



**Grinnell PUBLIC WORKS AND GROUNDS Meeting
MONDAY, JUNE 15, 2020 AT 4:45 P.M.
VIA ZOOM**

Join Zoom Meeting

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TENTATIVE AGENDA

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard.

PERFECTING AND APPROVAL OF AGENDA:

COMMITTEE BUSINESS:

1. Consider resolution adopting plans and specifications, proposed form of contract and estimate of cost for the construction of the 8th Avenue (Park St. to East St.) Repairs Project (See Resolution No. 2020-102).
2. Consider resolution approving contract change order No. 2 in the amount of \$31,090.27 for a decrease to the contract with Bushong Construction Co., Inc. of Montezuma, Iowa for the Airport Hangar Improvement Project (See Resolution No. 2020-103).
3. Consider resolution accepting work on the Airport Hangar Improvement Project for a total of \$876,582.73 and paying the retainage of \$43,829.14 (See Resolution No. 2020-104).
4. Consider resolution awarding contract for the Immanuel Lutheran Church Storm Sewer Project to Gator Excavating, dba Absolute Infrastructure in the amount of \$34,978.00 (See Resolution No. 2020-105).
5. Consider approval of Iowa Department of Transportation Supplemental Agreement for maintenance of primary roads in Municipalities.
6. Consider request from Honeybee Ministries to hold concerts in Central Park July 24, 2020 through July 26, 2020.

INQUIRIES:

ADJOURNMENT:

RESOLUTION NO. 2020-102

RESOLUTION ADOPTING PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CONSTRUCTION OF THE 8TH AVENUE (PARK STREET TO EAST STREET) REPAIRS PROJECT, FOR THE CITY OF GRINNELL, IOWA

WHEREAS, on the 15th day of June 2020, plans, specifications, estimate of cost and form of contract were filed with the City of Grinnell, Iowa for the 8th Avenue (Park St. to East Sat.) Repairs Project;

WHEREAS, notice of hearing on plans, specifications, estimate of cost and form of contract for said improvement was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRINNELL, IOWA:

Section 1. That the said plans, specifications, estimate of cost and form of contract are hereby approved as the plans, specifications, estimate of cost and form of contract for said improvements, as described in the preamble of this Resolution.

Where upon Mayor Agnew declared this resolution duly passed and approved this 15th day of June 2020.

Dan F. Agnew, Mayor

Attest:

Annamarie Wingerter, City Clerk/Finance Director

RESOLUTION NO. 2020-103

A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 IN THE AMOUNT OF \$31,090.27 FOR A DECREASE TO THE CONTRACT WITH BUSHONG CONSTRUCTION CO, INC, OF MONTEZUMA, IOWA FOR THE AIRPORT HANGAR IMPROVEMENT PROJECT.

WHEREAS, the City of Grinnell did enter into a contract with Bushong Construction Co. Inc. of Montezuma, Iowa on April 16, 2018; and

WHEREAS, Bushong Construction Co. Inc. of Montezuma, Iowa, has submitted Contract Change Order No. 2 for a net decrease of \$31,090.27 and

WHEREAS, the Project Engineer has reviewed the change order and recommends approval of Contract Change Order No. 2; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Grinnell, Iowa, in regular session this 15th day of June 2020 that the contract amount has decreased by \$31,090.27 in accordance with Contract Change Order No. 2 is hereby approved as executed.

Passed and adopted this 15th day of June 2020.

Dan F. Agnew, Mayor

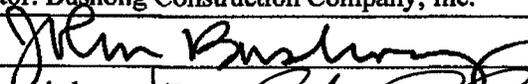
Attest:

Annmarie Wingerter, City Clerk

Project: Hangar and Paving Improvements	Change Order # 2
IDOT PN 9I-180-GGI-100 & 9I-180-GGI-300	CGA PN 4467.06
Owner: City of Grinnell	Contract Date: April 30, 2018
Contractor: Bushong Construction Company, Inc.	Contract Amount: \$912,948.00

List below or on a separate sheet each change proposed in this order describing briefly and giving reasons for the changes. Attach copy of supplemental agreement covering any contract amendment.

