memorial Commission. AYES: 3-0. Motion carried.
5. The consensus of the committee was to proceed with the issuance of General Obligation Debt repayable with Tax Increment Financing for various projects in the FY 21 to FY 25 Capital Improvement Plan.
6. Mayor Agnew, Wray White will be a part of a committee to meet with downtown developer to review project and discuss development agreement. AYES: 3-0. Motion carried.

**INQUIRIES:** None.

The meeting was adjourned at 8:28 a.m.

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JO WRAY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting**  
**MONDAY, JUNE 15, 2020 AT 4:45 P.M.**  
**VIA ZOOM**

<https://zoom.us/j/99249468045?pwd=SnhNYWgwTEU5MUJiWHphRDR1NmNKQT09>

***MINUTES***

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**ROLL CALL:** Hueftle-Worley (Chair), Wray. Gaard arrived late and did not participate in the meeting. Also present: Mayor Agnew, Jim White, Rachel Bly, Julie Davis, Greg Roth, Melissa Doll, Jan Anderson, Jordan Allsup, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. Wray made the motion, second by Hueftle-Worley to recommend approval of Resolution No. 2020-102 - A resolution adopting plans and specifications, proposed form of contract and estimate of cost for the construction of the 8th Avenue (Park St. to East St.) Repairs Project. AYES: 2-0. Motion carried.
2. Wray made the motion, second by Hueftle-Worley to recommend approval of resolution approving contract change order No. 2 in the amount of \$31,090.27 for a decrease to the contract with Bushong Construction Co., Inc. of Montezuma, Iowa for the Airport Hangar Improvement Project (See Resolution No. 2020-103). AYES: 2-0. Motion carried.
3. Wray made the motion, second by Hueftle-Worley to recommend approval of resolution accepting work on the Airport Hangar Improvement Project for a total of \$876,582.73 and paying the retainage of \$43,829.14 (See Resolution No. 2020-104). AYES: 2-0. Motion carried.
4. Wray made the motion, second by Hueftle-Worley to recommend approval of resolution awarding contract for the Immanuel Lutheran Church Storm Sewer Project to Gator Excavating, dba Absolute Infrastructure in the amount of \$34,978.00 (See Resolution No. 2020-105). AYES: 2-0. Motion carried.
5. Wray made the motion, second by Hueftle-Worley to recommend approval of approval of Iowa Department of Transportation Supplemental Agreement for maintenance of primary roads in Municipalities. AYES: 2-0. Motion carried.
6. Wray made the motion, second by Hueftle-Worley to recommend approval of request from Honeybee Ministries to hold concerts in Central Park July 24, 2020 through July 26, 2020 contingent on the submission of plans on how they would assure . AYES: 2-0. Motion carried.

**INQUIRIES:** None.

The meeting was adjourned at 4:54 p.m.

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BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING  
MONDAY, JUNE 15, 2020 AT 5:30 P.M.  
VIA ZOOM**

<https://zoom.us/j/95453547842?pwd=N2N2KzkzZW8rdjhGaEdsNUk1WTZvdz09>

**MINUTES**

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**ROLL CALL:** White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Rachel Bly, Lamoyne Gaard, Todd Reding, Maggie Levandoski, Kirsten Klepfer, Kesho Scott, Jennie Jackson, Larry Jackson, Lily Hamilton, Vicky Springer, Rick Whitney, Matt Schroeder, Dennis Reilly, Dan Sicard, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. Members from the Committee to Reimagine Policing in Grinnell read a statement regarding policing in Grinnell.
2. Hueftle-Worley made the motion, second by Davis to recommend approval of request from Grinnell College for extension/change of shutdown period for Park St. from 6th to 8th Ave. AYES:3-0. Motion carried.
3. Hueftle-Worley made the motion, second by Davis request from McGough Construction for an extension of shutdown period for 8th Ave for work for Grinnell College. AYES:3-0. Motion carried.
4. Davis made the motion, second by Hueftle-Worley to recommend reviewing the request from Grinnell Vintage Auto Club to close use Commercial (to the alley), Broad St, 3rd Ave, and Park St for their 47th Annual Car & Hotrod Show & Shine on Sunday, August 16, 2020 at the next meeting on July 6, 2020. The auto club will need to submit plans on how they will promote social distancing. AYES:3-0. Motion carried.
5. Davis made the motion, second by Hueftle-Worley to proceed with the County-Wide 700-800 MHz Digital Radio project. AYES:3-0. Motion carried.

