



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JUNE 1, 2020 AT 7:00 PM

VIA ZOOM

1. Roll Call

2. Perfecting And Approval Of Agenda

2.A. Perfecting And Approval Of Agenda

Documents:

[06.01.20 - AGENDA - COUNCIL.PDF](#)

3. Consent Agenda

3.A. Consent Agenda

Documents:

[3 - CONSENT AGENDA.PDF](#)

4. Meeting Minutes/Communications

4.A. Meeting Minutes And Communications

Documents:

[4 - MEETING MINUTES AND COMMUNICATIONS.PDF](#)

5. Public Hearing

5.A. Public Hearing

Documents:

[5 - PUBLIC HEARING.PDF](#)

6. Committee Business

6.A. Report From The Finance Committee

6.A.1. Report From The Finance Committee

Documents:

[6A - FINANCE COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

6.B. Report From Public Works And Grounds Committee

6.B.1. Report From The Public Works And Grounds Committee

Documents:

[6B - PUBLIC WORKS AND GORUND AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

6.C. Report From Public Safety Committee

6.C.1. Report From The Public Safety Committee

Documents:

[6C - PUBLIC SAFETY AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

6.D. Report From Planning Committee

6.D.1. Report From The Planning Committee

Documents:

[6D - PLANNING COMMITTEE AGENDA AND SUPPORTING DOCUMENTS.PDF](#)

7. Inquiries

8. Adjournment



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JUNE 1, 2020 AT 7:00 P.M.
VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/91265587129?pwd=dzE3TEMvUTYzZjcrNXdCYzFaSzFYdz09>

Meeting ID: 912 6558 7129

Password: 432071

One tap mobile

+19292056099,,91265587129#,,1#,432071# US (New York)

+13017158592,,91265587129#,,1#,432071# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 912 6558 7129

Password: 432071

Find your local number: <https://zoom.us/u/abJNhvrNp>

TENTATIVE AGENDA

1) Call to Order:

2) Perfecting and Approval of Agenda:

3) Consent Agenda:

1. Previous minutes as drafted from the Monday, May 18, 2020 Regular Session.
2. Approve City Claims and Payroll Claims from May 5, 2020 through and including June 1, 2020 in the amount of \$1,074,294.54.
3. Accept Retirement of Water Supervisor, Jim Brown, effective October 1, 2020.
4. Approve Liquor License upgrades to Class LR:
 - 1) Casey's General Stores, Inc, 1718 6th Ave.
 - 2) Casey's General Stores, Inc, 312 West St.
5. Approve Mayor and Council Appointments, Effective July 1, 2020:
 - 1) Hotel & Motel Tax Committee (4 yr term)
 1. Sally Lang
 2. Paul Nowasell
 3. Dorothy Spriggs
 - 2) Historic Preservation Commission (3 yr term)
 1. Tom Grabinski

2. Cheryl Neubert
6. Review Campbell Fund requests.

**All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.*

4) Meeting Minutes and Communications:

- a) Finance Committee minutes: May 18, 2020.
- b) Public Works & Grounds Committee minutes: May 18, 2020.
- c) Public Safety Committee minutes: May 18, 2020.
- d) Library Board minutes: April 22, 2020.
- e) April 2020 Central Park Campaign Report.
- f) April 2020 Skatepark Campaign Report.
- g) April 2020 Veterans Memorial Building Campaign Report.

5) Public Hearing:

- a) Regarding for the purpose of reviewing a \$1,125,000 Iowa Economic Development Authority application for up to nine downtown commercial façade improvements.

6) Committee Business:

A. Report from the Finance Committee

1. Consider resolution of support of Workforce Housing Tax Credit Program being used for Becks Second Addition Lots 15, 19, and 20 (See Resolution No. 2020-84).
2. Consider resolution of support of Workforce Housing Tax Credit Program being used for Merge Urban Development Main Street Project (See Resolution No. 2020-85).
3. Consider resolution of support of Workforce Housing Tax Credit Program being used for Stella Ridge Project – 11 11th Ave (See Resolution No. 2020-86).
4. Consider resolution setting public hearing for FY20 Budget Amendment (See Resolution No. 2020-87).
5. Consider resolution authorizing City Clerk/Finance Director to write-off as uncollectable certain water, solid waste, sewer, storm sewer accounts and accounts receivables (See Resolution No. 2020-88).
6. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-89).
7. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-90).

B. Report from the Public Works and Grounds Committee

1. Consider resolution authorizing payment of contractor's pay request No. 28 in the amount of \$142,108.78 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Improvements (See Resolution No. 2020-91).
2. Consider resolution authorizing payment of contractor's pay request No. 7 in the amount of \$89,915.10 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-92).
3. Consider resolution authorizing payment of contractor's pay request No. 3 in the amount of \$191,695.81 to Unified Contracting Services, Inc. of Des Moines, Iowa for the Fuel System Improvements Project (See Resolution No. 2020-93).

4. Consider resolution authorizing payment of contractor's pay request No. 15 in the amount of \$4,041.60 for the East Street Reconstruction Project (See Resolution No. 2020-94).
5. Consider resolution accepting work on the East Street Reconstruction Project for a total of \$2,508,393.19 and paying the retainage of \$30,000 (See Resolution No. 2020-95).
6. Set public hearing on proposed plans and specifications, proposed form of contract, and estimate of cost for 8th Ave (Park St to East St) Project.
7. Consider easement request from Alliant Energy.
8. Review and consider quotes received for new street sweeper.
9. Discuss water disconnection phase in recommendation from the Iowa Utilities Board.
10. Discuss reopening park playgrounds.

C. Report from the Public Safety Committee

1. Consider first reading of an ordinance amending provisions pertaining to Animal Protection and Control (See Ordinance No. 1484).
2. Consider resolution approving Memorandum of Understanding with the Iowa Internet Crimes Against Children Task Force (See Resolution No. 2020-96).
3. Consider approval of RFP for Emergency Medical Services Review.
4. Consider request from Rabbitt's Tavern to block off 4th Avenue, between Main Street and the alley, for a bike rally on Saturday, June 13, 2020.

D. Report from the Planning Committee

1. Consider resolution to approve the city of Grinnell IEDA Downtown Revitalization application for façade improvements (See Resolution No. 2020-97).
2. Consider resolution of necessity to declare an urban renewal area in the city of Grinnell (See Resolution No. 2020-98).
3. Discuss City of Grinnell Community Development Needs Assessment.

7) **Inquiries:**

8) **Adjourn**



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, MAY 18, 2020 AT 7:00 P.M.

VIA ZOOM

<https://zoom.us/j/99966634159?pwd=YTZpZjk5RWQvSVVVcnI6aEhKMWJvdz09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance. Gaard joined the meeting at 7:06 p.m.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 5-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, May 4, 2020 Regular Session.
- b) Approve Liquor License renewals:
 - 1) Pagliai's Pizza, LLC, 816 5th Ave.
- c) Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

- a) Finance Committee minutes: May 4, 2020.
- b) Public Works & Grounds Committee minutes: May 4, 2020.
- c) Public Safety Committee minutes: May 4, 2020.
- d) Planning Committee minutes: May 4, 2020.
- e) Grinnell Historic Preservation Commission minutes: May 11, 2020.
- f) Parks & Recreation Board minutes: May 11, 2020.
- g) April 2020 Treasurer's Report.
- h) April 2020 Monthly Police Report.
- i) April 2020 Monthly Building Permit Report.

The Mayor announced it was the time and place for the public hearing regarding 2020 Seal Coat Projects (FY21). He asked for any comments written or verbal, for or against the 2020 Seal Coat Projects (FY21). There were none.

Hueftle-Worley made the motion, second by Wray to close the public hearing. AYES: 5-0. Motion carried.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2020-77 – A

resolution setting public hearing and directing clerk to publish notice for reviewing a \$1,125,000 Iowa Economic Development Authority application for up to nine downtown commercial façade improvements. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-78 – A resolution approving CDBG Program Contract for \$45,000. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve RFP for Compensation Study services. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve No. 2020-79 - A resolution approving city utility assistance grants for small business. AYES: 6-0. Motion carried.

PUBLIC WORKS AND GROUNDS COMMITTEE

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-80 - A resolution making award of the contract for the 2020 Seal Coat Projects (FY21). AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-81 – A resolution approving contract change order No. 2 in the amount of \$27,748.19 for a net increase to the contract with Manatts, Inc of Brooklyn, IA for the Runway Rehabilitation Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-82 – A resolution for amendment No. 4 to the consulting services agreement with Clapsaddle-Garber Associates, Inc. for the Runway Rehabilitation Improvements Project at the Grinnell Regional Airport. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve opening Central Park restrooms on June 4, 2020 an hour before the Grinnell Farmers Market as permitted by the State of Iowa. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve opening the Grinnell Mutual Family Aquatic Center per the reopening guidelines established and following restrictions placed by the State of Iowa. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Grinnell Farmers Market – June 4 through October 24, 2020 on sidewalks of Broad Street and 4th Avenue and allow trucks to back in on both streets per the reopening guidelines established and following restrictions placed by the State of Iowa. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Alliant Energy ROW request, 6th Ave Ave, contingent on them meeting with staff prior to starting the project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Commdatalink ROW request, 1st Ave, contingent on them meeting with staff prior to starting the project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Windstream ROW request, Ogan Ave and Industrial Ave, contingent on them meeting with staff prior to starting the project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Windstream ROW request, alley between 4th Ave and 5th Ave, contingent on them meeting with staff prior to starting the project. AYES: 6-0. Motion carried.

PUBLIC SAFETY COMMITTEE

No action was taken on Resolution No. 2020-74 – A resolution approving amended agreement with Midwest Ambulance.

White made the motion, second by Hueftle-Worley to approve Resolution No. 2020-83 – A resolution approving agreement with Pace Scheduler Services for scheduling software for the Police Department and Fire Department. AYES: 6-0. Motion carried.

White stated that the committee is recommending that the 4th of July fireworks as it will be difficult to promote social distancing. No action was taken.

White made the motion, second by Davis to approve change in facility used by the city for stray animals from JCARL to ARL of Iowa. AYES: 6-0. Motion carried.

INQUIRIES

There was one inquiry.

ADJOURNMENT

The Mayor declared the meeting adjourned at 7:17 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

=====PAYMENT DATES=====

=====ITEM DATES=====

=====POSTING DATES=====

PAID ITEMS DATES : 5/05/2020 THRU 6/01/2020 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
MIKE SHUTTS MOWING, LLC	MOWING	5,575.00
MISCELLANEOUS	JENNINGS, JENNA:REFUND	1,471.00
MUNICIPAL EMERGENCY SERVIC	SCBA FLOW TEST/REPS	2,523.00
MUNICIPAL SUPPLY INC	SUPPLIES	555.43
NEW CENTURY FARM SERVICE	DIESEL	5,595.92
NORTHWAY WELL & PUMP	REP	7,807.40
NORTON'S GREENHOUSE	CBD FLOWERS - COTTON BURR	313.47
NUTRI-JECT SYSTEMS, INC.	COLD STORAGE DIGESTER CLEANING	36,686.15
O'HALLORAN, TIM	SVC (R50)	1,534.74
O'KEEFE ELEVATOR COMPANY,	MTNCE	177.17
O'REILLY AUTO PARTS	SUPPLIES	33.94
OFFICE EXPRESS	SUPPLIES	29.72
OVERDRIVE, INC.	BKS	569.47
PAUL'S ACE HARDWARE	SUPPLIES	138.32
PETTY CASH - DRAKE LIBRARY	POSTAGE/ZOOM FOR J PROG	119.84
PETTY CASH - WATER	SUPPLIES	34.63
POSTMASTER-LIB ACCT	STAMPS	305.00
POUR BOY CONSTRUCTION INC.	SIDEWALK - BAILEY PARK	5,422.00
POWESHIEK CO CLERK OF COUR	CHILD SUPPORT	275.00
POWESHIEK CO TREASURER	PER CAPITA	1,536.33
POWESHIEK TRANSFER STATION	LANDFILL FEES	21,899.96
PRIORITY SANITATION, LLC	KYBO (MAY 2020)	100.00
PRO HYDRO-TESTING LLC	TEST SCBA CYLINDERS	656.00
PULS, HARLEY R.	TREE RMVL	4,750.00
QUADIENT LEASING USA, INC.	LEASE-POSTAGE METER	254.94
QUICK & CLEAN INC	CLEANING SVC (APRIL)	3,990.00
RACOM CORPORATION	EQUIP	6,397.98
RECREONICS	SUPPLIES	254.65
RELYANT	WATER COOLER	31.50
REPUBLIC SERVICES OF IOWA	RECYCLING FEES (APRIL 20)	1,449.24
RKB SYSTEMS LLC	INTEL STORAGE CONTROLLER	931.55
RMMA ARMAMENT INC	UNIFORMS	269.02
S & S ELECTRIC	WIRING	1,036.77
S & S PLUMBING, HEATING &	REPL COMPRESSOR	3,243.30
SCHENDEL PEST CONTROL CO	PEST CONTROL-MAY	45.00
SCHULTZ, AARON	REIMB-SUPPLIES	11.97
SECURITY EQUIPMENT INC	MONITORING SVC	93.00
SHARP EDGE TRIMMING LLC	MOWING	12,225.00
SHATTUCK/RPM INC.	SOD	456.00
SHRED-IT USA	SHREDDING	219.21
SHUTTS, BRAD	MOWING /WEED CONTROL	1,351.00
SISCO	SELF FUNDING	52,888.85
SPRINT	TOWER SEARCH	300.00
STAR EQUIPMENT LTD	EQUIP RENT	1,365.41

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	5/05/2020 THRU 6/01/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT		
STARNES TV & APPLIANCE	APPLIANCES	2,552.25		
STOREY KENWORTHY	DELINQ/DISC NOTICES	186.13		
TASC	FLEX PLAN CONTRIBUTIONS	5,091.47		
TEMP ASSOCIATES	TEMP HIRES	6,796.53		
THE STANDARD	LIFE INSURANCE	683.17		
TOTAL CHOICE SHIPPING & PR	PRINTING	399.92		
TREASURER STATE OF IOWA	STATE WITHHOLDING	10,502.00		
TRI-TECH FORENSICS, INC	SUPPLIES	58.00		
TRITECH SOFTWARE SYSTEMS	SOFTWARE MTNCE	7,933.79		
TRUGREEN LIMITED PARTNERSH	SPRAYING	105.00		
ULINE	SUPPLIES	400.59		
UNIFIED CONTRACTING SERVIC	PAY REQ #3 - FUEL SYS IMP	192,281.01		
UNIFIRST CORPORATION	SHOP TOWELS	29.18		
US BANK EQUIPMENT FINANCE	COPIER LEASES	1,548.61		
US POSTAL SERVICE	ENVELOPES	648.60		
USA BLUE BOOK	PAINT	1,869.03		
VAN MAANEN ELECTRIC, INC.	REP STREET LIGHTS	929.49		
VEENSTRA & KIMM	WA MAIN RELOC ENG SVC	47,271.90		
VERIZON WIRELESS - VSAT	SVC	335.00		
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	4,934.40		
WATTS TECHNOLOGICS, INC	SYMANTEC RNWL	1,190.00		
WES FINCH AUTO PLAZA	DETAIL	501.27		
WEX BANK	FUEL	10.41		
WINDSTREAM	TELEPHONE	2,503.77		
WOODRIVER ENERGY LLC	GAS	118.73		
** TOTAL **	-City of Grinnell	1,074,294.54	406,553.05-	667,741.49

VENDOR SET: 01 City of Grinnell, IA
REPORTING: PAID, UNPAID

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	5/05/2020 THRU 6/01/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	406,553.05	406,553.05CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	667,741.49	0.00	667,741.49
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	1,074,294.54	406,553.05CR	667,741.49

U N P A I D R E C A P

UNPAID INVOICE TOTALS	667,931.31
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	189.82CR
** UNPAID TOTALS **	667,741.49

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	5/05/2020 THRU 6/01/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	185,066.92
002	VETERANS MEM - GEN	7,502.57
003	LIBRARY - GENERAL FUND	15,586.60
010	BUILDING & PLANNING - GEN	5,754.93
103	LIBRARY FUND STATE - GEN	1,046.00
110	ROAD USE FUND - SPEC REV	43,441.05
112	T&A EMP BEN- SPEC REV	78,932.84
125	URBAN REN - TIF	59.00
138	MED INS RESERVE - SPEC RV	5,071.89
140	MFPRSI MED ONLY - SPEC RV	308.23
145	HOTEL/MOTEL TAX - SPC REV	10,352.52
167	LIBRARY GIFTS - SPEC REV	1,411.77
200	DEBT SERV -	82,305.38
302	EAST ST RECON - CP	34,041.60
305	HWY 6 WA MAIN RELOCATE	5,930.00
317	WATER MAIN PROJECT	757.00
318	REED STREET (1ST TO 6TH)	6,623.78
319	PARK STREET PROJECTS	6,260.23
320	SE SEWER LINING & MANHOLE	756.00
350	AIRPORT DEV - CAP PROJ	312,237.98
361	STORM WA QUALITY PROJECTS	785.00
371	WATER TOWER PROJECT	1,202.65
372	BIKE TRAIL PROJECT	11,542.86
373	8TH AVENUE STR CONST PROJ	10,131.88
375	I-80 INTERCHANGE PROJECT	1,783.00
377	16TH AVE BOX CULVERT	1,499.50
494	SAN EQMT REP FUND-SP RV	2,792.24
610	WATER FUND	80,144.63
620	SEWER OPERATION AND MAINT	105,649.35
630	STORM SEWER FUND	689.29
670	SOLID WASTE	54,627.85

GRAND TOTAL 1,074,294.54



CITY OF GRINNELL
520 Fourth Avenue
Grinnell, Iowa
50112-1947
Phone: 641-236-2600
Fax: 641-236-2626

MAYOR

DAN F.
AGNEW
dagnew@grinnelliowa.gov

CITY COUNCIL

BYRON HUEFTLE-WORLEY
At-Large

JIM WHITE
At-Large

JULIE DAVIS
1st Ward

JO WRAY
2nd Ward

RACHEL BLY
3rd Ward

SONDRA BURNELL
4th Ward

ADMINISTRATION

RUSSELL L.
BEHRENS
City Manager
RBehrens@
grinnelliowa.gov

ANNMARIE WINGERTER
City Clerk/Finance Director
AWingert@
grinnelliowa.gov

WILLIAM J.
SUEPPEL
City Attorney
billjs@meardonlaw.com

Visit us at
www.grinnelliowa.gov

May 21, 2020

Dear Russ Behrens, Ann Wingerter, Jan Anderson,
Honorable Mayor, and distinguished City Council
Members:

Having spent 35 wonderful years working for the City
of Grinnell. I am looking forward to my retirement as of
October 1st, 2020. It truly has been a rewarding career for
me. I am very grateful for the privilege to have worked for
and with everyone throughout the entire city.

Thank You.

Sincerely,

Jim Brown



CASEY'S GENERAL STORES, INC.

P.O. Box 3001 • One SE Convenience Blvd • Ankeny, Iowa • 50021-8045 • 515-965-6100

April 28, 2020

City of Grinnell
Attn: City Clerk
520 4TH AVE
GRINNELL, IA 50112

Dear City Clerk,

I have completed a liquor license application with IA ABD to upgrade our stores #1134 located at 1718 6th Ave and #1527 312 West Street, to a Class LE Liquor license (hard liquor, full wine and beer). This new license will take the place of their current BC license (beer). If possible, Casey's would like this to go to the council meeting in May with a license effective date of 6/15/2020. Enclosed please find our paperwork for the Class LE liquor license.

Please forward any future paperwork directly to me at:

Casey's Marketing Company
Attn: Jessica Fisher-Comstock
PO Box 3001
Ankeny, IA 50021

If there are questions, regarding this application please contact me at (515) 446-6404 or e-mail jessica.fisher@caseys.com.

Sincerely,

Jessica Fisher-Comstock
Store Operations
Casey's Marketing Company
Phone: 515-446-6404
Fax: 515-965-6205



Grinnell FINANCE COMMITTEE Meeting
MONDAY, MAY 18, 2020 AT 8:00 A.M.
VIA ZOOM

<https://zoom.us/j/91153607990?pwd=WHlmWlhHc2pFcFUrdkFmTVovcWsrzd09>

MINUTES

ROLL CALL: Wray (Chair), White, Bly. Also present: Mayor Agnew, Russ Behrens, Ann Wingerter

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. White made the motion, second by Bly to recommend approval of Resolution No. 2020-77 - A resolution setting public hearing and directing clerk to publish notice for reviewing a \$1,125,000 Iowa Economic Development Authority application for up to nine downtown commercial façade improvements. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to recommend approval of Resolution No. 2020-78 - A resolution approving CDBG Program Contract for \$45,000. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to recommend approval of RFP for Compensation Study services. AYES: 3-0. Motion carried.
4. Bly made the motion, second by White to recommend approval of Resolution No. 2020-79 - A resolution approving city utility assistance grants for small business. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting adjourned at 8:10 a.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JUNE 1, 2020 AT 4:45 P.M.
VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/96084013066?pwd=NUN2VWJLTHV0K2w5Wlg2Q2IPeEhnUT09>

Meeting ID: 960 8401 3066

Password: 053799

One tap mobile

+19292056099,,96084013066#,,1#,053799# US (New York)

+13017158592,,96084013066#,,1#,053799# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 960 8401 3066

Password: 053799

Find your local number: <https://zoom.us/u/ag1N8yO4M>

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution authorizing payment of contractor's pay request No. 28 in the amount of \$142,108.78 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Improvements (See Resolution No. 2020-90).
2. Consider resolution authorizing payment of contractor's pay request No. 7 in the amount of \$89,915.10 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-91).
3. Consider resolution authorizing payment of contractor's pay request No. 3 in the amount of \$191,695.81 to Unified Contracting Services, Inc. of Des Moines, Iowa for the Fuel System Improvements Project (See Resolution No. 2020-92).
4. Consider resolution authorizing payment of contractor's pay request No. 15 in the amount of \$4,041.60 for the East Street Reconstruction Project (See Resolution No. 2020-93).
5. Consider resolution accepting work on the East Street Reconstruction Project for a total of \$2,508,393.19 and paying the retainage of \$30,000 (See Resolution No. 2020-94).
6. Consider resolution setting public hearing on proposed plans and specifications, proposed form of contract, and estimate of cost for 8th Ave (Park St to East St) Project (See Resolution No. 2020-95).
7. Consider easement request from Alliant Energy.
8. Review and consider quotes received for new street sweeper.
9. Discuss water disconnection phase in recommendation from the Iowa Utilities Board.

