

VETERANS MEMORIAL COMMISSION  
MONDAY, MARCH 11, 2019 AT 5:15 P.M.  
IN THE COMMUNITY ROOM  
DRAKE COMMUNITY LIBRARY

**AGENDA**

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Meeting was called to order at 5:15pm. Present: Terry Stringfellow, Leo Lease, Gwen Rieck, Randy Hotchkin; Absent: Marie Andrews

1. **Perfecting Agenda:** No changes.
2. **MOTION** by Hotchkin, second by Rieck: To accept minutes from Monday, Nov 19,2018 as presented. All Ayes, motion carried.
3. Monthly Budget Report: Lease reported a balance of \$62,921 remaining in 2018-2019 budget.
4. **Greater Poweshiek Community Foundation** reports a balance of \$9,443.50.
5. **Approval of bills: MOTION** by Stringfellow, second by Hotchkin for payment of bills:

Alliant Energy	\$113.70 (paid 12/21/19)
Alliant Energy	\$90.44 (paid 1/25/19)
Amperage Marketing	\$7917.00 (paid 1/11/19)
RDG	\$6716.35 (paid 2/4/19)
RDG	\$5325.64 (paid 3/4/19)

All Ayes, motion was carried.
6. **Amperage Marketing:** Discussion concerned organization for production of promotional materials. Filming for video is set for April 1.
7. **RDG Architects:** Discussion concerned the interconnected nature of fundraising goals and the need for Commission guidelines for producing specific building plans.  
Motion by Rieck, Second by Hotchkin: Unanimous, **APPROVED** by the Commission.  
**MOTION:**Be it resolved the Grinnell Veterans Memorial Commission shall convey to designers at RDG Architects the following parameters to expedite the production of Veterans Memorial Building renovation building design plans:
  1. Living space shall be located in the lower building level.
  2. Flexible use space in the upper level of the building to accommodate meeting, event, display and studio functions.
  3. Use exterior design to reflect the lines of the original building and complement the design of our new city park.
  4. Create turnkey plans with \$1,500,000 budget. Create contingency plans with \$1,900,000 budget.
8. **Fundraising Steering Committee:** No report.
9. Inquiries: None

Next meeting April 8, 2019 at the Drake Community Library, Community Room.

10. Adjournment: MOTION: Move to adjourn by Stringfellow, second by Rieck. AllAyes. Motion carried

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