



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
TUESDAY, SEPTEMBER 8, 2020 AT 4:45 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/98813273122?pwd=SXhYc0hrenNSV2pvVTlyODEyd0trZz09>

Meeting ID: 988 1327 3122

Passcode: 591308

One tap mobile

+19292056099,,98813273122#,,,,,0#,,591308# US (New York)

+13017158592,,98813273122#,,,,,0#,,591308# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 988 1327 3122

Passcode: 591308

Find your local number: <https://zoom.us/j/98813273122?pwd=atHb8nQYC>

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution authorizing payment of contractor's pay request No. 8 in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-153).
2. Consider resolution authorizing payment of contractor's pay request No. 1 in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16th Avenue Culvert Project (See Resolution No. 2020-154).
3. Consider request from Joshua Burnham asking to not connect to City water and sewer at 199 – 380th Ave.
4. Review South Water Tower Site Geotechnical Investigation Findings and consider moving forward with the project.
5. Consider Windstream ROW request, Industrial Ave.

6. Consider Alliant ROW request, Penrose St. to Oak St. on Hwy 6.
7. Update on Strategic Plan Initiative #6 and Action Plan: Greatly improved sidewalks in a public / private partnership. Analyzing approach to replacement.
8. Update on Strategic Plan Initiative #13: Develop policy to code enforcement and contractor responsibility, especially right-of-way permits.
9. Update on Strategic Plan Initiative #17: Develop pilot program to disconnect footing drains.
10. Discuss work related to 2020 Derecho.
11. Discuss process and identify partners to develop a tree replanting plan.
12. Consider a moratorium on new tree plantings in the public rights-of-way until January 1, 2021.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-153

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 8 IN THE AMOUNT OF \$355,651.13 TO MANATTS, INC OF BROOKLYN, IA FOR WORK COMPLETED ON THE RUNWAY REHABILITATION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc. of Brooklyn, IA on September 6, 2018 and

WHEREAS, Pay Request No. 8 has been initiated by the City of Grinnell and Manatts Inc. of Brooklyn, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 8; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, IA.

Passed and adopted this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-154

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 1 IN THE AMOUNT OF \$136,916.17 TO PETERSON CONTRACTORS, INC OF REINBECK, IA FOR WORK COMPLETED ON THE 16TH AVENUE CULVERT PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Peterson Contractors, Inc. of Reinbeck, IA on April 6, 2020 and

WHEREAS, Pay Request No. 1 has been initiated by the City of Grinnell and Peterson Contractors, Inc. of Reinbeck, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 1; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, IA.

Passed and adopted this 8th day of September 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

Joshua Burnham
1845 4th Ave
Grinnell, IA 50112
641-831-9562

Date: 8/19/20

City Council
520 4th Ave
Grinnell, IA 50112

Subject: Request for Septic within City Limits for 199 380TH AVE, Grinnell

We are exploring the opportunity to purchase (and build a house at) the property at 199 380th Ave (which is within City limits), currently this property has no city water or city sewer. We reached out to the city via the web portal and received a reply from Tyler Avis (copied below) that we can proceed with Rural Water, but need permission from the City Council to put in a septic system, and not be hooked up to sewer. I am writing seeking that permission. Please reach out to me at the cell number above if you have any questions.

Thank you,

Josh Burnham

-----Copy of Reply from City Web Portal-----

Josh,

If there is currently septic there then you can move forward with needing nothing from us; if the septic has been removed, then the formal process is to submit a letter to City Council requesting septic be installed and that you do not wish to connect to the sanitary sewer system.

If rural water is present then additionally nothing would need to be done, however, if rural water is not present, then Rural Water needs to formally petition to the City Council to take over water service provided to this site, which would then be granted by City Council. This is because this property is within Grinnell's service area.

Feel free to let me know of any other questions.

Tyler Avis
Director of Building and Planning
City of Grinnell
520 4th Avenue
Grinnell, IA 50112-2043
Office: 641.236.2600



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 31, 2020

Russ Behrens
City Manager
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

*PW+G
Agenda*

GRINNELL, IOWA
SOUTH WATER TOWER SITE
GEOTECHNICAL INVESTIGATION FINDINGS

Allender Butzke Engineers Inc. conducted a geotechnical investigation of the suitability of the soils for the proposed water tower located on the east side of East Street south of Ogan Avenue. Attached is a map showing the location of the proposed water tower.

The underlying deeper soils were found to be suitable for the support of the proposed water tower. However, the soils near the surface to a depth of approximately 17 feet were found to be not as suitable. The geotechnical report recommended the water tower be supported on a ground improvement system in this area such as on compacted aggregate piers or augered cast-in-place piles.