10. Discuss reopening park playgrounds.

INQUIRIES:

ADJOURNMENT:



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, MAY 18, 2020 AT 5:30 P.M.
VIA ZOOM**

<https://zoom.us/j/91304905348?pwd=djQ0RDZ5SHI1cm40dVliQUXeWk5UT09>

MINUTES

ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present: Dan Agnew, Jo Wray, Rachel Bly, Lamoyne Gaard, Kendra Vincent, Dennis Reilly, Dan Sicard, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. No action was taken on Resolution No. 2020-74 – A resolution approving amended agreement with Midwest Ambulance as they have not gotten back to us about the amended agreement.
2. Hueftle-Worley made the motion, second by Davis to recommend approval of Resolution No. 2020-83 – a resolution approving an agreement with Pace Scheduler Services for scheduling software for the Police Department and Fire Department. AYES: 3-0. Motion carried.
3. The committee recommended denying funding for the 4th of July fireworks as they felt that due to the COVID-19 pandemic, as adequate social distancing would not be possible. No formal action was taken.
4. Chief Reilly communicated a change in facility used by the city for stray animals. JCarl has ceased services. ARL of IA will be picking up stray dogs and will not take in cats. If someone calls about a sick cat, we will refer them to their vet or have them call PALS.

INQUIRIES: None.

The meeting was adjourned at 6:33 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

April 22, 2020, 5:15 p.m

Electronic Meeting

made available via Zoom from the online City Agenda Center

<https://us02web.zoom.us/j/89110794381>

**allowed as per Governor Reynold's State Public Health Emergency Declaration, March 20, 2020
due to potential for spread of COVID-19**

ROLL CALL: _X_Elfenbein _X_Hardin _X_Hammond _X_McFee
 _X_Pagliai _X_Rudolph _X_Swick Others present: _X_Kennett

President Pagliai called the meeting to order at 5:19 p.m.

APPROVAL OF AGENDA: Rudolph moved and Elfenbein seconded approval of the agenda, noting the need to meet electronically due to COVID-19 social distancing practices.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

APPROVAL OF MINUTES: Hardin moved and Swick seconded approval of the March 25, 2020 Regular Board Meeting minutes.

Roll call vote: _Aye_Elfenbein _Aye_Hardin _Aye_Hammond _Aye_McFee _Aye_Pagliai
 _Aye_Rudolph _Aye_Swick

COMMUNICATIONS:

1. Endowment report for March was received from the Greater Poweshiek Community Foundation. Fund balance, as of 3/31/2020, is \$109,777.82.

2. Grinnell Education Partnership has received two 2020 Presidents' Engaged Campus Awards from Campus Compact in two categories:

- a. **Community Collaboration:** A collaboration co-created with community organizations, leaders, and/or partners that is deep, reciprocal, and transformational.
- b. **President's Community Partner Award:** This award is for a community-based individual or organization that has enhanced the quality of life in the community in meaningful and measurable ways and has engaged in the development of sustained, reciprocal partnerships with the college or university, thus enriching educational as well as community outcomes.

These awards recognize the commitment of the Grinnell Education Partnership to community, collaboration and support for kids and families throughout Grinnell.

3. Letter of Resignation was received from Brenda McDonald, Library Assistant.

REPORT OF DIRECTOR:

1. Statistical reports were reviewed from February & March. March 2020 showed a 40% an increase in electronic downloads of eBooks, eAudiobooks, magazines, music, & films when compared to March 2019. April projections indicate an increase from March 2020 to April 2020 of a further 20%, for an overall average of 30% increased usage of these digital resources.

2. Kennett reported on the library's service response due to Coronavirus (COVID-19) conditions since the last board meeting.

3/27/20 Discontinued curbside delivery of materials at 5:00 p.m.

3/29/20 Library Assistants and Library clerk positions subject to lay-off. Remaining personnel serving to:

- Provide current information related to federal, state, and local COVID programs and services from library website and social media
- Provide telephone/email/chat reference service for community M-F, 10-5
- Maintain electronic communications (website, email, wireless connectivity) and digital resources
- Provide AmeriCorps member supervision and community outreach/partner collaboration of resources
- Maintain facility and provide administrative support

4/6/20 Launched COVID-19 resource pages <https://grinnell.lib.ia.us/covid19-resource-page/>

3. Facility maintenance

- Woodman Controls performed quarterly preventive maintenance check and replaced controller on Heat Pump 3.
- Woodman Controls identified need to replace compressor on Heat Pump 23. S&S Plumbing will replace compressor when parts are secured.
- TnT Tuckpointing will perform cleaning of building exterior
- Awaiting quote from TnT Tuckpointing regarding basement doorframe repair

4. Discussion occurred regarding possibility of library space being utilized as LINK site for daycare for children of essential workers in the community. No action taken.

5. An annual subscription to READ Squared has been purchased to facilitate virtual delivery of the Summer Library Program.

COMMITTEE REPORTS:

Building & Grounds – none

Finance, Salary, & Personnel - none

Long Range Planning – none

Policy – none

TRUSTEE REPORTS: *None.*

FINANCIAL REPORT AND APPROVAL OF BILLS: Financials were reviewed. McFee moved and Rudolph seconded the approval of bills payable in May.

Roll call vote: Aye_Elfenbein Aye__Hardin Aye_Hammond Aye_McFee Aye_Pagliai
 Aye__Rudolph Aye_Swick

OLD BUSINESS: *None.*

NEW BUSINESS:

1. Swick moved and McFee seconded the acceptance of resignation from Brenda McDonald, effective 26 April. Appreciation was expressed for Brenda's nearly 30 years of service to the Library and for her excellence in providing programming to many Grinnell youth over the years.

Roll call vote: Aye Elfenbein Aye Hardin Aye Hammond Aye McFee Aye Pagliai
Aye Rudolph Aye Swick

TRUSTEE CONTINUING EDUCATION: *None.*

Rudolph moved and Hardin seconded adjournment.

Meeting adjourned at 6:03 p.m.

*M. Kennett for
Theresa Pagliai*

Theresa Pagliai
Library Board President

Next meeting: May 27, 2020 at 5:15 p.m.

Marilyn Kennett

Marilyn Kennett, Director
Recording Secretary

Fund Balance as of April 30th, 2020
 Central Park Campaign - 0121

	Current Period	YTD
Gifts	0.00	5,000.00
Investment Income (Loss)	(5.12)	5.93
	-----	-----
Total Revenues	(5.12)	5,005.93
Distributions	0.00	95,554.09
Administrative Cost Share	0.00	250.00
Printing & Reproduction	0.00	2.16
	-----	-----
Total Expenses	0.00	95,806.25
	-----	-----
Net Income (Loss)	(5.12)	(90,800.32)
	=====	=====
Beginning Fund Balance		101,891.09
Net Income (Loss)		(90,800.32)
Ending Fund Balance		11,090.77
Net Pledges Receivable		11,083.40

Central Park Campaign - 0121

Type	Name	Date	Amount
Gift	Jeff and Gina Finch	07/29/2019	1,000.00
Gift	Ramsey Weeks, Inc.	08/29/2019	4,000.00
** Total Gifts			5,000.00

Fund Balance as of April 30th, 2020
 Grinnell Skatepark Campaign - 0053

	Current Period	YTD
Gifts	0.00	290.00
Investment Income (Loss)	38.95	(25.28)
	-----	-----
Total Revenues	38.95	264.72
Distributions	0.00	162,744.21
Administrative Cost Share	0.00	14.50
Printing & Reproduction	0.00	0.15
	-----	-----
Total Expenses	0.00	162,758.86
	-----	-----
Net Income (Loss)	38.95	(162,494.14)
	=====	=====
Beginning Fund Balance		162,437.90
Net Income (Loss)		(162,494.14)
Ending Fund Balance		(56.24)

Grinnell Skatepark Campaign - 0053

Type	Name	Date	Amount
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Roger Hill and Vida Praitis	09/30/2019	60.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	Roger Hill and Vida Praitis	12/31/2019	60.00
** Total Gifts			290.00

Fund Balance as of April 30th, 2020
 Grinnell Veterans Memorial Commission Building Campaign - 0136

	Current Period	YTD
Gifts	100.00	37,557.00
Pledge Income	25,000.00	143,020.00
Investment Income (Loss)	0.00	55.05

Total Revenues	25,100.00	180,632.05
Administrative Cost Share	1,255.00	8,030.10
Bank Charges/Online Donation Fees	0.00	2.69
Office Supplies	0.00	48.45
On-Site Meeting Expenses	0.00	282.86
Postage	0.00	53.49
Printing & Reproduction	0.12	895.02

Total Expenses	1,255.12	9,312.61

Net Income (Loss)	23,844.88	171,319.44
=====		
Beginning Fund Balance		80,149.90
Net Income (Loss)		171,319.44
Ending Fund Balance		251,469.34
Net Pledges Receivable		146,908.67

Grinnell Veterans Memorial Commission Building Campaign - 0136

Type	Name	Date	Amount
Gift	Paul Levy	07/25/2019	1,000.00
Gift	Betty Hammond	08/07/2019	1,000.00
Gift	Clem and Leona Bodensteiner	08/27/2019	50.00
Gift	Dorothy W. Williams	09/26/2019	100.00
Gift	Rachel Bly and Bob Hamilton	09/30/2019	60.00
Gift	Michael Dalen	10/08/2019	100.00
Gift	Jo Ann Cogley-Hunter	10/08/2019	25.00
Gift	Eleanor Osland	10/10/2019	250.00
Gift	Nancy Hendrickson	10/15/2019	1,000.00
Gift	Darla Pearce	10/15/2019	10.00
Gift	Transfer from GPCF Spirit of Giving Event	10/31/2019	15.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Larry and Peggy Black	11/07/2019	1,000.00
Gift	Dan and JoAnn Becker	11/25/2019	10,000.00
Gift	Miscellaneous Receipts	11/25/2019	15.00
Gift	Rachel Bly and Bob Hamilton	12/31/2019	60.00
Gift	The Merlin and Verna Manatt Family Foundation	12/31/2019	10,000.00
Gift	Albert Munitz and Elissa Lett	02/11/2020	25.00
Gift	Janis Peak	03/10/2020	11,747.00
Gift	William E. Senn	04/27/2020	100.00
** Total Gifts			37,557.00
Pledge	Sarah Joan Baker	09/12/2019	30,000.00
Pledge	Bill Lannom	09/24/2019	750.00
Pledge	George and Sue Drake	10/01/2019	5,000.00
Pledge	John and Alice DeRooi	10/08/2019	1,500.00
Pledge	Bill Menner and Barb Tish	10/08/2019	2,520.00
Pledge	American Legion #53	12/16/2019	37,000.00
Pledge	Kent and Katherine McClelland	12/31/2019	25,000.00
Pledge	Raffety/Veldboom Family	12/31/2019	5,500.00
Pledge	George and JoAnn Britton	01/14/2020	1,500.00
Pledge	GreenState Credit Union	02/04/2020	10,000.00
Pledge	Grinnell State Bank	04/27/2020	25,000.00
** Total Pledges			143,770.00

05/18/2020
10:56 AM

Fund Statements
Selections

Database: 1. Claude W. & Dolly Ahrens Foundation
Selections for User: 4008mg

Format

Statement: Donor Statement 3
Period Covered: Fund Balance as of
Statement Date: April 30th, 2020
Base Year: 2020
Base Period: 10

Options

Print G/L account numbers: no
Print lines with zero balances: no
Print fund id: yes
Print date in header: no
Print time in header: no
Add extra lines to top margin: no

Print gift and grant detail: yes
Print pledge detail: yes
Print pledge payments with gift detail: no
Print Detail From 07/01/2019 Through 04/30/2020

Print comments, descriptions, program-names, etc. in detail sections: no
For scholarships, print: student

Print: NO

Print admin payments: no
G/L Segments From Through
Division:
Class:
Type:
Sub-Type:
Fund: 0136 0136

Fund Representatives

Print one statement per fund: yes
Print fund representative name: no
Export fund representative information: no
Select fund representative types from "" through ""
Print statements for funds with no matching types: no
Optional Profile ID:

Special Mailing Instructions

Salutations: Default
Direct Mail to Address Type: [none]
Date of Mailing for Alternate Address Control: 05/18/2020

Send To
Screen

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Grinnell will be holding a public hearing at 7:00 p.m. on June 1, 2020 at 520 4th Avenue, Grinnell, IA 50112, via Zoom for the purpose of reviewing a \$1,125,000 Iowa Economic Development Authority application for up to nine downtown commercial façade improvements. The public is invited to submit oral or written comments on the proposed project application.

Annamarie Wingerter
Grinnell City Clerk



Grinnell FINANCE COMMITTEE Meeting
MONDAY, JUNE 1, 2020 AT 8:00 A.M.
VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/98031447062?pwd=OU9qWUtkM09hQWd0ZW1BSGRaODU2dz09>

Meeting ID: 980 3144 7062

Password: 844772

One tap mobile

+13126266799,,98031447062#,,1#,844772# US (Chicago)

+19292056099,,98031447062#,,1#,844772# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 980 3144 7062

Password: 844772

Find your local number: <https://zoom.us/j/98031447062?pwd=OU9qWUtkM09hQWd0ZW1BSGRaODU2dz09>

TENTATIVE AGENDA

ROLL CALL: Wray (Chair), White, Bly.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution of support of Workforce Housing Tax Credit Program being used for Becks Second Addition Lots 15, 19, and 20 (See Resolution No. 2020-84).
2. Consider resolution of support of Workforce Housing Tax Credit Program being used for Merge Urban Development Main Street Project (See Resolution No. 2020-85).
3. Consider resolution of support of Workforce Housing Tax Credit Program being used for Stella Ridge Project – 11 11th Ave (See Resolution No. 2020-86).
4. Consider resolution setting public hearing for FY20 Budget Amendment (See Resolution No. 2020-87).
5. Consider resolution authorizing City Clerk/Finance Director to write-off as uncollectable certain water, solid waste, sewer, storm sewer accounts and accounts receivables (See Resolution No. 2020-88).

6. Consider resolution for monthly internal transfers of funds (See Resolution No. 2020-89).
7. Consider resolution for monthly transfers of funds for trust and agency (See Resolution No. 2020-90).

INQUIRIES:

ADJOURN:

RESOLUTION NO. 2020-84

Support of Workforce Housing Tax Credit Program being use for Becks Second Addition Lots 15, 19, and 20, Grinnell, Iowa to be Developed by Melvin Beck Construction

WHEREAS, applications for Workforce Housing Tax Credits – Small Cities Set Aside are due to the Iowa Economic Development Authority (IEDA) on June 8, 2020.

WHEREAS, the Becks Second Addition Lots 15, 16, and 19 are currently vacate and would benefit from the addition of either duplexes or single-family homes. All utilities are currently available on site and these lots are ready for development.

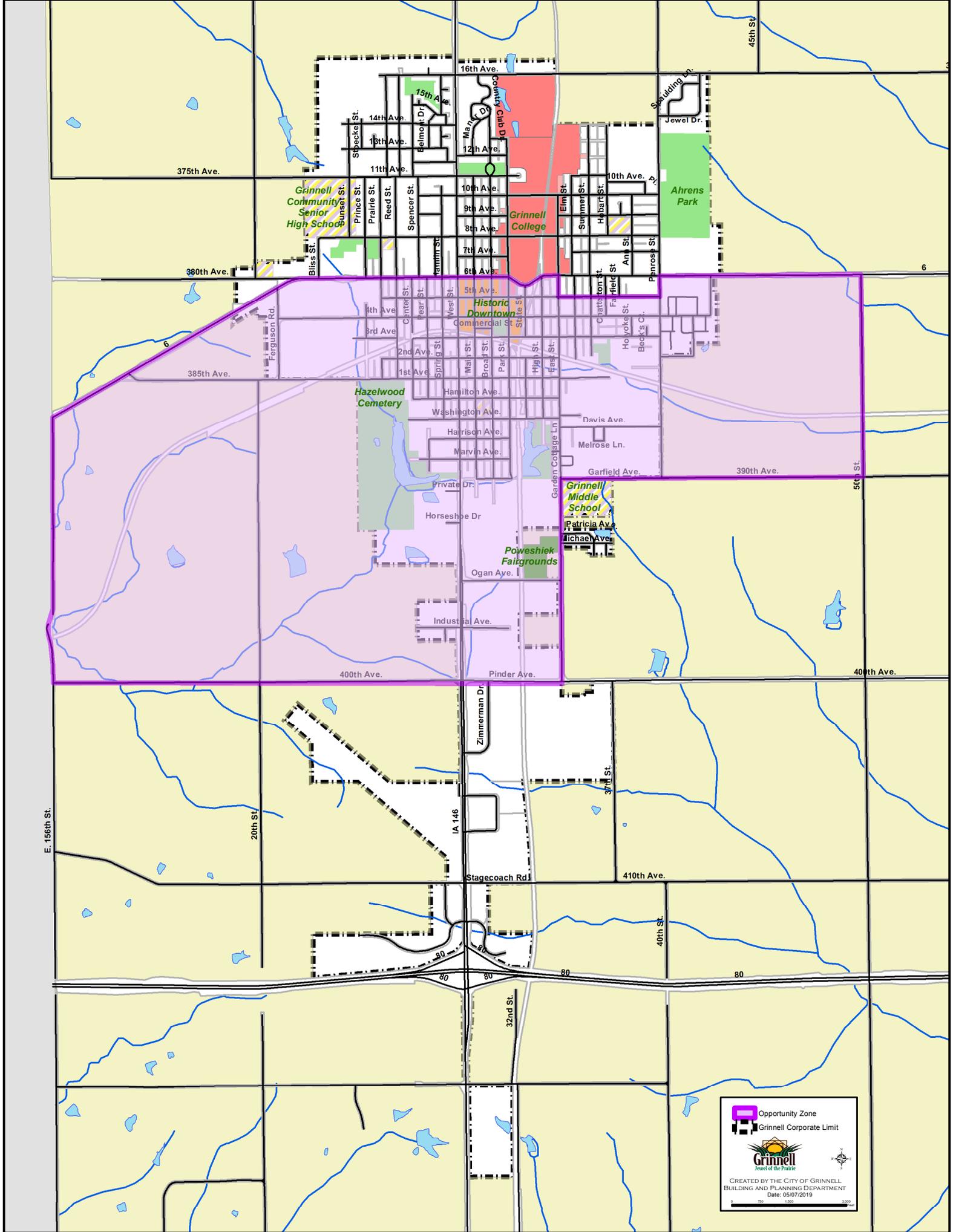
WHEREAS, representatives of Melvin Beck Construction met with City Manager and Community Development staff and provided information regarding development of the site. In conjunction with City goals, the development of the three lots may include for sale homes or rental representing an estimated \$675,000 investment (approximately \$225,000 per unit).

WHEREAS, the Workforce Housing Tax Credits would benefit the construction of the approximately five for sale units that may include a mix of duplexes and single-family homes. Therefore, total costs of the homes would not exceed \$225,000/unit and would target affordable homeownership for the City of Grinnell's workforce.

WHEREAS, under the Central Grinnell Urban Revitalization Plan, all qualified real estate assessed as residential is eligible for 100% abatement for 10 years. Let it be known that this represents the City of Grinnell's support and local match to the project. This project is also located in the Grinnell Opportunity Zone.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa that support is given to Melvin Beck Construction to seek Workforce Housing Tax Credits through the Iowa Economic Development Authority for approximately five units at Becks Second Addition.

COUNCILMEMBERS VOTES/SIGNATURES



E. 156th St.

20th St.

IA 146

Zimmerman Dr.

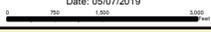
Stagecoach Rd

37th St.

410th Ave.

40th St.

32nd St.

 Opportunity Zone
 Grinnell Corporate Limit
 Grinnell
 Jewel of the Prairie
 CREATED BY THE CITY OF GRINNELL
 BUILDING AND PLANNING DEPARTMENT
 Date: 05/07/2019
 0 750 1500 3000

RESOLUTION NO. 2020-85

Support of Workforce Housing Tax Credit Program being used for Merge Urban Development Main Street Project, Grinnell, Iowa to be Developed by Merge Urban Development

WHEREAS, applications for Workforce Housing Tax Credits – Small Cities Set Aside are due to the Iowa Economic Development Authority (IEDA) on June 8, 2020.

WHEREAS, the location of this project is currently a vacate commercial lot located in the Grinnell downtown and would benefit from the addition of these rental properties. All utilities are currently available on site and the site ready for development.

WHEREAS, representatives of Merge Urban Development met with City Manager and Community Development staff and provided information regarding development of the site. In conjunction with City goals, the development of this mixed-use project with residential rental properties representing an estimated \$7 million investment.

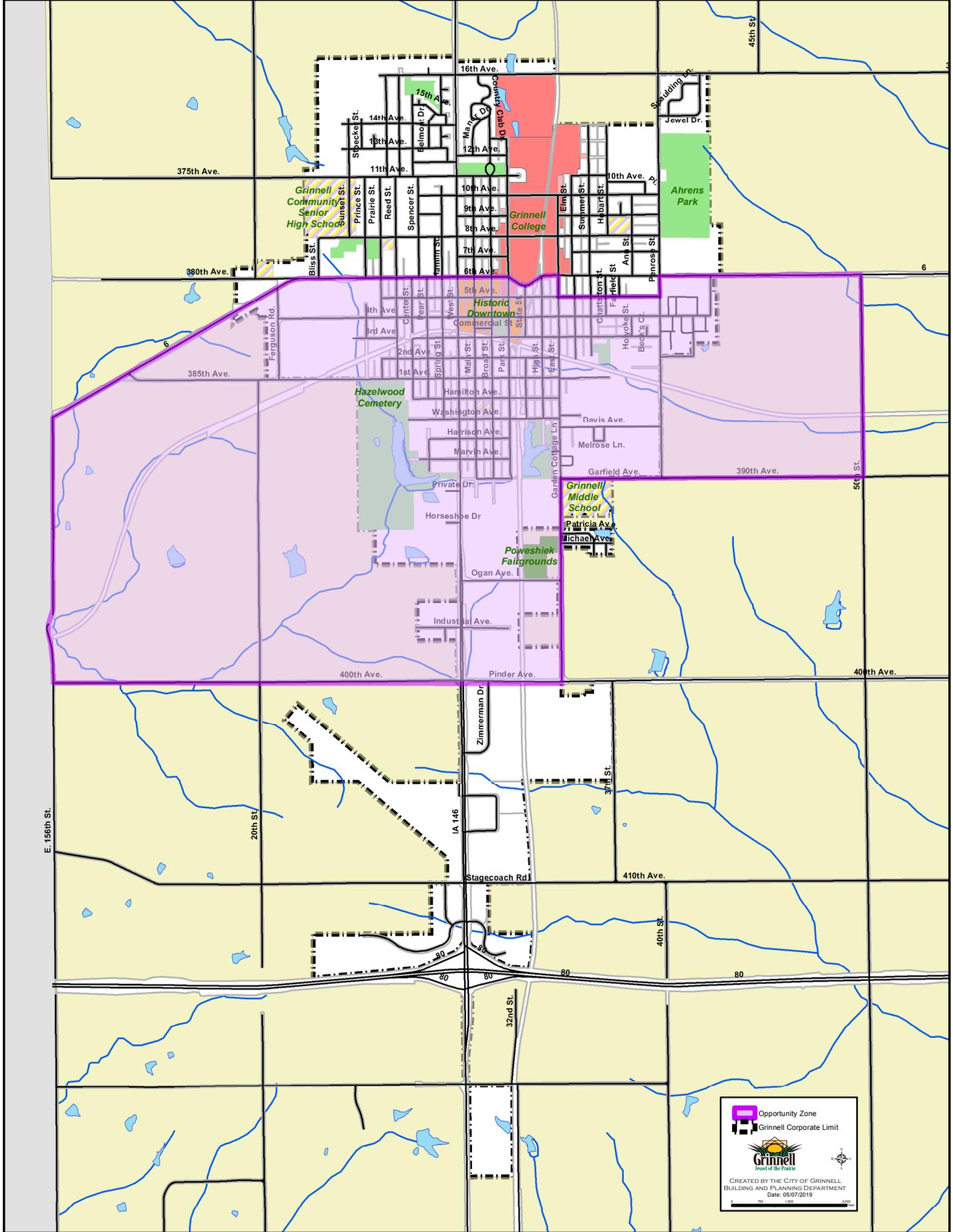
WHEREAS, the Workforce Housing Tax Credits would benefit the construction of the approximately these 40 residential properties. The development of these rental units would be of great benefit to the City of Grinnell's workforce.

