



Grinnell FINANCE COMMITTEE Meeting
MONDAY, JUNE 7, 2021, AT 8:00 A.M.
IN THE LARGE CONFERENCE ROOM ON THE 2ND FLOOR
OF CITY HALL AND VIA ZOOM

<https://zoom.us/j/98968280803?pwd=RUJnTytveEtsL0lpeFVzYWRCazA0Zz09>

MINUTES

ROLL CALL: Wray (Chair), White, Bly. Also present: Mayor Agnew, Julie Davis, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. White made the motion, second by Bly to recommend approval of Resolution No. 2021-98 - A resolution approving and authorizing execution of a development agreement by and between the City of Grinnell and Grinnell Mixed Use, LLC d/b/a Merge Urban Development Group. AYES: 3-0. Motion carried.
2. Bly made the motion, second by White to recommend approval of See Resolution No. 2021-99 - A resolution setting public hearing for FY21 Budget Amendment. AYES: 3-0. Motion carried.
3. White made the motion, second by Bly to recommend approval of Resolution No. 2021-100 - A resolution setting the storm water utility rates effective July 1, 2021.
4. Bly made the motion, second by White to recommend approval of Resolution No. 2021-101 – A resolution for monthly internal transfers of funds. AYES: 3-0. Motion carried.
5. White made the motion, second by Bly to recommend approval of Resolution No. 2021-102 – A resolution for monthly transfers of funds for trust and agency. AYES: 3-0. Motion carried.
6. Bly made the motion, second by White to recommend approval of Resolution No. 2021-103 – A resolution authorizing City Clerk/Finance Director to write-off as uncollectable certain water, solid waste, sewer, storm sewer accounts and accounts receivables. AYES: 3-0. Motion carried.
7. White made the motion, second by Bly to recommend approval of Resolution No. 2021-104 – A resolution approving small business grant for Rummaging Around. AYES: 3-0. Motion carried.
8. Bly made the motion, second by White to recommend approval of special Campbell Fund request from the Grinnell Optimist Club for “Backpacks for Kids”. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 8:09 a.m.

JO WRAY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC WORKS & GROUNDS COMMITTEE MEETING
MONDAY, JUNE 7, 2021 AT 4:45 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM**

<https://zoom.us/j/93411716733?pwd=T0h1bjZsUXdoS0ZyWGlpZGlvaGlIz09>

MINUTES

ROLL CALL: Hueftle-Worley (Chair), Wray, Gaard. Also present: Mayor Agnew, Greg Roth, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Gaard made the motion, second by Wray to recommend approval of Resolution No. 2021-104 – A resolution approving proposed plans and specifications, proposed form of contract, estimate of cost for construction for 2021 Seal Coat Project. AYES: 3-0. Motion carried.
2. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2021-105 – A resolution awarding contract for the 2021 Seal Coat. AYES: 3-0. Motion carried.
3. Gaard made the motion, second by Wray to recommend approval of Resolution No. 2021-106 – A resolution setting a public hearing on proposed plans and specifications, proposed form of contract, estimate of cost for construction and directing publication of notice to bidders for the Southeast Area Sewer Rehabilitation Project for the City of Grinnell, July 6, 2021, at 7:00 p.m. AYES: 3-0. Motion carried.
4. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2021-107 – A resolution authorizing payment of contractor's pay request No. 6 (Final) in the amount of \$20,454.75 to Unified Contracting Services, Inc. of Des Moines, Iowa for the Fuel System Improvements Project. AYES: 3-0. Motion carried.
5. Gaard made the motion, second by Wray to recommend approval of Resolution No. 2021-108 – A resolution accepting work on the Fuel Systems Improvement Project for a total of \$409,095.07 and paying the retainage of \$20,454.75. AYES: 3-0. Motion carried.
6. Wray made the motion, second by Gaard to recommend approval of Resolution No. 2021-109 – A resolution authorizing payment of contractor's pay request No. 1 in the amount of \$32,792.24 to Manatts, Inc. of Newton, Iowa for the Reed Street Reconstruction Project. AYES: 3-0. Motion carried.
7. Gaard made the motion, second by Wray to recommend approval of Resolution No. 2021-110 – A resolution authorizing payment of contractor's pay request No. 1 in the amount of \$72,533.17 to Manatts, Inc. of Newton, Iowa for the Park Street Inlay (1st Ave to Railroad) Project. AYES: 3-0. Motion carried.
8. Wray made the motion, second by Gaard to recommend approval of right-of-way work by Absolute Infrastructure for work in the east ditch of Hwy 146 (Priority Plastics). AYES: 3-0. Motion carried.