PROPOSED CHANGES	Amount Increase or Decrease
This Change Order adjusts plan quantities to final field measured quantities.	
<ul style="list-style-type: none"> • Item No. 2.05 – Fly Ash Treated Subgrade Preparation, 18”, Apron Decrease 148.63 SY @ \$9.00/SY • Item No. 2.06 – Fly Ash Treated Subgrade Preparation, 18”, Taxiway Decrease 89.45 SY @ \$9.00/SY • Item No. 2.07 – Fly Ash Treated Subgrade Preparation, 18”, Approach Decrease 41.11 SY @ \$9.00/SY • Item No. 2.08 – Fly Ash Treated Subgrade Preparation, 18”, Hangar Decrease 19.78 SY @ \$9.00/SY • Item No. 2.10 – Subbase, 6” Modified, Apron Decrease 148.6 SY @ \$9.00 SY • Item No. 2.11 – Subbase, 6” Modified, Taxiway Decrease 89.5 SY @ \$9.00/SY • Item No. 2.12 – Subbase, 6” Modified, Approach Decrease 41.1 SY @ \$9.00/SY • Item No. 2.14 – Remove and Replace Unsuitable Material Decrease 314.40 CY @ \$15.00/CY • Item No. 4.01 – Storm Sewer, Trenched, 24” RCP Decrease 3.97 LF @ \$73.00/LF • Item No. 7.01 – Pavement, PCC, 6”, Apron Decrease 54.43 SY @ \$45.00/SY • Item No. 7.02 – Pavement, PCC, 6”, Taxiway Decrease 36.67 SY @ \$45.00/SY • Item No. 7.03 – Pavement, PCC, 6” Approach Decrease 53.77 SY @ \$46.00/SY • Item No. 9.02 – Silt Fence, Installation, Removal of Sediment & Silt Fence Decrease 485.0 LF @ \$3.00/LF • Item No. 9.03 – Filter Socks, Installation, Removal of Sediment and Filter Socks Increase 167 LF @ \$3.00/LF • Item No. 9.04 – Rolled Erosion Control Products Decrease 217.8 SQ @ \$10.00/SQ • Item No. 11.02 – 6” PCC Hangar Floor Decrease 40.15 SY @ \$62.00/SY • Item No. B2.06 – Additional Fly Ash Treated Subgrade Preparation, 18” Taxiway Decrease 20 SY @ \$9.00/SY • Item No. B2.07 – Additional Fly Ash Treated Subgrade Preparation, 18” Approach Decrease 15.56 SY @ \$9.00/SY • Item No. B2.08 – Additional Fly Ash Treated Subgrade Preparation, 18”, Hangar Decrease 25.56 SY @ \$9.00/SY 	<ul style="list-style-type: none"> - \$1,337.67 - \$805.05 - \$369.99 - \$178.02 - \$1,337.67 - \$805.05 - \$369.99 - \$4,716.00 - \$289.81 - \$2,449.35 - \$1,650.15 - \$2,473.42 - \$1,455.00 + \$501.00 - \$2,178.00 - \$2,489.30 - \$180.00 - \$140.04 - \$230.04