WHEREAS, this project is in the Grinnell Opportunity Zone. This mixed-use project is also located in the City of Grinnell Iowa Reinvestment Act District and will play a vital role in helping our community achieve the goals established by that program.

WHEREAS, under the Central Grinnell Urban Revitalization Plan, all qualified real estate assessed as residential is eligible for 100% abatement for 10 years. The city is working to amend this Plan to include this development property or will offer a 10 year tax increment finance rebate. Let it be known that this represents the City of Grinnell's support and local match to the project. This project is also located in the Grinnell Opportunity Zone.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa that support is given to Merge Urban Development to seek Workforce Housing Tax Credits through the Iowa Economic Development Authority for approximately 40 residential rental units on Main Street.

COUNCILMEMBERS VOTES/SIGNATURES



E. 156th St.

20th St.

IA 146

Zimmerman Dr.

Stagecoach Rd

37th St.

410th Ave.

40th St.

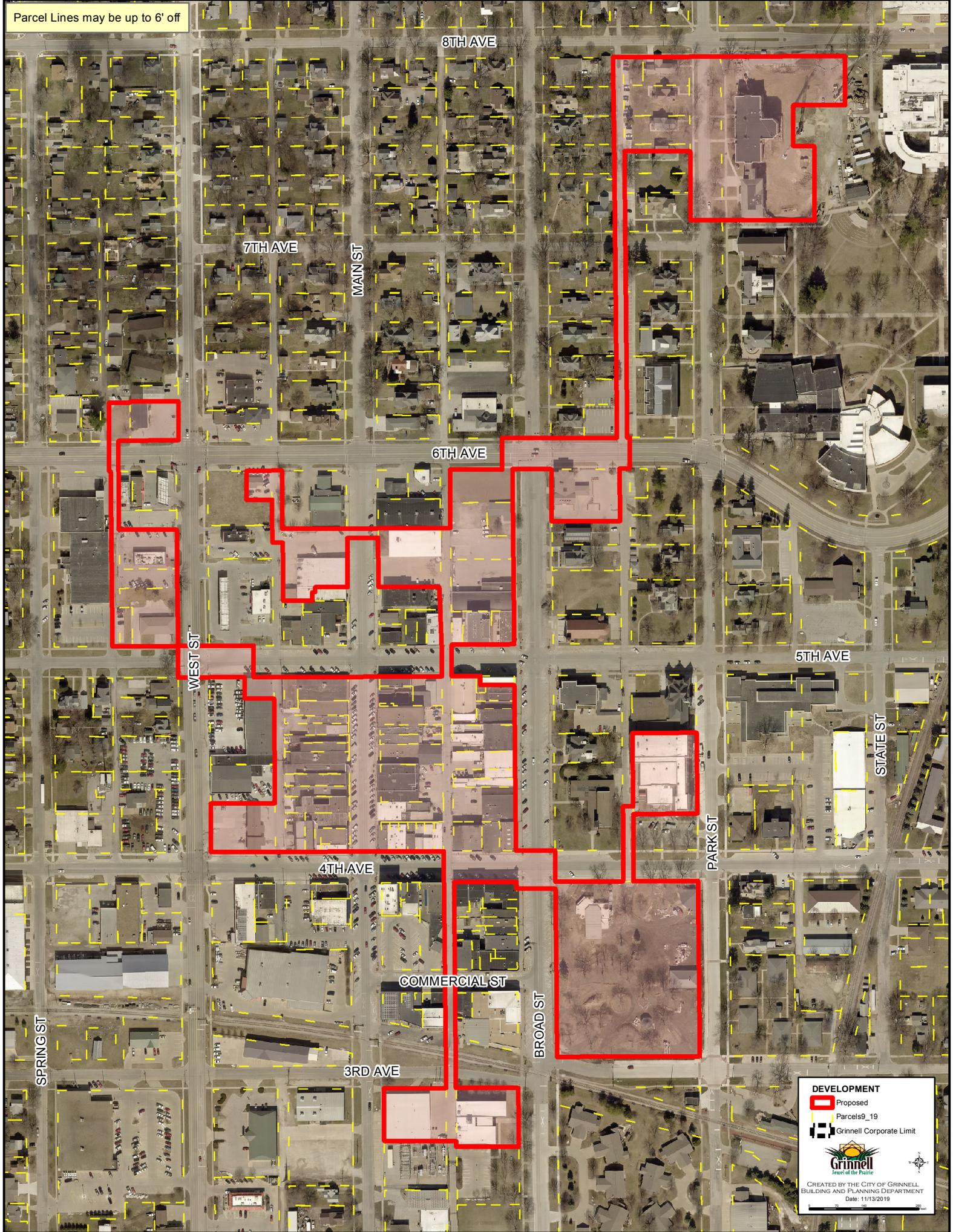
32nd St.

Opportunity Zone

Grinnell Corporate Limit

CREATED BY THE CITY OF GRINNELL
BUILDING AND PLANNING DEPARTMENT
Date: 05/07/2019

Parcel Lines may be up to 6' off



DEVELOPMENT

-  Proposed
-  Parcels_19
-  Grinnell Corporate Limit



CREATED BY THE CITY OF GRINNELL
BUILDING AND PLANNING DEPARTMENT
Date: 11/13/2019

RESOLUTION NO. 2020-86

Support of Workforce Housing Tax Credit Program being use for Stella Ridge Single Family at 11 11th Avenue, Grinnell Iowa to be Developed by Hubbell Realty Company

WHEREAS, applications for Workforce Housing Tax Credits – Small Cities Set Aside are due to the Iowa Economic Development Authority (IEDA) on June 8, 2020.

WHEREAS, the 11 11th Avenue property has a blighted building that has been vacant for over 12 months, is outdated and prevents efficient use, and is underutilized. The abandoned one-story building has been targeted for redevelopment by the City of Grinnell dating back to 2013.

WHEREAS, representatives of Hubbell Realty Company met with City Manager and Community Development staff and provided information regarding redevelopment of the blighted site located at 11 11th Avenue. In conjunction with City goals, the redevelopment of the 12-acre site would likely include a rental development as well as approximately 20 for-sale homes representing an estimated \$13M investment.

WHEREAS, the Workforce Housing Tax Credits would benefit the construction of the approximately 20 for-sale homes. Therefore, total costs of the homes would not exceed \$215,000/unit and would target affordable homeownership for the City of Grinnell’s workforce.

WHEREAS, under the Central Grinnell Urban Revitalization Plan, all qualified real estate assessed as residential is eligible for 100% abatement for 10 years. Let it be known that this represents the City of Grinnell’s support and local match to the project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa that support is given to Hubbell Realty Company to seek Workforce Housing Tax Credits through the Iowa Economic Development Authority for approximately 20 for-sale homes located at 11 11th Avenue.

COUNCILMEMBERS VOTES/SIGNATURES

RESOLUTION NO. 2020-87

A RESOLUTION TO SET DATE AND TIME OF A PUBLIC HEARING FOR THE AMENDMENT OF THE CURRENT CITY BUDGET.

Be It Resolved by the Council of the City of Grinnell, Iowa:

The City Council of the City of Grinnell will meet via Zoom at 7:00 o'clock p.m. on June 15, 2020 for the purpose of amending the current budget of the city for the fiscal ending June 30, 2020 by changing estimates of revenue and expenditures appropriations for reasons given as follows:

Revenues were down due to ceasing of activities due to COVID-19 and due to projects not being completed as quickly as expected so grants and loans were not drawn down. Expenditures were down partially due to COVID-19 because projects did not progress as quickly as anticipated, and Business Type/Enterprise spending was down and originally overestimated.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

AYES:

NAYS:

Passed and approved on this 1st day of June, 2020.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET**

Form 653.C1

The City Council of Grinnell in POWESHIEK County, Iowa
will meet at via Zoom
at 7:00 PM on 06/01/2020
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020
(year)

by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 4,019,405	99,779	4,119,184
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 4,019,405	99,779	4,119,184
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 2,630,972	0	2,630,972
Other City Taxes	6 2,330,819	-24,441	2,306,378
Licenses & Permits	7 3,550	3,284	6,834
Use of Money and Property	8 167,527	2,967	170,494
Intergovernmental	9 6,914,479	-1,222,289	5,692,190
Charges for Services	10 6,341,077	-759,653	5,581,424
Special Assessments	11 0	0	0
Miscellaneous	12 1,416,467	368,610	1,785,077
Other Financing Sources	13 5,899,928	-1,774,808	4,125,120
Transfers In	14 5,512,558	141,179	5,653,737
Total Revenues and Other Sources	15 35,236,782	-3,165,372	32,071,410
Expenditures & Other Financing Uses			
Public Safety	16 2,311,714	-1,104	2,310,610
Public Works	17 1,674,443	-319,930	1,354,513
Health and Social Services	18 2,000	0	2,000
Culture and Recreation	19 1,608,957	-54,642	1,554,315
Community and Economic Development	20 1,338,623	-241,996	1,096,627
General Government	21 2,296,229	375	2,296,604
Debt Service	22 2,642,914	0	2,642,914
Capital Projects	23 7,486,486	-171,144	7,315,342
Total Government Activities Expenditures	24 19,361,366	-788,441	18,572,925
Business Type / Enterprises	25 11,314,320	-1,828,284	9,486,036
Total Gov Activities & Business Expenditures	26 30,675,686	-2,616,725	28,058,961
Transfers Out	27 5,512,558	141,179	5,653,737
Total Expenditures/Transfers Out	28 36,188,244	-2,475,546	33,712,698
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29 -951,462	-689,826	-1,641,288
Beginning Fund Balance July 1	30 11,339,047	0	11,339,047
Ending Fund Balance June 30	31 10,387,585	-689,826	9,697,759

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenues were down due to ceasing of activities due to COVID-19 and due to projects not being completed as quickly as expected so grants and loans weren't drawn down. Expenditures were down partially due to COVID-19, because projects didn't progress as quickly as anticipated, and Business Type/Enterprise spending was down and originally overestimated.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Annamarie Wingerter

City Clerk/Finance Officer

Budget Amendment Explanation

Revenues were down due to:

- Ceasing of activities and less activity in general due to COVID-19.
- Projects not being completed as quickly as expected, so grants and loans weren't drawn down for as much as budgeted.

Expenditures were down due to:

- Fewer salaries being paid due to the ceasing of activities due to COVID-19.
- Projects not progressing as quickly as anticipated
- Business Type/Enterprise spending was down and originally overestimated.

RESOLUTION NO. 2020-88

RESOLUTION AUTHORIZING AND DIRECTING THE CITY CLERK/FINANCE DIRECTOR TO WRITE-OFF AS UNCOLLECTABLE CERTAIN WATER, SOLID WASTE, SEWER, STORM SEWER ACCOUNTS AND ACCOUNT RECEIVABLES

WHEREAS, the City of Grinnell City Clerk/Treasurer has reviewed the list of water, solid waste, sewer, storm sewer and account receivables showing balances due, payable and delinquent as of June 1, 2020 in the amount of \$452.34;

WHEREAS, the City Clerk/Finance Director has informed the Grinnell City Council that it is advisable for the City to write-off certain such accounts which are presently due, payable and delinquent as uncollected bad debts, all efforts exhausted, and such bankruptcy accounts, if any, attached hereto; and

WHEREAS, based upon the advice of the City Clerk/Finance Director and a review of Exhibit "A", the Grinnell City Council believes that it is in the best interest of the City to write-off said due, payable and delinquent water, solid waste, sewer and storm sewer accounts as uncollectable bad debts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

That the City Clerk/Finance Director of the City of Grinnell, Iowa, is hereby authorized and directed to write-off the official books and records of the City of Grinnell, Iowa, the water, solid waste, sewer and storm sewer accounts shown on Exhibit "A", attached hereto, and by this reference incorporated herein, as uncollectable bad debts, after reference incorporated herein, as uncollectable bad debts, after applying and setting-off any deposit held by the City therefore.

PASSED AND APPROVED THIS 1ST DAY OF JUNE 2020.

Dan F. Agnew, Mayor

ATTEST:

Annmarie Wingerter, City Clerk/Finance Director

Water, Sewer, Solid Waste, Storm Water, and A/R Charges to Write Off

Customer	Type	Address	Date Finaled	Amount	Notes
Burnell, Larry	Utility	1122 Reed St	08/26/2019	18.66	Property sold, unable to lien. Final bill sent 9/20/19.
Hoole, Cynthia	Utility	103 14th Ave	09/19/2019	400.84	Property sold, unable to lien. Final bill sent 7/26/19.
Tish, William P	Utility	1133 West St	03/06/2020	9.66	Property sold, unable to lien. Final bill sent 3/13/20.
U.S. Dept of Agriculture	Utility	1803 4th Ave	01/27/2020	23.18	Property sold, unable to lien. Final bill sent 2/7/20.

Total 452.34

452.34 Utility
A/R

RESOLUTION NO. 2020-89

RESOLUTION FOR MONTHLY INTERNAL TRANSFER FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following transfer is hereby authorized:

FROM FUND

001.4-950.4.6790 GENERAL - \$ 29,767.69

TO FUND:

003-3.410.3.4790 GENERAL LIBRARY - \$ 29,767.69

PURPOSE OF TRANSFERS

To generate funds for May 2020 expenses incurred by Library per budget as approved by council with city claims for June.

PASSED AND APPROVED this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-90

RESOLUTION TO TRANSFER FUNDS MONTHLY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA:

The following monthly transfer is hereby authorized:

FROM:

112 TRUST & AGENCY	Monthly Transfer	\$ 10,971.90
610 WATER	Monthly Transfer	1,277.80
620 SEWER	Monthly Transfer	1,236.01
630 STORM WATER	Monthly Transfer	178.23
670 SOLID WASTE	Monthly Transfer	1,057.74
		\$ 14,721.68

TO:

138 MEDICAL INSURANCE RESERVE	\$14,413.45
140 HEALTH INSURANCE ESCROW	308.23
	\$14,721.68

PURPOSE OF TRANSFERS

For medical insurance reserve and police/fire work comp monthly transfers as budgeted for FY20.

PASSED AND APPROVED this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JUNE 1, 2020 AT 4:45 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/96084013066?pwd=NUN2VWJLTHV0K2w5Wlg2Q2IPeEhnUT09>

Meeting ID: 960 8401 3066

Password: 053799

One tap mobile

+19292056099,,96084013066#,,1#,053799# US (New York)

+13017158592,,96084013066#,,1#,053799# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 960 8401 3066

Password: 053799

Find your local number: <https://zoom.us/u/ag1N8yO4M>

TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution authorizing payment of contractor's pay request No. 28 in the amount of \$142,108.78 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Improvements (See Resolution No. 2020-90).
2. Consider resolution authorizing payment of contractor's pay request No. 7 in the amount of \$89,915.10 to Manatts, Inc. of Brooklyn, Iowa for the Runway Rehabilitation Project (See Resolution No. 2020-91).
3. Consider resolution authorizing payment of contractor's pay request No. 3 in the amount of \$191,695.81 to Unified Contracting Services, Inc. of Des Moines, Iowa for the Fuel System Improvements Project (See Resolution No. 2020-92).
4. Consider resolution authorizing payment of contractor's pay request No. 15 in the amount of \$4,041.60 for the East Street Reconstruction Project (See Resolution No. 2020-93).
5. Consider resolution accepting work on the East Street Reconstruction Project for a total of \$2,508,393.19 and paying the retainage of \$30,000 (See Resolution No. 2020-94).
6. Consider resolution setting public hearing on proposed plans and specifications, proposed form of contract, and estimate of cost for 8th Ave (Park St to East St) Project (See Resolution No. 2020-95).
7. Consider easement request from Alliant Energy.
8. Review and consider quotes received for new street sweeper.
9. Discuss water disconnection phase in recommendation from the Iowa Utilities Board.

10. Discuss reopening park playgrounds.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-91

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 28 IN THE AMOUNT OF \$140,108.78 TO WRH, INC OF AMANA, IOWA FOR WORK COMPLETED ON THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS

WHEREAS, the City of Grinnell did enter into a contract with WRH, Inc of Amana, Iowa on December 4, 2017 and

WHEREAS, Pay Request No. 28 has been initiated by the City of Grinnell and WRH, Inc. of Amana, Iowa; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 28; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$142,108.78 to WRH, Inc. of Amana, Iowa.

Passed and adopted this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

May 26 2020

Ann Wingerter
City of Grinnell
520 Fourth Avenue
Grinnell, Iowa 50112

GRINNELL, IOWA
WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT
PARTIAL PAYMENT NO. 28

Enclosed is an electronic signed copy of Partial Payment No. 28 in accordance with the contract between the City of Grinnell and WRH, Inc. for the Wastewater Treatment Facility Improvements project.

By copy of this letter we are recommending payment to the City Council of the City of Grinnell to WRH, Inc. in the amount of \$142,108.78.

Partial Payment No. 28 is primarily for work on the Administration Building, including painting, flooring, and ceramic tiling, and work on the Sludge Pump Station.

WRH will send you three (3) original signed copies for processing. At that time, please execute all copies of Partial Payment No. 28 in the spaces provided. Return one copy to Veenstra & Kimm, Inc., forward one copy to WRH, Inc. with payment and retain one copy for your file. If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads "Olivia Patton". The signature is written in a cursive, flowing style.

Olivia M. Patton

OMP: omp
288117

Enclosures

cc: Mark Droessler, WRH, Inc. (email)
Russ Behrens, City of Grinnell (email)
Jan Anderson, City of Grinnell (email)
Forrest Aldrich, Veenstra & Kimm, Inc. (email)



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-255-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

PAY ESTIMATE NO. 28

Date: **May 26, 2020**

Project Title	Wastewater Treatment Facility Improvements Grinnell, Iowa		Contractor	WRH, Inc. P.O. Box 256 Amana, Iowa 52203
Orig. Contract Amount & Date	\$13,574,000.00	December 4, 2017	Pay Period	4/22/2020 - 5/26/2020

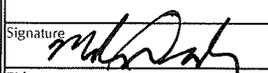
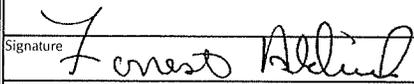
BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Bond & Insurance	LS	xxxxx	xxxxx	\$ 131,000.00	100%	\$131,000.00
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 200,000.00	97%	\$194,000.00
1.3	General Conditions	LS	xxxxx	xxxxx	\$ 665,000.00	99%	\$661,000.00
2.1	Demolition of Existing Plant	LS	xxxxx	xxxxx	\$ 100,000.00	92%	\$92,000.00
2.2	Earthwork	LS	xxxxx	xxxxx	\$ 1,216,000.00	99%	\$1,207,000.00
2.3	Asphalt Paving	LS	xxxxx	xxxxx	\$ 190,000.00		\$0.00
2.4	PCC Paving & Walks	LS	xxxxx	xxxxx	\$ 108,000.00		\$0.00
2.5	Underground Pipe & MH's	LS	xxxxx	xxxxx	\$ 1,200,000.00	100%	\$1,200,000.00
2.6	Fence	LS	xxxxx	xxxxx	\$ 38,000.00	42%	\$16,000.00
2.7	Erosion Control	LS	xxxxx	xxxxx	\$ 16,000.00	100%	\$16,000.00
2.8	Seeding & Landscaping	LS	xxxxx	xxxxx	\$ 40,000.00		\$0.00
3.1	Reinforcing Steel	LS	xxxxx	xxxxx	\$ 892,500.00	100%	\$892,500.00
3.2	Concrete -#10 Headworks Bldg.	LS	xxxxx	xxxxx	\$ 210,000.00	100%	\$210,000.00
3.3	Concrete -#20 Process Tanks	LS	xxxxx	xxxxx	\$ 1,407,000.00	100%	\$1,407,000.00
3.4	Concrete -#25 Final Clarifier Splitter Box	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$40,000.00
3.5	Concrete -#30 Final Clarifier No. 3	LS	xxxxx	xxxxx	\$ 231,000.00	100%	\$231,000.00
3.6	Concrete -#40 UV Disinfection Bldg.	LS	xxxxx	xxxxx	\$ 64,000.00	100%	\$64,000.00
3.7	Concrete -#50 Effluent Flume	LS	xxxxx	xxxxx	\$ 13,000.00	100%	\$13,000.00
3.8	Concrete -#55 Sludge Pump Station	LS	xxxxx	xxxxx	\$ 71,000.00	100%	\$71,000.00
3.9	Concrete -#60 Aerobic Digester	LS	xxxxx	xxxxx	\$ 261,000.00	100%	\$261,000.00
3.10	Concrete -#65 Digester Bldg.	LS	xxxxx	xxxxx	\$ 52,000.00	100%	\$52,000.00
3.11	Concrete -#70 Sludge Storage	LS	xxxxx	xxxxx	\$ 3,400.00	85%	\$2,900.00
3.12	Concrete -#90 Administration Bldg.	LS	xxxxx	xxxxx	\$ 59,000.00	100%	\$59,000.00
3.13	Precast Concrete	LS	xxxxx	xxxxx	\$ 70,000.00	100%	\$70,000.00
4.1	Masonry	LS	xxxxx	xxxxx	\$ 411,600.00	100%	\$411,600.00
5.1	Misc. Metals, Handrail & Hatches	LS	xxxxx	xxxxx	\$ 215,500.00	99.7%	\$214,898.00
6.1	Framing, Carpentry	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$15,000.00
7.1	Roofing & Sheet Metal	LS	xxxxx	xxxxx	\$ 177,000.00	100%	\$177,000.00
7.2	Insulation & Damp Proofing	LS	xxxxx	xxxxx	\$ 8,000.00	100%	\$8,000.00
7.3	Joint Sealants	LS	xxxxx	xxxxx	\$ 13,000.00	96%	\$12,500.00
8.1	Doors & Hardware (HM & FRP)	LS	xxxxx	xxxxx	\$ 43,000.00	100%	\$43,000.00
8.2	Doors (Coiling & OH)	LS	xxxxx	xxxxx	\$ 9,000.00	100%	\$9,000.00
8.3	Windows (Storefront & Clad)	LS	xxxxx	xxxxx	\$ 19,000.00	100%	\$19,000.00
9.1	Painting	LS	xxxxx	xxxxx	\$ 180,000.00	94%	\$170,000.00
9.2	Flooring	LS	xxxxx	xxxxx	\$ 57,000.00	80%	\$45,780.00
9.3	Drywall	LS	xxxxx	xxxxx	\$ 13,000.00	100%	\$13,000.00
9.4	Ceilings	LS	xxxxx	xxxxx	\$ 15,000.00	87%	\$13,000.00
10.1	Specialties (Lockers, RR Access., Signs)	LS	xxxxx	xxxxx	\$ 25,000.00	60%	\$15,000.00