9. No action was taken on the request from Windsor Manor for removal of trees and brush at Arbor Lake. The request will be sent to the Parks & Recreation Board for consideration.
10. The draft of FY '23 through '27 Capital Improvement Plan. Committee members provided input on which street projects they would prefer to be completed before others. No action was taken.
11. Russ Behrens provided an update on preliminary work to assess conditions of Lake Nyanza and Arbor Lake.

INQUIRIES: None.

The meeting was adjourned at 5:07 p.m.

BYRON HUEFTLE-WORLEY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
MONDAY, JUNE 7, 2021, AT 5:30 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM**

Join Zoom Meeting

<https://zoom.us/j/96987765667?pwd=cVdPdWJ3RUNwaUJlVG11N2pOdldrZz09>

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Meeting ID: 969 8776 5667

Passcode: 828891

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TENTATIVE AGENDA

ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Brian Paul, Jennifer Havens, Rachael Kinnick, Sally Lang, Andrea Smith, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved with moving item number one to the last item.

COMMITTEE BUSINESS:

1. Hueftle-Worley made the motion, second by Davis to recommend approval of fireworks display agreement. AYES: 3-0. Motion carried.
2. Davis made the motion, second by Hueftle-Worley to recommend approval of Grinnell Chamber of Commerce request for road closures for the 4th of July parade. AYES: 3-0. Motion carried.
3. Hueftle-Worley made the motion, second by Davis to recommend approval of request from 10th Avenue/10th Avenue Place for their 57th Annual 4th of July Parade to be held on Sunday, July 4, 2021, at 1:00 p.m., with line up starting at 12:30 p.m. AYES: 3-0. Motion carried.
4. No action was taken on the request from local merchants to close Main Street between 4th and 5th Avenue from 7 am to 4 pm on Saturday, July 17, 2021, for Ridiculous Day.

5. Hueftle-Worley made the motion to authorize and direct Dan Sicard and Russ Behrens to look further into the possibilities for ambulance service, putting some special attention on what the consultants have suggested as they think are our best options. The motion died due to a lack of a second.

Davis made the motion, second by Hueftle-Worley to receive the final draft of Emergency Services Report and direct staff to contact the four cities listed (Oskaloosa, Newton, Knoxville, and Pella), plus two additional cities that do not have a municipal service, and report back to the Council with those findings. The Council will review all of the document in the packet and those cities' information to come up with a decision how we want to proceed forward with a potential ambulance service. AYES: 3-0. Motion carried.

INQUIRIES: None.

The meeting was adjourned at 6:12 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PUBLIC SAFETY COMMITTEE MEETING
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ROLL CALL: White (Chair), Hueftle-Worley, Davis. Also present: Mayor Agnew, Jo Wray, Brian Paul, Jennifer Havens, Rachael Kinnick, Sally Lang, Andrea Smith, Russ Behrens, and Ann Wingerter.

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INQUIRIES: None.

The meeting was adjourned at 6:12 p.m.

JIM WHITE, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR



**GRINNELL PLANNING COMMITTEE MEETING
MONDAY, JUNE 7, 2021, AT 6:15 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL
AND VIA ZOOM**

<https://zoom.us/j/92131954334?pwd=OE1HNis4M3lkT3pZU1VHeC9kbkd6dz09>

MINUTES

ROLL CALL: Bly (Chair), Davis, Gaard. Also present: Mayor Agnew, Jim White, Jo Wray, Tyler Avis, Russ Behrens, and Ann Wingerter.

