

VETERANS MEMORIAL COMMISSION
MONDAY, JANUARY 13, 2020 AT 5:15 P.M.
IN THE COMMUNITY ROOM
OF THE DRAKE COMMUNITY LIBRARY

TENTATIVE AGENDA

Roll Call:

Terry Stringfellow _____ Leo Lease _____ Gwen Rieck _____ Randall Hotchkin _____ Teresa Coon _____

1. Perfecting and Approval of Agenda
2. Approve minutes from Monday, December 9, 2019
3. Monthly budget report
4. Greater Poweshiek Community Foundation Monthly Balance Report
5. Approve bills for payment
 - Alliant \$92.93 (paid 1/6/20)
 - Amperage INV 024694 \$62.88 (paid 1/6/20)
 - Total Choice INV195935 \$3.27 (paid 1/6/20)
 - Total Choice INV196202 \$30.52 (paid 1/6/20)
6. Amperage Marketing & Fundraising - update
7. RDG Architects - update
8. Fundraising Steering Committee – update
9. Veteran Walking Sticks Project – update
10. Inquiries:
(All inquiries or comments are limited to two minutes per person and those wishing to speak must be recognized by the chair before beginning).
11. Adjournment:

Next Meeting: Feb. 10, 2020 at the Drake Community Library Community Room.

VETERANS MEMORIAL COMMISSION
MONDAY, DECEMBER 9, 2019 AT 5:15 P.M.
IN THE COMMUNITY ROOM
DRAKE COMMUNITY LIBRARY

MINUTES

Meeting was called to order at 5:15pm. Present: Gwen Rieck, Randy Hotchkin, Terry Stringfellow, Dr. Teresa Coon
Absent: Leo Lease

1. **Perfecting Agenda:** Agenda approved with GPCF report moved to the second item to accommodate early departure of Nicole Behrens. MOTION by Stringfellow, second by Hotchkin, all ayes, motion carried.
2. **Greater Poweshiek Community Foundation:** Behrens reported a balance of \$353,877.00 includes donations paid, pledges, and levy
3. **Approve Minutes:** Minutes from Monday, Nov. 11, 2019 approved as presented. MOTION by Stringfellow, second by Coon, all ayes, motion carried.
4. **Monthly Budget Report:** Balance of \$70,133.00
5. **Approval of bills:** MOTION by Stringfellow, second by Hotchkin for payment of bills:
 - Alliant \$90.75 (paid 11/22/19)
 - Amperage INV 024469 \$7414.40 (paid 12/2/19)
 - Amperage INV 024512 \$62.88 (paid 12/2/19)
 - Peavey Mfg Co INV 78711 \$918.79 (paid 12/2/19)After much discussion, MOTION by Hotchkin, second by Stringfellow, all ayes, motion carried.
6. **Amperage Marketing & Fundraising Update:** Amperage has sent a working document to the steering committee members regarding the Veterans building public kick-off. Members have received questions regarding room availability to the public and veterans activities. After discussion, the decision was made to refer those inquiries to the project as stated in the fundraising pamphlet "building plan and operation as approved/endorsed by the Veterans commission."
7. **RDG Architects Update:** no report
8. **Fundraising Steering Committee Update:** Next meeting is Wednesday, December 11, 2019 5:30-7:00 p.m.
9. **Veteran Walking Sticks Project – Update:** The walking sticks have arrived. The project has been ratified but future projects will be reviewed and approved by the commission.
10. **Research on Art Programs - Update:** Lacina shared ideas he has received from contacts with various institutions/personnel.
11. **FY20-21 Budget Meeting - Update:** Hotchkin gave a report from his meeting with city officials.
12. **Inquiries:** none
13. **Adjournment:** MOTION by Stringfellow, second by Coon, all ayes, motion carried.