We contacted a ground improvement system company for budgetary pricing. The estimated cost for a compacted aggregate pier system is between \$60,000 and \$80,000. When this cost is evaluated taking into account the overall total cost of the project of \$2.4 million, the cost of the aggregate pier system is not that significant.

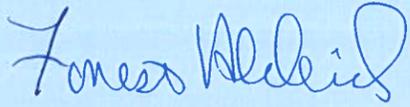
The available locations for a water tower on the south side of the City are limited because of the proximity of the airport. There is also no reason to believe the soils will be any more suitable at another site in the general vicinity of the proposed site.

We recommend the City proceed with the proposed site for the proposed water tower at the site shown on the attached map.

Russ Behrens
August 31, 2020
Page 2

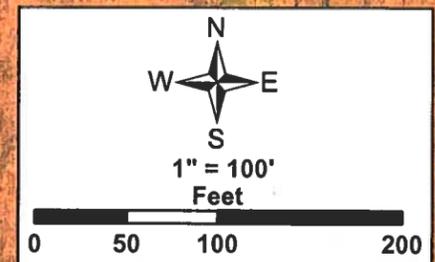
If you have any questions or comments concerning the project, please contact us at
800-241-8000.

VEENSTRA & KIMM, INC.

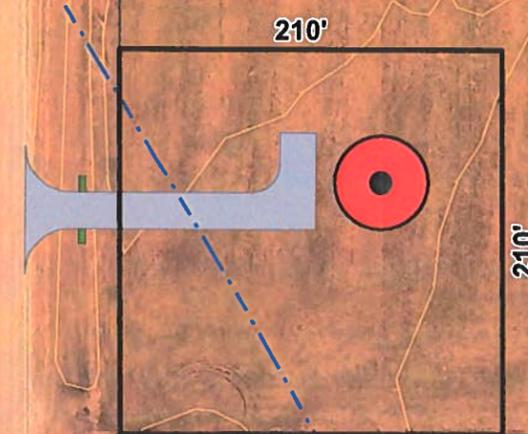


Forrest S. Aldrich

FSA:dml
288154
Attachment
cc: Jan Anderson w/attachment



Water Tower Location
Latitude = 41° 43' 16.1323" N
Longitude = 92° 43' 0.8472" W
Top of Tower Elevation = 1168.2'
1.0 Acre



Approximate
Airspace Perimeter

East St

VEENSTRA & KIMM, INC.
PROJECT NO. 28867
MAY 31, 2017

**PROPOSED
WATER TOWER SITE PLAN
GRINNELL, IOWA**

City of Grinnell

**PUBLIC RIGHT-OF-WAY
COMMUNICATIONS SYSTEM
LICENSE APPLICATION
ORDINANCE NO. 1060**

OSP-21861 / WO# 71330200400000

1. Applicant: Windstream Iowa Communications, LLC 4001 N. Rodney Parham Rd
Name Address
Little Rock, AR 72212 501-748-7984
City, State Zip Telephone
2. Contact Person: Kyle Petty 4001 N. Rodney Parham Rd
Name *Kyle Petty* Address
Little Rock, AR 72212 501-748-7984
City, State Zip Telephone

3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:

- Plans drawn to scale.
- Street names.
- Right-of-way widths.
- Pavement widths.
- Sidewalk location and width including sidewalk ramps.
- Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures,
Water stop-boxes, ditches, and utility vaults.
- Horizontal and vertical location and physical size of the proposed utility.
- Proposed construction work method such as "open cut" or "bore".
- A drawing and explanation of concrete or asphalt restoration.
- Information regarding sod work and tree replacement.
- Location of other existing utilities within the work area.
- Typical detail sections where special attention is required for some restoration work.
- Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
- Detailed time schedule.
- Address of adjacent properties.
- Legal description of communication system location.

