



**Grinnell FINANCE COMMITTEE Meeting**  
**TUESDAY, SEPTEMBER 8, 2020 AT 8:00 A.M.**  
**VIA ZOOM**

<https://zoom.us/j/91573360381?pwd=KzMwdy90VzJ1QVQwYkJKVjVsc0lrQT09>

***TENTATIVE AGENDA***

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**ROLL CALL:** Wray (Chair), White, Bly. Also present: Mayor Agnew, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. White made the motion, second by Bly to recommend approval of Resolution No. 2020-145 – A resolution Ratifying the Acceptance of a Proposal to Purchase \$3,190,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2020B. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to recommend approval of Resolution No. 2020-146 – A resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to recommend approval of resolution approving and authorizing a form of Loan Agreement and Resolution No. 2020-147 - A authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$5,000,000 General Obligation Capital Loan Notes, Series 2020A. AYES: 3-0. Motion carried.
4. Bly made the motion, second by White to recommend approval of Resolution No. 2020-148 – A resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B. AYES: 3-0. Motion carried.
5. White made the motion, second by Bly to recommend approval of Resolution No. 2020-149 - A resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate for \$3,125,000 General Obligation Refunding Capital Loan Notes, Series 2020B. AYES: 3-0. Motion carried.
6. Bly made the motion, second by White to recommend approval of Resolution No. 2020-150 – A resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund in the amount of \$184,984.32. AYES: 3-0. Motion carried.

7. An update was provided on Strategic Plan Initiative #1 and Action Plan: More targeted and aggressive public/city investment to accomplish economic development priorities – partner with others to expand resource options. No action was taken.
8. An update was provided on Strategic Plan Initiative #3 and Action Plan: Update job descriptions, compensation study, and success planning. No action was taken.
9. An update was provided on Strategic Plan Initiative #12: Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. No action was taken.
10. An update was provided on Strategic Plan Initiative #15: Financial software that allows real time access to budget information and payroll data entry. No action was taken.
11. White made the motion, second by Bly to recommend approval of Resolution No. 2020-151 – A resolution for monthly internal transfers of funds. AYES: 3-0. Motion carried.
12. Bly made the motion, second by White to recommend approval of Resolution No. 2020-152 – A resolution for monthly transfers of funds for trust and agency. AYES: 3-0. Motion carried.

**INQUIRIES:** None.

The Meeting was adjourned at 8:28 a.m.

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JO WRAY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting  
TUESDAY, SEPTEMBER 8, 2020 AT 4:45 P.M.  
VIA ZOOM**

<https://zoom.us/j/98813273122?pwd=SXhYc0hrenNSV2pvVTlyODEyd0trZz09>

***MINUTES***

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**ROLL CALL:** Hueftle-Worley (Chair), Wray, Gaard. Also present: Mayor Agnew, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2020-153 – A resolution authorizing payment of contractor's pay request No. 8 in the amount of \$355,651.13 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project. AYES: 3-0. Motion carried.
2. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2020-154 – A resolution authorizing payment of contractor's pay request No. 1 in the amount of \$136,916.17 to Peterson Contractors, Inc. of Reinbeck, Iowa for the 16<sup>th</sup> Avenue Culvert Project. AYES: 3-0. Motion carried.
3. No action was taken on the request from Joshua Burnham asking to not connect to City water and sewer at 199 – 380<sup>th</sup> Ave.
4. Gaard made the motion, second by Wray to recommend approval of moving forward with the South Water Tower project after review of the Site Geotechnical Investigation Findings AYES: 3-0. Motion carried.
5. Gaard made the motion, second by Hueftle-Worley to recommend approval of Windstream ROW request, Industrial Ave. AYES: 2-0. ABSTAIN: Wray. Motion carried.
6. Gaard made the motion, second by Hueftle-Worley to recommend approval of Alliant ROW request, Penrose St. to Oak St. on Hwy 6. AYES: 3-0. Motion carried.
7. An update was provided on Strategic Plan Initiative #6 and Action Plan: Greatly improved sidewalks in a public / private partnership. Analyzing approach to replacement. No action was taken.

