



GRINNELL CITY COUNCIL REGULAR SESSION MEETING  
**MONDAY, DECEMBER 3, 2007 AT 7:00 P.M.**  
IN THE COUNCIL CHAMBERS

***MINUTES***

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The Grinnell City Council met in regular session Monday, December 3, 2007 at 7:00 p.m. in the council chambers. Mayor Canfield presided with the following council members present: White, Wilson, Wright and Witt. Absent: Worley and McNaul. Also present were Sean and Nancy Miller, Chris Johnson, Jody Matherly, Russ Behrens and Kay Cmelik.

**AGENDA AND CONSENT AGENDA**

White made the motion, second by Witt to approve the agenda and consent agenda as follows:

- Previous minutes as drafted from the Monday, November 19, 2007 Regular Session – correction first reading of ordinance 1297 was added to minutes.
- Approval of Liquor License Class BW Renewal – Chuong Garden Restaurant, 915 Broad Street.
- Approval of Liquor License Class LC Renewal – Kelcy's, 612 6<sup>th</sup> Avenue.
- Approval of Liquor License application for Jimbo's, 908 Main Street.

AYES: All. Motion carried.

**ROUTINE BUSINESS**

White made the motion, second by Witt to approve the City Claims and Payroll Claims for November 6 through December 3, 2007 where funds are available. AYES: All. Motion carried.

**EMPLOYEE RECOGNITION:**

Mayor Canfield and Council Member Jim White presented employee Sean Miller with a 25 years of service award to the city of Grinnell. Jack Griffith also received 25 year recognition but was unable to attend the meeting.

**PUBLIC HEARING**

At 7:05 p.m. the Mayor announced that it was the time and place for the public hearing in regard to demolition of five homes for the public safety and library building projects. He asked for any comments verbal or written in regard to the demolition bids. There were none.

City Manager Behrens informed the group that four sealed bid proposals were received. The bid proposals were opened at 1:30 p.m. on November 29, 2007 in the council chambers. The low bid was received from Lowry Construction of Grinnell, Iowa in the amount of \$50,000.00.

White made the motion, second by Witt to close the public hearing at 7:08 p.m. AYES: All. Motion carried.

The council acknowledged receipt of the following communications and meeting minutes as follows:

- A. Finance Committee minutes: November 19, 2007.
- B. Planning Committee minutes: November 19, 2007.
- C. Public Works and Grounds Committee minutes: November 19, 2007.
- D. Public Safety Committee minutes: November 20, 2007.
- E. Tourism Financials for November, 2007.
- F. Mayor's letter of support for a Small Operations Support Grant for the Grinnell Area Arts Council.

No official action necessary.

## **FINANCE COMMITTEE**

The council was provided information from Piper-Jaffray related to bonds associated with the library, public safety building and aquatic center projects. No official action taken

White made the motion, second by Witt to authorize the Mayor to sign a letter to the Sapphire Lake Project Developers stating that the city of Grinnell is supportive and plan to utilize TIF for the betterment of the project and the community. AYES: All. Motion carried.

The Campbell funds were approved as presented.

An inquiry was sent to the Tourism Committee in regard to the Chamber of Commerce's annual "Jingle Bell Holiday" held Friday, November 30, 2007 in the downtown retail area.

## **PLANNING COMMITTEE**

The Planning Committee did not meet due to a lack of a quorum.

White made the motion, second by Wilson to approve **RESOLUTION NO. 3247 - "A RESOLUTION MAKING AWARD OF CONTRACT FOR THE 2007 DEMOLITION OF HOUSES PROJECT (920 PARK STREET, 928 PARK STREET, 607 5<sup>TH</sup> AVENUE, 609 5<sup>TH</sup> AVENUE, AND 611 5<sup>TH</sup> AVENUE) IN THE CITY OF GRINNELL, IOWA."** AYES: All. Motion carried.