				Amount Increase or Decrease
<ul style="list-style-type: none"> Item No. B2.11 – Additional Subbase, 6" Modified, Taxiway Decrease 20 SY @ \$9.00/SY Item No. B2.12– Additional Subbase, 6" Modified, Approach Decrease 15.56 SY @ \$9.00/SY Item No. B2.13 – Additional Subbase, 6" Modified, Hangar Decrease 102.55 SY @ \$9.00/SY Item No. B7.02 – Additional Pavement, PCC, 6", Taxiway Decrease 21.11 SY @ \$48.00/SY Item No. B7.03 – Additional Pavement, PCC, 6", Approach Decrease 15.56 SY @ \$48.00/SY Item No. B11.02 – Additional 6" PCC Hangar Floor Decrease 18.89 SY @ \$66.00/SY Item No. C01-1 – Cement (Base Bid) Decrease 7.73 Ton @ \$171.00/Ton Item No. C01-2 – Cement (Alternate Bid B) Decrease 15.0 Ton @ \$171.00/Ton 				-\$180.00 -\$140.04 -\$922.95 -\$1,013.28 -\$746.88 -\$1,246.74 -\$1,321.83 -\$2,565.00
Changes on This Change Order:				- \$31,090.27
Net Changes Previous Orders:				- \$5,275.00
Total Net Changes to Date:				- \$36,365.27
Total Contract Time (Days) N/A	Days Increased -	Days Decreased -	New Total (Days) N/A	
<i>If and when approved, I hereby accept this order both as to work to be performed and prices on which payment shall be based.</i>				
Contractor: Bushong Construction Company, Inc.			Date: 6/8/20	
By:			Title: Vice Pres.	
Recommended	By:		Title: Project Manager	Date: 6/8/2020
Approved	By:		Title:	Date:

RESOLUTION NO. 2020-104

RESOLUTION ACCEPTING WORK FOR THE AIRPORT HANGAR IMPROVEMENT PROJECT

WHEREAS, the City of Grinnell did enter into a contract with Manatts, Inc of Brooklyn, Iowa on April 30, 2018 for the Airport Hangar Improvement Project; and

WHEREAS, said contractor has substantially completed the construction of said improvements, known as Airport Hangar Improvement Project, in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRINNELL, IOWA,

Section 1. That said improvements are hereby accepted as having been substantially completed in accordance with the said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$876,582.73.

Section 2. The final retainage payment of \$43,829.14 will be paid on June 15, 2020.

Passed and approved on this 15th day of June 2020.

Dan F. Agnew, Mayor

ATTEST:

Annmarie Wingerter, City Clerk/Finance Director

Engineer's Statement of Completion

Project: Hangar and Paving Improvements
Grinnell Regional Airport
Grinnell, IA

Contractor: Bushong Construction Co. Inc.
704 E. Wood St.
Montezuma, IA 50171

To City of Grinnell, Iowa:

I hereby state that the Hangar and Paving Improvements project at the Grinnell Regional Airport by a Contract dated April 30, 2018, has been substantially completed in general compliance with the terms, conditions, and stipulations of said Contract. The work was substantially completed within the specified contract working days for the project.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is Eight Hundred Seventy-Six Thousand Five Hundred Eighty-Two and 73/100 dollars (\$876,582.73). The derivation of this total amount is tabulated on the attached sheets.

This contract was a sales tax exempt project so the Contractor did not pay sales tax and so a certification of the amount of sales tax paid was not required. Therefore the remaining balance of the total amount earned, as detailed in the attached sheets, can now be paid. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Council.

CLAPSADDLE-GARBER ASSOCIATES, INC.



Joseph P. Roenfeldt, P.E.
Iowa License No. 21134

Date: June 8, 2020

Accepted by: _____
Resolution: _____ Date: _____

Distribution: Engineer
Contractor
FAA/IDOT
City

Signed: _____

Attest: _____

**STATEMENT OF COMPLETION AND FINAL ACCEPTANCE OF WORK
AIRPORT PROJECTS**

Contract Number: 19533 & 19549 Project Number: 9I180GGI100 & 9I180GGI300

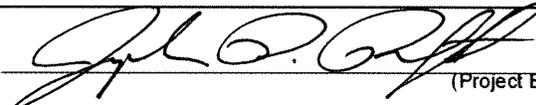
Airport Name: 75 X 75 Hangar and Approach Paving

Airport Sponsor: City of Grinnell

Type of Project: Vertical Infrastructure and Airport Improvement Program
(Vertical Infrastructure or Airport Improvement Project)

Description of Project:

This project has been completed in substantial compliance with the project plans, specifications, project agreement, and laws of the State of Iowa and ordinances of the city or county where the work was performed. Final acceptance of the project is recommended.