4. List any other items of concern particular to this project:
5. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt)
Receipt No. __.
6. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

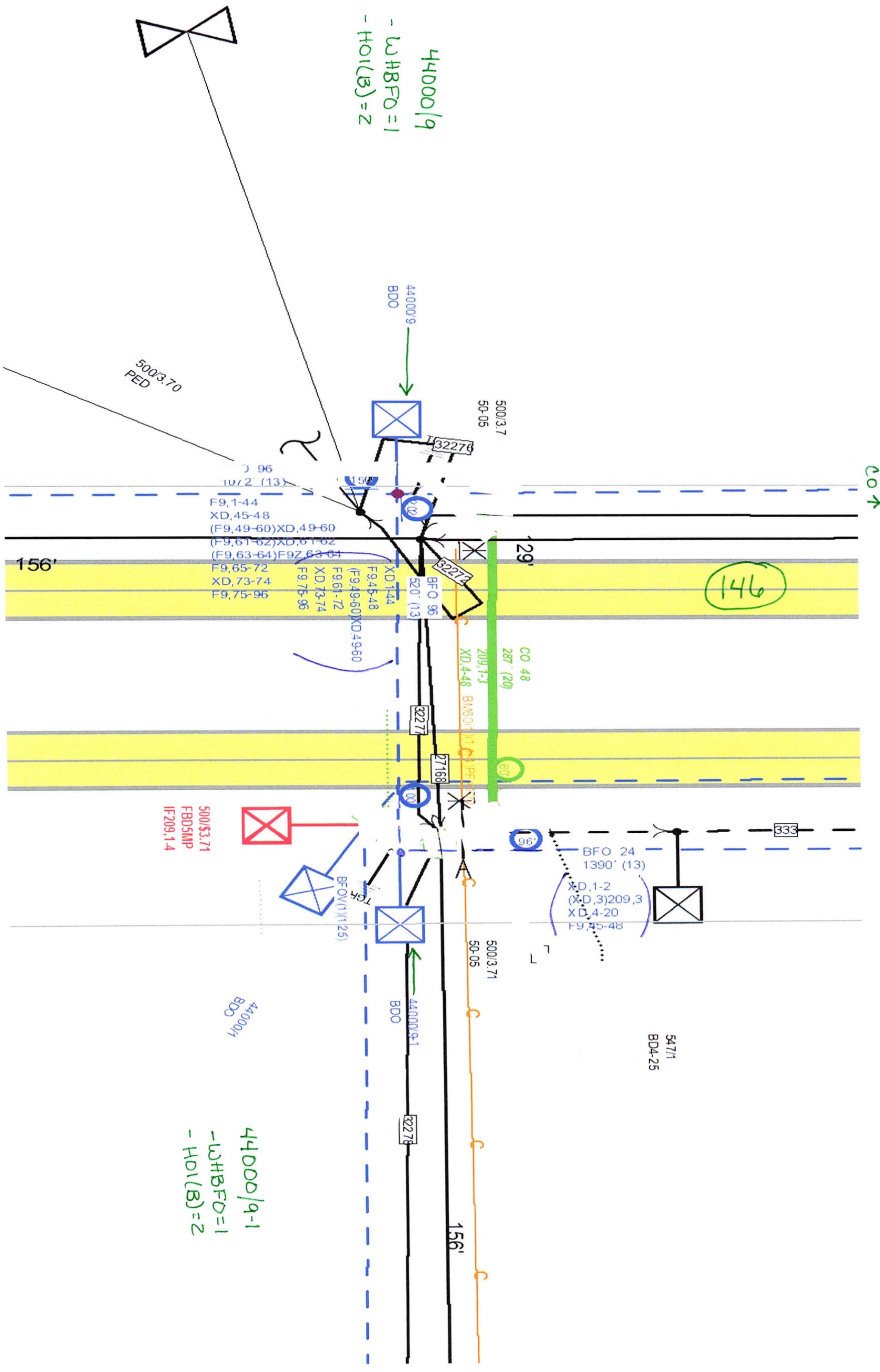
Fees: Administrative Fee:			<u>\$50.00</u>
Use Fee:			
(No Additional Customers) Greater of \$100.00 or:			
Linear Feet Within C-2:	_____	x \$1.00	_____
Linear Feet Outside C-2:	580	x \$0.50	290
			<u>Total: \$340.00</u>

