



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
JANUARY 6, 2020 AT 7:00 PM
IN THE COUNCIL CHAMBERS

1. Roll Call

2. Perfecting And Approval Of Agenda

2.A. Perfecting And Approval Of Agenda

Documents:

[01.06.20 - AGENDA - COUNCIL.PDF](#)

3. Consent Agenda

3.A. Consent Agenda

Documents:

[3 - CONSENT AGENDA.PDF](#)

4. Meeting Minutes/Communications

4.A. Meeting Minutes And Communications

Documents:

[4 - MEETING MINUTES AND COMMUNICATIONS.PDF](#)

5. Committee Business

5.A. Report From The Finance Committee

5.A.1. Report From The Finance Committee

Documents:

[5A - FINANCE COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

5.B. Report From Public Works And Grounds Committee

5.B.1. Report From The Public Works And Grounds Committee

Documents:

[5B - PUBLIC WORKS AND GROUNDS COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

5.C. Report From Public Safety Committee

5.C.1. Report From The Public Safety Committee

Documents:

[5C - PUBLIC SAFETY AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

5.D. Report From Planning Committee

5.D.1. Report From The Planning Committee

Documents:

[5D - PLANNING COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

6. Inquiries

7. Adjournment



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JANUARY 6, 2020 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS

TENTATIVE AGENDA

- 1) **Call to Order:**
- 2) **Perfecting and Approval of Agenda:**
- 3) **Consent Agenda:**
 1. Previous minutes as drafted from the Monday, December 16, 2019 Regular Session.
 2. Previous minutes as drafted from the Thursday, December 26, 2019 Special Session.
 3. Approve city claims and payroll claims from December 3, 2019 through and including January 6, 2020 in the amount of \$848,961.13
 4. Approve Matthew McClenathan as Wastewater Apprentice with a starting wage of \$21.83 an hour with a start date of January 13, 2020.
 5. Accept retirement of Morris Fricke, Assistant Public Services Director.
 6. Accept FY19 Audit Report.
 7. Approve Liquor Licenses renewal:
 1. Solera, 829 Broad St.
 8. Approve Grinnell Public ROW permit for Windstream in the Central Business District.
 9. Approve Grinnell Public ROW permit for Commdatalink, 1st Ave.
 10. Approve Human Rights Commission Attendance Record.
 11. Review Campbell Fund requests.

**All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.*

- 4) **Meeting Minutes and Communications:**
 - a) Finance Committee minutes: December 16, 2019.
 - b) Public Safety Committee minutes: December 16, 2019.
 - c) Planning Committee minutes: December 16, 2019.
 - d) Public Works & Grounds Committee minutes: December 16, 2019.
 - e) Veterans Memorial Commission minutes: December 9, 2019.
 - f) Parks & Recreation Board minutes: December 9, 2019
 - g) Library Board minutes: November 21, 2019.
 - h) December 2019 Monthly Police Report.
 - i) December 2019 Monthly Building Permit Report.
 - j) November 2019 Central Park Campaign Report.
 - k) November 2019 Skatepark Campaign Report.
 - l) November 2019 Veterans Memorial Building Campaign Report.

5) **Committee Business:**

A. Report from the Finance Committee

1. Discuss time for February 3, 2020 Council Meeting.
2. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-1).

3. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-2).
4. Discuss EMS.

B. Report from the Public Works and Grounds Committee – 4:45 p.m.

1. Consider resolution authorizing payment of contractor's pay request No. 13 in the amount of \$319.80 for the East Street Reconstruction Project (See Res No. 2020-3).

C. Report from the Public Safety Committee – 5:30 p.m.

1. Consider Grinnell Lions Club request for 2020 Grinnell Lions Ag Day for Thursday, August 27, 2020 with street closures (see letter for details).
2. Discuss EMS.

D. Report from the Planning Committee – 6:15 p.m.

1. Consider resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Keagan & Molly Richmond, 1828 8th Avenue (See Resolution No. 2020-4).
2. Consider resolution approving Tax Abatement application for Amendment No. 3 for Deanne Grabinski, 711 12th Avenue (See Resolution No. 2020-5).
3. Consider resolution approving Tax Abatement application for Amendment No. 3 for Deanne Grabinski, 1911 Belmont Drive (See Resolution No. 2020-6).
4. Reminder of upcoming strategic planning dates:
 - Department Head Workshop – Tuesday, January 7th, 10:00 a.m., Public Safety Building.
 - Leadership Questionnaire to Mayor/Council – Monday, January 13th.
 - Questionnaires due back to City Manager – Wednesday, January 22nd.
 - Strategic Planning Workshop – Monday, February 17th, 5:30 p.m. (tentative).

6) **Inquiries:**

7) **Adjourn**



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, DECEMBER 16, 2019 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all council members in attendance.

AGENDA AND CONSENT AGENDA

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

White made the motion, second by Hueftle-Worley to approve the consent agenda as follows:

1. Previous minutes as drafted from the Monday, December 2, 2019 Regular Session.
2. Approve Kim Kolars as Deputy City Clerk with a starting wage \$25.14 an hour with a start date of December 30, 2019, pending pre-employment testing.
3. Accept resignation of Kama Small from the Parks & Recreation Board.
4. Approve Grinnell Public ROW permit for Windstream for 1020 Main Street.
5. Review Campbell Fund requests.

AYES: 6-0. Motion carried.

ROUTINE BUSINESS

The council acknowledged the previous meeting minutes and communications as follows:

- a) Finance Committee minutes: December 2, 2019.
- b) Public Safety Committee minutes: December 2, 2019.
- c) Planning Committee minutes: December 2, 2019.
- d) Public Works & Grounds Committee minutes: December 2, 2019.
- e) November 2019 Monthly Treasurer's Report.
- f) November 2019 Monthly Police Report.
- g) November 2019 Monthly Building Permit Report.
- h) 2019 Stewart Building Report.

No official action was necessary.

FINANCE COMMITTEE

Wray made the motion, second by White to deny the special Campbell Fund request from Grinnell Volleyball Club. AYES: 6-0. Motion carried.

Wray made the motion, second by Davis to approve Resolution No. 2019-133 – A resolution for support of Community Catalyst Building Remediation Grant for 901 Main Street. AYES: 6-0. Motion carried.

Wray made the motion, second by white to direct staff to draft a development agreement for 901 Main Street. AYES: 6-0. Motion carried.

PUBLIC SAFETY COMMITTEE

EMS was discussed. No action was taken.

PLANNING COMMITTEE

Bly made the motion, second by Burnell to direct staff to hire an outside source for the city council strategic planning session. AYES: 6-0. Motion carried.

PUBLIC WORKS AND GROUNDS COMMITTEE

Discussion took place on a change in the animal ordinance. No action was taken.

ORDINANCES

White made the motion, second by Hueftle-Worley to approve the third reading of Ordinance No. 1480 - An ordinance creating the Iowa Reinvestment District. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the third reading of Ordinance No. 1481 – An ordinance amending Ordinance no. 774 by changing certain districts shown on the official zoning map – 1029 Center St. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve the third reading of Ordinance No. 1482 – An ordinance amending Ordinance no. 774 by changing certain districts shown on the official zoning map – 608 1st Ave. AYES: 6-0. Motion carried.

There were no inquiries.

Councilmember Burnell was acknowledged for her eight years of service on the city council.

The Mayor declared the meeting adjourned at 7:09 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



GRINNELL CITY COUNCIL SPECIAL SESSION MEETING
THURSDAY, DECEMBER 26, 2019 AT 7:00 A.M.
IN THE COUNCIL CHAMBERS

MINUTES

Mayor Agnew called the meeting to order at 7:00 a.m. with the following Council members in attendance: White, Bly, Davis, Hueftle-Worley, Wray. Absent: Burnell.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, second by White to approve Resolution No. 2019-134 – A resolution authorizing the city of Grinnell to negotiate with Midwest Ambulance of Iowa, Inc. of Des Moines, Iowa to provide emergency medical services. AYES: 5-0. Motion carried.

Inquiries: None.

The Mayor declared the meeting adjourned at 8:01 a.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

=====PAYMENT DATES===== =====ITEM DATES===== =====POSTING DATES=====
 PAID ITEMS DATES : 12/03/2019 THRU 1/06/2020 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999
 UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
EFTPS	FEDERAL WITHHOLDING	64,262.83
ELECTRIC PUMP, INC.	INSTALL EQUIP	620.00
FARM BUREAU LIFE INS CO	ANNUITY	625.00
FASTENAL COMPANY	SUPPLIES	384.45
FBI NATIONAL ACADEMY ASSOC	DUES 2020	120.00
FORBES OFFICE EQUIPMENT	SUPPLIES	162.87
FRIENDS OF IPTV	SUB	65.00
GALE	BKS	99.17
GATOR EXCAVATING, INC.	REP	10,111.24
GEMS SENSORS INC	PARTS	712.38
GERMAN PLUMBING & HEATING	REP	336.02
GOPHER	SUPPLIES	205.97
GRAINGER	SUPPLIES	275.77
GREATER POWESHIEK COMMUNIT	GREATER POWESHIEK FOUNDATION	265.00
GRINNELL CHAMBER OF COMMER	CHAMBER BUCKS/WELLNESS	800.00
GRINNELL CITY OF (TRANSFER	TRANS TO LIB	54,195.05
GRINNELL FIRESTONE	TIRE REP	449.84
GRINNELL IMPLEMENT STORE	PARTS	64.97
GRINNELL VOL FIRE DEPT	VOL PAY	2,250.00
GRMC OCCUPATIONAL HEALTH S	PHYSICAL (LW)	359.00
HACH COMPANY	SUPPLIES	709.05
HAWKEYE LOCK & SECURITY	LOCKS	1,006.38
HDC BUSINESS FORMS CO	W-2'S, 1099'S	185.33
HERALD REGISTER	AD-SNOW RMVL	653.18
HI-VIZ SAFETY	SIGNS	259.00
HY-VEE INC	SUPPLIES	22.41
IMWCA	WORKER'S COMP 19-20	11,606.00
INT'L CODE COUNCIL INC	DUES	135.00
IOWA COMMUNICATIONS NETWOR	DATA LINE	8.33
IOWA DEPT OF NATURAL RESOU	PERMIT	350.00
IOWA DEPT OF NATURAL RESOU	ANNUAL TANK MGMT FEE	130.00
IOWA DIVISION OF LABOR SER	BOILER CERTS	80.00
IOWA LEAGUE OF CITIES	ECIC MTG (DA, JD, SB)	75.00
IOWA LIBRARY ASSOCIATION	ILA DUES	936.00
IOWA ONE CALL	LOCATES	104.80
IOWA POETRY ASSOCIATION	BK	9.00
IOWA POLICE CHIEFS ASSOCIA	DUES (DR)	125.00
IOWA PRISON INDUSTRIES	REFURBISH CHAIRS	4,284.00
IPERS	WAGE ADJ - S. BLAIN	28,802.80
JD FINANCIAL - THEISEN'S	SUPPLIES	253.15
JD FINANCIAL-VAN WALL	PARTS	706.00
JJM CONSULTING	SUPPLIES (JINGLE BELL HOLIDAY)	456.56
JOHN DAY COMPANY	BOOM MOWER	21,187.55
KENNETT, MARILYN	REIMB-LABELS	103.40

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 12/03/2019 THRU 1/06/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES	:	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT		

VERIZON WIRELESS	WIRELESS SVC	1,894.38		
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	7,088.65		
W.S. DARLEY & CO.	FF HOOD SAMPLES	461.28		
WATTS TECHNOLOGICS, INC	BACKUP SOFTWARE	1,845.00		
WES FINCH AUTO PLAZA	SVC	60.02		
WINDSTREAM	TELEPHONE	2,956.36		
WINDSTREAM COMMUNICATIONS,	PC SVC-NOV 2019	320.00		
WINGERTER, ANN	REIMB MLGE	129.46		
WOODRIVER ENERGY LLC	GAS	1,432.22		
** TOTAL **	-City of Grinnell	848,961.13	356,358.49-	492,602.64

VENDOR SET: 01 City of Grinnell, IA
REPORTING: PAID, UNPAID

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 12/03/2019 THRU 1/06/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES	:	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	356,908.49	356,908.49CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	492,602.64	0.00	492,602.64
VOID ITEMS	550.00CR	550.00	0.00
** TOTALS **	848,961.13	356,358.49CR	492,602.64

U N P A I D R E C A P

UNPAID INVOICE TOTALS	493,549.75
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	947.11CR
** UNPAID TOTALS **	492,602.64

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 12/03/2019 THRU 1/06/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES	:	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	156,070.04
002	VETERANS MEM - GEN	189.60
003	LIBRARY - GENERAL FUND	23,860.75
009	SPORTS AUTHORITY - GEN	2,665.00
010	BUILDING & PLANNING - GEN	8,082.31
103	LIBRARY FUND STATE - GEN	620.22
104	STAYING WELL - GENERAL	800.00
110	ROAD USE FUND - SPEC REV	34,754.90
112	T&A EMP BEN- SPEC REV	97,849.00
125	URBAN REN - TIF	597.80
138	MED INS RESERVE - SPEC RV	20,295.47
140	MFPRSI MED ONLY - SPEC RV	69.05
145	HOTEL/MOTEL TAX - SPC REV	5,232.82
167	LIBRARY GIFTS - SPEC REV	4,301.23
302	EAST ST RECON - CP	319.80
314	CLN FY 18-19	13,143.30
315	CLNS FY 19-20	9,951.69
350	AIRPORT DEV - CAP PROJ	64,274.72
361	STORM WA QUALITY PROJECTS	1,043.00
377	16TH AVE BOX CULVERT	3,094.96
378	WW TRMT PLANT PROJECT	618.00
491	GEN EQMT REP FUND- SP RV	21,187.55
494	SAN EQMT REP FUND-SP RV	158,805.00
610	WATER FUND	94,380.62
620	SEWER OPERATION AND MAINT	58,331.40
630	STORM SEWER FUND	5,219.04
670	SOLID WASTE	63,203.86

GRAND TOTAL 848,961.13

Date 12-31-19

Please accept this letter as formal notification of my retirement from The City of Grinnell as of 31 January 2020. I am giving one months notice to ensure a smooth handover and completion of any outstanding projects.

I would like to thank the city for all the opportunities and experiences I've had and have enjoyed serving our community over the last 34 years.

I am looking forward to my retirement but will miss all the friends I have made over the years.

Sincerely,

Martin Fuchs

R2B

12-31-19

9:45 a.m.

Last Day 1-30-20

CITY OF GRINNELL, IOWA

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND RESPONSES

JUNE 30, 2019

CITY OF GRINNELL, IOWA
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CITY OF GRINNELL, IOWA
OFFICIALS
June 30, 2019

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Dan Agnew	Mayor	January, 2020
James White	Council Member	January, 2022
Julie Hansen	Council Member	January, 2022
Jo Wray	Council Member	January, 2020
Rachel Bly	Council Member	January, 2022
Sondra Burnell	Council Member	January, 2020
Byron Hueftle-Worley	Council Member	January, 2020
Russell Behrens	City Manager	Appointed
P. Kay Cmelik (Resigned November, 2019)	City Clerk/Finance Director	Appointed
Ann Wingerter (Appointed November, 2019)	City Clerk/Finance Director	Appointed
William Sueppel	City Attorney	Appointed

Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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MARK D. KYHNN
KENNETH P. TEGELS
CHRISTOPHER J. NELSON
DAVID A. GINTHER

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2019, and the related notes to financial statements, which collectively comprise the City's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Honorable Mayor and
Members of the City Council

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell as of June 30, 2019, and the respective changes in its cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

Basis of Accounting

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Grinnell's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2018 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The other information, the Budgetary Comparison Information, the Schedule of the City's Proportionate Share of the Net Pension Liability and the Schedule of City Contributions on pages 28 through 36, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

To the Honorable Mayor and
Members of the City Council

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 13, 2019 on our consideration of the City of Grinnell's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Grinnell's internal control over financial reporting and compliance.

Grinnell, Ben. Kuhn & Co., P.C.

Atlantic, Iowa
December 13, 2019

CITY OF GRINNELL, IOWA
CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION

As of and for the year ended June 30, 2019

	<u>Disbursements</u>	<u>Program Receipts</u>	
		<u>Charges for Service</u>	<u>Operating Grants, Contributions, and Restricted Interest</u>
Functions/Programs:			
Governmental activities:			
Public safety	\$ 2,189,223	\$ 70,967	\$ 39,298
Public works	2,487,930	6,940	1,227,001
Health and social services	1,000	--	--
Culture and recreation	1,413,005	312,994	126,029
Community and economic development	726,831	136,317	--
General government	1,166,458	28,646	151,162
Debt service	2,541,715	--	8,217
Capital projects	4,985,094	--	--
Total governmental activities	<u>15,511,256</u>	<u>555,864</u>	<u>1,551,707</u>
Business type activities:			
Water	1,639,365	1,708,042	--
Sewer	8,706,443	1,908,649	--
Solid waste	1,083,413	1,261,233	--
Storm sewer	124,802	353,267	--
Total business type activities	<u>11,554,023</u>	<u>5,231,191</u>	<u>--</u>
Total	<u>\$ 27,065,279</u>	<u>\$ 5,787,055</u>	<u>\$ 1,551,707</u>
General Receipts and Transfers:			
Property tax levied for:			
General purposes			
Debt service			
Tax increment financing			
Hotel motel tax			
Local option sales tax			
Unrestricted interest on investments			
Debt proceeds			
Miscellaneous			
Transfers			
Total general receipts and transfers			
Change in cash basis net position			
Cash basis net position beginning of year			
Cash basis net position end of year			

(continued next page)

Program Receipts Capital Grants, Contributions, and Restricted Interest	Net (Disbursements) Receipts and Changes in Cash Basis Net Position		
	Governmental Activities	Business Type Activities	Total
\$ --	\$(2,078,958)	\$ --	\$(2,078,958)
--	(1,253,989)	--	(1,253,989)
--	(1,000)	--	(1,000)
--	(973,982)	--	(973,982)
--	(590,514)	--	(590,514)
--	(986,650)	--	(986,650)
--	(2,533,498)	--	(2,533,498)
<u>1,267,858</u>	<u>(3,717,236)</u>	<u>--</u>	<u>(3,717,236)</u>
<u>1,267,858</u>	<u>(12,135,827)</u>	<u>--</u>	<u>(12,135,827)</u>
--	--	68,677	68,677
--	--	(6,797,794)	(6,797,794)
--	--	177,820	177,820
--	--	<u>228,465</u>	<u>228,465</u>
--	--	<u>(6,322,832)</u>	<u>(6,322,832)</u>
<u>\$ 1,267,858</u>	<u>(12,135,827)</u>	<u>(6,322,832)</u>	<u>(18,458,659)</u>
	4,675,485	--	4,675,485
	248,159	--	248,159
	2,218,739	--	2,218,739
	399,590	--	399,590
	1,128,746	--	1,128,746
	70,368	29,326	99,694
	425,000	7,790,666	8,215,666
	244,713	85,515	330,228
	<u>2,203,832</u>	<u>(2,203,832)</u>	<u>--</u>
	<u>11,614,632</u>	<u>5,701,675</u>	<u>17,316,307</u>
	(521,195)	(621,157)	(1,142,352)
	<u>9,101,501</u>	<u>5,005,646</u>	<u>14,107,147</u>
	<u>\$ 8,580,306</u>	<u>\$ 4,384,489</u>	<u>\$ 12,964,795</u>

CITY OF GRINNELL, IOWA
 CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION - Continued

As of and for the year ended June 30, 2019

		<u>Program Receipts</u>
	<u>Charges for</u>	<u>Operating Grants,</u>
	<u>Service</u>	<u>Contributions,</u>
<u>Disbursements</u>		<u>and Restricted</u>
		<u>Interest</u>
Cash Basis Net Position		
Restricted:		
Nonexpendable:		
Cemetery perpetual care		
Expendable:		
Debt service		
Capital projects		
Urban renewal purposes		
Streets		
Equipment		
Other purposes		
Unrestricted		
Total cash basis net position		

The accompanying notes are an integral part of these statements.

<u>Program Receipts</u> Capital Grants, Contributions, and Restricted Interest	<u>Net (Disbursements) Receipts and Changes in Cash Basis Net Position</u>		
	<u>Governmental Activities</u>	<u>Business Type Activities</u>	<u>Total</u>
	\$ 527,324	\$ --	\$ 527,324
	132,606	64,475	197,081
	883,630	924,728	1,808,358
	485,021	--	485,021
	947,565	--	947,565
	1,222,766	--	1,222,766
	2,166,924	--	2,166,924
	<u>2,214,470</u>	<u>3,395,286</u>	<u>5,609,756</u>
	<u>\$ 8,580,306</u>	<u>\$ 4,384,489</u>	<u>\$ 12,964,795</u>

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2019

	<u>General</u>	<u>Special Revenue</u>	
		<u>Equipment Replacement</u>	<u>Road Use</u>
Receipts:			
Property tax	\$ 2,449,989	\$ --	\$ --
Tax increment financing	--	--	--
Other city tax	874,506	--	--
Licenses and permits	8,132	--	--
Use of money and property	91,906	6,949	--
Intergovernmental	242,697	--	1,190,834
Charges for service	385,740	--	--
Miscellaneous	253,017	36,420	--
Total receipts	<u>4,305,987</u>	<u>43,369</u>	<u>1,190,834</u>
Disbursements:			
Operating:			
Public safety	1,864,696	--	--
Public works	189,319	1,543,851	754,760
Health and social services	1,000	--	--
Culture and recreation	1,384,802	--	--
Community and economic development	174,807	--	--
General government	321,802	--	--
Debt service	--	--	--
Capital projects	--	--	--
Total disbursements	<u>3,936,426</u>	<u>1,543,851</u>	<u>754,760</u>
Excess (deficiency) of receipts over (under) disbursements	369,561	(1,500,482)	436,074
Other financing sources (uses):			
Debt proceeds	--	--	--
Transfers in	185,149	1,167,500	--
Transfers out	(481,659)	(3,051)	(277,997)
Total other financing sources (uses)	<u>(296,510)</u>	<u>1,164,449</u>	<u>(277,997)</u>
Change in cash balances	73,051	(336,033)	158,077
Cash balances beginning of year	<u>2,141,419</u>	<u>1,558,799</u>	<u>789,488</u>
Cash balances end of year	<u>\$ 2,214,470</u>	<u>\$ 1,222,766</u>	<u>\$ 947,565</u>

(continued next page)

<u>Special Revenue</u>						
<u>Employee Benefits</u>	<u>Tax Increment Financing</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor</u>	<u>Total</u>	
\$ 1,337,819	\$ --	\$ 246,225	\$ --	\$ --	\$ 4,034,033	
--	2,218,739	--	--	--	2,218,739	
13,171	--	1,934	--	1,528,336	2,417,947	
--	--	--	--	--	8,132	
1,531	6,154	1,540	244	15,604	123,928	
55,958	--	8,217	1,267,858	--	2,765,564	
--	--	--	--	--	385,740	
35	2,441	--	245	114,988	407,146	
<u>1,408,514</u>	<u>2,227,334</u>	<u>257,916</u>	<u>1,268,347</u>	<u>1,658,928</u>	<u>12,361,229</u>	
323,032	--	--	--	1,495	2,189,223	
--	--	--	--	--	2,487,930	
--	--	--	--	--	1,000	
--	--	--	--	28,203	1,413,005	
--	285,631	--	--	266,393	726,831	
654,040	--	--	--	190,616	1,166,458	
--	--	2,541,715	--	--	2,541,715	
--	--	--	4,985,094	--	4,985,094	
<u>977,072</u>	<u>285,631</u>	<u>2,541,715</u>	<u>4,985,094</u>	<u>486,707</u>	<u>15,511,256</u>	
431,442	1,941,703	(2,283,799)	(3,716,747)	1,172,221	(3,150,027)	
--	--	425,000	--	--	425,000	
--	--	2,532,914	3,160,521	442,350	7,488,434	
(401,368)	(1,998,111)	(670,701)	(30,000)	(1,421,715)	(5,284,602)	
<u>(401,368)</u>	<u>(1,998,111)</u>	<u>2,287,213</u>	<u>3,130,521</u>	<u>(979,365)</u>	<u>2,628,832</u>	
30,074	(56,408)	3,414	(586,226)	192,856	(521,195)	
<u>190,232</u>	<u>541,429</u>	<u>129,192</u>	<u>1,469,856</u>	<u>2,281,086</u>	<u>9,101,501</u>	
<u>\$ 220,306</u>	<u>\$ 485,021</u>	<u>\$ 132,606</u>	<u>\$ 883,630</u>	<u>\$ 2,473,942</u>	<u>\$ 8,580,306</u>	

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2019

	<u>General</u>	<u>Special Revenue</u>	
		<u>Equipment Replacement</u>	<u>Road Use</u>
Cash Basis Fund Balances			
Nonspendable - Cemetery perpetual care	\$ --	\$ --	\$ --
Restricted for:			
Debt service	--	--	--
Capital projects	--	--	--
Urban renewal purpose	--	--	--
Streets	--	--	947,565
Equipment	--	1,222,766	--
Other purposes	--	--	--
Unassigned	<u>2,214,470</u>	<u>--</u>	<u>--</u>
Total cash basis fund balances	<u>\$ 2,214,470</u>	<u>\$ 1,222,766</u>	<u>\$ 947,565</u>

The accompanying notes are an integral part of these statements.

<u>Special Revenue</u>		<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor</u>	<u>Total</u>
<u>Employee Benefits</u>	<u>Tax Increment Financing</u>				
\$ --	\$ --	\$ --	\$ --	\$ 527,324	\$ 527,324
--	--	132,606	--	--	132,606
--	--	--	883,630	--	883,630
--	485,021	--	--	--	485,021
--	--	--	--	--	947,565
--	--	--	--	--	1,222,766
220,306	--	--	--	1,946,618	2,166,924
--	--	--	--	--	2,214,470
<u>\$ 220,306</u>	<u>\$ 485,021</u>	<u>\$ 132,606</u>	<u>\$ 883,630</u>	<u>\$ 2,473,942</u>	<u>\$ 8,580,306</u>

CITY OF GRINNELL, IOWA
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
PROPRIETARY FUNDS

As of and for the year ended June 30, 2019

	Enterprise	
	Water	Sewer
Operating receipts:		
Use of money and property	\$ --	\$ 8,858
Charges for service	<u>1,708,042</u>	<u>1,899,791</u>
Total operating receipts	1,708,042	1,908,649
Operating disbursements:		
Business type activities	<u>1,639,365</u>	<u>738,952</u>
Total operating disbursements	<u>1,639,365</u>	<u>738,952</u>
Excess of operating receipts over operating disbursements	68,677	1,169,697
Non-operating receipts (disbursements):		
Interest on investments	10,026	12,222
Miscellaneous	79,412	2,716
Debt proceeds	--	7,790,666
Capital projects	--	(7,830,703)
Debt service	<u>--</u>	<u>(136,788)</u>
Net non-operating receipts (disbursements)	89,438	(161,887)
Excess of receipts over disbursements	158,115	1,007,810
Transfers out	<u>(272,568)</u>	<u>(878,536)</u>
Change in cash balances	(114,453)	129,274
Cash balances beginning of year	<u>1,424,168</u>	<u>2,370,465</u>
Cash balances end of year	<u>\$ 1,309,715</u>	<u>\$ 2,499,739</u>
Cash Basis Fund Balances		
Restricted for:		
Debt service	\$ --	\$ 64,475
Capital projects	--	924,728
Unrestricted	<u>1,309,715</u>	<u>1,510,536</u>
Total cash basis fund balances	<u>\$ 1,309,715</u>	<u>\$ 2,499,739</u>

The accompanying notes are an integral part of these statements.

	Enterprise		
Nonmajor - Solid Waste	Nonmajor - Storm Sewer		Total
\$ --	\$ --		\$ 8,858
<u>1,261,233</u>	<u>353,267</u>		<u>5,222,333</u>
1,261,233	353,267		5,231,191
<u>1,083,413</u>	<u>124,802</u>		<u>3,586,532</u>
<u>1,083,413</u>	<u>124,802</u>		<u>3,586,532</u>
177,820	228,465		1,644,659
6,391	687		29,326
3,387	--		85,515
--	--		7,790,666
--	--	(7,830,703)
--	--	(136,788)
<u>9,778</u>	<u>687</u>	(<u>61,984</u>)
187,598	229,152		1,582,675
(626,338)	(426,390)	(2,203,832)
(438,740)	(197,238)	(621,157)
<u>955,695</u>	<u>255,318</u>		<u>5,005,646</u>
<u>\$ 516,955</u>	<u>\$ 58,080</u>		<u>\$ 4,384,489</u>
\$ --	\$ --		\$ 64,475
--	--		924,728
<u>516,955</u>	<u>58,080</u>		<u>3,395,286</u>
<u>\$ 516,955</u>	<u>\$ 58,080</u>		<u>\$ 4,384,489</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Grinnell, Iowa is a political subdivision of the State of Iowa located in Poweshiek County. It was first incorporated in 1865 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services. The City also provides water, sewer, storm sewer, and solid waste utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Grinnell has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City of Grinnell has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Poweshiek County Assessor's Conference Board, Poweshiek County Emergency Management Commission, and the Poweshiek County Joint E911 Service Board.

B. Basis of Presentation

Government-wide Financial Statements

The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental receipts are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Fund.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or are imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds and enterprise funds are aggregated and reported as nonmajor governmental funds and nonmajor enterprise funds, respectively.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

Special Revenue:

The Equipment Replacement Fund is used to account for purchase and rental of equipment.

The Road Use Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Employee Benefits Fund is used to account for property tax collections for the payment of payroll taxes and other employee benefits.

