



Grinnell CIVIL SERVICE COMMISSION Meeting
September 31, 2021, at 3:00pm
Conference Room of the City Hall

MINUTES

ROLL CALL: Bernemann (Chair) X Appleton X
Petersen X Thompson _____.

Dave Thompson excused from meeting due to scheduling conflict.

Meeting called to order by Chairperson Bernemann at 3:00 pm

PERFECTING AND APPROVAL OF AGENDA: Bernemann motion to approve agenda, second by Petersen. Ayes 3-0. Motion carried.

NEW BUSINESS:

1. Open hiring process and establishing list of qualified candidates for Basic & Certified Police Officers.

Chief McClelland explained we need a new civil list and requests that we open the hiring process for the position of police officer. Chief McClelland recommended a process of the application period remaining open until such time that testing, and interviews resulted in a candidate pool that could be brought to the commission for interview and establishment of a certified list.

Motion by Petersen to open the hiring process. Second by Appleton. Ayes 3-0. Motion carried.

2. Review and update criteria for the selection of Police Sergeant and Police Captain positions.

Chief McClelland asked for input from the Civil Board on recommendations regarding updating the criteria for Command Staff positions. McClelland presented comparable from both Pella and Le Mars Police Departments.

Motion by Bernemann for Chief McClelland to take the appropriate steps in updating the standards. Second by Appleton. Ayes 3-0. Motion carried.

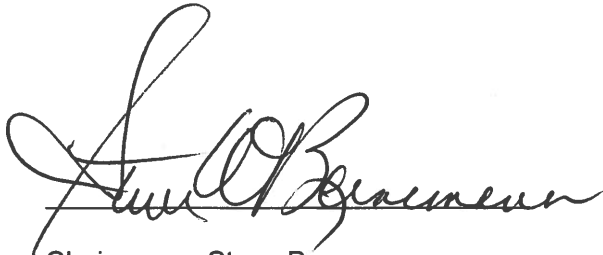
3. Discuss options of opening the hiring process for Police Captain to cover the State of Iowa, or nationwide, to attract and obtain the best possible candidates.

Chairperson Bernemann will research the Civil Service roll regarding the rules of promotions and testing.

Petersen motion to revisit this topic at a later date after research. Second by Appleton. Ayes 3-0. Motion carried.

Bernemann motion to adjourn meeting. Second by Appleton.

ADJOURNMENT: 4:20 pm.

A handwritten signature in cursive script, appearing to read "Steve Bernemann". The signature is written in black ink and is positioned above a horizontal line.

Chairperson Steve Bernemann