



GRINNELL CITY COUNCIL REGULAR SESSION MEETING

**MONDAY, MAY 4, 2020 AT 7:00 P.M.**

VIA ZOOM

<https://zoom.us/j/94252427196?pwd=ZVRhbzZmdk9uNVp5THNTTUlscGk0Zz09>

***MINUTES***

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Mayor Agnew called the meeting to order at 7:00 p.m. with all the council members in attendance.

White made the motion, second by Hueftle-Worley to approve the agenda. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve the consent agenda as follows:

1. Previous minutes as drafted from the Monday, April 20, 2020 Regular Session.
2. Previous minutes as drafted from the Thursday, April 30, 2020 Special Session.
3. Approve Liquor License renewals:
  1. Suzi's Boutique, LLC, 823 4<sup>th</sup> Ave.
4. Approve ROW work for Grinnell College for Park St, 6<sup>th</sup> Ave to 9<sup>th</sup> Ave and Broad St, 7<sup>th</sup> Ave to 8<sup>th</sup> Ave.
5. Approve ROW work for Mediacom for I-80.
6. Approve ROW work for Windstream for I-80 Ramp.
7. Approve city claims and payroll claims from April 7, 2020 through and including May 4, 2020 in the amount of \$652,639.56.
8. Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and other communications as follows:

- a) Finance Committee minutes: April 20, 2020.
- b) Public Works & Grounds Committee minutes: April 20, 2020.
- c) Public Safety Committee minutes: April 20, 2020.
- d) Planning Committee minutes: April 20, 2020.
- e) Library Board minutes: March 25, 2020.
- f) March 2020 Central Park Campaign Report.
- g) March 2020 Skatepark Campaign Report.
- h) March 2020 Veterans Memorial Building Campaign Report.

**FINANCE COMMITTEE**

An update and status of the Grinnell Iowa Reinvestment Act award was given.

Wray made the motion, second by White to proceed with Strategic Plan Initiative #1 and Action Plan: More targeted and aggressive public/city investment to accomplish economic development priorities – partner with others to expand resource options and update economic development plan. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to proceed with Strategic Plan Initiative #3 and Action Plan: Update job descriptions, compensation study, and success planning. AYES: 6-0. Motion carried.

Wray made the motion, second by White to proceed with Strategic Plan Initiative #12: Consider ways to utilize Campbell Fund to address root problems of poverty in Grinnell. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to proceed with Strategic Plan Initiative #15: Financial software that allows real time access to budget information and payroll data entry. AYES: 6-0. Motion carried.

The council decided not to pursue Strategic Plan Initiative #18: Consider fire service fees for certain commercial and industrial properties. No action was taken.

Wray made the motion, second by White to approve Resolution No. 2020-68 - A resolution for monthly internal transfers of funds. AYES: 6-0. Motion carried.

Wray made the motion, second by Bly to approve Resolution No. 2020-69 - A resolution for monthly transfers of funds for trust and agency. AYES: 6-0. Motion carried.

## **PUBLIC WORKS AND GROUNDS COMMITTEE**

Hueftle-Worley made the motion, second by Wray to approve setting public hearing and directing clerk to publish notice for FY 2021 Seal Coat Project (bids to be received and opened on May 13th at 1:30 pm with bid award on May 18<sup>th</sup>). AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-70 - a resolution authorizing payment of contractor's pay request No. 27 in the amount of \$117,774.50 to WRH, Inc. of Amana, Iowa for the Wastewater Treatment Facility Improvements. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-71 – a resolution approving quote from Hydro Clean for sanitary sewer cleaning and televising in southeast Grinnell related to the Community Development Block Grant application. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Gaard to approve Resolution No. 2020-72 – a resolution approving Change Order No. 1 for the 16th Avenue Culvert Replacement Project adding additional street paving only. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, second by Wray to approve Resolution No. 2020-73 – a resolution approving a commissioning flight inspection of the Grinnell Regional Airport in the amount of \$12,007.80. AYES: 6-0. Motion carried.

The Iowa Highway 146 Resurfacing Project. No action was taken.

