



GRINNELL CITY COUNCIL REGULAR SESSION MEETING  
**MONDAY, MAY 1, 2023, AT 7:00 P.M.**  
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND VIA ZOOM  
<https://zoom.us/j/92840252304?pwd=RDJBcmIvT3B3REd3UkUzOW85Z1phdz09>

## **MINUTES**

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Mayor Agnew called the meeting to order at 7:00 p.m. with the following council members present: White, Bly, Davis, Wray, Gaard. Absent: Hueftle-Worley

White made the motion, seconded by Gaard to approve the agenda. AYES: 5-0. Motion carried.

Davis made the motion, seconded by Gaard to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, April 17, 2023, Regular Session.
- b) Approve Liquor License Renewal:
  1. Kum & Go, 715 Lang Creek Ave.
  2. Kum & Go, 1002 West St.
  3. Suzi's Boutique, 823 4<sup>th</sup> Ave.
- c) Accept resignation of Jordon Altenhofen, Water Director, effective April 28, 2023.
- d) Approve city claims and payroll claims from April 4, 2023, through and including May 1, 2023, in the amount of \$1,440,353.41.
- e) Review Campbell Fund requests.

AYES: 5-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and communications as follows:

- a) Finance Committee minutes: April 17, 2023.
- b) Public Safety Committee minutes: April 17, 2023.
- c) Planning Committee minutes: April 17, 2023.
- d) Library Board of Trustees minutes: March 22, 2023.
- e) March 2023 Monthly Building Permit Report.
- f) March 2023 Veterans Memorial Building Campaign Report.
- g) 54<sup>th</sup> Annual Professional Municipal Clerks Week Proclamation.

## **Public Hearings**

The Mayor announced that this is the time and place for the public hearing regarding the proposed contract documents and estimated costs for repair or improvement for the Reconstruct Taxilane project.

The Mayor then asked the Clerk whether any written or oral objections had been filed by any city residents or property owner regarding the proposed contract documents and estimated costs for repair or improvement for the Reconstruct Taxilane project.

The Deputy City Clerk advised the Mayor and the City Council that no written or oral objections had been filed regarding the proposed contract documents and estimated costs for repair or improvement for the Reconstruct Taxilane project.

White made the motion, seconded by Davis to close the public hearing regarding the proposed contract documents and estimated costs for repair or improvement for the Reconstruct Taxilane project. AYES: 5-0. Motion carried.

The Mayor announced that this was the time and place for the public hearing regarding the proposed sale of city-owned property to Desiree Strayer.

The Mayor then asked the Deputy City Clerk whether any written or oral objections had been filed by any city residents or property owners regarding the proposed sale of city-owned property to Desiree Strayer.

The Deputy City Clerk advised the Mayor and the City Council that no written or oral objections had been filed regarding the proposed sale of city-owned property to Desiree Strayer.

Davis made the motion, seconded by White to close the public hearing regarding the proposed sale of city-owned property to Desiree Strayer. AYES: 5-0. Motion carried.

### **Finance Committee**

Mid-Iowa Community Action (MICA) presented organization information. No action was taken.

Reviewed the Interstate Crush water and economic impact studies and heard comments from the public. No action was taken.

Wray made the motion, seconded by White to approve Resolution No. 2023-83 a resolution setting public hearing for FY2023 Budget Amendment. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Bly to approve Resolution No. 2023-84 a resolution for a submission of an amended application for financial assistance from the State of Iowa for Sapphire Lake. AYES: 5-0. Motion carried.

Wray made the motion, seconded by White to approve Resolution No. 2023-85 a resolution approving the Water Resource Restoration Sponsored Project Loan Amendment Application with the State Revolving Fund. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Bly to approve Resolution No. 2023-86 a resolution to set public hearing to consider ten-year hangar lease with Manatts Inc. AYES: 5-0. Motion carried.

Wray made the motion, seconded by White to approve Resolution No. 2023-87 a resolution for monthly internal transfers of funds. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Bly to approve Resolution No. 2023-88 a resolution for monthly transfers of funds for trust and agency. AYES: 5-0. Motion carried.

Wray made the motion, seconded by White to approve a CDL training contract with Justin Thompson. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Bly to have staff review request from Grin City Bakery for financial assistance and give a further recommendation. AYES: 5-0. Motion carried.

### **Public Works and Grounds Committee**

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-89 a resolution to Approve Plans, Specs and Cost Estimate for the Reconstruct Taxilane Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-90 a resolution to Accept Bids, Award Contract Contingent on FAA Grant and Authorization to Send in FAA Grant Application for the Reconstruct Taxilane Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-91 a resolution to approve Work Order Amendment with Bolton and Menk for Construction Services for the Reconstruct Taxilane Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-92 a resolution to approve contract with CMT for Construction Testing Services for the Reconstruct Taxilane Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-93 a resolution approving Change Order No. 2 for the 4th Avenue Bridge project for a net increase of \$3,238.80. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-94 a resolution approving Change Order No. 2 for the 5th Avenue Reconstruction Project for a net increase of \$7,625.00. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-95 a resolution authorizing payment of contractors Pay Request No. 4 in the amount of \$150,688.00 to Iowa Bridge & Culvert of Washington, IA for the 4th Avenue Bridge Replacement Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-96 a resolution authorizing payment of contractors Pay Request No. 5 in the amount of \$151,134.84 to Iowa Bridge & Culvert of Washington, IA for the 4th Avenue Bridge Replacement Project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-97 a resolution authorizing payment of contractors Pay Request No. 4 in the amount of \$34,745.45 to OEL Construction Service, Inc. of Steamboat Rock, IA for the 5th Avenue reconstruction project. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-98 a resolution authorizing payment of contractors Pay Request No. 35 in the amount of \$59,711.72 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Improvements. AYES: 5-0. Motion carried.

Wray made the motion, seconded by Gaard to approve Resolution No. 2023-99 a resolution setting a public hearing on proposed plans and specifications, proposed form of contract, estimate of cost for construction for May 15, 2023, at 7:00 p.m. and directing publication of notice to bidders for the 2023 Seal Coat Project for the City of Grinnell. AYES: 5-0. Motion carried.

### **Public Safety Committee**

White made the motion, seconded by Davis to approve Resolution No. 2023-100 a resolution approving the amended Employee Safety Manual. AYES: 5-0. Motion carried.

White made the motion, seconded by Davis to approve the 2023 Annual Block Party, sponsored by Grinnell College students, to be held on May 19, 2023, from 8:00 a.m. to 6:00 p.m. and the closure of High Street. AYES: 5-0. Motion carried.

White made the motion, seconded by Davis to approve moving forward with a pilot conversion from four lanes to three lanes on portions of Iowa Highway 146 – presentation from Chief of Police. AYES: 5-0. Motion carried.

Reviewed a request for a streetlight between 13th and 14th Avenue on Spencer Street. No action taken.

### **Planning Committee**

Bly made the motion, seconded by Gaard to approve recommendation from the Grinnell Veterans Memorial Building Commission to hire Ritland + Kuiper Landscape Architects to assist with the development of a concept for veteran's memorial. AYES: 5-0. Motion carried.

Bly made the motion, seconded by Davis to approve Resolution No. 2023-101 a resolution approving the sale of 717 Center Street to Desiree Strayer for \$150. AYES: 5-0. Motion carried.

No action was taken in consideration resolution approving a letter of support for Central Iowa Shelter & Services for a Tenant Based Rental Assistance Grant (See Resolution No. 2023-102).

No action was taken on the discussion sidewalk improvement program – presentation from Building and Planning Director.

There were no inquiries.

The meeting was adjourned at 9:06 p.m.