

**TO:** Poweshiek County Newspapers/Radio Stations/Public

**FROM:** Poweshiek County Supervisors

**DATE:** March 17, 2020 at 11:00 A.M.

NEWS RELEASE—FOR IMMEDIATE RELEASE

Effective March 18, 2020 – until further notice: Due to COVID-19 and public health concerns, Poweshiek County is taking steps to protect employees and the public. Poweshiek County has elected to close their offices to the public to limit the spread of COVID-19. If you are planning to visit one of the county offices, please call ahead to see if you can conduct your business electronically or over the phone. Our employees will continue to perform essential county services by appointment. Law enforcement services will continue with extra protocols in place. Essential court proceedings are still taking place. Our goal is to protect the citizens and employees of Poweshiek County. Please contact the department by phone if you have questions regarding services. The current instructions pertaining to county services are listed below:

County Attorney: Closed to public but working daily until further notice. Please call 641-623-5135 with any questions.

County Treasurer: Closed to public but working daily until further notice. There is a drop box inside the south entrance to courthouse for payments and payments can still be mailed. Online property tax and vehicle tax payments can be made at [www.iowataxandtags.org](http://www.iowataxandtags.org) Please call 641-623-5128 (Tax) or 641-623-2137 (Motor Vehicle) with any questions.

Driver's License: Poweshiek County is suspending driver's license services. Driver's license can be renewed at Ankeny or Marshalltown at this time. Please call 641-623-3101 with any questions.

Recorder's Office: Closed to public but working daily until further notice. There is a drop box inside the south entrance to courthouse for documents/payments. Public access to land records and vital records stored in the Recorder's vault is not allowed, therefore no genealogy searches or unnecessary land record searches may be performed until further notice. Land records may be accessed at [www.iowalandrecords.org](http://www.iowalandrecords.org) from 1993 to present. Boat, snowmobile and ATV/UTV license renewals can be performed by mail. Hunting and fishing licenses can be performed online at [www.iowadnr.gov](http://www.iowadnr.gov) . Certified copies of birth, death, & marriage records can be obtained through the mail. Please call 641-623-5434 for more information.

Sheriff's Office: Sheriff's Office recommends calling ahead to 641-623-5679 to see if you can conduct business electronically or over the phone. The office will remain open but with limited operation of services. Inmate visitation is cancelled (only attorney professional visits allowed); all public fingerprinting, citizen ride a longs, public facilities tours are cancelled. If you have questions regarding the Coronavirus do not call dispatch, call 211 and the Iowa Department of Health will answer those questions.

County Auditor: Closed to public but working daily until further notice. Passport services are suspended until further notice. Nomination papers for June 2 Primary and November 3 General Election will be accepted in office. Please call for appointment. Requesting an absentee ballot by mail for the Primary Election (may be received now until May 22) and General Election (cannot receive until July 6) is strongly encouraged. Voter registration is recommended to be conducted by mail, through the Iowa Department

of Transportation Driver's License or Iowa Secretary of State Websites. Fiscal year 2021 city, township and school budgets will be accepted in the office. Please call for appointment. Please call 641-623-5443 with questions or further information.

County Assessor: Closed to public but working daily until further notice. Filings for homestead, military, veteran, and business tax credits are encouraged to be filed electronically or by mail. Forms are available by calling the office. Please call 641-623-5445 for further information or questions.

County Supervisors: Will be holding their normal Monday and Thursday board meetings as usual. Please call 641-623-5723 with questions.

County Conservation: Offices and park facilities will be closed to public, but parks and wildlife areas will remain open for visitors. Staff is working daily until further notice. Please call 641-623-3191 with questions.

Clerk of Court (State Office): Open for court related services. There is a drop box at the south entrance of courthouse for any court related documents/payments. Please call 641-623-5644 for more information or questions.

Secondary Roads: Office closed to public but still working daily until further notice. Please call 641-623-5435 with questions.

Sanitarian/Zoning: Office closed to public but still working daily until further notice. Please call 641-623-3762.

General Assistance/CICS: Office closed to public but call office to schedule appointment 641-236-9199.

Veteran's Services: Office closed to public but call office to schedule appointment 641-236-5722.

Emergency Management: Call with any questions 641-623-4357.