



GRINNELL CITY COUNCIL REGULAR SESSION MEETING

MONDAY, MARCH 15, 2021

VIA ZOOM

<https://zoom.us/j/92054114440?pwd=MXpxU1hMYkZldGg1RkVuU09ZTnNBUT09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with the following council members in attendance: White, Bly, Davis, Wray, Gaard. Absent: Hueftle-Worley

White made the motion, second by Gaard to approve the agenda. AYES: 5-0. Motion carried.

Gaard made the motion, second by Davis to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, March 1, 2021 Regular Session.
- b) Approve Liquor License renewals:
 1. Hy-Vee, Inc., 320 West St S.
 2. Walmart, Inc., 415 Industrial Ave.
 3. West Side Family Restaurant, 229 6th Ave W.
- c) Approve Mayor and Council Appointment, effective as noted by term date below:
 1. Civil Service Commission (term expires March 31, 2025)
 - a. Theresa Petersen
 2. Low Rent Housing Commission (term expires March 1, 2023)
 - a. Gary Glandon
 - b. Russ Behrens
 - c. Brenda McDonald
 3. Veterans Memorial Commission (term expires March 31, 2024)
 - a. Terry Stringfellow
- d) Review Campbell Fund requests.

AYES: 5-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and communications as follows:

- a) Finance Committee minutes: March 1, 2021.
- b) Public Works & Grounds Committee minutes: March 1, 2021.
- c) Public Safety Committee minutes: March 1, 2021.
- d) Planning Committee minutes: March 1, 2021.
- e) Library Board minutes: January 27, 2021.
- f) Parks & Recreation Board minutes: March 8, 2021.
- g) February 2021 Treasurer's Report.
- h) February 2021 Monthly Building Permit Report.

PUBLIC HEARINGS

The Mayor announced that this was the time and place for a public hearing on the proposed FY 2021-2022 Budget.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the proposed FY 2021-2022 Budget. The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made.

White made the motion, second by Gaard to close the public hearing on the proposed FY 2021-2022 Budget. AYES: 5-0. Motion carried.

The Mayor announced that this was the time and place for a public hearing regarding the matter of the proposal to enter into a Purchase Agreement with Hubbell Realty Company and convey real property located at 11 11th Avenue (Townhome Property).

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the matter of the proposal to enter into a Purchase Agreement with Hubbell Realty Company and convey real property located at 11 11th Avenue (Townhome Property). The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made.

White made the motion, second by Davis to close the public hearing regarding the matter of the proposal to enter into a Purchase Agreement with Hubbell Realty Company and convey real property located at 11 11th Avenue (Townhome Property). AYES: 5-0. Motion carried.

The Mayor announced that this was the time and place for a public hearing regarding the matter of the proposal to enter into a Purchase, Sale, and Development Agreement with Mahaska Communication Group, LLC and convey real property.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the matter of the proposal to enter into a Purchase, Sale, and Development Agreement with Mahaska Communication Group, LLC and convey real property. The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made.

White made the motion, second by Davis to close the public hearing regarding the matter of the proposal to enter into a Purchase, Sale, and Development Agreement with Mahaska Communication Group, LLC and convey real property. AYES: 5-0. Motion carried.

FINANCE COMMITTEE

Wray made the motion, second by White to approve Resolution No. 2021-58 – A resolution approving the proposed FY 2021-2022 Budget. AYES: 5-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2021-59 - A resolution making final determination on potential sale of interest in real property and approving and authorizing execution of a purchase agreement by and between the City of Grinnell and Hubbell Realty Company related to 11 11th Avenue (Townhome Property). AYES: 5-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2021-60 - A resolution making final determination on potential sale of interest in real property and approving and authorizing execution of a purchase, sale, and development agreement by and between the City of Grinnell and Mahaska Communication Group, LLC. AYES: 5-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2021-61 – A resolution approving and authorizing execution of a first amendment to the purchase agreement dated March 1, 2021 by and between the City of Grinnell and Hubbell Realty Company. AYES: 5-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2021-62 - A resolution and letter in support of a workforce housing tax credit benefit application to the Iowa Economic Development Authority (IEDA) by Grinnell Promenade LLC for an apartment development. AYES: 5-0. Motion carried.

PUBLIC WORKS AND GROUNDS COMMITTEE

Wray made the motion, second by Gaard to approve Resolution No. 2021-63 - A resolution to approve signing the city of Grinnell Iowa Economic Development Authority (IEDA) contract for the Southeast Grinnell Sewer Lining and Manhole Rehabilitation project. AYES: 5-0. Motion carried.

