



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, JUNE 15, 2020 AT 7:00 P.M.

VIA ZOOM

<https://zoom.us/j/97577986329?pwd=Z2lwTzhoengzSCtZS3ludXBmVWhlUT09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance. Hueftle-Worley joined the meeting at approximately 7:09 p.m.

White made the motion, second by Gaard to approve the agenda. AYES: 5-0. Motion carried.

Reading of statement by Mayor Agnew denouncing discrimination.

Reading of a statement by the Committee to Reimagine Policing in Grinnell regarding policing in Grinnell. (Item No. 1 under the Public Safety Committee.)

Hueftle-Worley made the motion, second by Wray to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, June 1, 2020 Regular Session.
- b) Approve Liquor License renewals:
 - 1) Casa Margaritas, 707 West St S.
 - 2) Casey's General Store, 217 6th Ave.
 - 3) Elks Lodge, 7203rd Ave.
 - 4) Kum & Go, 715 Lang Creek Ave.
 - 5) Kum & Go, 1002 West St.
- c) Approve Mayor and Council Appointments, Effective July 1, 2020:
 - Parks and Recreation Board (3 yr term)
 - 1) Russ Crawford
 - 2) Ralph Eyberg
 - 3) Whitney Jensen
- d) Approve FY 2021 tobacco permits for Casey's #1134, Casey's #1527, Casey's #1950, Casey's 3617, Dollar Store #7109, Fareway Stores, Inc. #737, Hy-Vee Food Stores, Kum & Go #22, Kum & Go #222, Phillips 66, McNally's Foods, Rabbitt's Tavern, and Wal-Mart #647.
- e) Review Campbell Trust Annual Report.
- f) Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

- a) Finance Committee minutes: June 1, 2020.
- b) Public Works & Grounds Committee minutes: June 1, 2020.

- c) Public Safety Committee minutes: June 1, 2020.
- d) Planning Committee minutes: June 1, 2020.
- e) Parks & Recreation Board minutes: June 8, 2020.
- f) Veterans Memorial Commission minutes: May 11, 2020
- g) Veterans Memorial Commission minutes: June 8, 2020.
- h) May 2020 Treasurer's Report.
- i) May 2020 Monthly Building Permit Report.
- j) May 2020 Central Park Campaign Report.
- k) May 2020 Veterans Memorial Building Campaign Report.
- l) Letter from Mediacom: May 28, 2020.

No action taken.

The Mayor announced it was the time and place for the public hearing regarding FY20 Budget Amendment. He asked for any comments written or verbal, for or against the FY20 Budget Amendment. There were none.

Hueftle-Worley made the motion, second by Gaard to close the public hearing. AYES: 6-0. Motion carried.

The Mayor announced it was the time and place for the public hearing regarding adopting plans and specifications, proposed form of contract and estimate of cost for the construction of the 8th Avenue (Park St. to East St.) Repairs Project. He asked for any comments written or verbal, for or against the plans and specifications, proposed form of contract and estimate of cost for the construction of the 8th Avenue (Park St. to East St.) Repairs Project. There were none.

White made the motion, second by Hueftle-Worley to close the public hearing. AYES: 6-0. Motion carried.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2020-99 – A resolution approving FY20 Budget Amendment. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-100 – A resolution approving transfers of funds per budget. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2020-101 – A resolution approving quotes from Tyler Technologies for upgrade to financial and services software. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve submitting an application to the Iowa Great Places program on behalf of the Veterans Memorial Commission. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve issuance of General Obligation Debt repayable with Tax Increment Financing for various projects in the FY 21 to FY 25 Capital Improvement Plan. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve setting a time to meet with downtown developer to review project and discuss development agreement. AYES: 6-0. Motion carried.

PUBLIC WORKS AND GROUNDS COMMITTEE

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-102 - A resolution adopting plans and specifications, proposed form of contract and estimate of cost for the construction of the 8th Avenue (Park St. to East St.) Repairs Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-103 – A resolution approving contract change order No. 2 in the amount of \$31,090.27 for a decrease to the contract with Bushong Construction Co., Inc. of Montezuma, Iowa for the Airport Hangar Improvement Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-104 – A resolution accepting work on the Airport Hangar Improvement Project for a total of \$876,582.73 and paying the retainage of \$43,829.14. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-105 - A resolution awarding contract for the Immanuel Lutheran Church Storm Sewer Project to Gator Excavating, dba Absolute Infrastructure in the amount of \$34,978.00. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Iowa Department of Transportation Supplemental Agreement for maintenance of primary roads in Municipalities. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve request from Honeybee Ministries to hold concerts in Central Park July 24, 2020 through July 26, 2020 with the condition that they submit social distancing guidelines. AYES: 2, NAYS: 4. Motion failed.

