



GRINNELL CITY COUNCIL REGULAR SESSION MEETING  
**MONDAY, DECEMBER 1, 2008 AT 7:00 P.M.**  
IN THE COUNCIL CHAMBERS

**MINUTES**

The Grinnell City Council met in regular session Monday, December 1, 2008 at 7:00 p.m. in the council chambers. Mayor Canfield presided with the following council members in attendance: White, Wilson, Wright, Worley and Witt. Absent: McNaul. Also present were: Paul and Sheryl Parmley, Chris Johnson, Peggy Elliot, Dann Hayes, Amy Kalkbrenner, Jody Matherly, Travis Renze, Russ Behrens and Kay Cmelik.

**AGENDA AND CONSENT AGENDA**

White made the motion, second by Worley to approve the agenda and consent agenda as follows:

- Previous minutes as drafted from the Monday, November 17, 2008 Regular Session.
- Approval of Liquor License Class BW Renewal – Chuong Garden Restaurant, 915 Broad Street.
- Approval of Liquor License Class LC Renewal – Kelcy's, 612 6<sup>th</sup> Avenue.
- Approval of Liquor License Class BW Renewal – B.P. Pagliai Pizza, Inc., 816 5<sup>th</sup> Avenue.
- Request from Grinnell Area Arts Council/Grinnell Theatre for waiver of fees to use the Voertman space for a community improvisation group.

Jerrad Diehm of 808 Summer Street presented information in regard to proposed community improvisational group. He encouraged anyone who is interested to get involved. The practices will be held in the Voertman Theatre.

AYES: All. Motion carried.

**ROUTINE BUSINESS**

White made the motion, second by Witt to approve the City Claims and Payroll Claims from November 4 through December 1, 2008. AYES: All. Motion carried.

The council acknowledged receipt of previous committee and board meeting minutes as follows:

- A. Finance Committee minutes: November 17, 2008.
- B. Planning Committee minutes: November 17, 2008.
- C. Public Works and Grounds Committee minutes: November 17, 2008.
- D. Public Safety Committee minutes: November 18, 2008.
- E. Stewart Public Library minutes: November 24, 2008.

No action was necessary.

**FINANCE COMMITTEE**

White made the motion, second by Witt to approve RESOLUTION NO. 3412 – “RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$3,700,000 GENERAL OBLIGATION LOCAL OPTION SALES TAX BONDS, AND APPROVING ELECTRONIC BIDDING PROCEDURES.” AYES: All. Motion carried.

White made the motion, second by Witt to approve RESOLUTION NO. 3413 – “A RESOLUTION OF GRINNELL CITY COUNCIL APPROVING THE APPLICATION OF PULMUONE WILDWOOD, INC., FOR THE PURPOSE OF RECEIVING BENEFITS UNDER 2007 IOWA CODE SECTIONS 15.326-15.336.” AYES: All. Motion carried.

White made the motion, second by Witt to approve RESOLUTION NO. 3414 - “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 2 IN THE AMOUNT OF \$231,998.55 TO WOODRUFF CONSTRUCTION, LLC OF FORT DODGE, IOWA FOR WORK COMPLETED ON THE GRINNELL PUBLIC SAFETY BUILDING.” AYES: All. Motion carried.

White made the motion, second by Witt to approve TIF estimates for 2010 and certification of the same. AYES: All. Motion carried.

White made the motion, second by Witt to approve contract for Theater Technician Services with Frank Schults. AYES: All. Motion carried.

Campbell Funds were accepted as presented to the Finance Committee.

## **PLANNING COMMITTEE**

Worley made the motion, second by Wright to set date for the goal setting session as Monday, January 26, 2009 from 4:00 p.m. to 8:00 p.m. in the Senior Center. AYES: All. Motion carried.

There was no change in the National Register of Historic Places Designation.

The staff is working with Tom Lacina of the Grinnell Area Arts Council in regard to reuse of the Stewart Library Building. No new information at this time.

The Drake Community Library project work continues as weather allows.

Worley made the motion, second by Wright to approve RESOLUTION NO. 3415 - “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 7 IN THE AMOUNT OF \$381,661.00 TO GARLING CONSTRUCTION, INC. OF BELLE PLAINE, IOWA FOR WORK COMPLETED ON THE DRAKE COMMUNITY LIBRARY.” AYES: All. Motion carried.

There was no action on the resolution presented to amend building permit regulations in regard to revoking permit and failure to secure permit prior to commencing project. Staff will review the amounts and prepare a new resolution for the next meeting.

## **PUBLIC WORKS AND GROUNDS COMMITTEE**

Witt made the motion, second by Wright to approve RESOLUTION NO. 3416 - “A RESOLUTION AUTHORIZING PAYMENT OF CONSTRUCTION PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$84,502.02 TO TK CONCRETE, INC. FOR WORK

COMPLETED ON THE MAIN STREET AND COMMERCIAL STREET PARKING LOT PROJECT.” AYES: All. Motion carried.

Witt made the motion, second by Wright to approve RESOLUTION NO. 3417 – “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 5 WITH JASPER CONSTRUCTION, INC. OF NEWTON, IOWA FOR INCREASE TO THE CONTRACT COST IN THE AMOUNT OF \$4,513.08 FOR THE 8<sup>TH</sup> AVENUE RECONSTRUCTION PROJECT.” AYES: All. Motion carried.

Witt made the motion, second by Wright to approve RESOLUTION NO. 3418 - “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 7 IN THE AMOUNT OF \$120,853.85 TO JASPER CONSTRUCTION SERVICES, INC. OF NEWTON, IOWA FOR WORK COMPLETED ON THE 8TH AVENUE RECONSTRUCTION PROJECT.” AYES: All. Motion carried.

A brief update was provided in regard to the scheduling of informational meetings with business and property owners for Phase 3 of the CBD Reconstruction. The meetings are tentatively scheduled for December 15-17 in the small conference room.

The city is still working on the easements for the Arbor Lake to Industrial Avenue Trail. The final plans have been sent to the IDOT for a March 2009 bid letting.

Witt made the motion, second by Wright to approve pre-application for Federal Airport Improvement Program (AIP) for FFY2010. AYES: All. Motion carried.

Witt made the motion, second by Wright to approve application to IDOT to perform work within highway right-of-way at Main Street for CBD Phase 3. AYES: All. Motion carried.

Witt made the motion, second by Wright to approve application to IDOT to perform work within highway right-of-way at 5<sup>th</sup> Avenue for CBD Phase 3. AYES: All. Motion carried.

The final draft of the Capital Improvement Plan was reviewed by the group.

## **PUBLIC SAFETY COMMITTEE**

Wilson made the motion, second by Worley to discontinue the noon siren. AYES: All. Motion carried.

Progress continues on the Public Safety Building project. It will most likely stall at this point unless weather conditions improve.

An inquiry in regard to the accumulation of cigarette butts downtown. The committee has asked the Mayor to send a letter to the businesses and assist in monitoring the situation themselves.

## **APPOINTMENTS AND REAPPOINTMENTS**

White made the motion, second by Witt to approve the appointments and reappointments of the following individuals to the Human Rights Commission: Steve Briscoe (12/31/09); Freda Rebelsky (12/31/11); Dave Thompson (12/31/11); and Linda Masuku (12/31/11). AYES: All. Motion carried.

**ADJOURNMENT**

White made the motion, second by Witt to adjourn the meeting at 7:35 p.m.

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GORDON R. CANFIELD, MAYOR

ATTEST:

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P. KAY CMELIK, CITY CLERK