

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**January 24, 2024, 5:15 p.m.**

**Drake Community Library Board Room**

**Meeting also made available via Zoom from the online City Agenda Center**

**A. ROLL CALL:** *\_ Elfenbein \_X\_Hardin X\_Hammond X\_Lindley X\_McFee  
X\_Pagliai \_X\_Swick Others: X\_Neal \_X\_Snow*

President Hardin called the meeting to order at 5:18 p.m.

**B. APPROVAL OF AGENDA:**

McFee moved and Lindley seconded approval of the agenda.

**C. APPROVAL OF MINUTES:**

Lindley moved and Pagliai seconded approval of the November 29, 2023, Board Meeting minutes.

Roll call vote:

*Aye-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

**COMMUNICATIONS:**

**D. REPORT OF DIRECTOR:**

1. December 2023 Statistical Report discussed.
2. Building repairs were discussed.
3. Lack of Inclement Weather Policy discussed.
4. FY25 Budget update.

**E. COMMITTEE REPORTS:**

Building and Grounds:

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

**TRUSTEE REPORT:**

**F. FINANCIAL REPORT AND APPROVAL OF BILLS:**

1. Financials were reviewed. Pagliai moved and Hammond seconded the approval of bills payable in February.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye -McFee Aye-Pagliai Aye-Swick*

**G. OLD BUSINESS:**

**H. NEW BUSINESS:**

1. McFee moved and Pagliai seconded approval for the Library Director to use their discretion up to \$15,000 to mitigate the emergency and exit lighting issues.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye -McFee Aye-Pagliai Aye-Swick*

2. Hammond moved and Lindley seconded approval to replace the outside cameras.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye -McFee Aye-Pagliai Aye-Swick*

3. Lindley moved and McFee seconded approval of the Internet policy.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye -McFee Aye-Pagliai Aye-Swick*

4. Pagliai moved and Hammond seconded approval of the Circulation policy.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye -McFee Aye-Pagliai Aye-Swick*

**I. TRUSTEE CONTINUING EDUCATION:**

January 25, 5:45-7pm: ILOC keynote and pizza.

Meeting adjourned at 6:16 p.m.



Adrienne Hardin  
Library Board  
President

Next regular meeting: February 28, 2024, at 5:15 p.m.



Karen Neal  
Library Director  
Recording Secretary