MINUTES
DRAKE COMMUNITY LIBRARY BOARD
SPECIAL MEETING
February 4, 2010

Roll call: Members present: Bierman, Goltz, Greenwald, Lamphier, Pohlson, Town
Others present: Caulkins

This special meeting was called to discuss measures to limit spending in the current fiscal year and to approve a new behavior policy.

Budget

Caulkins listed a number of items she has identified that can be eliminated from this year's budget, including reference books and online databases. Staff hours are being cut back in some areas, largely from pages, as the staff is already stretched very thin due to the tremendous increase in library usage. Volunteers are being utilized wherever possible, and this will increase as more people are added to the volunteer pool and more jobs for them are identified.

The Friends of the Library have voted to contribute $10,000 toward this year to assist with purchasing materials. The state funds account can also be drawn on for up to $18,000 to help meet current expenses. Caulkins anticipates that between the cuts and the additional funds, the year can be finished within budget.

Behavior policy

Due to increasing problems with behavior of teens and a slightly older group of young people, the Youth Services staff has drawn up a new behavior policy (attached). The Board reviewed the policy and made a few additions. Lamphier moved and Goltz seconded that the policy be approved with those additions. Motion carried.