**INQUIRIES:**

Davis inquired about the statement that will be read by Mayor Agnew at the City Council meeting.

The meeting was adjourned at 5:59 p.m.

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JIM WHITE, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING  
MONDAY, JUNE 15, 2020 AT 6:15 P.M.  
VIA ZOOM**

<https://zoom.us/j/92892058212?pwd=ZVdpQVJnc0VGU0dhMDhtOGh0cWd2dz09>

***MINUTES***

**ROLL CALL:** Bly (Chair), Davis, Gaard. Also present: Mayor Agnew, Jo Wray, Tyler Avis, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA COMMITTEE BUSINESS:**

1. Gaard made the motion, second by Davis to table amending Chapter 154, entitled "Rental Inspections," to require radon testing and mitigation in all rental housing until after the first round of inspections have been completed. AYES:3-0. Motion carried.

**INQUIRIES:** None.

The meeting was adjourned at 6:36 p.m.

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RACHEL BLY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**May 27, 2020, 5:15 p.m**

**Electronic Meeting**

**made available via Zoom from the online City Agenda Center**

**allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020  
due to potential for spread of COVID-19**

**ROLL CALL:**    \_X\_Elfenbein   \_X\_Hardin   \_X\_Hammond   \_X\_McFee  
                  \_X\_Pagliai    \_X\_Rudolph   \_X\_Swick    Others present:  \_X\_Kennett

President Pagliai called the meeting to order at 5:25 p.m.

**APPROVAL OF AGENDA:** Swick moved and Hardin seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote:  \_Aye\_Elfenbein  \_Aye\_Hardin  \_n/a\_Hammond  \_n/a\_McFee  \_Aye\_Pagliai  
                  \_n/a\_Rudolph  \_Aye\_Swick

[Hammond joined meeting]

**APPROVAL OF MINUTES:** Hardin moved and Swick seconded approval of the April 22, 2020 Regular Board Meeting minutes.

Roll call vote:  \_Aye\_Elfenbein  \_Aye\_Hardin  \_Aye\_Hammond  \_n/a\_McFee  \_Aye\_Pagliai  
                  \_n/a\_Rudolph  \_Aye\_Swick

**COMMUNICATIONS:**

1. Endowment report for April was received from the Greater Poweshiek Community Foundation. Fund balance, as of 4/30/2020, is \$116,886.92.

[McFee joined meeting]

**REPORT OF DIRECTOR:**

1. Statistical reports for April were not available at this time.

2. Kennett reported on the library's service response due to Coronavirus (COVID-19) conditions since the last board meeting.

1. City administration provided guidance for establishing a plan for gradually resuming city services. Kennett presented the library's three-phase plan to local public health and medical authorities, Mayor Agnew, & City Manager Behrens via Zoom connection on May 13. Discussion occurred and general consensus for the plan was achieved. See attached.
2. A recall of Library Assistant position was issued May 15<sup>th</sup>.
3. Curbside delivery of physical materials will begin June 3<sup>rd</sup>
4. Access to a public work station with Internet connection, by appointment only, will begin June 3<sup>rd</sup>. A maximum of two stations will be located in the community room.
5. Demand for LINK daycare sites has been met by other community entities. The library facility is no longer being considered for this service.
6. S&S Plumbing replaced a geothermal system compressor
7. TnT Tuckpointing is expected to begin cleaning the building exterior June 1<sup>st</sup>.