PERFECTING AND APPROVAL OF AGENDA: Approved as presented.

COMMITTEE BUSINESS:

1. Gaard made the motion, second by Davis to recommend approval of Resolution No. 2021-112 – A resolution approving and authorizing execution of the Iowa Economic Development Authority (IEDA) 2021 Rural Housing Assessment Grant Agreement. AYES: 3-0. Motion carried.
2. Davis made the motion, second by Gaard to recommend approval of Resolution No. 2021-113 - A resolution of support for a Workforce Housing Tax Credit application on behalf of the Stella Ridge Project proposed by Hubbell Development at 11 11th Avenue. AYES: 3-0. Motion carried.
3. The Committee reviewed a proposal from Newkirk Consulting and Training to assist with Equity in Service Delivery work. No action was taken.

INQUIRIES: None.

The meeting was adjourned at 6:41 p.m.

RACHEL BLY, CHAIR

ATTEST:

ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: MAY 2021

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
GENERAL FUNDS				
001-GENERAL FUND	997,447.88	274,280.26	315,433.67	956,294.47
002 VETERANS MEM - GENERAL FUND	95,300.21	6,395.89	9,817.65	91,878.45
003-LIBRARY - GENERAL FUND	0.00	39,923.28	39,923.28	0.00
004-CITY HALL RES - GENERAL	427,787.28	303.06	0.00	428,090.34
009-SPORTS AUTHORITY	13,357.33	25,027.17	0.00	38,384.50
010-BUILDING & PLANNING - GEN	123,312.75	26,707.02	22,227.62	127,792.15
011-UTILITY FRANCHISE - GEN	1,682,501.41	0.00	134,918.00	1,547,583.41
102 - FORBES FUND - GENERAL	14,519.30	0.00	0.00	14,519.30
103 - LIBRARY FUND STATE - GENERAL	3,368.80	0.00	2,552.57	816.23
104 - STAYING WELL - GENERAL	3,369.41	0.00	0.00	3,369.41
105 - COMM DEV/COMMUNICAT - GENERAL	2,551.90	18,436.00	0.00	20,987.90
107 - PLANTINGS - GEN	10,103.18	0.00	0.00	10,103.18
108 - TREE FUND - GEN	3,220.00	0.00	0.00	3,220.00
130-CDBG HSG GRANT 01 - GEN	9,870.23	0.00	0.00	9,870.23
TOTAL GENERAL FUNDS	3,386,709.68	391,072.68	524,872.79	3,252,909.57
SPECIAL REVENUE FUNDS				
110-ROAD USE FUND - SPEC REV	(45,448.71)	228,845.91	444,207.05	(260,809.85)
112-T&A EMP BEN- SPEC REV	801,947.32	54,817.78	89,702.93	767,062.17
121-LOCAL OPTION SALES TAX	248,024.66	325,857.67	1,563.00	572,319.33
133-T-A RES UNEMP - SPEC REV	13,035.59	9.23	0.00	13,044.82
136-INSURANCE DED -SPEC REV	63,541.05	45.02	0.00	63,586.07
138-MED INS RESERVE - SPEC RV	458,246.31	16,589.72	11,319.42	463,516.61
140-HEALTH INS ESC-SPEC REV	877,365.26	621.17	559.07	877,427.36
145-HOTEL/MOTEL TAX - SPC REV	216,176.98	39,203.33	127,297.84	128,082.47
167-LIBRARY GIFTS - SPEC REV	86,055.97	5,935.12	0.00	91,991.09
177-FORFEITURE FUND	23,227.27	16.46	0.00	23,243.73
490-FIRE EQMT REP FUND - SP R	20,677.09	14.65	0.00	20,691.74
491-GEN EQMT REP FUND- SP RV	225,238.61	80,216.12	179.99	305,274.74
492-WA EQMT REV FUND - SP RV	124,893.02	88.48	0.00	124,981.50
493-SEW EQMT REV FUND- SP RV	175,634.51	124.43	0.00	175,758.94
494-SANITATION EQMT REP FUND-SP RV	405,388.04	120,972.63	0.00	526,360.67
498-OFFICE EQMT REP FD - SR	69,244.24	49.06	0.00	69,293.30
499-REC EQMT REP FD- SP RV	1,781.25	1.26	0.00	1,782.51
TOTAL SPECIAL REVENUE FUNDS	3,765,028.46	873,408.04	674,829.30	3,963,607.20
TAX INCREMENT FINANCING FUNDS				
125-URBAN REN - TIF SPEC REV	2,684,685.95	135,446.21	1,656,140.00	1,163,992.16
TOTAL TIF FUNDS	2,684,685.95	135,446.21	1,656,140.00	1,163,992.16
DEBT SERVICE FUNDS				
200-DEBT SERV - SPEC REV	1,103,026.40	1,451,034.22	2,486,205.04	67,855.58
TOTAL DEBT SERVICE FUNDS	1,103,026.40	1,451,034.22	2,486,205.04	67,855.58
CAPITAL PROJECT FUNDS				
302 - EAST ST RECON - CP	5,353,197.06	3,792.43	0.00	5,356,989.49
302 - EAST ST RECON - CP	(35,535.72)	0.00	0.00	(35,535.72)
303 - CLNS FY 17-18	6,920.40	0.00	0.00	6,920.40