8. An update was provided on Strategic Plan Initiative #13: Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. No action was taken.
9. An update was provided on Strategic Plan Initiative #17: Develop pilot program to disconnect footing drains. This initiative will no longer be pursued at this time.
10. The committee discussed work related to 2020 Derecho.
11. The committee discussed the process and identification of partners to develop a tree replanting plan in conjunction with agenda item number 12.
12. Gaard made the motion, second by Wray to recommend approval of a moratorium on new tree plantings in the public rights-of-way until January 1, 2021. AYES: 3-0. Motion carried.

**INQUIRIES:** None.

The meeting was adjourned at 5:11 p.m.

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BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING  
TUESDAY, SEPTEMBER 8, 2020 AT 5:30 P.M.  
VIA ZOOM**

<https://zoom.us/j/98740950393?pwd=WS9TRVN0UHFLT3h4cEtsTVRjcFY5QT09>

***TENTATIVE AGENDA***

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**ROLL CALL:** White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Rachel Bly, Dan Sicard, Russ Behrens, and Ann Wingerter.

**PERFECTING AND APPROVAL OF AGENDA:** Approved as presented.

**COMMITTEE BUSINESS:**

1. An update was provided on Strategic Plan Initiative #4 and Action Plan: Consider hiring a third-party consultant to analyze current EMS Operations and create a long-term strategic plan. No action was taken.
2. An update was provided on Strategic Plan Initiative #5 and Action Plan: County-wide 700-800 MHz digital radio system. County wide and interoperable communications in equal partnership with EMS agencies, fire departments, other cities, and the County. Development and implementation of new public safety communication system. No action was taken.

**INQUIRIES:** None.

The meeting was adjourned at 5:40 p.m.

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JIM WHITE, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING  
TUESDAY, SEPTEMBER 8, 2020 AT 6:15 P.M.  
VIA ZOOM**

<https://zoom.us/j/93953635532?pwd=VVdYOGFwOW5kbENiVkhPS3RNUXZlZj09>

**MINUTES**

**ROLL CALL:** Bly (Chair), Davis, Gaard.

**PERFECTING AND APPROVAL OF AGENDA**

**COMMITTEE BUSINESS:**

1. An update was provided on Strategic Plan Initiative #2 and Action Plan: Strong support for initiatives that expand housing options (type, cost, location, etc.). No action was taken.
2. An update was provided on Strategic Plan Initiative #7 and #9 (items were combined): Work with Chamber to develop multimedia promotional items and appoint a communications director/social media coordinator. No action was taken.
3. Strategic Plan Initiative #11: Update Land Use Plan and Zoning Ordinances will be put on the Capital Improvement Plan for FY 20-21.

**INQUIRIES:**

There was inquiry about properties that will now be considered nuisances after receiving storm damage.

The meeting was adjourned at 6:32 p.m.

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RACHEL BLY, CHAIR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VETERANS MEMORIAL COMMISSION  
MONDAY, AUGUST 31, 2020 AT 5:15 P.M.  
511 6<sup>TH</sup> AVENUE WEST

**MINUTES**

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Attendance: Present: Leo Lease, Randy Hotchkin, Gwen Rieck, Dr. Teresa Coon Absent: Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved. MOTION by Lease, second by Hotchkin, all ayes, motion carried.
2. **Approve Minutes:** Minutes from July 13, 2020. Corrections: Terry Stringfellow was absent, Tolin was misspelled, should read as Tolan, Arts Council update should read: Lacina reported the arts council is considering what would be involved for it to assist with running the residency. The evaluation is occurring within a subcommittee of the arts council's board. Hotchkin and Coon will be brought in to work with them when the arts council subcommittee has clarified the various issues. Lacina also has an individual who will volunteer to help develop the residency. MOTION to approve with corrections by Lease, second by Hotchkin, all ayes, motion carried.
3. **Monthly Budget Report:** Balance of \$74,313.00.
4. **Greater Poweshiek Community Foundation:** Balance of \$540,210.85.
5. **Approval of bills:**
  - i. Alliant \$86.83 (paid 8/3/20)
  - ii. Amperage INV#026723 \$7414.40 (paid 8/3/20)
  - iii. RDG INV#47439 \$3501.00 (paid 8/3/20)MOTION to approve by Hotchkin, second by Rieck, all ayes, motion carried.
6. **RDG Architects:** Lacina reported they are coming close to completing drawings. They are making good progress.
7. **Amperage Marketing:** Kick-off event Sept. 10, 2020. Lacina reported the paper insert and article will be in local newspapers. Joe Lacina is working on website. The event is ready to go.
8. **Consider CDAF Marketing Proposal:** MOTION by Lease to consider at September meeting, second by Hotchkin.
9. **Fundraising Committee Update:** Nicole Behrens presented an overview of a grant with Iowa Great Places for which she could apply.
10. **Veterans Memorial Building Condition:**
  - a. **Storm Damage:** Electricity to building damaged that an electrician will need to repair inside the building. Russ Behrens is going to contact an electrician.
  - b. **Roof Condition** – Update: Still in progress
  - c. **Dressing up the Building** – Update: Hotchkin reported on posters/pictures he had printed to put in front windows. They look good.

