

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

April 24, 2024, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

- A. **ROLL CALL:** *_ Elfenbein X_Hardin _ Hammond X_Lindley X_McFee
X_Pagliai _Swick Others: X_Neal X_Snow X_Wingerter*

President Hardin called the meeting to order at 5:17 p.m.

B. APPROVAL OF AGENDA:

McFee moved and Lindley seconded approval of the agenda.

C. APPROVAL OF MINUTES:

Lindley moved and Pagliai seconded approval of the March 27, 2024, Board Meeting minutes.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

D. COMMUNICATIONS:

1. Letter from the city of Malcom ending their contract for library services at the end of FY24 was discussed.
2. The March DCL Endowment Fund report from Greater Poweshiek Community Foundation was discussed.
3. Letter explaining the Greater Poweshiek Community Foundation endowment policy was discussed.

E. REPORT OF DIRECTOR:

1. Melissa Strovers was recognized for her leadership and guidance through the Strategic Planning process last year.
2. The library has 2 circulation clerk positions and 1 library assistant position open.
3. The memorial tree ceremony was discussed, board members encouraged to attend.
4. March 2024 Statistical Report was discussed.

F. COMMITTEE REPORTS:

Building and Grounds: Reported on the April 16, 2024 committee meeting discussed repairs needed.

Finance and Salary:

Personnel:

Long Range Planning:

Policy:

G. TRUSTEE REPORT:

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

1. Financials were reviewed. Lindley moved and McFee seconded the approval of bills payable in May.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

I. OLD BUSINESS:

1. Continued discussion about building maintenance projects that fit into the capital funding timeline. Pagliai moved and Lindley approved the plan for building improvements with capital funds.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

J. NEW BUSINESS:

1. Lindley moved and Pagliai seconded approval of a Display Space Policy with the addition of added exhibit time per the library director's discretion and availability.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

2. McFee moved and Lindley seconded amending the Meeting Room Policy.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

3. Pagliai moved and Lindley seconded approval of yearly maintenance by Arbon for the lift.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

4. McFee moved and Lindley seconded the wording for the 2-memorial tree plaques.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

K. TRUSTEE CONTINUING EDUCATION:

Meeting adjourned at 6:01 p.m.

Next regular meeting: May 22, 2024, at 5:15 p.m.



Adrienne Hardin
Library Board
President



Karen Neal
Library Director
Recording Secretary

