

VETERANS MEMORIAL COMMISSION
MONDAY, OCTOBER 12, 2020 AT 5:15 P.M.
Via Zoom

Join Zoom Meeting

<https://zoom.us/j/99255046993?pwd=MFB0Z2VRVEpHSXhYZHRubVRXc3poZz09>

Meeting ID: 992 5504 6993

Passcode: 133733

One tap mobile

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TENTATIVE AGENDA

Roll Call:

Terry Stringfellow _____ Leo Lease _____ Gwen Rieck _____ Randall Hotchkin _____ Teresa Coon _____

1. Perfecting and Approval of Agenda
2. Approve minutes from Monday, September 14, 2020
3. Monthly budget report
4. Greater Poweshiek Community Foundation Monthly Balance Report
5. Approve bills for payment
 - Alliant \$93.85 (paid 10/12/20)
 - RDG INV#47677 \$18,000.00 (paid 10/5/20)
 - Herald Register INV#00106393 \$1,600.00 (paid 10/5/20)
 - Lacina Business Inc. \$770.00
6. RDG Architects – Update
7. Marketing & Fundraising – Update
8. Prairie Star – Update
9. Consider title for Joe Lacina
10. Veterans Memorial Building Condition (Electrical, Roof)
11. Inquiries:
(All inquiries or comments are limited to two minutes per person and those wishing to speak must be recognized by the chair before beginning – In addition, no action shall be taken).
12. Adjournment:

Next Meeting: October 12, 2020

VETERANS MEMORIAL COMMISSION
MONDAY, SEPTEMBER 14, 2020 AT 5:15 P.M.
VIA ZOOM

MINUTES

Attendance: Present: Leo Lease, Randy Hotchkin, Gwen Rieck, Dr. Teresa Coon Absent: Terry Stringfellow

1. **Perfecting Agenda:** Agenda approved by members present.
2. **Approve Minutes:** MOTION to approve August 31, 2020 minutes by Hotchkin, second by Lease, all ayes, motion carried.
3. **Monthly Budget Report:** Balance of \$62,698.00.
4. **Greater Poweshiek Community Foundation:** Balance of \$551,778.00.
5. **Approval of bills:**
 - i. Alliant \$96.27 (paid 8/28/20)
 - ii. RDG INV#47563 \$4059.00 (paid 9/8/20)
 - iii. Amperage INV#027199 \$7415.00
 - iv. Amperage INV#027086 \$45.00

MOTION to approve by Lease, second by Hotchkin, all ayes, motion carried.

6. **RDG Architects:** Lacina reported he talked with Matt from RDG and suggested he be present at the next commission meeting (Oct.) to present the drawings to the members of the commission.
7. **Amperage Marketing:** We will soon be paying the last bill for service but they will be staying with us until the end.
8. **Fundraising Committee Update:** An Iowa Great Places grant application was submitted on September 10, 2020 for the amount of \$400,000. Lease stated he will be speaking to the Lions club and Lacina stated he will be speaking to the Rotary club.
9. **Consider CDAF Marketing Proposal:** After discussion by all present, they were in agreement to wait and discuss again in December.
10. **Veterans Memorial Building Condition:** Hotchkin is working on any issues. The new pictures are in the entrance of the building.
11. **Inquiries:**
 - Joe Lacina is prepared to add an “Artist” page to the website. This will focus on the substance of what an artist will experience at Prairie Star. It will encourage artists and organizations to sign up for a digital newsletter to be kept up to date. To add credibility to the page, Tom Lacina requested Joe appear as “Interim Residency Development Director” or “Residency Development Director.” He will do the work on a volunteer

basis given that he's getting paid for his website work. The commission discussed this request. The request will be added to the October agenda for action.

- Tom is working on a special event in 2021 to feature a showing at the Arts Center of Kurt Vonnegut works from the National Veterans Art Museum, an installation about Iowa military history from the Iowa Gold Star Military Museum, and an installation about local veteran history from the Grinnell Historical Museum. There will also be a display about the Veterans Memorial Building and the Prairie Star Residency. Tom would like to figure out how to parley this into funding. Sponsors are a consideration but he is also thinking about an auction of 20 or less select veteran-created works, with two thirds going to the artist and one third going to the project. This would probably occur next September/October/November and culminate the week of Veterans Day.
- Tom also requested Nicole Behrens put the new fundraising number on the website each month, right after she receives updated information about levy funds.

12. **Adjournment:** MOTION by Rieck, second by Lease, all ayes, motion carried.