11. **Inquiries:** none

12. **Adjournment:** MOTION by Lease, second by Hotchkin, all ayes, motion carried.

Next meeting: September 14, 2020

**CITY OF GRINNELL**  
**MONTH TO DATE TREASURERS REPORT**  
**AS OF: AUGUST 2020**

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
<b>GENERAL FUNDS</b>				
001-GENERAL FUND	132,941.59	28,629.01	365,261.10	(203,690.50)
002 VETERANS MEM - GENERAL FUND	97,438.21	86.96	11,328.50	86,196.67
003-LIBRARY - GENERAL FUND	0.00	43,602.17	43,602.17	0.00
004-CITY HALL RES - GENERAL	399,879.37	243.53	0.00	400,122.90
009-SPORTS AUTHORITY	49,098.16	29.90	0.00	49,128.06
010-BUILDING & PLANNING - GEN	177,950.15	5,239.51	20,279.76	162,909.90
011-UTILITY FRANCHISE - GEN	1,481,765.65	0.00	0.00	1,481,765.65
102 - FORBES FUND - GENERAL	14,402.94	0.00	0.00	14,402.94
103 - LIBRARY FUND STATE - GENERAL	2.31	0.00	0.00	2.31
104 - STAYING WELL - GENERAL	2,569.41	0.00	0.00	2,569.41
107 - PLANTINGS - GEN	10,103.18	0.00	0.00	10,103.18
108 - TREE FUND - GEN	3,220.00	0.00	0.00	3,220.00
130-CDBG HSG GRANT 01 - GEN	9,870.23	0.00	0.00	9,870.23
<b>TOTAL GENERAL FUNDS</b>	<b>2,379,241.20</b>	<b>77,831.08</b>	<b>440,471.53</b>	<b>2,016,600.75</b>
<b>SPECIAL REVENUE FUNDS</b>				
110-ROAD USE FUND - SPEC REV	926,541.09	97,541.23	100,694.54	923,387.78
112-T&A EMP BEN- SPEC REV	229,792.48	356.35	103,466.49	126,682.34
121-LOCAL OPTION SALES TAX	643,511.32	104,297.07	5,500.00	742,308.39
133-T-A RES UNEMP - SPEC REV	12,968.60	7.90	0.00	12,976.50
136-INSURANCE DED -SPEC REV	65,207.71	39.71	0.00	65,247.42
138-MED INS RESERVE - SPEC RV	410,207.34	17,781.72	8,737.48	419,251.58
140-HEALTH INS ESC-SPEC REV	888,885.14	9,412.95	8,871.60	889,426.49
145-HOTEL/MOTEL TAX - SPC REV	55,943.30	73,983.19	6,325.75	123,600.74
167-LIBRARY GIFTS - SPEC REV	82,814.42	385.38	429.00	82,770.80
177-FORFEITURE FUND	28,930.79	17.62	0.00	28,948.41
490-FIRE EQMT REP FUND - SP R	20,570.85	12.53	0.00	20,583.38
491-GEN EQMT REP FUND- SP RV	214,115.76	130.40	0.00	214,246.16
492-WA EQMT REV FUND - SP RV	124,251.35	75.67	0.00	124,327.02
493-SEW EQMT REV FUND- SP RV	174,732.10	106.42	0.00	174,838.52
494-SANITATION EQMT REP FUND-SP RV	458,888.36	279.47	0.00	459,167.83
498-OFFICE EQMT REP FD - SR	68,888.46	41.95	0.00	68,930.41
499-REC EQMT REP FD- SP RV	1,772.12	1.08	0.00	1,773.20
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>4,408,021.19</b>	<b>304,470.64</b>	<b>234,024.86</b>	<b>4,478,466.97</b>
<b>TAX INCREMENT FINANCING FUNDS</b>				
125-URBAN REN - TIF SPEC REV	461,077.83	1,122.05	0.00	462,199.88
<b>TOTAL TIF FUNDS</b>	<b>461,077.83</b>	<b>1,122.05</b>	<b>0.00</b>	<b>462,199.88</b>
<b>DEBT SERVICE FUNDS</b>				
200-DEBT SERV - SPEC REV	137,590.55	158.02	0.00	137,748.57
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>137,590.55</b>	<b>158.02</b>	<b>0.00</b>	<b>137,748.57</b>
<b>CAPITAL PROJECT FUNDS</b>				
302 - EAST ST RECON - CP	(35,535.72)	0.00	0.00	(35,535.72)
303- CLNS FY 17-18	6,920.40	0.00	0.00	6,920.40
304 - SKATEPARK PROJECT	0.00	0.00	0.00	0.00