11.1	Stamford Baffles	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$50,000.00
11.2	FRP Flumes & Grating	LS	xxxxx	xxxxx	\$ 11,500.00	100%	\$11,500.00
11.3	Flow Control Gates	LS	xxxxx	xxxxx	\$ 110,000.00	100%	\$110,000.00
11.4	Grit Removal Equipment	LS	xxxxx	xxxxx	\$ 260,000.00	100%	\$260,000.00
11.5	Grip Pumps	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$25,000.00
11.6	Mechanical Bar Screen	LS	xxxxx	xxxxx	\$ 93,000.00	100%	\$93,000.00
11.7	Submersible Pumps	LS	xxxxx	xxxxx	\$ 72,000.00	100%	\$72,000.00
11.8	Sludge Mixing Equipment	LS	xxxxx	xxxxx	\$ 132,000.00	24%	\$32,000.00
11.9	New Clarifier, Weirs & Baffles	LS	xxxxx	xxxxx	\$ 130,000.00	100%	\$130,000.00
11.10	#22 Clarifier Repairs	LS	xxxxx	xxxxx	\$ 45,000.00	93%	\$42,000.00
11.11	Air Blowers	LS	xxxxx	xxxxx	\$ 135,000.00	100%	\$135,000.00
11.12	Rotary Lobe Sludge Pumps	LS	xxxxx	xxxxx	\$ 72,000.00	100%	\$72,000.00
11.13	Digester Equipment	LS	xxxxx	xxxxx	\$ 755,000.00	100%	\$755,000.00
11.14	Nutrient Removal System	LS	xxxxx	xxxxx	\$ 585,000.00	100.0%	\$585,000.00
11.15	NPW Booster Station	LS	xxxxx	xxxxx	\$ 91,500.00	100%	\$91,500.00
11.16	U.V. Equipment	LS	xxxxx	xxxxx	\$ 162,000.00	100%	\$162,000.00
12.1	Lab Casework	LS	xxxxx	xxxxx	\$ 56,000.00	96%	\$54,000.00
14.1	Hoists	LS	xxxxx	xxxxx	\$ 7,000.00	100%	\$7,000.00
15.1	Process Pipe	LS	xxxxx	xxxxx	\$ 352,000.00	100%	\$352,000.00
15.2	Valves	LS	xxxxx	xxxxx	\$ 150,000.00	100%	\$150,000.00
15.3	Mech.- Plumbing/HVAC - General Condit	LS	xxxxx	xxxxx	\$ 60,000.00	99%	\$59,500.00
15.4	Plumbing - #10 Headworks Bldg.	LS	xxxxx	xxxxx	\$ 17,000.00	100%	\$17,000.00
15.5	Plumbing - #40 UV Disinfection Bldg.	LS	xxxxx	xxxxx	\$ 1,500.00	100%	\$1,500.00
15.6	Plumbing - #55 Sludge Pump Station	LS	xxxxx	xxxxx	\$ 6,000.00	75%	\$4,500.00
15.7	Plumbing - #65 Digester Bldg.	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$5,000.00
15.8	Plumbing - #90 Admin Bldg.	LS	xxxxx	xxxxx	\$ 65,000.00	98%	\$64,000.00
15.9	HVAC - Test & Balance	LS	xxxxx	xxxxx	\$ 10,000.00		\$0.00
15.10	HVAC - Controls	LS	xxxxx	xxxxx	\$ 42,000.00	98%	\$41,000.00
15.11	HVAC - Equipment	LS	xxxxx	xxxxx	\$ 116,000.00	100%	\$116,000.00
15.12	HVAC - #10 Headworks Bldg.	LS	xxxxx	xxxxx	\$ 123,000.00	100%	\$123,000.00
15.13	HVAC - #40 UV Disinfection Bldg.	LS	xxxxx	xxxxx	\$ 13,500.00	100%	\$13,500.00
15.14	HVAC - #65 Digester Bldg.	LS	xxxxx	xxxxx	\$ 17,000.00	100%	\$17,000.00
15.15	HVAC - #90 Admin Bldg.	LS	xxxxx	xxxxx	\$ 49,000.00	100%	\$49,000.00
16.1	Electrical - Generator	LS	xxxxx	xxxxx	\$ 163,000.00	100%	\$163,000.00
16.2	Electrical - Lighting	LS	xxxxx	xxxxx	\$ 58,000.00	100%	\$58,000.00
16.3	Electrical - #10 Headworks Bldg.	LS	xxxxx	xxxxx	\$ 54,000.00	100%	\$54,000.00
16.4	Electrical - #20 Process Tanks	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$45,000.00
16.5	Electrical - #30 Final Clarifier	LS	xxxxx	xxxxx	\$ 42,000.00	100%	\$42,000.00
16.6	Electrical - #90 Admin Bldg.	LS	xxxxx	xxxxx	\$ 55,000.00	100%	\$55,000.00
16.7	Electrical - Site & Temp Power	LS	xxxxx	xxxxx	\$ 305,000.00	100%	\$305,000.00
16.8	Controls - General Conditions	LS	xxxxx	xxxxx	\$ 16,000.00	100%	\$16,000.00
16.9	Control Panels	LS	xxxxx	xxxxx	\$ 125,000.00	100%	\$125,000.00
16.10	SCADA Computer & Software	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$40,000.00
16.11	Instrumentation	LS	xxxxx	xxxxx	\$ 83,000.00	100%	\$83,000.00
16.12	Electrical Gear	LS	xxxxx	xxxxx	\$ 275,000.00	100%	\$275,000.00
16.13	Star-up & Training	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$15,000.00
	Total				\$ 13,574,000.00		\$13,033,178.00

Less Estimate(s) Previously Approved	No. 1	\$157,700.00	
	No. 2	\$172,900.00	
	No. 3	\$924,479.68	
	No. 4	\$1,006,090.87	
	No. 5	\$840,943.80	
	No. 6	\$989,069.00	
	No. 7	\$526,780.70	
	No. 8	\$533,685.32	
	No. 9	\$456,337.25	
	No. 10	\$1,374,978.99	
	No. 11	\$922,524.08	
	No. 12	\$374,465.02	
	No. 13	\$88,293.00	
	No. 14	\$105,450.00	
	No. 15	\$833,547.79	
	No. 16	\$590,954.16	
	No. 17	\$365,981.13	
	No. 18	\$435,975.25	
	No. 19	\$285,516.22	
	No. 20	\$308,322.52	
	No. 21	\$248,405.53	
	No. 22	\$155,325.00	
	No. 23	\$253,651.18	
	No. 24	\$118,275.00	
	No. 25	\$174,266.87	
	No. 26	\$119,613.99	
	No. 27	\$117,774.50	
		Total Previously Approved	\$12,481,306.84
Percent Complete	97%	Amount Due This Estimate	\$142,108.78

The amount \$142,108.78 is recommended for approval for payment in accordance with the terms of the Contract.

Prepared By: WRH, Inc.	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Grinnell
Signature 	Signature 	Signature
Title Project Manager	Title Project Engineer	Title
Date 5-26-2020	Date 5/26/2020	Date

RESOLUTION NO. 2020-92

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 7 IN THE AMOUNT OF \$89,915.10 TO MANATTS, INC OF BROOKLYN, IA FOR WORK COMPLETED ON THE RUNWAY REHABILITATION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc. of Brooklyn, IA on September 6, 2018 and

WHEREAS, Pay Request No. 7 has been initiated by the City of Grinnell and Manatts Inc. of Brooklyn, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 7; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$89,915.10 to Manatts, Inc. of Brooklyn, IA.

Passed and adopted this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annamarie Wingerter, City Clerk/Finance Director

CONSTRUCTION PROGRESS REPORT

Project Description: Rehabilitate Runway Improvements
Grinnell Regional Airport
Grinnell, Iowa

Date of Contract: September 6, 2018

Estimate: No.: 7

Completion Date:

Contractor: Manatt's, Inc.

Owner: City of Grinnell, Iowa

Base Contract Price	\$3,650,075.54	Construction Completed (See Attached Tab)	\$3,035,004.46
Change Order No.1	-\$98,250.00	Stored Materials	\$167,271.40
Change Order No.2	\$27,748.19	Total Amount Earned	\$3,202,275.86
		Less 5% Retainage	-\$160,113.79
		Subtotal	\$3,042,162.06
		Less Previous Payment	\$2,952,246.96
Total Contract Amount	\$3,579,573.73	AMOUNT DUE THIS ESTIMATE	\$89,915.10

Requested by Contractor:


Jared McGrew
Digitally signed by Jared McGrew
DN: c=US, E=jaredm@manatts.com,
CN=Jared McGrew
Reason: I am approving this document
Contact Info: Jared McGrew
Date: 2020.05.21 15:29:50-05'00'
 Manatt's, Inc.

Project Manager

Title

5/21/2020

Date

Recommended by Engineer:


 John P. Crawford
 Capsaddle-Garber Associates, Inc.

Project Engineer

Title

5/22/2020

Date

Approved by Owner:

City of Grinnell

Title

Date

Prepared by:
CGA Consultants
Marshalltown, Iowa 50158

CGA Project No. 4448.06

TABULATION OF CONSTRUCTION QUANTITIES

Rehabilitate Runway Improvements
 PROJECT NUMBER: 4448.06
 ESTIMATE NO.: 7

FOR THE PERIOD ENDING May 2, 2020

Description of Material	(A) Materials on Site in Last Application	(B) Materials Added Since Last Application	(C) Material Used Since Last Application	(A+B-C) Materials on site in This Application
Bid Item No. 35 - L-801A, Class II, Airport Rotating Beacon (Invoice No. 90052471 & 90053831)	\$5,849.15	\$0.00	\$0.00	\$5,849.15
Bid Item No. 36 - 55' Tip Down Rotating Beacon Tower (Invoice No. 90059139)	\$18,849.21	\$0.00	\$0.00	\$18,849.21
Bid Item No. 37 - L-806(L), LED, Style I-B, Internally Lighted, Size 1, Supplemental Wind Cone (Invoice No. 90061968,90062283, 90062432, 90062916,90062915)	\$2,380.54	\$0.00	\$0.00	\$2,380.54
Bid Item No. 38 - L-807(L), LED, Style I-B, Internally Lighted, Size 2, Primary Wind Cone (Invoice No. 90062283, 90062432, 90062915)	\$3,940.94	\$0.00	\$0.00	\$3,940.94
Bid Item No. 39 - No. 4, AWG, 600V, L-824, THWN-2, Type C Cable, Installed in Trench, Duct or Conduit (Invoice No. 6347903)	\$8,342.24	\$0.00	\$0.00	\$8,342.24
Bid Item No. 40 - No. 4, AWG, 600V, L-824, THWN-2, Type C Equipment Ground Cable, Installed in Trench, Duct or Conduit (Invoice No. 6347903)	\$4,171.12	\$0.00	\$0.00	\$4,171.12
Bid Item No. 41 - No. 6 AWG, Solid, Bare Counterpoise Wire, Installed in Trench, Including Ground Rods and Connectors (Invoice No. 6347903,6362441)	\$9,266.64	\$0.00	\$0.00	\$9,266.64
Bid Item No. 42 - No. 8 AWG, 5KV, L-824, Type C Cable, Installed in Trench, Duct or Conduit (Invoice No. 6394000)	\$9,350.00	\$0.00	\$0.00	\$9,350.00
Bid Item No. 43 - No. 10 AWG, 600V, L-824, THWN-2, Type C Cable, Installed in Trench, Duct or Conduit (Invoice No. 6347903)	\$714.00	\$0.00	\$0.00	\$714.00
Bid Item No. 44 - No. 10 AWG, 600V, L-824, THWN-2, Type C Equipment Ground Cable, Installed in Trench, Duct or Conduit (Invoice No. 6347903)	\$357.00	\$0.00	\$0.00	\$357.00
Bid Item No. 45 - Step-Up Transformer, 10KVA, 120/240V-240/480V, With 30A Fused Disconnect, AWOS Circuit (Invoice No. 9311773381)	\$1,414.54	\$0.00	\$1,414.54	\$0.00
Bid Item No. 46 - Step-Down Transformer, 10KVA, 240/480V-120/240V With 30A Fused Disconnect, AWOS Circuit (Invoice No. 9311773381)	\$1,048.30	\$0.00	\$0.00	\$1,048.30
Bid Item No. 47 - BuckBoost Transformer, 1.10 KVA, 120/240V-12/24V, PAPI Circuit (Invoice No. 9311773381)	\$274.08	\$0.00	\$274.08	\$0.00
Bid Item No. 49 - L-828 Constant Current Regulator, 10kw, Class I, Style I, Ferroresonant (Invoice No. 90062916)	\$18,880.88	\$0.00	\$18,880.88	\$0.00
Bid Item No. 54 - 1 Way 2 Inch Schedule 40 PVC Conduit, Including Trenching and Backfill (Invoice No. 6362441, 6336987-01)	\$12,532.44	\$0.00	\$12,532.44	\$0.00
Bid Item No. 57 - 4 Way 2 Inch Schedule 40 PVC Conduit, Including Trenching and Backfill (Invoice No. 6336987-01)	\$855.00	\$0.00	\$855.00	\$0.00
Bid Item No. 58 - 5 Way 2 Inch Schedule 40 PVC Conduit, Including Trenching and Backfill (Invoice No. 6336987-01)	\$2,280.00	\$0.00	\$2,280.00	\$0.00
Bid Item No. 60 - 2 Way 2 Inch Schedule 40 PVC Conduit, Encased in Concrete, Including Trench and Backfill (Invoice No. 6336987-01)	\$228.00	\$0.00	\$228.00	\$0.00
Bid Item No. 63 - L-867 Electrical Handhole, Size D, 24" Deep (Invoice 90061968, 90062432, 90062916, 90062915)	\$2,758.30	\$0.00	\$0.00	\$2,758.30
Bid Item No. 64 - Can Plaza with Two L-867 Electrical Hand Holes, Size D, 24" Deep (Invoice No. 90061968, 90062432, 90062916)	\$1,103.28	\$0.00	\$1,103.28	\$0.00
Bid Item No. 65 - Can Plaza with Three L-867 Electrical Hand Holes, Size D, 24" Deep (Invoice No. 90061968, 90062432, 90062916)	\$827.46	\$0.00	\$827.46	\$0.00
Bid Item No. 66 - Can Plaza with Four L-867 Electrical Hand Holes, Size D, 24" Deep (Invoice No. 90061968, 90062432, 90062916)	\$2,206.48	\$0.00	\$2,206.48	\$0.00
Bid Item No. 67 - Can Plaza with Five L-867 Electrical Hand Holes, Size D, 24" Deep (Invoice No. 90061968, 90062432, 90062916, 90062915)	\$4,137.15	\$0.00	\$4,137.15	\$0.00
Bid Item No. 68 - L-861 (L) MIRL, LED, 24" Tall, Base Mounted Runway Edge Light w/ Arctic Kit (Invoice No. 90061968, 90062432, 90062916,90062915)	\$20,786.56	\$0.00	\$0.00	\$20,786.56
Bid Item No. 69 - L-861E (L) MIRL, LED, 24" Tall, Base Mounted Runway Threshold Light w/ Arctic Kit (Invoice No. 90061968, 90062432, 90062916, 90062915)	\$15,859.64	\$0.00	\$0.00	\$15,859.64
Bid Item No. 70 - L-861T (L), MIRL, LED, 24" Tall, Base Mounted Taxiway Edge Light w/ Arctic Kit (Invoice 90061968, 90062432, 90062916, 6347903)	\$25,261.91	\$0.00	\$0.00	\$25,261.91
Bid Item No. 71 - L-858R (L) Guidance Sign, LED, Size 2, Style 2, Single Face, 1 Module (Invoice No. 90061968, 90062432, 90062916)	\$3,930.22	\$0.00	\$0.00	\$3,930.22
Bid Item No. 72 - L-849I (L) REIL, LED, Style C System (Invoice No. 90061968, 90062432, 90062916)	\$14,161.85	\$0.00	\$0.00	\$14,161.85
Bid Item No. 73 - L-881V, PAPI, Style A, Class II System (Invoice No. 90062432, 90062915, 90062916)	\$13,088.69	\$0.00	\$0.00	\$13,088.69
Bid Item No. 76 - Spare Parts - Breakable Couplings for Runway Edge Lights (Invoice No. 90062916)	\$19.32	\$0.00	\$0.00	\$19.32
Bid Item No. 77 - Spare Parts - L-861(L) MIRL, LED, Runway Edge Light Top Assembly w/ Arctic Kit (Invoice No. 90062916)	\$316.64	\$0.00	\$0.00	\$316.64
Bid Item No. 78 - Spare Parts - L-861E (L) MIRL, LED, Threshold Light Top Assembly w/ Arctic Kit (Invoice No. 90062916)	\$284.52	\$0.00	\$0.00	\$284.52
Bid Item No. 79 - Spare Parts - L-861T (L) MIRL, LED, Taxiway Edge Light Top Assembly w/ Arctic Kit (Invoice No. 90062916)	\$224.52	\$0.00	\$0.00	\$224.52
Bid Item No. 80 - Spare Parts - White 180 Degree and Yellow 180 Degree Lenses (Invoice No. 90062916)	\$888.00	\$0.00	\$0.00	\$888.00
Bid Item No. 81 - Spare Parts - White 360 Degree Lenses (Invoice No. 90062916)	\$377.04	\$0.00	\$0.00	\$377.04
Bid Item No. 82 - Spare Parts - Green 180 Degree and Obscured 180 Degree Lenses (Invoice No. 90062916)	\$505.44	\$0.00	\$0.00	\$505.44
Bid Item No. 83 - Spare Parts - Red 360 Degrees (Invoice No. 90062916)	\$638.12	\$0.00	\$0.00	\$638.12
Bid Item No. 84 - Spare Parts - Blue 360 Degrees (Invoice No. 90062916)	\$135.12	\$0.00	\$0.00	\$135.12
Bid Item No. 85 - Spare Parts - PAPI, Lamp Bulb (Invoice No. 90062916)	\$100.56	\$0.00	\$0.00	\$100.56
Bid Item No. 86 - Spare Parts - Replacement Lamp Set for Rotating Beacon (Invoice No. 90062283)	\$126.16	\$0.00	\$0.00	\$126.16
Bid Item No. 1-87 - Terminal Building Vault Controls (Invoice No. 55064378)	\$2,711.86	\$0.00	\$0.00	\$2,711.86
Bid Item No. 1-63 - Add L-867 Electrical Handhole, Size D, 24" Deep (Invoice No. 90061968, 90062432, 90062916, 90062915)	\$827.79	\$0.00	\$0.00	\$827.79
TOTALS	\$212,010.71	\$0.00	\$44,739.31	\$167,271.40

Prepared by
 Clapsaddle-Garber Associates, Inc.
 Marshalltown, Iowa

CGA Project No. 4448.06

RESOLUTION NO. 2020-93

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 3 IN THE AMOUNT OF \$191,695.81 TO UNIFIED CONTRACTING SERVICES OF DES MOINES, IA FOR WORK COMPLETED ON THE FUEL SYSTEMS IMPROVEMENTS PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Unified Contracting Services of Des Moines, IA on July 15, 2019 for the Fuel Systems Improvements Project and

WHEREAS, Pay Request No. 3 has been initiated by the City of Grinnell and Manatts Inc. of Brooklyn, IA; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Request No. 3; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment in the amount of \$191,695.81 to Unified Contracting Services, Inc of Des Moines, Iowa.

Passed and adopted this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

CONSTRUCTION PROGRESS REPORT

Project Description: Fuel System Improvements
Grinnell Regional Airport
Grinnell, Iowa

Date of Contract: July 25, 2019

Estimate No: 3

Completion Date:

Contractor: Unified Contracting Services, Inc.

Owner: City of Grinnell, Iowa

Base Contract Price	\$408,613.31	Construction Completed (See Attached Tab)	\$358,516.11
		Stored Materials	\$0.00
		Total Amount Earned	\$358,516.11
		Less 5% Retainage	-\$17,925.81
		Subtotal	\$340,590.30
		Less Previous Payment	\$148,894.49
Total Contract Amount	\$408,613.31	AMOUNT DUE THIS ESTIMATE	\$191,695.81

Requested by Contractor:



Unified Contracting Services, Inc.

Office Manager

Title

5/21/20

Date

Recommended by Engineer:



Cropsaddle-Garber Associates, Inc.