The Tax Increment Financing Fund is used to account for urban renewal tax increment financing collections and the repayment of tax increment financing indebtedness.

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital improvements.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The City reports the following major proprietary funds:

Enterprise:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the City Council intends to use for specific purposes.

Unassigned - All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

NOTE 2 - CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2019 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City has no investments meeting the fair value disclosure requirements of Governmental Accounting Standards Board Statement No. 72.

Interest rate risk - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 3 - BONDS AND NOTES PAYABLE

Annual debt service requirements to maturity for the general obligation notes and bonds, and revenue notes are as follows:

Year Ending June 30,	General Obligation Notes & Bonds		Revenue Notes		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 2,237,000	\$ 397,390	\$ 525,000	\$ 191,141	\$ 2,762,000	\$ 588,531
2021	2,210,000	348,521	530,000	181,953	2,740,000	530,474
2022	2,257,000	300,593	560,000	172,678	2,817,000	473,271
2023	2,299,000	250,138	600,000	162,878	2,899,000	413,016
2024	2,361,000	196,178	635,000	152,378	2,996,000	348,556
2025-2029	4,658,000	331,450	3,685,000	581,904	8,343,000	913,354
2030-2034	345,000	52,740	4,140,000	241,879	4,485,000	294,619
2035-2036	150,000	6,750	247,316	4,328	397,316	11,078
	<u>\$16,517,000</u>	<u>\$1,883,760</u>	<u>\$10,922,316</u>	<u>\$1,689,139</u>	<u>\$27,439,316</u>	<u>\$3,572,899</u>

Revenue Notes

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay \$14,300,000, of which \$10,923,316 has been drawn as of June 30, 2019, of sewer revenue notes issued in April, 2018. Proceeds from the notes are providing financing for the construction of improvements to the sewer treatment plan. The notes are payable solely from sewer customer net receipts and are payable through 2035. Annual principal and interest payments on the notes required approximately 12% of net receipts during the year. The total principal and interest remaining to be paid on the notes is \$12,611,455. For the current year, principal and interest paid and total customer net receipts were \$136,788 and \$1,169,697, respectively.

The resolutions providing for the issuance of the revenue notes include the following provisions.

- a. The notes will only be redeemed from the future earnings of the enterprise activity and the note holders hold a lien on the future earnings of the funds.
- b. Sufficient transfers shall be made into a separate and special fund to pay current expenses. The fund shall be known as the Sewer Utility Operation and Maintenance Fund. There shall be deposited in the fund each month an amount sufficient to meet the current expenses of the month plus an amount equal to 1/12 of expenses payable on an annual basis such as insurance.
- c. Moneys shall next be disbursed to a separate and special fund to pay principal of and interest on the Notes and Parity Obligations known as the Sewer Revenue Note Principal and Interest Sinking Fund (the "Sinking Fund"). The required amount to be deposited in the Sinking Fund in any month shall be an amount equal to 1/6 of the installment of interest coming due on the next payment and 1/12 of the installment of principal coming due on the next payment date.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 4 - IPERS PENSION PLAN

Plan Description - IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - A Regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except for members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection occupation members may retire at normal retirement age, which is generally age 55 and may retire any time after reaching age 50 with 22 or more years of covered employment.

The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50% for each month the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 4 - IPERS PENSION PLAN - Continued

Disability and Death Benefits - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions - Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2019, pursuant to the required rate, Regular members contributed 6.29% of covered payroll and the City contributed 9.44% of covered payroll, for a total rate of 15.73%. Protection occupation members contributed 6.81% of covered payroll and the City contributed 10.21% of covered payroll, for a total rate of 17.02%.

The City's contributions to IPERS for the year ended June 30, 2019 totaled \$204,695.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2019, the City reported a liability of \$1,835,475 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2018, the City's proportion was 0.029004%, which was a decrease of 0.000414% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$249,316, \$487,220 and \$306,806 respectively.

There were no non-employee contributing entities to IPERS.

CITY OF GRINNELL, IOWA
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2019

NOTE 4 - IPERS PENSION PLAN - Continued

Actuarial Assumptions - The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Rate of inflation (effective June 30, 2017)	2.60% per annum.
Rate of salary increase (effective June 30, 2017)	3.25% to 16.25% average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 2017)	7.00% compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 2017)	3.25% per annum, based on 2.60% inflation and 0.65% real wage inflation.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an economic assumption study dated March 24, 2017 and a demographic assumption study dated June 28, 2018.

Mortality rates used in the 2018 valuation were based on the RP-2014 Employee and Healthy Annuitant Tables with MP-2017 generational adjustments.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	22.0%	6.01%
International equity	15.0	6.48
Global smart beta equity	3.0	6.23
Core plus fixed income	27.0	1.97
Public credit	3.5	3.93
Public real assets	7.0	2.91
Cash	1.0	(0.25)
Private equity	11.0	10.81
Private real assets	7.5	4.14
Private credit	3.0	3.11
Total	<u>100%</u>	

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 4 - IPERS PENSION PLAN - Continued

Discount Rate - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.00%) or 1% higher (8.00%) than the current rate.

	1% Decrease (6.00%)	Discount Rate (7.00%)	1% Increase (8.00%)
City's proportionate share of the net pension liability	\$ 3,119,301	\$ 1,835,475	\$ 758,541

IPERS' Fiduciary Net Position - Detailed information about the IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

NOTE 5 - MFPRSI PENSION PLAN

Plan Description - Municipal Fire and Police Retirement System of Iowa (MFPRSI) membership is mandatory for fire fighters and police officers covered by the provisions of Chapter 411 of the Code of Iowa. Employees of the City of Grinnell are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by MFPRSI. MFPRSI issues a stand-alone financial report which is available to the public by mail at 7155 Lake Drive, Suite #201, West Des Moines, Iowa 50266 or at www.mfprsi.org.

MFPRSI benefits are established under Chapter 411 of the Code of Iowa and the administrative rules thereunder. Chapter 411 of the Code of Iowa and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - Members with 4 or more years of service are entitled to pension benefits beginning at age 55. Full service retirement benefits are granted to members with 22 years of service, while partial benefits are available to those members with 4 to 22 years of service based on the ratio of years completed to years required (i.e., 22 years). Members with less than 4 years of service are entitled to a refund of their contribution only, with interest, for the period of employment.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 5 - MFPRSI PENSION PLAN - Continued

Benefits are calculated based upon the member's highest 3 years of compensation. The average of these 3 years becomes the member's average final compensation. The base benefit is 66% of the member's average final compensation. Members who perform more than 22 years of service receive an additional 2% of the member's average final compensation for each additional year of service, up to a maximum of 8 years. Survivor benefits are available to the beneficiary of a retired member according to the provisions of the benefit option chosen, plus an additional benefit for each child. Survivor benefits are subject to a minimum benefit for those members who chose the basic benefit with a 50% surviving spouse benefit.

Active members, at least 55 years of age with 22 or more years of service have the option to participate in the Deferred Retirement Option Program (DROP). The DROP is an arrangement whereby a member who is otherwise eligible to retire and commence benefits opts to continue to work. A member can elect a 3, 4, or 5 year DROP period. When electing to participate in DROP, the member signs a contract stating the member will retire at the end of the selected DROP period. During the DROP period, the member's retirement benefit is frozen and a DROP benefit is credited to a DROP account established for the member. Assuming the member completes the DROP period, the DROP benefit is equal to 52% of the member's retirement benefit at the member's earliest date eligible and 100% if the member delays enrollment for 24 months. At the member's actual date of retirement, the member's DROP account will be distributed to the member in the form of a lump sum or rollover to an eligible plan.

Disability and Death Benefits - Disability benefits may be either accidental or ordinary. Accidental disability is defined as permanent disability incurred in the line of duty, with benefits equivalent to the greater of 60% of the member's average final compensation or the member's service retirement benefit calculation amount. Ordinary disability occurs outside the call of duty and pays benefits equivalent to the greater of 50% of the member's average final compensation for those with 5 or more years of service or the member's service retirement benefit calculation amount and 25% of average final compensation for those with less than 5 years of service.

Death benefits are similar to disability benefits. Benefits for accidental death are 50% of the average final compensation of the member plus an additional amount for each child, or the provisions for ordinary death. Ordinary death benefits consist of a pension equal to 40% of the average final compensation of the member plus an additional amount for each child, or a lump-sum distribution to the designated beneficiary equal to 50% of the previous year's earnable compensation of the member or equal to the amount of the member's total contributions plus interest.

Benefits are increased annually in accordance with Chapter 411.6 of the Code of Iowa, which provides a standard formula for the increases.

The surviving spouse or dependents of an active member who dies due to a traumatic personal injury incurred in the line of duty receives a \$100,000 lump-sum payment.

Contributions - Member contribution rates are set by state statute. In accordance with Chapter 411 of the Code of Iowa, the contribution rate was 9.40% of earnable compensation for the year ended June 30, 2019.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 5 - MFPRSI PENSION PLAN - Continued

Employer contribution rates are based upon an actuarially determined normal contribution rate and set by state statute. The required actuarially determined contributions are calculated on the basis of the entry age normal method as adopted by the Board of Trustees as permitted under Chapter 411 of the Code of Iowa. The normal contribution rate is provided by state statute to be the actuarial liabilities of the plan less current plan assets, with such total divided by 1% of the actuarially determined present value of prospective future compensation of all members, further reduced by member contributions and state appropriations. Under the Code of Iowa, the City's contribution rate cannot be less than 17.00% of earnable compensation. The contribution rate was 26.02% for the year ended June 30, 2019.

The City's contributions to MFPRSI for the year ended June 30, 2019 totaled \$323,371.

If approved by the State Legislature, state appropriation may further reduce the City's contribution rate, but not below the minimum statutory contribution rate of 17.00% of earnable compensation. The State of Iowa, therefore, is considered to be a nonemployer contributing entity in accordance with the provisions of the Governmental Accounting Standards Board Statement No. 67 - Financial Reporting for Pension Plans.

There were no state appropriations to MFPRSI during the year ended June 30, 2019.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2019, the City reported a liability of \$2,376,684 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to the MFPRSI relative to the contributions of all MFPRSI participating employers. At June 30, 2018, the City's proportion was 0.399172% which was a decrease of 0.013759% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$358,456, \$617,868 and \$286,053 respectively.

Actuarial Assumptions - The total pension liability in the June 30, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Rate of Inflation	3.00%
Salary increases	4.50 to 15.00%, including inflation
Investment rate of return	7.50%, net of investment expense, including inflation

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period from July 1, 2007 to June 30, 2017.

Postretirement mortality rates were based on the RP-2014 Blue Collar Combined Healthy Annuitant Table with males set-forward zero years, females set-forward two years and disabled individuals set-forward three years (male only rates), with generational projection of future mortality improvement with 50% of Scale BB beginning in 2017.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 5 - MFPRSI PENSION PLAN - Continued

The long-term expected rate of return on MFPRSI investments was determined using a building-block method in which best-estimate ranges of expected future real rates (i.e., expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
Large Cap	5.5%
Small Cap	5.8
International Large Cap	7.3
Emerging Markets	9.0
Emerging Market Debt	6.3
Private Non-Core Real Estate	8.0
Master Limited Partnerships	9.0
Private Equity	9.0
Core Plus Fixed Income	3.3
Private Core Real Estate	6.0
Tactical Asset Allocation	6.4

Discount Rate - The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed contributions will be made at 9.40% of covered payroll and the City's contributions will be made at rates equal to the difference between actuarially determined rates and the member rate. Based on those assumptions, the MFPRSI's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on MFPRSI's investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1% lower (6.50%) or 1% higher (8.50%) than the current rate.

	1% Decrease 6.50%	Discount Rate 7.50%	1% Increase 8.50%
City's proportionate share of the net pension liability	<u>\$ 3,965,416</u>	<u>\$ 2,376,684</u>	<u>\$ 1,061,267</u>

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 5 - MFPRSI PENSION PLAN - Continued

MFPRSI's Fiduciary Net Position - Detailed information about the MFPRSI's fiduciary net position is available in the separately issued MFPRSI financial report which is available on MFPRSI's website at www.mfprsi.org.

NOTE 6 - COMPENSATED ABSENCES

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation and comp time, and sick leave payable to employees at June 30, 2019, primarily relating to the General Fund, is as follows:

<u>Type of Benefit</u>	<u>Amount</u>
Vacation and Comp Time	\$ 203,000
Sick Leave	<u>370,000</u>
Total	<u>\$ 573,000</u>

This liability has been computed based on rates of pay in effect at June 30, 2019.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 7 - INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2019 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
General	Special Revenue:	
	Hotel Motel Tax	\$ 67,961
	Employee Benefits	73,188
	Library Gifts	18,000
	Enterprise:	
	Water	13,000
	Sewer	13,000
		<u>185,149</u>
Special Revenue: Local Option Sales Tax	General	75,140
Special Revenue: Equipment Replacement	Special Revenue:	
	Road Use	90,000
	Capital Projects	30,000
	Debt Service	425,000
	Enterprise:	
	Solid Waste	612,500
	Storm Sewer	10,000
		<u>1,167,500</u>
Special Revenue: Insurance Reserve	Special Revenue:	
	Employee Benefits	157,866
	Enterprise:	
	Water	15,827
	Sewer	7,201
	Solid Waste	13,838
	Storm Sewer	2,164
		<u>196,896</u>
Special Revenue: Insurance Escrow	Special Revenue:	
	Employee Benefits	<u>170,314</u>
Debt Service	Special Revenue:	
	Local Option Sales Tax	1,000,776
	Road Use	187,825
	Tax Increment Financing	1,276,337
	Equipment Replacement	3,051
	Enterprise:	
	Water	64,925
		<u>2,532,914</u>

CITY OF GRINNELL, IOWA
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2019

NOTE 7 - INTERFUND TRANSFERS - Continued

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
Capital Projects	General	\$ 406,519
	Special Revenue:	
	Local Option Sales Tax	269,978
	Road Use	172
	Hotel Motel Tax	65,000
	Tax Increment Financing	721,774
	Debt Service	245,701
	Enterprise:	
	Water	178,816
	Sewer	858,335
	Storm Sewer	414,226
		<u>3,160,521</u>
		<u>\$ 7,488,434</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

NOTE 8 - RISK MANAGEMENT

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 778 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual casualty operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses estimated for the fiscal year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of basis rate.

The Pool also provides property coverage. Members who elect such coverage make annual property operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses, reinsurance premiums, losses and loss expenses for property risks estimated for the fiscal year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 8 - RISK MANAGEMENT - Continued

The City's property and casualty contributions to the Pool are recorded as disbursements from its operating funds at the time of payment to the Pool. The City's contributions to the Pool for the year ended June 30, 2019 were approximately \$162,000.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$500,000 per claim. Claims exceeding \$500,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$250,000 each occurrence, each location. Property risks exceeding \$250,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the City's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

The City also carries commercial insurance purchased from other insurers for coverage associated with airport liability, construction risk, volunteer coverage, workers' compensation, and employee blanket bond. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (OPEB)

Plan Description: The City operates a single-employer health benefit plan which provides medical benefits for employees and retirees. Group insurance benefits are established under Iowa Code Chapter 509A.13. The City currently finances the benefit plan on a pay-as-you-go basis. For the year ended June 30, 2019, the City contributed \$643,117 and plan members eligible for benefits contributed \$109,170 to the plan. At June 30, 2019, no assets have been accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

OPEB Benefits: Individuals who are employed by the City and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement. Retirees under age 65 pay the same premium for the medical benefits as active employees, which results in an implicit rate subsidy.

CITY OF GRINNELL, IOWA
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2019

NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (OPEB) - Continued

Retired participants must be age 55 or older at retirement, with the exception of special service participants who must be age 50 with 22 years of services. At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	1
Active employees	<u>52</u>
Total	<u><u>53</u></u>

NOTE 10 - HOSPITAL REVENUE REFUNDING BONDS

The City has issued a total of \$4.0 million of Hospital Revenue Refunding Bonds under the provisions of Chapter 419 of the Code of Iowa, of which \$3.13 million is outstanding at June 30, 2019. The bonds and related interest are payable solely from the revenues of the Grinnell Regional Medical Center and the bond principal and interest do not constitute liabilities of the City.

NOTE 11 - DEFICIT BALANCE

The Storm Water Quality Projects Fund had a deficit balance at June 30, 2019 in the amount of \$27,524. The deficit balance was a result of project costs incurred and land purchased prior to availability of funds.

NOTE 12 - TAX ABATEMENTS

Governmental Accounting Standards Board Statement No. 77 defines tax abatements as a reduction in tax revenues that results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax receipts to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments.

City Tax Abatements

The City provides tax abatements for urban renewal and economic development projects with tax increment financing as provided for in Chapters 15A and 403 of the Code of Iowa. For these types of projects, the City enters into agreements with developers which require the City, after developers meet the terms of the agreements, to rebate a portion of the property tax paid by the developers, to pay the developers an economic development grant or to pay the developers a predetermined dollar amount. No other commitments were made by the City as part of these agreements.

For the year ended June 30, 2019, \$115,363 of property tax was diverted from the City under the urban renewal and economic development projects.

CITY OF GRINNELL, IOWA
NOTES TO FINANCIAL STATEMENTS
June 30, 2019

NOTE 13 - SUBSEQUENT EVENTS

Subsequent Events

The City has evaluated all subsequent events through December 13, 2019, the date the financial statements were available to be issued.

NOTE 14 - COMMITMENTS AND CONTINGENCIES

Construction Contracts

The City has entered into several construction contracts totaling approximately \$22,839,000 that are still in process as of June 30, 2019. The net remaining amount committed to these contracts is approximately \$9,797,000, which will be paid with existing capital project funds, debt proceeds, local option sales tax revenue, tax increment financing revenues, grant proceeds, and donations.

NOTE 15 - PROSPECTIVE ACCOUNTING CHANGE

Governmental Accounting Standards Board has issued Statement No. 84, Fiduciary Activities. This statement will be implemented for the fiscal year ending June 30, 2020. The revised requirements of this statement will enhance the consistency and comparability of fiduciary activity reporting by state and local governments by establishing specific criteria for identifying fiduciary activities and clarifying whether and how business-type activities should report their fiduciary activities.

* * *

OTHER INFORMATION

CITY OF GRINNELL, IOWA
 BUDGETARY COMPARISON SCHEDULE
 OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES -
 BUDGET AND ACTUAL - ALL GOVERNMENTAL
 FUNDS AND PROPRIETARY FUNDS
 OTHER INFORMATION

Year ended June 30, 2019

	<u>Governmental Funds Actual</u>	<u>Proprietary Funds Actual</u>	<u>Total</u>
Receipts:			
Property tax	\$ 4,034,033	\$ --	\$ 4,034,033
Tax increment financing	2,218,739	--	2,218,739
Other city tax	2,417,947	--	2,417,947
Licenses and permits	8,132	--	8,132
Use of money and property	123,928	38,184	162,112
Intergovernmental	2,765,564	--	2,765,564
Charges for service	385,740	5,222,333	5,608,073
Miscellaneous	407,146	85,515	492,661
Total receipts	<u>12,361,229</u>	<u>5,346,032</u>	<u>17,707,261</u>
Disbursements:			
Public safety	2,189,223	--	2,189,223
Public works	2,487,930	--	2,487,930
Health and social services	1,000	--	1,000
Culture and recreation	1,413,005	--	1,413,005
Community and economic development	726,831	--	726,831
General government	1,166,458	--	1,166,458
Debt service	2,541,715	--	2,541,715
Capital projects	4,985,094	--	4,985,094
Business type activities	--	11,554,023	11,554,023
Total disbursements	<u>15,511,256</u>	<u>11,554,023</u>	<u>27,065,279</u>
Excess (deficiency) of receipts over (under) disbursements	(3,150,027)	(6,207,991)	(9,358,018)
Other financing sources (uses), net	<u>2,628,832</u>	<u>5,586,834</u>	<u>8,215,666</u>
Excess (deficiency) of receipts and other financing sources over (under) disbursements and other financing uses	(521,195)	(621,157)	(1,142,352)
Balances beginning of year	<u>9,101,501</u>	<u>5,005,646</u>	<u>14,107,147</u>
Balances end of year	<u>\$ 8,580,306</u>	<u>\$ 4,384,489</u>	<u>\$ 12,964,795</u>

See accompanying independent auditor's report.

<u>Budgeted Amounts</u>		<u>Final to Total Variance</u>
<u>Original</u>	<u>Final</u>	
\$ 4,009,988	\$ 4,010,903	\$ 23,130
2,220,329	2,220,329	(1,590)
2,286,308	2,320,257	97,690
6,050	7,110	1,022
127,682	167,853	(5,741)
3,931,865	2,804,039	(38,475)
6,314,029	6,166,696	(558,623)
<u>2,080,281</u>	<u>2,274,611</u>	<u>(1,781,950)</u>
<u>20,976,532</u>	<u>19,971,798</u>	<u>(2,264,537)</u>
2,294,259	2,335,122	145,899
2,548,265	2,795,770	307,840
2,000	2,000	1,000
1,563,650	1,597,245	184,240
1,128,931	1,149,547	422,716
2,271,538	2,246,347	1,079,889
2,260,997	2,542,993	1,278
15,670,436	5,836,359	851,265
<u>4,157,977</u>	<u>12,477,233</u>	<u>923,210</u>
<u>31,898,053</u>	<u>30,982,616</u>	<u>3,917,337</u>
(10,921,521)	(11,010,818)	1,652,800
<u>10,149,620</u>	<u>8,179,072</u>	<u>36,594</u>
(771,901)	(2,831,746)	1,689,394
<u>11,742,567</u>	<u>11,722,030</u>	<u>2,385,117</u>
<u>\$ 10,970,666</u>	<u>\$ 8,890,284</u>	<u>\$ 4,074,511</u>

CITY OF GRINNELL, IOWA
NOTES TO OTHER INFORMATION -
BUDGETARY REPORTING

June 30, 2019

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, Permanent Funds, and Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, two budget amendments decreased budgeted disbursements by \$915,437. The budget amendments are reflected in the final budgeted amounts.

See accompanying independent auditor's report.

CITY OF GRINNELL, IOWA
 SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
 OF THE NET PENSION LIABILITY
 IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
 FOR THE LAST FIVE YEARS*

OTHER INFORMATION

	<u>2019</u>	<u>2018</u>
City's proportion of the net pension liability	0.029004%	0.029418%
City's proportionate share of the net pension liability	\$ 1,835,000	\$ 1,960,000
City's covered payroll	\$ 2,187,000	\$ 2,205,000
City's proportionate share of the net pension liability as a percentage of its covered payroll	83.90%	88.89%
IPERS' net position as a percentage of the total pension liability	83.62%	82.21%

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2017</u>	<u>2016</u>	<u>2015</u>
0.030154	% 0.032385%	0.032324%
\$ 1,898,000	\$ 1,600,000	\$ 1,308,000
\$ 2,170,000	\$ 2,239,000	\$ 2,159,000
87.47%	71.46%	60.58%
81.82%	85.19%	87.61%

CITY OF GRINNELL, IOWA
 SCHEDULE OF CITY CONTRIBUTIONS
 IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
 FOR THE LAST TEN YEARS

OTHER INFORMATION

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Statutorily required contribution	\$ 205,000	\$ 195,000	\$ 197,000	\$ 192,000
Contributions in relation to the statutorily required contribution	<u>(205,000)</u>	<u>(195,000)</u>	<u>(197,000)</u>	<u>(192,000)</u>
Contribution deficiency (excess)	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
City's covered payroll	\$ 2,180,000	\$ 2,187,000	\$ 2,205,000	\$ 2,170,000
Contributions as a percentage of covered payroll	9.40%	8.92%	8.93%	8.85%

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
\$ 200,000	\$ 193,000	\$ 186,000	\$ 169,000	\$ 143,000	\$ 138,000
<u>(200,000)</u>	<u>(193,000)</u>	<u>(186,000)</u>	<u>(169,000)</u>	<u>(143,000)</u>	<u>(138,000)</u>
<u>\$ --</u>					
\$ 2,239,000	\$ 2,159,000	\$ 2,140,000	\$ 2,094,000	\$ 2,057,000	\$ 2,049,000
8.93%	8.93%	8.69%	8.07%	6.95%	6.73%

CITY OF GRINNELL, IOWA

NOTES TO OTHER INFORMATION - IPERS PENSION LIABILITY

YEAR ENDED JUNE 30, 2019

Changes of benefit terms:

Legislation enacted in 2010 modified benefit terms for Regular members. The definition of final average salary changed from the highest three to the highest five years of covered wages. The vesting requirement changed from four years of service to seven years. The early retirement reduction increased from 3% per year measured from the member's first unreduced retirement age to a 6% reduction for each year of retirement before age 65.

Changes of assumptions:

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested Regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30 year amortization period to a closed 30 year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20 year period.

CITY OF GRINNELL, IOWA

NOTES TO OTHER INFORMATION - IPERS PENSION LIABILITY - Continued

YEAR ENDED JUNE 30, 2019

The 2010 valuation implemented the following refinements as a result of a quadrennial experience study:

- Adjusted retiree mortality assumptions.
- Modified retirement rates to reflect fewer retirements.
- Lowered disability rates at most ages.
- Lowered employment termination rates.
- Generally increased the probability of terminating members receiving a deferred retirement benefit.
- Modified salary increase assumptions based on various service duration.

* * *

See accompanying independent auditor's report.

CITY OF GRINNELL, IOWA

SCHEDULE OF THE CITY'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY

MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
FOR THE LAST FIVE YEARS*

OTHER INFORMATION

	<u>2019</u>	<u>2018</u>
City's proportion of the net pension liability	0.399172%	0.412931%
City's proportionate share of the net pension liability	\$ 2,377,000	\$ 2,422,000
City's covered payroll	\$ 1,160,000	\$ 1,170,000
City's proportionate share of the net pension liability as a percentage of its covered payroll	204.91%	207.01%
MFPRSI's net position as a percentage of the total pension liability	81.07%	80.60%

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2017</u>	<u>2016</u>	<u>2015</u>
0.406216%	0.383656%	0.407200%
\$ 2,540,000	\$ 1,802,000	\$ 1,476,000
\$ 1,101,000	\$ 1,006,000	\$ 1,006,000
230.73%	179.13%	146.72%
78.20%	83.04%	86.27%

CITY OF GRINNELL, IOWA

SCHEDULE OF CITY CONTRIBUTIONS

MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
FOR THE LAST TEN YEARS

OTHER INFORMATION

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Statutorily required contribution	\$ 323,000	\$ 298,000	\$ 303,000	\$ 306,000
Contributions in relation to the statutorily required contribution	<u>(323,000)</u>	<u>(298,000)</u>	<u>(303,000)</u>	<u>(306,000)</u>
Contribution deficiency (excess)	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>
City's covered payroll	\$ 1,243,000	\$ 1,160,000	\$ 1,170,000	\$ 1,101,000
Contributions as a percentage of covered payroll	25.99%	25.69%	25.90%	27.79%

Note: Amounts are rounded.

See accompanying independent auditor's report.

<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
\$ 306,000	\$ 303,000	\$ 261,000	\$ 253,000	\$ 189,000	\$ 164,000
<u>(306,000)</u>	<u>(303,000)</u>	<u>(261,000)</u>	<u>(253,000)</u>	<u>(189,000)</u>	<u>(164,000)</u>
<u>\$ --</u>					
\$ 1,006,000	\$ 1,006,000	\$ 997,000	\$ 1,025,000	\$ 951,000	\$ 966,000
30.41%	30.12%	26.18%	24.68%	19.87%	16.98%

CITY OF GRINNELL, IOWA

NOTES TO OTHER INFORMATION - MFPRSI PENSION LIABILITY

YEAR ENDED JUNE 30, 2019

Changes of benefit terms:

There were no significant changes of benefit terms.

Changes of assumptions:

The 2018 valuation changed postretirement mortality rates to the RP-2014 Blue Collar Healthy Annuitant Table with males set-forward zero years, females set-forward two years and disabled individuals set-forward three years (male only rates), with generational projection of future mortality improvement with 50% of Scale BB beginning in 2017.

The 2017 valuation added five years projection of future mortality improvement with Scale BB.

The 2016 valuation changed postretirement mortality rates to the RP-2000 Blue Collar Combined Health Mortality Table with males set-back two years, females set-forward one year and disabled individuals set-forward one year (male only rates), with no projection of future mortality improvement.

The 2015 valuation phased in the 1994 Group Annuity Mortality Table for postretirement mortality. This resulted in a weighting of 1/12 of the 1971 Group Annuity Mortality Table and 11/12 of the 1994 Group Annuity Mortality Table.

The 2014 valuation phased in the 1994 Group Annuity Mortality Table for post-retirement mortality. This resulted in a weighting of 2/12 of the 1971 Group Annuity Mortality Table and 10/12 of the 1994 Group Annuity Mortality Table.

See accompanying independent auditor's report.