Signature: 
(Project Engineer/Manager)

Date: 6/8/2020

This project is accepted on behalf of the city/aviation authority/airport commission. By signing below, the sponsor representative verifies that the project was completed in substantial compliance with the terms and conditions of the agreement with the Iowa Department of Transportation, and that the project was completed following all applicable laws of the State of Iowa.

Name: _____

Title: _____

Signature: _____ Date: _____
(Sponsor Representative)

Signature: _____ Date: _____
(Aviation Bureau Program Manager)

Return form to:

Attn.: Program Manager
Aviation Bureau
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010

E-mail: shane.wright@iowadot.us
FAX: 515-233-7983
Phone: 515-239-1048

CONSTRUCTION PROGRESS REPORT

Project Description: Hangar and Paving Improvements
Grinnell Regional Airport

Date of Contract: April 30, 2018

Estimate: No. 9 - Final Retainage

Completion Date:

Contractor: Bushong Construction Co. Inc.

Owner: Grinnell, IA

Base Contract Price	\$912,948.00	Construction Completed (See Attached Tab)	\$876,582.73
Change Order No. 1	(\$5,275.00)	Stored Materials (See Attached Tab)	\$0.00
Change Order No.2	(\$31,090.27)		
		Total Amount Earned	\$876,582.73
		Less 5% Retainage	\$0.00
		Subtotal	\$876,582.73
		Less Previous Payment	\$832,753.59
Total Contract Amount	\$876,582.73	AMOUNT DUE THIS ESTIMATE	\$43,829.14

Requested by Contractor:


Bushong Construction Co. Inc.

Vice Pres.
Title

6-8-20
Date

Recommended by Engineer:


Clapsaddle-Garber Associates, Inc.

Project Engineer
Title

6/8/2020
Date

Approved by Owner:

