

MINUTES of the DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES

July 26, 2023, 5:15 p.m.

Drake Community Library Board Room

Meeting also made available via Zoom from the online City Agenda Center

- A. **ROLL CALL:** *_ Elfenbein _X_Hardin _X_Hammond _X_Lindley _X_McFee (Arrived at 5:33)*
_Pagliai X_Swick Others: X_Neal X_Snow

President Hardin called the meeting to order at 5:19 p.m.

B. APPROVAL OF AGENDA:

Lindley moved and Swick seconded approval of the agenda.

Roll call vote:

-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee -Pagliai Aye -Swick

C. APPROVAL OF MINUTES:

Lindley moved and Hammond seconded approval of the June 28, 2023 Regular Board Meeting minutes and Annual Board Meeting Minutes.

Roll call vote:

-Elfenbein Aye-Hardin Aye -Hammond Aye-Lindley -McFee -Pagliai Aye -Swick

D. COMMUNICATIONS:

The April DCL Endowment Fund reports from Greater Poweshiek Community Foundation (GPCF) was discussed

E. REPORT OF DIRECTOR:

1. FY23 Statistical Report discussed.
2. Update on Strategic Plan planning-fourth meeting is Friday, August 4th from 9am – 12pm.
3. The library's Food Cupboard doesn't qualify to use the Northeast Iowa Food Bank.
4. The library is trying to take advantage of the National Electric Vehicle Initiative to get an EV station in the parking lot.

F. COMMITTEE REPORTS:

Building and Grounds:

Finance, Salary and Personnel:

Long Range Planning:

Policy:

G. TRUSTEE REPORTS:

H. FINANCIAL REPORT AND APPROVAL OF BILLS:

1. Financials were reviewed. McFee moved and Linley seconded the approval of bills

payable in June.

Roll call vote:

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

I. OLD BUSINESS:

J. NEW BUSINESS:

1. Pagliai moved and Lindley seconded approval of an Interlibrary Loan policy.

Roll call vote:

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

Roll call vote:

2. Lindley moved and Pagliai seconded approval of a revision to the Circulation Policy.

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

Roll call vote:

3. McFee moved and Lindley seconded approval of the Library Wage Proposal for FY 24

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

4. Pagliai moved and Lindley seconded approval of contracting with Arbon for lift

maintenance.

Roll call vote:

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

5. Lindley moved and McFee seconded approval for the contracts for library service with

Kellogg, Malcom, Oakland Acres, and Searsboro.

Roll call vote:

-Elfjenbein Aye-Hardin -Hammond Aye-Lindley Aye-McFee Aye-Pagliai -Swick

K. TRUSTEE CONTINUING EDUCATION:

Meeting adjourned at 5:36 p.m.

Adrienne Hardin
Library Board
President

Karen Neal
Library Director
Recording Secretary

Next regular meeting: July 26, 2023 at 5:15 p.m.