8. Repair of basement door structure has been approved by City Manager, but not yet scheduled.

**COMMITTEE REPORTS:**

*Building & Grounds – none*

- *Finance, Salary, & Personnel -*  
Hardin reported on committee meeting held May 20, via Zoom.  
Hardin, Pagliai, Rudolph, and Kennett were present.  
The “GUIDANCE FOR THE RESPONSIBLE AND STRATEGIC REOPENING OF THE CITY OF GRINNELL PUBLIC LIBRARY AND RELATED ADMINISTRATIVE CONSIDERATIONS” document and a three-phase plan for staffing the library were reviewed. Plans for conducting the performance evaluation of the Library Director in June were established.

*Long Range Planning – none*

*Policy – none*

[Rudolph joined meeting]

**TRUSTEE REPORTS:** *None.*

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. McFee moved and Swick seconded the approval of bills payable in June.

Roll call vote:   Aye\_Elfenbein   Aye\_Hardin   Aye\_Hammond   Aye\_McFee   Aye\_Pagliai  
  Aye\_Rudolph   Aye\_Swick

**OLD BUSINESS:**

As follow-up to the October 23, 2019 board of trustees meeting, Kennett presented product information for a 20 foot commercial flagpole with external halyard, Martin’s Flag Company, Des Moines and a commercial solar flag light from Outdoor SolarStore.com.

1. McFee moved and Elfenbein seconded the purchase of the flagpole and solar lighting and Kennett to make arrangements with Public Service regarding installation.

Roll call vote:   Aye\_Elfenbein   Aye\_Hardin   Aye\_Hammond   Aye\_McFee   Aye\_Pagliai  
  Aye\_Rudolph   Aye\_Swick

**NEW BUSINESS:**

1. Public Art Policy was reviewed. Rudolph moved and Swick seconded approval of policy without revision.

Roll call vote:   Aye\_Elfenbein   Aye\_Hardin   Aye\_Hammond   Aye\_McFee   Aye\_Pagliai  
  Aye\_Rudolph   Aye\_Swick

2. Contracts with Other Communities Policy was reviewed. Hardin moved and Swick seconded approval of policy without revision.

Roll call vote:   Aye\_Elfenbein   Aye\_Hardin   Aye\_Hammond   Aye\_McFee   Aye\_Pagliai  
  Aye\_Rudolph   Aye\_Swick

3. Contracts for library service with Kellogg, Malcom, Oakland Acres, & Searsboro were reviewed. Swick moved and Elfenbein seconded issuance of the contracts.

Roll call vote: \_Aye\_Elfenbein \_Aye\_Hardin \_Aye\_Hammond \_Aye\_McFee \_Aye\_Pagliai  
\_Aye\_Rudolph \_Aye\_Swick

**TRUSTEE CONTINUING EDUCATION:** Pagliai mentioned the strong selection of continuing education webinars currently being offered by the State Library.

Swick moved and Hardin seconded adjournment.

Meeting adjourned at 6:08 p.m.

Next meeting: June 24, 2020 at 5:15 p.m.

Theresa Pagliai  
Library Board President

  
Marilyn Kennett, Director  
Recording Secretary

# GRINNELL POLICE DEPARTMENT

## CITY OF GRINNELL, IOWA INTER-OFFICE MEMORANDUM

**FROM:** Dennis Reilly  
Chief of Police

**DATE:** June 22, 2020

**TO:** Honorable Dan Agnew  
Honorable Council Persons  
Mr. Russell Behrens, City Manager  
Mrs. Ann Wingerter, City Clerk

**SUBJECT:** Monthly Report for **May**

**Areas of Interest/Accomplishments:**

- Collected 0 pounds of prescription drugs from the prescription drug box located in the Public Safety Building lobby.
- Continued operational adjustments made due to COVID-19.
- Public Safety Building remains closed to visitors.
- Jasper County ARL ceased operations with Grinnell
- I attended the following, a majority of which were web based: Council and Public Safety meetings; Department Head meetings; weekly Public Health update; CIRT Board meeting; KGRN Let's Talk.

Listed below is a summary of activities for the police department during the reporting period.

