



**Grinnell FINANCE COMMITTEE Meeting**  
**MONDAY, AUGUST 17, 2020 AT 8:00 A.M.**  
**IN LARGE CONFERENCE ROOM**  
**2ND FLOOR OF CITY HALL**

**MINUTES**

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**ROLL CALL:** Wray (Chair), White, Bly. Also present: Mayor Agnew, Angela Harrington, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

**A. Report from the Finance Committee**

1. White made the motion, second by Bly to approve Resolution No. 2020-133 - A resolution approving and authorizing execution of a consent to change in member ownership of Grinnell Center, LLC. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to approve Resolution No. 2020-134 – A resolution approving Tax Abatement application for Amendment No. 3 for Roy Huddleston, 1015 Chatterton Street. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to approve Resolution No. 2020-135 resolution for June monthly internal transfers of funds. AYES: 3-0. Motion carried.
4. Bly made the motion, second by White to approve Resolution No. 2020-136 – A resolution for monthly internal transfers of funds. AYES: 3-0. Motion carried.
5. White made the motion, second by Bly to approve Resolution No. 2020-137 – A resolution for monthly transfers of funds for trust and agency. AYES: 3-0. Motion carried.

**INQUIRIES:** None.

The meeting was adjourned.

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JO WRAY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting**  
**MONDAY, JULY 20, 2020 AT 6:15 P.M.**  
**IN THE COUNCIL CHAMBERS AND VIA ZOOM**

<https://zoom.us/j/91417800263?pwd=TkZ4LzEvMzU1d3g5bTZmUTVBa0xXZz09>

***MINUTES***

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**ROLL CALL:** Hueftle-Worley (Chair), Wray. Absent: Gaard. Also present were: Mayor Agnew, Jim White, Rachel Bly, Russ Behrens, and Ann Wingerter

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. Wray made the motion, second by Hueftle-Worley to approve Resolution No. 2020-138 – A resolution approving Change Order No. 2 for the 16th Avenue Culvert Replacement Project. AYES: 2-0. Motion carried.
2. Wray made the motion, second by Hueftle-Worley to approve Resolution No. 2020-128 - A resolution approving an agreement with Republic Services of Iowa for the hauling away of recyclable materials. AYES: 2-0. Motion carried.
3. Russ Behrens provided an update on storm cleanup.

**INQUIRIES:** None.

The meeting was adjourned.

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BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



Grinnell CIVIL SERVICE COMMISSION Meeting  
August 6, 2020 at 9:00 A.M.  
CITY HALL - ATRIUM  
520 4<sup>TH</sup> AVENUE

## *MINUTES*

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**ROLL CALL:** Carberry (Chair) X, Bernemann X, Appleton X,  
Thompson X.

Meeting called to order at 9 a.m.

**PERFECTING AND APPROVAL OF AGENDA:** Motion by Bernemann to approve agenda, second by Thompson. Motion carried.

### **NEW BUSINESS:**

1. Consider approval of the Chief of Police recruitment and hiring process – Advertisement with Sept. 18, 2020 deadline, screening, testing for Iowa Certification tentatively set for Oct. 23/24, 2020, conditional offer with Nov. 2, 2020 city council approval. Motion to approve process by Carberry, second by Appleton, motion carried.

### **OLD BUSINESS:**

**INQUIRIES:** none

**ADJOURNMENT:** Meeting adjourned at 10:15 a.m., motion by Carberry, second by Bernemann

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**July 22, 2020, 5:15 p.m**

**Electronic Meeting**

**made available via Zoom from the online City Agenda Center**

**allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020  
due to potential for spread of COVID-19**

**ROLL CALL:**    \_X\_Elfenbein    \_X\_Hardin    \_Hammond    \_X\_McFee  
                  \_X\_Pagliai    \_X\_Rudolph    \_Swick    Others present: \_X\_Kennett

President Pagliai called the meeting to order at 5:18 p.m.

**APPROVAL OF AGENDA:** McFee moved and Elfenbein seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_n/a\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_n/a\_Swick

**APPROVAL OF MINUTES:** Hardin moved and Rudolph seconded approval of the June 24, 2020 Regular Board Meeting minutes.

Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_n/a\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_n/a\_Swick

**COMMUNICATIONS:**

1. No report from Greater Poweshiek Community Foundation due to year-end auditing practices.

**REPORT OF DIRECTOR:**

1. Statistical reports for June were reviewed. The library was closed to foot traffic and began providing curbside delivery and access to two Internet work stations to the public June 3<sup>rd</sup>. A total of 2,962 physical items were checked out in June. This represents 34% of normal circulation when compared to 8,570 items checked out in June, 2019. Use of eResources remained strong showing 1,913 downloads in June 2020 compared to 1,368 downloads in June 2019 for a 28% increase. 227 Internet sessions took place in June.