**CITY OF GRINNELL**  
**MONTH TO DATE TREASURERS REPORT**  
**AS OF: AUGUST 2020**

<b>FUND</b>	<b>BEGINNING CASH BALANCE</b>	<b>MONTH TO DATE RECEIPTS</b>	<b>MONTH TO DATE DISBURSEMENTS</b>	<b>ENDING CASH BALANCE</b>
305 - HWY 6 WA MAIN RELOCATE	(9,126.38)	0.00	489.00	(9,615.38)
307 - 10TH AVE (WEST TO PARK)	0.00	0.00	0.00	0.00
308 - 5TH AVE ST RECONST	0.00	0.00	0.00	0.00
309 - GMRC RISE PROJECT	460.90	0.00	0.00	460.90
310 - CENTRAL PARK PROJECT	0.00	0.00	0.00	0.00
314 - CLNS 18-19	7,041.53	0.00	7,041.53	0.00
315 - CLNS 19-20	70,667.91	0.00	10,720.00	59,947.91
316 - INDOOR ACTIVITY CENTER	50,056.46	0.00	0.00	50,056.46
317 - WATER MAIN PROJECT	(451.00)	0.00	0.00	(451.00)
318 - REED STREET (1ST TO 6TH)	(3,802.71)	0.00	0.00	(3,802.71)
319 - PARK STREET (IIRR TO 1ST)	(8,888.25)	0.00	4,195.03	(13,083.28)
320 - SE SEWER LINING & MANHOLE PROJECT	(1,010.65)	0.00	0.00	(1,010.65)
350 - AIRPORT DEVELOPMENT	64,070.58	24.09	24,510.29	39,584.38
361 - STORM WA QUALITY PROJECT	(7,320.37)	0.00	5,010.63	(12,331.00)
364 - CBDG FAÇADE IMP	2,227.35	0.00	0.00	2,227.35
366 - 10TH AVE UPRR	18,206.80	0.00	0.00	18,206.80
369 - REINVESTMENT PROJECT	2,667.58	0.00	0.00	2,667.58
371 - WATER TOWER PROJECT	153,870.64	90.06	5,988.30	147,972.40
372 - BIKE TRAIL PROJECT	81,768.45	49.77	5,621.00	76,197.22
373 - 8TH AVENUE STR CONST PROJECT	(4,619.02)	0.00	48,280.10	(52,899.12)
375 - I-80 INTERCHANGE PROJECT	(767.52)	0.00	13,293.70	(14,061.22)
376 - CBD PROJECTS	42,381.00	0.00	0.00	42,381.00
377 - 16TH AVE BOX CULVERT	201,120.66	71.08	5,248.00	195,943.74
<b><i>CAPITAL PROJECT FUNDS</i></b>	<b>629,938.64</b>	<b>235.00</b>	<b>130,397.58</b>	<b>499,776.06</b>
<b>PERMANENT FUNDS</b>				
500-PERP CARE FD - PERMANENT	527,750.55	77.32	0.00	527,827.87
<b><i>TOTAL PERMANENT FUNDS</i></b>	<b>527,750.55</b>	<b>77.32</b>	<b>0.00</b>	<b>527,827.87</b>
<b>PROPRIETARY FUNDS</b>				
141-WATER DEP FUND - PROP	83,960.34	4,050.00	2,400.00	85,610.34
610-WATER FUND	1,133,071.52	175,361.33	142,101.52	1,166,331.33
620-SEWER OPERATION AND MAINT	1,381,593.23	155,101.68	160,784.46	1,375,910.45
378 - WW TRMT PLAN PROJECT	800,655.71	0.00	334,108.00	466,547.71
630-STORM SEWER FUND	168,646.70	31,283.54	8,574.71	191,355.53
670-SOLID WASTE	658,185.26	113,721.61	91,940.87	679,966.00
<b><i>TOTAL PROPRIETARY FUNDS</i></b>	<b>4,226,112.76</b>	<b>479,518.16</b>	<b>739,909.56</b>	<b>3,965,721.36</b>
<b>TOTAL FUND BALANCES</b>	<b>12,769,732.72</b>	<b>863,412.27</b>	<b>1,544,803.53</b>	<b>12,088,341.46</b>