SUPPLEMENTARY INFORMATION

CITY OF GRINNELL, IOWA
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN CASH BALANCES
NON-MAJOR GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2019

	Special Revenue	
	Local Option Sales Tax	Unemployment Reserve
Receipts:		
Other City tax	\$ 1,128,746	\$ --
Use of money and property	5,048	90
Miscellaneous	--	--
Total receipts	1,133,794	90
Disbursements:		
Operating:		
Public safety	--	--
Culture and recreation	--	--
Community and economic development	--	--
General government	--	--
Total disbursements	--	--
Excess (deficiency) of receipts over (under) disbursements	1,133,794	90
Other financing sources (uses):		
Transfers in	75,140	--
Transfers out	(1,270,754)	--
Total other financing sources (uses)	(1,195,614)	--
Change in cash balances	(61,820)	90
Cash balances beginning of year	422,896	12,780
Cash balances end of year	\$ 361,076	\$ 12,870
Cash Basis Fund Balances		
Nonspendable - Cemetery perpetual care	\$ --	\$ --
Restricted for:		
Other purposes	361,076	12,870
Total cash basis fund balances	\$ 361,076	\$ 12,870

(continued next page)

Special Revenue				
Insurance Deductible	Insurance Reserve	Insurance Escrow	Hotel Motel Tax	Library Gifts
\$ --	\$ --	\$ --	\$ 399,590	\$ --
466	2,014	4,818	2,239	825
--	<u>27,753</u>	--	<u>16,361</u>	<u>46,234</u>
<u>466</u>	<u>29,767</u>	<u>4,818</u>	<u>418,190</u>	<u>47,059</u>
--	--	--	--	--
--	--	--	--	28,203
--	--	--	266,393	--
--	<u>179,621</u>	<u>10,995</u>	<u>--</u>	<u>--</u>
<u>--</u>	<u>179,621</u>	<u>10,995</u>	<u>266,393</u>	<u>28,203</u>
466	(149,854)	(6,177)	151,797	18,856
--	196,896	170,314	--	--
--	<u>--</u>	<u>--</u>	<u>(132,961)</u>	<u>(18,000)</u>
--	<u>196,896</u>	<u>170,314</u>	<u>(132,961)</u>	<u>(18,000)</u>
466	47,042	164,137	18,836	856
<u>66,234</u>	<u>239,962</u>	<u>670,141</u>	<u>227,032</u>	<u>113,437</u>
<u>\$ 66,700</u>	<u>\$ 287,004</u>	<u>\$ 834,278</u>	<u>\$ 245,868</u>	<u>\$ 114,293</u>
\$ --	\$ --	\$ --	\$ --	\$ --
<u>66,700</u>	<u>287,004</u>	<u>834,278</u>	<u>245,868</u>	<u>114,293</u>
<u>\$ 66,700</u>	<u>\$ 287,004</u>	<u>\$ 834,278</u>	<u>\$ 245,868</u>	<u>\$ 114,293</u>

CITY OF GRINNELL, IOWA
 SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS
 AND CHANGES IN CASH BALANCES
 NON-MAJOR GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2019

	<u>Special Revenue Police Forfeiture</u>	<u>Permanent Cemetery Perpetual Care</u>
Receipts:		
Other City tax	\$ --	\$ --
Use of money and property	104	--
Miscellaneous	<u> 20,908</u>	<u> 3,732</u>
Total receipts	21,012	3,732
Disbursements:		
Operating:		
Public safety	1,495	--
Culture and recreation	--	--
Community and economic development	--	--
General government	--	--
Total disbursements	<u> 1,495</u>	<u> --</u>
Excess (deficiency) of receipts over (under) disbursements	19,517	3,732
Other financing sources (uses):		
Transfers in	--	--
Transfers out	<u> --</u>	<u> --</u>
Total other financing sources (uses)	<u> --</u>	<u> --</u>
Change in cash balances	19,517	3,732
Cash balances beginning of year	<u> 5,012</u>	<u> 520,372</u>
Cash balances end of year	<u>\$ 24,529</u>	<u>\$ 524,104</u>
Cash Basis Fund Balances		
Nonspendable - Cemetery perpetual care	\$ --	\$ 524,104
Restricted for:		
Other purposes	<u> 24,529</u>	<u> --</u>
Total cash basis fund balances	<u>\$ 24,529</u>	<u>\$ 524,104</u>

See accompanying independent auditor's report.

<u>Permanent Cemetery Trees</u>	<u>Total</u>
\$ --	\$ 1,528,336
--	15,604
--	114,988
<u>--</u>	<u>1,658,928</u>
--	1,495
--	28,203
--	266,393
--	190,616
<u>--</u>	<u>486,707</u>
--	1,172,221
--	442,350
<u>--</u>	<u>(1,421,715)</u>
<u>--</u>	<u>(979,365)</u>
--	192,856
<u>3,220</u>	<u>2,281,086</u>
<u>\$ 3,220</u>	<u>\$ 2,473,942</u>
\$ 3,220	\$ 527,324
<u>--</u>	<u>1,946,618</u>
<u>\$ 3,220</u>	<u>\$ 2,473,942</u>

CITY OF GRINNELL, IOWA
 SCHEDULE OF INDEBTEDNESS
 Year ended June 30, 2019

<u>Obligation</u>	<u>Date of Issue</u>	<u>Interest Rates</u>	<u>Amount Originally Issued</u>
General Obligation Notes and Bonds:			
2008 Local Option Sales Tax Bonds	May 1, 2008	3.75 - 4.00%	\$ 6,500,000
2009 Urban Renewal Refunding Bonds	October 1, 2009	2.25 - 4.45%	1,900,000
2013 Urban Renewal Bonds B	December 19, 2013	2.00-2.55%	3,720,000
2014 Local Option Sales Tax Bonds	September 18, 2014	2.00-3.00%	5,995,000
2016 General Obligation Bonds A	June 20, 2016	2.00-3.00%	7,460,000
2018 Urban Renewal Capital Loan Notes	June 19, 2018	3.25%	700,000
2019 Capital Loan Notes	March 8, 2019	3.90%	425,000
Total General Obligation Notes and Bonds			
Revenue Notes:			
2018 Sewer Revenue Capital Loan Notes	April 13, 2018	1.75%	14,300,000

See accompanying independent auditor's report.

<u>Balance Beginning of Year</u>	<u>Issued During Year</u>	<u>Redeemed During Year</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>
\$ 320,000	\$ --	\$ 320,000	\$ --	\$ 12,000
980,000	--	140,000	840,000	38,163
3,720,000	--	590,000	3,130,000	81,805
5,845,000	--	350,000	5,495,000	139,112
6,625,000	--	640,000	5,985,000	136,670
700,000	--	58,000	642,000	21,613
<u>--</u>	<u>425,000</u>	<u>--</u>	<u>425,000</u>	<u>--</u>
<u>\$18,190,000</u>	<u>\$ 425,000</u>	<u>\$2,098,000</u>	<u>\$ 16,517,000</u>	<u>\$ 429,363</u>
<u>\$ 3,132,650</u>	<u>\$7,790,666</u>	<u>\$ 1,000</u>	<u>\$ 10,922,316</u>	<u>\$ 135,788</u>

CITY OF GRINNELL, IOWA
BOND AND NOTE MATURITIES
June 30, 2019

General Obligation Bonds and Notes

Year ending June 30,	2009 Urban Renewal Refunding Bonds Issued October 1, 2009		2013 Urban Renewal Bonds Issued December 19, 2013		2014 Local Option Sales Tax Bonds Issued September 18, 2014	
	Interest		Interest		Interest	
	Rates	Amount	Rates	Amount	Rates	Amount
2020	3.20%	\$ 145,000	2.00%	\$ 600,000	2.00%	\$ 690,000
2021	4.00%	65,000	2.00%	610,000	2.00%	715,000
2022	4.00%	65,000	2.25%	625,000	2.00%	735,000
2023	4.00%	70,000	2.35%	640,000	2.25%	745,000
2024	4.20%	75,000	2.55%	655,000	2.50%	760,000
2025	4.20%	75,000			2.75%	780,000
2026	4.25%	80,000			3.00%	800,000
2027	4.25%	85,000			3.00%	270,000
2028	4.45%	90,000				
2029	4.45%	90,000				
2030						
2031						
2032						
2033						
2034						
2035						
2036						
		<u>\$ 840,000</u>		<u>\$3,130,000</u>		<u>\$5,495,000</u>

(continued next page)

See accompanying independent auditor's report.

General Obligation Bonds and Notes

<u>2016 General Obligation Bonds</u>		<u>2018 Urban Renewal Capital Loan Notes</u>		<u>2019 Capital Loan Notes</u>		
<u>Issued June 20, 2016</u>		<u>Issued June 19, 2018</u>		<u>Issued March 8, 2019</u>		
<u>Interest Rates</u>	<u>Amount</u>	<u>Interest Rates</u>	<u>Amount</u>	<u>Interest Rates</u>	<u>Amount</u>	<u>Amount</u>
2.00%	\$ 655,000	3.25%	\$ 62,000	3.90%	\$ 85,000	\$ 2,237,000
2.00%	670,000	3.25%	65,000	3.90%	85,000	2,210,000
2.00%	680,000	3.25%	67,000	3.90%	85,000	2,257,000
2.00%	690,000	3.25%	69,000	3.90%	85,000	2,299,000
2.00%	715,000	3.25%	71,000	3.90%	85,000	2,361,000
2.00%	720,000	3.25%	73,000			1,648,000
2.00%	735,000	3.25%	76,000			1,691,000
2.00%	495,000	3.25%	78,000			928,000
2.20%	65,000	3.25%	81,000			236,000
2.20%	65,000					155,000
2.20%	65,000					65,000
2.20%	65,000					65,000
3.00%	70,000					70,000
3.00%	70,000					70,000
3.00%	75,000					75,000
3.00%	75,000					75,000
3.00%	75,000					75,000
	<u>\$5,985,000</u>		<u>\$ 642,000</u>		<u>\$ 425,000</u>	<u>\$ 16,517,000</u>

CITY OF GRINNELL, IOWA
 BOND AND NOTE MATURITIES - Continued
 June 30, 2019

<u>Year ending June 30,</u>	<u>Revenue Notes</u>	
	<u>2018 Sewer Revenue Notes</u>	
	<u>Issued April 13, 2018</u>	
	<u>Interest Rates</u>	<u>Amount</u>
2020	1.75%	\$ 525,000
2021	1.75%	530,000
2022	1.75%	560,000
2023	1.75%	600,000
2024	1.75%	635,000
2025	1.75%	675,000
2026	1.75%	715,000
2027	1.75%	750,000
2028	1.75%	765,000
2029	1.75%	780,000
2030	1.75%	795,000
2031	1.75%	810,000
2032	1.75%	830,000
2033	1.75%	845,000
2034	1.75%	860,000
2035	1.75%	<u>247,316</u>
		<u>\$ 10,922,316</u>

CITY OF GRINNELL, IOWA
 SCHEDULE OF RECEIPTS BY SOURCE AND
 DISBURSEMENTS BY FUNCTION -
 ALL GOVERNMENTAL FUNDS
 For the Last Ten Years

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Receipts:				
Property tax	\$ 4,034,033	\$ 4,026,596	\$ 3,605,298	\$ 3,807,749
Tax increment financing	2,218,739	2,297,392	2,321,532	1,963,204
Other city tax	2,417,947	2,168,632	2,303,897	1,773,792
Licenses and permits	8,132	17,067	8,329	12,910
Use of money and property	123,928	146,603	125,390	156,706
Intergovernmental	2,765,564	2,410,010	3,316,948	2,400,351
Charges for service	385,740	583,536	815,476	485,634
Special assessments	--	--	--	--
Miscellaneous	407,146	753,963	955,764	564,966
	<u>407,146</u>	<u>753,963</u>	<u>955,764</u>	<u>564,966</u>
Total	<u>\$ 12,361,229</u>	<u>\$ 12,403,799</u>	<u>\$ 13,452,634</u>	<u>\$ 11,165,312</u>
 Disbursements:				
Operating:				
Public safety	\$ 2,189,223	\$ 2,065,401	\$ 2,091,413	\$ 1,971,259
Public works	2,487,930	1,422,878	1,110,449	1,518,669
Health and social services	1,000	1,200	1,223	821
Culture and recreation	1,413,005	1,351,880	1,311,774	1,322,184
Community and economic development	726,831	462,182	653,921	554,911
General government	1,166,458	1,177,654	1,376,462	1,297,022
Debt service	2,541,715	2,789,577	2,360,513	2,026,423
Capital projects	4,985,094	7,413,403	11,740,328	5,867,967
	<u>4,985,094</u>	<u>7,413,403</u>	<u>11,740,328</u>	<u>5,867,967</u>
Total	<u>\$ 15,511,256</u>	<u>\$ 16,684,175</u>	<u>\$ 20,646,083</u>	<u>\$ 14,559,256</u>

See accompanying independent auditor's report.

<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
\$ 3,770,195	\$ 3,768,602	\$ 3,699,917	\$ 3,721,305	\$ 3,603,350	\$ 3,452,308
1,811,065	1,698,609	1,725,321	1,403,920	1,512,596	1,376,451
1,649,866	1,300,279	1,187,763	1,411,015	1,154,105	1,128,032
15,791	71,400	70,729	78,285	70,828	73,202
317,872	197,433	213,365	172,776	202,269	293,896
2,197,370	3,138,796	1,793,317	3,085,054	2,868,686	2,447,855
470,858	496,021	441,162	478,716	525,196	307,633
--	--	--	5,612	--	--
<u>664,082</u>	<u>462,930</u>	<u>1,729,822</u>	<u>2,625,965</u>	<u>3,025,026</u>	<u>1,682,009</u>
<u>\$ 10,897,099</u>	<u>\$ 11,134,070</u>	<u>\$ 10,861,396</u>	<u>\$ 12,982,648</u>	<u>\$ 12,962,056</u>	<u>\$ 10,761,386</u>
\$ 1,947,474	\$ 1,740,853	\$ 1,721,070	\$ 1,983,835	\$ 1,907,607	\$ 1,716,902
2,089,766	1,645,328	1,276,745	1,260,714	1,117,766	1,187,834
1,274	1,000	1,620	898	972	11,285
1,245,017	1,093,433	1,080,732	1,054,957	1,124,820	1,042,095
596,593	1,081,742	1,232,641	811,409	791,112	884,813
1,078,948	1,416,547	1,365,377	1,192,906	1,107,407	1,044,360
2,154,619	1,809,633	1,827,961	4,405,315	1,737,290	3,417,738
<u>3,825,114</u>	<u>4,277,032</u>	<u>1,800,931</u>	<u>4,934,388</u>	<u>5,177,493</u>	<u>11,310,062</u>
<u>\$ 12,938,805</u>	<u>\$ 13,065,568</u>	<u>\$ 10,307,077</u>	<u>\$ 15,644,422</u>	<u>\$ 12,964,467</u>	<u>\$ 20,615,089</u>

COMMENTS AND RECOMMENDATIONS

Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

1910 EAST 7th STREET BOX 369
ATLANTIC, IOWA 50022-0369
(712) 243-1800
FAX (712) 243-1265
CPA@GBKCO.COM

MARK D. KYHNN
KENNETH P. TEGELS
CHRISTOPHER J. NELSON
DAVID A. GINTHER

Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Honorable Mayor and
Members of the City Council

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in the Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2019, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 13, 2019. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Grinnell's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Grinnell's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Grinnell's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Grinnell's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

To the Honorable Mayor and
Members of the City Council

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses that we consider to be significant deficiencies: 19-I-A.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Grinnell's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters which are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Findings and Responses.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2019 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Responses to Findings

The City of Grinnell's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Responses. The City of Grinnell's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

B. M. ... & Co., P.C.

Atlantic, Iowa
December 13, 2019

CITY OF GRINNELL, IOWA
Schedule of Findings and Responses
Year ended June 30, 2019

PART I: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

19-I-A Segregation of Duties:

Criteria: Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the City's financial statements.

Condition: A limited number of people have the primary responsibility for most of the accounting and financial reporting duties.

Cause: The City has a limited number of employees which does not allow procedures to be established to adequately segregate duties or provide compensating controls through additional oversight of transactions and processes.

Effect: Inadequate segregation of duties could adversely affect the City's ability to prevent or detect and correct misstatements, errors or misappropriation on a timely basis by employees in the normal course of performing their assigned functions.

Recommendation: The City should review its control activities to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials.

Response: We will continue work in this area to increase segregation of duties.

Conclusion: Response accepted.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

CITY OF GRINNELL, IOWA
Schedule of Findings and Responses
Year ended June 30, 2019

PART II: Other Findings Related to Required Statutory Reporting

- 19-II-A Certified Budget: Disbursements during the year ended June 30, 2019 did not exceed the amounts budgeted.
- 19-II-B Questionable Disbursements: During the audit, we did not note any disbursements that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 19-II-C Travel Expense: No expenditures of City money for travel expenses of spouses of City officials and/or employees were noted.
- 19-II-D Business Transactions: In accordance with Chapter 362.5 of the Code of Iowa, no transactions between the City and the City officials and City employees were noted that represented conflicts of interest.
- 19-II-E Bond Coverage: Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- 19-II-F Council Minutes: No transactions were found that we believe should have been approved in the Council minutes but were not.
- 19-II-G Deposits and Investments: No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- 19-II-H Revenue Notes: No instances of non-compliance with the revenue note resolutions were noted.
- 19-II-I Urban Renewal Annual Report: The urban renewal annual report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.
- 19-II-J Financial Condition: The following fund had a deficit balance at June 30, 2019.

Capital projects:	
Storm Water Quality Projects	\$ 27,524

Recommendation: The City should investigate alternatives to eliminate this deficit in order to return this fund to a sound financial position.

Response: The deficit fund balance will be eliminated during fiscal year 2020 after the Wastewater Plant SRF Project has been completed and final grant revenue is received.

Conclusion: Response accepted.

CITY OF GRINNELL, IOWA
Schedule of Findings and Responses
Year ended June 30, 2019

PART II: Other Findings Related to Required Statutory Reporting - Continued

- 19-II-K Tax Increment Financing (TIF): Chapter 403.19 of the Code of Iowa provides a municipality may certify loans, advances, indebtedness and bonds (indebtedness) to the County Auditor which qualify for reimbursement from incremental property tax. The County Auditor provides for the division of property tax to repay the certified indebtedness and provides available incremental property tax in subsequent fiscal years without further certification by the City until the amount of certified indebtedness is paid. No exceptions were noted.
- 19-II-L Transfer Resolutions: In accordance with Chapter 545-2.1 of the Code of Iowa, all interfund transfers made on or after April 17, 2019 must have an approved transfer resolution stating the purpose for the transfer, name of the fund from which the transfer is originating, name of the fund into which the transfer is being received and the dollar amount being transferred. The City did not have approved resolutions for transfers made after April 17, 2019.

Recommendation: An approved resolution should have been made in accordance with Chapter 545-2.1 of the Code of Iowa.

Response: We will make sure to approve all transfers made in the future with a proper authorized resolution.

Conclusion: Response accepted.

* * *

Applicant License Application (BW0094369)

Name of Applicant: <u>Solera,LLC</u>		
Name of Business (DBA): <u>Solera</u>		
Address of Premises: <u>829 Broad Street</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business	<u>(641) 990-5565</u>	
Mailing	<u>1130 Summer Street</u>	
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name <u>Colleen Klainert</u>	
Phone: <u>(641) 990-5565</u>	Email <u>vendetrice@iowatelecom.net</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term:12 months

Effective Date: 01/15/2020

Expiration Date: 01/14/2021

Privileges:

- Class B Wine Permit
- Outdoor Service
- Special Class C Liquor License (BW) (Beer/Wine)
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Colleen Klainert

First Name: Colleen **Last Name:** Klainert
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Scottsdale Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

City of Grinnell

PUBLIC RIGHT-OF-WAY COMMUNICATIONS SYSTEM LICENSE APPLICATION ORDINANCE NO. 1060

1. Applicant: Telcom Construction 719 SW Goodwin St
Name Address
Ankeny, Ia 50023 (402) 657-6995
City, State Zip Telephone
2. Contact Person: Adam Verastegui 719 SW Goodwin St
Name Address
Ankeny, Ia 50023 (402) 657-6995
City, State Zip Telephone

3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:

- Plans drawn to scale.
- Street names.
- Right-of-way widths.
- Pavement widths.
- Sidewalk location and width including sidewalk ramps.
- Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures,
Water stop-boxes, ditches, and utility vaults.
- Horizontal and vertical location and physical size of the proposed utility.
- Proposed construction work method such as "open cut" or "bore".
- A drawing and explanation of concrete or asphalt restoration.
- Information regarding sod work and tree replacement.
- Location of other existing utilities within the work area.
- Typical detail sections where special attention is required for some restoration work.
- Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
- Detailed time schedule.
- Address of adjacent properties.
- Legal description of communication system location.

4. List any other items of concern particular to this project:
5. **Administrative Fee:** An Administrative fee of \$50.00 shall be due and payable to the City Engineer at the time of filing of the initial license application and at the time of filing of each proposed amendment to the license. (Attach copy of receipt)
Receipt No. .
6. **Use Fee: (Serving no additional customers)** If the licensed serves no customers other than itself, then in addition to the Administrative Fee, the licensee shall pay a use fee to the City Engineer at the time of filing of the initial license application. The amount of the use fee shall be the greater of the following two (2) amounts: \$100.00 or \$1.00 per lineal foot of route traversed by the communication line within any public right-of-way in a C-2 zone and \$0.50 per lineal foot in any other part of the city. At the time of filing of each proposed amendment to the license involving an increase in the length of route traversed within public right-of-way, the licensee shall pay to the City Engineer an additional fee computed at the rate of \$1.00 per lineal foot of additional route of traversed within any public right-of-way.

(Serving additional customers) If the licensed system serves customers other than the licensee itself, then, in addition to the administrative fee, the licensee shall pay an annual use fee to the City Engineer. The annual use fee shall be based on a license year ending on March 31 of each year, and the use fee for each license year shall be due and payable at the end of such year on March 31, or if the license has terminated during such year, on the date of termination. The amount of the annual use fee shall be the greater of the following two (2) amounts: \$100.00, or three percent of the gross revenues derived by the licensee from the sale or exchange of services in connection with the operation of the licensee's communications system within the public right-of-way during the license year. Each annual use fee payment shall be accompanied by a report from the licensee in a form approved by the City Manager and the city legal department showing the basis for the computation of the fee and such other relevant data as may be required by the City Manager and the city legal department. Each such report shall contain a notarized verification by the chief financial officer of the licensee, and upon request by the city, such reports shall be verified by a certified public accountant at the expense of the licensee.

Office Use Only

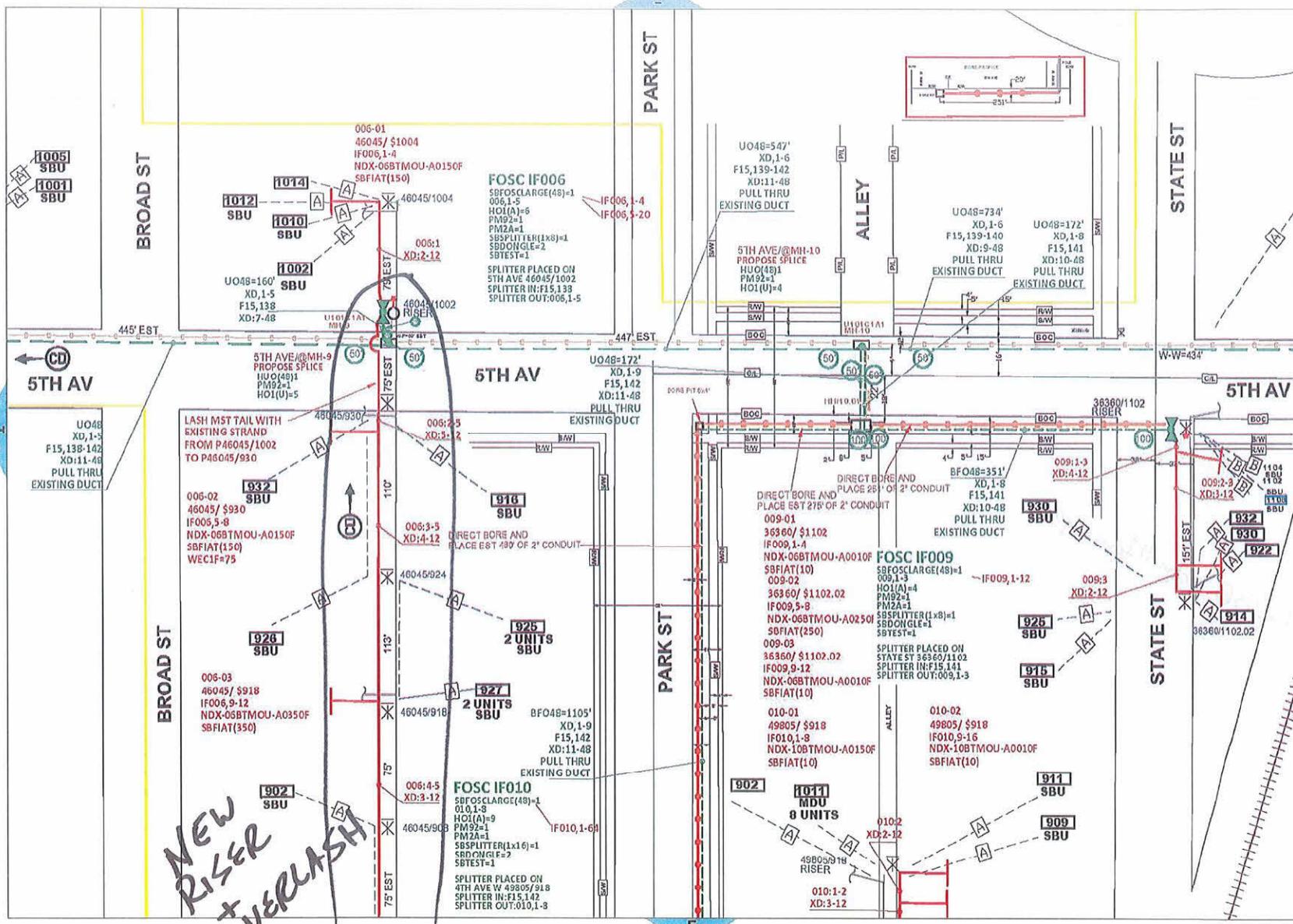
Fees:	Administrative Fee:		<u>\$50.00</u>
	Use Fee:		
	(No Additional Customers) Greater of \$100.00 or:		
	Linear Feet Within C-2: <u>265</u>	x \$1.00	<u>265</u>
	Linear Feet Outside C-2: <u> </u>	x \$0.50	<u> </u>
		Total:	\$ <u>315.00</u>

(Additional Customers) Greater of \$100.00 or 3% Gross Revenues from Services.
Paid annually.

Date of Acceptance 12/30/2019

Date of Approval

Staff TA



*NEW
RISER
+
OVERLASH*

windstream.

DATE CREATED: 7/13/19
 DATE REVISED:
 DRAWN BY: RAMTECH

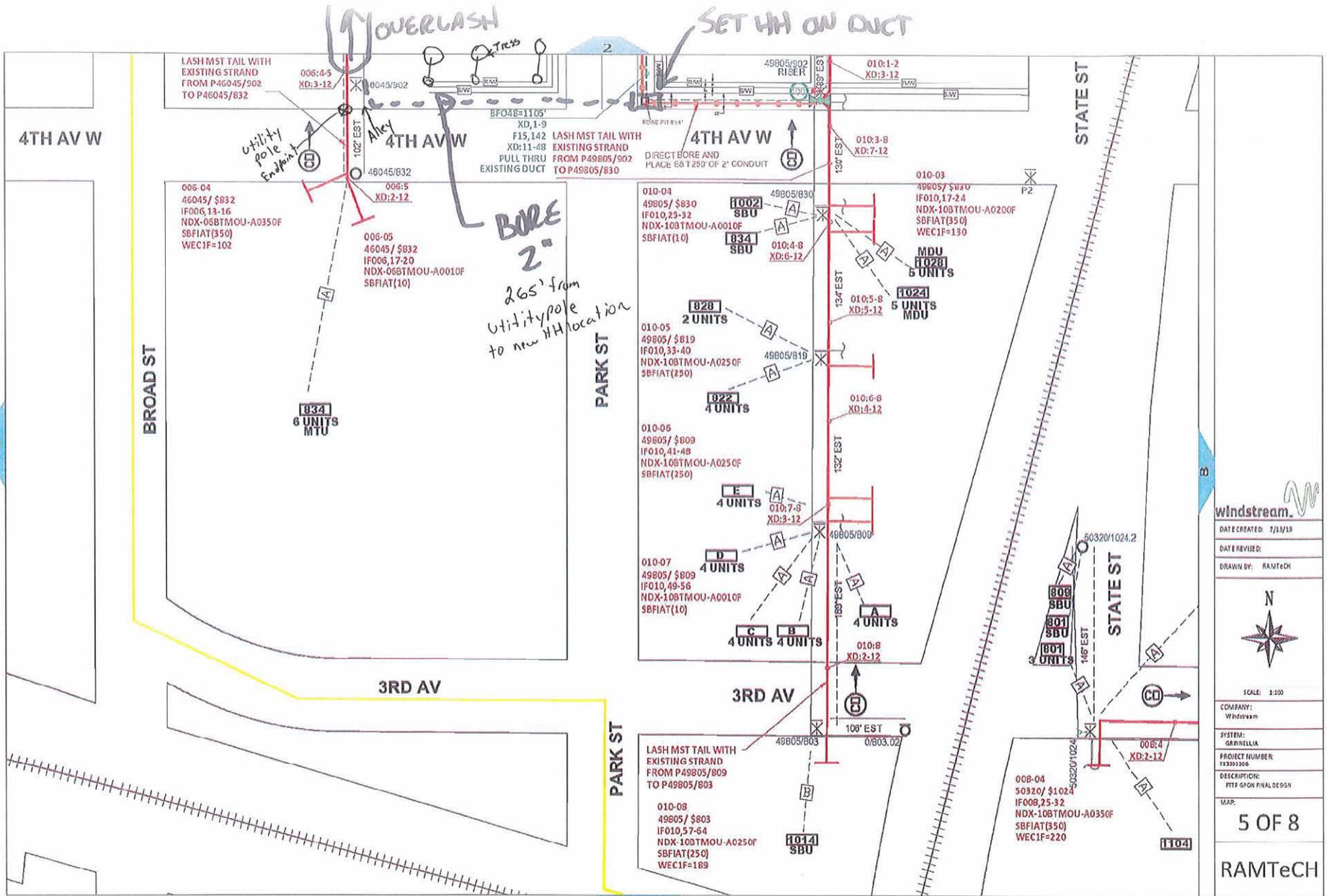
N

SCALE: 1:500

COMPANY: Windstream
 SVTBR: GARNELLIA
 PROJECT NUMBER: 13222204
 DESCRIPTION: FTTP GPON FINAL DESIGN
 MAP:

2 OF 8

RAMTECH



Windstream.