Hueftle-Worley made the motion, second by Gaard to deny request from Honeybee Ministries to hold concerts in Central Park July 24, 2020 through July 26, 2020. AYES: 5, NAYS: 1. Motion carried.

PUBLIC SAFETY COMMITTEE

Item No. 1 - Read a statement from concerned citizens regarding policing in Grinnell on the committee agenda was moved to the beginning of the meeting following the approval of the agenda.

White made the motion, second by Hueftle-Worley to approve request from Grinnell College for extension/change of shutdown period for Park St. from 6th to 8th Ave. AYES: 6-0. Motion carried.

White made the motion, second by Davis to approve request from McGough Construction for an extension of shutdown period for 8th Ave for work for Grinnell College. AYES: 6-0. Motion carried.

The request from Grinnell Vintage Auto Club to close use Commercial (to the alley), Broad St, 3rd Ave, and Park St for their 47th Annual Car & Hotrod Show & Shine on Sunday, August 16, 2020 was tabled until the July 6, 2020 council meeting. Social distancing guidelines would need to be provided by the Grinnell Vintage Auto Club before the council will consider the request at that date.

White made the motion, second by Hueftle-Worley to approve County-Wide 700-800 MHz Digital Radio project. AYES: 6-0. Motion carried.

PLANNING COMMITTEE

The committee discussed amending Chapter 154, entitled "Rental Inspections," to require radon testing and mitigation in all rental housing. No action was taken.

ORDINANCE

White made the motion, second by Gaard to approve the second reading of Ordinance No. 1483 – An ordinance amending provisions pertaining to Animal Protection and Control. AYES: 6-0. Motion carried.

INQUIRIES

There were no inquiries.

ADJOURNMENT

The Mayor declared the meeting adjourned at 8:02 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

=====PAYMENT DATES=====

=====ITEM DATES=====

=====POSTING DATES=====

PAID ITEMS DATES : 6/02/2020 THRU 7/06/2020 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
4 SEASONS LAWN & SNOW, LLC	MULCH	1,372.00
911 CUSTOM	VEST	895.00
ACCESS SYSTEMS LEASING	COPIER LEASE	672.09
ACCO	TECH SVC	19,143.95
AHLERS & COONEY, PC	LEGAL FEES - SAPPHIRE LAKE	1,972.86
AHRENS PARK FOUNDATION	JULY LEASE-AFC	4,017.50
ALLIANT ENERGY	UTILITIES	68,479.87
AMAZON	BKS	144.32
ARL OF IOWA	SVCS	1,000.00
ARNOLD MOTOR SUPPLY	RETURN-SUPPLIES	89.37
ASI SIGNAGE INNOVATIONS	VEH GRAPHICS	1,050.00
BAKER & TAYLOR -ENT #5103	BKS	336.06
BERNIE LOWE & ASSOCIATES,	411 WORK COMP (CW)	1,675.72
BILL MILLER WOOD PRODUCTS,	PLAYGROUND MULCH	4,548.00
BUSHONG CONSTRUCTION COMPA	PAY REQ #9-RETAINAGE-HANGR IMP	43,829.14
CAPITAL ONE	SUPPLIES	8,618.75
CAPITAL SANITARY SUPPLY	SUPPLIES	478.11
CARGILL INCORPORATED	SALT	15,495.78
CARROT-TOP INDUSTRIES, INC	FLAGS	133.32
CESSFORD CONSTRUCTION COMP	COLD MIX	1,070.10
CHEMSEARCH	SUPPLIES	367.00
CLAPSADDLE-GARBER ASSOCIAT	RUNWAY RECONST	82,079.89
COLLECTION SERVICE CENTER	CHILD SUPPORT	1,072.93
CPI TELECOM	PHONE	863.20
D5 SOLUTIONS, INC.	BANNER POSTS	1,140.91
DOOR DOCTOR	REP	170.00
EA MEDICAL, LLC	UV LIGHT	4,045.00
ED M FELD EQUIPMENT	REP	78.95
EFTPS	FEDERAL WITHHOLDING	58,660.09
ELECTRIC PUMP, INC.	PUMP	1,123.26
ELLIOTT EQUIPMENT COMPANY	CART LIDS	167,867.00
FARM BUREAU LIFE INS CO	ANNUITY	625.00
FASTENAL COMPANY	SUPPLIES-BANNERS	80.99
FORBES OFFICE EQUIPMENT	SUPPLIES	194.49
GATOR EXCAVATING, INC.	REP SAN SWR	70,889.31
GERMAN PLUMBING & HEATING	REP	430.19
GLOCK PROFESSIONAL, INC	TRAINING (HJ)	250.00
GORDON FLESCH COMPANY, INC	AVAYA IP 500 V2	1,695.96
GREATER POWESHIEK COMMUNIT	GREATER POWESHIEK FOUNDATION	80.00
GRINNELL CITY OF	SM BUS UTILITY GRANT	1,893.94
GRINNELL CITY OF (TRANSFER	TRANS PER BUDGET	733,537.59
GRINNELL IMPLEMENT STORE	PARTS	1,311.97
GRINNELL OUTDOOR POWER & S	PARTS	79.90
GRINNELL VOL FIRE DEPT	FIRE CONVENTION	23,060.00