## **PUBLIC WORKS AND GROUNDS COMMITTEE**

Witt made the motion, second by White to approve **RESOLUTION NO. 3248 - "A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT BETWEEN THE CITY OF GRINNELL AND CHURCH STREET, INC. FOR CONSULTING SERVICES FOR THE FAMILY AQUATIC CENTER."** AYES: All. Motion carried.

The City Manager informed the group that he has completed and mailed the request for proposals for the consultant selection for the airport and the community center mechanical evaluation. The Lang Creek project is a more intense RFP so he is still working on the same.

A meeting between the city and the Sierra Club is scheduled on Tuesday, December 18, 2007 at 11:00 a.m. in the Ahlers and Cooney law firm office in Des Moines, Iowa. Four representatives from the city will participate in said meeting.

Witt made motion, second by Wright to approve a letter of engagement with Ahlers and Cooney, P.C. in connection with the defense of a threatened citizen suit action under the Clean Water Act. AYES: All. Motion carried. The cities of Knoxville, Garner and Elkader will participate with the city of Grinnell on the defense of the threatened litigation.

Witt made the motion, second by Wright to approve **RESOLUTION NO. 3249 - "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 15 IN THE AMOUNT OF \$91,708.25 TO JASPER CONSTRUCTION, NEWTON, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT IMPROVEMENTS PHASE 2."** AYES: All. Motion carried.

Mayor Canfield provided an update on the restructuring of the Grinnell Park Board and the Recreation Board. He informed the group that the two existing boards will be dissolved and a new board will be created to oversee both areas. He asked the members of the council to study the draft ordinance that was provided in their council packets. There will be seven members appointed to the newly formed board to carry out the master park plan

Discussion was held on a resident's concern in regard to street sweeper being operated in CBD from 1:00 a.m. - 4:00 a.m. The group felt that there was no change required at this time in the maintenance of the CBD. They stated the current sweeper will be replaced with a mechanical sweeper once it has completed its usefulness. No official action was taken.

Witt made the motion, second by Wright to approve a variance for the construction of a 74 foot wide street opening on the east side of Comfort Inn for a RV and Semi-trailer parking lot. AYES: All. Motion carried.

## **PUBLIC SAFETY COMMITTEE**

An update was provided on the November 20, 2007 Public Safety Committee meeting.

The group reviewed a request from GRMC to install a restricting parking sign. The committee recommended that the Police Chief discuss a resolution to the situation without adding a sign.

The public safety building project is progressing well. They have continued to work with the engineers on finalizing the plans. The Mayor's committee has been very active as well as helpful in the planning process.

## **APPOINTMENTS**

White made the motion, second by Wilson to approve Lesley Wright's reappointment to Hotel and Motel Tax Committee for a term of four years effective 12/4/07. AYES: All. Motion carried.

White made the motion, second by Wilson to approve the reappointment of Don Schild to the Human Rights Commission for a three year term effective 1/1/08. AYES: All. Motion carried.

## **ORDINANCES**

Wilson made the motion, second by White to approve the second reading of **ORDINANCE NO. 1296 - "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, 2007, BY AMENDING PROVISIONS PERTAINING TO ONE-WAY TRAFFIC REQUIRED."** AYES: All. Motion carried.

White made the motion, second by Wilson to approve the second reading of **ORDINANCE NO. 1297 - "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, 2007, BY AMENDING PROVISIONS PERTAINING TO STOP REQUIRED."** AYES: All. Motion carried.

### **Report from the City Manager:**

City Manager Behrens announced that the CBD Phase II is substantially complete. He noted that Jan Anderson and Larry Goodrich should be given a big thank you for their management of the businesses during the construction. The city of Grinnell appreciates the cooperation of all of the businesses for their patience and cooperation during the inconveniences of the construction period.

## **ADJOURNMENT**

Wilson made the motion, second by White to adjourn the meeting at 7:58 p.m. AYES: All. Motion carried.

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GORDON CANFIELD, MAYOR

ATTEST:

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P. KAY CMELIK, CITY CLERK