

**Minutes of the Drake Community Library Board of Trustees  
Annual Meeting  
June 26, 2024  
Drake Community Library Board Room  
Meeting also made available via Zoom from the online City Agenda Center**

**Roll Call:** \_Elfenbein \_Guenther \_Hardin \_Hammond \_Lindley \_McFee

\_Pagliai \_Saunders \_Swick    Others present: \_Neal \_Snow \_Devig

President Hardin called the meeting to order at 5:42pm.

**Approval of Agenda:** Pagliai moved and Swick seconded approval of the agenda.

**Election of Officers:** Swick moved and Lindley seconded the nomination of the following slate of officers:

President- Theresa Pagliai  
Vice-President- Avery Lindley  
Corresponding Secretary- Lee McFee

**Roll Call:** \_Elfenbein \_Guenther \_Hardin \_Hammond \_Lindley \_McFee

\_Pagliai \_Saunders \_Swick

**Committees:** Swick moved and Pagliai seconded approval of the FY25 committees.

**Roll Call:** \_Elfenbein \_Guenther \_Hardin \_Hammond \_Lindley \_McFee

\_Pagliai \_Saunders \_Swick

*Building and Grounds:*

Hammond  
McFee  
Pagliai-ex officio

*Finance and Salary:*

Lindley  
McFee  
Pagliai-ex officio

*Long Range Planning:*

Committee of the Whole

*Personnel-*  
Guenther  
Hammond  
Pagliai-ex officio

*Policy:*  
Saunders  
Swick  
Pagliai-ex officio

Meeting adjourned at 5:45 p.m.

Next regular meeting is July 24, 2024, at 5:15p.m.



Theresa Pagliai  
Library Board President



Karen Neal, Director  
Recording Secretary

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**Roll Call:** \_Elfenbein \_Guenther \_Hardin \_Hammond \_Lindley \_McFee  
\_Pagliai \_Saunders \_Swick      Others present: \_Neal \_Snow \_Devig

President Hardin called the meeting to order at 5:15pm.

**Approval of Agenda:**

Lindley moved and Pagliai seconded approval of the agenda.

**Approval of Minutes:**

Swick moved and Lindley seconded approval of the May 22, 2024, Board Meeting minutes.

*Roll call vote:*

\_Elfenbein \_Hardin \_Hammond \_Lindley \_McFee \_Pagliai \_Swick

Pagliai moved and Swick seconded approval of the June 13, 2024, Special Board minutes.

*Roll call vote:*

\_Elfenbein \_Hardin \_Hammond \_Lindley \_McFee \_Pagliai \_Swick

**Communications:**

1. The May 2024 DCL Endowment report from GPCF was received and discussed.

**Report of the Director:**

1. We welcomed new board members Emily Guenther and Luke Sanders (pending final approval of the city council). Gratitude was expressed to departing board members Tina Elfenbein and Adrienne Hardin.
2. April & May statistical reports were reviewed.
3. Building repairs are proceeding.
4. Board Education will be added to the monthly meeting agenda.
5. Received checks from Kellogg and Searsboro to contract for library services.

**Committee Reports:**

Building & Grounds-none  
Finance & Salary-none  
Personnel-none  
Long Range Planning-none  
Policy-none

**Trustee Report:** None

**Financial Report and Approval of Bills:**

1. Financials were reviewed. Swick moved and Lindley seconded the approval of bills payable in July.

*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

**Old Business:** None

**New Business:**

1. Swick moved and Lindley seconded approval to use the portion of the Capital Funds set aside for the window repairs to pay for sprinkler repairs to the fire suppression system.

*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

2. Lindley moved and Swick seconded approval of revisions to the Circulation Policy.

*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

3. Swick moved and Lindley seconded approval of the Public Art Policy.

*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

4. Pagliai moved and Lindley seconded approval of the FY25 staff wages.

*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

5. Lindley moved and Swick seconded approval of the FY25 Library budget.

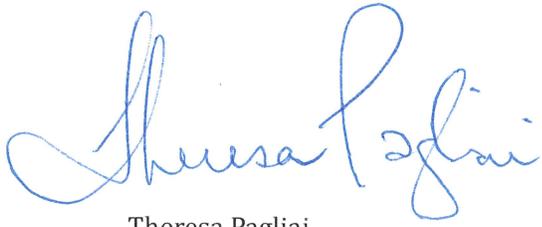
*Roll call vote:*

\_X\_Elfenbein \_X\_Hardin \_Hammond \_X\_Lindley \_McFee \_X\_Pagliai X\_Swick

**Trustee Continuing Education:** None

Meeting adjourned at 5:41 p.m.

Next regular meeting is July 24, 2024, at 5:15p.m.



Theresa Pagliai  
Library Board President



Karen Neal, Director  
Recording Secretary