Project Engineer

Title

5/21/20

Date

Approved by Owner:

City of Grinnell

Title

Date

Tabulation of Construction Quantities
Fuel System Improvements
Grinnell Regional Airport
Grinnell, Iowa

Period Ending: May 16, 2020
 Pay Estimate: 3

Item No	Unit	Unit Bid Price	Contract		Completed	
			Quantity	Amount	Quantity	Amount
1	LS	\$11,700.00	1	\$11,700.00	1.0	\$11,700.00
2	LS	\$3,940.00	1	\$3,940.00	0	\$0.00
3	LS	\$6,922.00	1	\$6,922.00	1	\$6,922.00
4	LS	\$3,700.00	1	\$3,700.00	1	\$3,700.00
5	LS	\$8,958.00	1	\$8,958.00	0.65	\$5,822.70
6	LS	\$42,771.00	1	\$42,771.00	1	\$42,771.00
7	SY	\$28.93	30	\$867.90	7.30	\$211.19
8	SY	\$100.03	30	\$3,000.90	7.30	\$730.22
9	EA	\$88,660.00	1	\$88,660.00	0.95	\$84,227.00
10	EA	\$54,374.00	1	\$54,374.00	0.95	\$51,655.30
11	EA	\$53,034.00	1	\$53,034.00	0.95	\$50,382.30
12	EA	\$55,947.00	1	\$55,947.00	0.95	\$53,149.65
13	LS	\$3,170.00	1	\$3,170.00	1	\$3,170.00
14	LS	\$855.91	1	\$855.91	0	\$0.00
15	LS	\$18,920.00	1	\$18,920.00	0.90	\$17,028.00
16	LF	\$13.07	80	\$1,045.60	40	\$522.80
17	LF	\$9.52	200	\$1,904.00	1063	\$10,119.76
18	LF	\$9.33	600	\$5,598.00	0	\$0.00
19	LF	\$10.69	100	\$1,069.00	512	\$5,473.28
20	LF	\$8.91	300	\$2,673.00	0	\$0.00
21	LF	\$2.40	500	\$1,200.00	512	\$1,228.80
22	LF	\$2.80	250	\$700.00	256	\$716.80
23	LF	\$1.97	900	\$1,773.00	978	\$1,926.66
24	LF	\$1.40	500	\$700.00	489	\$684.60
25	LF	\$1.70	3,500	\$5,950.00	3290	\$5,593.00
26	LF	\$2.05	500	\$1,025.00	381	\$781.05
27	LS	\$4,575.00	1	\$4,575.00		\$0.00
1-28	LS	\$17,500.00	1	\$17,500.00		\$0.00
1-29	LS	\$800.00	1	\$800.00		\$0.00
1-30	LS	\$5,280.00	1	\$5,280.00		\$0.00
Total			\$408,613.31		\$358,516.11	

Prepared by
 Clapsaddle-Garber Associates, Inc.
 Marshalltown, Iowa

CGA Project No. 4456.06

RESOLUTION NO. 2020-94

A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PAY REQUEST NO. 15 IN THE AMOUNT OF \$4,041.60 FOR WORK COMPLETED ON THE EAST STREET RECONSTRUCTION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc of Brooklyn, Iowa on February 9, 2018 for the East Street Reconstruction Project; and

WHEREAS, Pay Estimate No. 15 has been initiated by the City of Grinnell and Manatts, Inc of Brooklyn, Iowa; and

WHEREAS, the Project Engineer has verified completion of the project in accordance with the terms of the contract and recommends approval of Pay Estimate No. 15; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The City Clerk is hereby authorized and directed to make payment to Manatts Inc of Brooklyn, Iowa in the amount of \$4,041.60 for the East Street Reconstruction Project.

Passed and adopted this 1st day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annmarie Wingerter, City Clerk/Finance Director

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
Type of Work: HMA Pavement - Replace
Date of This Est.: 5/5/2020
Estimate No.: 15
Sheet No.: 5 Total

Payable To: Manatts Inc.
Address: Brooklyn, Iowa

Contract No.: 79-3127-629
County: Poweshiek
Project No.: STP-U-3127(629)--70-79
Accounting ID: 34907

Project Covered Under General Supplemental Specification GS-15005

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
1	2101-0850002	CLEARING AND GRUBBING	UNIT	\$ 14.00	83.00	83.00	1,162.00	1,162.00	100.00%
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$ 11.85	2314.90	2377.43	27,431.57	28,172.55	102.70%
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	\$ 16.10	471.50	471.50	7,591.15	7,591.15	100.00%
4	2107-0875000	COMPACTION WITH MOISTURE AND DENSITY CONTROL	CY	\$ 13.25	2314.90	2314.90	30,672.43	30,672.43	100.00%
5	2115-0100000	MODIFIED SUBBASE	CY	\$ 35.00	2314.90	2679.09	81,021.50	93,768.15	115.73%
6	2212-0475095	CLEANING AND PREPARATION OF BASE	MILE	\$ 2,500.00	0.20	0.20	500.00	500.00	100.00%
7	2212-5070310	PATCHES, FULL-DEPTH REPAIR	SY	\$ 80.00	364.50	58.40	29,160.00	4,672.00	16.02%
8	2212-5070330	PATCHES BY COUNT (REPAIR)	EACH	\$ 200.00	8.00	3.00	1,600.00	600.00	37.50%
9	2214-5145150	PAVEMENT SCARIFICATION	SY	\$ 4.75	3678.50	3678.50	17,472.88	17,472.88	100.00%
10	2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8	SY	\$ 65.00	495.30	1749.61	32,194.50	113,724.65	353.24%
11	2301-1033100	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 10	SY	\$ 70.00	285.20	407.17	19,964.00	28,501.90	142.77%
12	2301-6911722	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LS	\$ 750.00	1.00	1.00	750.00	750.00	100.00%
13	2303-1131500	HOT MIX ASPHALT STANDARD TRAFFIC, BASE COURSE, 1/2 IN. MIX	SY	\$ 21.00	13008.50	12640.47	273,178.50	265,449.87	97.17%
14	2303-1132500	HOT MIX ASPHALT STANDARD TRAFFIC, INTERMEDIATE COURSE 1/2 IN. MIX	SY	\$ 18.85	13008.50	12640.47	245,210.23	238,272.86	97.17%
15	2303-1133500	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION	SY	\$ 13.05	18555.20	18057.87	242,145.36	235,655.20	97.32%
16	2303-1258283	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	TON		375.70				
17	2303-6911000	HOT MIX ASPHALT PAVEMENT SAMPLES	LS	\$ 6,000.00	1.00	1.00	6,000.00	6,000.00	100.00%
18	2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON	\$ 23.80	45.00		1,071.00		
19	2401-6745910	REMOVAL OF SIGN	EACH	\$ 150.00	2.00	4.00	300.00	600.00	200.00%
20	2402-0425031	GRANULAR BACKFILL	TON	\$ 19.85	4400.00	5007.36	87,340.00	99,396.10	113.80%
21	2416-0100015	APRONS, CONCRETE, 15 IN. DIA.	EACH	\$ 1,070.00	2.00	2.00	2,140.00	2,140.00	100.00%
22	2435-0130148	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EACH	\$ 4,075.00	17.00	17.00	69,275.00	69,275.00	100.00%
23	2435-0140200	MANHOLE, STORM SEWER, SW-402	EACH	\$ 3,715.00	2.00	2.00	7,430.00	7,430.00	100.00%
24	2435-0250100	INTAKE, SW-501	EACH	\$ 2,440.00	1.00		2,440.00		
25	2435-0254100	INTAKE, SW-541	EACH	\$ 6,220.00	1.00	1.00	6,220.00	6,220.00	100.00%
26	2435-0254200	INTAKE EXTENSION UNIT, SW-542	EACH	\$ 3,390.00	1.00	1.00	3,390.00	3,390.00	100.00%
27	2435-0400000	DROP CONNECTION, SW-307	EACH	\$ 3,985.00	3.00	4.00	11,955.00	15,940.00	133.33%
28	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	\$ 785.00	3.00	43.00	2,355.00	33,755.00	1433.33%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
Type of Work: HMA Pavement - Replace
Date of This Est.: 5/5/2020
Estimate No.: 15
Sheet No.: 5 Total

Contract No.: 79-3127-629
County: Poweshiek
Project No.: STP-U-3127(629)--70-79
Accounting ID: 34907

Payable To: Manatts Inc.
Address: Brooklyn, Iowa

Project Covered Under General Supplemental Specification GS-15005

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
29	2435-0600110	INTAKE ADJUSTMENT, MINOR	EACH	\$ 2,060.00	8.00	10.00	16,480.00	20,600.00	125.00%
30	2435-0700020	CONNECTION TO EXISTING INTAKE	EACH	\$ 2,075.00	1.00	1.00	2,075.00	2,075.00	100.00%
31	2502-8212204	SUBDRAIN, PERFORATED PLASTIC PIPE, 4 IN. DIA.	LF	\$ 9.70	8522.00	8522.00	82,663.40	82,663.40	100.00%
32	2502-8221303	SUBDRAIN OUTLET, DR-303	EACH	\$ 325.00	18.00	18.00	5,850.00	5,850.00	100.00%
33	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	\$ 37.00	24.00	30.00	888.00	1,110.00	125.00%
34	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	LF	\$ 41.50	77.00	85.00	3,195.50	3,527.50	110.39%
35	2503-0114224	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	\$ 175.00	24.00	24.00	4,200.00	4,200.00	100.00%
36	2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	\$ 13.00	237.00	237.00	3,081.00	3,081.00	100.00%
37	2504-0114008	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 68.50	223.20	248.00	15,289.20	16,988.00	111.11%
38	2504-0114021	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 21 IN.	LF	\$ 258.00	10.00	12.00	2,580.00	3,096.00	120.00%
39	2510-6745850	REMOVAL OF PAVEMENT	SY	\$ 7.15	13906.80	13971.51	99,433.62	99,896.30	100.47%
40	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSES	EACH	\$ 600.00	24.00	24.00	14,400.00	14,400.00	100.00%
41	2511-6745900	REMOVAL OF SIDEWALK	SY	\$ 5.50	773.60	773.60	4,254.80	4,254.80	100.00%
42	2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	\$ 40.00	872.50	1167.12	34,900.00	46,684.80	133.77%
43	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	\$ 60.00	390.30	446.60	23,418.00	26,796.00	114.42%
44	2511-7528101	DETECTABLE WARNINGS	SF	\$ 35.00	686.00	660.00	24,010.00	23,100.00	96.21%
45	2515-2475006	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$ 60.00	229.20	165.05	13,752.00	9,903.00	72.01%
46	2515-6745600	REMOVAL OF PAVED DRIVEWAY	SY	\$ 5.50	238.40	273.43	1,311.20	1,503.87	114.69%
47	2518-6910000	SAFETY CLOSURE	EACH	\$ 200.00	29.00	25.00	5,800.00	5,000.00	86.21%
48	2519-3300600	FENCE, SAFETY	LF	\$ 6.50	850.00	540.00	5,525.00	3,510.00	63.53%
49	2526-8285000	CONSTRUCTION SURVEY	LS	\$ 13,600.00	1.00	1.00	13,600.00	13,600.00	100.00%
50	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	\$ 162.00	47.43	29.50	7,683.66	4,779.00	62.20%
51	2527-9263143	PAINTED SYMBOLS AND LEGENDS, DURABLE	EACH	\$ 1,000.00	2.00		2,000.00		
52	2528-8445110	TRAFFIC CONTROL	LS	\$ 26,000.00	1.00	1.00	26,000.00	26,000.00	100.00%
53	2533-4980005	MOBILIZATION	LS	\$ 75,000.00	1.00	1.00	75,000.00	75,000.00	100.00%
54	2549-0006210	SPOT REPAIR BY PIPE REPLACEMENT, BY COUNT	EACH	\$ 965.00	3.00	4.00	2,895.00	3,860.00	133.33%
55	2549-0006220	SPOT REPAIR BY PIPE REPLACEMENT, BY LINEAR FOOT	LF	\$ 145.00	24.00	48.00	3,480.00	6,960.00	200.00%
56	2554-0114004	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	\$ 66.50	60.00	109.00	3,990.00	7,248.50	181.67%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: HMA Pavement - Replace
 Date of This Est.: 5/5/2020
 Estimate No.: 15
 Sheet No.: 5 Total

Contract No.: 79-3127-629
 County: Poweshiek
 Project No.: STP-U-3127(629)--70-79
 Accounting ID: 34907

Payable To: Manatts Inc.
 Address: Brooklyn, Iowa

Project Covered Under General Supplemental Specification GS-15005

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
57	2554-0114006	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 6 IN.	LF	\$ 150.00	20.00	24.00	3,000.00	3,600.00	120.00%
58	2554-0114008	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 24.75	658.00	658.00	16,285.50	16,285.50	100.00%
59	2554-0114010	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 10 IN.	LF	\$ 156.25	20.00	20.00	3,125.00	3,125.00	100.00%
60	2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	\$ 73.00	109.00	65.50	7,957.00	4,781.50	60.09%
61	2554-0122008	WATER MAIN, TRENCHLESS, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 112.00	115.00	135.00	12,880.00	15,120.00	117.39%
62	2554-0124008	WATER MAIN, TRENCHLESS, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	LF	\$ 66.60	2282.00	2226.00	151,981.20	148,251.60	97.55%
63	2554-0142008	WATER MAIN WITH CASING PIPE, TRENCHLESS, DUCTILE IRON PIPE (DIP), 8 IN.	LF	\$ 185.00	130.00	145.00	24,050.00	26,825.00	111.54%
64	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 11.25 DEGREE BEND, 8 IN.	EACH	\$ 700.00	2.00	1.00	1,400.00	700.00	50.00%
65	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 45 DEGREE BEND, 4 IN.	EACH	\$ 380.00	1.00	10.00	380.00	3,800.00	1000.00%
66	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 45 DEGREE BEND, 8 IN.	EACH	\$ 655.00	4.00	18.00	2,620.00	11,790.00	450.00%
67	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 90 DEGREE BEND, 4 IN.	EACH	\$ 665.00	1.00	2.00	665.00	1,330.00	200.00%
68	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, 90 DEGREE BEND, 8 IN.	EACH	\$ 1,005.00	3.00	1.00	3,015.00	1,005.00	33.33%
69	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CAP, 8 IN.	EACH	\$ 345.00	1.00	1.00	345.00	345.00	100.00%
70	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 10 IN X 8 IN	EACH	\$ 1,780.00	1.00	1.00	1,780.00	1,780.00	100.00%
71	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 12 IN X 8 IN	EACH	\$ 1,870.00	1.00	1.00	1,870.00	1,870.00	100.00%
72	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, CROSS, 8 IN X 6 IN	EACH	\$ 1,286.00	1.00	1.00	1,286.00	1,286.00	100.00%
73	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, PLUG, 12 IN.	EACH	\$ 565.00	1.00	1.00	565.00	565.00	100.00%
74	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 12 IN X 6 IN	EACH	\$ 3,415.00	2.00	1.00	6,830.00	3,415.00	50.00%
75	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 12 IN X 8 IN	EACH	\$ 1,780.00	1.00		1,780.00		
76	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN	EACH	\$ 1,125.00	3.00	2.00	3,375.00	2,250.00	66.67%
77	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN X 4 IN	EACH	\$ 1,035.00	3.00	3.00	3,105.00	3,105.00	100.00%
78	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, TEE, 8 IN X 6 IN	EACH	\$ 1,110.00	5.00	3.00	5,550.00	3,330.00	60.00%
79	2554-0207004	VALVE, GATE, DIP, 4 IN.	EACH	\$ 995.00	2.00	2.00	1,990.00	1,990.00	100.00%
80	2554-0207006	VALVE, GATE, DIP, 6 IN.	EACH	\$ 1,055.00	2.00	2.00	2,110.00	2,110.00	100.00%
81	2554-0207008	VALVE, GATE, DIP, 8 IN.	EACH	\$ 1,475.00	15.00	14.00	22,125.00	20,650.00	93.33%
82	2554-0207010	VALVE, GATE, DIP, 10 IN.	EACH	\$ 2,150.00	2.00	2.00	4,300.00	4,300.00	100.00%
83	2554-0207012	VALVE, GATE, DIP, 12 IN.	EACH	\$ 2,420.00	2.00	2.00	4,840.00	4,840.00	100.00%
84	2554-0210201	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$ 3,730.00	6.00	6.00	22,380.00	22,380.00	100.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
 CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE

Cost Center:
 Type of Work: HMA Pavement - Replace
 Date of This Est.: 5/5/2020
 Estimate No.: 15
 Sheet No.: 5 Total

Contract No.: 79-3127-629
 County: Poweshiek
 Project No.: STP-U-3127(629)--70-79
 Accounting ID: 34907

Payable To: Manatts Inc.
 Address: Brooklyn, Iowa

Project Covered Under General Supplemental Specification GS-15005

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
85	2595-0005135	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR IOWA INTERSTATE RAILROAD LTD.	LS	\$ 5,000.00	1.00	1.00	5,000.00	5,000.00	100.00%
86	2599-9999005	REMOVE HYDRANT	EACH	\$ 1,015.00	6.00	6.00	6,090.00	6,090.00	100.00%
87	2599-9999005	SUBDRAIN CLEANOUT	EACH	\$ 440.00	16.00	16.00	7,040.00	7,040.00	100.00%
88	2599-9999005	WATER SERVICE REPLACEMENT, EAST SIDE, 1 IN	EACH	\$ 2,375.00	30.00	29.00	71,250.00	68,875.00	96.67%
89	2599-9999005	WATER SERVICE REPLACEMENT, WEST SIDE, 1 IN	EACH	\$ 950.00	24.00	25.00	22,800.00	23,750.00	104.17%
90	2599-9999005	WATER SERVICE REPLACEMENT, WEST SIDE, 2 IN	EACH	\$ 1,800.00	1.00		1,800.00		
91	2599-9999009	REMOVE AND REPLACE CURB AND GUTTER	LF	\$ 55.00	1983.00	2866.66	109,065.00	157,666.30	144.56%
92	2601-2639010	SODDING	SQ	\$ 60.00	300.00	640.00	18,000.00	38,400.00	213.33%
93	2601-2643110	WATERING FOR SOD, SPECIAL DITCH CONTROL, OR SLOPE PROTECTION	MGAL	\$ 60.00	0.18	32.40	10.80	1,944.00	18000.00%
94	2601-2643300	MOBILIZATION FOR WATERING	EACH	\$ 350.00	12.00	10.00	4,200.00	3,500.00	83.33%
95	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	\$ 2.10	2000.00	100.00	4,200.00	210.00	5.00%
96	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	\$ 0.25	2000.00	100.00	500.00	25.00	5.00%
97	2602-0010010	MOBILIZATIONS, EROSION CONTROL	EACH	\$ 500.00	4.00	2.00	2,000.00	1,000.00	50.00%
98	2602-0010020	MOBILIZATIONS, EMERGENCY EROSION CONTROL	EACH	\$ 1,000.00	2.00		2,000.00		
8001		Remove & Replace Mailboxes (Extra Work)	EACH	\$ 250.00	13.00	13.00	3,250.00	3,250.00	100.00%
8002		Fire Hydrant on Exiting Water Main	EACH	\$ 9,295.00	1	1.000	9,295.00	9,295.00	100.00%
8003		Geogrid Stabilization	SY	\$ 6.82	1300.00	1,300.000	8,866.00	8,866.00	100.00%
8004		Add Tapping Valve	EACH	\$ 6,710.00	1	1.000	6,710.00	6,710.00	100.00%
8005		Sewer Service Abandonment, 5th Ave	EACH	\$ 3,520.00	1	1.000	3,520.00	3,520.00	100.00%
8006		Water Service Abandonment, 5th Ave	EACH	\$ 880.00	1	1.000	880.00	880.00	100.00%
8007		SANITARY SEWER GRAVITY MAIN, TRENCHED, 10 IN.	LF	\$ 327.80	6	6.000	1,966.80	1,966.80	100.00%
8008		SANITARY SEWER GRAVITY MAIN, TRENCHED, 12 IN.	LF	\$ 176.00	5	5.000	880.00	880.00	100.00%
8009		SANITARY SEWER GRAVITY MAIN, TRENCHED, 16 IN.	LF	\$ 116.60	15	15.000	1,749.00	1,749.00	100.00%
8010		SW-301, 48" MANHOLE, BASE ONLY	EACH	\$ 1,595.00	1	1.000	1,595.00	1,595.00	100.00%
8011		FITTINGS BY COUNT, DUCTILE IRON, 45 DEGREE BEND, 12 IN.	EACH	\$ 1,760.00	4	4.000	7,040.00	7,040.00	100.00%
8012		CONNECTION TO EXIST MANHOLE	EACH	\$ 1,705.00	1	1.000	1,705.00	1,705.00	100.00%
8013		INTAKE, SW-512, 24"	EACH	\$ 1,650.00	1	1.000	1,650.00	1,650.00	100.00%

**ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF GRINNELL - EAST STREET HMA INLAY AND MILL/OVERLAY FROM 6TH AVE TO GARFIELD AVE**

Cost Center:
 Type of Work: HMA Pavement - Replace
 Date of This Est.: 5/5/2020
 Estimate No.: 15
 Sheet No.: 5 Total

Payable To: Manatts Inc.
 Address: Brooklyn, Iowa

Contract No.: 79-3127-629
 County: Poweshiek
 Project No.: STP-U-3127(629)--70-79
 Accounting ID: 34907

Project Covered Under General Supplemental Specification GS-15005

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
					CONTRACT	ACTUAL	CONTRACT	ACTUAL	
8014		STORM SEWER GRAVITY MAIN, TRENCHED, DIP, 12"	LF	\$ 75.35	36	36.000	2,712.60	2,712.60	100.00%
8015		PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT BASED	EACH	\$ 440.00	2.00	2.00	880.00	880.00	100.00%
8016		INTAKE/STORM OUTLET, 5TH AVE PARKING AREA	LS	4,565.000	1	1.000	4,565.00	4,565.00	100.00%

We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.

Manatts Inc.

Steve Collinsworth
 641-521-3806

5-5-2020
 Date

Original Contract Amount	\$2,273,271.00			
Approved Contract Amount	\$2,325,664.50	\$	2,508,393.19	107.86%

Total Completed To Date = \$	2,508,393.19
Amount Retained @ 3% = \$	30,000.00
Eligible Amount = \$	2,478,393.19
Previously Reimbursed = \$	2,474,351.59
Amount Due & Payable = \$	4,041.60

Veenstra & Kimm, Inc.

Greg Roth

5/28/2020
 Date

City of Grinnell

() _____ Date

RESOLUTION NO. 2020-95

RESOLUTION ACCEPTING WORK FOR THE EAST STREET RECONSTRUCTION PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc of Brooklyn, Iowa on February 9, 2018 for the East Street Reconstruction Project; and

WHEREAS, said contractor has substantially completed the construction of said improvements, known as East Street Reconstruction Project, in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$2,508,393.19.