City of Grinnell

Title

Date

Prepared by:
CGA Consultants
Marshalltown, Iowa 50158

CGA Project No. 4467.06
June 21, 2019

**Tabulation of Construction Quantities
Hangar and Paving Improvements
Grinnell Regional Airport
Grinnell, IA**

Period Ending: June 15, 2018

Item No	Description	Unit	Unit Bid Price	Contract		Completed	
				Quantity	Amount	Quantity	Amount
1.01	Safety Plan, Traffic Control and Mobilization	LS	\$65,915.00	1	\$65,915.00	1	\$65,915.00
2.01	Class 13 Excavation, Apron	CY	\$13.00	240	\$3,120.00	240	\$3,120.00
2.02	Class 13 Excavation, Taxiway	CY	\$13.00	1,270	\$16,510.00	1270	\$16,510.00
2.03	Class 13 Excavation, Approach	CY	\$13.00	80	\$1,040.00	80	\$1,040.00
2.04	Class 13 Excavation, Hangar	CY	\$13.00	310	\$4,030.00	310	\$4,030.00
2.05	Fly Ash Treated Subgrade Preparation, 18", Apron	SY	\$9.00	800	\$7,200.00	651.37	\$5,862.33
2.06	Fly Ash Treated Subgrade Preparation, 18", Taxiway	SY	\$9.00	700	\$6,300.00	610.55	\$5,494.95
2.07	Fly Ash Treated Subgrade Preparation, 18", Approach	SY	\$9.00	450	\$4,050.00	408.89	\$3,680.01
2.08	Fly Ash Treated Subgrade Preparation, 18", Hangar	SY	\$9.00	950	\$8,550.00	930.22	\$8,371.98
2.09	Fly Ash - (Removed Per Change Order No.1)	Ton	\$65.00	0	\$0.00	0	\$0.00
2.10	Subbase, 6" Modified, Apron	SY	\$9.00	800	\$7,200.00	651.37	\$5,862.33
2.11	Subbase, 6" Modified, Taxiway	SY	\$9.00	700	\$6,300.00	610.55	\$5,494.95
2.12	Subbase, 6" Modified, Approach	SY	\$9.00	450	\$4,050.00	408.89	\$3,680.01
2.13	Subbase, 6" Modified, Hangar	SY	\$9.00	950	\$8,550.00	950.00	\$8,550.00
2.14	Remove and Replace Unsuitable Material	CY	\$15.00	500	\$7,500.00	185.6	\$2,784.00
4.01	Storm Sewer, Trenched, 24" RCP	LF	\$73.00	922	\$67,306.00	918.03	\$67,016.19
4.02	Pipe Apron, 24" RCP	EA	\$1,575.00	1	\$1,575.00	1	\$1,575.00
4.03	Storm Sewer, Trenched, 6" PVC	LF	\$24.00	30	\$720.00	30	\$720.00
4.04	Connection Downspouts To PVC Pipe	EA	\$210.00	1	\$210.00	1	\$210.00
5.01	Water Main, Trenched, 6" DIP	LF	\$35.00	20	\$700.00	20	\$700.00
6.01	Manhole, SW-401, 48" Dia.	EA	\$4,830.00	2	\$9,660.00	2	\$9,660.00
6.02	Intake, SW-513, 48" Open All Four Sides	EA	\$5,250.00	2	\$10,500.00	2	\$10,500.00
7.01	Pavement, PCC, 6", Apron	SY	\$45.00	780	\$35,100.00	725.57	\$32,650.65
7.02	Pavement, PCC, 6", Taxiway	SY	\$45.00	620	\$27,900.00	583.33	\$26,249.85
7.03	Pavement, PCC, 6", Approach	SY	\$46.00	450	\$20,700.00	396.23	\$18,226.58
7.04	Tie Down Anchors	EA	\$124.00	9	\$1,116.00	9	\$1,116.00
8.01	Painted Pavement Markings, Waterborne	LS	\$520.00	1	\$520.00	1	\$520.00
8.02	Removal of Pavement Markings	LS	\$730.00	1	\$730.00	1	\$730.00
9.01	Hydraulic Seeding (Seeding, Fertilizing And Mulching)	LS	\$11,025.00	1	\$11,025.00	1	\$11,025.00
9.02	Silt Fence, Installation, Removal of Sediment and Removal of Silt Fence	LF	\$3.00	800	\$2,400.00	315	\$945.00
9.03	Filter Socks, Installation, Removal of Sediment and Removal of Filter Socks	LF	\$3.00	300	\$900.00	467	\$1,401.00
9.04	Rolled Erosion Control Products	SQ	\$10.00	500	\$5,000.00	282.20	\$2,822.00
11.01	90' X 90' Complete Hangar Building With Min. 22' X 79'-6" Clear Door	LS	\$392,900.00	1	\$392,900.00	0	\$0.00
11.02	6" PCC Hangar Floor	SY	\$62.00	925	\$57,350.00	884.85	\$54,860.70
11.03	Concrete Stoop	EA	\$1,349.00	1	\$1,349.00	1	\$1,349.00
11.04	Floor Drains, Holding Tank And Drain Lines	LS	\$6,405.00	1	\$6,405.00	1	\$6,405.00
B2.06	Additional - Fly Ash Treated Subgrade Preparation, 18", Taxiway	SY	\$9.00	60	\$540.00	40.00	\$360.00
B2.07	Additional - Fly Ash Treated Subgrade Preparation, 18", Approach	SY	\$9.00	60	\$540.00	44.44	\$399.96
B2.08	Additional - Fly Ash Treated Subgrade Preparation, 18", Hangar	SY	\$9.00	240	\$2,160.00	214.44	\$1,929.96
B2.09	Additional - Fly Ash - (Removed Per Change Order No.1)	Ton	\$65.00	0	\$0.00	0	\$0.00
B2.11	Additional - Subbase, 6" Modified, Taxiway	SY	\$9.00	60	\$540.00	40.00	\$360.00
B2.12	Additional - Subbase, 6" Modified, Approach	SY	\$9.00	60	\$540.00	44.44	\$399.96
B2.13	Additional - Subbase, 6" Modified, Hangar	SY	\$9.00	240	\$2,160.00	137.45	\$1,237.05
B7.02	Additional - Pavement, PCC, 6", Taxiway	SY	\$48.00	60	\$2,880.00	38.89	\$1,866.72
B7.03	Additional - Pavement, PCC, 6, Approach	SY	\$48.00	60	\$2,880.00	44.44	\$2,133.12
11.01	Deduct - 90' X 90' Complete Hangar Building With Min. 22' X 79'-6" Clear Door	LS	-\$392,900.00	1	-\$392,900.00	0	\$0.00
B13.01	Add - 100' X 100' Complete Hangar Building With Min. 22' X 89'-6" Clear Door	LS	\$447,397.00	1	\$447,397.00	1.00	\$447,397.00
B11.02	Additional - 6" PCC Hangar Floor	SY	\$66.00	230	\$15,180.00	211.11	\$13,933.26
CO1-1	Cement (Base Bid)	Ton	\$171.00	110	\$18,810.00	102.27	\$17,488.17
CO1-2	Cement (Alternate Bid B)	Ton	\$171.00	15	\$2,565.00	0.00	\$0.00
Total				\$907,673.00		\$876,582.73	