**(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services.
Paid annually.**

Date of Acceptance 8/25/2020

Date of Approval _____

Staff TA



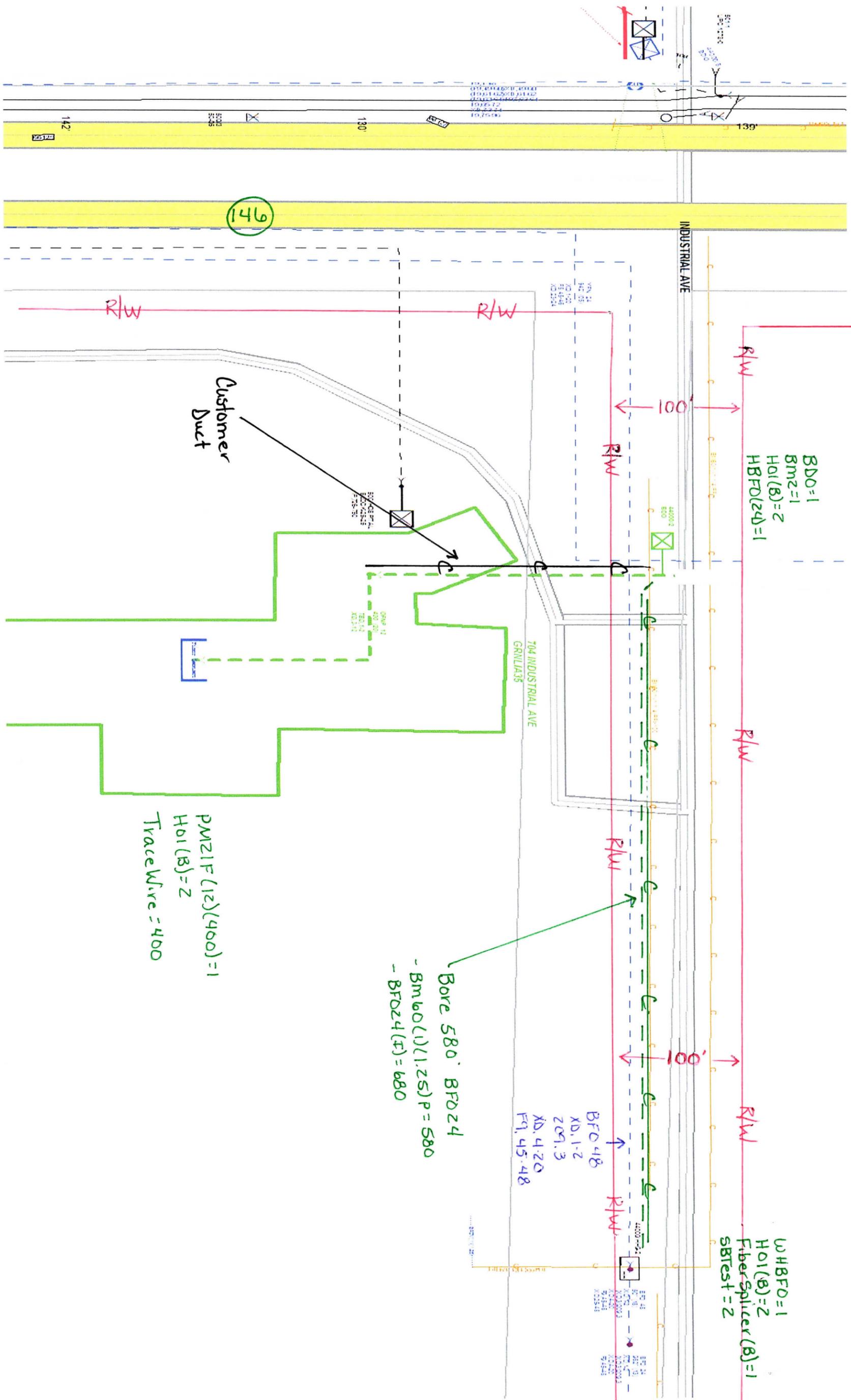
44000/9
 - W H B F O = 1
 - H O I (B) = 2