Section 2. The final retainage payment of \$30,000.00 will be paid on June 1, 2020.

Passed and approved on this 1st day of June 2020.

Dan F. Agnew, Mayor

ATTEST:

Annmarie Wingerter, City Clerk/Finance Director

CERTIFICATE OF COMPLETION

**East Street, Garfield to 6th Avenue
DOT # STP-U-3127(629)—70-79
CITY OF GRINNELL IOWA**

We hereby certify that we have made an on-site review of the completed construction of the East Street, Garfield to 6th Avenue project as performed by Manatts Inc. of Brooklyn, Iowa.

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Two Million, Five Hundred Eight Thousand Three Hundred Ninety-Three and 19/100 Dollars (\$2,508,393.19).

VEENSTRA & KIMM, INC.

Accepted: CITY OF GRINNELL

By 

By _____

Title Project Manager

Title _____

Date 5/23/2020

Date _____

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CONSTRUCTION OF THE 8TH AVENUE REPAIRS PARK STREET TO EAST STREET PROJECT, FOR THE CITY OF GRINNELL, IOWA.

At 7:00 P.M. on the 15th day of June, 2020, the City Council of said City will, via Zoom, hold a hearing and said Council proposes to adopt plans, specifications, form of contract and estimate of cost and, at the time, date and place specified above, or at such time, date and place as then may be fixed, to act upon proposals and entire into a contract for the construction of the following improvements:

8TH AVENUE REPAIRS PARK STREET TO EAST STREET PROJECT

Repair various locations as indicated in the plans including but not limited to pavers, street, curb and gutters and miscellaneous associated work, including traffic control and cleanup.

At said hearing, the City Council will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications, estimate of cost and form of contract made by any interested party.

This notice is given by order of the Council of the City of Grinnell, Iowa.

CITY OF GRINNELL, IOWA

Dan Agnew, Mayor

ATTEST:

Annmarie Wingerter, City Clerk

NPH-1

288157

NOTICE TO BIDDERS

NOTICE OF TAKING BIDS FOR THE CONSTRUCTION OF THE 8TH AVENUE REPAIRS PARK STREET TO EAST STREET PROJECT FOR THE CITY OF GRINNELL, IOWA

Sealed proposals will be received by the City Clerk of the City of Grinnell, Iowa, in the Council Chambers, City Hall, 520 Fourth Avenue, Grinnell, Iowa 50112 until 2:00 P.M. on the 24th day of June, 2020, for the construction of the 8th Avenue Repairs Park Street to East Street Project, as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced by the City Clerk at the time and date specified above.

Also, at 7:00 P.M. on the 6th day of July, 2020, the City Council of said City will, in said Council Chambers, or at such time, date and place as then may be fixed, to act upon proposals and enter into a contract for the construction of said improvements.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

8TH AVENUE REPAIRS PARK STREET TO EAST STREET PROJECT

Repair various locations as indicated in the plans including but not limited to pavers, street, curb and gutters and miscellaneous associated work, including traffic control and cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Grinnell, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for said letting. All proposals shall be made on official bidding blanks furnished by the City, and any alterations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

Notice to Bidders

The bid security should be made payable to the CITY OF GRINNELL, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes.

The City Council reserves the right to reject any or all bids and to waive informalities or technicalities in any bid and to accept the bid which it deems to be in the best interest of the City.

The Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the date of letting.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the City Council.

Traffic shall be maintained in one lane at all times. Closure of drives shall require approval of both the City of Grinnell and Grinnell College.

The work will commence within ten (10) days after date set forth in written Notice to Proceed and shall be completed no later than November 1, 2020.

Liquidated damages in the amount of One Hundred Fifty Dollars (\$150.00) per consecutive calendar day will be assessed for each day that work shall remain uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

The City of Grinnell will be the Contracting Authority for the project.

Notice to Bidders

Payment to the Contractor for said improvements will be made in cash derived from the proceeds of the issuance and sale of such bonds and/or from such cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Estimates will be prepared approximately 10 days prior to the first Monday of the following month by the Contractor, subject to the approval of the Engineer, who will certify to the City for payment. The City reviews and approves estimates on the first Monday of the month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Council, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa, as amended. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The City will issue a sales tax exemption certificate applicable for all materials purchased for the project.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from VEENSTRA & KIMM, INC., 3000 Westown Parkway, West Des Moines, Iowa 50266 at no charge.

Notice to Bidders

This notice is given by order of the Council of the City of Grinnell, Iowa.

CITY OF GRINNELL, IOWA

Dan Agnew, Mayor

ATTEST:

Ann Wingerter, City Clerk

NB-4

288157

GAS PIPELINE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Grinnell**, (“Grantor(s)”), ADDRESS: 520 4th Avenue, Grinnell, IA 50112 do(es) hereby warrant and convey unto Interstate Power and Light Company, an Iowa Corporation, its successor and assigns, (“Grantee”):

1. a perpetual easement (the “Gas Pipeline Easement”) with the right, privilege and authority to construct, reconstruct, maintain, operate, repair, patrol and remove a pipeline or lines (the “Facilities”) for the transportation and distribution of gas, including the necessary appurtenances under and on the surface of the ground used or useful for the purposes of this easement, and pursuant to the provisions hereof, upon, under, over and across the “Permanent Easement Area” located in the County of Poweshiek, and the State of Iowa in Exhibit “A” within the Permanent Easement Description; and

2. a Temporary Construction Easement (the “Temporary Construction Easement”) on, over and across the “Temporary Easement Area” (also described in Exhibit “A” within the Temporary Easement Description) as may be necessary for the purpose of constructing and reconstructing the Facilities, in either case, together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Both the Gas Pipeline Easement and the Temporary Construction Easement shall commence and be effective upon execution of this instrument. The Gas Pipeline Easement shall be perpetual and shall run with the land except as otherwise provided herein. The Temporary Construction Easement shall expire, without action by either party, upon Grantee’s completion of all work necessary for installation of the Facilities.

Grantor agrees to execute in good faith any future Temporary Construction Easements on Grantor’s lands adjacent to the Permanent Easement Area as may be reasonably necessary to facilitate the reconstructing, maintaining, operating, repairing, patrolling, or removing the Facilities. Grantee agrees that Grantor will be compensated one time for a Temporary Construction Easement on the date it is executed. Any future Temporary Construction Easement shall expire, without action by either party, upon Grantee’s completion of all work for which said future Temporary Construction Easement shall have been necessary.

Grantor will not construct or place any new buildings, structures, plants or other obstructions on the Permanent Easement Area except as otherwise permitted by Grantee, such consent not to be unreasonably withheld. Grantor will similarly not unreasonably obstruct the Temporary Easement Area during the duration of the Temporary Construction Easement.

Grantor(s) also conveys to Grantee the right and privilege to trim, cut down or control the growth of any trees or other vegetation on the Temporary Easement Area during the duration of the Temporary Construction Easement and/or on the Permanent Easement Area and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, operation, repair or the use of the Facilities. Grantee agrees to remove any debris resulting from its trimming and cutting.

Grantee, its contractor or agent, may enter the Permanent Easement Area and/or Temporary Easement Area for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Permanent Easement Area and the Temporary Easement Area, over/under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, operating, patrolling, repairing and removing the Facilities, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to said lands (except the cutting and trimming of trees or other vegetation), including crops, field tiles, terraces, fences, equipment or livestock of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, patrolling, repairing or removing the Facilities.

Grantee must, at Grantee's sole cost and expense, maintain the Gas Pipeline Easement and Facilities constructed or installed thereon in good repair so that no unreasonable damage will result from its use to the adjacent land of Grantor(s), its successors or assigns. In exercising any of the rights granted herein, Grantee will not, except as may be necessary to fulfill the purpose of the Gas Pipeline Easement, unreasonably interfere with the normal use of the Permanent Easement Area or the adjacent land of Grantor and will, at its sole cost and expense and with due diligence, to the extent reasonably practical restore the Permanent Easement Area to its condition immediately prior to the exercise of any of the rights granted herein including, but not limited to, the replacement of any grass, landscaping, paving or other improvements that existed within the Permanent Easement Area prior to Grantee's use.

Grantee will use due care in any use of the Permanent Easement Area and Temporary Easement Area and in the construction, installation, repair, replacement and maintenance of either Grantee's improvements or the Permanent Easement Area so as to not unreasonably disturb the use by Grantor(s) of its property.

Grantee does hereby agree to defend, hold harmless, and indemnify Grantor(s), its successors and assigns, for the acts, omissions, negligence, and/or willful misconduct committed by Grantee and/or Grantee's customers, guests, agents, employees, contractors, and other permitted users in connection with the Gas Pipeline Easement and/or the Temporary Construction Easement.

Notwithstanding anything to the contrary herein, Grantor will have the right to relocate, at the Grantee's sole expense, the Permanent Easement Area upon Grantor's property so long as a commercially reasonable alternative easement is available which satisfies the original intent of this document. The Gas Pipeline Easement granted pursuant to this agreement will continue in full force and effect so long as the easement is used by Grantee, its successors and assigns. If the easement is no longer being used by Grantee, its successors and assigns, Grantor will have the right to send written notice to Grantee requesting termination of this Easement (the "Easement Termination Notice"). If Grantee does not object to the Easement Termination Notice within sixty days of Grantee's receipt of same, this agreement will automatically terminate and the easement granted herein will be rendered null and void. Grantee will remove the gas main and other appurtenances it placed within the easement area.

Signed this _____ day of _____, 20__

GRANTOR(S): City of Grinnell

By: _____
Name/Title: _____

By: _____
Name/Title: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20__, before me, the undersigned, a Notary Public in and for said State, personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory evidence

to be the persons(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
 CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

City of Grinnell _____

Exhibit "A"

The permanent easement area being the West One-hundred Seventeen (117) feet AND the temporary easement area being the east Thirty-seven (37) feet of the West One-hundred Fifty-four (154) feet of the following described real estate:

Part of the Southwest Quarter of Section 15, Township 80 North, Range 16 West of the 5th P.M. situated in the County of Poweshiek and State of Iowa to wit: Commencing at the Northwest corner of the Southwest quarter of Section Fifteen (15), Township Eighty (80) North, Range Sixteen (16) West of the 5th P.M.; thence South on the West line of said Section 662.75 feet for a place of beginning; thence South 70° 28' East 546.3 feet; thence South 72° 54' East 543.6 feet; thence South 85° 36' East 1617.3 feet to intersect the North and South center line of said Section; thence North upon the center line 98 feet to reach the South side of the Right of Way of the C.R.I & P Railway; thence North 75° 34' West along the South side of said Right of Way 478.5 feet; thence North 73° 41' West, still along said Right of way 2280.2 feet to the West line of the Section; thence South on the West line of said Section 413.65 feet to the place of beginning, containing 20.33 acres according to survey made by S. J. Buck, County Surveyor, February 22nd, 1896. Better known as part of Lot Two (2) in the SW ¼ of Sec. Fifteen (15), Township Eighty (80) North, Range Sixteen (16) West of the 5th P.M. EXCEPTING THEREFROM Lots B, C and D as shown on Survey of the Southwest Quarter of Section 15, Township 80 North, Range 16 West of the 5th P.M. recorded May 2, 1933 in Plat Book D, page 161 as Document No 1322.

All being further located in Poweshiek County, Iowa.

Penrose Street
"Brush Dump"

Prepared By: Lissa Koop – Interstate Power and Light Company – PO Box 351 – Cedar Rapids, IA 52406 (319) 786-4514
Return To: Justin DeVries – JCG Land Services, Inc. – 1715 South G Avenue – Nevada, IA 50201 (515) 382-1698

SAVE ABOVE THIS LINE FOR RECORDER

GAS PIPELINE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Grinnell**, ("Grantor(s)"), ADDRESS: 520 4th Avenue, Grinnell, IA 50112 do(es) hereby warrant and convey unto Interstate Power and Light Company, an Iowa Corporation, its successor and assigns, ("Grantee"):

1. a perpetual easement (the "Gas Pipeline Easement") with the right, privilege and authority to construct, reconstruct, maintain, operate, repair, patrol and remove a pipeline or lines (the "Facilities") for the transportation and distribution of gas, ~~steam and other substances, consisting of necessary fixtures, equipment and for communication and electrical controls,~~ including the necessary appurtenances under and on the surface of the ground used or useful for all Corporate purposes, together with the power to extend to any other party the right to use, jointly with the Grantee and pursuant to the provisions hereof, upon, under, over and across the "Permanent Easement Area" located in the County of Poweshiek, and the State of Iowa in Exhibit "A" within the Permanent Easement Description; and

2. a Temporary Construction Easement (the "Temporary Construction Easement") on, over and across the "Temporary Easement Area" (also described in Exhibit "A" within the Temporary Easement Description) as may be necessary for the purpose of constructing and reconstructing the Facilities, in either case, together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Both the Gas Pipeline Easement and the Temporary Construction Easement shall commence and be effective upon execution of this instrument. The Gas Pipeline Easement shall be perpetual and shall run with the land except as otherwise provided herein. The Temporary Construction Easement shall expire, without action by either party, upon Grantee's completion of all work necessary for installation of the Facilities.

Grantor agrees to execute in good faith any future Temporary Construction Easements on Grantor's lands adjacent to the Permanent Easement Area as may be reasonably necessary to facilitate the reconstructing, maintaining, operating, repairing, patrolling, or removing the Facilities. Grantee agrees that Grantor will be compensated one time for a Temporary Construction Easement on the date it is executed. Any future Temporary Construction Easement shall expire, without action by either party, upon Grantee's completion of all work for which said future Temporary Construction Easement shall have been necessary.

Grantor will not construct or place any new buildings, structures, plants or other obstructions on the Permanent Easement Area except as otherwise permitted by Grantee, such consent not to be unreasonably

withheld. Grantor will similarly not unreasonably obstruct the Temporary Easement Area during the duration of the Temporary Construction Easement.

Must remove debris

→ Grantor(s) also conveys to Grantee the right and privilege to trim, cut down or control the growth of any trees or other vegetation on the Temporary Easement Area during the duration of the Temporary Construction Easement and/or on the Permanent Easement Area and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, operation, repair or the use of the Facilities. *Grantee agrees to remove any debris resulting from its trimming and cutting.*

Grantee, its contractor or agent, may enter the Permanent Easement Area and/or Temporary Easement Area for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Permanent Easement Area and the Temporary Easement Area, over/under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, operating, patrolling, repairing and removing the Facilities, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to said lands (except the cutting and trimming of trees or other vegetation), including crops, field tiles, terraces, fences, equipment or livestock of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, patrolling, repairing or removing the Facilities.

Grantee must, at Grantee's sole cost and expense, maintain the Gas Pipeline Easement and Facilities constructed or installed thereon in good repair so that no unreasonable damage will result from its use to the adjacent land of Grantor(s), its successors or assigns. In exercising any of the rights granted herein, Grantee will not, except as may be necessary to fulfill the purpose of the Gas Pipeline Easement, unreasonably interfere with the normal use of the Permanent Easement Area or the adjacent land of Grantor and will, at its sole cost and expense and with due diligence, to the extent reasonably practical restore the Permanent Easement Area to its condition immediately prior to the exercise of any of the rights granted herein including, but not limited to, the replacement of any grass, landscaping, paving or other improvements that existed within the Permanent Easement Area prior to Grantee's use.

Grantee will use due care in any use of the Permanent Easement Area and Temporary Easement Area and in the construction, installation, repair, replacement and maintenance of either Grantee's improvements or the Permanent Easement Area so as to not unreasonably disturb the use by Grantor(s) of its property.

* Grantee does hereby agree to defend, hold harmless, and indemnify Grantor(s), its successors and assigns, for the acts, omissions, negligence, and/or willful misconduct committed by Grantee and/or Grantee's customers, guests, agents, employees, contractors, and other permitted users in connection with the Gas Pipeline Easement and/or the Temporary Construction Easement.

what about relocating gas main if need, who pays that cost? This is not a street R-D-W

→ Notwithstanding anything to the contrary herein, Grantor will have the right, at Grantor's sole option and expense, to relocate the Permanent Easement Area upon Grantor's property so long as a commercially reasonable alternative easement is available which satisfies the original intent of this document. The Gas Pipeline Easement granted pursuant to this agreement will continue in full force and effect so long as the easement is used by Grantee, its successors and assigns. If the easement is no longer being used by Grantee, its successors and assigns, Grantor will have the right to send written notice to Grantee requesting termination of this Easement (the "Easement Termination Notice"). If Grantee does not object to the Easement Termination Notice within sixty days of Grantee's receipt of same, this agreement will automatically terminate and the easement granted herein will be rendered null and void.

Grantee will remove the gas main and other appurtenances placed within the Easement area.

at the Grantee's sole expense,

Signed this _____ day of _____, 20__

GRANTOR(S): City of Grinnell

By: _____
Name/Title: _____

By: _____
Name/Title: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20__, before me, the undersigned, a Notary Public in and for said State, personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory evidence

to be the persons(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
 CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

City of Grinnell _____



3100 West 76th Street
 Davenport, IA 52806
 Ph: 563-391-4840

Elliott Sanitation Equip. Co.
 1245 Dawes Avenue
 Lincoln, NE 68521
 Ph: 402-474-4840

4000 SE Beisser Drive
 Grimes, IA 50111
 Ph: 515-986-4840
 Fx: 515-986-9530

14001 Botts Rd.
 Grandview, MO 64030
 Ph: 816-761-4840

4400 E 60th Ave
 Commerce City, CO 80022
 Ph: 303-853-4840

Quote

Date	Quote #
5/12/2020	13350
Proposed Shipping Date	
Terms	
Due on receipt	
Rep	
CRS	

City of Grinnell
 520 4th Ave
 Grinnell, IA 50112

Here is our quotation on the goods named, subject to the conditions noted:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TERMS: Equipment is due on receipt. Carts, Containers, Parts, & Service are Net 30 unless otherwise noted on your account. Balances over 30 days from date of invoice are subject to finance charges up to 1½% per month.

Qty	Item	Description	Price	Total
1	M3	Global M3 three wheel mechanical street sweeper with all standard equipment and the following: full stainless steel hopper, chalmers rubber spring rear suspension, elevator and hopper flusher, battery master shutoff, gutter broom in cab tilt controls, AM/FM radio with CD with Auxiliary and USB ports, elevator stall alarm, high back air seat, hopper vibrator, LED arrowstick, strobe light on cab, rear flashing strobes, limb guard on beacon, 9 position remote grease block, reverse sweep lift option, quick change main broom system, auxiliary hopper raise, and 18 piece strip broom	217,015.00	217,015.00T
	Trade In	Customer Trade In Discount for 2010 Elgin Pelican SN: NP2055S	-50,000.00	-50,000.00
		Customers Exempt From Sales Tax	0.00%	0.00

****Administrative Fee of \$150.00 will be added to all vehicle purchase transactions.****

Total	\$167,015.00
--------------	---------------------

TO CONFIRM ORDER, SIGN AND RETURN

X _____



May 14th, 2020

Duane Neff
Public Service Director
City of Grinnell

Duane-



Per your request, a proposal has been generated based on the MNDOT State Bid for an Elgin Pelican NP Street Sweeper with the enhancements that yourself and the street department has deemed necessary. The bid prices listed are at a "wholesale" price. Included is a purchase proposal for (1) One NEW 2020 Elgin Pelican NP Street Sweeper matching the MNDOT Contract pricing. Also attached following the proposal is a sample of the literature for your reference.

Elgin Pelican NP: Pricing including the city required enhancements listed below:

<u>Spec #</u>	<u>Description</u>	<u>Qty</u>	<u>Price Each</u>	<u>SubTotal</u>
1.0	Base Price	1	207,381	\$207,381
1.1	Battery Disconnect	1	198	\$198
1.2	Hydraulic Level and Temp Shutdown	1	508	\$508
3.1	Top Mounted LED Strobe Light with Guard	1	STD	STD
3.3	Front Light Mounting Channel (Rail Only)	1	690	\$690
3.5	LED Stop/Tail/Turn/Clearance Lights	1	STD	STD
3.6	LED Strobe Lights In Battery Cover	1	1,264	\$1,264
3.7	Limb Guard	1	1,327	\$1,327
3.8	LED Arrowstick	1	1,738	\$1,738
3.9	2-LED Rear Flood Lights	1	STD	STD
5.1	Lower Roller Wash Out	1	STD	STD
6.1	Dual Gutter Broom	1	12,364	\$12,364
6.2	AM/FM Radio CD player w/ Map Lights	1	STD	STD
6.3	RH High Back Air Ride Seat	1	1,057	\$1,057
6.7	Strip Broom Upgrade	1	1,068	\$1,068
6.9	Rear Camera	1	STD	STD
6.11	In-Cab Broom Tilt	1	2,025	\$2,025
2.2.7	Delivery price per loaded mile	52	5.50	\$286
<u>Non-Contract Items</u>				
7.1	Elgin Service Manual	1	95	\$95
7.2	John Deere Service Manual	1	190	\$190
7.3	Engine Pre-Cleaner	1	450	\$450
7.4	Greaseable Dirt Shoes	1	105	\$105
7.6	4-Corner Roof Mounted Strobes	1	450	\$450

MNDOT State Bid Purchase Price 2020 Elgin Pelican NP: \$231,196.00
-MINUS TRADE-IN OPTION 2010 Elgin Pelican NP Serial #: NP2055S: -\$41,500.00

NET PURCHASE PRICE: \$189,696.00

Terms of Sale:

Price Includes: Delivery to city shop and on-site operators/maintenance training.
 Mechanic Training: 3-Day Training for all mechanics offered at factory (Elgin, IL) at no course cost to city.
 Trade-In Option: Can be removed from proposal. Trade-in offer must be accepted at time of order.
 Warranty: 1 Year Parts & Labor Elgin Warranty, 2 Year/2,000 Hour JD Engine Warranty Exclusions Apply.
 Delivery Leadtime: Delivery 16-18 Weeks After Receipt of Order Dependent Upon Factory Availability.
 Terms: Invoice Due 30 Days after Delivery.

Thank you.