2. Public Services installed the flagpole at the Park Street entrance to the library parking lot on July 17. Library staff receive flag notifications from Governor Reynold's office and will respond accordingly.

3. Geothermal pumps #1 and #2 were replaced by S&S Plumbing on July 16.

4. The library will resume delivery of books to homebound individuals in August. Kennett will create a temporary policy to allow for limited use of the community room on Thursday evenings under social distancing conditions beginning in September. Library hours of operation would be extended to include Thursday evenings. Temporary policy will be considered by trustees at regular meeting August 26.

**COMMITTEE REPORTS:**

*Building & Grounds* – Hardin submitted press release regarding the flag installation for Kennett to distribute to local media.

*Finance, Salary, & Personnel* – none

Long Range Planning – none

Policy – none

**TRUSTEE REPORTS:** None.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Rudolph moved and Elfenbein seconded the approval of bills payable in August.

Roll call vote: \_Aye\_ Elfenbein \_Aye\_ Hardin \_n/a\_ Hammond \_Aye\_ McFee \_Aye\_ Pagliai  
\_Aye\_ Rudolph \_n/a\_ Swick

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Job descriptions for all library positions were reviewed. Restructuring of positions, within budgetary constraints, has resulted in the creation of Assistant Director, Adult Services Coordinator, and Youth Services Coordinator positions. The Assistant Director serves a dual role encompassing the responsibilities of Youth Services Director. Hardin moved and McFee seconded approval of all job descriptions.

Roll call vote: \_Aye\_ Elfenbein \_Aye\_ Hardin \_n/a\_ Hammond \_Aye\_ McFee \_Aye\_ Pagliai  
\_Aye\_ Rudolph \_n/a\_ Swick

**TRUSTEE CONTINUING EDUCATION:** Trustees are taking part in the “Board Room 2020” series provided by the State Library of Iowa.

Hardin moved and Rudolph seconded adjournment.

Meeting adjourned at 6:15 p.m.

Next meeting: August 26, 2020 at 5:15 p.m.

Theresa Pagliai  
Library Board President

Marilyn Kennett, Director  
Recording Secretary





Grinnell PARKS AND RECREATIONS BOARD meeting  
MONDAY, AUGUST 24<sup>TH</sup>, 2020 AT 7:00 P.M.  
Via Zoom

Tentative agenda

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ROLL CALL: Lisa Lindley, Ralph Eyberg, Whitney Jensen, Allison Haack and Jordan Allsup.  
Absent: Russ Crawford, Ray Spriggs, Sabrina Edsen

APPROVE AGENDA: At 7:08pm Lindley made the motion to approve agenda, second by Eyberg to approve the agenda. AYES: All. Motion carried.

APPROVE MEETING MINUTES: Eyberg made the motion, second by Jensen to approve July 13<sup>th</sup>, 2020 meeting minutes. AYES: All. Motion carried.

OLD BUSINESS:

1. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2020-2021 fiscal year
  - **Parks and Cemetery Vegetation – Eyberg-** Numerous trees are now damaged or down because of the storm on August 10<sup>th</sup> in all City Parks. An estimated number of 150 trees were lost or have severe canopy loss in the parks. Clean up continues in the parks with first pass of clean up to bigger debris being completed soon. No action necessary.
  - **Bailey Park– Allsup-** Seeking an estimate on the Bailey Park shelter from another contractor to gauge a budget for the project. No action necessary.
  - **Parks to do list- Allsup/Neff-** No update at this time. No action necessary.
2. Recreation- Recreation Soccer League and Flag Football league are in organizations with skill assessments happening this past week. Fall/Winter Activity Guide is in preparation stage and should be released digitally to the public in the coming weeks. No action necessary.
3. Aquatics- Due to the Storm on August 10<sup>th</sup> the Grinnell Mutual Family Aquatic Center was in a forced shut down for a week. With the Grinnell-Newburg School District having to push back the start date it allowed for additional staffing to have the Aquatic Center open until September 4<sup>th</sup>. No action necessary.

NEW BUSINESS:

1. Stencil at Bailey Park- Jensen made the motion not to allow permanent stenciling of Tiger Paws on the Bailey Park sidewalk. Second by Eyberg. AYES: All. Motion carried.
2. Van Horn Basketball Court- Lindley made the motion to place the resurfacing of the Van Horn basketball court as a future project at a later date. Second by Eyberg. AYES: All. Motion carried.

NOTES:

INQUIRES:

ADJOURN: Eyberg made the motion at 7:36pm to adjourn the meeting, second by Lindley. AYES: All. Motion carried.

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Parks and Recreation Director  
Jordan Allsup