

Tentative Agenda
Drake Community Library Board of Trustees
June 13, 2024, 5:00 p.m.
In-person attendees meet in the Library's Alan & Jean Jones Board Room
Remote attendees may connect electronically
made available via Zoom from the online City Agenda Center

Join Zoom Meeting

<https://zoom.us/j/92222844462?pwd=TmZCYVp1UnVlbXVyZithVU0wQjRvUT09>

Meeting ID: 922 2284 4462

Passcode: 651913

A. Members present: ___ Elfenbein ___ Hardin ___ Hammond ___ McFee
___ Pagliai ___ Lindley ___ Swick Other: ___ Neal ___ Snow ___ Wingerter

B. Approval of Agenda

C. Old Business- None

D. New Business-

1. Discuss umbrella IT Contract with city
2. Approve umbrella IT Contract

Next regular board meeting- June 26, 2024, at 5:15pm

As for the 7 “things” to address from the Library Budget Request...

1. Networking Infrastructure and Security- We will be finalizing the buyout process. The HaaS and SaaS solution we provided for the library will cover all of this.
2. Groovix Computers – This is a specialized system typically used in libraries. It is not contracted through B3, but instead the actual vendor itself. So, we are good on this, and will keep communication open with the vendor.
3. Public Hardware Equipment Replacement – This is purchased directly through B3, with no contract. We will switch the purchasing of this equipment over to HBS and keep the PC rotation going.
4. Telephone Service and System – This is not under contract with B3. Instead, it is provided via the vendor directly, MCG. HBS can support as needed.
5. Video Surveillance System - This is not under contract through B3, rather the library purchases cameras directly from B3, and B3 supports on a Time and Materials basis. This means HBS can tackle the camera project and support and keep the camera rotation going with collaboration between our Physical Security Team and the city. I will figure out models and quantity by continuing to work with B3.
6. Software – As discussed, we will work with the staff in continuing to purchase software through TechSoup.
7. Antivirus – With the PC count, we should have what we need to quote antivirus. HBS can do this via an addition to the agreement.

Please include this email and the attached documents in your Library Board packet.

A link is included below for the quote, but I have attached it.

Ann

From: Alex Perez <alperez@hbs.net>
Sent: Wednesday, June 12, 2024 8:46 AM
To: Ann Wingerter <AWingerter@grinnelliowa.gov>
Cc: Rachel Newbury <rnewbury@hbs.net>; Steve Heston <sheston@hbs.net>
Subject: RE: CoG - Library HaaS & SaaS

Hi Ann,

This is a new proposal for the library specifically, there was no previous proposal for this. This includes the takeover of the current contract from B3 at the library alone. Below is the infrastructure we will be providing a HaaS and SaaS service for.

Thank you,



Alex Mead-Perez · Associate Solutions Consultant
Heartland Business Systems
C: 712-560-6245 E: alperez@hbs.net
www.hbs.net

From: Alex Perez <alperez@hbs.net>
Sent: Tuesday, June 11, 2024 4:26 PM
To: awingerter@grinnelliowa.gov
Cc: Rachel Newbury <rnewbury@hbs.net>; Steve Heston <sheston@hbs.net>
Subject: CoG - Library HaaS & SaaS



Hi Ann,

**** REMINDER **** This is the final quote for Library HaaS & SaaS

In this quote there is not a breakdown line-by-line of what is included in this monthly recurring total of \$2,180.87. So, I will break it down here :).

This includes a HaaS & SaaS model for:

- 1 Lenovo server with a 5 year warranty.

- 4 Aruba 48 port switches
- 1 Aruba 24 port switch
- 4 DAC cables for connection
- 6 Aruba APs

This will consolidate the actual number of switches by including less switches with more ports. This makes it all easier to manage.

This will cover the HaaS & SaaS model the library currently has set up with B3. We will be continuing the buyout process of the current agreement in the meantime.

The idea of this is to not only cover everything in the agreement, but provide you equipment that is graded to fit the City of Grinnell. As discussed before, the current setup at the library works, but it is less than ideal.

Thank you!

We have prepared a quote for you. You can electronically place your order online by clicking the following:

[View your quote](#)

Thank you,

Alex Mead-Perez
Des Moines Iowa Area Office
7745 Office Plaza Dr N Suite 150
West Des Moines, IA 50266
Phone: 712-560-6245
Email: alopez@hbs.net

Library Haas & SaaS

Quote #342934 v2

Prepared For:
City of Grinnell

 Ann Wingerter
 520 4th Avenue
 Grinnell, IA 50112

P: (641) 236-2601

E: awingerter@grinnelliowa.gov

Prepared By:
Des Moines Iowa Area Office

 Alex Mead-Perez
 7745 Office Plaza Dr N Suite 150
 West Des Moines, IA 50266

P: 712-560-6245

E: alperez@hbs.net

Date Issued:
06.11.2024
Expires:
07.05.2024

Haas / Saas - Monthly Recurring Services		Recurring	Qty	Ext. Recurring
60 month term				
Monthly billing				
HBS-M1- Haas/SaaS	Haas/ SaaS/ Managed Services / Install labor	\$2,180.87	1	\$2,180.87
Recurring Subtotal				\$2,180.87

Recurring Expenses Summary	Amount
Haas / Saas - Monthly Recurring Services	\$2,180.87
Recurring Total:	\$2,180.87

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2021.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2024.v1.0

Acceptance
Des Moines Iowa Area Office
City of Grinnell

Alex Mead-Perez

Signature / Name

06/11/2024

Date

Signature / Name

Initials

Date