DATE CREATED: 7/13/13
 DATE REVISED:
 DRAWN BY: RAMTECH

N

SCALE: 1:100

COMPANY:
Windstream

SYSTEM:
GARNELLIA

PROJECT NUMBER:
13202306

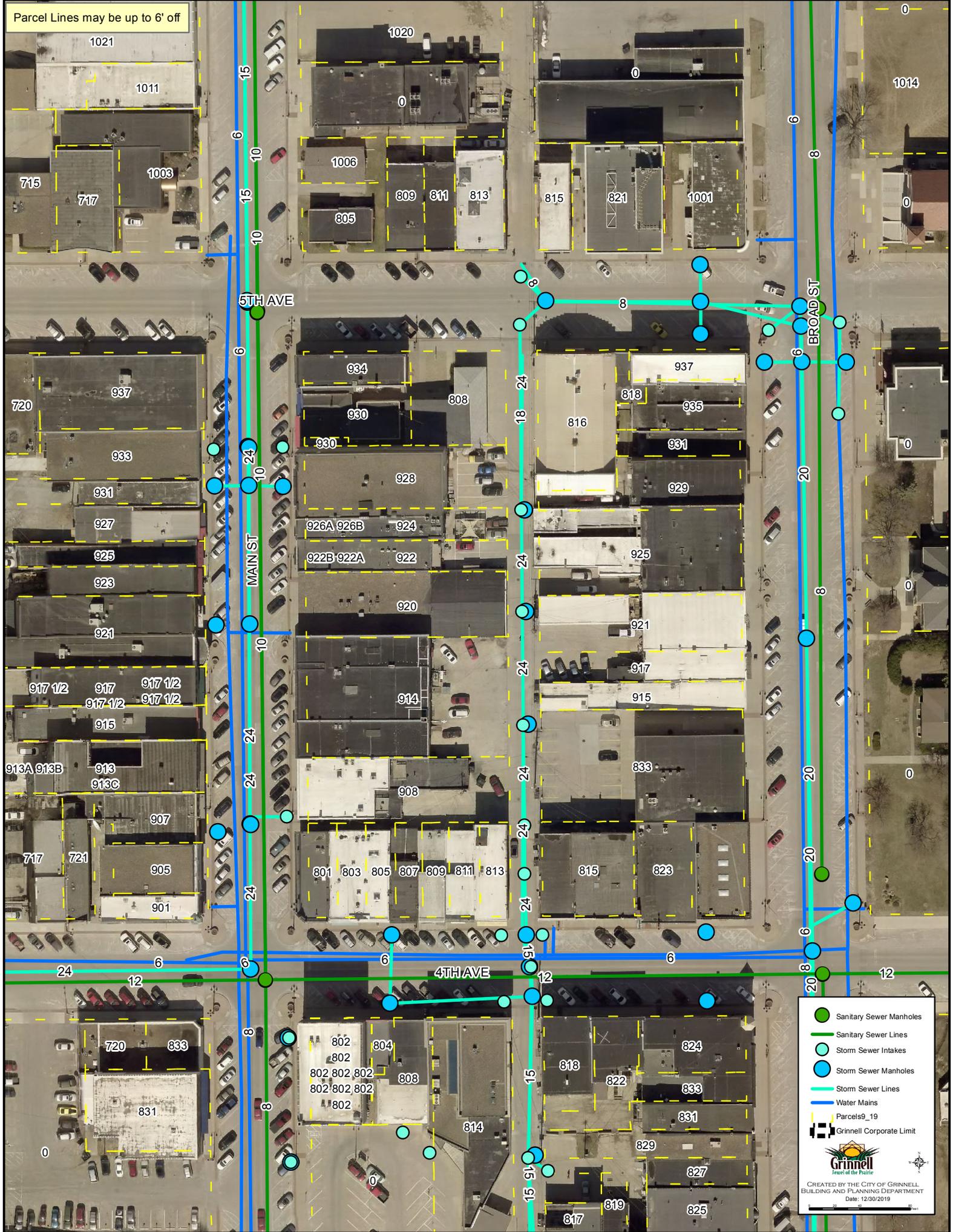
DESCRIPTION:
FTP GPON FINAL DESIGN

MAP:

5 OF 8

RAMTECH

Parcel Lines may be up to 6' off



- Sanitary Sewer Manholes
- Sanitary Sewer Lines
- Storm Sewer Intakes
- Storm Sewer Manholes
- Storm Sewer Lines
- Water Mains
- Parcels_19
- Grinnell Corporate Limit

CREATED BY THE CITY OF GRINNELL
BUILDING AND PLANNING DEPARTMENT
Date: 12/30/2019

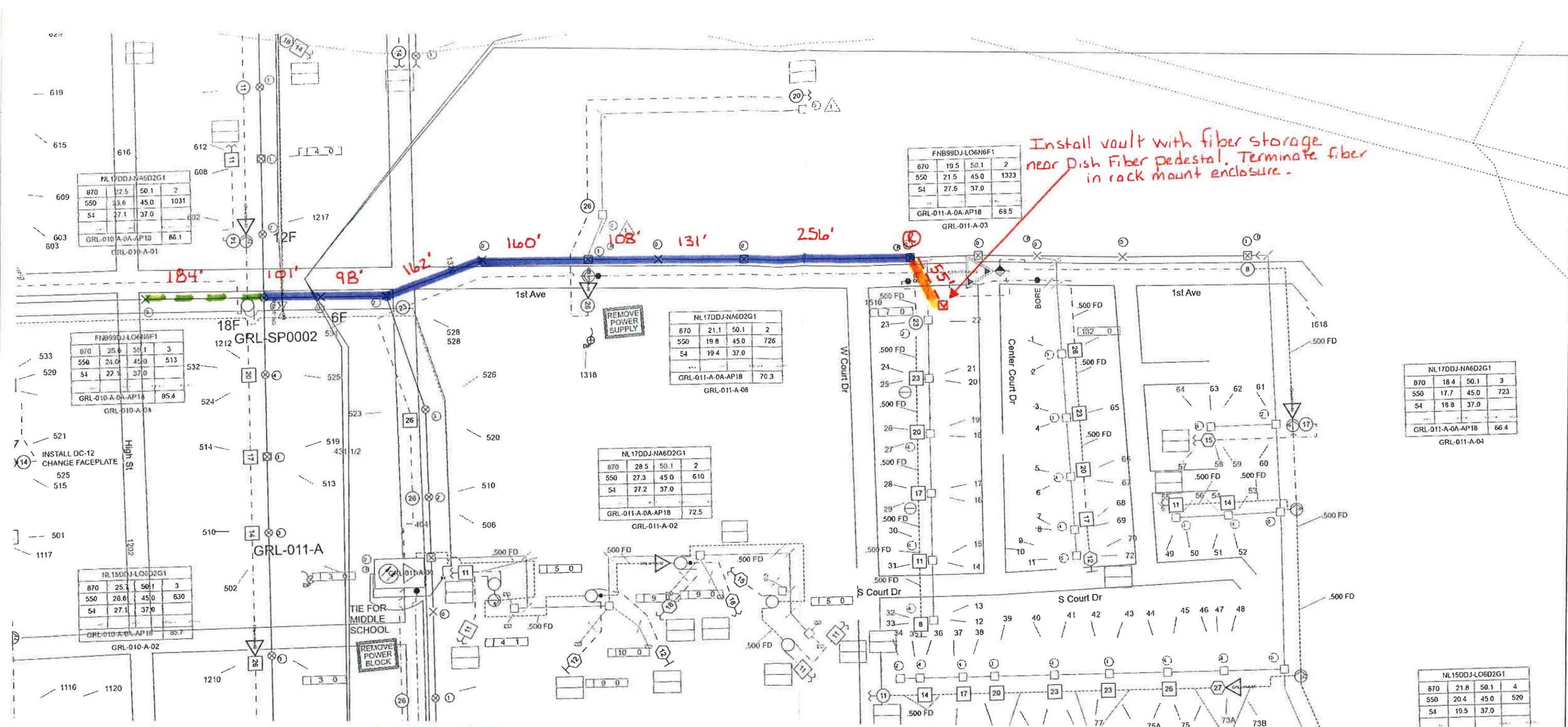
City of Grinnell

**PUBLIC RIGHT-OF-WAY
COMMUNICATIONS SYSTEM
LICENSE APPLICATION
ORDINANCE NO. 1060**

1. Applicant: Commdatalink 1305 SW 37th ST
Name Address
Grimes IA 50111 515-224-9544
City, State Zip Telephone
2. Contact Person: Rod Metz 1305 SW 37th ST
Name Address
Grimes IA 50111 515-202-7174
City, State Zip Telephone

3. Application requires an engineering site plan for the proposed system that is to be placed within the City Right-of-way. Check off each of these items as they are included on the site plan:

- Plans drawn to scale.
- Street names.
- Right-of-way widths.
- Pavement widths.
- Sidewalk location and width including sidewalk ramps.
- Obstacles or improvements that are in or near the work area.
An example of such are: existing trees, fence, drainage structures,
Water stop-boxes, ditches, and utility vaults.
- Horizontal and vertical location and physical size of the proposed utility.
- Proposed construction work method such as "open cut" or "bore".
- A drawing and explanation of concrete or asphalt restoration.
- Information regarding sod work and tree replacement.
- Location of other existing utilities within the work area.
- Typical detail sections where special attention is required for some restoration work.
- Excavation soil replacement and compaction requirements. Aggregate replacement under street surfaces, soil backfill outside of 5' from edge of street surface.
- Detailed time schedule.
- Address of adjacent properties.
- Legal description of communication system location.



NL17DDJ-NA6D2G1			
870	27.5	50.1	2
550	23.6	45.0	1031
54	27.1	37.0	
GRL-010-A-0A-AP18			86.1
GRL-010-A-01			

FNB99DJ-LO6H6F1			
870	19.5	50.1	2
550	21.5	45.0	1323
54	27.6	37.0	
GRL-011-A-0A-AP18			68.5
GRL-011-A-03			

NL17DDJ-NA6D2G1			
870	21.1	50.1	2
550	19.8	45.0	726
54	19.4	37.0	
GRL-011-A-0A-AP18			70.3
GRL-011-A-08			

NL17DDJ-NA6D2G1			
870	28.5	50.1	2
550	27.3	45.0	610
54	27.2	37.0	
GRL-011-A-0A-AP18			72.5
GRL-011-A-02			

NL17DDJ-NA6D2G1			
870	18.4	50.1	3
550	17.7	45.0	723
54	18.8	37.0	
GRL-011-A-0A-AP18			66.4
GRL-011-A-04			

NL15DDJ-LO6D2G1			
870	25.3	50.1	3
550	26.6	45.0	630
54	27.1	37.0	
GRL-010-A-0A-AP18			85.7
GRL-010-A-02			

NL15DDJ-LO6D2G1			
870	21.8	50.1	4
550	20.4	45.0	520
54	19.5	37.0	

— De/Relash Fiber
— Overlash Fiber
— Bore Fiber w/ Duct



Fiber tie point is GRL-SP0002.
New placement of 1255' of 24 count fiber.

Install vault with fiber storage near
Dish Fiber new pedestal. Terminate at
rack mounted panel in Dish Fiber pedestal.

Google Earth

The city of Grinnell Human Rights Commission has had no significant absences beyond illnesses or work obligations.

Tim Hammond
City of Grinnell Human Rights Commission Chair



**Grinnell FINANCE COMMITTEE Meeting
MONDAY, DECEMBER 2, 2019 AT 7:00 A.M.
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR
OF THE CITY HALL**

MINUTES

ROLL CALL: Wray (Chair), White, Davis. Also present: Mayor Agnew, David Ford, Glenn Lyons, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. White made the motion, second by Davis to deny special Campbell Fund request from Grinnell Volleyball Club. AYES: 3-0. Motion carried.
2. Davis made the motion, second by White to recommend approval of Resolution No. 2019-133 - A resolution approving support of Community Catalyst Building Remediation Grant for 901 Main Street. AYES: 3-0. Motion carried.
3. White made the motion, second by Davis to direct staff to de draft a development agreement for 901 Main Street. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 7:33 a.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, DECEMBER 16, 2019 AT 4:45 P.M.
IN THE COUNCIL CHAMBERS ON 2ND FLOOR
OF THE CITY HALL**

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Burnell. Also present: Mayor Agnew, Melissa Herbaugh, Diana Dawley, Merle Doty, Jason Roudabush, Gary Wilson, Julie Davis, Jo Wray, Rachel Bly, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: COMMITTEE BUSINESS:

1. The committee discussed EMS. Care Ambulance gave the city a sixty-day notice to end their EMS contract with the city. Melissa Herbaugh from Care Ambulance provided information regarding the notice. The council and staff will be looking at other options for service.

INQUIRIES: None.

The meeting was adjourned at 5:33 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, DECEMBER 16, 2019 AT 5:30 pm
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF
THE CITY HALL**

MINUTES

PRESENT: Bly (Chair), Burnell, Davis. Also present: Mayor Agnew, Jim White, Jo Wray, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Davis made the motion, second by Burnell to approve hiring a consultant to facilitate the city council strategic planning session. AYES: 3-0. Motion carried,.

INQUIRIES: None.

The meeting was adjourned at 5:38 p.m.

RACHEL BLY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, DECEMBER 16, 2019 AT 6:15 P.M.
IN THE 2ND FLOOR COUNCIL CHAMBERS OF
THE CITY HALL**

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray, Bly. Also present: Mayor Agnew, Garrett Dean, Jim White, Sonni Burnell, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. The committee reviewed a suggested change in the animal ordinance submitted by a citizen. There was also information on a non-profit providing spaying and neutering of feral cats.

Hueftle-Worley suggested subsidizing the cost.

No action was taken.

INQUIRIES:

1. Concern over trash containers being removed for the winter, but doggie bags are still there. Residents have no place to dispose of the used doggie bags. Staff will talk to the Publics Services Department.
2. Crows in Central Park. Noise machines have been purchased to scare them away.

The meeting was adjourned at 6:41 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VETERANS MEMORIAL COMMISSION
MONDAY, DECEMBER 9, 2019 AT 5:15 P.M.
IN THE COMMUNITY ROOM
DRAKE COMMUNITY LIBRARY

MINUTES

Meeting was called to order at 5:15pm. Present: Gwen Rieck, Randy Hotchkin, Terry Stringfellow, Dr. Teresa Coon
Absent: Leo Lease

1. **Perfecting Agenda:** Agenda approved with GPCF report moved to the second item to accommodate early departure of Nicole Behrens. MOTION by Stringfellow, second by Hotchkin, all ayes, motion carried.
2. **Greater Poweshiek Community Foundation:** Behrens reported a balance of \$353,877.00 includes donations paid, pledges, and levy
3. **Approve Minutes:** Minutes from Monday, Nov. 11, 2019 approved as presented. MOTION by Stringfellow, second by Coon, all ayes, motion carried.
4. **Monthly Budget Report:** Balance of \$70,133.00
5. **Approval of bills:** MOTION by Stringfellow, second by Hotchkin for payment of bills:
 - Alliant \$90.75 (paid 11/22/19)
 - Amperage INV 024469 \$7414.40 (paid 12/2/19)
 - Amperage INV 024512 \$62.88 (paid 12/2/19)
 - Peavey Mfg Co INV 78711 \$918.79 (paid 12/2/19)After much discussion, MOTION by Hotchkin, second by Stringfellow, all ayes, motion carried.
6. **Amperage Marketing & Fundraising Update:** Amperage has sent a working document to the steering committee members regarding the Veterans building public kick-off. Members have received questions regarding room availability to the public and veterans activities. After discussion, the decision was made to refer those inquiries to the project as stated in the fundraising pamphlet “building plan and operation as approved/endorsed by the Veterans commission.”
7. **RDG Architects Update:** no report
8. **Fundraising Steering Committee Update:** Next meeting is Wednesday, December 11, 2019 5:30-7:00 p.m.
9. **Veteran Walking Sticks Project – Update:** The walking sticks have arrived. The project has been ratified but future projects will be reviewed and approved by the commission.
10. **Research on Art Programs - Update:** Lacina shared ideas he has received from contacts with various institutions/personnel.
11. **FY20-21 Budget Meeting - Update:** Hotchkin gave a report from his meeting with city officials.
12. **Inquiries:** none
13. **Adjournment:** MOTION by Stringfellow, second by Coon, all ayes, motion carried.

Next meeting: January 13, 2020 at the Drake Community Library, Community Room



Grinnell PARKS AND RECREATIONS BOARD meeting
MONDAY, DECEMBER 9TH, 2019 AT 7:00 P.M.
GRINNELL ATHLETIC AND RECREATION CENTER

Tentative agenda

ROLL CALL: Ray Spriggs, Allison Haack, Lisa Lindley, Ralph Eyberg, Duane Neff, and Jordan Allsup.

Absent: Kama Small, Russ Crawford, Shawn Walters

APPROVE AGENDA: At 7:03pm Haack made the motion to approve agenda, second by Eyberg to approve the agenda. AYES: All. Motion carried.

APPROVE MEETING MINUTES: Lindley made the motion, second by Eyberg to approve the October 14th, 2019 meeting minutes. AYES: All. Motion carried.

OLD BUSINESS:

1. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2019-2020 fiscal year
 - **Parks and Cemetery Vegetation - Eyberg** – Sixty-three dead trees have been counted across the parks with four being removed currently in the Cemetery. No action necessary.
 - **Bailey Park– Walters / Small** – Seeking out drawings for the remodel of the Bailey Park shelter. Allsup also is seeking drawings and estimates on the possibility of building a new shelter at the park. No action necessary.
 - **Parks to do list- Allsup/Neff** - Discussed the addition of sidewalk from the Prairie Street entrance to Bailey Park to the Skate Park. Neff is looking into how much footage of sidewalk will be needed in an attempt to pour it in the spring. No action necessary.
2. Recreation & Aquatics- Allsup reported on the current activities going on in the department. The Recreation Department has received a portion of the 5-2-1-0 grant through the Department of Public health to go towards the purchase and implementation of Imagination Playground to be used inside at the GARC. No action necessary.
3. Skate Park Rules- Allsup presented the new design of the signs and will get the signs purchased for installation soon. No action necessary.

NEW BUSINESS:

1. Destiny Deeper Tour 2020 rental of Central Park Stage: - Haack made the motion to allow the rental of the Central Park Stage for this event. Second by Lindley. AYES: all. Motion carried.

NOTES:

INQUIRES:

ADJOURN: Eyberg made the motion at 7:28pm to adjourn the meeting, second by Lindley. AYES: All. Motion carried.

Parks and Recreation Director
Jordan Allsup

MINUTES
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
November 21, 2019, 5:15 p.m., Library Break Room

ROLL CALL: __Elfenbein __X__Hardin __X__Hammond __McFee
 __Pagliai __X__Rudolph __X__Swick Others present: __X__Kennett

Vice-President Swick called the meeting to order at 5:15 p.m.

APPROVAL OF AGENDA: Hardin moved and Rudolph seconded approval of the agenda. Motion passed unanimously.

APPROVAL OF MINUTES: Rudolph moved and Hardin seconded approval of the October 23, 2019 Regular Board Meeting minutes. Motion passed unanimously.

COMMUNICATIONS:

1. The DCL Endowment Fund October, 2019 reports were received from the Greater Poweshiek Community Foundation. Ending fund balance is \$121,650.56.

REPORT OF DIRECTOR:

1. Statistical report was reviewed.
2. FY21 Proposed Budget was presented to City Manager Behrens and City Clerk Wingerter on 11/4/19.
3. The Department of Education, State of Iowa is administering an AmeriCorps Service program call "Educate and Elevate". Enrolled Service Members will develop and provide adult literacy programming. Drake Community Library has been approved as a host site for one part-time service member. The service member would focus attention on adult digital literacy skill building.
4. The ad hoc housing coalition met for a second meeting on 10/31/19 with Julie and David Eberbach, Institute for Community Alliances. Three focus teams will continue to work on resource mapping, local transportation, and funding objectives; library personnel Kennett, Neal, and Hiner will each serve on a committee, respectively.
5. The Open Book event was well received. 29 "readers" experienced 60 sessions with our five "human books". CultureALL can provide staff training that would allow the library to conduct Open Book events independently of CultureALL services in the future.
6. The FY19 annual report has been completed for the State Library and for the City Council. It is available in brochure form and from the Library website.

COMMITTEES: No reports.

Building & Grounds –

Finance, Salary, & Personnel

Long Range Planning –

Policy –

TRUSTEE REPORTS:

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. Hammond moved and Hardin seconded the approval of bills payable in December. Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Hardin moved and Hammond seconded approval of expenditure of \$1,440 as cost share for an AmeriCorps service member if a candidate is approved for the Adult Digital Literacy position through the "Educate and Elevate Program". Funds to come from Friends of DCL, with Library gift account as default option for funding. Motion passed unanimously.

TRUSTEE CONTINUING EDUCATION:

Informational video and discussion regarding the elimination of overdue charges was postponed to the next regular board meeting.

Meeting adjourned at 5:50 p.m.

Next meeting: December 18, 2019 at 5:15 p.m.



Theresa Pagliai
Library Board President

Date Signed: 12/18/19



Marilyn Kennett, Library Director
Recording Secretary

GRINNELL POLICE DEPARTMENT

CITY OF GRINNELL, IOWA INTER-OFFICE MEMORANDUM

FROM: Dennis Reilly
Chief of Police

DATE: January 3, 2030

TO: Honorable Dan Agnew
Honorable Council Persons
Mr. Russell Behrens, City Manager
Mrs. Ann Wingerter, City Clerk

SUBJECT: Monthly Report for **December**

Areas of Interest/Accomplishments:

- In-house training conducted.
- The 16th annual Shop with a Cop event was held.
- I attended the following: Council and Public Safety meeting; Department Head meeting; CIRTT meeting; IPCA legislative meeting; KGRN Let's Talk; FBINAA Peer Support Team meeting; ILEA meeting; IPCA Line of Duty Death response team meeting.

Listed below is a summary of activities for the police department during the reporting period.

	December 19	November 19	December 18
Incident Reports	98	109	111
Arrests	34	29	34
Citations	49	31	39
Warnings	148	73	77
PD Collisions	8	11	9
PI Collisions	0	0	0
Hit & Run	3	4	1
Parking Tickets	84	75	42
Calls for Service	1097	987	968

Respectfully Submitted,



Dennis Reilly
Chief of Police



December 2019 Building Department Memorandum
City of Grinnell, Iowa

FROM: Tyler Avis
Director of Building and Planning

DATE: January 2, 2020

TO: Honorable Dan Agnew
Honorable Council Persons
Mr. Russell Behrens, City Manager
Ms. Kay Cmelik, City Clerk

Subject: Monthly Report for December

CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

OCTOBEROR

DAN F.
AGNEW
dagnew@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

JIM WHITE
At-Large

JULIE HANSEN
1st Ward

JO WRAY
2nd Ward

RACHEL BLY
3rd Ward

SONDRA BURNELL
4th Ward

ADMINISTRATION

RUSSELL L.
BEHRENS
City Manager
RBehrens@grinnelliowa.gov

P. KAY CMELIK
City Clerk/Finance Director
KCmelik@grinnelliowa.gov

WILLIAM J.
SUEPPEL
City Attorney
billjs@mearndonlaw.com

During the month of December there were 31 projects started which include the following:

Single Family Residential:	1
Residential Repair:	1
Residential Remodel:	1
Deck:	1
Fence:	1
Mechanical:	5
Parking Stall Rental:	1
Plumbing:	2
Radon Mitigation:	4
Siding:	2
Signs:	2
Solar:	1
Telecom Upgrade:	1
Water Heater Changeout:	5

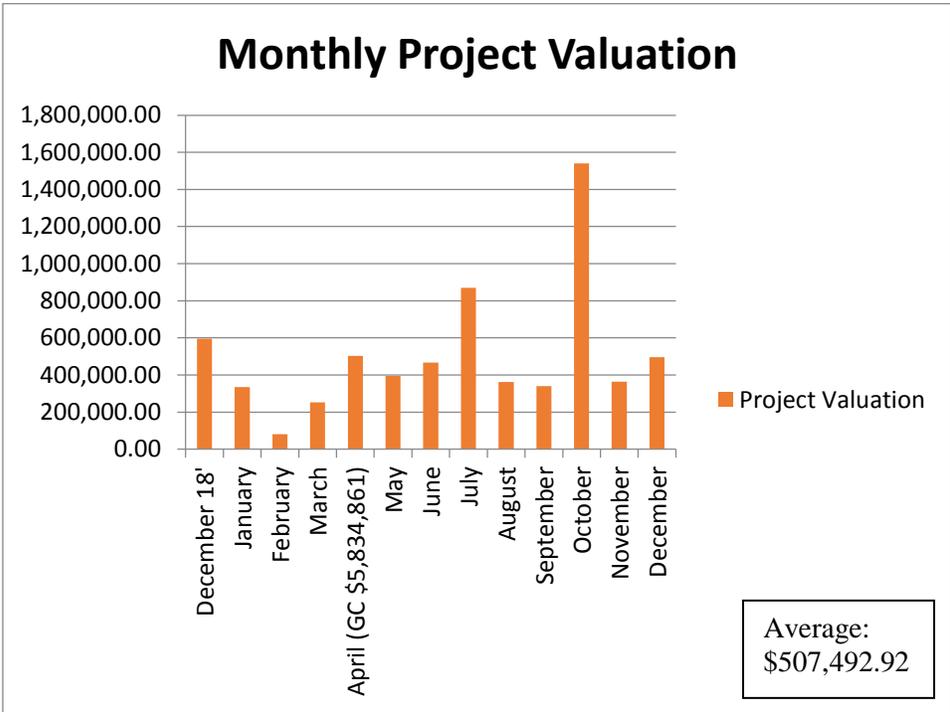
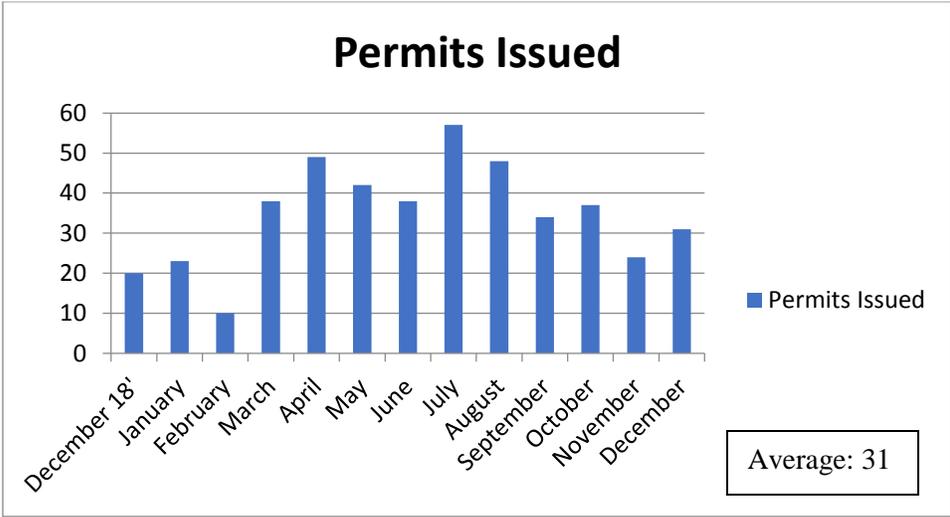
Total project valuation for December: 2019: \$495,455.00

Total project valuation for FY '20: \$3,972,067.98

Two violations letters were sent for work being completed without a permit and Certificates of Occupancy were issued to two residential remodel projects completed and a new garage.

Respectfully Submitted,

Tyler Avis
Director of Building and Planning



PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20200203 - SOLAR ARRAY - C TYPE: SOLARARRAY SOLAR ARRAY INSTALLATION
 PROPERTY: 833 BROAD ST
 APPLIED DATE: 12/18/2019 ISSUED DATE: 12/18/2019 EXPIRATION DATE: 6/18/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: IDEALENERG IDEAL ENERGY INC ISSUED TO: SCHILD, DON
 500 SOUTH MAIN ST 833 BROAD STREET
 FAIRFIELD, IA 52556 GRINNELL, IA 50112-
 SQUARE FEET: 1,951
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL A 6KW ROOF MOUNT SOLAR PV ARRAY

SEGMENT: SOLAR - SOLAR ARRAY
 CONTRACTOR: IDEALENERG IDEAL ENERGY INC CLASS:
 500 SOUTH MAIN ST
 FAIRFIELD, IA 52556
 ISSUED DATE: 11/18/2019 EXPIRATION DATE: 3/17/2020
 BUILDING CODE: SOLAR SOLAR ARRAY
 STATUS: Not Started VALUATION: 20,000.00 BALANCE: 0.00

PROJECT: 20200216 - MECHANICAL TYPE: MECH MECHANICAL
 PROPERTY: 1524 PRAIRIE ST
 APPLIED DATE: 12/02/2019 ISSUED DATE: 12/02/2019 EXPIRATION DATE: 3/31/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: BORKENHAGEN, KATHY
 610 1ST AVENUE 1524 PRAIRIE ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 864
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REPLACE EXISTING HVAC WITH NEW

SEGMENT: MECH - MECHANICAL
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
 610 1ST AVENUE
 GRINNELL, IA 50112
 ISSUED DATE: 12/02/2019 EXPIRATION DATE: 3/31/2020
 BUILDING CODE: MECH MECHANICAL
 STATUS: Not Started VALUATION: 3,965.00 BALANCE: 0.00

PROJECT: 20200217 - RESIDENTIAL REPAIR TYPE: 02-RESREP RESIDENTIAL REPAIR
 PROPERTY: 1033 REED ST
 APPLIED DATE: 12/02/2019 ISSUED DATE: 12/02/2019 EXPIRATION DATE: 3/31/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: JEFFSEALSC JEFF SEALS CONSTRUCTION ISSUED TO: ROZENDAAL RENTALS
 4129 E. 84TH ST. S. 831 1/2 MAIN ST
 NEWTON, IA 50208 GRINNELL, IA 50112
 SQUARE FEET: 968
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: REPLACE EXISITNG FOUNDATION WITH NEW

SEGMENT: 02-RESREP - RESIDENTIAL REPAIR

CONTRACTOR: JEFFSEALSC JEFF SEALS CONSTRUCTION CLASS:

4129 E. 84TH ST. S.

NEWTON, IA 50208

ISSUED DATE: 12/02/2019 EXPIRATION DATE: 3/31/2020

BUILDING CODE: RESREP RESIDENTIAL REPAIR

STATUS: Not Started VALUATION: 22,240.00 BALANCE: 0.00

PROJECT: 20200219 - RESIDENTIAL REMODEL TYPE: 04-RESREM RESIDENTIAL REMODEL

PROPERTY: 406 8TH AVE

APPLIED DATE: 12/03/2019 ISSUED DATE: 12/03/2019 EXPIRATION DATE: 4/01/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: WINGERTER WINGERTER CONSTRUCTION ISSUED TO: VAN DYKE, SHARON

404 BROAD ST

406 8TH AVE

GRINNELL, IA 50112

GRINNELL, IA 50112

SQUARE FEET: 1,600

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: BATHROOM RENOVATION.