Mike Osler
MacQueen Equipment
515-864-8171

www.macqueengroup.com

4607 SE Rio Ct, Ankeny, IA 50021 . Bus: 515.289.9994 . Fax: 515.289.9995
Formerly Trans Iowa Equipment Part of the MacQueen Group Since 2005



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, JUNE 1, 2020 AT 5:30 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/95956429634?pwd=VzcyU0k4ODY4cUJuaTk0bkdQMIRpUT09>

Meeting ID: 959 5642 9634

Password: 579129

One tap mobile

+13126266799,,95956429634#,,1#,579129# US (Chicago)

+19292056099,,95956429634#,,1#,579129# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 959 5642 9634

Password: 579129

Find your local number: <https://zoom.us/u/aiNRENsxX>

TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider first reading of an ordinance amending provisions pertaining to Animal Protection and Control (See Ordinance No. 1484).
2. Consider resolution approving Memorandum of Understanding with the Iowa Internet Crimes Against Children Task Force (See Resolution No. 2020-96).
3. Consider approval of RFP for Emergency Medical Services Review.
4. Consider request from Rabbitt's Tavern to block off 4th Avenue, between Main Street and the alley, for a bike rally on Saturday, June 13, 2020.

INQUIRIES:

ADJOURNMENT

ORDINANCE NO. 1483

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRINNELL, IOWA, BY AMENDING PROVISIONS PERTAINING TO ANIMAL PROTECTION AND CONTROL.

BE IT ENACTED by the City Council of the City of Grinnell, Iowa:

SECTION 1. SECION MODIFIED. Section 55.11 of the Code of Ordinances of the City of Grinnell, is repealed and the following adopted in lieuthereof:

55.11 AT LARGE: IMPOUNDMENT. Animals found at large in violation of this chapter ~~shall~~ may be seized and impounded at the impoundment facilities utilized by the City, or at the discretion of the peace officer, the owner may be served a summons to appear before a proper court to answer charges made thereunder.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ___ day of _____, 2020, and approved this ___ day of _____, 2020.

Mayor

ATTEST:

City Clerk

I certify that the foregoing was published as Ordinance No. 1484 on the ___ day of _____, 2020.

City Clerk

RESOLUTION NO. 2020-96

**A RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING
BETWEEN IOWA INTERNET CRIMES AGAINST CHILDREN (ICAC) TASK FORCE
AND GRINNELL CITY POLICE DEPARTMENT FOR PROTECTION OF CHILDREN
FROM INTERNET CRIME**

WHEREAS, the city of Grinnell Police Department and ICAC Task Force, Iowa realize the mutual benefit to be derived from joining together to provide protection of children from internet crime; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Grinnell, Iowa that it does hereby pledge its cooperation with the governing body of ICAC Task Force to provide protection of children from internet crime as set forth in the Memorandum of Understanding.

PASSED AND APPROVED THIS 1st day of June 2020.

Dan F. Agnew, Mayor

ATTEST:

Annmarie Wingerter, City Clerk/Finance Director

IOWA INTERNET CRIMES AGAINST CHILDREN TASK FORCE

MEMORANDUM OF UNDERSTANDING

Parties The Iowa Internet Crimes Against Children (ICAC) Task Force is a multi-agency, multi-jurisdictional initiative, funded with a grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). This Memorandum of Understanding (MOU) is entered into by and between the Iowa Department of Public Safety, Division of Criminal Investigation (DCI), various federal, state and local law enforcement agencies, hereinafter referred to as the Agencies, and various resource agencies supporting the activities of the Task Force that have signed this document. Such Agencies and resource organizations are jointly referred to hereinafter as the Parties. No part of this MOU shall be viewed as limiting or impeding the spirit of cooperation that exists among the Parties.

Mission The mission of the Task Force is to deter, prevent, investigate, and prosecute predators who seek to exploit or engage minors in sexual activity through the use of computers and the Internet. The Task Force will engage in reactive and proactive investigations targeting those offenders who are actively involved in this type of criminal activity. Additionally, the Task Force will participate in a statewide effort to educate the public on issues regarding Internet safety for children. Training opportunities will be made available to Task Force members so they can become familiar with the most current trends and developments in the area of online child exploitation.

Purpose The purpose of this MOU is to outline the relationship between all participating Parties in order to ensure that each understands and agrees to guidelines concerning policy, supervision, planning, training, and public relations. This document is devised to formalize the association between among the Parties and to foster an understanding of each Party's role within the Task Force. The goal of this MOU is to promote efficiency in operations and provide guidelines necessary to ensure standardization in policies and procedures among Task Force participants.

Organizational Structure The Task Force is composed of representatives from all Parties in the state which have signed this MOU. DCI Special Agent in Charge Nathaniel M. McLaren will serve as the ICAC Task Force Commander. The purpose of the Task Force Commander shall be to:

- Develop and maintain the Task Force's statewide network of law enforcement Agencies dedicated to the protection of children from internet crime
- Act as advisor to OJJDP regarding the Iowa ICAC Task Force
- Develop, establish, and evaluate Iowa ICAC Task Force operational and investigative standards
- Promote sharing of information among Agencies

The Task Force Commander may appoint a Task Force Project Coordinator to conduct the day to day operations of the Task Force but will remain the primary policy maker related to the project.

The Task Force Commander's primary responsibility will be to preside over meetings of the Iowa ICAC Task Force and participating Agencies.

Direction This Task Force is a joint endeavor with all participating Parties acting as partners. Because of its grant oversight responsibility, the Iowa Department of Public Safety – Division of Criminal Investigation will act as the lead law enforcement agency of the Task Force and will be responsible for coordinating its day-to-day operations, as well as for ensuring compliance with the policies and procedures issued by the United States Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP). Ultimately, all Task Force activities are governed by these operational and investigative standards.

A copy of these guidelines shall be issued to each party upon acceptance of this MOU. As the lead law enforcement agency, DCI will be responsible for compiling and reporting Task Force activities to the federal ICAC program manager at OJJDP. Information on the activities of participating Agencies will be collected in a prescribed format and reported in a timely fashion to the ICAC Task Force project coordinator. The ICAC Task Force project coordinator will handle all ICAC day to day administrative functions related to Iowa's OJJDP ICAC grant, with oversight and approval from the ICAC Task Force Commander. The ICAC Task Force project coordinator will regularly contact participating Agencies to keep them apprised of new developments, training opportunities, problems, and successes within the Task Force.

Investigator Selection Criteria Each participating Agency will identify specific officer(s) who will be assigned (Full-Time, Part-Time, and /or Point of Contact (POC) Designation) to the Task Force. Only these officers will be permitted to conduct ICAC Task Force online investigations or perform forensic examinations pursuant to:

- This agreement
- ICAC operational and investigative standards
- Applicable policies or procedures formulated by the Iowa ICAC Task Force

Potential ICAC investigators should be evaluated for assignment to the Task Force based upon their work history and prior investigative experience, familiarity with computers and networks, court testimony skills, ability to handle sensitive information prudently, and a genuine interest in the protection of children. Each officer assigned to the Iowa ICAC Task Force must receive appropriate training prior to initiating online investigations.

Workspace and Equipment Each participating Agency agrees to make available its resources in support of a joint Task Force investigation.

Compensation Each participating Party agrees to provide wages and benefits for its personnel who are assigned to the Task Force. Payment of overtime expenses is the responsibility of each member Party, according to its established policies and procedures.

Training Task Force members will be provided advanced training to improve and enhance the job skills required to combat Internet crimes against children. Grant funds may be used to finance the training, subject to the availability of funding for this purpose.

Investigations Investigations will follow guidelines established by each Member Agency's respective policy manual or guidelines. However, ICAC investigations shall also be governed by the Department of Justice Office of Justice Programs ICAC program's Operational and Investigative Standards. Violation of the ICAC operational standards is cause for cancellation of this MOU. This MOU is not intended to infringe on the ongoing investigations of any other Member Agency.

Member Agency Responsibilities Each Member Agency will:

- Use only sworn law enforcement investigators to conduct all ICAC investigations. Each investigator involved with undercover operations must receive ICAC training prior to initiating proactive investigations and shall submit reports of all undercover activity to the OJJDP.
- Conduct reactive investigations where subjects are associated within each Member Agency's jurisdiction, including investigations of child pornography, CYBERTIP referrals from the National Center for Missing and Exploited Children (NCMEC), Internet Service Provider and law enforcement referrals, and other ICAC-related investigations. Additional case initiations may develop from subject interviews, documented public sources, direct observations of suspicious behavior, public complaints, etc.
- Record and document all undercover online activity. Any deviations from this policy due to unusual circumstances shall be documented in the relevant case file and reviewed by the Iowa ICAC Task Force Unit Commander.
- Provide the Iowa ICAC Task Force Commander with access to all ICAC investigative files including, without limitation, computer records, in order to ensure compliance with all national ICAC standards.
- Locate ICAC investigators in secured space by each Member Agency with controlled access to all equipment, software, and investigative files. At a minimum, information should be maintained in locked cabinets and under control of each Member Agency's ICAC personnel, with restricted access to authorized personnel only.
- Conduct education and prevention programs to foster awareness and provide practical, relevant guidance to children, parents, educators, librarians, the business and law enforcement communities, and other individuals concerned about Internet child safety issues. Presenters shall not discuss ongoing investigative techniques and undercover operations utilized by the Iowa ICAC Task Force.

- Member Agencies shall be responsible for proper maintenance and use of any equipment purchased with OJJDP Grant Funds and loaned to a Member Agency by the Iowa ICAC Task Force. Upon termination of this MOU, ownership of equipment, hardware, and other non-expendable items will revert to the Iowa ICAC Task Force.

Supervision Each Member Agency will be responsible for the day-to-day operational supervision, administrative control, and personal and professional conduct of its officers and agents assigned to the Iowa ICAC Task Force. ICAC investigations are a cooperative effort and investigative decisions will be a joint process.

Prosecution When necessary, case-by-case analysis will be performed on each potential prosecution to determine in which jurisdiction the case will be prosecuted. A preference will be given to the jurisdiction initiating the prosecution. Those cases being considered for federal prosecution will be investigated pursuant to guidelines established by the appropriate United States Attorney.

Prevention and Education Activities Public education and awareness are key components of the Iowa ICAC Task Force initiative. Task Force Parties will provide information and guidance to children, parents, educators, and any other individuals concerned with child safety issues, through public presentations. These presentations will not depict identifiable victims or use pornographic or sexually explicit images, nor will confidential investigative techniques be discussed. No member of the Task Force may endorse any product or service without the express consent of the federal OJJDP ICAC Program Manager.

Information Sharing All Task Force members shall contribute case information for inclusion into one or more common databases. Access to the ICAC investigative website is available only to ICAC members and serves as a pointer system to assist in investigations. Basic case information (submitting Task Force information, offender's screen name, identifiers, synopsis of investigation), as well as case update information (criminal proceedings, sentencing information, additional data on suspect) shall be submitted to the ICAC Task Force project coordinator on a timely basis for inclusion in the database. If any common target is identified, the initiating ICAC Agency is responsible for contacting the other law enforcement Agency targeting the suspect. Initiating ICAC Agencies should also consider contacting other local, state, and federal Parties, and appropriate organizations outside of Task Force members, which may be involved in similar investigations.

Media Relations and Releases No information pertaining to Task Force operations will be released to the media without the prior approval of all Agencies with an immediate investigative or prosecutorial interest in the case. Media releases may be made jointly by all Agencies participating in the case. Media releases shall not include information regarding confidential investigative techniques. Media releases relating to ongoing prosecutions, crime alerts, or other matters concerning ICAC Task Force operations shall be made through the Iowa Task Force Coordinator.

Case Administration As the lead law enforcement Agency of the Iowa ICAC Task Force, the DCI will be responsible for compiling and reporting Task Force activities to the federal ICAC program coordinator at OJJDP. Information on the activities of participating Agencies will be collected in a prescribed format and reported in a timely fashion to the ICAC Task Force project coordinator. Cases will be handled in compliance with each agency's case management policies and procedures. However, each participating Agency agrees that selected Task Force cases will be made available upon request to either the Iowa ICAC project coordinator, or to the Iowa ICAC Task Force Coordinator.

Records, Reports, and Evidence Task Force members will maintain their own Agency records and reports. All necessary case information will be provided to the ICAC Task Force project coordinator on a timely basis for reporting purposes as outlined above. Evidence will be impounded in the Evidence Room of the appropriate participating Agency. Evidence will be handled by established rules of law regarding chain of custody and property release. The storage, security, and destruction of investigative information shall be consistent with Agency policy. At a minimum, information should be maintained in locked cabinets and under the control of Task Force personnel. Access to these files should be restricted to authorized personnel with a legitimate need to know. (Absent the availability of a trained and experienced forensic examiner in the investigator's Agency, the DCI will make arrangements to conduct forensic examinations of computers and related evidence in ICAC Task Force cases.) Whenever a participating Agency desires to conduct its own ICAC Task Force forensic examination, the participating Agency is responsible for contacting the ICAC Task Force project coordinator for notification and reporting purposes.

Reporting Monthly Statistics Each Member Agency shall submit monthly statistics to the ICAC Task Force on all ICAC investigations or other investigative work pertaining to the sexual exploitation of children via the internet. These statistics shall be submitted in the appropriate format by the 12th day of each month, and shall include data on all related investigations, opened or closed, during the month, as well as forensic examinations, technical/investigative assistance provided to other agencies, subpoenas and court orders issued, training hours attended and taught, and community outreach provided.

In addition, a breakdown of basic case data shall be included for each sexual exploitation of a minor (Child pornography) case, and/or criminal solicitation of a minor (Enticement/traveler) case investigated by a Member Agency. The Task Force Coordinator will be responsible for all required reporting to OJJDP.

Confidentiality The parties agree that any confidential information pertaining to ICAC investigations will be held in the strictest confidence, and will only be shared with other law enforcement agencies not participating in the Iowa ICAC Task Force where necessary or as otherwise permitted by federal and/or state law.

Workspace and Equipment Each participating Agency agrees to make available its resources in support of a joint Task Force investigation. These may include, but are not limited to:

1. **Vehicles:** When appropriate, each Agency will supply vehicles for its participating personnel.
2. **Communication Equipment:** Each Agency will supply their personnel with two-way radios, pagers, and if available, cellular telephones. A list of current pager and cellular telephone numbers will be provided to the ICAC Task Force project coordinator.
3. **Safety Equipment:** Each Agency will ensure that its officers and agents who are assigned to the Task Force shall have all necessary equipment including, but not limited to, Agency-authorized firearms, handcuffs, ballistic protective vests, tape recorders, and any other equipment judged to be essential by the Task Force Advisory Council.
4. **Dedicated Computer Hardware, Software, and Network Access Services:** Each Agency shall provide or make available computer and peripheral hardware, software, and network access services dedicated to the exclusive use of its Task Force members. No personally owned equipment shall be used in ICAC Task Force investigations, and all software shall be properly acquired and licensed. The Advisory Council, in an effort to standardize certain investigative and forensic procedures, may formulate guidelines for the selection purchase and use of equipment and software. If sufficient funds are available, the purchase of some equipment and services may be made through the Iowa ICAC Task Force grant.
5. **Dedicated Work Space:** In lieu of working in an established centralized facility or regional locations, each Agency may make available to its Task Force personnel sufficient workspace and office equipment in a secure area. This space must allow officers, agents, and representatives to perform their Task Force related duties away from public view and without undue distractions from personnel not assigned to the Task Force.

Liability Each Party shall assume responsibility and liability for the acts and omissions of its own officers, agents or employees in connection with the performance of their official duties under this MOU. It is expressly understood and agreed that no Party executing this agreement in any way agrees to alter or waive in whole or in part any privileges or immunities otherwise enjoyed by the Party prior to executing this agreement. All Parties to this agreement agree to hold harmless all other Parties to this agreement for any liability, claim or damages arising out of acts under this agreement by any officer, agent or employee of another Party to this agreement.

Term of Agreement It is agreed that this MOU will be in force from the day which the last required signature of acceptance is received. The MOU may be terminated at any time by a participating Party by delivering a written notice of

termination to the Iowa Department of Public Safety – Division of Criminal Investigation’s Special Agent in Charge of the Iowa ICAC Task Force who will notify all other participating Parties. Upon withdrawing from the Task Force, any Iowa ICAC equipment previously assigned to a Party will be returned to the Task Force. A Party's termination of its involvement in ICAC will not negate the remaining Parties' participation and agreement under the MOU.

Effective Date This MOU will be in effect for one year. Upon the expiration of one year this MOU shall automatically be renewed each year on the anniversary date for one additional year until such time as federal funding for the Grant ends or the MOU is canceled by either party upon 30 days’ written notice delivered to both parties’ primary point of contact. This MOU may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

Printed Name of Participating Party (Point of Contact)
(Active Task Force Designee for Agency)

Signature of Participating Party (POC)
(Same as the Participating Party Above)

Date

Printed Name/Title of Agency Executive
(Chief of Police, Sheriff, or CEO)

Agency

E-mail of Participating Party (POC)

Phone

Fax

IA

Agency street address / PO Box

City or Town

Zip

Nathaniel McLaren, Special Agent in Charge
Iowa ICAC Task Force Commander

Date

***REQUEST FOR
PROFESSIONAL SERVICES PROPOSALS***

TO CONDUCT AN

***EMERGENCY MEDICAL SERVICES REVIEW FOR THE CITY OF
GRINNELL AND OUR EMA PARTNERS***

***CITY OF GRINNELL
CITY MANAGER'S OFFICE
520 4TH AVENUE
GRINNELL, IOWA 50112***

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ADVERTISEMENT/INVITATION FOR PROPOSALS

The city of Grinnell is requesting professional services proposals from qualified firms for an Emergency Medical Services review. Copies of the request for professional services proposals may be obtained through the City's Administrative Office at 520 4th Avenue, Grinnell, Iowa 50112 or by calling (641) 236-2600. Proposals are due 4:00 p.m. on Wednesday, July 29, 2020.

NOTICE TO PROPOSERS

The city of Grinnell is seeking professional services proposals for an Emergency Medical Services (EMS) review. Proposals must be received in accordance with the instructions by **4:00PM on Wednesday, July 29, 2020 at the City's Administrative Offices, 520 4th Avenue, Grinnell, Iowa 50112.** Proposals received by the deadline will be reviewed by the City Manager's Office and recommendations made to City Council to enter into an agreement with the proposer deemed to be in the best interest of the city of Grinnell. Such professional services contract will require the approval of the City Council by resolution.

All proposals and supporting documents may become public records as provided for by law.

Due to circumstances related to COVID-19 all meetings will take place via Zoom unless otherwise approved by the Mayor or City Manager.

INSTRUCTIONS TO PROPOSERS

1. Instructions, Rights Reserved

Proposals are requested for an EMS review. The following instructions are intended to guide the development of proposals. The city of Grinnell reserves the right to issue addendums to this request up to and including July 15, 2020.

2. Additional Information Instructions

Requests for additional information or clarification will be made in writing and must be received no later than 1:00 p.m. on Wednesday, July 15, 2020. Such requests should be sent or emailed to:

City of Grinnell
Russell L. Behrens, City Manager
520 4th Avenue
Grinnell, Iowa 50112
rbehrens@grinnelliowa.gov

Responses will be made in writing by the city of Grinnell and will be issued to all proposers who have expressed interest in submitting a Professional Services Proposal.

3. Proposal Submittal Forms

Proposals may be submitted on Proposal Submittal Forms furnished with this packet in a sealed envelope clearly marked "Proposal for Pay Plan and Compensation Study". The Proposal Submittal Forms are intended to guide the development of your proposal and you may use your own format to submit the information requested. Supporting or supplementary material may be attached to the Proposal Submittal Form. Electronic submission is preferred.

4. Proposal Submittal Deadline

Proposals will be accepted at the City Administrative Offices until 4:00 p.m. on Wednesday, July 29, 2020.

5. Proposal Withdrawal

Proposals may be withdrawn any time prior to 4:00 p.m. on Wednesday, July 29, 2020, by written request from an authorized representative of the proposer. Proposals received after the deadline may not be opened.

6. Right to Reject, Accept, Negotiate

The city of Grinnell reserves the right to reject any or all proposals, to accept or reject all or any part of a proposal, to negotiate terms and conditions to be included in the final agreement, and to waive any technicalities in the proposal and to accept the one, that in the judgment of the city of Grinnell will be in the best interest and most advantageous to the City.

7. Proposal Evaluation and Recommendation

Proposals may be evaluated based on price, expertise, experience, a history of successful performance of similar projects for other clients, understanding of this request, ability to complete project in a timely manner, and on any other criteria which in its discretion, the city of Grinnell determines to be relevant. Proposals will be screened based on written responses and evidence of meeting above criteria. Final candidates may be invited to interview to determine final selection. Feedback from other cities that have worked on similar projects will be important in the decision process.

8. Pricing

The city of Grinnell desires price quotes for various parts of the project and a total for the entire project as outlined in the Scope of Services. Submittal of options or alternate items as additions to or deductions from the base proposal price will be permitted and are encouraged to allow the City flexibility in determining which aspects of the proposal are in the best interests of the City.

9. Qualifications of Proposers

The city of Grinnell may make such investigations as deemed necessary to determine the ability of the proposer to perform the work and the proposer will furnish to the City all such information and data for this purpose as the City may request. Firms responding to the Request for Professional Services will submit with their proposal a statement of qualifications for the firm and information on key staff members who are expected to contribute to and participate in this project.

10. Nondiscrimination

The proposer will not discriminate on the grounds or because of race, creed, color, national origin or ancestry, sex, religion, disability, age or political affiliation against any employee of the proposer or subcontractor or applicants for employment.

11. Compliance with Related Laws

The proposer will conduct the EMS review in compliance with all applicable Federal and State employment and equal pay statutes.

12. Failure to comply with any of the above instructions may disqualify the proposer at the discretion of the City Manager.

BACKGROUND

EMS is currently provided to the city of Grinnell through a contract with Midwest Ambulance. Midwest Ambulance is based in the Des Moines metro area and is a private for-profit EMS provider. EMS was recently provided by CARE Ambulance located in Iowa City. CARE Ambulance utilized the 60-day termination provision in their contract to request substantial additional funding or termination of their services. Midwest Ambulance had previously provided EMS to Grinnell and a new contract was negotiated to ensure the community had EMS prior to the end of the 60-day CARE Ambulance notice. Prior to and again during this turmoil, the city of Grinnell considered the possibility of providing EMS to the community through a municipal EMS operation based within the Grinnell Fire Department.

Midwest Ambulance currently has two ambulances stationed at the Grinnell Public Safety Building; however, the contract only mandates that they have staffing available to staff the first out ambulance. We are currently working on a solution to adequately staff the second out ambulance with the possibility of utilizing Grinnell Fire Fighters. The agreement between Midwest Ambulance and the city of Grinnell is utilized to provide EMS to the city of Oakland Acres, all or portions of three townships in Jasper County, and all of portions of five townships in Poweshiek County. The current contract does not call for ALS service. We do not believe ALS is critical, but this should be explored.