44000/9-1
 - W H B F O = 1
 - H O I (B) = 2

713302064

Sheet 1 of 2

CO ↑



146

Customer Duct

BFD 48
 XD. 1-2
 209.3
 F9, 45-48

Bore 580' BFD24
 - Bm60(L)(1.25)P=580
 - BFD24(F)=680

PM21F (12)(460)=1
 H01(B)=2
 Trace Wire = 460

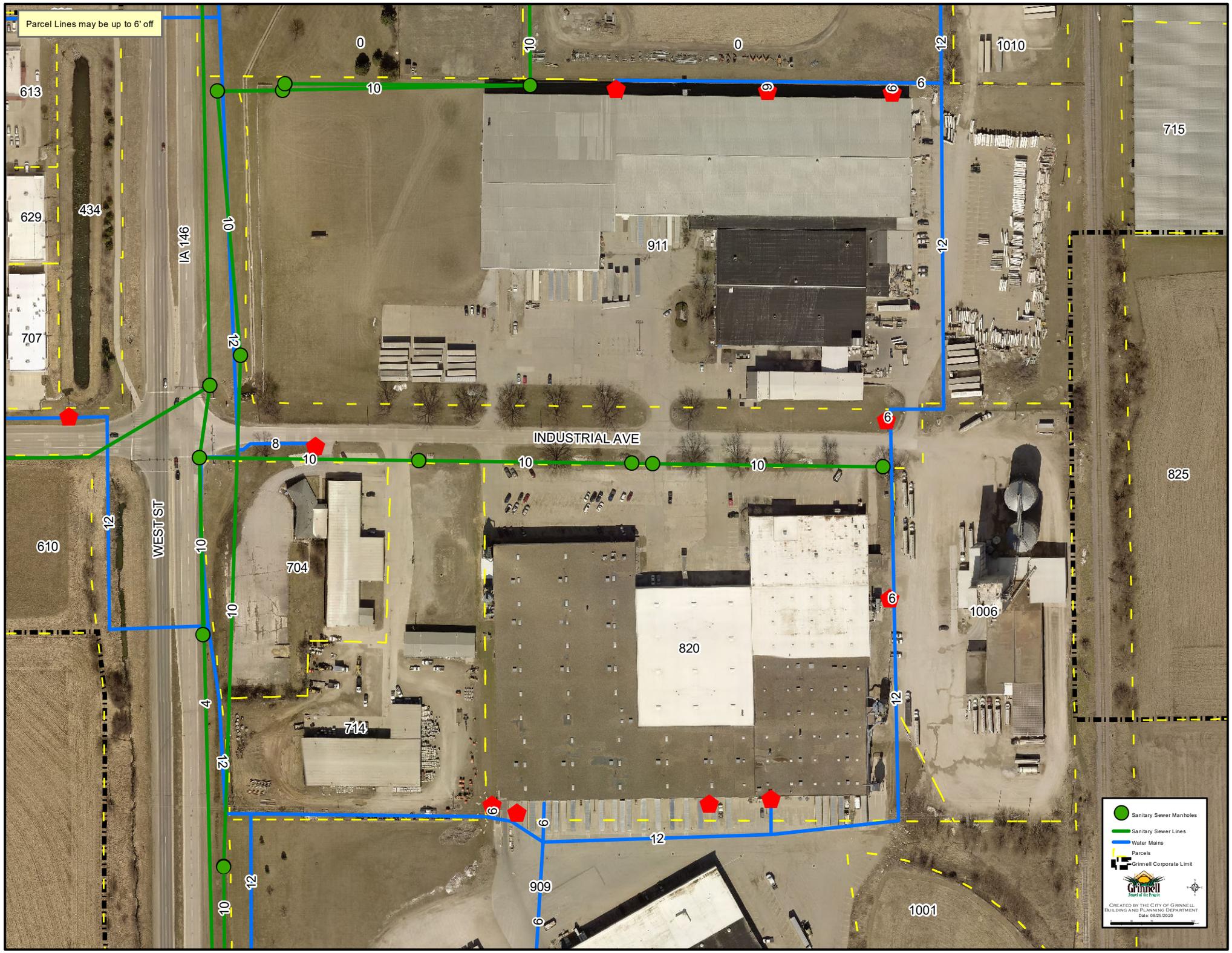
W HBFD=1
 H01(B)=2
 Fiber Splicer (B)=1
 SBRest=2

Sheet 1

713302604

Sheet 2 of 2

Parcel Lines may be up to 6' off



● Sanitary Sewer Manholes
— Sanitary Sewer Lines
— Water Mains
- - - Parcels
- - - Grinnell Corporate Limit

CREATED BY THE CITY OF GRINNELL,
BUILDING AND PLANNING DEPARTMENT
Date: 08/25/2025

**APPLICATION AND AGREEMENT TO PERFORM WORK
WITHIN STATE HIGHWAY RIGHT-OF-WAY**

FOR DEPARTMENT USE ONLY

Permit Number	Highway Number	County
DOT Project Number		Expiration/Completion Date

APPLICANT (INDIVIDUAL OR COMPANY) (ASSISTANCE FROM DEPARTMENT AVAILABLE UPON REQUEST)

First Name Alan	Middle R	Last Name Klein	Phone Number 641-269-2903	Ext.
Company Name Alliant Energy (IPL)			Phone Number	Ext.
Street Address 1111 Pinder Ave		City/Town Grinnell	State IA	ZIP Code 50112
e-Mail Address alanklein@alliantenergy.com				

WORK TO BE ACCOMPLISHED

Approval is hereby requested to enter within the state right-of-way and to complete the proposed work as detailed on the attachments and further described as follows:

STPN-006-5(24)--2J-79
 RELOCATE THE EXISTING OH POLES AND POWERLINE SOUTH APPROX 10 FEET FOR THE GRADING OF THE SOUTH ROW AND DITCH. FROM PENROSE ST TO OAK ST IN GRINNELL ON HWY 6.