SEGMENT: 04-RESREM - RESIDENTIAL REMODEL

CONTRACTOR: WINGERTER WINGERTER CONSTRUCTION CLASS: GC GENERAL CONTRACTOR

404 BROAD ST

GRINNELL, IA 50112

ISSUED DATE: 12/03/2019 EXPIRATION DATE: 4/01/2020

BUILDING CODE: RESREM RESIDENTIAL REMODEL

STATUS: Not Started VALUATION: 9,000.00 BALANCE: 0.00

PROJECT: 20200220 - NEW RESIDENTIAL BUILDING TYPE: 01-NEWRES NEW RESIDENTIAL BUILDING

PROPERTY: 2 HOBART PL

APPLIED DATE: 12/04/2019 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: CHUCKGRIFF GRIFFITH HOME BUILDERS ISSUED TO: PALMER, PHIL

1402 HWY 224 S

3 HOBART PL

KELLOG, IA 50135

GRINNELL, IA 50112-0119

SQUARE FEET: 1,560

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: ERECT NEW 1,560 SQ FT RANCH HOME WITH FULL BASEMENT

SEGMENT: 01-NEWRES - NEW RESIDENTIAL BUILDING

CONTRACTOR: CHUCKGRIFF GRIFFITH HOME BUILDERS CLASS: GC GENERAL CONTRACTOR

1402 HWY 224 S

KELLOG, IA 50135

ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020

BUILDING CODE: 102 SINGLE FAMILY DETACHED

STATUS: Not Started VALUATION: 230,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

SEGMENT: ELEC-NC - ELECTRICAL

CONTRACTOR:

CLASS:

ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020

BUILDING CODE: ELEC-NC ELECTRICAL NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: MECH-NC - MECHANICAL

CONTRACTOR:

CLASS:

ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020

BUILDING CODE: MECH-NC MECHANICAL NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

SEGMENT: PLUM-NC - PLUMBING

CONTRACTOR:

CLASS:

ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020

BUILDING CODE: PLB-NC PLUMBING-NO CHARGE

STATUS: Not Started VALUATION: 0.00 BALANCE: 0.00

PROJECT: 20200221 - MECHANICAL

TYPE: MECH MECHANICAL

PROPERTY: 318 BROAD ST

APPLIED DATE: 12/04/2019 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: HARDHARD HARDONS HARDWARE

ISSUED TO: HESS, TAMMIE

114 W 4TH STREET

318 BROAD ST

TAMA, IA 52339

GRINNELL, IA 50112

SQUARE FEET: 1,320

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REPLACE EXISTING FURNACE WITH NEW

SEGMENT: MECH - MECHANICAL

CONTRACTOR: HARDHARD HARDONS HARDWARE

CLASS: HVACP HVAC & PLUMBING

114 W 4TH STREET

TAMA, IA 52339

ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020

BUILDING CODE: MECH MECHANICAL

STATUS: Not Started VALUATION: 3,500.00 BALANCE: 0.00

PROJECT: 20200222 - FENCE

TYPE: FENCE FENCE

PROPERTY: 1717 PRAIRIE ST

APPLIED DATE: 12/04/2019 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR:

ISSUED TO: HUNTER, SAVANNAH

1717 PRAIRIE ST

GRINNELL, IA 50112

SQUARE FEET: 1,852

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: ERECT 6' TALL CHAIN LINK FENCE IN THE REAR YARD

SEGMENT: FENCE - FENCE
 CONTRACTOR: CLASS:
 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020
 BUILDING CODE: FENCE FENCE
 STATUS: Not Started VALUATION: 1,200.00 BALANCE: 0.00

PROJECT: 20200223 - SIDING TYPE: SIDING SIDING
 PROPERTY: 1023 FAIRFIELD ST
 APPLIED DATE: 12/04/2019 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MILLER PROPERTY SOLUTIONS
 1550 JADE ST
 KELLOGG, IA 50135
 SQUARE FEET: 1,496
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL NEW SIDING OVER EXISTING AND REPLACE PORCH

SEGMENT: DECK - DECK/PORCH
 CONTRACTOR: CLASS:
 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020
 BUILDING CODE: DECK DECK/PORCH
 STATUS: Not Started VALUATION: 2,500.00 BALANCE: 0.00

SEGMENT: SIDING - SIDING
 CONTRACTOR: CLASS:
 ISSUED DATE: 12/04/2019 EXPIRATION DATE: 4/02/2020
 BUILDING CODE: SIDING SIDING
 STATUS: Not Started VALUATION: 8,000.00 BALANCE: 0.00

PROJECT: 20200224 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM
 PROPERTY: 923 CENTER ST
 APPLIED DATE: 12/05/2019 ISSUED DATE: 12/05/2019 EXPIRATION DATE: 2/03/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS ISSUED TO: MEALEY, SHARON
 1832 9TH AVE 923 CENTER ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 14,250
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALLATION OF RADON REDUCTION SYSTEM.

SEGMENT: RADON - RADON MITIGATION
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS CLASS:
 1832 9TH AVE
 GRINNELL, IA 50112
 ISSUED DATE: 12/05/2019 EXPIRATION DATE: 4/03/2020
 BUILDING CODE: RADON RADON MITIGATION SYSTEM
 STATUS: Not Started VALUATION: 1,200.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20200225 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM
 PROPERTY: 2024 PRAIRIE ST
 APPLIED DATE: 12/05/2019 ISSUED DATE: 12/05/2019 EXPIRATION DATE: 2/03/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: BEHRENS, RUSS
 610 1ST AVENUE 2024 PRAIRIE ST
 GRINNELL, IA 50112 GRINNELL, IA 50112-0003
 SQUARE FEET: 1,472
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 35.00

DESCRIPTION: INSTALL NEW RADON MITIGATION SYSTEM

SEGMENT: RADON - RADON MITIGATION
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
 610 1ST AVENUE
 GRINNELL, IA 50112
 ISSUED DATE: 12/05/2019 EXPIRATION DATE: 4/03/2020
 BUILDING CODE: RADON RADON MITIGATION SYSTEM
 STATUS: Not Started VALUATION: 1,600.00 BALANCE: 35.00

PROJECT: 20200226 - PLUMBING TYPE: PLUM PLUMBING
 PROPERTY: 908 ELM ST
 APPLIED DATE: 12/09/2019 ISSUED DATE: 12/09/2019 EXPIRATION DATE: 4/07/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING ISSUED TO: ROGERS, RONALD & STACEY
 618 390TH AVE 908 ELM ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 1,126
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 45.00

DESCRIPTION: REPLACE MAIN SEWER LINE AND STACK

SEGMENT: PLUM - PLUMBING
 CONTRACTOR: JP JP DRAIN CLEANING AND PLUMBING CLASS:
 618 390TH AVE
 GRINNELL, IA 50112
 ISSUED DATE: 12/09/2019 EXPIRATION DATE: 4/07/2020
 BUILDING CODE: PLUM PLUMBING
 STATUS: Not Started VALUATION: 3,500.00 BALANCE: 45.00

PROJECT: 20200227 - MECHANICAL TYPE: MECH MECHANICAL
 PROPERTY: 824 PRINCE ST
 APPLIED DATE: 12/10/2019 ISSUED DATE: 12/10/2019 EXPIRATION DATE: 4/08/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: ENGLAND, AUDREY
 824 PRINCE ST
 GRINNELL, IA 50112
 SQUARE FEET: 7,500
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALLATION OF A NEW NATURAL GAS FURNACE.

SEGMENT: MECH - MECHANICAL

CONTRACTOR: LATCENTEIN LATCHAM ENTERPRISES INC

CLASS: GC

GENERAL CONTRACTOR

PO BOX 252

GRINNELL, IA 50112

ISSUED DATE: 12/10/2019

EXPIRATION DATE: 4/08/2020

BUILDING CODE: MECH

MECHANICAL

STATUS: Not Started

VALUATION: 3,000.00

BALANCE: 0.00

PROJECT: 20200228 - TELECOMMUNICATIONS UPGRADE

TYPE: TELECOMUPG TELECOM UPGRADE

PROPERTY: 821 5TH AVE

APPLIED DATE: 12/10/2019

ISSUED DATE: 12/10/2019

EXPIRATION DATE: 6/09/2020

COMPLETION DATE: 0/00/0000

CONTRACTOR: USCOC

USCOC OF GREATER IOWA LLC

ISSUED TO: GRINNELL COLLEGE

8410 W BRYN MAWR AVE STE 700

C/O ACCOUNTING DEPT

CHICAGO, IL 60631

GRINNELL, IA 50112

SQUARE FEET: 0

DWELLING TYPE: PRIVATE

UNITS: 0

STATUS: OPEN

BALANCE: 0.00

DESCRIPTION: REPLACE 3 ANTENNAS, ADD 3 ANTENNAS, REPLACE 3 RRUS, ADD 6 RRUS, REMOVE 6 COAX CABLES, ADD 2 HYBRID CABLES, ADD 2 RAYCAP BOXES

SEGMENT: TELECOM - TELECOM UPGRADE

CONTRACTOR: USCOC USCOC OF GREATER IOWA LLC

CLASS:

8410 W BRYN MAWR AVE STE 700

CHICAGO, IL 60631

ISSUED DATE: 12/10/2019

EXPIRATION DATE: 4/08/2020

BUILDING CODE: TELECOMUPG TELECOMMUNICATIONS UPGRADE

STATUS: Not Started

VALUATION: 125,000.00

BALANCE: 0.00

PROJECT: 20200229 - WATER HEATER CHANGEOUT

TYPE: WH C/O

WATER HEATER CHANGEOUT

PROPERTY: 1117 16TH AVE

APPLIED DATE: 12/12/2019

ISSUED DATE: 12/12/2019

EXPIRATION DATE: 4/10/2020

COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: SMITH, WILLIAM

610 1ST AVENUE

1117 16TH AVE

GRINNELL, IA 50112

GRINNELL, IA 50112

SQUARE FEET: 3,128

DWELLING TYPE: PRIVATE

UNITS: 1

STATUS: OPEN

BALANCE: 45.00

DESCRIPTION: REPLACE EXISTING POWER VENT WATER HEATER

SEGMENT: WH C/O - WATER HEATER CHANGEOUT

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE

GRINNELL, IA 50112

ISSUED DATE: 12/12/2019

EXPIRATION DATE: 4/10/2020

BUILDING CODE: WH C/O WATER HEATER CHANGEOUT

STATUS: Not Started

VALUATION: 1,805.00

BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20200230 - MECHANICAL TYPE: MECH MECHANICAL
 PROPERTY: 723 PARK ST
 APPLIED DATE: 12/12/2019 ISSUED DATE: 12/12/2019 EXPIRATION DATE: 4/10/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: VOYLES, BRUCE
 610 1ST AVENUE 723 PARK ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 1,280
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 55.00

DESCRIPTION: REPLACE EXISTING GAS FURNACE AND AC WITH NEW

SEGMENT: MECH - MECHANICAL
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
 610 1ST AVENUE
 GRINNELL, IA 50112
 ISSUED DATE: 12/12/2019 EXPIRATION DATE: 4/10/2020
 BUILDING CODE: MECH MECHANICAL
 STATUS: Not Started VALUATION: 6,100.00 BALANCE: 55.00

PROJECT: 20200231 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM
 PROPERTY: 120 6TH AVE
 APPLIED DATE: 12/13/2019 ISSUED DATE: 12/13/2019 EXPIRATION DATE: 2/11/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS ISSUED TO: FORD, WILLIAM
 1832 9TH AVE 120 6TH AVE
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 1,410
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: INSTALL NEW ACTIVE RADON MITIGATION SYSTEM

SEGMENT: RADON - RADON MITIGATION
 CONTRACTOR: SAFEHOME SAFE HOME RADON SOLUTIONS CLASS:
 1832 9TH AVE
 GRINNELL, IA 50112
 ISSUED DATE: 12/13/2019 EXPIRATION DATE: 4/11/2020
 BUILDING CODE: RADON RADON MITIGATION SYSTEM
 STATUS: Not Started VALUATION: 1,675.00 BALANCE: 0.00

PROJECT: 20200232 - TEMPORARY SIGN TYPE: SIGN-TEMP TEMPORARY SIGN
 PROPERTY: 105 WEST ST S STE C
 APPLIED DATE: 12/16/2019 ISSUED DATE: 12/16/2019 EXPIRATION DATE: 1/15/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: PRAIRIE LAKES CHURCH
 PO BOX 568
 GRINNELL, IA 50112
 SQUARE FEET: 16
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: INSTALL TEMPORARY SIGN FOR HOLIDAY EVENT

SEGMENT: SIGN-TEMP - TEMPORARY SIGN

CONTRACTOR: CLASS:
 ISSUED DATE: 12/16/2019 EXPIRATION DATE: 1/15/2020
 BUILDING CODE: SIGN-TEMP TEMPORARY SIGN
 STATUS: Not Started VALUATION: 500.00 BALANCE: 0.00

PROJECT: 20200233 - MECHANICAL TYPE: MECH MECHANICAL

PROPERTY: 1126 ELM ST

APPLIED DATE: 12/19/2019 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: MILETI, JOSEPH
 610 1ST AVENUE 1126 ELM ST
 GRINNELL, IA 50112 GRINNELL, IA 50112

SQUARE FEET: 3,041

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 55.00

DESCRIPTION: REPLACE EXISTING FURNACE WITH NEW

SEGMENT: MECH - MECHANICAL

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
 610 1ST AVENUE
 GRINNELL, IA 50112
 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020
 BUILDING CODE: MECH MECHANICAL
 STATUS: Not Started VALUATION: 7,930.00 BALANCE: 55.00

PROJECT: 20200234 - RADON MITIGATION SYSTEM TYPE: RADON RADON MITIGATION SYSTEM

PROPERTY: 712 7TH AVE

APPLIED DATE: 12/19/2019 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 2/17/2020 COMPLETION DATE: 0/00/0000

CONTRACTOR: AMERISERVE AMERISERVE RADON ISSUED TO: EKLUND, ANNA
 12352 NE 68TH ST 712 7TH AVE
 BONDURANT, IA 50035 GRINNELL, IA 50112

SQUARE FEET: 6,000

DWELLING TYPE: PRIVATE UNITS: 1

STATUS: OPEN BALANCE: 35.00

DESCRIPTION: RADON MITIGATION SYSTEM INSTALLATION.

SEGMENT: RADON - RADON MITIGATION

CONTRACTOR: AMERISERVE AMERISERVE RADON CLASS:
 12352 NE 68TH ST
 BONDURANT, IA 50035
 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020
 BUILDING CODE: RADON RADON MITIGATION SYSTEM
 STATUS: Not Started VALUATION: 1,000.00 BALANCE: 35.00

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20200235 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 1804 STOECKER ST
 APPLIED DATE: 12/19/2019 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: KENKEL, BRIAN
 610 1ST AVENUE 1804 STOECKER ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 2,328
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 45.00

DESCRIPTION: REPLACE EXISTING WATER HEATER WITH NEW

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL CLASS: MC MECHANICAL CONTRACTOR
 610 1ST AVENUE
 GRINNELL, IA 50112
 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020
 BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
 STATUS: Not Started VALUATION: 2,100.00 BALANCE: 45.00

PROJECT: 20200236 - SIDING TYPE: SIDING SIDING
 PROPERTY: 232 8TH AVE
 APPLIED DATE: 12/19/2019 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: KADING PROPERTIES
 7008 MADISON AVE
 URBANDALE, IA 50322
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 3
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: REPLACE EXISTING SIDING WITH NEW ON ALL 3 UNITS

SEGMENT: SIDING - SIDING
 CONTRACTOR: CLASS:
 ISSUED DATE: 12/19/2019 EXPIRATION DATE: 4/17/2020
 BUILDING CODE: SIDING SIDING
 STATUS: Not Started VALUATION: 30,000.00 BALANCE: 0.00

PROJECT: 20200238 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 1822 PRINCE ST
 APPLIED DATE: 12/20/2019 ISSUED DATE: 12/20/2019 EXPIRATION DATE: 4/18/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL ISSUED TO: HANSEN, DOUG & DIXIE
 610 1ST AVENUE 1822 PRINCE ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 1,329
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 45.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

DESCRIPTION: REPLACE EXISTING GRAVITY VENT GAS WATER HEATER WITH NEW

SEGMENT: WH C/O - WATER HEATER CHANGEOUT

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE

GRINNELL, IA 50112

ISSUED DATE: 12/20/2019

EXPIRATION DATE: 4/18/2020

BUILDING CODE: WH C/O WATER HEATER CHANGEOUT

STATUS: Not Started

VALUATION:

905.00

BALANCE:

45.00

PROJECT: 20200241 - WATER HEATER CHANGEOUT

TYPE: WH C/O

WATER HEATER CHANGEOUT

PROPERTY: 523 12TH AVE

APPLIED DATE: 12/26/2019

ISSUED DATE: 12/26/2019

EXPIRATION DATE: 4/24/2020

COMPLETION DATE: 0/00/0000

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

ISSUED TO: KENKEL, STEPHEN

610 1ST AVENUE

523 12TH AVE

GRINNELL, IA 50112

GRINNELL, IA 50112

SQUARE FEET: 1,324

DWELLING TYPE: PRIVATE

UNITS: 1

STATUS: OPEN

BALANCE:

45.00

DESCRIPTION: REPALCE EXISTING WATER HEATER WITH NEW

SEGMENT: WH C/O - WATER HEATER CHANGEOUT

CONTRACTOR: GERMLUMHE GERMAN PLUMBING HEATING & COOL

CLASS: MC

MECHANICAL CONTRACTOR

610 1ST AVENUE

GRINNELL, IA 50112

ISSUED DATE: 12/26/2019

EXPIRATION DATE: 4/24/2020

BUILDING CODE: WH C/O WATER HEATER CHANGEOUT

STATUS: Not Started

VALUATION:

900.00

BALANCE:

45.00

PROJECT: 20200242 - MONUMENT SIGN

TYPE: SIGN-MON

MONUMENT SIGN

PROPERTY: 1110 WEST ST

APPLIED DATE: 12/26/2019

ISSUED DATE: 12/26/2019

EXPIRATION DATE: 4/24/2020

COMPLETION DATE: 0/00/0000

CONTRACTOR: ASISIGN ASI SIGNS

ISSUED TO: RAMSEY-WEEKS INC

1219 ZIMMERMAN DRIVE

715 FIFTH AVENUE

GRINNELL, IA 50112

GRINNELL, IA 50112-0045

SQUARE FEET: 15

DWELLING TYPE: PRIVATE

UNITS: 1

STATUS: OPEN

BALANCE:

158.34

DESCRIPTION: ERECT NEW 15 SQ FT SIGN

SEGMENT: SIGN-MON - MONUMENT SIGN

CONTRACTOR: ASISIGN ASI SIGNS

CLASS: SC

SIGN CONTRACTOR

1219 ZIMMERMAN DRIVE

GRINNELL, IA 50112

ISSUED DATE: 12/26/2019

EXPIRATION DATE: 4/24/2020

BUILDING CODE: SIGN-MON MONUMENT SIGN

STATUS: Not Started

VALUATION:

3,935.00

BALANCE:

158.34

PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 12/01/2019 THRU 12/31/2019 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

PROJECT: 20200243 - WATER HEATER CHANGEOUT TYPE: WH C/O WATER HEATER CHANGEOUT
 PROPERTY: 933 HIGH ST
 APPLIED DATE: 12/26/2019 ISSUED DATE: 12/26/2019 EXPIRATION DATE: 4/24/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: E6 PLUMBING E6 PLUMBING ISSUED TO: BAUMAN, DELPHINA
 1907 BELMONT DR 1313 MAIN ST
 GRINNELL, IA 50112 GRINNELL, IA 50112
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

DESCRIPTION: WATER HEATER REPLACEMENT.

SEGMENT: WH C/O - WATER HEATER CHANGEOUT
 CONTRACTOR: E6 PLUMBING E6 PLUMBING CLASS: HVACP HVAC & PLUMBING
 1907 BELMONT DR
 GRINNELL, IA 50112
 ISSUED DATE: 12/26/2019 EXPIRATION DATE: 4/24/2020
 BUILDING CODE: WH C/O WATER HEATER CHANGEOUT
 STATUS: Not Started VALUATION: 900.00 BALANCE: 0.00

PROJECT: 20200244 - PARKING STALL RENTAL TYPE: PARKSTALL PARKING STALL RENTAL
 PROPERTY: 833 BROAD ST
 APPLIED DATE: 12/26/2019 ISSUED DATE: 12/26/2019 EXPIRATION DATE: 1/01/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: IDEALENERG IDEAL ENERGY INC ISSUED TO: SCHILD LAW
 500 SOUTH MAIN ST P O BOX 268
 FAIRFIELD, IA 52556 GRINNELL, IA 50112
 SQUARE FEET: 0
 DWELLING TYPE: PRIVATE UNITS: 0
 STATUS: OPEN BALANCE: 25.00

DESCRIPTION: PERMIT FOR UP TO 6 SPOTS FOR 6DAYS BEGINNING JANUARY 8, 2020

SEGMENT: PARKSTALL - PARKING STALL RENTAL
 CONTRACTOR: IDEALENERG IDEAL ENERGY INC CLASS:
 500 SOUTH MAIN ST
 FAIRFIELD, IA 52556
 ISSUED DATE: 12/26/2019 EXPIRATION DATE: 1/01/2020
 BUILDING CODE: PARKSTALL PARKING STALL RENTAL
 STATUS: Not Started VALUATION: 0.00 BALANCE: 25.00

PROJECT: 20200245 - PLUMBING TYPE: PLUM PLUMBING
 PROPERTY: 1228 REED ST
 APPLIED DATE: 12/27/2019 ISSUED DATE: 12/27/2019 EXPIRATION DATE: 4/25/2020 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MILLER PROPERTY SOLUTIONS
 510 SPRING STREET
 GRINNELL, IA 50112
 SQUARE FEET: 1,469
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

=====

DESCRIPTION: INSTALL NEW MAIN SEWER LINE

SEGMENT: PLUM - PLUMBING

CONTRACTOR:

CLASS:

ISSUED DATE: 12/27/2019

EXPIRATION DATE: 4/25/2020

BUILDING CODE: PLUM PLUMBING

STATUS: Not Started

VALUATION: 3,000.00

BALANCE:

0.00

TOTAL PRINTED:

27 PROJECTS

TOTAL VALUATION:

\$495,455.00

TOTAL BALANCE:

\$588.34

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** SEGMENT RECAP ***

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
01-NEWRES - NEW RESIDENTIAL BUILD	1	0.00
02-RESREP - RESIDENTIAL REPAIR	1	0.00
04-RESREM - RESIDENTIAL REMODEL	1	0.00
DECK - DECK/PORCH	1	0.00
ELEC-NC - ELECTRICAL	1	0.00
FENCE - FENCE	1	0.00
MECH - MECHANICAL	5	110.00
MECH-NC - MECHANICAL	1	0.00
PARKSTALL - PARKING STALL RENTAL	1	25.00
PLUM - PLUMBING	2	45.00
PLUM-NC - PLUMBING	1	0.00
RADON - RADON MITIGATION	4	70.00
SIDING - SIDING	2	0.00
SIGN-MON - MONUMENT SIGN	1	158.34
SIGN-TEMP - TEMPORARY SIGN	1	0.00
SOLAR - SOLAR ARRAY	1	0.00
TELECOM - TELECOM UPGRADE	1	0.00
WH - WATER HEATER CHANGEOUT	5	180.00
*** TOTALS ***	31	588.34

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
01-NEWRES - NEW RESIDENTIAL BUILD	1	0.00
02-RESREP - RESIDENTIAL REPAIR	1	0.00
04-RESREM - RESIDENTIAL REMODEL	1	0.00
FENCE - FENCE	1	0.00
MECH - MECHANICAL	5	110.00
PARKSTALL - PARKING STALL RENTAL	1	25.00
PLUM - PLUMBING	2	45.00
RADON - RADON MITIGATION SYSTEM	4	70.00
SIDING - SIDING	2	0.00
SIGN-MON - MONUMENT SIGN	1	158.34
SIGN-TEMP - TEMPORARY SIGN	1	0.00
SOLARARRAY - SOLAR ARRAY INSTALLA	1	0.00
TELECOMUPG - TELECOM UPGRADE	1	0.00
WH - WATER HEATER CHANGEOUT	5	180.00
*** TOTALS ***	27	588.34

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 12/01/2019 THRU 12/31/2019

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 0/00/0000 THRU 99/99/9999

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*** MONTHLY RECAP BASED ON ISSUED DATE ***

ISSUED YEAR: 2019

MONTH	PROJECTS	VALUATION	BALANCE
DECEMBER	27	495,455.00	588.34

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT TYPE: All
CONTRACTOR CLASS: All All Contractor Classes
CONTRACTOR: All
PROJECT STATUS: All
SEGMENTS: All
PHASES: All
COMMENT CODES: All

PROJECT DATES

APPLIED RANGE FROM: 12/01/2019 THROUGH 12/31/2019
ISSUED RANGE FROM: 00/00/0000 THROUGH 99/99/9999
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
COMPLETION RANGE FROM: 00/00/0000 THROUGH 99/99/9999

BALANCE SELECTION

SELECTION: ALL

PRINT OPTIONS

PRINT MONTHLY RECAP YES
PRINT SEGMENTS: YES
PRINT PHASES: NO
ONE PROJECT PER PAGE: NO
PRINT REJECTION NOTES: YES
PRINT PROJECT W/O SEGMENTS: NO
PRINT CONDITIONS: NO
PRINT DESCRIPTION: YES
PRINT NOTES: NO
SEQUENCE: Project
COMMENT CODES: None

*** END OF REPORT ***

Fund Balance as of November 30th , 2019
Central Park Campaign - 0121

	Current Period	YTD
Gifts	0.00	5,000.00
Investment Income (Loss)	(1.16)	(0.01)
	-----	-----
Total Revenues	(1.16)	4,999.99
Distributions	0.00	84,000.00
Administrative Cost Share	0.00	250.00
Printing & Reproduction	0.00	0.84
	-----	-----
Total Expenses	0.00	84,250.84
	-----	-----
Net Income (Loss)	(1.16)	(79,250.85)
	=====	=====
Beginning Fund Balance		101,891.09
Net Income (Loss)		(79,250.85)
Ending Fund Balance		22,640.24
Net Pledges Receivable		16,999.40

Central Park Campaign - 0121

Type	Name	Date	Amount
Gift	Jeff and Gina Finch	07/29/2019	1,000.00
Gift	Ramsey Weeks, Inc.	08/29/2019	4,000.00
** Total Gifts			5,000.00

Fund Balance as of November 30th , 2019
Grinnell Skatepark Campaign - 0053

	Current Period	YTD
Gifts	0.00	170.00
Investment Income (Loss)	8.81	19.92
	-----	-----
Total Revenues	8.81	189.92
Distributions	0.00	162,437.90
Administrative Cost Share	0.00	8.50
	-----	-----
Total Expenses	0.00	162,446.40
	-----	-----
Net Income (Loss)	8.81	(162,256.48)
	=====	=====
Beginning Fund Balance		162,437.90
Net Income (Loss)		(162,256.48)
Ending Fund Balance		181.42

Grinnell Skatepark Campaign - 0053

Type	Name	Date	Amount
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Roger Hill and Vida Praitis	09/30/2019	60.00
** Total Gifts			170.00

Fund Balance as of November 30th , 2019
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	12,015.00	15,625.00
Pledge Income	0.00	39,020.00
Investment Income (Loss)	0.00	54.80
Total Revenues	12,015.00	54,699.80
Administrative Cost Share	600.75	1,732.25
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	53.57	171.03
Postage	0.00	38.60
Printing & Reproduction	9.96	758.82
Total Expenses	664.28	2,751.84
Net Income (Loss)	11,350.72	51,947.96
Beginning Fund Balance		80,149.90
Net Income (Loss)		51,947.96
Ending Fund Balance		132,097.86
Net Pledges Receivable		62,894.00

Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
** Total Gifts			15,625.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Trish	10/08/2019	2,520.00
** Total Pledges			39,770.00



**Grinnell FINANCE COMMITTEE Meeting
MONDAY, DECEMBER 2, 2019 AT 7:00 A.M.
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR
OF THE CITY HALL**

TENTATIVE AGENDA

ROLL CALL: Wray (Chair), White, Bly.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Discuss time for February 3, 2020 Council Meeting.
2. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-1).
3. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-2).
4. Discuss EMS.

