



Grinnell FINANCE COMMITTEE Meeting
MONDAY, JULY 6, 2020 AT 8:00 A.M.
VIA ZOOM

Join Zoom Meeting

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Meeting ID: 928 2834 8820

Password: 171451

One tap mobile

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TENTATIVE AGENDA

ROLL CALL: Wray (Chair), White, Bly.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution setting public hearing date for the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$3,190,000 General Obligation Refunding Capital Loan Notes of the City (For Essential Corporate Purposes) (See Resolution 2020-106).
2. Consider resolution setting public hearing date for the Proposed Authorization of a Loan Agreement and the Issuance of Not to Exceed \$5,000,000 General Obligation Capital Loan Notes of the City (For Essential Corporate Purposes) (See Resolution 2020-107).
3. Consider resolution setting salary and benefits for non-bargaining unit and supervisory personnel for the city of Grinnell for FY 21 (See Resolution No. 2020-108).

INQUIRIES:

ADJOURN:

RESOLUTION NO. 2020-106

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF
NOT TO EXCEED \$3,190,000 GENERAL OBLIGATION REFUNDING
CAPITAL LOAN NOTES OF THE CITY OF GRINNELL, STATE OF IOWA
(FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR
PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Grinnell, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Refunding Capital Loan Notes, to the amount of not to exceed \$3,190,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Refunding Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 520 - 4th Avenue, Grinnell, Iowa, at 7:00 P.M., on the 3rd day of August, 2020, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$3,190,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of (a) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Capital Loan Notes, Series 2009, dated October 1, 2009; and (b) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Urban Renewal Bonds, Series 2013B, dated December 19, 2013.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Refunding

Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$3,190,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between July 15, 2020 and July 22, 2020, inclusive)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,190,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Grinnell, State of Iowa, will hold a public hearing on the 3rd day of August, 2020, at 7:00 P.M., in the Council Chambers, City Hall, 520 - 4th Avenue, Grinnell, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$3,190,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of (a) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Capital Loan Notes, Series 2009, dated October 1, 2009; and (b) the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Urban Renewal Bonds, Series 2013B, dated December 19, 2013. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund. Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Grinnell City Council may be conducted electronically, as holding the meeting in person may be impossible or impractical.

The public may access the meeting electronically in the manner specified below:

To join this meeting via the internet, access:

Internet access:

<https://zoom.us/j/98969338040?pwd=aW9ZaC9zUDhsa2U3bIVzaE9ZckRNZz09>

Telephone access: (312) 626-6799

Meeting ID: 989 6933 8040 Password: 656131

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Grinnell, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this _____ day of _____, 2020.

City Clerk, City of Grinnell, State of Iowa

(End of Notice)

PASSED AND APPROVED this 6th day of July, 2020.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2020-107

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$5,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF GRINNELL, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, by Resolution No. 1687, adopted March 21, 1994, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Grinnell Urban Renewal Plan (the "Plan") for the Grinnell Urban Renewal Area (the "Area" or "Urban Renewal Area"), which Plan is on file in the office of the Recorder of Poweshiek County, Iowa; and

WHEREAS, it is expected that this Council will approve and adopt an Amendment No. 8 to the Plan at its meeting on the 3rd day of August, 2020, which Amendment will confirm, modify, and add urban renewal projects proposed to be undertaken within the Area; and

WHEREAS, it is deemed necessary and advisable that the City of Grinnell, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$5,000,000, as authorized by Sections 384.24(3)(q), 384.24A, 384.25 and 403.12, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action; and

WHEREAS, before notes may be issued, it is necessary to comply with the procedural requirements of Chapters 384 and 403 of the Code of Iowa, and to publish a notice of the proposal to issue such notes and the right to petition for an election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 520 - 4th Avenue, Grinnell, Iowa, at 7:00 P.M., on the 3rd day of August, 2020, for the purpose of taking action on

the matter of the authorization of a Loan Agreement and issuance of not to exceed \$5,000,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$5,000,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than ten clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between July 15, 2020 and July 22, 2020, inclusive)
NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF
GRINNELL, STATE OF IOWA, ON THE MATTER OF THE PROPOSED
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF
NOT TO EXCEED \$5,000,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES), AND
THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Grinnell, State of Iowa, will hold a public hearing on the 3rd day of August, 2020, at 7:00 P.M., in the Council Chambers, City Hall, 520 - 4th Avenue, Grinnell, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$5,000,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund. Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the

Grinnell City Council may be conducted electronically, as holding the meeting in person may be impossible or impractical.