	<b>May 20</b>	<b>April 20</b>	<b>May 19</b>
<b>Incident Reports</b>	96	77	125
<b>Arrests</b>	18	11	38
<b>Citations</b>	21	7	51
<b>Warnings</b>	11	0	133
<b>PD Collisions</b>	5	4	9
<b>PI Collisions</b>	0	0	0
<b>Hit &amp; Run</b>	0	4	6
<b>Parking Tickets</b>	1	0	136
<b>Calls for Service</b>	815	767	1235

Respectfully Submitted,



Dennis Reilly  
Chief of Police

Fund Balance as of May 31st., 2020  
Central Park Campaign - 0121

	Current Period	YTD
Gifts	0.00	5,000.00
Investment Income (Loss)	(2.80)	3.13
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Total Revenues	(2.80)	5,003.13
Distributions	0.00	95,554.09
Administrative Cost Share	0.00	250.00
Printing & Reproduction	0.00	2.16
	-----	-----
Total Expenses	0.00	95,806.25
	-----	-----
Net Income (Loss)	(2.80)	(90,803.12)
	=====	=====
Beginning Fund Balance		101,891.09
Net Income (Loss)		(90,803.12)
Ending Fund Balance		11,087.97
Net Pledges Receivable		10,083.40

Central Park Campaign - 0121

Type	Name	Date	Amount
Gift	Jeff and Gina Finch	07/29/2019	1,000.00
Gift	Ramsey Weeks, Inc.	08/29/2019	4,000.00
** Total Gifts			5,000.00

Fund Balance as of May 31st., 2020  
Grinnell Skatepark Campaign - 0053

	Current Period	YTD	
Gifts	0.00	290.00	
Investment Income (Loss)	21.35	(3.93)	
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Total Revenues	21.35	286.07	
Distributions	0.00	162,744.21	
Administrative Cost Share	0.00	14.50	
Printing & Reproduction	0.00	0.15	
	-----	-----	
Total Expenses	0.00	162,758.86	
	-----	-----	
Net Income (Loss)	21.35	(162,472.79)	
	=====	=====	
Beginning Fund Balance		162,437.90	
Net Income (Loss)		(162,472.79)	
Ending Fund Balance		(34.89)	

## Grinnell Skatepark Campaign - 0053

Type	Name	Date	Amount
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Roger Hill and Vida Praitis	09/30/2019	60.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	Roger Hill and Vida Praitis	12/31/2019	60.00
** Total Gifts			290.00

Fund Balance as of May 31st., 2020  
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	4,500.00	42,057.00
Pledge Income	0.00	143,020.00
Investment Income (Loss)	0.00	55.05
Total Revenues	4,500.00	185,132.05
Administrative Cost Share	225.00	8,255.10
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	0.00	282.86
Postage	0.00	53.49
Printing & Reproduction	0.00	895.02
Total Expenses	225.00	9,537.61
Net Income (Loss)	4,275.00	175,594.44
Beginning Fund Balance		80,149.90
Net Income (Loss)		175,594.44
Ending Fund Balance		255,744.34

Net Pledges Receivable 146,754.67

## Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	The Merlin and Verna Manatt Family Foundation	12/31/2019	10,000.00
Gift	Albert Munitz and Elissa Lett	02/11/2020	25.00
Gift	Janis Peak	03/10/2020	11,747.00
Gift	William E. Senn	04/27/2020	100.00
Gift	YourCause, LLC	05/26/2020	4,500.00
** Total Gifts			42,057.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Tish	10/08/2019	2,520.00
Pledge	American Legion #53	12/16/2019	37,000.00
Pledge	Kent and Katherine McClelland	12/31/2019	25,000.00
Pledge	Raffety/Veldboom Family	12/31/2019	5,500.00
Pledge	George and JoAnn Britton	01/14/2020	1,500.00
Pledge	GreenState Credit Union	02/04/2020	10,000.00
Pledge	Grinnell State Bank	04/27/2020	25,000.00
** Total Pledges			143,770.00