



GRINNELL CITY COUNCIL REGULAR SESSION MEETING
MONDAY, AUGUST 7, 2023, AT 7:00 P.M.
IN THE COUNCIL CHAMBERS ON THE 2ND FLOOR OF CITY HALL AND
VIA ZOOM

<https://zoom.us/j/98943153094?pwd=YjE3T3dWRGFCWEI3WGx3TG9DdVhmUT09>

MINUTES

Mayor Agnew called the meeting to order at 7:00 p.m. with the following council members present: White, Bly, Davis, Wray, Hueftle-Worley, Gaard.

White made the motion, seconded by Gaard, to approve the agenda as presented. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Gaard to approve the consent agenda as follows:

- a) Previous minutes as drafted from the Monday, July 17, 2023, Regular Session.
- b) Approve Mayor and Council Appointments:
 1. Hotel & Motel Tax Committee: (4-year term)
 - a. Jim White
 - b. Lesley Wright
 2. Campbell Fund Trustee:
 - a. Tom Cirks
- c) Approve Liquor License renewals:
 1. PALS, Central Park.
 2. Phillip's 66 Grinnell, 1031 West St.
- d) Accept the resignation of Susan Hiner, Circulation Clerk, effective July 24, 2023
- e) Accept the resignation of Volunteer Firefighter/Driver, Daniel Shaffer.
- f) Approve city claims and payroll claims from July 3, 2023, through and including August 7, 2023, in the amount of \$2,091,875.53.
- g) Review Campbell Fund requests.

AYES: 6-0. Motion carried.

The Council acknowledged receipt of the previous meeting minutes and communications as follows:

- a) Finance Committee minutes: July 17, 2023.
- b) Public Works & Grounds Committee minutes: July 17, 2023.
- c) Public Safety Committee minutes: July 17, 2023.
- d) Planning Committee minutes: July 17, 2023.
- e) Library Board minutes: June 28, 2023.
- f) Building and Planning Report, June 2023.
- g) 77th Annual Campbell Fund Report
- h) Read2Lead Thank you.

Finance Committee

Wray made the motion, seconded by White, to authorize staff to reimburse all but portions of the first and second month of airport rent to Ron Lowry. AYES: 6-0. Motion carried.

Wray made the motion, seconded by Bly, to approve Resolution No. 2023-166. A resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with 606 Stagecoach, LLC. AYES: 6-0. Motion carried.

Wray made the motion, seconded by White, to approve Resolution No. 2023-167. A resolution approving a memorandum of understanding between the Iowa Department of Revenue, and the city of Grinnell, Iowa, for participation in the offset program. AYES: 6-0. Motion carried.

Wray made the motion, seconded by Bly, to approve Resolution No. 2023-168. A resolution for monthly internal transfer of funds. AYES: 6-0. Motion carried.

Wray made the motion, seconded by White, to approve Resolution No. 2023-169. A resolution for monthly transfers of funds for trust and agency. AYES: 6-0. Motion carried.

Wray made the motion, seconded by White, to approve a Procurement Policy for **Community Development Block Grant (HRBGPP) funds**. AYES: 5-0. Abstained: Bly. Motion carried.

Discussed changes to property tax levies made by the State of Iowa. No action was taken.

Discussed administration of the Campbell Fund and Campbell Fund trustees. No action was taken.

Public Works and Grounds Committee

Hueftle-Worley made the motion, seconded by Gaard, to approve Resolution No. 2023-170. A resolution authorizing payment to contractors Pay Request No. 3 in the amount of \$428,496.79 to Manatt's Inc. of Newton, IA for the North Streets Inlay Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Davis, to approve Resolution No. 2023-171. A resolution authorizing payment to contractors Pay Request No. 2 in the amount of \$91,844.13 to All Star Concrete of Johnston, IA for the 4th Avenue Reconstruction project from Prince to Pearl Streets. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Gaard, to approve Resolution No. 2023-172. A resolution approving letter of proposal with RDG Planning and Design for the Central Park Inclusive Playground Project. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Davis, to approve Resolution No. 2023-173. A resolution approving a Cooperative Agreement with the Iowa Department of Natural Resources for the restoration of Lake Nyanza and Arbor Lake. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Gaard, to approve Resolution No. 2023-174. A resolution approving a Professional Services Agreement with Houston Engineering, Inc. for the restoration of Lake Nyanza and Arbor Lake. AYES: 6-0. Motion carried.

Hueftle-Worley made the motion, seconded by Davis, to approve a right-of-way request for Bluebird Network for fiber installation. AYES: 6-0. Motion carried.

Reviewed recommendations from staff regarding the insurance loss recap related to the hailstorm. No action was taken.

Received an update on the water system improvements. No action was taken.

Public Safety Committee

White made the motion, seconded by Hueftle-Worley, to approve Resolution No. 2023-175. A resolution approving the amended Employee Safety Manual. AYES: 6-0. Motion carried.

Discussed implementation of our municipal emergency medical services system. No action was taken.

White made the motion, seconded by Davis, to direct staff to prepare an Ordinance regarding the volunteer fire fighter parking lot. AYES: 6-0. Motion carried.

Discussed police recruitment. No action was taken.

Planning Committee

Wray made the motion, seconded by Gaard, to approve Resolution No. 2023-176. A resolution for a Tax Abatement application, 4th Avenue Beyer, LLC. 815 4th Avenue. AYES: 5-0. Abstained: Bly. Motion carried.

Bly made the motion, seconded by Gaard to authorize Mayor and City Clerk to execute documents related to termination of the agreement with Hubbell Realty Company concerning 11 11th Avenue property. AYES: 6-0. Motion carried.

Reviewed working draft of the FY 25-29 Capital Improvement Plan. No action was taken.

There were no inquiries.

The meeting adjourned at 7:21 p.m.



DAN F. AGNEW, MAYOR

ATTEST:



ALYSSA DEVIG, DEPUTY CITY CLERK