

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
February 23, 2022, 5:15 p.m.
Drake Community Library Board Room
Meeting also made available via Zoom from the online City Agenda Center

ROLL CALL: *X_Elfenbein _X_Hardin __Hammond __McFee*
_X_Pagliai _X_Rudolph __Swick Others: _X_Neal

President Pagliai called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Accepted as presented.

APPROVAL OF MINUTES: Hardin moved and Rudolph seconded approval of the January 26, 2022 Regular Board Meeting minutes.

Roll call vote:

Aye-Elfenbein Aye-Hardin -Hammond -McFee Aye-Pagliai Aye-Rudolph -Swick

COMMUNICATIONS:

1. January DCL Endowment Fund report from Greater Poweshiek Community Foundation (GPCF) was discussed.
2. Elfenbein moved and Hardin seconded reinvestment of \$6,774.70 disbursement back into DCL endowment held by the Greater Poweshiek Community Foundations.

Roll call vote:

Aye-Elfenbein Aye-Hardin -Hammond -McFee Aye-Pagliai Aye-Rudolph -Swick

REPORT OF DIRECTOR:

1. January Statistical report: Library usage and check-outs are up.
2. Library Assistant search continues with interview on February 24, 2022
3. LED Lighting Defect: Remedy is being sought from manufacturer, bulbs still under warranty.
4. Anne Frank Exhibit starts March 7th.
5. Collection Inquiry
6. Pursue grant opportunities for updating the sound system in the Community Room.

COMMITTEE REPORTS: none

TRUSTEE REPORTS: none

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Elfenbein moved and Hardin seconded the approval of bills payable in March.

Roll call vote:

Aye-Elfenbein Aye-Hardin -Hammond -McFee Aye-Pagliai Aye-Rudolph -Swick

OLD BUSINESS: none

NEW BUSINESS:

1. Hardin moved and Elfenbein seconded that library hours remain as per the "summer hours" schedule through March because of current trends regarding transmission rates of COVID-19; with re-evaluation of pandemic conditions to occur at the next regular meeting of the trustees

Roll call vote:

Aye-Elfenbein Aye-Hardin -Hammond -McFee Aye-Pagliai Aye-Rudolph -Swick

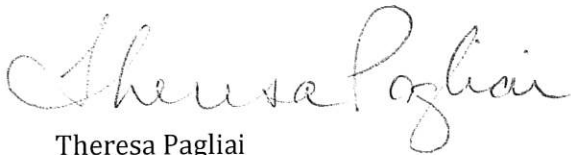
3. Draft of the Archival Policy was reviewed and discussed. No action taken.
4. Discussion of the timing of the director's evaluation per city guidance.
5. Hardin moved and Rudolph seconded the hire of Mallory Snow as Assistant Director.

TRUSTEE CONTINUING EDUCATION:

1. Board Training on Wednesday, March 9th at 6pm. Trustees will attend a webinar and panel discussion about Intellectual Freedom sponsored by the State Library of Iowa.

Meeting adjourned at 6:07 p.m.

Next regular meeting: March 23, 2022 at 5:15 p.m.



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
Special Meeting
March 2, 2022, 5:15 p.m.
Meeting was only available via Zoom from the online City Agenda Center

ROLL CALL: X_Elfenbein __Hardin _X_Hammond __McFee
 _X_Pagliai _X_Rudolph _X_Swick Others: _X_Neal

President Pagliai called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Accepted as presented.

A. Old Business: None

B. New Business:

1. Approval of Veronica Ruse for Library Assistant Position.

Roll Call Vote: X_Elfenbein __Hardin _X_Hammond __McFee
 _X_Pagliai _X_Rudolph _X_Swick

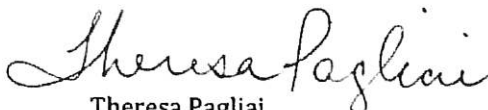
2. Approval of wage for Mallory Snow

Roll Call Vote: X_Elfenbein __Hardin _X_Hammond __McFee
 _X_Pagliai _X_Rudolph _X_Swick

3. Approval of wage for Veronica Ruse

Roll Call Vote: X_Elfenbein __Hardin _X_Hammond __McFee
 _X_Pagliai _X_Rudolph _X_Swick

Meeting Adjourned at 5:20 p.m.



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary

Drake Community Library Board of Trustees
March 9, 2022, 6:00 p.m.
Minutes of In-person board training session Drake Community Library

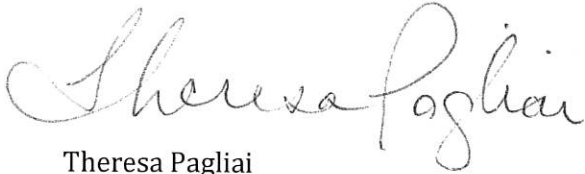
A. ROLL CALL: __Elfenbein __X_Hardin __X_Hammond __McFee
 __X_Pagliai __X_Rudolph __Swick Others: __X_Neal

President Pagliai called the meeting to order at 6:00 p.m.

B. Trustee Continuing Education - Intellectual Freedom

1. Iowa Intellectual Freedom Seminar: Public Librarians Panel and Iowa Intellectual Freedom Seminar: Legislative Update was viewed via Zoom and discussed.

Meeting Adjourned at 7:30 p.m.



Theresa Pagliai
Library Board President



Karen Neal, Library Director
Recording Secretary