and shall be located as shown on the detailed plan attached hereto. (See current Iowa Department of Transportation Utility Accommodation Policy for submittal of detailed plan requirements.) <http://www.iowadot.gov/traffic/pdfs/UtilityPolicy.pdf>

WORK SITE LOCATION

The proposed work as described above is located in Section 15, Twp. 80, Range 16 on Highway No. 6 generally located 0 (miles) EAST (direction) from PENROSE (city, county line, or other land line). Work proposed is more specifically located as being from MM187+.75 (Milepost #) and 185+40 (Highway Station) to MM188+0 (Milepost #) and 197+48 (Highway Station) on the SOUTH side of highway.

All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Iowa Department of Transportation for any materials removed from the highway right-of-way described as follows:

The following special requirements shall apply to this permit:

Disclosure Statement: The information furnished on this form will be used by the Department of Transportation to determine approval or denial of the application. Failure to provide all information will result in denial of the application. Information furnished is public information and copies may be provided to the public upon request.

The utility company, corporation, applicant, permit holder or licensee, (hereinafter referred to as the Permit applicant) agrees with the Iowa Department of Transportation (hereafter referred to as the Department) that the following stipulations and those special requirements as listed on this document shall govern under this permit after it is approved by the Department.

A. General

1. The installation shall meet the requirements of local municipal, county, state, and federal franchise rules and regulations, regulations and directives of the Iowa State Commerce Commission; the Iowa Department of Natural Resources, all rules and regulations of the Department and any other laws or regulations applicable.
2. The Permit Holder shall be fully responsible for any future adjustments of the facilities within the established highway right-of-way caused by highway construction or maintenance operations.
3. As per Section 115.8(8) of the Utility Accommodation Policy, As-Built plans are due within 90 days after completion of construction, the utility owner shall submit to the district representative an as-built plan.
4. The work described in this permit shall be completed as proposed in compliance with the stipulations and special requirements within one year from the date Department approval is received for said request. Failure on the part of the Permit Holder to abide by the stipulations or in constructing the work described as stipulated and within the time frame stated shall render this agreement and request null and void. The Permit Holder also agrees to save the State of Iowa and the Department harmless of any damages or losses that may be sustained by any person, or persons, on account of the conditions and requirements of this agreement.
5. Non-compliance with any of the terms of the Department's policy, permit, or agreement, may be considered cause for shut-down of construction operations, revocation of the permit, or withholding of relocation reimbursement and/or withholding of future application approvals until compliance is confirmed. The cost of any work deemed necessary to be performed by the State in removal of non-complying construction will be assessed against the Permit Holder.

B. Construction and Maintenance

1. The location, construction and maintenance of the utility installation covered by this application shall be in accordance with the current Department's Utility Accommodation Policy. <http://www.iowadot.gov/traffic/pdfs/UtilityPolicy.pdf>
2. Before beginning any work in the highway right-of-way, it is the responsibility of the Permit Holder to obtain an easement from the drainage district if necessary. The Department assumes no responsibility for advising the Permit Holder of each location of a drainage district crossing. It is the Permit Holder's responsibility to locate these crossings and obtain any necessary easements or permission from the drainage district. See Code of Iowa, Chapter 468 for additional information.
3. A copy of the approved permit shall be available on the job site at all times for examination by Department personnel.
4. Operations in the construction and maintenance of this utility installation shall be carried on in such a manner as to cause minimum interference to or distraction of traffic on said highway.
5. Traffic protection shall minimally be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The applicant shall be responsible for correctly using traffic control devices including signs, warning lights, and channelizing devices as needed while work is in progress or the clear zone is impacted. Flagging operations are the responsibility of the applicant. The Department's TC XXX Series Standards are the preferred traffic control specification plans. http://www.iowadot.gov/design/stdplne_tc.htm
6. The applicant shall seed and mulch all disturbed areas within the highway right-of-way and shall be responsible for the vegetative cover until it becomes well established. Any surfaced areas such as driveways or shoulders and sodded waterways and plantings which are disturbed shall be restored to their original condition. Any damage to any other underground facilities during installation shall be repaired at the permit holder's expense.
7. All personnel in the highway right-of-way shall wear ANSI 107 Class 2 apparel at all times when exposed to traffic or construction equipment.
8. As per Policy Section 115.4(9) parking or storage in the clear zone is prohibited. When not in actual use, vehicles, equipment and materials shall not be parked or stored within the clear zone or median.
9. Unless specifically noted in Special Requirements section, all work performed within the right-of-way shall be restricted to 30 minutes after sunrise to 30 minutes before sunset.
10. Pedestals shall be placed within 12 inches of the right-of-way line.
11. All above and below ground appurtenances (pedestals, hydrants, drains, accesses, etc.) shall be marked with high visibility posts and signs. The minimum height requirement for the signs shall be 5 foot. Urban Roadway Sections may be exempted with department approval.