# GRINNELL POLICE DEPARTMENT

## CITY OF GRINNELL, IOWA INTER-OFFICE MEMORANDUM

**FROM:** Dennis Reilly  
Chief of Police

**DATE:** September 16, 2020

**TO:** Honorable Dan Agnew  
Honorable Council Persons  
Mr. Russell Behrens, City Manager  
Mrs. Ann Wingerter, City Clerk

**SUBJECT:** Monthly Report for **August**

**Areas of Interest/Accomplishments:**

- Derecho storm response – operations adjusted for period of 8/10-8/23
- Continued COVID-19 operational procedures.
- Continued search process for officer candidates
- Conducted department firearms training
- I attended the following, a majority of which were web based: Council and Public Safety meetings; Department Head meetings; weekly Public Health updates; presentation to Lions Club; ICAP Board of Directors meeting; ‘Mask Up’ project video creation; ICAP training

Listed below is a summary of activities for the police department during the reporting period.

	<b>August 20</b>	<b>July 20</b>	<b>August 19</b>
<b>Incident Reports</b>	90	94	128
<b>Arrests</b>	12	26	34
<b>Citations</b>	19	32	61
<b>Warnings</b>	70	89	162
<b>PD Collisions</b>	4	6	6
<b>PI Collisions</b>	0	0	0
<b>Hit &amp; Run</b>	2	3	3
<b>Parking Tickets</b>	39	43	104
<b>Calls for Service</b>	988	868	1299

Respectfully Submitted,



Dennis Reilly  
Chief of Police

**PROCLAMATION: ENERGY EFFICIENCY DAY 2020**

WHEREAS, energy efficiency continues to be the cheapest, quickest, and cleanest way to meet our energy needs and reduce utility bills for residential, business, and industrial customers; and

WHEREAS, energy efficiency can also make our homes and workspaces healthier, safer, and more comfortable; and

WHEREAS, smarter energy use reduces the amount of electricity we need to power our lives, which helps avoid power plant emissions that can harm our health, pollute our air, and warm our climate; and

WHEREAS, cutting energy waste saves U.S. consumers billions of dollars on their utility bills every year, up to \$500 per household from appliance efficiency standards alone; and

WHEREAS, implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move toward a sustainable future; and

WHEREAS, more than 2.4 million Americans were working in the energy efficiency sector prior to the pandemic in local, good-paying, clean energy jobs that couldn't be outsourced and increasing America's recovery efforts by ramping up our efficiency efforts will sustain and create more of them; and

WHEREAS, for cities and states tackling harmful pollution, energy efficiency can get them about halfway toward their climate goals; and

WHEREAS, a nationwide network of energy efficiency groups and partners has designated the first Wednesday in October as the fifth national annual Energy Efficiency Day; and

WHEREAS, together the residents of the City of Grinnell can continue to contribute to our sustainability efforts by learning more about energy efficiency and practicing smarter energy use in their daily lives; and

THEREFORE I, Dan F. Agnew, Mayor, do hereby proclaim October 7, 2020, as

**"ENERGY EFFICIENCY DAY"**

in the City of Grinnell, and urge citizens to join us in supporting our clean energy goals and moving toward more energy efficiency now and in the future.

DONE at (where proclamation signed) on this 21st day of September 2020.

A handwritten signature in blue ink that reads "Dan F. Agnew". The signature is written in a cursive style with a long, sweeping underline.