



**Grinnell FINANCE COMMITTEE Meeting**  
**MONDAY, SEPTEMBER 21, 2020 AT 8:00 A.M.**  
**VIA ZOOM**

Join Zoom Meeting

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Meeting ID: 950 8487 8088

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## ***TENTATIVE AGENDA***

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**ROLL CALL:** Wray (Chair), White, Bly.

### **PERFECTING AND APPROVAL OF AGENDA:**

### **COMMITTEE BUSINESS:**

1. Consider approval of resolution authorizing payment in the amount of \$33,799.74 for payment of Iowa Reinvestment Grant funds for the improvements made by Grinnell Center, LLC in accordance with development agreement (See Resolution No. 2020-155).
2. Consider resolution accepting the Street Finance Report for FY 2020 (See Resolution No. 2020-156).
3. Consider special Campbell Fund request to contribute to a new local youth mentoring program.
4. Update on economic development projects.

### **INQUIRIES:**

### **ADJOURN:**

**RESOLUTION NO. 2020-155**

**RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$33,799.74 FOR PAYMENT OF IOWA REINVESTMENT GRANT FUNDS FOR THE IMPROVEMENTS MADE BY GRINNELL CENTER, LLC IN ACCORDANCE WITH DEVELOPMENT AGREEMENT**

WHEREAS, the City of Grinnell is committed to the promotion of economic development opportunities; and

WHEREAS, Grinnell Center, LLC has made enhancements to the property known as Hotel Grinnell located at 925 Park Street per the development agreement; and

WHEREAS, City Council did approve the development agreement with Grinnell Center, LLC on the 6th day of September, 2016 by resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Grinnell City Council meeting in regular session this 21st day of September, 2020, that the City Clerk is hereby authorized and directed to make the payment in the amount of \$33,799.74 for improvements made to Grinnell Center, LLC.

Passed and adopted this 31st day of September, 2020.

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Dan F. Agnew, Mayor

Attest:

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Annamarie Wingerter, City Clerk/Finance Director

## **RESOLUTION NO. 2020-156**

### **A RESOLUTION ACCEPTING AND APPROVING THE STREET FINANCE REPORT FOR FY 2018**

**WHEREAS**, the City of Grinnell, Iowa has prepared the 2020 Annual Street Finance Report detailing revenues and expenditures for the fiscal year July 1, 2019 to June 30, 2020; and

**WHEREAS**, it has been approved by the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Grinnell, Iowa that the proposed Street Finance Report for the fiscal year ending June 30, 2020 is hereby approved and adopted and the City Clerk is hereby authorized and directed to file the adopted report with the Transportation Planner of the Iowa Department of Transportation.

**WHEREUPON**, Mayor Agnew declared Resolution duly passed and approved this 21st day of September 2020.

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DAN F. AGNEW, MAYOR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

**SUMMARY**

**CONTACT INFORMATION**

I have updated information on the "[Contact Information Tab](#)" or check here to indicate no changes.

**EXPENSES/REVENUES**

	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other ?				
<b>Beginning Balance 7/1</b>	0	947,565	0	0	0	0	947,565
<b>Expense</b>	56,497	1,314,657	325,000	189,950	760,953	0	2,647,057
<b>Revenue</b>	56,497	1,184,867	510,000	379,575	512,595	0	2,643,534
<b>Ending Balance 6/30</b>	0	817,775	185,000	189,625	-248,358	0	944,042

Please enter the details of what amounts were transferred from/to, in the textbox below.

You have entered Other State Grants. Please enter your breakdown of State Grants: City Bridge, USTEP, STBG-Swap

You have entered data into the Salaries - Roads/Streets (010-099) field. Below, please enter the portion of those amounts that are Road Use Administration Salaries.

	General Fund Streets (001)	Special Revenues		Capital Projects (300)	Grand Total
		Road Use (110)	Other ?		
<b>Salaries - Roads/Streets</b>	20,589	173,752	0	0	194,341
<b>Salaries - Administration</b>	<input type="text" value="20,589.00"/>	<input type="text" value="14,797.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	35,386

**BONDS/LOANS**

I have updated information on the [Bonds/Loans](#) tab or check here to indicate no changes.

**EQUIPMENT**

I have updated information on the [Equipment](#) tab or check here to indicate no changes.

**PROJECTS**

I have updated information on the [Projects](#) tab or check here to indicate there are no projects to report this year.

**PAYMENT**

**TOTAL PAYMENTS: \$1,184,866.75**

I have reviewed information on the [Payments](#) tab.