INQUIRIES:

ADJOURN:

RESOLUTION NO. 2020-1

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001.4-950.4.6790 GENERAL - \$ 37,955.16

TO FUND:

003-3.410.3.4790 GENERAL LIBRARY - \$ 37,955.16

PURPOSE OF TRANSFERS

To generate funds for January 2020 expenses incurred by Library per budget as approved by council with city claims for December.

PASSED AND APPROVED this 6th day of January, 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-2

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$ 12,662.54
610 WATER	Monthly Transfer	1,277.80
620 SEWER	Monthly Transfer	879.55
630 STORM WATER	Monthly Transfer	178.23
670 SOLID WASTE	Monthly Transfer	1,241.77
		\$ 16,239.89

TO:

138 MEDICAL INSURANCE RESERVE	\$16,170.84
140 HEALTH INSURANCE ESCROW	69.05
	\$16,239.89

PURPOSE OF TRANSFERS

For medical insurance reserve and police/fire work comp monthly transfers as budgeted for FY20.

PASSED AND APPROVED this 6th day of January, 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

**Agreement for the Provision of Emergency Medical Services between
the City of Grinnell, Iowa and Midwest Ambulance of Iowa, Inc.**

This Agreement is entered into by and between the city of Grinnell, here in after referred to as the City and Midwest Ambulance Service of Iowa, Inc. here in after referred to as Midwest.

WHEREAS, the City, acting pursuant to Chapter 364 of the 2013 Code of Iowa (as amended here and in all future references to the 2019 Code of Iowa) desires to attain competent and reliable emergency medical services (EMS) for its citizens and the citizens of the service territory detailed in this Agreement.

WHEREAS, Midwest desires and has the ability to provide competent and reliable EMS to the service territory.

NOW, TEHEREFORE, IT IS HEREBY AGREED by and between the City and Midwest as follows:

1. DEFINITIONS.

BASIC – SERVICE AMBULANCE shall mean ambulances equipped to provide ‘basic emergency medical care’ as defined in Iowa Administrative Code 641—Chapter 132 (2019)

FIRST OUT OR FIRST AMBULANCE shall mean an ambulance staffed and equipped to respond first and immediately to an emergency call.

CUSTOMERS shall mean those people or legal entities financially responsible for particular EMS calls or services.

EMERGENCY SERVICE CALLS shall not include non-emergency transfers to out of area hospitals.

2. TERMS OF RELATIONSHIP

It is fully and completely understood by and between the parties that Midwest is an independent contractor and the City, by entering into this agreement and subsidizing Midwest operations in the service territory has an ongoing responsibility to monitor the work of Midwest as outlined in this agreement. City agrees that by subsidizing Midwest, it has neither directly nor indirectly, any control of Midwest and that any actions on the part of Midwest are solely the actions of the Ambulance Service and City shall not in any way enter into the operations of, or services rendered by, Midwest.

The City shall solely establish the Service Territory of this Agreement (Attachment A – Map of Service Territory) and minimum level of service provided within the service territory. All communications regarding the service territory and services provided shall be solely between the City and Midwest. Midwest shall honor the Service Territory and may only provide service outside the territory with staff and equipment assigned to this Agreement with prior written approval of the City, except as permitted in the agreement for mutual aid. If for any reason the Service Territory is altered either party can request renegotiating the terms of the entire Agreement.

3. EQUIPMENT

Midwest shall provide a minimum of two (2) ambulances stationed in the corporate limits of Grinnell. The ambulances shall be equipped, and meet the minimum level of service as specified in Article 4 of this Agreement.

Midwest shall properly maintain these ambulance units in accordance with applicable federal, and state laws. The City agrees that a vehicle may be out of service for repairs for as long as 4 (four) days but at no time may Midwest have less than 1 (one) vehicle in service. Once 4 (four) days is exceeded a replacement vehicle must be provided within 24 hours of a unit going out of service.

Said ambulances shall be stored in the Grinnell Public Safety Building and maintained at the expense of Midwest. Midwest shall be responsible for maintaining the cleanliness and good mechanical condition of the ambulances at all times. The City agrees to provide 2 parking spots inside the Grinnell Public Safety Building for ambulances.

The City may inspect ambulances, equipment, and facilities with a reasonable notice, for the purposes of determining that they are in good mechanical condition and resources are appropriate for servicing the agreement. Reasonable notice shall be 4 (four) hours during the hours of 8:00 a.m. to 5:00 p.m. and 12 (twelve) hours if an inspection is to occur outside those hours. These inspections shall be initiated by the Grinnell City Manager but may be completed by either the City Manager or an appropriate designee.

4. PERSONNEL

Midwest shall render prompt ambulance service during the period covered by this Agreement and shall staff the ambulance with an adequate number of personnel qualified as Emergency Medical Technicians and under the following conditions:

- a) Midwest shall staff the 'First Out' ambulance at a minimum classification of Basic Level Care, 24 hours a day, 7 days a week.
- b) The Midwest personnel who staff the 'First Out' ambulance shall be stationed with the ambulance on duty.
- c) In the event the 'First Out' ambulance is on a medical call and another emergency call for service is requested, Midwest shall attempt to call-in additional staff to respond to the call. In the event that Midwest is unable to have a crew available in a reasonable amount of time, Midwest will then immediately notify dispatch.
- d) The 'First Out' ambulance nor its staff shall be used for non-emergency transports that do not end or originate in the service territory. The 'First Out' ambulance shall not be used for calls originating from Grinnell Regional Medical Center.
- e) Only one of the ambulances assigned to the Service Territory may be out of the Service Territory for non-emergency transports at any time unless the City is first notified. Midwest shall notify an on duty fire fighter.

- f) Midwest agrees to use the resources that are a part of this Agreement to provide EMS to the Service Territory unless service is provided outside the Service Territory as part of a written mutual aid agreement or a tier agreement approved in writing by the City.
- g) Midwest shall not perform transports with equipment or personnel assigned to this contract, that do not originate in the Service Territory without approval from the City. This does not include work done as part of a written mutual aid.

5. SUBSIDY AND PAYMENTS

Midwest agrees to fulfill the terms of this Agreement from February 1, 2020 to January 31, 2025 and shall be paid by the City as follows:

February 1, 2020 to January 31, 2021. (295,000). Payments shall be made monthly in twelve equal installments of (24,583.33).

February 1, 2021 to January 31, 2022. (309,750). Payments shall be made monthly in twelve equal installments of (25,812.50).

February 1, 2022 to January 31, 2023. (325,237.50). Payments shall be made monthly in twelve equal installments of (27,103.13).

February 1, 2023 to January 31, 2024. (341,499.38) Payments shall be made monthly in twelve equal installments of (28,458.28).

February 1, 2024 to January 31, 2025. (358,574.34). Payments shall be made monthly in twelve equal installments of (29,881.20).

Payments are due the by the 10th of each month with the first payment for this contract due February 10, 2020.

The foregoing payments shall constitute a subsidy to Midwest by the City as assistance to Midwest to perform the services set forth in this Agreement, and that said subsidy has been established as an effort to make this operation profitable for Midwest allowing them to offset the cost of personnel and equipment needed to staff, maintain, and operate an ambulance service in the Grinnell area.

6. CHARGES

Midwest shall charge Customers based on a schedule of fees, including charges for supplies and drugs, which have been established by Midwest and which must be provided to the Grinnell City Manager annually no later than January 31st and are automatically made part of this Agreement once received by the City. It is understood that charges for drugs and supplies may change through the course of the year.

It is understood and agreed by the parties that said charges, (the rates are set forth in the current schedule of fees – Attachment B to this Agreement) shall be billed, collected, and retained by Midwest as substantial compensation for its cost of operation. The City is not responsible for charges or collections. City agrees to allow Midwest to re-negotiate the subsidy above in the event the actions taken by the federal, state, or local government, or their respective agencies, would substantially reduce the amount of monies which could reasonably be expected to be collected from Customers of Midwest, or would cause sufficient increases in operational expenses so as to adversely affect profitability for Midwest. The City also has the right to negotiate if their revenues or expenditures are substantially impacted by actions taken by the federal, or state government, or their respective agencies.

Midwest agrees to provide ambulance service to all city ~~and county~~ employees that may require assistance while on duty at no charge. This includes all volunteer fire fighters, police reserves, or other persons receiving hourly or salary compensation for their work. This does not include any employees working solely on a contractual basis.

7. RECORDS

Midwest shall insure that a record is kept of the following: the time a call is received, the time Midwest arrives at the scene, the time on scene/the time the ambulance leaves the scene for the hospital, the time of arrival at the hospital, and the time the ambulance is back in service.

As a part of this Agreement, Midwest agrees to have all emergency response dispatched via the Poweshiek County Dispatch Center. Both parties agree to coordinate this with the Poweshiek County Sheriff's Office as they are charged with the management and oversight of the dispatch operations. Ultimately, Midwest is responsible for the maintenance of the equipment necessary for their staff to communicate effectively with the Poweshiek County Dispatch Center.

Subject to the limitations of HIPAA and other federal and state privacy laws, Midwest agrees to provide the City the following reports on an annual basis: Statistical Data. Data including, the average response time from time of dispatch until the ambulance arrives on-scene, the average response time from the time of the dispatch until the ambulance is en-route, and the average time the ambulance is on-scene until the ambulance is departing the scene. All information provided to the City is subject to HIPAA and other federal and state privacy laws.

Information maintained in Midwest's records pertaining to the identity, condition, or treatment of patients is confidential and not subject to inspection by non-Midwest personnel.

8. RENT AND TERMS OF OCCUPANCY

Both the City and Ambulance Service agree to work in good faith to locate Ambulance Service in the Grinnell Public Safety Building. Midwest will pay the City \$25,000 annually for rent and utilities. Monthly payments of \$2,083.33 will be paid by the 10th of each month. A building site plan showing

the areas of joint occupancy and sole occupancy by Ambulance Service is made part of this Agreement as Attachment C.

All employees or representatives of Midwest must submit to a fingerprint background check conducted by the Grinnell Police Department. These background checks will be reviewed by the Grinnell Chief of Police and the City Manager. Copies will also be provided to Midwest. The City shall solely determine, based on the findings of the check, whether or not a particular Midwest employee shall be allowed to work in the Grinnell Public Safety Building. It is understood and agreed that Midwest shall be allowed to have employees work within the Grinnell Public Safety Building temporarily until a determination is made on the findings of the background check. A guidance policy regarding this matter is included as Attachment D for reference.

Midwest shall be responsible to keep all areas it occupies solely in a clean and orderly manner consistent with the standard of care established throughout the Grinnell Public Safety Building. The care and cleaning of the following joint occupancy areas shall be the responsibility of Midwest:

- Female locker rooms.
- All hallways on the fire department side of the building.
- Exercise room, cleaned daily, in exchange for Midwest employee ~~only~~ access.

The City shall provide all necessary cleaning supplies and equipment.

As allowed by City Code, Midwest may install up to one sign on the property with their company designation. This sign size, design, location, and style must be approved in advance by the City Manager.

All conflicts related to co-location of Midwest in the Grinnell Public Safety Building should first be discussed between the Grinnell Fire Chief and the onsite Midwest manager. Even if resolved at this stage a written record of the matter including the agreement of the parties shall be kept and provided to the City Manager and Midwest Chief Operating Officer for the Agreement file signed by both the Fire Chief and onsite Midwest manager. Any conflicts not resolved at this stage shall be written up with substantial detail by the complainant and submitted in writing to the City and Midwest designees listed previously by electronic mail with receipt verified. The City Manager shall review the matter and order action appropriate to resolve the matter. No employee of the City or Midwest shall talk negatively about any others' performance unless a complaint has been submitted in writing to the City Manager and Midwest Chief Operating Officer. This would not pertain to discussions taking place as part of official city meetings.

Midwest will have the right to install security monitoring systems in all locations in which Midwest has rented space. It is understood that Midwest has leased the areas defined in this contract and that such monitoring, reports, supplies, equipment, and all other property of Midwest is owned solely by Midwest and is not subject to public record requests, or other inspections not permitted under the law. All installations must be pre-approved by the Police Chief or Fire Chief to ensure that there is no harm to the City's security system or the integrity of the building.

Midwest employees are expected to be in uniform while on duty or responding to calls for service. Midwest employees shall also be expected to be in uniform while using joint occupancy or common areas of the Public Safety Building at all times with the exception of the exercise room, visits to the restrooms and other trips of short duration. Even these exceptions require good judgment.

9. RENEGOTITION

In order to enable Midwest and the City to make arrangements for the continuation of EMS, it is agreed that the parties will renegotiate and execute any new Agreement no less than six (6) months in advance of the expiration of this Agreement, unless both the City and Midwest mutually agree to other timelines.

Midwest and the City agree that this Agreement may be extended, modified, or renegotiated at any time subject to mutual agreement of the parties. The City shall have unilateral authority to cancel this Agreement under the provisions set forth in Paragraph 11 below.

If no action is taken by either party to this Agreement to cancel, extend, modify or renegotiate this Agreement as described in this Agreement, this Agreement shall terminate January 31, 2025.

Midwest designates their company President as their representative on whom notice shall be served and who shall be notified of any breaches or deficiencies in this Agreement and the City designates the Grinnell City Manager as their designee on whom notice shall be served and who shall be notified of any breaches or deficiencies in this Agreement. City shall be notified at the City Offices of Grinnell, Iowa attention City Manager, 520 4th Avenue, Grinnell, Iowa 50112. Midwest shall be notified at 1229 Ohio St, Des Moines, Iowa 50314.

10. INSURANCE AND INDEMNIFICATION

Midwest agrees to maintain proper worker's compensation insurance as to any employed personnel. Midwest further agrees to maintain automobile liability and property damage insurance on all of its ambulances or any back-up units used by Midwest in the amount of not less than one million dollars (\$1,000,000.00) per combined single occurrence (each accident). Midwest agrees to maintain general liability insurance and professional liability insurance in the amount of not less than one million dollars (\$1,000,000.00) per occurrence covering the operation of the EMS and its personnel.

Midwest does hereby agree to indemnify and hold harmless the City, its Mayor and City Council members, officers, and employees, from any and all claims and liabilities of any type or nature whatsoever, for damages to, loss of, or the destruction of any property or person or persons, which may now or hereafter arise out of, or result from the operations of Midwest and the providing of service incident to or pursuant to this Agreement.

Likewise, the City shall be solely liable for its own negligence and/or negligence of its employees, agents and/or designees. The City agrees to indemnify and hold harmless Midwest, its officers, employees from any and all claims, demands, actions, or causes of action occasioned by the negligence or fault of the City, its contractors, agents, officers, or employees in rendering services under this agreement; provided however this provision does not abrogate any immunity granted to the City by law.

11. PROOF OF INSURANCE

Midwest shall provide the City a Certificate of Insurance as evidence that the insurance described in Paragraph 10 above is in force and effect upon the City's request. The failure of Midwest to supply the Certificate of Insurance in a timely fashion or failure by Midwest to have the insurance in force and affect at any time during this Agreement for whatever reasons that may have occurred, shall constitute sufficient grounds upon which the City may unilaterally and independently cancel this Agreement by serving written notice of cancellation on Midwest at their business office.

12. DISCRIMINATION

Midwest shall not discriminate their provision of service because of race, creed, color, religion, national origin, sex, age, financial status, or physical or mental disabilities.

13. MUTUAL AID

Midwest may enter into mutual aid agreements or contracts with other EMS providers and shall attempt to initiate said agreements. Any mutual aid or tiering agreements shall be in writing and executed by both parties. Copies of these executed agreements shall be provided to the City.

14. DISPATCHING

Midwest agrees that emergency dispatching shall be done via the Poweshiek County Dispatch Center. Midwest shall install and pay for its own phones, communication systems, and have a business number(s) and accept calls at these numbers. City requires that Midwest advertise, encourage, and promote the use of 911 as the proper number of emergency EMS calls. Midwest agrees to provide the training necessary for their employees to work effectively within the Poweshiek County dispatch system.

15. TERMINATION

If either party materially breaches this Contract, the other party may terminate the Contract provided that it notifies the breaching party by certified mail of the specific breach(s) and allows the breaching party the opportunity to cure the breach(s) within sixty (60) days of the receipt of notice. If the breach(s) has/have not been cured within (60) days of receipt of notice, the Contract may be terminated without further notice.

Notwithstanding the foregoing, the Contract may be terminated without prior notice if Midwest is unable to provide the level of service required in Section 4 above. Nothing contained herein shall authorize the City to terminate this Contract for any reason other than uncured breach of contractor as specified in section 11.

In the event of a termination of this Agreement due to a breach by the City, the City agrees to pay, as liquidated damages and not as a penalty the following:

If the breach occurs during the first year of the agreement – 100% of all monthly subsidies from the time of the breach through the remainder of the agreement to Midwest.

If the breach occurs during the second year of the agreement – 90% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the third year of the agreement – 80% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the fourth year of the agreement – 75% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the fifth year of the agreement – 70% of all monthly subsidies from the time of the breach through the remainder of the agreement to Midwest.

In the event of a dispute between the parties in connection with or relating to this Agreement, such dispute shall be resolved as follows:

- A. The parties shall first meet and attempt in good faith to resolve the dispute within ten (10) days after written notice to each party.
- B. If such meeting is unsuccessful, the parties shall meet in mediation and attempt in good faith to resolve the dispute within ten (10) days after the meeting described above. Each party shall select one mediator and both mediators will select a third mediator. If both parties cannot agree to the selection of the three mediators the matter may be referred to the courts. Unsuccessful mediation may also be referred to the courts.
- C. The substantially prevailing party in any court action shall be entitled to reimbursement by the opposing part of its costs and expenses of court action including, but not limited to, reasonable attorney's fees, court fees, and expert witness fees incurred as a result of such proceeding, action.

Midwest shall have the right to terminate this Contract upon sixty (60) days written notice due to rate changes by, but not limited to, Wellmark, Medicaid, Medicare or other insurers causing Midwest to operate at a loss for three (3) consecutive months. Midwest shall provide accounting to the City in advance of, and prior to, the sixty (60) days' notice to confirm such losses.

16. DISCLOSURE - As required by Public Law 960499 (Omnibus Reconciliation Act of 1980):

A. Until the expiration of four (4) years after the furnishing of such services pursuant to such Contract, Midwest shall make available, upon written request of the Secretary, or on request of the Comptroller General, any records of Midwest related to Midwest's operations in the city of Grinnell, Iowa, that are necessary to certify the nature and extent of such costs, and

B. If Midwest carries out any of the duties of the Contract through a subcontract, with a value of cost of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period, with a related organization, such Contract shall contain a clause to the effect that until the expiration of four (4) years after the furnishing of such services pursuant to such a Subcontract, the related organization shall make available, upon the request of the Comptroller General, or any of their duly authorized representatives, the Subcontract, books, documents, and records of such organization that are necessary to verify the nature and extent of such costs.

17. LAWS

This agreement shall be construed in accordance with the laws of the State of Iowa.

18. AUTHORIZATION

The signers of this document warrant they are acting officially and properly on behalf of their respective institutions and have been duly authorized and empowered to execute this agreement in accordance with all state laws and requirements. The City shall be responsible for all filing requirements of this agreement with the Secretary of State and any other agency(s) as required by law.

19. ENTIRE AGREEMENT

This Agreement, including any Appendices hereto, constitutes the sole and only agreement of the parties regarding its subject matter and supersedes any prior understandings or written or oral agreements between the parties respecting this subject matter. Neither party has received or relied upon any written or oral representations to induce it to enter into this Agreement except that each party has relied only on any written representations contained herein.

20. AMENDMENTES

No agreement or understandings varying or extending this Agreement shall be binding upon the parties unless it is memorialized in a written amendment signed by an authorized officer or representative of both parties.

21. ASSIGNMENT

This Agreement may be assigned by a party upon the written approval of the other party, which shall not be unreasonably withheld. Written approval is not required in the event a party is sold or acquired by a successor entity or in the event of a change of ownership, although notice of such a transaction shall be given to the other party within thirty (30) days after the effective date of such transaction. This Agreement shall be binding upon all successors and assigns.

22. CONSTRUCTION AND COMPLIANCE

a. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by any court or by the Office of Inspector General (OIG) of the United States Department of Health and Human Services to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

b. Compliance. The parties intend to comply fully with all applicable state and federal laws and regulations, including but not limited to the Balanced Budget Act of 1997, the Social Security Act, the federal Anti-Kickback Statute, the federal False Claims Act, and all applicable state and federal fraud and abuse laws and rules. Insofar as any terms or conditions of this Agreement are determined by any court or by the OIG to be contrary to any such statutes or regulations, the parties will promptly and in good faith confer and resolve any issues so as to make the performance of this Agreement consistent with all applicable statutes and regulations.

c. Notification of Actual or Potential Violation of Law. If either party becomes aware of any actual or potential violations by the other party, whether intentional or inadvertent, of any applicable state or federal statutes or regulations, it shall promptly notify the other party.

THIS EMS AGREEMENT, entered into this 6th day of January 2020, by the City and Midwest shall become effective on February 1, 2020.

Mayor

President

City Clerk

Secretary



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JANUARY 6, 2020 AT 4:45 P.M.
IN THE 2ND FLOOR COUNCIL CHAMBERS OF
THE CITY HALL**

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution authorizing payment of contractor's pay request No. 13 in the amount of \$319.80 for the East Street Reconstruction Project (See Res No. 2020-3).

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-3

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 13 IN THE AMOUNT OF \$319.80 FOR WORK COMPLETED ON THE EAST STREET RECONSTRUCTION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc of Brooklyn, Iowa on February 9, 2018 for the East Street Reconstruction Project; and

WHEREAS, Pay Estimate No. 13 has been initiated by the City of Grinnell and Manatts, Inc of Brooklyn, Iowa; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 13; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment to Manatts Inc of Brooklyn, Iowa in the amount of \$319.80 for the East Street Reconstruction Project.

Passed and adopted this 6th day of January 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: **HMA Pavement - Replace**
 Date of This Est.: 12/20/2019
 Estimate No.: 13
 Sheet No.: 5 Total

Contract No.: **79-3127-629**
 County: **Poweshiek**
 Project No.: **STP-U-3127(629)--70-79**
 Accounting ID: **34907**
 Payable To: **Manatts Inc.**
 Address: **Brooklyn, Iowa**

Project Covered Under General Supplemental Specification **GS-15005**

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
1	2101-0850002	CLEARING AND GRUBBING	UNIT	\$ 14.00	83.00	83.00	1,162.00	1,162.00	100.00%
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$ 11.85	2314.90	2377.43	27,431.57	28,172.55	102.70%
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	\$ 16.10	471.50	471.50	7,591.15	7,591.15	100.00%
4	2107-0875000	COMPACTION WITH MOISTURE AND DENSITY CONTROL	CY	\$ 13.25	2314.90	2314.90	30,672.43	30,672.43	100.00%
5	2115-0100000	MODIFIED SUBBASE	CY	\$ 35.00	2314.90	2679.09	81,021.50	93,768.15	115.73%
6	2212-0475095	CLEANING AND PREPARATION OF BASE	MILE	\$ 2,500.00	0.20	0.20	500.00	500.00	100.00%
7	2212-5070310	PATCHES, FULL-DEPTH REPAIR	SY	\$ 80.00	364.50	58.40	29,160.00	4,672.00	16.02%
8	2212-5070330	PATCHES BY COUNT (REPAIR)	EACH	\$ 200.00	8.00	3.00	1,600.00	600.00	37.50%
9	2214-5145150	PAVEMENT SCARIFICATION	SY	\$ 4.75	3678.50	3678.50	17,472.88	17,472.88	100.00%
10	2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8	SY	\$ 65.00	495.30	1749.61	32,194.50	113,724.65	353.24%
11	2301-1033100	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY,	SY	\$ 70.00	285.20	407.17	19,964.00	28,501.90	142.77%
12	2301-6911722	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LS	\$ 750.00	1.00	1.00	750.00	750.00	100.00%
13	2303-1131500	HOT MIX ASPHALT STANDARD TRAFFIC, BASE COURSE, 1/2 IN. MIX	SY	\$ 21.00	13008.50	12640.47	273,178.50	265,449.87	97.17%
14	2303-1132500	HOT MIX ASPHALT STANDARD TRAFFIC, INTERMEDIATE COURSE 1/2 IN. MIX	SY	\$ 18.85	13008.50	12640.47	245,210.23	238,272.86	97.17%
15	2303-1133500	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION	SY	\$ 13.05	18555.20	18057.87	242,145.36	235,655.20	97.32%
16	2303-1258283	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	TON		375.70				
17	2303-6911000	HOT MIX ASPHALT PAVEMENT SAMPLES	LS	\$ 6,000.00	1.00	1.00	6,000.00	6,000.00	100.00%
18	2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$ 23.80	45.00		1,071.00		
19	2401-6745910	REMOVAL OF SIGN	EACH	\$ 150.00	2.00	4.00	300.00	600.00	200.00%
20	2402-0425031	GRANULAR BACKFILL	TON	\$ 19.85	4400.00	5007.36	87,340.00	99,396.10	113.80%
21	2416-0100015	APRONS, CONCRETE, 15 IN. DIA.	EACH	\$ 1,070.00	2.00	2.00	2,140.00	2,140.00	100.00%
22	2435-0130148	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EACH	\$ 4,075.00	17.00	17.00	69,275.00	69,275.00	100.00%
23	2435-0140200	MANHOLE, STORM SEWER, SW-402	EACH	\$ 3,715.00	2.00	2.00	7,430.00	7,430.00	100.00%
24	2435-0250100	INTAKE, SW-501	EACH	\$ 2,440.00	1.00		2,440.00		
25	2435-0254100	INTAKE, SW-541	EACH	\$ 6,220.00	1.00	1.00	6,220.00	6,220.00	100.00%
26	2435-0254200	INTAKE EXTENSION UNIT, SW-542	EACH	\$ 3,390.00	1.00	1.00	3,390.00	3,390.00	100.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: **HMA Pavement - Replace**
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					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
27	2435-0400000	DROP CONNECTION, SW-307	EACH	\$ 3,985.00	3.00	4.00	11,955.00	15,940.00	133.33%
28	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	\$ 785.00	3.00	43.00	2,355.00	33,755.00	1433.33%
29	2435-0600110	INTAKE ADJUSTMENT, MINOR	EACH	\$ 2,060.00	8.00	10.00	16,480.00	20,600.00	125.00%
30	2435-0700020	CONNECTION TO EXISTING INTAKE	EACH	\$ 2,075.00	1.00	1.00	2,075.00	2,075.00	100.00%
31	2502-8212204	SUBDRAIN, PERFORATED PLASTIC PIPE, 4 IN. DIA.	LF	\$ 9.70	8522.00	8522.00	82,663.40	82,663.40	100.00%
32	2502-8221303	SUBDRAIN OUTLET, DR-303	EACH	\$ 325.00	18.00	18.00	5,850.00	5,850.00	100.00%
33	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$ 37.00	24.00	30.00	888.00	1,110.00	125.00%
34	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$ 41.50	77.00	85.00	3,195.50	3,527.50	110.39%
35	2503-0114224	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	\$ 175.00	24.00	24.00	4,200.00	4,200.00	100.00%
36	2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	\$ 13.00	237.00	237.00	3,081.00	3,081.00	100.00%
37	2504-0114008	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 68.50	223.20	248.00	15,289.20	16,988.00	111.11%
38	2504-0114021	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 21 IN.	LF	\$ 258.00	10.00	12.00	2,580.00	3,096.00	120.00%
39	2510-6745850	REMOVAL OF PAVEMENT	SY	\$ 7.15	13906.80	13971.51	99,433.62	99,896.30	100.47%
40	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSES	EACH	\$ 600.00	24.00	24.00	14,400.00	14,400.00	100.00%
41	2511-6745900	REMOVAL OF SIDEWALK	SY	\$ 5.50	773.60	773.60	4,254.80	4,254.80	100.00%
42	2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	\$ 40.00	872.50	1167.12	34,900.00	46,684.80	133.77%
43	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	\$ 60.00	390.30	446.60	23,418.00	26,796.00	114.42%
44	2511-7528101	DETECTABLE WARNINGS	SF	\$ 35.00	686.00	660.00	24,010.00	23,100.00	96.21%
45	2515-2475006	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$ 60.00	229.20	165.05	13,752.00	9,903.00	72.01%
46	2515-6745600	REMOVAL OF PAVED DRIVEWAY	SY	\$ 5.50	238.40	273.43	1,311.20	1,503.87	114.69%
47	2518-6910000	SAFETY CLOSURE	EACH	\$ 200.00	29.00	25.00	5,800.00	5,000.00	86.21%
48	2519-3300600	FENCE, SAFETY	LF	\$ 6.50	850.00	540.00	5,525.00	3,510.00	63.53%
49	2526-8285000	CONSTRUCTION SURVEY	LS	\$ 13,600.00	1.00	1.00	13,600.00	13,600.00	100.00%
50	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	\$ 162.00	47.43	29.50	7,683.66	4,779.00	62.20%
51	2527-9263143	PAINTED SYMBOLS AND LEGENDS, DURABLE	EACH	\$ 1,000.00	2.00		2,000.00		
52	2528-8445110	TRAFFIC CONTROL	LS	\$ 26,000.00	1.00	1.00	26,000.00	26,000.00	100.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: **HMA Pavement - Replace**
 Date of This Est.: 12/20/2019
 Estimate No.: 13
 Sheet No.: 5 Total