CITY OF GRINNELL
MONTH TO DATE TREASURERS REPORT
AS OF: MAY 2021

FUND	BEGINNING CASH BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE DISBURSEMENTS	ENDING CASH BALANCE
305 - HWY 6 WA MAIN RELOCATE	36,083.04	0.00	0.00	36,083.04
309 - GMRC RISE PROJECT	229.90	0.00	0.00	229.90
310 - CENTRAL PARK PROJECT	0.00	0.00	0.00	0.00
315 - CLNS 19-20	2,391.91	0.00	1,194.14	1,197.77
316 - INDOOR ACTIVITY CENTER	50,145.27	0.00	0.00	50,145.27
317 - WATER MAIN PROJECT	66,017.67	0.00	0.00	66,017.67
318 - REED STREET (1ST TO 6TH)	113,426.05	78.38	2,784.77	110,719.66
319 - PARK STREET (IIRR TO 1ST)	5,714.08	0.00	0.00	5,714.08
320 - SE SEWER LINING & MANHOLE PROJECT	(41,084.85)	0.00	0.00	(41,084.85)
350 - AIRPORT DEVELOPMENT	220,632.82	156.31	0.00	220,789.13
361 - STORM WA QUALITY PROJECT	(86,803.88)	0.00	15,381.06	(102,184.94)
362 - HWY 146 PROJECTS	0.00	0.00	163.00	(163.00)
363 - 4TH AVE PROJECTS	0.00	0.00	4,413.48	(4,413.48)
364 - CBDG FAÇADE IMP	(22,143.98)	0.00	4,966.18	(27,110.16)
366 - 10TH AVE UPRR	18,206.80	0.00	0.00	18,206.80
367 - CLNS FY 20-21	126,178.69	0.00	9,368.00	116,810.69
369 - REINVESTMENT PROJECT	13,066.67	10,741.94	0.00	23,808.61
371 - WATER TOWER PROJECT	178,192.71	125.57	951.50	177,366.78
372 - BIKE TRAIL PROJECT	74,001.56	41.61	0.00	74,043.17
373 - 8TH AVENUE STR CONST PROJECT	(54,363.73)	0.00	794.00	(55,157.73)
374 - HWY & I80 SIGNAL IMP	0.00	7,782.46	0.00	7,782.46
375 - I-80 INTERCHANGE PROJECT	139,639.43	98.93	0.00	139,738.36
376 - CBD PROJECTS	42,381.00	0.00	0.00	42,381.00
377 - 16TH AVE BOX CULVERT	106,824.16	0.00	0.00	106,824.16
379 - SUNSET ST PROJECT	0.00	0.00	1,635.80	(1,635.80)
382 - 11 11TH AVE PROJECT	(86,230.12)	0.00	2,430.25	(88,660.37)
383 - 13TH AVE PROJECT	(12,835.26)	0.00	12,502.50	(25,337.76)
CAPITAL PROJECT FUNDS	6,214,251.68	22,817.63	56,584.68	6,180,484.63
PERMANENT FUNDS				
500-PERP CARE FD - PERMANENT	533,303.41	1,365.70	0.00	534,669.11
TOTAL PERMANENT FUNDS	533,303.41	1,365.70	0.00	534,669.11
PROPRIETARY FUNDS				
141-WATER DEP FUND - PROP	83,810.34	3,600.00	2,100.00	85,310.34
610-WATER FUND	1,274,292.55	186,863.35	227,419.74	1,233,736.16
620-SEWER OPERATION AND MAINT	1,793,256.31	236,102.89	782,143.77	1,247,215.43
378 - WW TRMT PLAN PROJECT	536,555.94	0.00	0.00	536,555.94
630-STORM SEWER FUND	272,543.43	119,400.41	7,818.42	384,125.42
670-SOLID WASTE	890,956.33	114,098.54	208,736.62	796,318.25
TOTAL PROPRIETARY FUNDS	4,851,414.90	660,065.19	1,228,218.55	4,283,261.54
TOTAL FUND BALANCES	22,538,420.48	3,535,209.67	6,626,850.36	19,446,779.79



City of Grinnell

...Jewel of the Prairie

Michael A. McClelland
Chief of Police
Police Department
1020 Spring Street
Grinnell, IA 50112

Phone: 641-236-2670
FAX: 641-236-2652
ORI#IA0790100

TO: Honorable Dan Agnew
Honorable City Council Persons
Mr. Russ Behrens, City Manager
Mrs. Ann Wingerter, City Clerk

DATE: 8 June, 2021

SUBJECT: MONTHLY REPORT FOR MAY 2021

Significant incidents or events for the month:

- Grinnell Fallen Officer Memorial @ PSB, May 13th
- 35th Iowa Police Chief’s Association Annual Conference, Iowa City May 25 to 28th
- Worked with students of Grinnell College to assist in their end of year block party on High Street, May 29th. No issues, citations or arrests were made during event.
- Assisted Poweshiek County Sheriff in search efforts for missing 11yo boy, Xavior Harrelson, May 29th.

Listed below is a summary of activities for the PD for the month of MAY 2021.

	CURRENT MO.	LAST MO.	PREVIOUS YEAR
	MAY 2021	APRIL 2021	MAY 2020
ARRESTS	17	17	14
CITATIONS	17	10	21
WARNINGS	91	15	11
PD Collisions	13	13	7
PI Collisions	2	1	0
HIT & RUN	4	2	0
Parking Citations	49	29	1
Calls for Service	1048	879	859



City of Grinnell

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Chief of Police
Police Department
1020 Spring Street
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Phone: 641-236-2670
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ORI#IA0790100

BIAS BASED POLICING REPORT (MAY 2021)

	Ethnicity	Gender (M/F)	Race
Arrests	1 (Hispanic or Latino) 16 (Not Hispanic or Latino)	12/5	0 (American Indian or Alaska Native) 1 (Black) 16 (White)
Citations	2 (Hispanic or Latino) 15 (Not Hispanic or Latino)	10/7	15 (White) 1 (Asian) 1 (Black)
Warnings	6 (Hispanic or Latino) 85 (Not Hispanic or Latino)	53/38	90 (White) 1 (Asian)

Respectfully Submitted,

Michael A. McClelland
Chief of Police