

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**February 28, 2024, 5:15 p.m.**

**Drake Community Library Board Room**

**Meeting also made available via Zoom from the online City Agenda Center**

- A. **ROLL CALL:** *\_X\_ Elfenbein\_ X\_ Hardin X\_ Hammond\_ X\_ Lindley \_X\_ McFee (attended a short time)*  
*X\_ Pagliai \_Swick Others: X\_Neal X\_Snow X\_Wingarter*

President Hardin called the meeting to order at 5:15 p.m.

**B. APPROVAL OF AGENDA:**

Hammond moved and Pagliai seconded approval of the agenda.

**C. APPROVAL OF MINUTES:**

Hammond moved and Pagliai seconded approval of the January 24, 2024, Board Meeting minutes.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye-Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**COMMUNICATIONS:**

**D. REPORT OF DIRECTOR:**

1. January 2024 Statistical Report discussed.
2. State accreditation has been submitted.
3. George Drake Memorial Reception: March 10, 2-3:30pm.
4. Current legislative update.
5. ILA Legislative Day is March 5.
6. Board encouraged to attend the Chamber awards on March 7.

**E. COMMITTEE REPORTS:**

Building and Grounds: reported on options being considered for repair using capital funds.

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

**F. TRUSTEE REPORT:**

**G. FINANCIAL REPORT AND APPROVAL OF BILLS:**

1. Financials were reviewed. Pagliai moved and Lindley seconded the approval of bills payable in March.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**H. OLD BUSINESS:**

1. More discussion about building maintenance projects that fit into the capital funding timeline. Hammond moved and Lindley seconded approval for moving forward with the base bid to fix the items listed.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**I. NEW BUSINESS:**

1. Nicole Behrens from the Greater Poweshiek Community Foundation discussed how the endowment works and what disbursements would look like.
2. Pagliai moved and Hammond seconded approval of the revisions to the Material Selection Policy.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

3. Lindley moved and Hammond seconded approval of paying SirsiDynix our yearly subscription fee.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

4. Lindley moved and Pagliai seconded approval of sending letters to our contracting cities with a 5-year plan to increase their per capita contributions.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

5. Lindley moved and Hammond seconded approval to pursue hosting a Community Health Worker through an AmeriCorps grant with the Department of Public Health.

Roll call vote:

*Aye-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee Aye-Pagliai -Swick*

**J. TRUSTEE CONTINUING EDUCATION:**

Meeting adjourned at 6:30 p.m.



Adrienne Hardin  
Library Board  
President

Next regular meeting: March 27, 2024, at 5:15 p.m.



Karen Neal  
Library Director  
Recording Secretary