Contract No.: **79-3127-629**
 County: **Poweshiek**
 Project No.: **STP-U-3127(629)--70-79**
 Accounting ID: **34907**
 Payable To: **Manatts Inc.**
 Address: **Brooklyn, Iowa**

Project Covered Under General Supplemental Specification **GS-15005**

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
53	2533-4980005	MOBILIZATION	LS	\$ 75,000.00	1.00	1.00	75,000.00	75,000.00	100.00%
54	2549-0006210	SPOT REPAIR BY PIPE REPLACEMENT, BY COUNT	EACH	\$ 965.00	3.00	4.00	2,895.00	3,860.00	133.33%
55	2549-0006220	SPOT REPAIR BY PIPE REPLACEMENT, BY LINEAR FOOT	LF	\$ 145.00	24.00	48.00	3,480.00	6,960.00	200.00%
56	2554-0114004	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$ 66.50	60.00	109.00	3,990.00	7,248.50	181.67%
57	2554-0114006	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 6 IN.	LF	\$ 150.00	20.00	24.00	3,000.00	3,600.00	120.00%
58	2554-0114008	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 24.75	658.00	658.00	16,285.50	16,285.50	100.00%
59	2554-0114010	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 10 IN.	LF	\$ 156.25	20.00	20.00	3,125.00	3,125.00	100.00%
60	2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	\$ 73.00	109.00	65.50	7,957.00	4,781.50	60.09%
61	2554-0122008	WATER MAIN, TRENCHLESS, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 112.00	115.00	135.00	12,880.00	15,120.00	117.39%
62	2554-0124008	WATER MAIN, TRENCHLESS, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 66.60	2282.00	2226.00	151,981.20	148,251.60	97.55%
63	2554-0142008	WATER MAIN WITH CASING PIPE, TRENCHLESS, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 185.00	130.00	130.00	24,050.00	24,050.00	100.00%
64	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 11.25 DEGREE BEND, 8 IN.	EACH	\$ 700.00	2.00	1.00	1,400.00	700.00	50.00%
65	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 45 DEGREE BEND, 4 IN.	EACH	\$ 380.00	1.00	10.00	380.00	3,800.00	1000.00%
66	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 45 DEGREE BEND, 8 IN.	EACH	\$ 655.00	4.00	18.00	2,620.00	11,790.00	450.00%
67	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 90 DEGREE BEND, 4 IN.	EACH	\$ 665.00	1.00	2.00	665.00	1,330.00	200.00%
68	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 90 DEGREE BEND, 8 IN.	EACH	\$ 1,005.00	3.00	1.00	3,015.00	1,005.00	33.33%
69	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CAP, 8 IN.	EACH	\$ 345.00	1.00	1.00	345.00	345.00	100.00%
70	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 10 IN X 8 IN	EACH	\$ 1,780.00	1.00	1.00	1,780.00	1,780.00	100.00%
71	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 12 IN X 8 IN	EACH	\$ 1,870.00	1.00	1.00	1,870.00	1,870.00	100.00%
72	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 8 IN X 6 IN	EACH	\$ 1,286.00	1.00	1.00	1,286.00	1,286.00	100.00%
73	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, PLUG, 12 IN.	EACH	\$ 565.00	1.00	1.00	565.00	565.00	100.00%
74	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 12 IN X 6 IN	EACH	\$ 3,415.00	2.00	1.00	6,830.00	3,415.00	50.00%
75	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 12 IN X 8 IN	EACH	\$ 1,780.00	1.00		1,780.00		
76	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN	EACH	\$ 1,125.00	3.00	2.00	3,375.00	2,250.00	66.67%
77	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN X 4 IN	EACH	\$ 1,035.00	3.00	3.00	3,105.00	3,105.00	100.00%
78	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN X 6 IN	EACH	\$ 1,110.00	5.00	3.00	5,550.00	3,330.00	60.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: **HMA Pavement - Replace**
 Date of This Est.: 12/20/2019
 Estimate No.: 13
 Sheet No.: 5 Total

Contract No.: **79-3127-629**
 County: **Poweshiek**
 Project No.: **STP-U-3127(629)--70-79**
 Accounting ID: **34907**
 Payable To: Manatts Inc.
 Address: Brooklyn, Iowa

Project Covered Under General Supplemental Specification **GS-15005**

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
79	2554-0207004	VALVE, GATE, DIP, 4 IN.	EACH	\$ 995.00	2.00	2.00	1,990.00	1,990.00	100.00%
80	2554-0207006	VALVE, GATE, DIP, 6 IN.	EACH	\$ 1,055.00	2.00	2.00	2,110.00	2,110.00	100.00%
81	2554-0207008	VALVE, GATE, DIP, 8 IN.	EACH	\$ 1,475.00	15.00	14.00	22,125.00	20,650.00	93.33%
82	2554-0207010	VALVE, GATE, DIP, 10 IN.	EACH	\$ 2,150.00	2.00	2.00	4,300.00	4,300.00	100.00%
83	2554-0207012	VALVE, GATE, DIP, 12 IN.	EACH	\$ 2,420.00	2.00	2.00	4,840.00	4,840.00	100.00%
84	2554-0210201	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$ 3,730.00	6.00	6.00	22,380.00	22,380.00	100.00%
85	2595-0005135	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR IOWA INTERSTATE RAILROAD LTD.	LS	\$ 5,000.00	1.00	1.00	5,000.00	5,000.00	100.00%
86	2599-9999005	REMOVE HYDRANT	EACH	\$ 1,015.00	6.00	6.00	6,090.00	6,090.00	100.00%
87	2599-9999005	SUBDRAIN CLEANOUT	EACH	\$ 440.00	16.00	16.00	7,040.00	7,040.00	100.00%
88	2599-9999005	WATER SERVICE REPLACEMENT, EAST SIDE, 1 IN	EACH	\$ 2,375.00	30.00	29.00	71,250.00	68,875.00	96.67%
89	2599-9999005	WATER SERVICE REPLACEMENT, WEST SIDE, 1 IN	EACH	\$ 950.00	24.00	25.00	22,800.00	23,750.00	104.17%
90	2599-9999005	WATER SERVICE REPLACEMENT, WEST SIDE, 2 IN	EACH	\$ 1,800.00	1.00		1,800.00		
91	2599-9999009	REMOVE AND REPLACE CURB AND GUTTER	LF	\$ 55.00	1983.00	2866.66	109,065.00	157,666.30	144.56%
92	2601-2639010	SODDING	SQ	\$ 60.00	300.00	640.00	18,000.00	38,400.00	213.33%
93	2601-2643110	WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION	MGAL	\$ 60.00	0.18	0.04	10.80	2.40	22.22%
94	2601-2643300	MOBILIZATION FOR WATERING	EACH	\$ 350.00	12.00	4.00	4,200.00	1,400.00	33.33%
95	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	\$ 2.10	2000.00	100.00	4,200.00	210.00	5.00%
96	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	\$ 0.25	2000.00	100.00	500.00	25.00	5.00%
97	2602-0010010	MOBILIZATIONS, EROSION CONTROL	EACH	\$ 500.00	4.00	2.00	2,000.00	1,000.00	50.00%
98	2602-0010020	MOBILIZATIONS, EMERGENCY EROSION CONTROL	EACH	\$ 1,000.00	2.00		2,000.00		
8001		Remove & Replace Mailboxes (Extra Work)	EACH	\$ 250.00	13.00	13.00	3,250.00	3,250.00	100.00%
8002		Fire Hydrant on Exiting Water Main	EACH	\$ 9,295.00	1	1.000	9,295.00	9,295.00	100.00%
8003		Geogrid Stabilization	SY	\$ 6.82	1300.00	1,300.000	8,866.00	8,866.00	100.00%
8004		Add Tapping Value	EACH	\$ 6,710.00	1	1.000	6,710.00	6,710.00	100.00%
8005		Sewer Service Abandonment, 5th Ave	EACH	\$ 3,520.00	1	1.000	3,520.00	3,520.00	100.00%

**ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE**

Cost Center:
 Type of Work: **HMA Pavement - Replace**
 Date of This Est.: **12/20/2019**
 Estimate No.: **13**
 Sheet No.: **5 Total**

Payable To: **Manatts Inc.**
 Address: **Brooklyn, Iowa**

Contract No.: **78-3127-629**
 County: **Poweshiek**
 Project No.: **STP-U-3127(829)-70-79**
 Accounting ID: **34907**

Project Covered Under General Supplemental Specification **GS-15005**

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
8014		STORM SEWER GRAVITY MAIN, TRENCHED, DIP, 12"	LF	\$ 75.35	36	36.000	2,712.60	2,712.60	100.00%
8015		PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT BASED	EACH	\$ 440.00	2.00	2.00	880.00	880.00	100.00%
8016		INTAKE/STORM OUTLET, 5TH AVE PARKING AREA	LS	4,565.000	1	1.000	4,565.00	4,565.00	100.00%

We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.
 Manatts Inc.

Original Contract Amount \$2,273,271.00
 Approved Contract Amount \$2,325,664.50 \$ 2,501,576.59 107.56%

Steve Illingworth
 (641-521-3806)

 12-23-2019

 Date

Total Completed To Date = \$ 2,501,576.59
 Amount Retained @ 3% = \$ 30,000.00
 Eligible Amount = \$ 2,471,576.59
 Previously Reimbursed = \$ 2,471,256.79
 Amount Due & Payable = \$ 319.80

Veenstra & Kimm, Inc.
William W. Kimm

 12-23-2019

 Date

City of Grinnell

 Date



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, JANUARY 6, 2020 AT 5:30 P.M.
IN THE COUNCIL CHAMBERS ON 2ND FLOOR
OF THE CITY HALL**

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis

PERFECTING AND APPROVAL OF AGENDA: COMMITTEE BUSINESS:

1. Consider Grinnell Lions Club request for 2020 Grinnell Lions Ag Day for Thursday, August 27, 2020 with street closures (see letter for details).
2. Discuss EMS.

INQUIRIES:

ADJOURNMENT

GRINNELL LIONS CLUB



President Larry Wilson

1 st VP Kevin Stutz	2 nd VP Lyle Roudabush	3 rd VP Al Maly
Past President Joe Trewin	Membership Chair Darcy Swick	
LCIF Coordinator Craig Arendt	Service Chair Ramona Mitchell	
Treasurer Stan Laverman	Secretary John McCleery	
Tail Twister Tom Latimer	Lion Tamer Larry Van Ersvelde	
Board members 2017-2020	2018-2021	2019-2022
Jerry Lalonde	David Stoakes	Rick Ramsey
Cliff Strovers	Greg Buntz	Loren Kolpin

December 20, 2019
City of Grinnell
520 4th Avenue
Grinnell, Iowa 50112

Attn: Kay Cmelik

On behalf of the Grinnell Lions Club I am writing to request a date lock, location, street closures and parade permit for the **2020 Grinnell Lions Ag Day. The date requested is: Thursday, August 27, 2020.** We understand the parade route will be determined later pending street closures, but in general it will be around downtown and south towards Mayflower. In addition, we would like to request fire and ambulance support. We appreciated the City Staff moving in portable bleachers, picnic tables and garbage cans in 2019, hopefully these items will be available again in 2020.

2019 Ag Day was a great success and Central Park made for a great venue/location. I talked to Jordan Allsup at Parks & Rec and have the paperwork from him to reserve the park. I will turn in that application later this week. We will use the stage for speakers and entertainment, the shelter house for small vendors and the sidewalks for small vendor displays.

Our requirements for street closures will be the same as 2019:

- 4th Street between Park and Broad to park tractors and/or larger vendors
 - same as 2019 this closure starts at alley on Park and goes to the east, this allows room for Farmers Market and alley access for Church, Post Office and Hotel.
- Park Street between 3rd and 4th for tractors
- 3rd Street between Park and Broad for petting zoo, vendor displays and tractors

The support provided in 2019 by members of the City's staff helped ensure Ag Day was a successful event. We look forward to working with the City Staff again in 2020.

Speaker FYI: We have recently received confirmation from Liz Kolbe at Practical Farmer of Iowa that they will provide the speaker. We are hoping it is Liz as she is a Grinnell native.

Please contact me with questions and notify me when this request is approved/confirmed. I will also contact the Grinnell Chamber of Commerce and The Grinnell Area Arts Council, to inform them of the date so everyone is on the same page regarding date/time and location.

Sincerely,
Al Henderson
Ag Day Committee Chairman
641-757-0332
aldebhenderson@gmail.com

Ag Day Committee – John McCleery-Secretary
Darcy Swick Ramona Mitchell
Larry VanErsvelde Alan Maly
Dave Stoakes Lyle Roudabush
Kevin Stutz Jennifer Bos

**Agreement for the Provision of Emergency Medical Services between
the City of Grinnell, Iowa and Midwest Ambulance of Iowa, Inc.**

This Agreement is entered into by and between the city of Grinnell, here in after referred to as the City and Midwest Ambulance Service of Iowa, Inc. here in after referred to as Midwest.

WHEREAS, the City, acting pursuant to Chapter 364 of the 2013 Code of Iowa (as amended here and in all future references to the 2019 Code of Iowa) desires to attain competent and reliable emergency medical services (EMS) for its citizens and the citizens of the service territory detailed in this Agreement.

WHEREAS, Midwest desires and has the ability to provide competent and reliable EMS to the service territory.

NOW, TEHEREFORE, IT IS HEREBY AGREED by and between the City and Midwest as follows:

1. DEFINITIONS.

BASIC – SERVICE AMBULANCE shall mean ambulances equipped to provide ‘basic emergency medical care’ as defined in Iowa Administrative Code 641—Chapter 132 (2019)

FIRST OUT OR FIRST AMBULANCE shall mean an ambulance staffed and equipped to respond first and immediately to an emergency call.

CUSTOMERS shall mean those people or legal entities financially responsible for particular EMS calls or services.

EMERGENCY SERVICE CALLS shall not include non-emergency transfers to out of area hospitals.

2. TERMS OF RELATIONSHIP

It is fully and completely understood by and between the parties that Midwest is an independent contractor and the City, by entering into this agreement and subsidizing Midwest operations in the service territory has an ongoing responsibility to monitor the work of Midwest as outlined in this agreement. City agrees that by subsidizing Midwest, it has neither directly nor indirectly, any control of Midwest and that any actions on the part of Midwest are solely the actions of the Ambulance Service and City shall not in any way enter into the operations of, or services rendered by, Midwest.

The City shall solely establish the Service Territory of this Agreement (Attachment A – Map of Service Territory) and minimum level of service provided within the service territory. All communications regarding the service territory and services provided shall be solely between the City and Midwest. Midwest shall honor the Service Territory and may only provide service outside the territory with staff and equipment assigned to this Agreement with prior written approval of the City, except as permitted in the agreement for mutual aid. If for any reason the Service Territory is altered either party can request renegotiating the terms of the entire Agreement.

3. EQUIPMENT

Midwest shall provide a minimum of two (2) ambulances stationed in the corporate limits of Grinnell. The ambulances shall be equipped, and meet the minimum level of service as specified in Article 4 of this Agreement.

Midwest shall properly maintain these ambulance units in accordance with applicable federal, and state laws. The City agrees that a vehicle may be out of service for repairs for as long as 4 (four) days but at no time may Midwest have less than 1 (one) vehicle in service. Once 4 (four) days is exceeded a replacement vehicle must be provided within 24 hours of a unit going out of service.

Said ambulances shall be stored in the Grinnell Public Safety Building and maintained at the expense of Midwest. Midwest shall be responsible for maintaining the cleanliness and good mechanical condition of the ambulances at all times. The City agrees to provide 2 parking spots inside the Grinnell Public Safety Building for ambulances.

The City may inspect ambulances, equipment, and facilities with a reasonable notice, for the purposes of determining that they are in good mechanical condition and resources are appropriate for servicing the agreement. Reasonable notice shall be 4 (four) hours during the hours of 8:00 a.m. to 5:00 p.m. and 12 (twelve) hours if an inspection is to occur outside those hours. These inspections shall be initiated by the Grinnell City Manager but may be completed by either the City Manager or an appropriate designee.

4. PERSONNEL

Midwest shall render prompt ambulance service during the period covered by this Agreement and shall staff the ambulance with an adequate number of personnel qualified as Emergency Medical Technicians and under the following conditions:

- a) Midwest shall staff the 'First Out' ambulance at a minimum classification of Basic Level Care, 24 hours a day, 7 days a week.
- b) The Midwest personnel who staff the 'First Out' ambulance shall be stationed with the ambulance on duty.
- c) In the event the 'First Out' ambulance is on a medical call and another emergency call for service is requested, Midwest shall attempt to call-in additional staff to respond to the call. In the event that Midwest is unable to have a crew available in a reasonable amount of time, Midwest will then immediately notify dispatch.
- d) The 'First Out' ambulance nor its staff shall be used for non-emergency transports that do not end or originate in the service territory. The 'First Out' ambulance shall not be used for calls originating from Grinnell Regional Medical Center.
- e) Only one of the ambulances assigned to the Service Territory may be out of the Service Territory for non-emergency transports at any time unless the City is first notified. Midwest shall notify an on duty fire fighter.

- f) Midwest agrees to use the resources that are a part of this Agreement to provide EMS to the Service Territory unless service is provided outside the Service Territory as part of a written mutual aid agreement or a tier agreement approved in writing by the City.
- g) Midwest shall not perform transports with equipment or personnel assigned to this contract, that do not originate in the Service Territory without approval from the City. This does not include work done as part of a written mutual aid.

5. SUBSIDY AND PAYMENTS

Midwest agrees to fulfill the terms of this Agreement from February 1, 2020 to January 31, 2025 and shall be paid by the City as follows:

February 1, 2020 to January 31, 2021. (295,000). Payments shall be made monthly in twelve equal installments of (24,583.33).

February 1, 2021 to January 31, 2022. (309,750). Payments shall be made monthly in twelve equal installments of (25,812.50).

February 1, 2022 to January 31, 2023. (325,237.50). Payments shall be made monthly in twelve equal installments of (27,103.13).

February 1, 2023 to January 31, 2024. (341,499.38) Payments shall be made monthly in twelve equal installments of (28,458.28).

February 1, 2024 to January 31, 2025. (358,574.34). Payments shall be made monthly in twelve equal installments of (29,881.20).

Payments are due the by the 10th of each month with the first payment for this contract due February 10, 2020.

The foregoing payments shall constitute a subsidy to Midwest by the City as assistance to Midwest to perform the services set forth in this Agreement, and that said subsidy has been established as an effort to make this operation profitable for Midwest allowing them to offset the cost of personnel and equipment needed to staff, maintain, and operate an ambulance service in the Grinnell area.

6. CHARGES

Midwest shall charge Customers based on a schedule of fees, including charges for supplies and drugs, which have been established by Midwest and which must be provided to the Grinnell City Manager annually no later than January 31st and are automatically made part of this Agreement once received by the City. It is understood that charges for drugs and supplies may change through the course of the year.

It is understood and agreed by the parties that said charges, (the rates are set forth in the current schedule of fees – Attachment B to this Agreement) shall be billed, collected, and retained by Midwest as substantial compensation for its cost of operation. The City is not responsible for charges or collections. City agrees to allow Midwest to re-negotiate the subsidy above in the event the actions taken by the federal, state, or local government, or their respective agencies, would substantially reduce the amount of monies which could reasonably be expected to be collected from Customers of Midwest, or would cause sufficient increases in operational expenses so as to adversely affect profitability for Midwest. The City also has the right to negotiate if their revenues or expenditures are substantially impacted by actions taken by the federal, or state government, or their respective agencies.

Midwest agrees to provide ambulance service to all city ~~and county~~ employees that may require assistance while on duty at no charge. This includes all volunteer fire fighters, police reserves, or other persons receiving hourly or salary compensation for their work. This does not include any employees working solely on a contractual basis.

7. RECORDS

Midwest shall insure that a record is kept of the following: the time a call is received, the time Midwest arrives at the scene, the time on scene/the time the ambulance leaves the scene for the hospital, the time of arrival at the hospital, and the time the ambulance is back in service.

As a part of this Agreement, Midwest agrees to have all emergency response dispatched via the Poweshiek County Dispatch Center. Both parties agree to coordinate this with the Poweshiek County Sheriff's Office as they are charged with the management and oversight of the dispatch operations. Ultimately, Midwest is responsible for the maintenance of the equipment necessary for their staff to communicate effectively with the Poweshiek County Dispatch Center.

Subject to the limitations of HIPAA and other federal and state privacy laws, Midwest agrees to provide the City the following reports on an annual basis: Statistical Data. Data including, the average response time from time of dispatch until the ambulance arrives on-scene, the average response time from the time of the dispatch until the ambulance is en-route, and the average time the ambulance is on-scene until the ambulance is departing the scene. All information provided to the City is subject to HIPAA and other federal and state privacy laws.

Information maintained in Midwest's records pertaining to the identity, condition, or treatment of patients is confidential and not subject to inspection by non-Midwest personnel.

8. RENT AND TERMS OF OCCUPANCY

Both the City and Ambulance Service agree to work in good faith to locate Ambulance Service in the Grinnell Public Safety Building. Midwest will pay the City \$25,000 annually for rent and utilities. Monthly payments of \$2,083.33 will be paid by the 10th of each month. A building site plan showing

the areas of joint occupancy and sole occupancy by Ambulance Service is made part of this Agreement as Attachment C.

All employees or representatives of Midwest must submit to a fingerprint background check conducted by the Grinnell Police Department. These background checks will be reviewed by the Grinnell Chief of Police and the City Manager. Copies will also be provided to Midwest. The City shall solely determine, based on the findings of the check, whether or not a particular Midwest employee shall be allowed to work in the Grinnell Public Safety Building. It is understood and agreed that Midwest shall be allowed to have employees work within the Grinnell Public Safety Building temporarily until a determination is made on the findings of the background check. A guidance policy regarding this matter is included as Attachment D for reference.

Midwest shall be responsible to keep all areas it occupies solely in a clean and orderly manner consistent with the standard of care established throughout the Grinnell Public Safety Building. The care and cleaning of the following joint occupancy areas shall be the responsibility of Midwest:

- Female locker rooms.
- All hallways on the fire department side of the building.
- Exercise room, cleaned daily, in exchange for Midwest employee ~~only~~ access.

The City shall provide all necessary cleaning supplies and equipment.

As allowed by City Code, Midwest may install up to one sign on the property with their company designation. This sign size, design, location, and style must be approved in advance by the City Manager.

All conflicts related to co-location of Midwest in the Grinnell Public Safety Building should first be discussed between the Grinnell Fire Chief and the onsite Midwest manager. Even if resolved at this stage a written record of the matter including the agreement of the parties shall be kept and provided to the City Manager and Midwest Chief Operating Officer for the Agreement file signed by both the Fire Chief and onsite Midwest manager. Any conflicts not resolved at this stage shall be written up with substantial detail by the complainant and submitted in writing to the City and Midwest designees listed previously by electronic mail with receipt verified. The City Manager shall review the matter and order action appropriate to resolve the matter. No employee of the City or Midwest shall talk negatively about any others' performance unless a complaint has been submitted in writing to the City Manager and Midwest Chief Operating Officer. This would not pertain to discussions taking place as part of official city meetings.

Midwest will have the right to install security monitoring systems in all locations in which Midwest has rented space. It is understood that Midwest has leased the areas defined in this contract and that such monitoring, reports, supplies, equipment, and all other property of Midwest is owned solely by Midwest and is not subject to public record requests, or other inspections not permitted under the law. All installations must be pre-approved by the Police Chief or Fire Chief to ensure that there is no harm to the City's security system or the integrity of the building.

Midwest employees are expected to be in uniform while on duty or responding to calls for service. Midwest employees shall also be expected to be in uniform while using joint occupancy or common areas of the Public Safety Building at all times with the exception of the exercise room, visits to the restrooms and other trips of short duration. Even these exceptions require good judgment.

9. RENEGOTITION

In order to enable Midwest and the City to make arrangements for the continuation of EMS, it is agreed that the parties will renegotiate and execute any new Agreement no less than six (6) months in advance of the expiration of this Agreement, unless both the City and Midwest mutually agree to other timelines.

Midwest and the City agree that this Agreement may be extended, modified, or renegotiated at any time subject to mutual agreement of the parties. The City shall have unilateral authority to cancel this Agreement under the provisions set forth in Paragraph 11 below.

If no action is taken by either party to this Agreement to cancel, extend, modify or renegotiate this Agreement as described in this Agreement, this Agreement shall terminate January 31, 2025.

Midwest designates their company President as their representative on whom notice shall be served and who shall be notified of any breaches or deficiencies in this Agreement and the City designates the Grinnell City Manager as their designee on whom notice shall be served and who shall be notified of any breaches or deficiencies in this Agreement. City shall be notified at the City Offices of Grinnell, Iowa attention City Manager, 520 4th Avenue, Grinnell, Iowa 50112. Midwest shall be notified at 1229 Ohio St, Des Moines, Iowa 50314.

10. INSURANCE AND INDEMNIFICATION

Midwest agrees to maintain proper worker's compensation insurance as to any employed personnel. Midwest further agrees to maintain automobile liability and property damage insurance on all of its ambulances or any back-up units used by Midwest in the amount of not less than one million dollars (\$1,000,000.00) per combined single occurrence (each accident). Midwest agrees to maintain general liability insurance and professional liability insurance in the amount of not less than one million dollars (\$1,000,000.00) per occurrence covering the operation of the EMS and its personnel.

Midwest does hereby agree to indemnify and hold harmless the City, its Mayor and City Council members, officers, and employees, from any and all claims and liabilities of any type or nature whatsoever, for damages to, loss of, or the destruction of any property or person or persons, which may now or hereafter arise out of, or result from the operations of Midwest and the providing of service incident to or pursuant to this Agreement.

Likewise, the City shall be solely liable for its own negligence and/or negligence of its employees, agents and/or designees. The City agrees to indemnify and hold harmless Midwest, its officers, employees from any and all claims, demands, actions, or causes of action occasioned by the negligence or fault of the City, its contractors, agents, officers, or employees in rendering services under this agreement; provided however this provision does not abrogate any immunity granted to the City by law.

11. PROOF OF INSURANCE

Midwest shall provide the City a Certificate of Insurance as evidence that the insurance described in Paragraph 10 above is in force and effect upon the City's request. The failure of Midwest to supply the Certificate of Insurance in a timely fashion or failure by Midwest to have the insurance in force and affect at any time during this Agreement for whatever reasons that may have occurred, shall constitute sufficient grounds upon which the City may unilaterally and independently cancel this Agreement by serving written notice of cancellation on Midwest at their business office.

12. DISCRIMINATION

Midwest shall not discriminate their provision of service because of race, creed, color, religion, national origin, sex, age, financial status, or physical or mental disabilities.

13. MUTUAL AID

Midwest may enter into mutual aid agreements or contracts with other EMS providers and shall attempt to initiate said agreements. Any mutual aid or tiering agreements shall be in writing and executed by both parties. Copies of these executed agreements shall be provided to the City.

14. DISPATCHING

Midwest agrees that emergency dispatching shall be done via the Poweshiek County Dispatch Center. Midwest shall install and pay for its own phones, communication systems, and have a business number(s) and accept calls at these numbers. City requires that Midwest advertise, encourage, and promote the use of 911 as the proper number of emergency EMS calls. Midwest agrees to provide the training necessary for their employees to work effectively within the Poweshiek County dispatch system.

15. TERMINATION

If either party materially breaches this Contract, the other party may terminate the Contract provided that it notifies the breaching party by certified mail of the specific breach(s) and allows the breaching party the opportunity to cure the breach(s) within sixty (60) days of the receipt of notice. If the breach(s) has/have not been cured within (60) days of receipt of notice, the Contract may be terminated without further notice.

Notwithstanding the foregoing, the Contract may be terminated without prior notice if Midwest is unable to provide the level of service required in Section 4 above. Nothing contained herein shall authorize the City to terminate this Contract for any reason other than uncured breach of contractor as specified in section 11.

In the event of a termination of this Agreement due to a breach by the City, the City agrees to pay, as liquidated damages and not as a penalty the following:

If the breach occurs during the first year of the agreement – 100% of all monthly subsidies from the time of the breach through the remainder of the agreement to Midwest.

If the breach occurs during the second year of the agreement – 90% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the third year of the agreement – 80% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the fourth year of the agreement – 75% of all monthly subsidies remaining on the agreement to Midwest.

If the breach occurs during the fifth year of the agreement – 70% of all monthly subsidies from the time of the breach through the remainder of the agreement to Midwest.

In the event of a dispute between the parties in connection with or relating to this Agreement, such dispute shall be resolved as follows:

- A. The parties shall first meet and attempt in good faith to resolve the dispute within ten (10) days after written notice to each party.
- B. If such meeting is unsuccessful, the parties shall meet in mediation and attempt in good faith to resolve the dispute within ten (10) days after the meeting described above. Each party shall select one mediator and both mediators will select a third mediator. If both parties cannot agree to the selection of the three mediators the matter may be referred to the courts. Unsuccessful mediation may also be referred to the courts.
- C. The substantially prevailing party in any court action shall be entitled to reimbursement by the opposing part of its costs and expenses of court action including, but not limited to, reasonable attorney's fees, court fees, and expert witness fees incurred as a result of such proceeding, action.

Midwest shall have the right to terminate this Contract upon sixty (60) days written notice due to rate changes by, but not limited to, Wellmark, Medicaid, Medicare or other insurers causing Midwest to operate at a loss for three (3) consecutive months. Midwest shall provide accounting to the City in advance of, and prior to, the sixty (60) days' notice to confirm such losses.

16. DISCLOSURE - As required by Public Law 960499 (Omnibus Reconciliation Act of 1980):

A. Until the expiration of four (4) years after the furnishing of such services pursuant to such Contract, Midwest shall make available, upon written request of the Secretary, or on request of the Comptroller General, any records of Midwest related to Midwest's operations in the city of Grinnell, Iowa, that are necessary to certify the nature and extent of such costs, and

B. If Midwest carries out any of the duties of the Contract through a subcontract, with a value of cost of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period, with a related organization, such Contract shall contain a clause to the effect that until the expiration of four (4) years after the furnishing of such services pursuant to such a Subcontract, the related organization shall make available, upon the request of the Comptroller General, or any of their duly authorized representatives, the Subcontract, books, documents, and records of such organization that are necessary to verify the nature and extent of such costs.

17. LAWS

This agreement shall be construed in accordance with the laws of the State of Iowa.

18. AUTHORIZATION

The signers of this document warrant they are acting officially and properly on behalf of their respective institutions and have been duly authorized and empowered to execute this agreement in accordance with all state laws and requirements. The City shall be responsible for all filing requirements of this agreement with the Secretary of State and any other agency(s) as required by law.

19. ENTIRE AGREEMENT

This Agreement, including any Appendices hereto, constitutes the sole and only agreement of the parties regarding its subject matter and supersedes any prior understandings or written or oral agreements between the parties respecting this subject matter. Neither party has received or relied upon any written or oral representations to induce it to enter into this Agreement except that each party has relied only on any written representations contained herein.

20. AMENDMENTES

No agreement or understandings varying or extending this Agreement shall be binding upon the parties unless it is memorialized in a written amendment signed by an authorized officer or representative of both parties.

21. ASSIGNMENT

This Agreement may be assigned by a party upon the written approval of the other party, which shall not be unreasonably withheld. Written approval is not required in the event a party is sold or acquired by a successor entity or in the event of a change of ownership, although notice of such a transaction shall be given to the other party within thirty (30) days after the effective date of such transaction. This Agreement shall be binding upon all successors and assigns.

22. CONSTRUCTION AND COMPLIANCE

a. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by any court or by the Office of Inspector General (OIG) of the United States Department of Health and Human Services to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

b. Compliance. The parties intend to comply fully with all applicable state and federal laws and regulations, including but not limited to the Balanced Budget Act of 1997, the Social Security Act, the federal Anti-Kickback Statute, the federal False Claims Act, and all applicable state and federal fraud and abuse laws and rules. Insofar as any terms or conditions of this Agreement are determined by any court or by the OIG to be contrary to any such statutes or regulations, the parties will promptly and in good faith confer and resolve any issues so as to make the performance of this Agreement consistent with all applicable statutes and regulations.

c. Notification of Actual or Potential Violation of Law. If either party becomes aware of any actual or potential violations by the other party, whether intentional or inadvertent, of any applicable state or federal statutes or regulations, it shall promptly notify the other party.

THIS EMS AGREEMENT, entered into this 6th day of January 2020, by the City and Midwest shall become effective on February 1, 2020.

Mayor

City Clerk

President

Secretary



**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, JANUARY 6, 2020 AT 6:15 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF
THE CITY HALL**

TENTATIVE AGENDA

ROLL CALL: Bly (Chair), Davis, Gaard.

PERFECTING AND APPROVAL OF AGENDA

COMMITTEE BUSINESS:

1. Consider resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Keagan & Molly Richmond, 1828 8th Avenue (See Resolution No. 2020-4).
2. Consider resolution approving Tax Abatement application for Amendment No. 3 for Deanne Grabinski, 711 12th Avenue (See Resolution No. 2020-5).
3. Consider resolution approving Tax Abatement application for Amendment No. 3 for Deanne Grabinski, 1911 Belmont Drive (See Resolution No. 2020-6).
4. Reminder of upcoming strategic planning dates:
 - Department Head Workshop – Tuesday, January 7th, 10:00 a.m., Public Safety Building.
 - Leadership Questionnaire to Mayor/Council – Monday, January 13th.
 - Questionnaires due back to City Manager – Wednesday, January 22nd.
 - Strategic Planning Workshop – Monday, February 17th, 5:30 p.m. (tentative).

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-4

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO 2013 CENTRAL URBAN REVITALIZATION PLAN (Richmond, 1828 8th Ave).

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (Richmond, 1828 Reed Street)

All qualified real estate assessed as residential. 100% abatement for 10 years.
Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

PASSED AND APPROVED THIS 6th day of January, 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

APPLICATION FOR TAX ABATEMENT UNDER THE
GRINNELL URBAN REVITALIZATION PLAN
FOR GRINNELL, IOWA (as modified by Amendment No. 3 (2014))

Prior Approval for Intended Improvements _____ Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE GRINNELL URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA

The Grinnell Urban Revitalization Plan allows property tax exemptions as follows:

All qualified real estate assessed as residential. 100% abatement on the first \$75,000 for 5 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000. (Does not include commercial used as residential or multi-residential.)

All qualified real estate assessed as abandoned. Declining sliding scale of abatement for 15 years or 100% abatement for 5 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

In order to be eligible, the property must be located in the Grinnell Urban Revitalization Area.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.*

Address of Property: 1828 8th Ave, Grinnell

Legal Description: see attached

Title Holder or Contract Buyer: Keegan + Molly Richmond

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 641-990-8305 or 515-460-5506

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No

Existing Property Use: Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Residential

Nature of Improvements: ___ New Construction Addition ___ General Improvements

Specify: adding 1040 SF for livingroom + master suite inc.

Permit Number(s) from the City of Grinnell Building Department

Date Permit(s) Issued: 20200198

Permit(s) Valuation: \$80,000.00 [Attach approved Building Permit to this application]

Bath + walk-in closet

Estimated or Actual Date of Completion: February 1, 2020

Estimated or Actual Cost of Improvements: \$75,000 (estimate)

Signature: Molly Richmond

Name (Printed) Molly Richmond

Title: _____

Company: _____

Date: 11/14/19

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved _____
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or No eligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the GRINNELL URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

00960078-1\10542-099

10/15/13



CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

RESIDENTIAL ADDITION PERMIT

PERMIT #:	20200198	DATE ISSUED:	11/12/2019
JOB ADDRESS:	1828 8TH AVE	LOT #:	9 IN 13
PARCEL ID:	180-0762100	BLK #:	
ADDITION:		ZONING:	R-2
TOWNSHIP:	80	RANGE:	16
SECTION:	9		
ISSUED TO:	MOLLY RICHMOND	CONTRACTOR:	DOUBLE U CONSTRUCTION
ADDRESS:	1828 8TH AVE	ADDRESS:	16231 IRIS BLVD
CITY, STATE ZIP:	GRINNELL IA 50112	CITY, STATE ZIP:	DRAKESVILLE IA 52552
PHONE:		PHONE:	641-722-3967
PROP. USE:	SINGLE-FAMILY RESIDENCE	OCCP TYPE:	R-3 ONE/TWO FAMILY
VALUATION:	\$ 80,000.00	CNST TYPE:	VB
SQ FT:	1,040.00		
SCOPE OF WORK: CONSTRUCT A 26' X 40' ADDITION ONTO THE SOUTH SIDE OF THE EXISTING DWELLING			

FEE CODE	DESCRIPTION	AMOUNT
BLD01	BUILDING PERMIT	\$1,119.38
TOTAL		\$ 1,119.38

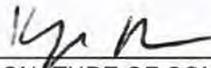
NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

IT SHALL BE THE RESPONSIBILITY OF THE OWNER OR OWNER'S AUTHORIZED AGENT TO CAUSE ANY WORK TO REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES. INSPECTIONS MUST BE REQUESTED BY THE HOLDER OF THE PERMIT OR THEIR DULY AUTHORIZED AGENT, AND WORK MUST BE APPROVED BY THE BUILDING OFFICIAL BEFORE SUCCESSIVE CONSTRUCTION OCCURS. NO BUILDING OR STRUCTURE SHALL BE OCCUPIED WITHOUT FIRST BEING GRANTED A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING OFFICIAL.

THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.


(SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT)

12-2-19
DATE


(APPROVED BY)

11/12/2019
DATE

Net # 06340448

CITY OF GRINNELL 20200198

BUILDING PERMIT

AND INSPECTION RECORD CARD

POST IN A CONSPICUOUS PLACE ON THE JOB

It is a violation of city ordinance to occupy this building before Final Approval and a Certificate of Occupancy have been issued.

Owner: MOLLY RICHMOND

Address: 1828 8TH AVE

Contractor: DOUBLE U

CONSTRUCTION

Date: 11/12/2019

Permit #: 20200198

Description of work: CONSTRUCT A 26' X 40' ADDITION ONTO THE SOUTH SIDE OF THE EXISTING DWELLING

It shall be the duty of the Permit Holder to cause the work to remain accessible and exposed for inspection purposes. Neither the Building Official nor the City of Grinnell shall be liable for the expense in the removal or the replacement of any materials required to facilitate inspections.

**PERMIT HOLDER IS RESPONSIBLE FOR SCHEDULING REQUIRED INSPECTIONS:
CALL THE CITY OFFICE AT 236-2600 TO SCHEDULE INSPECTIONS**

Stakeout Prior to Excavation	Inspected by _____ Date Approved _____
Footing Forms Before Concrete Placement	Inspected by _____ Date Approved _____
Foundation Wall Reinforcement	Inspected by _____ Date Approved _____
Foundation Wall Approval Before Backfill	Inspected by _____ Date Approved _____
Framing Approval After Mechanical Rough In	Inspected by _____ Date Approved _____
Insulation for Heated Structures	Inspected by _____ Date Approved _____
Drywall Before Taping	Inspected by _____ Approved _____

Water and Sewer from Property Line into Building	Inspected by _____ Date Approved _____
Plumbing Before Floor Slab is Placed	Inspected by _____ Date Approved _____
Plumbing after framing, Before framing is covered	Inspected by _____ Date Approved _____
Plumbing Waste, Vent And Stack Test	Inspected by _____ Date Approved _____
Plumbing Final Approval	Inspected by _____ Date Approved _____
Fuel-Gas Piping Test	Inspected by _____ Date Approved _____
Building Final Approval	Inspected by _____ Date Approved _____

This permit is issued on the express condition that the work performed shall conform in all respects to the statements certified in the application, and that all work shall be done in accordance with the laws, ordinances, rules and resolutions of the City of Grinnell and the State of Iowa. Enforcement and administration of the I-Codes adopted and enforced is a public service and can be of necessity limited in nature. Consequently, this building permit and the subsequent building inspections are not to be construed or relied upon as any type of warranty, guarantee, or representation on the part of the City that the plans, construction or finished product are necessarily in conformance with the provisions of the adopted I-Codes or other applicable construction standards. Further, the City assumes no responsibility or liability for damages of any nature allegedly arising out of the issuance of this permit or subsequent inspections.

Permit Holder: 19/2/19 MHR Date: 12-2-19

BUILDING PERMIT APPLICATION

City of Grinnell, Iowa

Applicant to complete numbered spaces only.

1. JOB ADDRESS 1828 8th Ave., Grinnell, IA 50112					
LEGAL DESCR see attached	LOT NO.	BLK.	TRACT		
2. OWNER Keagan + Molly Richmond		MAILING ADDRESS 1828 8th Ave, Grinnell		PHONE 641-990-8305	
3. CONTRACTOR Double U Construction		MAILING ADDRESS 16231 Iris Blvd, Bloomfield, IA 52531		PHONE 641-722-3967	
4. ARCHITECT OR DESIGNER "		MAILING ADDRESS "		PHONE "	
5. USE OF BUILDING: Residential living space					
6. CLASS OF WORK: <input type="checkbox"/> NEW <input checked="" type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE					
7. DESCRIBE WORK: 26' x 40' addition - master suite + great room - south side of home					
8. VALUATION OF WORK \$80,000		PLAN CHECK FEE		PERMIT FEE	
TYPE OF CONSTRUCTION		SIZE OF BUILDING (TOTAL SQ. FT.) 1040		USE ZONE	
OCCUPANCY GROUP		NO. OF STORIES		OFF STREET PARKING SPACES	
9. SIGNATURE OF OWNER OR AUTHORIZED AGENT Molly Richel				DATE 10-14-19	
The above signed acknowledges City Council approval is needed Prior to construction for any Urban Revitalization Tax Exemption.					
SITE PLAN (Dimensions from property Line to Foundation)					
WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT					
PERMIT FEE	ADD. FEES & PENALTIES	TOTAL FEES	VALIDATION	DATE	RECEIPT #

ENTERED INTO
TAXATION

fee \$5.00
APR 21 2014

DIANA DAWLEY
POWESHIEK COUNTY AUDITOR

File Number: E14-0380

BK: E0023 PG: E0649

Recorded: 4/21/2014 at 10:11:00.0 AM

Fee Amount: \$17.00

Real Estate Transfer Tax Paid: \$186.40

Dianna Longhenry, RECORDER

Poweshiek County, Iowa

Prepared by: John F. Bierman, III, Attorney at Law, P. O. Box 713, Grinnell, Iowa, 50112
Tel. No. 641-236-6128

Send tax statement to: Ethan M. & Molly A. Stark, 1828 8th Avenue, Grinnell IA 50112

Return document to: UICCU, Mike Ward, 705 6th Ave., Grinnell, IA 50112

WARRANTY DEED

KNOW ALL PERSONS BY THESE PRESENTS:

That Shirley A. Hanssen, a single person, in consideration of one dollar and other valuable consideration in hand paid does hereby Convey unto Ethan M. Stark and Molly A. Stark, husband and wife as joint tenants with full rights of survivorship and not as tenants in common, the following described real estate, situated in Poweshiek County, Iowa, to-wit:

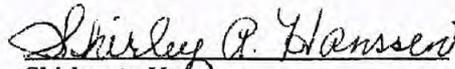
The East Seventy-five Feet of the West One Hundred Fifty Feet of Lot Twelve in Lot Seven in the Subdivision of the Southeast Quarter of the Southeast Quarter of Section Nine, Township Eighty North, Range Sixteen West of the 5th P.M., according to the Plat thereof appearing of record in Book C, page 5,

and

The East Seventy-five Feet of the West One Hundred Fifty Feet of Lot Nine in Lot Thirteen in Lot Seven in the Subdivision of the Southeast Quarter of the Southeast Quarter of Section Nine, Township Eighty North, Range Sixteen West of the 5th P.M., according to the Plat thereof appearing of record in Book C, page 23.

Shirley A. Hanssen does Hereby Covenant with Ethan M. Stark and Molly A. Stark, and successors in interest, that she does hold said real estate by title in fee simple; that she does have good and lawful authority to sell and convey the same; that said premises are Free and Clear of all Liens and Encumbrances Whatsoever; and said Shirley A. Hanssen does Hereby Covenant to Warrant and Defend the said premises against the lawful claims of all persons whomsoever.

Signed this 18th day of April, 2014.


Shirley A. Hanssen

File Number: 2017-01910
Recorded: 6/5/2017 at 8:49:53.0 AM
Fee Amount: \$12.00
Real Estate Transfer Tax Paid: \$0.00
Dianna Longhenry, RECORDER
Poweshiek County, Iowa

Prepared by:

Michael L. Gorsline, 5119 Utica Ridge Road, Davenport, IA 52807 (563)324-0441
Return to: UICCB, 2355 Landon Road, PO BOX 800, North Liberty, IA 52317
Address Tax Statement: M. Richmond 1828 8th Avenue Grinnell, Iowa 50112

QUIT CLAIM DEED

For the consideration of the sum of \$1.00 Dollar and other valuable consideration, Molly Wray n/k/a Molly A. Richmond and Keagan J. Richmond, wife and husband do hereby Quit Claim to Molly A. Richmond and Keagan J. Richmond, wife and husband the following described real estate in Poweshiek County, Iowa:

The East Seventy-five Feet of the West One Hundred Fifty Feet of Lot Twelve in Lot Seven in the Subdivision of the Southeast Quarter of the Southeast Quarter of Section Nine, Township Eighty North, Range Sixteen West of the 5th P.M., according to the Plat thereof appearing of record in Book C, page 5,

AND

The East Seventy-five Feet of the West One Hundred Fifty Feet of Lot Nine in Lot Thirteen in Lot Seven in the Subdivision of the Southeast Quarter of the Southeast Quarter of Section Nine, Township Eighty North, Range Sixteen West of the 5th P.M., according to the Plat thereof appearing of record in Book C, page 23.

This Deed is exempt from Iowa Transfer Stamps by virtue of Section 428A.2(21) of the 2015 Code of Iowa.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

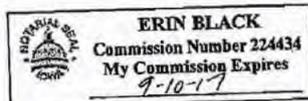
Dated this 24th day of MAY, 2017.

Molly A. Richmond
Molly A. Richmond

Keagan J. Richmond
Keagan J. Richmond

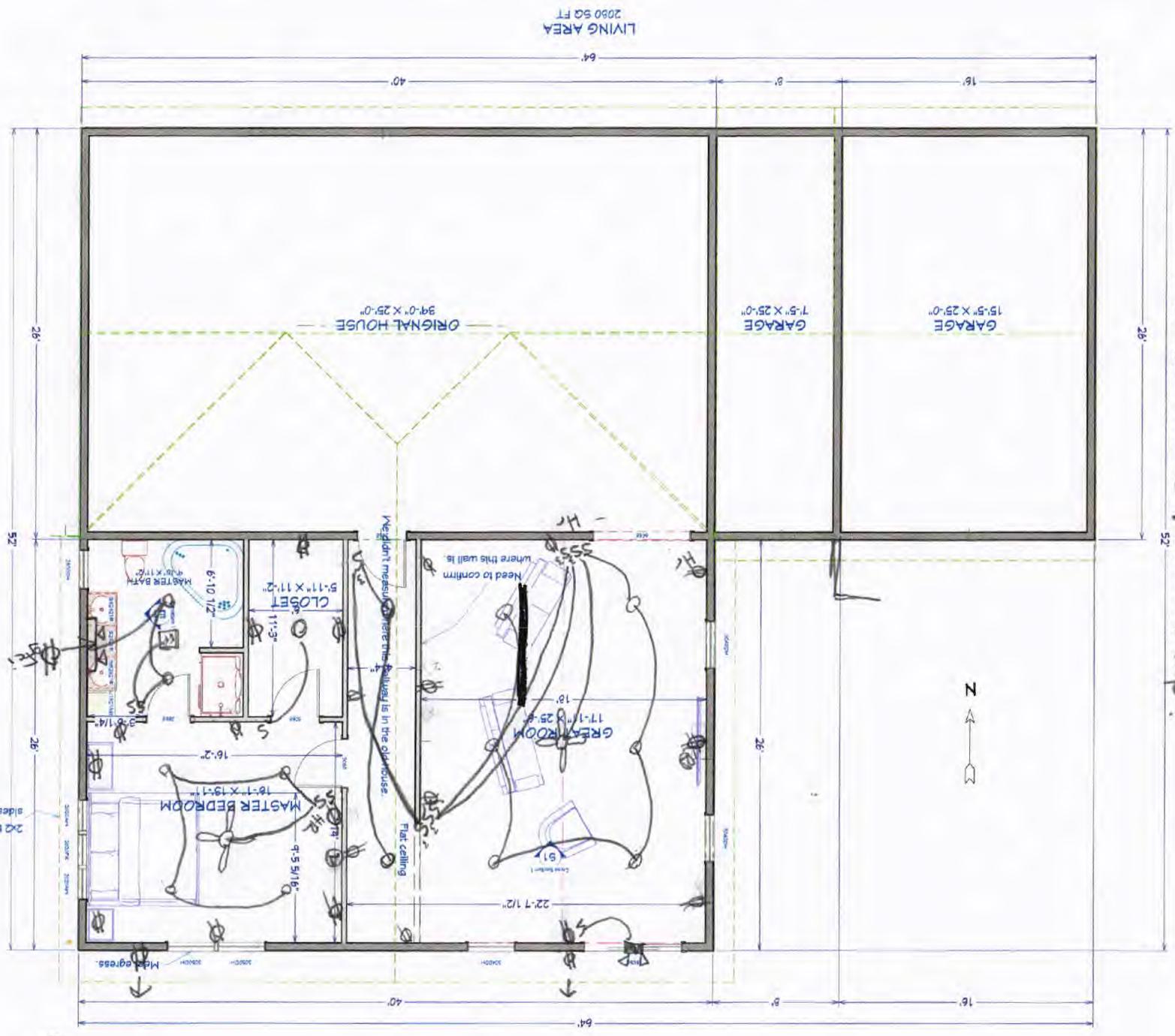
STATE OF IOWA, POWESHIEK COUNTY, SS:

On this 24th day of MAY, 2017, before me the undersigned a Notary Public in and for said State, personally appeared Molly A. Richmond and Keagan J. Richmond, wife and husband to me known to be the identical person(s) named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Erin Black
Notary Public.

Headers?
 Alliant overhead? 200 Amp?



RESOLUTION NO. 2020-5

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO GRINNELL URBAN REVITALIZATION PLAN – AMENDMENT No. 3 (Deanne Grabinski, 711 12th Avenue).

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (Deanne Grabinski, 711 12th Avenue)

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000. (Does not include commercial used as residential or multi-residential.)

PASSED AND APPROVED THIS 6th day of January 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

APPLICATION FOR TAX ABATEMENT UNDER THE
GRINNELL URBAN REVITALIZATION PLAN
FOR GRINNELL, IOWA (as modified by Amendment No. 3 (2014))

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE GRINNELL URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA

The Grinnell Urban Revitalization Plan allows property tax exemptions as follows:

All qualified real estate assessed as residential. 100% abatement on the first \$75,000 for 5 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000. (Does not include commercial used as residential or multi-residential.)

All qualified real estate assessed as abandoned. Declining sliding scale of abatement for 15 years or 100% abatement for 5 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000.

In order to be eligible, the property must be located in the Grinnell Urban Revitalization Area.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.*

Address of Property: 711 12th Ave

Legal Description: _____

Title Holder or Contract Buyer: Deanne R. Grabinski

Address of Owner (if different than above): 1911 Belmont Dr., Grinnell

Phone Number (to be reached during the day): 641-990-7747

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No X

Existing Property Use: X Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Residential Rental

Nature of Improvements: X New Construction ___ Addition ___ General Improvements

Specify: Beaming living area to open floor plan. Remove & replace kitchen and bath

Permit Number(s) from the City of Grinnell Building Department

Date Permit(s) Issued: 10-11-2014

Permit(s) Valuation: 1,134.00 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 12-27-19

Estimated or Actual Cost of Improvements: \$10,000 includes remove & replace

Signature: [Handwritten Signature]

Name (Printed) for Deanne K. Grabinski

Title: owner

Company: NA

Date: 12/27/19

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or No eligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the GRINNELL URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.

00960078-1\10542-099



CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

RESIDENTIAL REMODEL PERMIT

PERMIT #:	20200164	DATE ISSUED:	10/11/2019
JOB ADDRESS:	711 12TH AVE	LOT #:	4 & S 15' LOT 5
PARCEL ID:	180-0587000	BLK #:	
ADDITION:	JANNEYS	ZONING:	R-1
TOWNSHIP:	80	RANGE:	16
SECTION:	9		
ISSUED TO:	THOMAS GRABINSKI	CONTRACTOR:	THOMAS GRABINSKI
ADDRESS:	1911 BELMONT DR	ADDRESS:	1911 BELMONT DR
CITY, STATE ZIP:	GRINNELL IA 50112	CITY, STATE ZIP:	GRINNELL IA 50112
PHONE:		PHONE:	
PROP. USE:	SINGLE-FAMILY RESIDENCE	OCCP TYPE:	R-3 ONE/TWO FAMILY
VALUATION:	\$ 800.00	CNST TYPE:	VB
SQ FT:	1,134.00		

SCOPE OF WORK: REMOVE INTERIOR BEARING WALL IN KITCHEN AND INSTALL LVL BEAM AND FOUNDATION SUPPORT.

FEE CODE	DESCRIPTION	AMOUNT
BLD01	BUILDING PERMIT	\$ 46.59
TOTAL		\$ 46.59

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

IT SHALL BE THE RESPONSIBILITY OF THE OWNER OR OWNER'S AUTHORIZED AGENT TO CAUSE ANY WORK TO REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES. INSPECTIONS MUST BE REQUESTED BY THE HOLDER OF THE PERMIT OR THEIR DULY AUTHORIZED AGENT, AND WORK MUST BE APPROVED BY THE BUILDING OFFICIAL BEFORE SUCCESSIVE CONSTRUCTION OCCURS. NO BUILDING OR STRUCTURE SHALL BE OCCUPIED WITHOUT FIRST BEING GRANTED A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING OFFICIAL.

THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.



 (SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT)

10-11-19

 DATE



 (APPROVED BY)

10/11/2019

 DATE

Rec # 00786762

Certificate of Occupancy

City of Grinnell

This project has been inspected for conformance with the applicable codes in force when this project was constructed and is hereby deemed to be in compliance therewith.

Use and Occupancy SINGLE- FAMILY HOME Certificate No. 20200176

Type of Construction: VB Zoning R-1

Name of Owner: DEANNE GRABINSKI Design Occupant Load: 0.00

Building Address 1911 BELMONT DR Sprinklers Required? NO

Special Stipulations: _____



Building Official, City of Grinnell

Date: 12-12-2019



RESOLUTION NO. 2020-6

A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO GRINNELL URBAN REVITALIZATION PLAN – AMENDMENT No. 3 (Deanne Grabinski, 1911 Belmont Drive).

BE IT RESOLVED by the Grinnell City Council that the improvement project as listed below meets the requirements to qualify for tax exemption as stated in Grinnell Urban Revitalization Plan, and

BE IT FURTHER RESOLVED that tax exemptions are subject to review by the Poweshiek County Assessor and that exemptions are not valid until improvements are completed.

NOW, THEREFORE, BE IT RESOLVED that the Application for Urban Revitalization tax exemption as submitted for the following property is approved by the Grinnell City Council:

Urban Revitalization: (Deanne Grabinski, 1911 Belmont Drive)

All qualified real estate assessed as commercial. 100% abatement for 3 years. Improvements must increase the assessed value of the building by a minimum of 10% and be in an amount not less than \$10,000. (Does not include commercial used as residential or multi-residential.)

PASSED AND APPROVED THIS 6th day of January 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

APPLICATION FOR TAX ABATEMENT UNDER THE
GRINNELL URBAN REVITALIZATION PLAN
FOR GRINNELL, IOWA (as modified by Amendment No. 3 (2014))

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE GRINNELL URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA

The Grinnell Urban Revitalization Plan allows property tax exemptions as follows:

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In order to be eligible, the property must be located in the Grinnell Urban Revitalization Area.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.*

Address of Property: 1911 Belmont Dr.

Legal Description: _____

Title Holder or Contract Buyer: Deanne R. Grabinski

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 641-990-7747

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No

Existing Property Use: Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: Owner occupied

Nature of Improvements: New Construction ___ Addition ___ General Improvements

Specify: Deep attached garage

Permit Number(s) from the City of Grinnell Building Department

Date Permit(s) Issued: 10/17/2019

Permit(s) Valuation: \$29,000.00 [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: 12/19

Estimated or Actual Cost of Improvements: \$29,114⁰⁰

Signature: *Deanne R. Grabcenski*

Name (Printed) Deanne R-Grabcenski

Title: Owner

Company: NA

Date: 12/27/19

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____
	Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or No eligible for Tax Abatement _____
	Assessor _____ Date _____

* Example: To receive a full exemption on Improvements that were first fully assessed on 1-1-2014, the property owner must file the application with the City no later than 2-1-2016.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the GRINNELL URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.



CITY OF GRINNELL

520 4th Avenue
Grinnell, IA 50112-2043
641-236-2600 FAX 641-236-2626

RESIDENTIAL ADDITION PERMIT

PERMIT #:	20200176	DATE ISSUED:	10/17/2019
JOB ADDRESS:	1911 BELMONT DR	LOT #:	22
PARCEL ID:	180-0716700	BLK #:	
ADDITION:	BELMONT PARK	ZONING:	R-1
TOWNSHIP:	80	RANGE:	16
SECTION:	8		
ISSUED TO:	THOMAS GRABINSKI	CONTRACTOR:	BAUSTIAN CONSTRUCTION
ADDRESS:	1911 BELMONT DR	ADDRESS:	506 W PERSHING DRIVE
CITY, STATE ZIP:	GRINNELL IA 50112	CITY, STATE ZIP:	BROOKLYN IA 52211
PHONE:		PHONE:	641-522-9403
PROP. USE:	SINGLE-FAMILY RESIDENCE	OCCP TYPE:	R-3 ONE/TWO FAMILY
VALUATION:	\$ 29,414.00	CNST TYPE:	VB
SQ FT:	432.00		
SCOPE OF WORK: ERECT 432 SQ FT ATTACHED GARAGE			

FEE CODE	DESCRIPTION	AMOUNT
BLD01	BUILDING PERMIT	\$ 577.44
TOTAL		\$ 577.44

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

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THE BELOW SIGNED ACKNOWLEDGES CITY COUNCIL APPROVAL IS NEEDED PRIOR TO CONSTRUCTION FOR ANY URBAN REVITALIZATION TAX EXEMPTION.


(SIGNATURE OF CONTRACTOR OR PROPERTY OWNER/AGENT)

10-17-19
DATE


(APPROVED BY)

10/17/2019
DATE

Rec #00387479

Certificate of Occupancy

City of Grinnell

This project has been inspected for conformance with the applicable codes in force when this project was constructed and is hereby deemed to be in compliance therewith.

Use and Occupancy SINGLE- FAMILY HOME Certificate No. 20200164

Type of Construction: VB Zoning R-1

Name of Owner: DEANNE GRABINSKI Design Occupant Load: 0.00

Building Address 711 12TH AVENUE Sprinklers Required? NO

Special Stipulations: _____



Building Official, City of Grinnell

Date: 12-27-2019