PUBLIC SAFETY COMMITTEE

The employment contract between the city and Jon Soubayi was not ready in time for the meeting. No action was taken.

White made the motion, second by Davis to approve Resolution No. 2021-64 of resolution setting parking fines during snow emergencies. AYES: 5-0. Motion carried.

The committee discussed bike riding on sidewalks in the Central Business District. No action was taken.

There was one inquiry about installing a crosswalk on West Street at either 2nd Avenue or 3rd Avenue.

PLANNING COMMITTEE

Bly made the motion, second by Gaard to approve of Resolution No. 2021-65 – A resolution determining the necessity and fixing date for a public hearing on the matter of the adoption of a proposed Amendment No. 4 to the Grinnell Urban Revitalization Plan for the Grinnell Urban Revitalization Area. AYES: 5-0. Motion carried.

The committee asked staff to provide more information on setting a house moving. No action was taken.

Bly made the motion, second by Davis to approve Resolution No. 2021-67 – A resolution approving Tax Abatement application for Amendment No. 3 for Beverly Brown, 1849 4th Avenue. AYES: 5-0. Motion carried.

INQUIRIES

There were no inquiries.

The meeting was adjourned at 7:23 p.m.

DAN F. AGNEW, MAYOR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/02/2021 THRU 4/05/2021	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
911 CUSTOM	BEACON'S (STORM)	672.78
ABSOLUTE PIPE, LLC	TELEVISE STORM SWR	5,572.00
ACCESS SYSTEMS LEASING	COPIER LEASE	689.22
ACCO	CHLORINE	3,996.60
ACCO BRANDS USA LLC	REP LAMINATOR	347.00
ADVANCED ELEMENTS OPERATIO	MTNCE SOFTWARE	400.00
AGRI-VATIONS LLC	STUMP RMVL (STORM)	6,000.00
AHLERS & COONEY, PC	URBAN RENEWAL	6,366.00
AHRENS PARK FOUNDATION	APRIL LEASE-AFC	4,017.50
ALEX AIR APPARATUS, INC	REPL VALVE (E51)	288.81
ALLIANT ENERGY	UTILITIES	68,659.37
AMAZON	BKS	341.78
AMAZON CAPITAL SERVICES	SUPPLIES	1,276.48
AMERICAN WATER WORKS ASSOC	MBRSHP (AS)	90.00
ARNOLD MOTOR SUPPLY	SUPPLIES	1,442.87
ASI SIGNAGE INNOVATIONS	SIGN	100.00
AUDITOR, STATE OF IOWA	ADD'L AUDIT FILING FEE	225.00
AWARDS UNLIMITED	NAME TAG	8.00
BAKER & TAYLOR -ENT #5103	BKS	666.52
BAKER & TAYLOR L530345	REFUND-BKS	392.92
BALDWIN, OLGA N.	GYMNASTICS	1,257.60
BLACK ELECTRIC INC.	INSTALL LIGHT	4,123.68
BOLAND RECREATION	REP SHADE STRCTRE (STORM)	4,300.00
BRIGGS, DUSTIN	CPR CERT	350.00
CALDWELL, BRIERLY, & CHALU	ATTY FEES	1,822.09
CAPITAL ONE	REG (NA)	3,697.80
CAPITAL SANITARY SUPPLY	SUPPLIES	977.36
CARGILL INCORPORATED	SALT	12,159.85
CARRILLO, OSVALDO	REIMB-MLGE (ILEA)	324.80
CAYLER CONSULTING, LLC	BACKGROUND CHECKS	42.00
CDW.G INC	LAPTOP	1,371.07
CENTER POINT LARGE PRINT	BKS	54.35
CENTRAL IA DISTRIBUTING	SUPPLIES	541.00
CHEMSEARCH	SUPPLIES	233.35
CITY DIRECTORY INC	DIRECTORY	749.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	1,557.79
COOPER, BLAKE	REIMB-BOOTS	100.00
CORE & MAIN LP	SUPPLIES	260.00
DEMCO	SUPPLIES	84.15
DES MOINES AREA COMMUNITY	TRAINING (JK/KR)	800.00
DUNCAN PARKING TECHNOLOGIE	PARKING TICKETS	985.85
EFTPS	FEDERAL WITHHOLDING	53,098.34
ELIXIR	411 WORK COMP	142.44
ELLIOTT EQUIPMENT COMPANY	TRASH CARTS	1,134.00

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
FARM BUREAU LIFE INS CO	ANNUITY	625.00
FASTENAL COMPANY	SUPPLIES	1,231.08
FIRE SERVICE TRAINING BURE	FIRE CERT	50.00
FORBES OFFICE EQUIPMENT	SUPPLIES	158.83
GALE	BKS	55.98
GALLAGHER BENEFIT SERVICES	COMP STUDY	8,418.75
GALLS, LLC-DBA CARPENTER U	BOOTS	1,915.72
GATOR EXCAVATING, INC.	REP WATER VALVE	12,412.14
GIBSON, DEREK	CLEANING SVC (MARCH)	3,790.00
GRAINGER	PARTS	723.28
GREATER POWESHIEK COMMUNIT	GREATER POWESHIEK FOUNDATION	256.67
GRINNELL CENTER LLC	HOTEL GRINNELL PYMT #3-PER AGM	4,680.96
GRINNELL CITY OF (TRANSFER	TRANS TO LIB	60,183.29
GRINNELL CRAFT BREWHOUSE	SM BUSINESS GRANT	3,000.00
GRINNELL FIRESTONE	TIRE REP	94.54
GRINNELL VOL FIRE ASSOC	VOL PAY	1,750.00
GRONEWOLD, BELL, KYHNN & C	AUDIT FY20	3,815.71
GRUHN BACKHOE & TILING	SVC REP (506 CENTER)	6,416.14
HACH COMPANY	SUPPLIES	916.00
HAILA ARCHITECTURE STRUCTU	915 MAIN DEVELOPMENT	5,700.00
HAWKEYE LOCK & SECURITY	SVC CALL	119.00
HERALD REGISTER	LEGAL - NPH	519.25
HOUSBY HEAVY EQUIPMENT LLC	PARTS	911.37
HP INC	INK CRTG	267.48
HPI	POLY SVC	600.00
HUTCHINSON SALT COMPANY	SALT	24,244.78
IAMU	DUES	1,002.00
IAWEA	REGION V MTG-SPRING	120.00
INT'L ASSOC OF PLUMBING &	MBRSHP (TA)	200.00
IOWA CHAPTER OF IAPMO	DUES (TA)	25.00
IOWA COMMUNICATIONS NETWORK	DATA LINE	8.33
IOWA DEPT OF PUBLIC HEALTH	REG	140.00
IOWA DEPT OF TRANSPORTATIO	11TH AVE RECONST	129,874.95
IOWA LAW ENFORCEMENT ACADE	EVAL (JS & HC)	300.00
IOWA ONE CALL	LOCATES	28.00
IPERS	MATCH TO I-QUE	29,394.92
J & M ROOFING	REP	207.00
JD FINANCIAL - THEISEN'S	SUPPLIES	598.97
JD FINANCIAL-VAN WALL	PARTS	1,031.67
JOHNSON, DAN	REIMB-MLGE	144.37
JP DRAIN CLEANING & PLUMBI	CLEAN DRAIN LINE	269.95
JUMP START WELLNESS & FITN	LIFEGUARD TRAINING (SD)	175.00
KENNETT, MARILYN	REIMB-SHIPING COSTS	34.44
KEY COOPERATIVE GRINNELL	PROPANE	683.86

04-02-2021 10:19 AM
 VENDOR SET: 01 City of Grinnell, IA
 REPORTING: PAID, UNPAID