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Telephone access: (312) 626-6799

Meeting ID: 989 6933 8040

Password: 656131

At any time before the date of the meeting, a petition, asking that the question of issuing such Notes be submitted to the legal voters of the City, may be filed with the Clerk of the City, including the drop box at the north side of the City Hall building during non-business hours, in the manner provided by Section 362.4 of the Code of Iowa, pursuant to the provisions of Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Grinnell, State of Iowa, as provided by Chapters 384 and 403 of the Code of Iowa.

Date this _____ day of _____, 2020.

City Clerk, City of Grinnell, State of Iowa

(End of Notice)

PASSED AND APPROVED this 6th day of July, 2020.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2020-108

“RESOLUTION SETTING SALARY AND BENEFITS FOR NON-BARGAINING UNIT AND SUPERVISORY PERSONNEL FOR THE CITY OF GRINNELL FOR FY 2020-2021.”

BE IT RESOLVED by the City Council of the City of Grinnell that this salary range (to include merit and/or special consideration pay) be adopted. This salary range does not include longevity pay. (See Attachment A for actual salaries and hourly rates set for FY 2021),

Title	Salary
City Manager	\$12,457/month
City Clerk/Finance Director	\$6,491/month to \$8,438/month
Water Resources Director	\$6,491/month to \$8,438/month
Fire Chief	\$6,491/month to \$8,438/month
Police Chief	\$6,491/month to \$8,438/month
Public Services Director	\$6,128/month to \$8,232/month
Building & Planning Director	\$6,128/month to \$8,232/month
Recreation Director	\$6,128/month to \$8,232/month
Library Director	\$6,128/month to \$8,232/month
Wastewater Director	\$6,128/month to \$8,232/month
Police Captain/Assistant Chief	\$5,195/month to \$6,754/month
Police Sergeant	\$4,574/month to \$6,351/month
Supervisor Water Department	\$4,574/month to \$6,351/month
Youth Services Director	\$4,004/month to \$5,204/month
Assistant Wastewater Supervisor	\$23.01/hour to \$29.91/hour
Deputy City Clerk/Deputy Treasurer	\$23.01/hour to \$29.91/hour
Technical Administrator	\$23.01/hour to \$29.91/hour
Water/Wastewater Operator I – III, Apprentice	\$22.48/hour to \$28.37/hour
Library Assistants	\$22.10/hour to \$27.74/hour
Assistant Public Services Supervisor	\$22.10/hour to \$27.74/hour
Fire Driver/Firefighter	\$21.81/hour to \$30.51/hour
Accounts Payable/Accounts Receivable Clerk	\$20.62/hour to \$26.82/hour
Admin Assistant (Administration)	\$20.62/hour to \$26.82/hour
Admin Asst/Property Room Manager	\$20.62/hour to \$26.82/hour
Assistant Recreation Director/GET 12	\$20.62/hour to \$26.82/hour
Assistant Foreman	\$19.78/hour to \$25.40/hour
Groundskeeper	\$19.78/hour to \$25.40/hour
Street Maintenance	\$19.78/hour to \$25.40/hour
Laborer	\$19.78/hour to \$25.40/hour
Residential Solid Waste Operator	\$18.55/hour to \$25.30/hour
Building and Planning Assistant	\$18.24/hour to \$23.72/hour
Clerk/Data Entry – Police	\$18.24/hour to \$23.72/hour
Admin Assistant (Public Services/Recreation)	\$18.24/hour to \$23.72/hour

PASSED AND APPROVED this 6th day of July 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk

Employee	Title/Position	FT/PT	Salary	Exempt/ Non-Exempt
Behrens, Russ	City Manager	FT	\$149,478.87/yr	Exempt
Neff, Duane	Building & Planning Director	FT	\$98,778.84/yr	Exempt
Anderson, Jan	Water Resources Director	FT	\$98,778.84/yr	Exempt
Reilly, Dennis	Police Chief	FT	\$98,494.20/yr	Exempt
Sicard, Dan	Fire Chief	FT	\$96,473.52/yr	Exempt
Ramos, Daniel	Wastewater Director	FT	\$85,618.80/yr	Exempt
Wingerter, Ann	City Clerk/Finance Director	FT	\$81,231.90/yr	Exempt
Allsup, Jordan	Recreation Director	FT	\$79,515.72/yr	Exempt
Avis, Tyler	Building & Planning Director	FT	\$79,515.72/yr	Exempt
Sittig, Zach	Police Captain	FT	\$78,780.00/yr	Exempt
Kennett, Marilyn	Library Director	FT	\$78,748.80/yr	Exempt
Wray, Chris	Police Sergeant	FT	\$76,206.84/yr	Exempt
Johnson, Dan	Police Sergeant	FT	\$72,998.76/yr	Exempt
Brown, Jim	Water Department Supervisor	FT	\$67,761.00/yr	Exempt
Moore, Matt	Police Sergeant	FT	\$67,273.42/yr	Exempt
Neal, Karen	Library Youth Services Director	FT	\$57,012.80/yr	Exempt
Jepson, Heath	Patrol Officer	FT	\$30.17/hr	Non-Exempt
Nelson, Greg	Patrol Officer	FT	\$30.17/hr	Non-Exempt
Doane, Bryce	Patrol Officer	FT	\$29.06/hr	Non-Exempt
Anderson, Nathan	Patrol Officer	FT	\$28.61/hr	Non-Exempt
Smith, Ben	Patrol Officer	FT	\$28.61/hr	Non-Exempt
Kies, Dalton	Patrol Officer	FT	\$27.08/hr	Non-Exempt
Criswell, Jeff	Patrol Officer	FT	\$27.08/hr	Non-Exempt
Kolars, Kim	Deputy City Clerk	FT	\$26.81/hr	Non-Exempt
Shore, Monique	Library Technology Administrator	FT	\$26.63/hr	Non-Exempt
Flander, Barb	Accounting Clerk	FT	\$25.89/hr	Non-Exempt
Mealey, Sharon	Administrative Assistant	FT	\$25.89/hr	Non-Exempt
Eggermont, Carl	Assistant Public Services Supervisor	FT	\$25.50/hr	Non-Exempt
Elliott, Patrick	Assistant Street/Solid Waste Foreman	FT	\$25.40/hr	Non-Exempt
Garwood, Brian	Groundskeeper	FT	\$25.40/hr	Non-Exempt
Carr, Bud	Residential Solid Waste Operator	FT	\$25.30/hr	Non-Exempt
Cooper, Blake	Water Operator III	FT	\$25.18/hr	Non-Exempt
Creelius, Scott	Water Operator II	FT	\$25.13/hr	Non-Exempt
Schultz, Aaron	Water Operator II	FT	\$25.03/hr	Non-Exempt
Kriegel, Joshua	Operator II WW	FT	\$25.03/hr	Non-Exempt
	Flag Football Supervisor	PT	\$25.00/hr	Non-Exempt
	Soccer Field Supervisor	PT	\$25.00/hr	Non-Exempt
Snodgrass, Travis	Street Maintenance	FT	\$24.61/hr	Non-Exempt
Ellis, Don	Laborer	FT	\$24.32/hr	Non-Exempt
Dewey, Brandon	Laborer	FT	\$24.17/hr	Non-Exempt
Ford, Robert	Laborer	FT	\$24.17/hr	Non-Exempt
Spencer, Tom	Laborer	FT	\$24.17/hr	Non-Exempt
Stewart, Keith	Laborer	FT	\$24.17/hr	Non-Exempt
Richmond, Keagan	Operator I WW	FT	\$23.80/hr	Non-Exempt