Unity Point recently ‘purchased’ Grinnell Regional Medical Center. CARE Ambulance was introduced to the Grinnell Community by Unity Point-Grinnell when Unity Point-Grinnell began utilizing CARE Ambulance to perform transfers. CARE Ambulance notified Unity Point-Grinnell that they would require a substantial monthly subsidy to continue to provide transfers. At that point Unity Point-Grinnell elected to perform transfers by utilizing the Unity Point-Marshalltown ambulances for transports. The Marshalltown facility is approximately 40 minutes from Grinnell.

The city of Grinnell, Iowa is requesting qualified proposers to conduct a thorough review and analysis of all aspects of EMS that impact the city of Grinnell and our other local government partners served by this agreement. The culmination of this review and analysis will be a recommendation by the selected firm supported by data collected during this review and analysis.

The selected firm will report directly to the Grinnell City Manager for the duration of the work until such time as the final report is presented to the Grinnell Mayor and City Council. The selected firm will work with a Mayor’s EMS Task Force selected by the Mayor and approved by the City Council that may include representatives of the Grinnell Fire Department, the Grinnell Police Department, Unity Point-Grinnell, Grinnell College, our other local government partners, interested citizens, and our business community.

GENERAL OBJECTIVES OF STUDY

1. Review and assess the current EMS and other ambulance operations (transfers, standby at events, tiering, mutual aid, etc.) serving the Grinnell community. To develop options, an understanding of what currently exists is vital.
2. Assess the needs and expectations of the community regarding EMS and related ambulance services.
3. Gather input from a wide variety of stakeholders regarding previous, current, and possible future methods for the provision of EMS and other ambulance operations.
4. Develop a variety of possible alternatives for EMS and related ambulance services detailing the strengths and weaknesses of the various options. Provide order of magnitude costs for all alternatives presented.
5. Assist with developing a recommendation that is largely supported by community via the development of a final plan that is built on broad public input and excellent data. Identify future oriented system option to enhance sustainability and stability.

Other considerations:

- Consider impacts of changes in demographics, payments/reimbursements, and service delivery that may impact the system.
- Ensure the EMS system meets and exceeds the needs of the stakeholders and patients in a cost-effective manner.
- Determine baseline operational and financial performance of the current EMS system.
- Stakeholder engagement by interviewing key personnel to determine system components necessary for the provision of high quality and efficient service.
- Review call demand and relationship of staffing levels and impacts on other services.
- To be open and transparent during the entire process.

The outcome of the study is to provide options and direction to the community that ensures a sound, effective, efficient, and stable EMS system for the Grinnell community.

SCOPE OF SERVICES

1. Agreement

It is the intent of the city of Grinnell to enter into an agreement for professional services to perform an Emergency Medical Services review. It is the intention of the city of Grinnell that the work will be completed within approximately twelve (12) months of the signing of an agreement with the proposer. A project schedule outline is included in the Proposal Submittal Forms.

2. Communications

a. The proposer will, in accordance with a plan approved by the City, provide an appropriate level of communications to City Manager and the Mayor's EMS Task Force, to assure cooperation with the project and to enhance the acceptance and credibility of the resulting plan. Our recommendation would be for the selected firm to meet twice per month with the Mayor's EMS Task Force for the duration of the project to gather information from the committee and to share information with the Task Force.

b. The proposer will provide timely (2 weeks minimum) notice of decision points which must be met by the City's management staff.

3. Review and Analysis

a. Review and assess the current EMS and other ambulance operations (transfers, standby at events, tiering, mutual aid, etc.) serving the Grinnell community.

b. Assess the needs and expectations of the community regarding EMS and related ambulance services.

c. Gather input from a wide variety of stakeholders regarding previous, current, and possible future methods for the provision of EMS and other ambulance operations.

d. Assist with developing a recommendation that is largely supported by the community via the development of a final plan that is built on broad public input and excellent data.

4. Preliminary Report

The proposer will prepare and submit a preliminary report based on the above processes, in accordance with the agreed work plan and schedule. All documents shall be submitted electronically and may be printed or reproduced by the City as it wishes. The city of Grinnell may request up to three revisions of the report based on feedback provided via

written format.

5. Final Report

a. The proposer will prepare and submit a final written report of all findings and recommendations resulting from the review, including detailed cost data for plan implementation options. All documents shall be submitted electronically and may be printed or reproduced by the City as it wishes.

b. Upon completion of the project, the proposer will conduct oral presentations of the findings and recommendations to the City Council, management staff, and employees as necessary. These presentations will not exceed two (2) sessions.

6. Plan Implementation and Records

a. The proposer will not be required to provide implementation support.

b. The proposer will provide access to any reports, records, data, or communications used to prepare this plan if requested by the city of Grinnell City Manager.

CONTRACTUAL CONDITIONS

The following contractual conditions, in addition to Scope of Services, may be included in the contract entered by the City and the successful proposer.

1. There will be one contract between the City and the proposer. Proposer will submit, with the proposal documents, one signed Contract to include the terms and conditions of this RFP, which will be subject to review and approval by the city of Grinnell.
2. Laws of Iowa and Effective Date - The contract between the City and the successful proposer will be governed by the laws of the State of Iowa, and ordinances of the city of Grinnell. The contract will be effective on the date it is approved and signed by the City.
3. Successful Proposer's Liability - The successful proposer agrees that he/she will at all times protect, defend, indemnify, and save the City (including City officers and employees) from any and all claims, damage of every kind and nature made, rendered or incurred by or on behalf of every person or corporation whatsoever including the parties hereto and their employees that may arise, occur, or grow out of any acts, actions, work or other activity done by the said successful proposer, his/her employees, subcontractors, and the like, in the performance of this agreement.

It is understood that neither the successful proposer nor the City intends that the successful proposer will be or deemed to be an employee of the City during the period of this agreement. The successful proposer will defend and hold the City harmless from any claims, costs, or expenses arising out of any injury to persons or damage to property caused by the successful proposer or his/her employee's colleagues', or agents' negligent act or omission to act.

4. Assignment of Interest - The successful proposer will not assign any part of its interest in this agreement without the prior written consent of the City or agents thereof.

5. No work will be started under this contract until the insurance requirements hereinafter detailed have been satisfied. The proposer will carry liability insurance which will save the City harmless, protect the public and any person from injury sustained by reason of the prosecution of the work or the handling or storing of material therefore and said proposer will also carry liability insurance which will meet the requirements of the Iowa Worker's Compensation Law. The proposer will furnish the City Clerk with proper certificates, and copies if requested by the City, executed by representatives of duly qualified insurance companies, evidencing that said insurance company or companies have Contract, protecting the public or any person from injury or damages sustained by reason of carrying on the work involved in the Contract. The certificate and/or policy will specifically evidence the following forms of insurance protection.

- a) Public liability insurance covering all operations performed by person directly employed by the proposer.
- b) Public liability insurance covering all operations performed by any subcontractors to whom a portion of the work may have been assigned.
- c) Public liability insurance covering all work on the project performed by any independent working under the direction of either the Principal Proposer or a Subcontractor.
- d) Motor vehicle bodily injury insurance and property damage liability insurance on all motor vehicles employed on the work, whether owned by the proposer or by other persons.

e) The minimum protection required under this contract will be as follows:

Public Liability Insurance	\$100,000.00 per person \$300,000.00 per accident
Motor Vehicle Bodily Injury	\$300,000.00 per person \$300,000.00 per accident
Property Damage	\$100,000.00 per accident

f) In addition to the specified above, the insurance carried by the Proposer will have the "City of Grinnell and it's employees" named as an insured party in the amount of \$1,000,000.00 liability for bodily injury and property damage. A certificate, or a policy if requested, showing this coverage will be filed with the City and approved by the City before work is commenced. It will also be required that the City Clerk be notified by registered mail of the cancellation or expiration of the above insurance.

All certificates and/or policies of insurance furnished by the proposer to be filed

with the City Clerk will include the name and address of the agency issuing the same. All certificates and/or policies of insurance will be signed with an original signature. Signature stamps will not be used.

Each document will be accompanied by a power of attorney or other evidence as may be necessary indicating that the person signing the certificate is the authorized representative and has the authority to do so.

9. List the names, addresses, telephone numbers and contact person(s) of other employers for which the proposer has completed similar projects in the last three years, with specific emphasis on mid-size Midwest municipal governments.
10. List other significant experience qualifying the proposer for this project.
11. Describe how the proposer will perform the services from the SCOPE OF SERVICES, beginning on page 8.

Provide a time schedule generally outlining the phases of the project, beginning with an anticipated start date of November 2020, a preliminary report by November 2011, and a final report by December 31, 2021.

Months 1 & 2

Months 3 & 4

Months 5 & 6

Months 7& 8

Months 9 & 10

Months 11 & 12

12. Describe the proposed communication program designed to gain the cooperation of Elected Officials, City Manager, city employees, citizens, our local government partners, and key stakeholders which will enhance the credibility of the resulting recommendations.

13. Describe the way the EMS review will be conducted. How do you propose to gather the information? Who will you survey (inside the organization, other governmental jurisdictions, and local businesses)? What existing survey data will be considered, if any? What analysis will be performed?

14. Describe the process that will be utilized to establish the final recommendation.

15. Describe the specific assistance and support the proposer will request of the city of Grinnell to complete this project.

16. Describe any other project phases the proposer deems necessary to complete and maintain this project.

17. The total proposed cost to the City for this project, as defined by the Scope of Services will be:

Proposers should list below an itemization of the costs involved in the project clearly indicating any optional variations including pricing. Please list below how you plan to structure the review and plan/final recommendation and the costs for those components.

These are provided as examples to consider:

Analysis of the current EMS system serving the Grinnell community.	\$
Public input and ‘survey’ of the community to determine expectations.	\$
Reports and communications	\$
Development of alternatives for consideration	\$
Final recommendation	\$
Presentations to the Mayor and City Council or others (2)	\$
TOTAL	\$

If partial payment is required prior to completion of project, proposer should list the method to be utilized in determining the amount of partial payment which will be due.

I/We, the undersigned, do hereby provide the above required information in the form and format requested by the city of Grinnell as described below. I/We fully understand that failure to provide this information as required will constitute an incomplete proposal and may be grounds for rejection of this proposal.

Typed or Printed Name of Proposer

Typed or Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative

**PROJECT TIMELINE
EMERGENCY MEDICAL SERVICES REVIEW**

2020

- July 29 ➤ RFP's due to city of Grinnell's City Clerk's Office
- August 17 ➤ Select Professional Services Provider
- November ➤ Establish Project Parameters & Work Plan with Provider

2021

- November ➤ PRELIMINARY report to City.
- December ➤ FINAL report to City.

City Council members,

Rabbitt's is requesting
the street in front of
the bar to be blocked off
for June 13th Saturday
from 3pm till midnight.

It is for a bike Rally.
I understand it is uncertain
times & if it is refused
I totally understand.

Thank you

Deb & Ron
Rabbitts TAVERN





**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, JUNE 1, 2020 AT 6:15 P.M.
VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/97755603661?pwd=cGtMK3FacVRxczZQNU5Y1IWNERpQT09>

Meeting ID: 977 5560 3661

Password: 328396

One tap mobile

+19292056099,,97755603661#,,1#,328396# US (New York)

+13017158592,,97755603661#,,1#,328396# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 977 5560 3661

Password: 328396

Find your local number: <https://zoom.us/u/azgvmVZYI>

TENTATIVE AGENDA

ROLL CALL: Bly (Chair), Davis, Gaard.

PERFECTING AND APPROVAL OF AGENDA

COMMITTEE BUSINESS:

1. Consider resolution to approve the city of Grinnell IEDA Downtown Revitalization application for façade improvements (See Resolution No. 2020-97).
2. Consider resolution of necessity to declare an urban renewal area in the city of Grinnell (See Resolution No. 2020-98).
3. Discuss City of Grinnell Community Development Needs Assessment.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-97

**A RESOLUTION TO APPROVE THE CITY OF GRINNELL IEDA DOWNTOWN
REVITALIZATION APPLICATION FOR FAÇADE IMPROVEMENTS**

Whereas the City of Grinnell desires to improve the downtown area, and

Whereas the City of Grinnell has 7 property owners and 9 buildings that desire to participate in an IEDA Downtown Revitalization project.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF GRINNELL, IOWA:

Section 1: The City of Grinnell IEDA Downtown Revitalization Application in the amount of \$1,125,000 is hereby approved. The funding for the project includes \$500,000 from CDBG with local match as follows: property owners' contribution of 20 percent of scope of work costs in the amount of \$189,400 and City of Grinnell matching dollars of \$435,600.

Section 2: The addresses for the project are included within the following legally described area and designated as a blighted area:

Beginning at the northeast corner of GRINNELL LOT D BLOCK 6, locally known as 813 5th Avenue, then south 616 feet to the southeast corner of GRINNELL LOT 1 OF 1 BLOCK 7, locally known as 813 4th Avenue, then west 240 feet to the northeast corner of GRINNELL E 50.50' LOT A IN 7 BLOCK 3, locally known as 835 Main Street, then south 104 feet to the southeast corner of GRINNELL N 30' EX W 66' LOT 8 & ALL LOT B LOT 7 BLOCK 3, locally known as 831 Main Street, then west 165 feet to the western edge of GRINNELL W 66' LOT 7 & LOT 8 EX N 30' E 99' & LOT 1 OF 9 EX PARCEL A BLOCK 3, locally known as 825 Main Street, then north 387 feet to the northwest corner of GRINNELL N 30 2/3' S 50' LOT 10 BLOCK 4, locally known as 917 Main Street, then east 240 feet to the northwestern corner of GRINNELL N 23' LOT 2 & S 72 1/2' LOT 3 BLOCK 7, locally known as 914 Main Street, then north 253 feet to the northwest corner of GRINNELL N 25' W 85' LOT 6 BLOCK 7, locally known as 934 Main Street, then east to the southwest corner of GRINNELL LOT D BLOCK 6, locally known as 813 5th Avenue, then north to the northwest corner of the same parcel, then east to the point of beginning.

Approved this 1st day of June, 2020.

Dan Agnew, Mayor

Attest:

Annamarie Wingerter, City Clerk

RESOLUTION NO. 2020-98

**A RESOLUTION OF NECESSITY TO DECLARE AN URBAN
RENEWAL AREA IN THE CITY OF GRINNELL**

Whereas the City of Grinnell plans to further improve commercial facades in the downtown central business district, and

Whereas the CDBG program requires that the City adopt a resolution of necessity under Chapter 403 of the Code of Iowa that the area for the project meets the following findings - that one or more slums, blighted or economic development areas exist in the municipality and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

Whereas the map and area legally described in Attachment A meets the Urban Renewal Law requirements under Chapter 403 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRINNELL, IOWA:

Section 1. The area described in Attachment A meets the following standards – it is blighted and it is necessary in the interest of public health, safety, or welfare of the residents of Grinnell to conduct this project to improve blighted commercial facades. The city finds it is necessary to establish this urban renewal area for this improvement project.

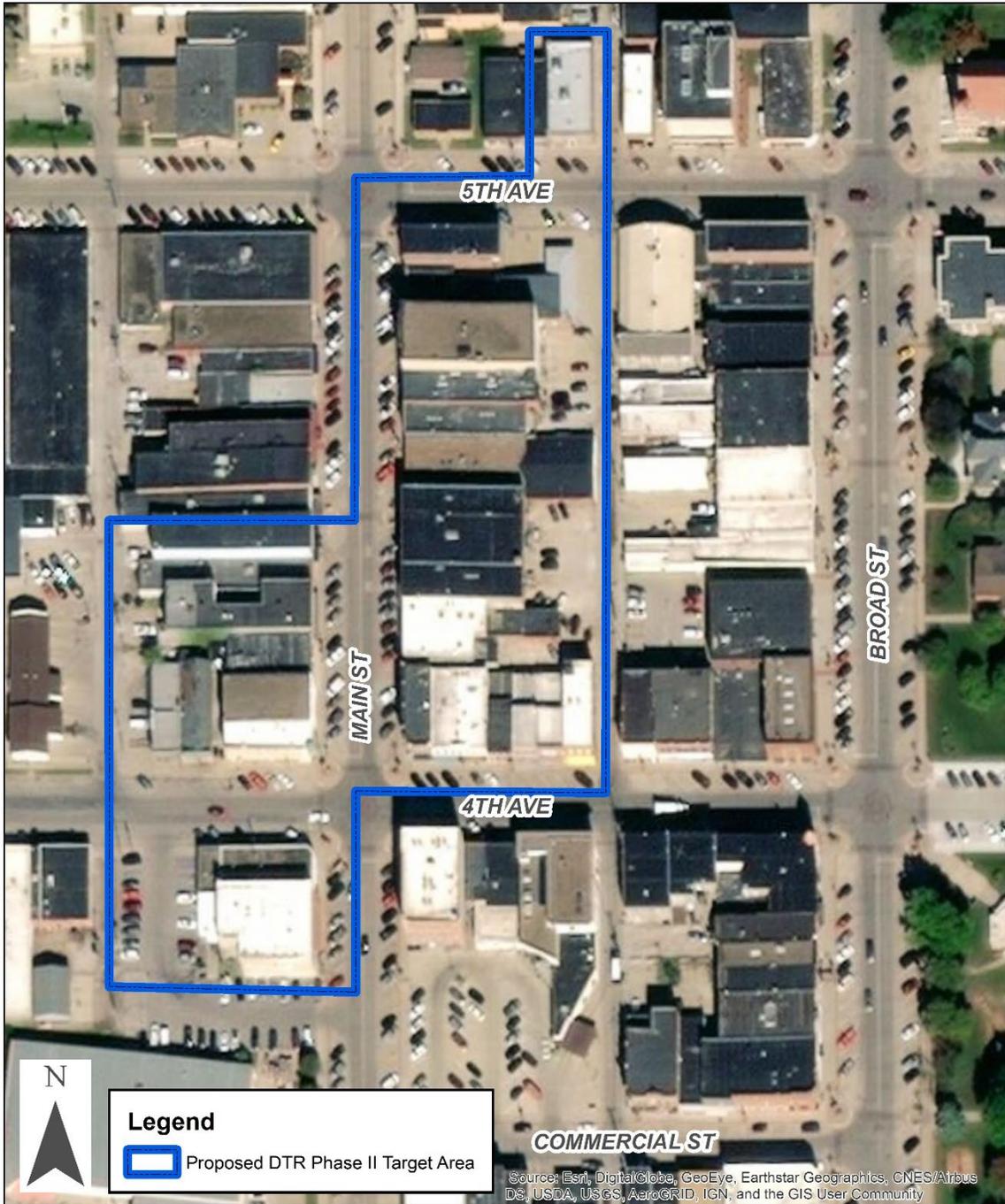
Approved this 1st day of June, 2020.

Dan Agnew, Mayor

Attest:

Annamarie Wingerter, City Clerk

ATTACHMENT A – URBAN RENEWAL AREA IN THE CITY OF GRINNELL



City of Grinnell Community Development Needs Assessment

The City of Grinnell is applying for a 2020 Downtown Revitalization Phase II Facade Improvement Grant. The project target area has been identified by the city to contain a blighted economic area in accordance with Iowa Code Chapter 403. Below are community development needs for Grinnell as well as potential or planned activities to address those needs. The project in consideration for this DTR grant is included below, as well as other development needs.

Grinnell Community Development and Housing Needs of LMI Persons

Housing

- **More rental housing needed:** The 2017 Housing Study as well as the 2019 Cultural Connection Plan update found that even though more housing options are coming online in Grinnell, still more housing is needed for the student population as well as workforce.
- **Improve existing housing:** Continue improvement of housing stock.
- **Mobile home community:** There are 115 housing units at a mobile home community on the SE part of the city. The park is largely filled with varying levels of housing condition.

Infrastructure

- **I + I reduction:** Need to continue to reduce I + I into sewer system. One area of the system was lined in 2014 with great success in I + I reduction. An additional area is being investigated to determine the extent of the problem. I + I reduction is needed to keep sewer rates low and prevent the city from having to treat large amounts of water getting into through I + I with their new wastewater treatment plant.
- **Sidewalk study:** A sidewalk study is needed to determine where gaps and replacement is needed. The 2014 and 2019 Cultural Connections Plan identified sidewalk condition and overall walkability as issues for elderly and those with limited mobility.

Transportation

- **More transit service:** A 2020 study conducted for the Long Range Transportation Plan update indicated that more transit service is desired, including trips with less than 24-hour notice trips outside of normal business hours (evenings, weekends). Transit needs may also involve local employers. This need was also identified in the 2019 Cultural Connections plan. Community members have recently formed a working group to work on transit needs in the community.
- **Ambulance service (operating)** needs improved in the area. Current private providers.

Other Community Development and Housing Needs

Economic Development

- **Poor condition of commercial downtown buildings and facades:** Previous investments in the downtown have been successful as a springboard for development and investment, but areas remain in the historic commercial downtown where buildings need significant repairs and restoration of historic elements. Several buildings must set rent prices low in order to be an attractive option for business tenants. Low rent does not generate enough income to support expensive repairs.

- **Better internet needed:** Iowa Telecom and Mediacom do not provide fast enough or reliable services. Better services are needed to meet current residential demand as well of possible future commercial demand. This issue was cited by city staff and several area economic development specialists.
- **More services needed that cater to students:** Students and other members of the community were surveyed in a 2014 Cultural Connection Plan and a 2019 plan update. The planning effort found that respondents desired more entertainment options and more businesses that were open later in the evening and were friendlier to student schedules.

Housing

- **Upper story housing desired:** Respondents reported in the 2019 Cultural Connection Plan that they want to live downtown, experience walkable amenities, and soak up the positive and artistic student culture. The Beyer Building and several other prominent buildings are opportunities but will require significant renovation budgets.
- **Garden cottage, smaller square footage housing desired:** The 2017 Housing Study identified that demand exists for cottage style housing, perfect for empty nesters, retirees looking to downsize, smaller families or first-time home buyers.

Infrastructure

- **Grinnell Area Recreation Trail and on-road cycling infrastructure:** Future extensions of Grinnell Area Recreation Trail are needed. These extension are desired along the south part of Highway 146. Resident also commented in a recent survey (2020 Long Range Transpiration Plan update) that they wanted more bike lanes and wider shoulders in town to accommodate on-road cycling.

Planned or Potential Activities to Address Housing and Community Needs

- 2020 DTR Façade Grant application that addresses 9 downtown properties.
- Working with Mahaska Telecommunications group to install fiber optics and start a better broadband service in Grinnell.
- Currently investigating water collection system through televising and cleaning to determine issue areas for I/I. Developing a future IEDA sewer lining project to address I/I into the sewer system.
- New rental housing and student housing being constructed in old McNally's grocery store location.
- Garden Cottages being developed now on the south side of town
- Community meeting to discuss transit needs.