VENDOR SET: 01 City of Grinnell, IA

O P E N I T E M R E P O R T

BANK: ALL

REPORTING: PAID, UNPAID

P U B L I C A T I O N

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	6/02/2020 THRU 7/06/2020	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT		
TEMP ASSOCIATES	TEMP HIRES	5,764.98		
THE MUSIC SHOP	PHONE	49.99		
THE STANDARD	LIFE INSURANCE	433.86		
TNT TUCKPOINTING & BLDG RE	EXTERIOR MASONRY CLEANING	5,900.00		
TOTAL CHOICE SHIPPING & PR	SUPPLIES	475.58		
TREASURER STATE OF IOWA	STATE WITHHOLDING	11,615.00		
TRIPLETT COMPANIES	SUPPLIES	13.23		
TRUGREEN LIMITED PARTNERSH	SPRAYING	52.50		
TYLER TECHNOLOGIES	ANNUAL MTNCE	27,138.21		
UNIFIED CONTRACTING SERVIC	PAY REQ #4 - FUEL SYS IMP	23,539.73		
UNIFIRST CORPORATION	SHOP TOWELS	92.94		
US BANK EQUIPMENT FINANCE	COPIER LEASES	1,548.61		
USA BLUE BOOK	GLOVES	268.08		
VAN MAANEN ELECTRIC, INC.	REP	630.55		
VEENSTRA & KIMM	I80 UTILITY RELOC ENG SVC	50,005.14		
VERIZON WIRELESS	WIRELESS SVC	2,335.27		
VERIZON WIRELESS - VSAT	SVC	150.00		
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	7,234.40		
WALMART	SUPPLIES	204.26		
WESTRUM LEAK DETECTION IN	WA LOSS SURVEY	4,750.00		
WEX BANK	FUEL	23.99		
WINDSTREAM	TELEPHONE	2,265.51		
WINDSTREAM COMMUNICATIONS,	PC SVC-APRIL 2020	1,620.00		
WOODRIVER ENERGY LLC	GAS	113.53		
WRH, INC	PAY REQ #28	277,980.63		
** TOTAL **	-City of Grinnell	2,112,876.79	1,276,297.72-	836,579.07

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	1,276,376.93	1,276,376.93CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	836,579.07	0.00	836,579.07
VOID ITEMS	79.21CR	79.21	0.00
** TOTALS **	2,112,876.79	1,276,297.72CR	836,579.07

U N P A I D R E C A P

UNPAID INVOICE TOTALS	836,593.79
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	14.72CR
** UNPAID TOTALS **	836,579.07

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	196,538.73
002	VETERANS MEM - GEN	2,475.66
003	LIBRARY - GENERAL FUND	20,225.43
004	CITY HALL RES - GENERAL	863.20
009	SPORTS AUTHORITY - GEN	1,240.00
010	BUILDING & PLANNING - GEN	45,786.00
011	UTILITY FRANCHISE - GEN	154,359.03
110	ROAD USE FUND - SPEC REV	96,495.59
112	T&A EMP BEN- SPEC REV	212,450.50
121	LOCAL OPTION SALES TAX	80,692.63
138	MED INS RESERVE - SPEC RV	4,461.44
140	MFPRSI MED ONLY - SPEC RV	178.23
145	HOTEL/MOTEL TAX - SPC REV	30,971.42
167	LIBRARY GIFTS - SPEC REV	18,000.00
305	HWY 6 WA MAIN RELOCATE	9,126.38
310	CENTRAL PARK PROJECT	11,554.09
313	ITM/CITY HALL RELOCATION	79,148.90
314	CLN FY 18-19	12,181.58
315	CLNS FY 19-20	61,611.42
317	WATER MAIN PROJECT	452.00
318	REED STREET (1ST TO 6TH)	3,803.95
319	PARK STREET PROJECTS	8,888.37
320	SE SEWER LINING & MANHOLE	1,015.00
350	AIRPORT DEV - CAP PROJ	149,623.76
361	STORM WA QUALITY PROJECTS	7,326.49
367	CLNS FY 20-21 - CAP PROJ	4,800.54
371	WATER TOWER PROJECT	3,832.30
372	BIKE TRAIL PROJECT	10,440.59
373	8TH AVENUE STR CONST PROJ	4,351.06
375	I-80 INTERCHANGE PROJECT	769.00
378	WW TRMT PLANT PROJECT	277,980.63
491	GEN EQMT REP FUND- SP RV	167,015.00
496	WATER TOWER RES - SP REV	7,629.09
610	WATER FUND	159,988.87
620	SEWER OPERATION AND MAINT	77,752.49
630	STORM SEWER FUND	123,621.20
670	SOLID WASTE	65,226.22