Vest, Rob	Firefighter/Driver	FT	\$22.94/hr	Non-Exempt
	Safety Coordinator	PT	\$1.09/hr	Non-Exempt
Zell, Todd	Firefighter/Driver	FT	\$22.94/hr	Non-Exempt
McClenathan, Matt	Apprentice WW	FT	\$22.48/hr	Non-Exempt
	Assistant Librarian	FT	\$22.10/hr	Non-Exempt
Petersen, Jed	Firefighter/Driver	FT	\$22.04/hr	Non-Exempt
Pritchard, Nick	Assistant Recreation Director	Ft	\$21.91/hr	Non-Exempt
Simmons, Wanda	Administrative Assistant	FT	\$21.64/hr	Non-Exempt
Chang, Lucy	Library Assistant	PT/24 hrs per wk	\$21.50/hr	Non-Exempt
Owens, Julie	Library Assistant	PT/24 hrs per wk	\$21.50/hr	Non-Exempt
Romero, Rachel	Library Assistant	PT/24 hrs per wk	\$21.50/hr	Non-Exempt
Shaffer, Michelle	Library Assistant	PT/24 hrs per wk	\$21.50/hr	Non-Exempt
Vigil, Mary	Library Assistant	PT/24 hrs per wk	\$21.50/hr	Non-Exempt
Williams, Christian	Firefighter/Driver	FT	\$21.23/hr	Non-Exempt
Benz, Kristin	Public Services Administrative Assistant	PT/28 hrs per wk	\$20.71/hr	Non-Exempt
Phelps, Jan	Clerk/Data Entry	FT	\$19.44/hr	Non-Exempt
Brus, Jamison	Assistant to Building & Planning Director	FT	\$18.85/hr	Non-Exempt
	Firefighter/Driver	PT	\$16.20/hr	Non-Exempt
	Soccer Referee	PT	\$15.00 - \$35.00/game	Non-Exempt
	Program Instructor	PT	\$15.00 - \$25.00/hr	Non-Exempt
	Flag Football Referee	PT	\$15.00 - \$25.00/game	Non-Exempt
	Umpire/Referee/Official – Adult Leagues	PT	\$15.00 - \$25.00/game	Non-Exempt
	Field Supervisor	PT	\$15.00/hr	Non-Exempt
	Circulation Clerk	PT/10 hrs per wk	\$13.30/hr	Non-Exempt
Bell, Walker	Circulation Clerk	PT/10 hrs per wk	\$13.30/hr	Non-Exempt
Hiner, Susan	Circulation Clerk	PT/10 hrs per wk	\$13.30/hr	Non-Exempt
Perrin, Kristi	Circulation Clerk	PT/1 hr per wk	\$13.30/hr	Non-Exempt
	Recreation Administrative Assistant	PT/28 hrs per wk	\$12.00/hr	Non-Exempt
	Reserve Police Officers	PT	\$11.37/hr	Non-Exempt
	Head Lifeguard/Lifeguard Manager	PT	\$11.00 - \$15.00/hr	Non-Exempt
	CBD Watering/Compost Site	PT	\$10.00 - \$14.85/hr	Non-Exempt
	Swim Team Coach	PT	\$10.00 - \$25.00/hr	Non-Exempt
	GET-12 Videotaping	PT	\$10.00 - \$15.00/hr	Non-Exempt
	Office Help/Recreation Associate	PT	\$10.00 - \$12.00/hr	Non-Exempt
	Water Safety Instructor	PT	\$8.50 - \$11.00/hr	Non-Exempt
	Program Assistant	PT	\$8.00 - \$15.00/hr	Non-Exempt
	Intern/Office Help	PT	\$8.00 - \$10.00/hr	Non-Exempt
	Waterslide Attendant	PT	\$8.00 - \$9.00/hr	Non-Exempt
	Cashier/Concession Stand Worker	PT	\$7.50 - \$12.00/hr	Non-Exempt
	Lifeguard	PT	\$7.50 - \$11.00/hr	Non-Exempt
	Water Safety Aide	PT	\$7.50 - \$8.50/hr	Non-Exempt
	Monitor	PT	\$7.50 - \$8.50/hr	Non-Exempt
	Library Pages	PT	\$7.35/hr	Non-Exempt