

**MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**

**March 27, 2024, 5:15 p.m.**

**Drake Community Library Board Room**

**Meeting also made available via Zoom from the online City Agenda Center**

- A. **ROLL CALL:** *\_Elfenbein X\_Hardin X\_Hammond X\_Lindley X\_McFee  
X\_Pagliai \_Swick Others: X\_Neal X\_Snow(arrived late) X\_Wingerter*

President Hardin called the meeting to order at 5:15 p.m.

**B. APPROVAL OF AGENDA:**

Lindley moved and Hammond seconded approval of the agenda.

**C. APPROVAL OF MINUTES:**

Lindley moved and Hammond seconded approval of the February 28, 2024, Board Meeting minutes.

Roll call vote:

*-Elfenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

Lindley moved and McFee seconded approval of the March 15, 2024, Special Board Meeting minutes.

Roll call vote:

*-Elfenbein Aye-Hardin Aye-Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

**D. COMMUNICATIONS:**

The February DCL Endowment Fund report from Greater Poweshiek Community Foundation was discussed.

**E. REPORT OF DIRECTOR:**

1. February 2024 Statistical Report discussed.
2. AmeriCorps Community Navigator position is being advertised
3. Status of the Peery Bequest was discussed.

**F. COMMITTEE REPORTS:**

Building and Grounds:  
Finance and Salary:  
Personnel:  
Long Range Planning:  
Policy:

**G. TRUSTEE REPORT:**

**H. FINANCIAL REPORT AND APPROVAL OF BILLS:**

1. Financials were reviewed. Hammond moved and Lindley seconded the approval of bills payable in April.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

2. Lindley moved and Hammond seconded approval of accepting the estimate from Hawkeye lock to fix the north most door of the west facing entrance.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

**I. OLDBUSINESS:**

1. Continued discussion about building maintenance projects that fit into the capital funding timeline.

**J. NEW BUSINESS:**

1. McFee moved and Lindley seconded approval of Mackenzie Zylstra for the vacant page position.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

2. McFee moved and Lindley seconded approval of the wage for Mackenzie Zylstra

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

3. Lindley moved and McFee seconded approval of revisions to the Unattended Child Policy.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

4. McFee moved and Hammond seconded amending the Meeting Room Policy in place of a Special Events Policy.

Roll call vote:

*-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick*

**K. TRUSTEE CONTINUING EDUCATION:**

Pagliai reported on attending the Iowa Library Association's Legislative Day on March 5, 2024.

Meeting adjourned at 5:55 p.m.



Adrienne Hardin  
Library Board  
President

Next regular meeting: April 24, 2024, at 5:15 p.m.



Karen Neal  
Library Director  
Recording Secretary