



Grinnell FINANCE COMMITTEE Meeting
MONDAY, JULY 20, 2020 AT 8:00 A.M.
VIA ZOOM

<https://zoom.us/j/92981952996?pwd=S0s2YStzbnJrMUI0bFZ3WTlkTmJNUT09>

MINUTES

ROLL CALL: Wray (Chair), White, Bly. Also present: Mayor Agnew, Julie Davis, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as present.

COMMITTEE BUSINESS:

1. Moved by White, second by Bly to recommend approval of \$10,000 for the special Campbell Fund request from MICA for building repairs. AYES: 3-0. Motion carried.
2. The committee reviewed the proposal received for Compensation Study and is recommending staff create a resolution for acceptance.
3. Moved by White, second by Bly to recommend approval of Resolution No. 2020-115 – A resolution approving a cooperative agreement between the city of Grinnell on behalf of the Grinnell Human Rights Commission and the Iowa Civil Rights Commission. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 8:10 p.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JULY 20, 2020 AT 5:30 P.M.
VIA ZOOM**

<https://zoom.us/j/93178756986?pwd=M0w1T0FSSHNZdTZvU1ArV1QzeEpmQT09>

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray. Absent: Gaard. Also present were: Mayor Agnew, Jim White, Rachel Bly, Ryan Latcham, Allen Latcham, Karen Schmidt, Kevin Seney, Patrick Fitzgerald, Mark Kolpin, Chelsey Kolpin, Paul Kolpin, Dr. David Smith, Ashley Renstrom Schaefer, Randy Renstrom, Jan Anderson, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Wray made the motion, second by Hueftle-Worley to recommend approval of Windstream ROW request, new fiber service to Spaulding Lofts, 4th Ave & Spring St, contingent upon meeting with city staff before starting work. AYES: 2-0. Motion carried.
2. Wray made the motion, second by Hueftle-Worley to recommend denial of the request from Poweshiek Water Association to connect property at 812 6th Ave W (house at former Four Winds Motel property – in city limits). AYES: 2-0. Motion carried.
3. The committee discussed a request from Prairie Pointe property owners asking the city of Grinnell to take over the ownership of the Prairie Pointe pond. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 6:15 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, JULY 20, 2020 AT 6:15 P.M.
VIA ZOOM**

<https://zoom.us/j/95240994781?pwd=TnRkTDVxNy9EYWkrbHZ0NjR6OWpDUT09>

MINUTES

ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present were: Mayor Agnew, Jo Wray, Rachel Bly, Jeff Cayler, Tod Reding, Kirsten Klepfer, Lily Hamilton, Maggie Levandoski, Tina Elfenbein, Dennis Reilly, Rachael Kinnick, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Hueftle-Worley made the motion, second by Davis to recommend approval of Resolution 2020-116 – A resolution approving Police Chief Recruitment contract. AYES: 3-0. Motion carried.
2. The committee considered a request to utilize on street parking along Main Street between 4th and 5th Avenues for seating for outdoor dining. Davis made the motion, second by Hueftle-Worley to direct staff to work with the Chamber Commerce on a solution. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 7:00 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VETERANS MEMORIAL COMMISSION
MONDAY, JULY 13, 2020 AT 5:15 P.M.
VIA ZOOM

MINUTES

Meeting was called to order at 5:23pm. Present: Leo Lease, Randy Hotchkin, Gwen Rieck, Dr. Teresa Coon: Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved.
2. **Approve Minutes:** Minutes from May 11, 2020 and June 8, 2020. MOTION to approve by Hotchkin, second by Coon, all ayes, motion carried.
3. **Election of Officers:** Chairperson – Coon, MOTION by Lease, second by Rieck, motion carried. Vice Chairperson – Hotchkin, MOTION by Lease, second by Coon, motion carried. Secretary – Rieck, MOTION by Coon, second by Hotchkin, motion carried.
4. **Monthly Budget Report:** Balance of \$85,299.00. MOTION to accept by Rieck, second by Coon, all ayes, motion carried.
5. **Greater Poweshiek Community Foundation:** N. Behrens reported a balance of \$540,176.00 includes donations paid, pledges, and levy. Hotchkin inquired about Hotel/Motel tax. R. Behrens advised on hold right now due to decrease in available funds because of COVID 19.
6. **Approval of bills:**
 - Alliant \$90.67 (paid 6/20/20)
 - RDG INV#47282 \$2384.99 (paid 7/6/20)
 - Lacina INV 052320 \$14.00 (does not include sales tax)
 - Lacina INV 060920 \$216.00 (does not include sales tax)MOTION to approve by Hotchkin, second by Rieck, all ayes, motion carried.
7. **RDG Architects:** Lacina reported they are moving forward with design development, bidding by January 2021, and construction in 2021.
8. **Amperage Marketing:** Kick-off event Sept. 10, 2020 with a virtual launch. MOTION to accept plan by Coon, second by Hotchkin, all ayes, motion carried.
9. **Consider CDAF Marketing Proposal:** MOTION by Rieck to consider at August meeting, second by Hotchkin, all yes, motion carried.
10. **Consider Website Development:** J. Lacina has been working on a website and would continue to develop at \$35.00 per hour. MOTION by Hotchkin to accept proposal from J. Lacina, second by Coon, all ayes, motion carried.
11. **Fundraising Committee Update:** Tolin (Amperage), N. Behrens, and T. Lacina will be activating a committee.