A C C O U N T S P A Y A B L E
 O P E N I T E M R E P O R T
 P U B L I C A T I O N

=====PAYMENT DATES===== =====ITEM DATES===== =====POSTING DATES=====

PAID ITEMS DATES : 3/02/2021 THRU 4/05/2021 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
KEYSTONE LABORATORIES INC	TESTS	2,474.40
LABSTRONG CORP	SUPPLIES	84.54
LAUREL DIESEL SERVICE'S	REP	1,452.05
LINDER TIRE SERVICE	REP	494.76
LINTON, HALLE KAY	COMPLIANCE CHECKS	140.00
LOGAN CONTRACTORS SUPPLY,	ADA RAMPS-SIDEWALKS	4,200.36
LOWRY, RONALD D.	MTHLY SVC-MARCH 2021	2,166.67
MALCOM LUMBER	SUPPLIES	137.25
MANATTS INC	CONCRETE-STR REP	5,867.03
MEARDON, SUEPPEL & DOWNER	LEGAL FEES	5,300.00
MFPRSI	MFPRSI	32,215.89
MICHELLE'S DANCE ACADEMY/L	SM BUSINESS GRANT	3,000.00
MID-IOWA SOLID WASTE EQUIP	DUMPSTER	1,606.74
MIDWEST AMBULANCE OF IOWA	MONTHLY FEE (APRIL 2021)	23,729.17
MIDWEST PATCH	COLD PATCH	798.00
MPH INDUSTRIES	RADAR UNIT	2,399.00
MUNICIPAL SUPPLY INC	MISC DIST	10,601.96
NCL OF WISCONSIN, INC.	SUPPLIES	929.57
NEKOLA OUTDOOR SERVICES IN	TREE RMVL/TRIM (STORM)	14,900.00
NEW CENTURY FARM SERVICE	DIESEL	10,403.41
NIHLES, TONY R	STORM DAMAGE CLEANUP	41,400.00
NORTH RISK PARTNERS	MTHLY CONS FEES	1,632.00
O'HALLORAN INTERNATIONAL	PARTS	84.86
OVERDRIVE, INC.	AV	375.74
PAUL'S ACE HARDWARE	SUPPLIES	331.68
PENROSE LUMBER	SUPPLIES	47.52
PENWORTHY COMPANY	BKS	108.03
PETTY CASH - CITY OFFICE	POSTAGE	12.70
PETTY CASH - DRAKE LIBRARY	SUPPLIES/ZOOM	50.94
POSTMASTER	STAMPS	110.00
POWESHIEK CO CLERK OF COUR	CHILD SUPPORT	275.00
POWESHIEK CO TREASURER	PER CAPITA	1,536.33
POWESHIEK WATER ASSOC	RURAL WATER	435.45
QUILL CORPORATION	SUPPLIES	93.70
RAMSEY-WEEKS INC	AIRPORT LIABILITY	3,212.00
RDG PLANNING & DESIGN	CDBG FACADES 2 ENG	11,550.41
RELYANT	WATER COOLER	31.50
REPUBLIC SERVICES OF IOWA	RECYCLING FEES (FEB 2021)	88.47
S & S PLUMBING, HEATING &	REP/SVC	2,093.92
SAUNDERS, TERRY	REIMB-CLOTHING ALLOWANCE	168.97
SCHENDEL PEST CONTROL CO	PEST CONTROL	45.00
SCISWA	LANDFILL FEES	20,288.85
SENSUS METERING SYSTEMS	SOFTWARE SUPPORT	1,949.94
SHRED-IT USA	SHREDDING	153.88

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PAID ITEMS DATES : 3/02/2021 THRU 4/05/2021 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES : 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999
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VENDOR NAME	DESCRIPTION	GROSS AMOUNT	
ASISCO	SELF FUNDING	57,051.99	
SMITH MONUMENT COMPANY, IN	REPL HEADSTONES - DERECHO	1,875.00	
SMITH'S QUALITY RENTAL	EQUIP RENTAL (JINGLE BELL HOLI	225.00	
STAR EQUIPMENT LTD	PARTS	171.70	
STATE HYGIENIC LABORATORY	TESTING	500.00	
STEFFEN TRUCK EQUIPMENT, I	PARTS	6,666.35	
STEVE LINK FORD	SVC	561.07	
STOREY KENWORTHY	SUPPLIES	70.90	
TASC	FLEX PLAN CONTRIBUTIONS	4,299.17	
TEMP ASSOCIATES	TEMP HIRES	1,771.00	
THE STANDARD	LIFE INSURANCE	734.35	
THYSSENKRUPP ELEVATOR CORP	MTNCE	177.17	
TLB HOLDINGS, LLC	FIRST LOOK RENT PER D.A.	500.00	
TOTAL CHOICE SHIPPING & PR	PRINTING	452.76	
TOWN & COUNTRY WHOLESALE	CONCESSIONS	247.31	
TREASURER STATE OF IOWA	STATE WITHHOLDING	10,673.00	
UNIFIRST CORPORATION	SHOP TOWELS	36.30	
UNITY POINT CLINIC-OCCUPAT	DRUG TESTING	126.00	
UNITYPOINT HEALTH HOSPITAL	DRUG TESTING	281.37	
US BANK EQUIPMENT FINANCE	COPIER LEASES	1,591.92	
USA BLUE BOOK	PORTABLE VALVE OPERATOR	9,242.26	
VAN MAANEN ELECTRIC, INC.	REP PARK LIGHTS	2,157.78	
VEENSTRA & KIMM	WA RISK & RESILIENCE	45,814.60	
VERIZON WIRELESS	WIRELESS SVC	1,942.26	
VESSCO, INC.	WALL BRKT	99.82	
VOYA (ING)	EMPLOYEE VOLTRY CONTR.	7,852.55	
WALMART	SUPPLIES	19.92	
WATER ENVIRONMENT FEDERATI	MBRSHP (JA)	160.00	
WATTS TECHNOLOGICS, INC	COMPUTER/SOFTWARE	3,110.00	
WES FINCH AUTO PLAZA	REP	766.90	
WILCOX EQUIPMENT	EQUIP	735.00	
WINDSTREAM	TELEPHONE	2,728.54	
WINDSTREAM COMMUNICATIONS,	PC SVC - FEB 2021	1,140.00	
WINGERTER, ANN	REIMB MLGE	23.74	
WOODRIVER ENERGY LLC	GAS	3,953.04	
** TOTAL **	-City of Grinnell	875,550.26	346,422.0

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	346,422.09	346,422.09CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	529,128.17	0.00	529,128.17
VOID ITEMS	0.00	0.00	0.00
 ** TOTALS **	 875,550.26	 346,422.09CR	 529,128.17

U N P A I D R E C A P

UNPAID INVOICE TOTALS	529,424.87
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	296.70CR
 ** UNPAID TOTALS **	 529,128.17

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UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

FUND TOTALS

001	GENERAL FUND	188,850.82
002	VETERANS MEM - GEN	26.02
003	LIBRARY - GENERAL FUND	18,937.33
010	BUILDING & PLANNING - GEN	9,666.16
103	LIBRARY FUND STATE - GEN	1,272.54
110	ROAD USE FUND - SPEC REV	262,075.79
112	T&A EMP BEN- SPEC REV	81,533.64
121	LOCAL OPTION SALES TAX	13,328.00
125	URBAN REN - TIF	588.00
138	MED INS RESERVE - SPEC RV	8,767.81
140	MFPRSI MED ONLY - SPEC RV	142.44
145	HOTEL/MOTEL TAX - SPC REV	1,218.30
317	WATER MAIN PROJECT	2,960.10
318	REED STREET (1ST TO 6TH)	4,181.00
319	PARK STREET PROJECTS	476.00
320	SE SEWER LINING & MANHOLE	253.00
361	STORM WA QUALITY PROJECTS	21,478.60
364	CBD FACADE IMPROVEMENTS	4,903.56
367	CLNS FY 20-21 - CAP PROJ	2,106.07
369	REINVESTMENT PROJECT	4,680.96
371	WATER TOWER PROJECT	84.39
373	8TH AVENUE STR CONST PROJ	1,086.60
375	I-80 INTERCHANGE PROJECT	6,646.85
382	11 - 11TH AVE PROJECT	2,996.70
383	13TH AVE PROJECT	12,835.26
494	SAN EQMT REP FUND-SP RV	1,076.89
610	WATER FUND	115,992.75
620	SEWER OPERATION AND MAINT	53,488.60
630	STORM SEWER FUND	1,072.13
670	SOLID WASTE	52,823.95
GRAND TOTAL		875,550.26

March 30, 2021

Chief Dan Sicard
City Manager Russ Behrens
Mayor Dan Agnew
City Council
City of Grinnell

Dear Russ, Dan, and all Council Members,

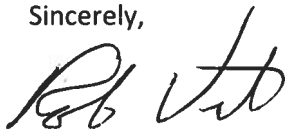
I would like to inform you that I will be retiring effective May 5, 2021 at 5:00pm.

I have truly enjoyed working for the Grinnell Fire Department, and I sincerely appreciate the support provided to me during my 30 years as a career firefighter and an additional 2 years as a volunteer. I am proud to say that I was part of what I feel is one of the best fire departments in the state.

While I look forward to enjoying a new career, I will miss all of my co-workers. I trust that the friendships I have developed here will last well into the future.

If I can be of any assistance before my departure or afterward, then please let me know. I'd be happy to provide whatever assistance I can to provide a smooth transition to my successor.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Vest". The signature is stylized with a large initial "R" and a long, sweeping underline.

Rob Vest