C. Liability

1. To the extent allowable by law, the Permit Holder agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of the Permit Holder's facilities. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
2. The Permit Holder shall indemnify and save harmless the State of Iowa, its agencies and employees, from any and all causes of action, suits at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature, arising out of or in connection with the Permit Holder's use or occupancy of the public highway.
3. The State of Iowa and the Department assume no responsibility for damages to the Permit Holder's property occasioned by any construction or maintenance operations on said highway if the facilities are not located in accordance with this permit.
4. The State of Iowa, its agencies or employees, will be liable for expense incurred by the Permit Holder in its use and occupancy of the highway right-of-way only when negligence of the State, its agencies or employees, is the sole proximate cause of such expense. Whether in contract, tort or otherwise, the liability of the State, its agencies and employees, is limited to the reasonable, direct expense to repair damaged utilities, and in no event will such liability extend to loss of profits or business, indirect, special, consequential or incidental damages.

D. Notification

1. The Permit Holder is responsible for contacting **Iowa One-Call (1-800-292-8989)** and request the location of all underground utilities forty-eight (48) hours before excavation. Before beginning work in the highway right-of-way, the Permit Holder shall also contact any other known utility located in the area of the proposed work.
2. The Permit Holder agrees to give the Department forty-eight (48) hour notice of its intention to start construction or to perform routine maintenance on the highway right-of-way. Said notice shall be made to the local DOT contact person whose name is shown on Page 3.
3. **511 Notification**-In accordance with Iowa Code section 321.348, cities and utilities **may not obstruct or close** primary highways or primary highway extensions (State highways within city limits) **without prior consent of the Iowa DOT**, except in emergency situations. Before setting up a lane closure or a vertical/horizontal restriction of any kind on a primary highway, call your local Iowa DOT Maintenance garage and call the Traffic Management Center per attached documents. Except in emergency situations, a 10 day advance notice is required. <http://www.iowadot.gov/traffic/utility/pdfs/511UtilityNotification.pdf>

E. Buy America

Buy America applies to relocations of utility facilities that must move due to highway projects under certain specific conditions that include reimbursable locations and relocations due to interstate projects. Please contact the Department's District Engineering Operation Technician (EOT) for more information on Buy America requirements or visit the following link: <http://www.iowadot.gov/traffic/utility/utility.html>

Applicant Signature and Agreement

The undersigned have read the stipulations of this permit agreement as stated as well as attachments which may be included and by signing this application agree to abide by all stipulations and to complete the work as proposed in compliance with the stipulations and attachments within one year from the date Department approval is received for said request. Failure on the part of the applicant to abide by the stipulations or to construct the work desired as stipulated and within the time frame stated shall render this agreement and request null and void. The undersigned also agrees to save harmless the State of Iowa and the Iowa Department of Transportation from any damage or losses that may be sustained by any person or persons on account of the conditions and requirements of this agreement.

Applicant Name (First, M.I., Last - Print or Type) KAY RYAN	Applicant Signature (Handwritten) 	Date 9/3/20
e-Mail Address kayryan@alliantenergy.com		

CITY ACTION (IF PROPOSED WORK IS WITHIN AN INCORPORATED CITY, CITY ACTION IS REQUIRED)

"The undersigned city joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned city and recommends action on said permit application as noted below by the delegated city official".

Recommend Approval
 Do Not Recommend Approval
 None Required

Handwritten Signature	Title	Date
Type or Print Name	Authorized Official for the City of	
e-Mail Address		

COUNTY ACTION (IF PROPOSED WORK CROSSES COUNTY RIGHT-OF-WAY, COUNTY ACTION IS REQUIRED)

"The undersigned county joins in the grants embodied in the above permit executed by the Iowa Department of Transportation on condition that all of the covenants and undertakings therein running to the Iowa Department of Transportation shall inure to the benefit of the undersigned county and recommends action on said permit application as noted below by the delegated county official".