12. **Arts Council – Update:** Lacina reported the arts council is interested in working with the commission and will develop a small committee to run the residency. Hotchkin and Coon will be brought in to work with them. Lacina knows an individual who would develop the residency.
13. **Dressing up the Veterans Memorial Building:** Tolin suggested a display table, a poster board, and lighting.
14. **Inquiries:** Hotchkin has received questions regarding the condition of the roof. It was suggested he contact the individuals to check the roof and report their findings. Both individuals are qualified to do this.
15. **Adjournment:** MOTION by Rieck, second by Coon, all ayes, motion carried.

Next meeting: August 10, 2020

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

June 24, 2020, 5:15 p.m

Electronic Meeting

made available via Zoom from the online City Agenda Center

**allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020
due to potential for spread of COVID-19**

ROLL CALL: _X_Elfenbein _X_Hardin __Hammond _X_McFee
 _X_Pagliai _X_Rudolph _X_Swick Others present: _X_Kennett

President Pagliai called the meeting to order at 5:20 p.m.

APPROVAL OF AGENDA: Swick moved and Rudolph seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote: _n/a_Elfenbein _Aye_Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

APPROVAL OF MINUTES: McFee moved and Hardin seconded approval of the May 27, 2020 Regular Board Meeting minutes.

Roll call vote: _n/a_Elfenbein _Aye_Hardin _n/a_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

[Elfenbein joined meeting]

COMMUNICATIONS:

1. Endowment report for April was received from the Greater Poweshiek Community Foundation. Fund balance, as of 5/31/2020, is \$120,739.44.

REPORT OF DIRECTOR:

1. Statistical reports for April & May were reviewed. The library was closed to foot traffic and was not providing curbside delivery during this time period. Circulation statistics of physical materials reflected this. However, an overall 30% increase in electronic resources was noted. Use of the wireless connection increased nearly three-fold from April to May due to the installation of a stronger outdoor signal.

2. Delivery and Installation of a 20' flagpole is expected to occur between July 13- July 27. It will be placed at the west entrance to the parking lot.

3. A roof leak presented itself during one of the first heavy rains in June. Tears in the roof membrane were promptly patched. No further leaks have occurred at this time. Kennett is seeking quote for more permanent solution.

4. Library Assistants and Circulation Clerks were recalled to service effective June 1. Library resumed curbside delivery of materials and access to two public Internet stations on June 3. Social distancing protocols amongst staff and public are in place. Returned materials are isolated for three days prior to the check-in process. Kennett is preparing a more detailed plan for moving into Phase II of reopening. No date has been determined to begin Phase II.

COMMITTEE REPORTS:

Building & Grounds – none

Finance, Salary, & Personnel - The committee of Hardin, Rudolph, and Pagliai completed performance evaluation for Library Director Kennett. Hardin reported on the process.

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: *None.*

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Rudolph moved and Swick seconded the approval of bills payable in July. Some bills were payable from the FY20 budget.

Roll call vote: Aye Elfenbein Aye Hardin n/a Hammond Aye McFee Aye Pagliai
Aye Rudolph Aye Swick

OLD BUSINESS:

1. Elfenbein moved and McFee seconded the continuation of fine-free circulation practices on a permanent basis to align with the Library's mission of providing equitable services for all.

Roll call vote: Aye Elfenbein Aye Hardin na/ Hammond Aye McFee Aye Pagliai
Aye Rudolph Aye Swick

NEW BUSINESS:

1. Meeting Room Policy was reviewed. Rudolph moved and Swick seconded approval of policy without revision.

Roll call vote: Aye Elfenbein Aye Hardin n/a Hammond Aye McFee Aye Pagliai
Aye Rudolph Aye Swick

2. Special Events Policy was reviewed. McFee moved and Rudolph seconded approval of policy, in full, without revision.

Roll call vote: Aye Elfenbein Aye Hardin n/a Hammond Aye McFee Aye Pagliai
Aye Rudolph Aye Swick

TRUSTEE CONTINUING EDUCATION: The "Board Room 2020" series of continuing education opportunities was introduced. Pagliai encouraged all trustee to take part in the series.

Swick moved for adjournment.

Meeting adjourned at 6:00 p.m.

Next meeting: July 22, 2020 at 5:15 p.m.

Theresa Pagliai
Library Board President

Marilyn Kennett, Director
Recording Secretary

