

## MINUTES OF THE VETERANS MEMORIAL COMMISSION

Monday, August 8, 2016 5:15 p.m.

Present Ed Adkins, Teresa McCall, and Leo Lease. Absent: Chad Rose. A quorum was present and McCall called the meeting to order at 5:15 p.m.

Lease made a motion to approve the agenda as presented, second by Adkins. All ayes, motion carried.

Adkins made a motion to approve the minutes of the Monday, July 11, 2016 meeting, second by Lease. All ayes, motion carried.

Lease made a motion to approve the minutes of the Tuesday, July 26, 2016 special meeting, second by Adkins. All ayes, motion carried.

Adkins made a motion to approve the minutes of the Tuesday, August 2, 2016 special meeting, second by Lease. All ayes, motion carried.

Under Communications McCall stated that the exterior doors for the south side of the Veterans Building were installed by volunteers and materials donated by Doors, Inc.

There were no bills presented for consideration.

Nicole Brua Behrens of Greater Poweshiek Community Foundation reported that the current fundraising total is \$23,203.73.

There were brief updates on a number of fundraising events. Ron Davis reported that on 9-17 at Merrill Park there will be softball games and related events with proceeds going to the Veterans Building Fund. There will also be a sport shooting event held by the Kellogg Legion with proceeds going to the Veterans Building Fund. There will also be a Pizza Ranch fundraising event on 8-25-16.

McCall reported that she is having an attorney review the release in regard to issuance of keys for the Veterans Memorial Building.

There was no action taken to elect a Recording Secretary at this meeting. McCall pointed out that City Manager Behrens was present to take minutes and would be doing this in the future as his schedule allows.

Commission members were encouraged to talk to the Mayor about filling the vacant seat on the Commission.

McCall updated the Commission about her efforts to obtain a donation that would help to build the HVAC system for the Veterans Memorial Building. Lease suggested that it would be helpful if the

Commission could hear directly from the contractor making the donation to learn about the benefits of improving the HVAC now opposed to as part of a complete remodel of the building.

Behrens gave an update and overview of the work that was approved by the Commission at their special meeting on Tuesday, August 2, 2016. The work involves removing the levee wall on the south side of the Veterans Memorial Building and allowing for easier access for persons with mobility impairments, connection of the building downspouts to the new 18" storm sewer, the new patio will drain away from the building, the new patio will have a seating wall on the south side, the water and sanitary sewer services will be extended to the building foundation, there will be a new ADA accessible sidewalk from the patio northeast to a new parking area with four ADA stalls, the sidewalk from the southwest landing area will be replaced, and a storm water vault with pump and drain tile will be installed.

Gary Downey made a request to place flower planters in front of the Veterans Building. McCall made the motion to authorize the planters second by Lease. All ayes. Motion carried.

McCall made a motion to authorize Mike Olson and Tammy Kriegel to work with the city staff to place some signs and photos on the inside glass of the front doors encouraging donations and providing information about the proposed building improvements. All ayes. Motion carried.

McCall provided information about volunteer training that would be made available. More information is forth coming.

Motion by Adkins, second by Lease to adjourn the meeting at 5:55 p.m.

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Chair, Teresa McCall

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Recording Secretary (Acting) Russ Behrens