Strategic Plan Initiative #6 and Action Plan: Greatly improved sidewalks in a public / private partnership was discussed. Hueftle-Worley and staff will be analyzing approach to replacement. No action was taken.

The council decided not to pursue Strategic Plan Initiative #8: Study solid waste/recycling solutions, etc. No action was taken.

Hueftle-Worley made the motion, second by Wray to pursue Strategic Plan Initiative #13: Develop policy to code enforcement and contractor responsibility, especially right-of-way permits. AYES: 6-0. Motion carried.

Strategic Plan Initiative #14: Develop another deep drinking well will be added to the Capital Improvement Plan. No action was taken.

Staff will look further into Strategic Plan Initiative #17: Develop pilot program to disconnect footing drains. No action was taken.

## **PUBLIC SAFETY COMMITTEE**

White made the motion, second by Davis to add information regarding radon testing for rental properties to the rental inspection program. AYES: 6-0. Motion carried.

White made the motion, second by Hueftle-Worley to approve request from Grinnell College to remove municipal pole light at 8<sup>th</sup> Ave and Park Street. AYES: 6-0. Motion carried.

Guidelines for the safe and responsible reopening of City Hall and other city facilities was discussed. No action was taken.

Resolution No. 2020-74 - A resolution approving amended agreement with Midwest Ambulance was tabled. No action was taken.

Additional research will be completed on Strategic Plan Initiative #4 and Action Plan: Consider hiring a third-party consultant to analyze current EMS Operations and create a long-term strategic plan. No action was taken.

Chief Reilly and Chief Sicard will provide additional information to the council on Strategic Plan Initiative #5 and Action Plan: County-wide 700-800 MHz digital radio system. No action was taken.

The council decided not to pursue Strategic Plan Initiative #10: Support community mental health solutions but will assist other entities with their efforts. No action was taken.

White made the motion, second by Hueftle-Worley to approve Resolution No. 2020-75 – a resolution approving agreement with CentralSquare Technologies, LLC for an evaluation period of online citizens reporting software. AYES: 6-0. Motion carried.

## **PLANNING COMMITTEE**

Bly made the motion, second by Gaard to approve Resolution No. 2020-76 – A resolution approving Tax Abatement application for 2013 Central Urban Revitalization for Spencer Street Apartments, 1129/1131 Spencer Street. AYES: 6-0. Motion carried.

Bly made the motion, second by Davis to approve nuisance property priority list and action plan. AYES: 6-0. Motion carried.

Bly made the motion, second by Davis to proceed with Strategic Plan Initiative #2 and Action Plan: Strong support for initiatives that expand housing options (type, cost, location, etc.) and update the housing study. AYES: 6-0. Motion carried.

Strategic Plan Initiative #7: Work with Chamber to develop multimedia promotional items and Strategic Plan Initiative #9: Appoint a communications director/social media coordinator were discussed together. No action was taken.

Strategic Plan Initiative #11: Update Land Use Plan and Zoning Ordinances was discussed. Staff will begin working on an update Land Use Plan. No action was taken.

It was decided not to pursue Strategic Plan Initiative #16: Review community daycare needs. Assistance will be provided to other entities that are working on this initiative. No action was taken.

The council would like to pursue Strategic Plan Initiative #19: Host open houses at city facilities, but with the COVID-19 pandemic this will not be pursued at this time.

## **CLOSED SESSION**

White made the motion, second by Hueftle-Worley to go into closed session at 7:53 p.m. according to Chapter 21.5(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. AYES: White, Hueftle-Worley, Gaard, Bly, Davis, and Wray. NAYS: 0. Motion carried.

Hueftle-Worley made the motion, second by White to return to open session at 8:01 PM. AYES: Hueftle-Worley, White, Bly, Davis, Wray and Gaard. NAYS: 0. Motion carried.

## **INQUIRIES**

There were a couple of inquiries. No action was taken.

The meeting was adjourned at 8:05 p.m.

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DAN F. AGNEW, MAYOR

ATTEST:

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ANNMARIE WINGERTER, CITY CLERK/FINANCE DIRECTOR