

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**March 23, 2022, 5:15 p.m.**  
**Drake Community Library Board Room**  
**Meeting also made available via Zoom from the online City Agenda Center**

**ROLL CALL:** *X\_Elfenbein    \_\_X\_Hardin    \_\_Hammond    \_\_X\_McFee*  
*\_\_X\_Pagliai    \_\_X\_Rudolph    \_\_X\_Swick    Others: \_\_X\_Neal*

President Pagliai called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:**

Elfenbein moved and Hardin seconded approval of the agenda

**APPROVAL OF MINUTES:**

-Rudolph moved and Hardin seconded approval of the February 23, 2022 Regular Board Meeting minutes.

Roll call vote:

*Aye-Elfenbein    Aye-Hardin    -Hammond    Aye-McFee    Aye-Pagliai    Aye-Rudolph    Aye-Swick*

-Elfenbein moved and Rudolph seconded approval of the March 2, 2022 Special Board Meeting minutes.

Roll call vote:

*Aye-Elfenbein    Aye-Hardin    -Hammond    Aye-McFee    Aye-Pagliai    Aye-Rudolph    Aye-Swick*

-Rudolph moved and Hardin seconded approval of the March 9, 2022 Special Meeting minutes from the Board education meeting.

Roll call vote:

*Aye-Elfenbein    Aye-Hardin    -Hammond    Aye-McFee    Aye-Pagliai    Aye-Rudolph    Aye-Swick*

**COMMUNICATIONS:**

1. February DCL Endowment Fund report from Greater Poweshiek Community Foundation (GPCF) was discussed.

**REPORT OF DIRECTOR:**

1. February Statistical report: WiFi and Overdrive statistics show strong usage
2. LED Lighting Defect: Manufacturer is installing replacement bulbs
3. Applying for a Grinnell College mini-grant to support the update to the sound system in the Community Room.
4. Geothermal pump needs a new compressor-waiting for estimate.

**COMMITTEE REPORTS:** none

**TRUSTEE REPORTS:** Rudolph and Pagliai reported about the board continuing education meeting on March 9, 2022. The Intellectual Freedom Panel for Public Libraries and the Legislative Update with Craig Patterson provided guidance and resources for the library.

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Rudolph moved and Swick seconded the approval of bills payable in April.

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-McFee Aye-Pagliai Aye-Rudolph Aye-Swick*

**OLD BUSINESS:** none

1. McFee moved and Swick seconded that the library remain on the summer hours' schedule through Labor Day with re-evaluation of pandemic conditions to occur at the August meeting of the trustees

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-McFee Aye-Pagliai Aye-Rudolph Aye-Swick*

2. Draft of the Archival Policy was reviewed, discussed, and adopted as written.

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-McFee Aye-Pagliai Aye-Rudolph Aye-Swick*

3. Material Selection Policy was revised.

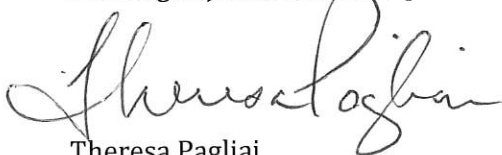
Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-McFee Aye-Pagliai Aye-Rudolph Aye-Swick*

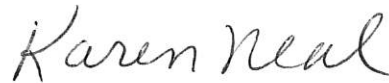
**TRUSTEE CONTINUING EDUCATION:**

Meeting adjourned at 5:56 p.m.

Next regular meeting: April 27, 2022 at 5:15 p.m.



Theresa Pagliai  
Library Board President



Karen Neal, Library Director  
Recording Secretary