RESOLUTION NO. 2020-80

RESOLUTION MAKING AWARD OF THE CONTRACT FOR IMMANUEL LUTHERAN CHURCH STORM SEWER PROJECT.

WHEREAS, the following bid for the Immanuel Lutheran Church Storm Sewer Project is hereby accepted, the same being the lowest responsible bid for the said work, as follows:

1) CONTRACTOR: Gator Excavating, dba Absolute Infrastructure

AMOUNT OF BID: \$34,978.00
PORTION OF PROJECT: All

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grinnell, Iowa, that the Mayor and City Clerk are hereby directed and authorized to execute a contract with the Contractor for the Immanuel Lutheran Church Storm Sewer Project.

Passed and approved this 15th day of June 2020.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

CONTRACT

THIS AGREEMENT, made and entered into this 15th day of June, 2020, by and between the City of Grinnell, Iowa, party of the first part, hereinafter referred to as the "Owner", and Gator Excavating, bda Absolute Infrastructure, party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain plans and proposal blanks, dated the 22nd day of May, 2020, for Immanuel Lutheran Church Drainage Project, under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

Storm sewer installation and storm sewer structure construction, erosion control measures and grading to re-establish a drainage course across the northern portion of the Immanuel Lutheran Church lot north of 11th Avenue, including cleanup for the sum of Thirty-four Thousand Nine Hundred Seventy-eight and 00/100 Dollars (\$34,978.00) based on the unit and lump sum prices as shown on the Quotation.

2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:
 - 2.1 Contract Documents, including:
 - 2.1.1 Solicitation for Quotation
 - 2.1.2 Quotation
 - 2.1.3 Plan Sheet
 - 2.1.4 SUDAS Specifications
 - 2.2 This Instrument.
 - 2.3 The above components are complementary and what is called for by one shall be as binding as if called for by all.
3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.
4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seals the date first written above.

CONTRACTOR

CITY OF GRINNELL, IOWA

Gator Excavating dba Absolute Infrastructure

By 

Title Business Development Manager

Mayor

ATTEST:



Title Superintendent

ATTEST:

City Clerk

District 1 Field Office

2300 SE 17th Street, Grimes, IA 50111

Phone: 515-986-5471 | Email: john.narigon@iowadot.us

June 8, 2020

Ann Wingerter
City Clerk
520 Fourth Ave
Grinnell, IA 50112

Subject: Fiscal Year 2021 Supplemental Maintenance Agreement with City of Grinnell

Dear Ann,

Enclosed is a copy of the proposed Fiscal Year 2021 Supplemental Agreement for Maintenance of Primary Roads in Municipalities.

