

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

June 28, 2023, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

- A. **ROLL CALL:** *_ Elfenbein _X_Hardin _Hammond _X_Lindley _X_McFee
X_Pagliai _Swick Others: X_Neal X_Snow*

Vice-President Hardin called the meeting to order at 5:14 p.m.

B. APPROVAL OF AGENDA:

Approval of the agenda was by consent.

C. APPROVAL OF MINUTES:

Linley moved and Pagliai seconded approval of the May 24, 2023 Regular Board Meeting minutes.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

D. COMMUNICATIONS:

The April DCL Endowment Fund reports from Greater Poweshiek Community Foundation (GPCF) was discussed

E. REPORT OF DIRECTOR:

1. May 2023 Statistical Report discussed.
2. Update on Strategic Plan planning-third meeting was Friday, June 16 from 9am – 12pm.
3. The library's Food Cupboard doesn't qualify to use the Northeast Iowa Food Bank.
4. The library is trying to take advantage of the National Electric Vehicle Initiative to get an EV station in the parking lot.

F. COMMITTEE REPORTS:

Building and Grounds:

Finance, Salary and Personnel:

Long Range Planning:

Policy:

G. TRUSTEE REPORTS:

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

1. Financials were reviewed. McFee moved and Linley seconded the approval of bills payable in June.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

I. OLD BUSINESS:

J. NEW BUSINESS:

1. Pagliai moved and Lindley seconded approval of an Interlibrary Loan policy.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

2. Lindley moved and Pagliai seconded approval of a revision to the Circulation Policy.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

3. McFee moved and Lindley seconded approval of the Library Wage Proposal for FY 24

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

4. Pagliai moved and Lindley seconded approval of contracting with Arbon for lift maintenance.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

5. Lindley moved and McFee seconded approval for the contracts for library service with Kellogg, Malcom, Oakland Acres, and Searsboro.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

K. TRUSTEE CONTINUING EDUCATION:

Meeting adjourned at 5:36 p.m.

Next regular meeting: July 26, 2023 at 5:15 p.m.



Adrienne Harding
Library Board
President



Karen Neal
Library Director
Recording Secretary

MINUTES – ANNUAL MEETING
DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES
June 28, 2023
following the regular monthly meeting
Meeting also made available via Zoom from the online City Agenda Center

ROLL CALL: Elfenbein Hardin Hammond Lindley McFee
 Pagliai Swick Others present: Neal Snow

The annual meeting was convened at 5:37 p.m., following the regular monthly meeting.

APPROVAL OF AGENDA: McFee moved and Pagliai seconded approval of agenda.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye -Pagliai -Swick

ELECTION OF OFFICERS: Lindley moved and McFee seconded the nomination of the following slate of officers:

President – Adrienne Hardin
Vice President – Lee McFee
Corresponding Secretary – Tina Elfenbein

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye -Pagliai -Swick

COMMITTEES:

Building and Grounds: McFee, Hammond, and Swick

Finance and Salary: Lindley, Elfenbein, and Harding

Long Range Planning: all members

Personnel: Swick, Lindley, and Hardin


Policy: Pagliai, McFee, and Hardin

Lindley moved and McFee seconded approval of the FY24 committees.

Roll call vote:

-Elfenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye -Pagliai -Swick

Meeting adjourned at 5:55 p.m.



Adrienne Harding
Library Board President



Karen Neal, Library Director
Recording Secretary