

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**November 17, 2021, 5:15 p.m.**  
**Drake Community Library Board Room**  
**Meeting also made available via Zoom from the online City Agenda Center**

**ROLL CALL:**    \_X\_Elfenbein    \_X\_Hardin    \_Hammond    \_X\_McFee  
                  \_X\_Pagliai        \_X\_Rudolph    \_X\_Swick        Others present: \_X\_Kennett    \_X\_Neal

President Pagliai called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:** Rudolph moved and Swick seconded approval of agenda as presented.  
Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_n/a\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_Aye\_Swick

**APPROVAL OF MINUTES:** Hardin moved and McFee seconded approval of the October 27, 2021 Regular Board Meeting minutes and Special Meeting minutes from November 8, 2021 & November 14, 2021.  
Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_n/a\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_Aye\_Swick

**COMMUNICATIONS:** None.

**REPORT OF DIRECTOR:**

1. September 2021 & October 2021 statistical reports were reviewed. Noting a 40% increase in overall circulation when comparing year-to-date time period with same time period in 2020.
2. Kennett and Neal met with City Manager Russ Behrens on November 9 to present FY23 Budget Proposal for the Library.

**COMMITTEE REPORTS:** none

**TRUSTEE REPORTS:** none  
[Hammond joined meeting]

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Hardin moved and Swick seconded the approval of bills payable in December.  
Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_Aye\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_Aye\_Swick

**OLD BUSINESS:** none

**NEW BUSINESS:**

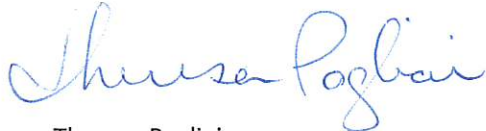
1. McFee moved and Hardin seconded that library hours remain as per the "summer hours" schedule through December because of current trends regarding transmission rates of COVID-19; with re-evaluation of pandemic conditions to occur at the next regular meeting of the trustees.  
Roll call vote: \_Aye\_Elfenbein    \_Aye\_Hardin    \_Aye\_Hammond    \_Aye\_McFee    \_Aye\_Pagliai  
                  \_Aye\_Rudolph    \_Aye\_Swick

Announcement: Friends of Drake Community Library Festival of Trees kick-off to be held December 2<sup>nd</sup>, 4pm – 6pm. A public reception will take place at this time as a farewell to outgoing director Marilyn Kennett and as a welcome to incoming director Karen Neal.

**TRUSTEE CONTINUING EDUCATION:** Trustees completed 1.5 hours of continuing education at November 8<sup>th</sup> Information Literacy training session.

Meeting adjourned at 5:50 p.m.

Next regular meeting: December 22, 2021 at 5:15 p.m.



Theresa Pagliai  
Library Board President



Marilyn Kennett, Director  
Recording Secretary