This agreement will be effective for the period beginning July 1, 2020 and ending June 30, 2021.

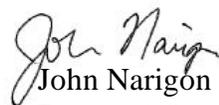
The terms of the agreement are the same as last year, with the traffic volumes updated to 2016 counts. The compensation rate is based on a weighted average of volume and segment length. No new maintenance activities have been added.

If you accept the proposed agreement, please sign and preferably return a scanned copy by *email* or an original copy by *mail*. A scanned copy will be emailed for your records, and a paper copy can be mailed upon request.

Compensation for the prior fiscal year Supplemental Maintenance Agreement will be processed at the end of June.

If you have any questions, please contact me at 515-986-5471 or john.narigon@iowadot.us.

Sincerely,



John Narigon

District 1 Staff Engineer -South Area

cp

Enclosure

cc: Tony Gustafson, IA DOT District 1
Lance Starbuck, IA DOT District 1
Cheryl Parrish, IA DOT District 1
File



Iowa Department of Transportation
SUPPLEMENTAL AGREEMENT
For Maintenance of Primary Roads in Municipalities

This Supplemental Agreement made and entered into by and between the Municipality of Grinnell, Poweshiek County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

- I. This Agreement supplements the Agreement for Maintenance and Repair of Primary Roads in Municipalities entered into by the parties on July 1, 2016, and in effect from July 1, 2016, to June 30, 2021.
- II. The Municipality agrees to perform and accept all responsibility for those maintenance activities listed in Sections I.B.1, I.B.3, I.B.4 and I.C.1 of the basic Agreement, with respect to the primary roads within the corporate limits of the Municipality specifically described in this section.

In consideration thereof, the Department agrees to pay the Municipality at the rate of see attached / lane mile for acceptable work at the end of the fiscal year ending on June 30th:

Route	From	To	Lane Miles	Total Cost
see attached				

Pavement maintenance does not include full depth patching and bituminous resurfacing. I.C.1 does not include traffic services and painting and structural repair to bridges.

- III. The Municipality further agrees to perform additional maintenance for the Department on primary roads as specifically described below:

In consideration thereof, the Department agrees to pay the Municipality the following amounts after the work has been completed:

- IV. This Supplemental Agreement may be terminated at any time by either party upon 30 days written notice.
- V. This Supplemental Agreement shall be in effect from July 1, 2020 to June 30, 2021 unless re-negotiated or terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands, for the purposes herein expressed on the dates indicated below.

City of Grinnell

MUNICIPALITY

By _____
Print Name:
Date _____

IOWA DEPARTMENT OF TRANSPORTATION

BY _____
Tony Gustafson, P.E., Acting District 1 Engineer
Date _____

Ann Wingerter

From: Jordan Allsup
Sent: Thursday, June 11, 2020 10:51 AM
To: Ann Wingerter
Subject: Honeybees Ministiries concert at Central Park
Attachments: IMG_0026.jpg; IMG_0027.jpg

Ann,

Below is what Melissa Doll had sent me regarding their planned concert at Central Park. The largest one they had was in Brooklyn on May 31 that 50 people attended. Also attached is there special event form from our office. Let me know if you need anything else. Thanks!

Hi, Jordan. I have attached a letter, but sometimes my computer does not talk nicely to others (!?), so I also embedded the letter in this email. The HBMI logo is missing on the embedded letter. Sorry for my cranky computer!! Hopefully this provides what you need. If not, let me know. Mark says to say hello!

Blessings
Melissa

June 11, 2020

To Whom it May Concern,

Honeybee Ministries Iowa looks forward to the July 24-26 Grinnell stop on our Destiny Deeper Tour 2020. We have contracted with Grinnell Parks and Recreation for use of the Central Park Shelter facility this weekend.