Next meeting: October 12, 2020



**Veteran's Memorial Building YTD Budget Report
Fiscal Year 2019 - 2020**

		2019-2020 ACTUAL	2020-2021 BUDGET	YTD ACTUAL	Proposed Bills list 11/02/20	2020-2021 REMAINING BUDGET
Beginning Balance		\$ 45,368	\$ 98,115	\$ 98,115		\$ -
Revenues:						
002-3.470.2.4461	VM - Grants Non-Govt	\$ 1,200	\$ -	\$ -	\$ -	\$ -
002-3.470.2.4705	VM - Contribution Priv	-	-	-	-	-
002-3.470.2.4780	Other Miscellaneous Revenue	-	-	-	-	-
002-3.470.4.4020	Vets Mem - Property Tax	109,197	117,467	13,222	-	-
002-3.470.4.4060	Vets Mem - Excise Tax	1,151	1,750	-	-	-
002-3.470.4.4300	Vets Mem - Interest Earned	470	1,500	153	-	-
002-3.470.4.4432	Vets Mem - Rollback Rep	4,711	-	-	-	-
Total Revenues		\$ 116,729	\$ 120,717	\$ 13,375		\$ -
Expenditures:						
002-4.470.2.6371	Utilities	1,144	1,500	183	-	1,317
002-4.470.2.6402	Ads & Legals	-	-	1,600	-	(1,600)
002-4.470.2.6409	General Insurance	800	1,600	-	-	1,600
002-4.470.2.6420	Consulting/Professional Fees	61,052	79,830	43,049	-	36,781
002-4.470.2.6428	Misc Cont Work i.e. Fundraising	-	-	-	-	-
002-4.470.2.6445	Refunds	-	-	-	-	-
002-4.470.2.6513	Misc Supplies & Materials	986	4,000	-	-	4,000
002-4.470.3.6570	Building Improvements	-	1,000	-	-	1,000
Total Expenditures		\$ 63,982	\$ 87,930	\$ 44,832	\$ -	\$ 43,098
002-4.910.5.6911	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transfers		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures and Transfers Out		\$ 63,982	\$ 87,930	\$ 44,832	\$ -	\$ 43,098
Ending Balance		\$ 98,115	\$ 130,902	\$ 66,658		

*Note - Misc Contract and Building Imp budget amounts have been adjusted according to where expenses are incurred.



August 31, 2020
 Project No: R3002.689.00
 Invoice No: 47677

Russ Behrens
 City Manager
 City of Grinnell
 520 4th Avenue
 Grinnell, IA 50112

Project R3002.689.00 Grinnell, City of - Vets Memorial Bldg Renov
Professional Services through August 31, 2020
 Fee

Billing Phase	Fee	Billed %	Earned	Prior Fee	Current Fee
Schematic Design	45,000.00	100.00	45,000.00	45,000.00	0.00
Design Development	45,000.00	100.00	45,000.00	27,000.00	18,000.00
Construction Documents	112,500.00	0.00	0.00	0.00	0.00
Bidding/Negotiation	15,000.00	0.00	0.00	0.00	0.00
Contract Administration	82,500.00	0.00	0.00	0.00	0.00
Total Fee	300,000.00		90,000.00	72,000.00	18,000.00
Total Fee					18,000.00
Total this Invoice					\$18,000.00

Outstanding Invoices

Number	Date	Balance
47563	7/31/2020	4,059.00
Total		4,059.00

Vets Mem Bldg Renov
 002-4.470.2.6420
 Sew



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STATEMENT OF ACCOUNT AS OF

Grinnell Veterans Memorial
C/O City of Grinnell
520 4th Ave.
Grinnell, IA 50112

9/28/20

TERMS:

Page 1

DATE	TRANSACTION	DESCRIPTION	CHARGES	PAYMENTS	BALANCE
9/3/20	00106393	Grinnell Veterans Memorial insert (3,000)	\$1,600.00		\$1,600.00
		GHR Insert 002-4,470.2.6402 Aee			
			CURRENT	30 DAYS	60 DAYS
			\$1,600.00		
				90 DAYS	AMOUNT DUE
					\$1,600.00

Refer to the above section "TERMS" to determine the number of days from the date of the statement in which the current amount on the statement is due. A finance charge on the unpaid balance will be applied at 1-1/2% per month, which is an annual percentage rate of 18%. The minimum finance charge will be \$2.50 a month on all balances 30 days past due. - In the event of a default with respect to the payment of the purchase price or any part thereof for a period of 30 days from the due date thereof, The Grinnell Herald-Register shall be entitled to receive from the



INVOICE

Lacina Business Inc.
 2010 Country Club Dr.
 Grinnell, IA 50112
 CONTACT: Joe Tuggle Lacina
 (515)229-6626
 joelacina@gmail.com

Date: 10/08/2020
 Order Number: PSwebsite1020
 Payment Method: check

Bill-To Customer:
 GPCF
 P.O. Box 344, 1510 Penrose Street
 Grinnell, IA 50112

Job Description	Amount
Prairie Star Residency website 2 hours, 7/28/20: 12:30PM – 2:30PM 3 hours, 7/30/20: 10:30AM – 1:30PM 2 hours, 8/8/20: 7:00PM – 9:00PM 2 hours, 8/9/20: 7:00PM – 9:00PM 4 hours, 8/30/20: 6:00PM – 10:00PM 1 hours, 9/1/20: 5:00PM – 6:00PM 3 hours, 9/2/20: 8:00AM – 11:00AM 1 hours, 9/3/20: 11:00AM – 12:00AM 1 hours, 9/17/20: 7:00PM – 8:00PM 3 hours, 10/8/20: 10:00AM – 1:00PM At \$35/hour Total hours: 22	\$770.00

SUBTOTAL:	\$770.00
TOTAL TAX:	0
SHIPPING & HANDLING:	0
TOTAL AMOUNT DUE:	\$770.00

***Make all checks payable to: Lacina Business Inc.**

If you have any questions about this invoice contact:
 Joe Lacina | joelacina@gmail.com | 5152296626

THANK YOU!