**SUBMIT**

**Statement of Verification:** I acknowledge that the information submitted in this report is true and accurate.

Resolution number:

Executed on this date:  is on file at City Hall.

Please type signature here:

**ALERT:** In order to save your information you must correct all error and fill in all fields.  
Once you SUBMIT this form, you can no longer update any other information for this Fiscal Year.

To: Grinnell City Council

From: Sharon Mealey, Administrative Assistant

In February the city council approved our usual donation to Big Brothers Big Sisters Bowl for Kids' Sake event. The donation was for two teams at \$300 per team. Due to the pandemic the event scheduled for April was cancelled. In August I was contacted by Francesca Cunningham. She explained that the local chapter of Big Brothers Big Sisters was disbanded. The board decided to go out on their own with a local mentoring program much like the Big Brothers Big Sisters program. By no longer being under the umbrella of the Big Brothers Big Sisters program the funds raised by the Grinnell board will stay local.

Attached is a follow up email from Francesca Cunningham. The local board requested the Campbell Trust request a refund of our donation and consideration of donating the same amount to their new local mentoring program. Our trustee, Roger Roland, obtained the refund (documentation attached). It will be up to the council to decide if \$600 will be donated to the new local program at this time.

## Sharon Mealey

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**From:** Francesca Cunningham <bbsfrancesca@gmail.com>  
**Sent:** Thursday, August 27, 2020 4:00 PM  
**To:** Sharon Mealey  
**Subject:** Bowling refund from Big Brothers Big Sisters

Hi Sharon,

It was good to talk to you earlier this week! I'm glad I had the chance to explain that mentoring WILL continue in Grinnell this year and hopefully, we WILL have a bowling fundraiser in the Spring....we have simply made a decision as a board to become a local program with the goal to keep more money in the community allowing us to serve Grinnell kids in the very best way possible.

I know you mentioned that it may not be possible for the John Campbell Fund/City of Grinnell to accept a donation refund for the cancelled Bowl For Kids' Sake event. If you decide that it is possible, here is the info you'll need to get your refund:

1. Please call and speak to Lynne Carroll, director of Heart of Iowa Big Brothers Big Sisters @ 641-753-6370.

I would simply say, "I received your letter stating that the Grinnell Bowl For Kids' Sake will not be rescheduled so we are requesting that our \$600 Strike Sponsorship for 2 teams be refunded." Then supply her with your mailing address.

I apologize ahead of time if she does not exude warm fuzzies towards you! :(

2. If you do receive a refund and decide you'd like that money to go towards our new mentoring program, please direct your donation to LINK and clearly state "mentoring program" in the memo line. The check can be mailed to: LINK Box 284, Grinnell, 50112. The new program will retain the same community board, the same mentor coordinators, and the same dedication to safety as in the past.

Regardless of what you decide to do, please know that we continue to be grateful for your support of kids and the power of mentoring over the years! We hope to continue this partnership into the future.

If you have any questions, please let me know!! Take care and be safe.

Francesca Cunningham  
641-990-0567



# Big Brothers Big Sisters.

HEART OF IOWA

September 14, 2020

John M. Campbell Trust  
808 4<sup>th</sup> Ave  
Grinnell, IA 50112

Dear John M. Campbell Trust,

Enclosed is the refund for your donation to Heart of Iowa Big Brothers Big Sisters for Bowl For Kids' Sake. We were disappointed in not being able to host this fun event, but covid19 has impacted so much of our lives.

Your support of mentoring has been greatly appreciated over the 18 years of providing mentoring through Big Brothers Big Sisters in Grinnell. Thank you!

Sincerely,

Lynne Carroll  
Executive Director  
Heart of Iowa Big Brothers Big Sisters  
31 S. 1<sup>st</sup> St.  
Marshalltown, IA 50158  
641-753-6370  
[heartofiowamentoring@gmail.com](mailto:heartofiowamentoring@gmail.com)  
[www.heartofiowabigs.org](http://www.heartofiowabigs.org)  
[www.yourlifeiowa.org](http://www.yourlifeiowa.org)

Enclosure

HEART OF IOWA BIG BROTHERS BIG SISTERS (641)753-6370 31 S 1ST ST. MARSHALLTOWN, IA 50158		33-22/730 SECURED BY EZSHIELD	6902
PAY TO THE ORDER OF <i>John M. Campbell Trust</i>		<i>9/14 2020</i>	<i>\$600.<sup>00</sup>/<sub>100</sub></i>
<i>Six hundred and 00/100</i>			DOLLARS
WELLS FARGO BANK, N.A. IOWA WELLSFARGO.COM		<i>Lynne M. Carroll</i>	
FOR _____			