Friday night we sing classic rock and country songs from 7-9 pm. Saturday night we sing faith-based country and Christian music, again from 7-9 pm. Sunday morning we lead a worship service from 10 am till noon.

This is the second year for our Destiny Deeper Tour. Typically we attract crowds of fifty or under. We advertise for folks to bring their own lawn chairs. There is plenty of room in the Central Park setting for folks to spread out. We do not implement any specific social distancing guidelines, as none have been needed due to the outdoor settings and small nature of our gatherings.

Thank you for the opportunity to minister in Grinnell.

Blessings,

Melissa Doll
Honeybee Ministries Iowa
www.honeybeeministriesiowa.org

Jordan Allsup, CPRP
Parks & Recreation Director
City of Grinnell

(641) 236-2620 - Phone

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City of Grinnell Parks and Recreation Department
Special Event Application

Event Name: Destiny Deeper Tour 2020

Event Date: 7 / 24 / 2020
25
26

Event Location: Central Park Stage

Sponsor Organization: Honeybee Ministries

Contact's Name & Title: Melissa Doll, President

Address: (Street): Po Box 21 City, State, Zip: Lynnville, IA 50153

Cell Phone: 641-260-0455 Day Phone: Same Email: honeybeeministries@gmail.com

Event Type: Walk/Run Athletic Event Fair/Festival Outdoor Concert Other: _____

Circle all that apply

Event Time: Setup Start: _____ Event Start: _____ Event End: _____ Teardown End: _____

Event Description:
Attach additional pages if necessary.

<u>Friday, July 24</u> <u>(6 hrs)</u>	<u>Set up 4-6pm - sing 6-9pm - teardown 9-10pm</u>
<u>Saturday, July 25</u> <u>(4 hrs)</u>	<u>Set up 6-7pm - sing 7-9:30pm - teardown 9:30-12pm</u>
<u>Sunday, July 26</u> <u>(5 hrs)</u>	<u>Set up 8-10 am - sing 10-12pm - teardown 12-1pm</u>

15 hrs.

Estimated Attendance: 100?? Number of Pedestrians: ? Number of Vehicles: ?

- Admission/Registration Fees? Y N If Yes, How much _____
- Product sales on site? Y N If Yes, a peddlers permit will need to be obtain. You can apply at the City Clerk's office 30 days prior to event.
- Will beer be served or sold? Y N If Yes, a license to sell alcohol is needed. A liquor license application will need to be completed through the Iowa Alcoholic Beverage Division. Once completed it will be forwarded onto the City of Grinnell and the City Council for approval 60 days prior to event.
- Will you use inflatables? Y N Need to provide copy of Liability Insurance (\$1 million coverage) and the City of Grinnell as an additional insured party.

- Will you need access to a water source? Y N If Yes, what is the water to be used for? _____
- Will you use amplified sound? Y N If Yes, what type of sound? two mains (speakers)
- Will you be having a band? Y N If Yes, please provide who they are and contact info _____
Destiny Bands - Melissa Doll (see reverse
+ Wind River bluegrass - " " side)
- Will you need access to electricity? Y N If Yes, please explain specific equipment used and amperage needed _____
We need an outlet for our sound system
cords
- Is there special set-up will need the City to provide? Y N If Yes, please explain _____
- Will you install event signs off park premises? posters Y N If Yes, please see City Code Chapter 157.
- Will there need to be street closures? Y N If Yes, this needs to be requested and approved by City Council at least 60 days prior to event.

If any of the following questions were marked "Y" then the renter will need to provide copies of the correct documentation needed for the event to be approved. It should be fully understood the Grinnell Parks and Recreation Department has the authority to grant or deny permission for this event. If approved a Park Pavilion rental agreement must also be filled out, signed, and paid for.

Melissa Doll
Renter's Signature

12/5/2019
Date