Recommend Approval
 Do Not Recommend Approval
 None Required

Handwritten Signature	Title	Date
Type or Print Name	Authorized Official for the County of	
e-Mail Address		

**FEDERAL HIGHWAY ADMINISTRATION ACTION
(DEPARTMENT REPRESENTATIVE WILL REVIEW THE REQUEST AND OBTAIN FHWA ACTION, WHEN NECESSARY)**

Recommend Approval
 Do Not Recommend Approval
 None Required

Authorized FHWA Representative Signature	Date
--	------

DEPARTMENT OF TRANSPORTATION FINAL ACTION

Application Approved
 Application Denied
 Permit Number:

Authorized Highway District Representative	Signature	Date
e-Mail Address		

Notice of intention to commence activities on the highway rights-of-way shall be submitted by the applicant a minimum of 48 hours prior to actually commencing the activities as herein granted by this approved application. Notice is to be given to the following Iowa Department of Transportation representative:

Local DOT Contact Person (Type or Print Name)	Phone Number
Street Address	City/Town State IA ZIP Code
e-Mail Address	

IMPROVE THE QUALITY AND AVAILABILITY OF SIDEWALKS ADJACENT TO BOTH PUBLIC AND PRIVATE PROPERTIES

GOAL SETTING SESSION CITY OF GRINNELL- ACTION PLAN

This was identified as the 6TH highest priority by the Mayor and City Council.

Project leader(s): City Councilmember Byron Hueftle-Worley and Mayor Dan Agnew

Staff Coordinator(s): Tyler Avis, Building and Planning Director and Duane Neff, Public Service Director. Others assisting upon request City Engineer Greg Roth and City Manager Russ Behrens (trails)

Activity	Completion Date
Conduct a sidewalk inventory and set priority improvements. Develop a reasonable and attainable set of goals for the first year. Amend ordinance to require minimum 5' width for all new sidewalks. Partner with Imagine Grinnell or other appropriate groups. Periodic progress reports to the City Council starting June 2020 and quarterly thereafter.	May 15, 2020
Develop a detailed budget for the expenditure of the sidewalk funds included and remaining in the FY 19-20 and FY 20-21 budgets with map of proposed improvements. Present this to the City Council at the first regular City Council meeting in June.	June 1, 2020
Investigate options to improve existing sidewalks and expand sidewalks into all areas of Grinnell. Focus first on city properties, school properties, and other public and quasi-public properties – these should be addressed in the 2020 construction season. Expand recreational trail in city limits – Industrial Avenue to GMRC.	July 1, 2020
Present a plan to the City Council regarding repair of private sidewalks.	September 1, 2020
Present a plan to the City Council regarding installation of sidewalks where none exist today. Plan should include funding strategy and incentives to encourage voluntary compliance and sequencing. Consult the City Attorney about legal remedies such as assessments.	December 1, 2020

Ann Wingerter

From: Russ Behrens
Sent: Friday, April 24, 2020 11:30 AM
To: Dennis Reilly; Dan Agnew; Marilyn Kennett; Jordan Allsup; Jan Anderson; Duane Neff; Daniel Ramos; Ann Wingerter
Subject: 7-19 Priorities Strategic Plan

7. Work with Chamber to develop multimedia promotional items. 5 votes
Planning Committee Marilyn Kennett, Dennis Reilly, Jordan Allsup, and Sharon Mealy
8. Study solid waste/recycling solutions, etc. 5 votes.
PW & G Committee, Duane Neff and Barb Flander
9. Appoint a communications director/social media coordinator. 5 votes.
Planning Committee, Marilyn Kennett, Jordan Allsup, and Ann Wingerter
10. Support community mental health solutions. 5 votes.
Public Safety Committee, Dennis Reilly, and Mayor Agnew.
11. Update Land Use Plan and Zoning Ordinances. 4 votes.
Planning Committee, Russ Behrens, and Tyler Avis.
12. Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. 4 votes.
Finance Committee, Russ Behrens, and Sharon Mealy.
13. Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. 3 votes.
PW & G Committee, Jan Anderson, Duane Neff, Jim Brown, and Tyler Avis.
14. Develop another deep drinking well. 2 votes.
PW & G Committee, Jan Anderson, and Jim Brown.
15. Financial software that allows real time access to budget information and payroll data entry. 2 votes.
Finance Committee, Ann Wingerter, and Kim Kolars
16. Review community daycare needs. 1 vote.
Planning Committee, Jordan Allsup, and Marilyn Kennett.
17. Develop pilot program to disconnect footing drains. 0 votes.
PW & G Committee, Jan Anderson, and Daniel Ramos
18. Consider fire service fees for certain commercial and industrial properties. 0 votes.
Finance Committee, Jan Anderson, Dan Sicard, and Mayor Agnew
19. Host open houses at city facilities. 0 votes.
Planning Committee and Sharon Mealy.

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