

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

October 27, 2021, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

ROLL CALL: _Elfenbein _Hardin _Hammond _McFee
 _Pagliai _Rudolph _Swick Others present: _Kennett _Neal

President Pagliai called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Elfenbein moved and Hardin seconded approval of agenda as presented.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

APPROVAL OF MINUTES: Hardin moved and McFee seconded approval of the September 27, 2021 Regular Board Meeting minutes, Library Director Interview minutes from October 1, 4, & 5, 2021, Special Meeting minutes from October 13 & 21, 2021.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

COMMUNICATIONS:

1. Greater Poweshiek Community Foundation-September 20, 2021 DCL endowment report.

REPORT OF DIRECTOR:

1. September 2021 statistical reports unavailable this month.

COMMITTEE REPORTS:

Building & Grounds – none

Finance, Salary, & Personnel – Report of October 25, 2021 finance committee meeting concerning 2022-2023 budget proposal

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: none

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Swick moved and Hammond seconded the approval of bills payable in November.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

OLD BUSINESS: none

NEW BUSINESS:

1. Hardin moved and Swick seconded that library hours remain as per the “summer hours” schedule through November because of current trends regarding transmission rates of COVID-19; with re-evaluation of pandemic conditions to occur at the next regular meeting of the trustees.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

2. McFee moved and Elfenbein seconded the approval of the Annual Report to the State Library.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

3. Hammond moved and Swick seconded the approval of wage increase for Youth Services Coordinator, Grace Morrison.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

4. Swick moved and Hardin seconded the approval of the resignation of Julie Owens.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

5. Elfenbein moved and Hammond seconded approval of promotion to Library Assistant and wage increase for Walker Bell.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

6. Swick moved and McFee seconded the hire of Dolruedee Suppacheewa for the vacant clerk position.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

7. McFee moved and Hammond seconded the approval of FY23 Budget Proposal.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
_Aye_Rudolph _Aye_Swick

TRUSTEE CONTINUING EDUCATION:

Information Literacy was chosen as the priority topic for the FY21, followed by Intellectual Freedom and 2021 Trustee Handbook.

Board Training: November 8th, 2021 at 6pm

Meeting adjourned at 6:20 p.m.

Next meeting: November 17, 2021 at 5:15 p.m.



Theresa Pagliai
Library Board President



Marilyn Kennett, Director
Recording Secretary