Next meeting: January 13, 2020 at the Drake Community Library, Community Room



**Veteran's Memorial Building YTD Budget Report
Fiscal Year 2019 - 2020**

	2018-2019 ACTUAL	2019-2020 BUDGET	YTD ACTUAL	Proposed Bills list 02/03/20	2019-2020 REMAINING BUDGET
Beginning Balance	\$ (1,054)	\$ 45,367	\$ 45,367		-
Revenues:					
002-3.470.2.4461 VM - Grants Non-Govt	\$ -	\$ -	\$ 1,200	\$ -	\$ -
002-3.470.2.4705 VM - Contribution Priv	13,067	-	-	-	-
002-3.470.2.4780 Other Miscellaneous Revenue	-	-	-	-	-
002-3.470.4.4020 Vets Mem - Property Tax	109,489	109,209	59,454	-	-
002-3.470.4.4060 Vets Mem - Excise Tax	1,084	1,674	602	-	-
002-3.470.4.4300 Vets Mem - Interest Earned	1,690	1,500	202	-	-
002-3.470.4.4432 Vets Mem - Rollback Rep	4,606	-	2,356	-	-
Total Revenues	\$ 129,936	\$ 112,383	\$ 63,814		\$ -
Expenditures:					
002-4.470.2.6371 Utilities	1,087	2,000	579	-	1,421
002-4.470.2.6409 General Insurance	1,267	800	-	-	800
002-4.470.2.6420 Consulting/Professional Fees	81,161	89,047	33,302	-	55,745
002-4.470.2.6428 Misc Cont Work i.e. Fundraising	-	-	-	-	-
002-4.470.2.6445 Refunds	-	-	-	-	-
002-4.470.2.6513 Misc Supplies & Materials	-	4,000	974	-	3,026
002-4.470.3.6570 Building Improvements	-	1,000	-	-	1,000
Total Expenditures	\$ 83,515	\$ 96,847	\$ 34,855	\$ -	\$ 61,992
002-4.910.5.6911 Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures and Transfers Out	\$ 83,515	\$ 96,847	\$ 34,855	\$ -	\$ 61,992
Ending Balance	\$ 45,367	\$ 60,903	\$ 74,326		

*Note - Misc Contract and Building Imp budget amounts have been adjusted according to where expenses are incurred.

Fund Balance as of November 30th , 2019
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	12,015.00	15,625.00
Pledge Income	0.00	39,020.00
Investment Income (Loss)	0.00	54.80

Total Revenues	12,015.00	54,699.80
Administrative Cost Share	600.75	1,732.25
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	53.57	171.03
Postage	0.00	38.60
Printing & Reproduction	9.96	758.82

Total Expenses	664.28	2,751.84

Net Income (Loss)	11,350.72	51,947.96
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Beginning Fund Balance		80,149.90
Net Income (Loss)		51,947.96
Ending Fund Balance		132,097.86
Net Pledges Receivable		62,894.00

Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
** Total Gifts			15,625.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Trish	10/08/2019	2,520.00
** Total Pledges			39,770.00

002- 4, 4 10 12. 6420
Creative Sucs
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AMPERAGE
MOVE THE NEEDLE

INVOICE

Grinnell Veterans Memorial Commission
520 4th Avenue West
Grinnell, IA 50112

Invoice Number : 024694
Date : 12/10/2019 Due : 1/9/2020
Page : 1 of 1
Reference: Ann Wingerter
Client PO:

Current

Job: 011745 - GVMC - Monthly Expenses

Description:

AMPERAGE Creative Services \$62.88
Travel Expenses -11/23

Total for Job: 62.88

Sub-Total 62.88

Total	\$62.88
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Please remit payment to:

6711 Chancellor Drive
Cedar Falls, Iowa 50613



Billing inquires to:

AMPbilling@amperagemarketing.com
Unpaid balance at 1.5% per month

Barb Flander

From: TOTAL CHOICE SHIPPING AND PRINTING <mailserver@notify.postalmate.net>
Sent: Thursday, December 12, 2019 1:56 PM
To: Barb Flander
Subject: INVOICE

002-4.470.2.6513
Printing - Cane Labels
Aew

e-Receipt

TOTAL CHOICE SHIPPING
AND PRINTING
800 FOURTH AVENUE
Grinnell, IA. 50112
SHIPPING: 641-236-7447
PRINTING: 641-236-3985

3 SHEETS CANE LABELS
LARGE FORMAT 3 @ 1.09 3.27
LEO LEASE

SUBTOTAL 3.27
TAX 0.00
TOTAL 3.27

TEND Acct - Credit 3.27
Credit account: Account 1
Open balance: 245.78

Total shipments: 0
City of Grinnell
ALori 12/12/2019
#195935 01:55 PM
workstation: 0 - Master workstation

Signature_____

Thank you for your business

Let us quote your next printing project!

Barb Flander

From: TOTAL CHOICE SHIPPING AND PRINTING <mailserver@notify.postalmate.net>
Sent: Tuesday, December 17, 2019 12:40 PM
To: Barb Flander
Subject: INVOICE

e-Receipt

TOTAL CHOICE SHIPPING
AND PRINTING
800 FOURTH AVENUE
Grinnell, IA. 50112
SHIPPING: 641-236-7447
PRINTING: 641-236-3985

28 SHEETS CANE STICKERS
PRINTING 1 28 @ 1.09 30.52
PO: LEO LEASE

SUBTOTAL 30.52
TAX 0.00
TOTAL 30.52
TEND Acct - Credit 30.52
Credit account: Account 1
Open balance: 319.25

Total shipments: 0
City of Grinnell
Alicia 12/17/2019
#196202 12:39 PM
Workstation: 31 -
Auxiliary workstation 31

Signature _____

Thank you for your business

Let us quote your next printing project!

*Printing- Cane Labels
002-4. 470. 2. 6513
AEE*