GRAND TOTAL 2,112,876.79

Applicant License Application (BC0017916)

Name of Applicant: <u>Casey's Marketing Company</u>		
Name of Business (DBA): <u>Casey's General Store #1527</u>		
Address of Premises: <u>312 West Street</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>5011200</u>
Business <u>(641) 236-3773</u>		
Mailing <u>P.O. Box 3001</u>		
City <u>Ankeny</u>	State <u>IA</u>	Zip: <u>500218045</u>

Contact Person

Name <u>JESSICA FISHER, Store Operations</u>
Phone: <u>(515) 446-6404</u> Email <u>JESSICA.FISHER@caseys.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 07/15/2019

Expiration Date: 07/14/2020

Privileges:

- Class B Native Wine Permit
- Class B Wine Permit
- Class C Beer Permit (BC)
- Sunday Sales

Status of Business

BusinessType: <u>Publicly Traded Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

42-0935283 Casey's General Store, Inc.

First Name: 42-0935283 **Last Name:** Casey's General Store, Inc.
City: Ankeny **State:** Iowa **Zip:** 50021-804
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** No

JULIA L. JACKOWSKI

First Name: JULIA L. **Last Name:** JACKOWSKI
City: URBANDALE **State:** Iowa **Zip:** 50322
Position: ASSISTANT SECRETARY
% of Ownership: 0.00% **U.S. Citizen:** Yes

James Pistillo

First Name: James **Last Name:** Pistillo

Applicant License Application (LC0003502)

Name of Applicant: <u>Grinnell Aerie No 2545 Fraternal</u>		
Name of Business (DBA): <u>Fraternal Order Of Eagles, Grinnell Aerie #2545</u>		
Address of Premises: <u>616 4th Ave</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>5011200</u>
Business	<u>(515) 236-4787</u>	
Mailing	<u>616 4th Avenue</u>	
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>501120000</u>

Contact Person

Name <u>Jim Stevenson</u>	
Phone: <u>(641) 236-4787</u>	Email <u>jimpack1@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 07/16/2019

Expiration Date: 07/15/2020

Privileges:

Catering Privilege

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Wilbur Anderson

First Name: Wilbur **Last Name:** Anderson
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Trustee
% of Ownership: 0.00% **U.S. Citizen:** Yes

Eric Harms

First Name: Eric **Last Name:** Harms
City: Grinnell **State:** Iowa **Zip:** 50112
Position: Trustee
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Nova Casualty Company

Policy Effective Date: 07/16/2019

Policy Expiration 07/15/2020

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Applicant License Application (LC0038537)

Name of Applicant: <u>Peppers Crossing INC.</u>		
Name of Business (DBA): <u>The Peppertree at The Depot Crossing</u>		
Address of Premises: <u>1014 3rd Ave</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business	<u>(641) 236-6886</u>	
Mailing	<u>1014 3rd Ave</u>	
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name Steve Tibbitts
Phone: (641) 295-3495 Email info@thepeppertree.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 07/14/2019

Expiration Date: 07/13/2020

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Steve Tibbitts

First Name: Steve **Last Name:** Tibbitts
City: Oskaloosa **State:** Iowa **Zip:** 52577
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>
Policy Effective Date: <u>07/14/2019</u> Policy Expiration <u>07/14/2020</u>
Bond Effective Dram Cancel Date:
Outdoor Service Effective Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Applicant License Application (LC0041040)

Name of Applicant: <u>Prairie Canary of Grinnell Inc</u>		
Name of Business (DBA): <u>Prairie Canary</u>		
Address of Premises: <u>924 Main Street</u>		
City <u>Grinnell</u>	County: <u>Poweshiek</u>	Zip: <u>50112</u>
Business <u>(641) 236-0205</u>		
Mailing <u>924 Main Street</u>		
City <u>Grinnell</u>	State <u>IA</u>	Zip: <u>50112</u>

Contact Person

Name <u>Paul Durr</u>		
Phone: <u>(641) 990-9614</u>	Email <u>paul.durr70@gmail.com</u>	

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 07/18/2019

Expiration Date: 07/17/2020

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

Paul Durr

First Name: <u>Paul</u>	Last Name: <u>Durr</u>		
City: <u>grinnell</u>	State: <u>Iowa</u>	Zip: <u>50112</u>	
Position: <u>President</u>			
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>		

Insurance Company Information

Insurance Company: <u>Farm Bureau Financial Services</u>	
Policy Effective Date: <u>07/18/2019</u>	Policy Expiration <u>07/18/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

Temp Transfer Effective Date:

Temp Transfer Expiration Date: