



GRINNELL CITY COUNCIL REGULAR SESSION MEETING  
**MONDAY, MARCH 7, 2022 AT 7:00 P.M.**  
IN THE 2ND FLOOR COUNCIL CHAMBERS OF THE CITY HALL  
AND VIA ZOOM

<https://zoom.us/j/92530529231?pwd=WVVFVWVlqMzB4ODhWSVduV3hXeG0xUT09>

**MINUTES**

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Mayor Agnew called the meeting to order at 7:00 p.m. with all council members present.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, February 21, 2022, Regular Session.
- b) Approve Mayor and Council Appointments:
  1. Civil Service Commission, 4 yr term.
    - a. Frank Appleton.
    - b. Steve Bernemann.
  2. Low Rent Housing Commission, 2 yr term.
    - a. Duane Cloyed.
    - b. Mary Anne Hosch.
  3. Poweshiek County 911 Board
    - a. Police Chief Michael McClelland. Fire Chief Dan Sicard will remain as the alternate.
  4. Veterans Memorial Commission, 3 yr term.
    - a. Teresa Coon.
    - b. Leo Lease.
- c) Approve Liquor License renewals:
  1. Walmart, 415 Industrial Ave. (ownership change)
  2. Walmart, 415 Industrial Ave.
- d) Approve hire of Mallory Snow, Assistant Library Director, at \$28.44 per hour, effective April 4, 2022.
- e) Approve hire of Veronica Ruse, Library Assistant, at \$22.14 per hour, effective March 21, 2022.
- f) Approve city claims and payroll claims from February 9, 2022, through and including March 7, 2022, in the amount of \$1,501,722.02.
- g) Review Campbell Fund requests.

The Council acknowledged receipt of the previous meeting minutes and communications as follows:

- a) Finance Committee minutes: February 21, 2022.
- b) Public Works & Grounds Committee minutes: February 21, 2022.
- c) Public Safety Committee minutes: February 21, 2022.

- d) Planning Committee minutes: February 21, 2022.
- e) Parks & Recreation Board minutes: February 21, 2022.
- f) Library Board of Trustees minutes: January 26, 2022.
- g) February 2022 Monthly Police Report.
- h) January 2022 Veterans Memorial Building Campaign Report.
- i) Historic Preservation Annual Report.

No action was taken.

## **PUBLIC HEARINGS**

The Mayor announced that this was the time and place for the public hearing regarding the FY23 Budget beginning July 1, 2022, and ending June 30, 2023.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the FY23 Budget beginning July 1, 2022, and ending June 30, 2023.

The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections regarding the FY23 Budget beginning July 1, 2022, and ending June 30, 2023, and none were made.

Hueftle-Worley made the motion, second by White to close the public hearing regarding the FY23 Budget beginning July 1, 2022, and ending June 30, 2023. AYES: 6-0. Motion carried.

The Mayor announced that this was the time and place for the public hearing regarding the Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the Veterans Memorial Building Rehabilitation Project.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the Veterans Memorial Building Rehabilitation Project.

The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections regarding the Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the Veterans Memorial Building Rehabilitation Project and none were made.

Hueftle-Worley made the motion, second by Gaard to close the public hearing regarding the Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the Veterans Memorial Building Rehabilitation Project. AYES: 6-0. Motion carried.

The Mayor announced that this was the time and place for the public hearing regarding the change in zoning classification of land (403 4th Ave).

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner regarding the change in zoning classification of land (403 4th Ave).

The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections regarding the change in zoning classification of land (403 4th Ave) and none were made.

Hueftle-Worley made the motion, second by White to close the public hearing regarding the change in zoning classification of land (403 4th Ave). AYES: 6-0. Motion carried.

## **FINANCE COMMITTEE**

Wray made the motion, second by White to approve Resolution No. 2022-45 – A resolution approving the proposed FY 2022-2023 Budget. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2022-46 – A resolution authorizing the Mayor to sign the CAT Agreement for the Veterans Memorial Building for grant funds. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve the purchase of property on 6th Avenue W, owned by the Grinnell-Newburg School District, for \$660,000 per the Real Estate Purchase Offer. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve the purchase of property on Broad Street, owned by Mayflower Homes, Inc, for \$105,000 per the Purchase Agreement. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2022-47 – A resolution approving the lease of airport farm ground to Chief Alfa, Inc. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2022-48 - A resolution approving the lease of wastewater treatment plant farm ground to Bill Tinkle. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2022-49 - A resolution adopting a food truck permit fee. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2022-50 - A resolution for monthly internal transfers of funds. AYES: 6-0. Motion carried.

Wray made the motion, second by White to approve Resolution No. 2022-51 - A resolution for monthly transfers of funds for trust and agency. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2022-52 - A resolution for transfers of funds per budget. AYES: 6-0. Motion carried.

## **PUBLIC WORKS AND GROUNDS COMMITTEE**

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2022-53 – A resolution authorizing payment of contractor’s pay request No. 4 in the amount of \$13,321.37 to Cornerstone Commercial Contractors, Inc. of Corning, Iowa for the CDBG Downtown Façade Rehabilitation Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2022-54 – A resolution awarding contract for the 5th Avenue Reconstruction (State St to East St) Project to OEL Construction Services, Steamboat Rock, IA, in the amount of \$468,771.25. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2022-55 – A resolution awarding contract for the Penrose Street Inlay (N of 4th Ave to 6th Ave) Project to Manatts, Inc, Newton, IA, in the amount of \$443,923.30. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2022-56 – A resolution awarding contract for the Summer Street Inlay (3rd Ave to 6th Ave) Project to Manatts, Inc, Newton, IA, in the amount of \$537,747.00. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2022-57 – A resolution awarding contract for the Sunset Street Reconstruction (8th Ave to 11th Ave) Project to OEL Construction Services, Steamboat Rock, IA, in the amount of \$919,660.40. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2022-58 – A resolution approving a customer support agreement with Ziegler for generator maintenance. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve a Permeable Pavement Maintenance Agreement. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve changing the Brush/Compost site rates. AYES: 6-0. Motion carried.

The water softening process at the water treatment plant was discussed. No action was taken.

## **PUBLIC SAFETY COMMITTEE**

White made the motion, second by Hueftle-Worley to approve the Grinnell Lions Club request for 2022 Grinnell Lions Ag Day for Thursday, August 25, 2022, with street closures, pending notification of the business owners where the streets will be closed. AYES: 6-0. Motion carried.

White made the motion, second by Davis to approve the request from Grinnell Vintage Auto Club to close use Commercial (to the alley), 4th Ave, Broad St, 3rd Ave, and Park St for their 49th Annual Car & Hotrod Show & Shine on Saturday, August 27, 2022, pending notification of the business owners where the streets will be closed. AYES: 6-0. Motion carried.

White made the motion, second by Hueftle-Worley to approve the Imagine Grinnell request for the Prairie Burn Bike Ride for Saturday, June 11, 2022, to closed 4th Ave, between Broad St and Park St, from 4:00 a.m. to 6:00 p.m., pending notification of the business owners where the streets will be closed. AYES: 6-0. Motion carried.

## **PLANNING COMMITTEE**

Bly made the motion, second by Gaard to approve Resolution No. 2022-59 - A resolution approving and authorizing execution of a First Amendment to the Purchase Agreement dated March 15, 2021, by and between the City of Grinnell and Hubbell Realty Company (Single Family Housing Agreement). AYES: 6-0. Motion carried.

Bly made the motion, second by Davis to approve Resolution No. 2022-60 - A resolution approving and authorizing execution of a Second Amendment to the Purchase Agreement dated March 1, 2021, by and between the City of Grinnell and Hubbell Realty Company (Apartment Agreement). AYES: 6-0. Motion carried.

Bly made the motion, second by Gaard to approve Resolution No. 2022-61 - A resolution approving zoning reclassification of real property located in the incorporated city of Grinnell (403 4th Ave). AYES: 6-0. Motion carried.

Bly made the motion, second by Davis to approve the first reading of Ordinance No. 1513 - An ordinance amending Ordinance No. 774 by changing certain districts shown on the official zoning map – 403 4th Ave. AYES: 6-0. Motion carried.

Bly made the motion, second by Gaard to approve Resolution No. 2022-62 - A resolution approving Tax Abatement application for Amendment No. 3 for Rutherford Rentals LLC, 1024 Chatterton St. AYES: 6-0. Motion carried.

Bly made the motion, second by Davis to approve Resolution No. 2022-63 - A resolution approving Tax Abatement application for Amendment No. 3 for Jed Petersen, 1916 Jewel Dr. AYES: 6-0. Motion carried.

Downtown parking was discussed. No action was taken.

Street and corridor enhancement model projects were discussed. No action was taken.

Downtown Streateries were discussed. No action was taken.

## **ORDINANCES**

Hueftle-Worley made the motion, second by White to approve the third and final reading of Ordinance No. 1512 – An ordinance amending the Code of Ordinances of the City of Grinnell, Iowa, by adding a chapter pertaining to Food Trucks. AYES: 6-0. Motion carried.

There were no inquiries.

The meeting adjourned at 7:32 p.m.

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DAN F. AGNEW, MAYOR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK