

**MINUTES**  
**DRAKE COMMUNITY LIBRARY BOARD OF TRUSTEES**  
**November 21, 2019, 5:15 p.m., Library Break Room**

**ROLL CALL:**    \_\_Elfenbein    \_\_X\_\_Hardin    \_\_X\_\_Hammond    \_\_McFee  
                  \_\_Pagliai        \_\_X\_\_Rudolph    \_\_X\_\_Swick        Others present:  \_\_X\_\_Kennett

Vice-President Swick called the meeting to order at 5:15 p.m.

**APPROVAL OF AGENDA:** Hardin moved and Rudolph seconded approval of the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES:** Rudolph moved and Hardin seconded approval of the October 23, 2019 Regular Board Meeting minutes. Motion passed unanimously.

**COMMUNICATIONS:**

1. The DCL Endowment Fund October, 2019 reports were received from the Greater Poweshiek Community Foundation. Ending fund balance is \$121,650.56.

**REPORT OF DIRECTOR:**

1. Statistical report was reviewed.
2. FY21 Proposed Budget was presented to City Manager Behrens and City Clerk Wingerter on 11/4/19.
3. The Department of Education, State of Iowa is administering an AmeriCorps Service program call "Educate and Elevate". Enrolled Service Members will develop and provide adult literacy programming. Drake Community Library has been approved as a host site for one part-time service member. The service member would focus attention on adult digital literacy skill building.
4. The ad hoc housing coalition met for a second meeting on 10/31/19 with Julie and David Eberbach, Institute for Community Alliances. Three focus teams will continue to work on resource mapping, local transportation, and funding objectives; library personnel Kennett, Neal, and Hiner will each serve on a committee, respectively.
5. The Open Book event was well received. 29 "readers" experienced 60 sessions with our five "human books". CultureALL can provide staff training that would allow the library to conduct Open Book events independently of CultureALL services in the future.
6. The FY19 annual report has been completed for the State Library and for the City Council. It is available in brochure form and from the Library website.

**COMMITTEES: No reports.**

*Building & Grounds –*

*Finance, Salary, & Personnel*

*Long Range Planning –*

*Policy –*

**TRUSTEE REPORTS:**

**FINANCIAL REPORT AND APPROVAL OF BILLS:** Financials were reviewed. Hammond moved and Hardin seconded the approval of bills payable in December. Motion passed unanimously.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

1. Hardin moved and Hammond seconded approval of expenditure of \$1,440 as cost share for an AmeriCorps service member if a candidate is approved for the Adult Digital Literacy position through the "Educate and Elevate Program". Funds to come from Friends of DCL, with Library gift account as default option for funding. Motion passed unanimously.

**TRUSTEE CONTINUING EDUCATION:**

Informational video and discussion regarding the elimination of overdue charges was postponed to the next regular board meeting.

Meeting adjourned at 5:50 p.m.

Next meeting: December 18, 2019 at 5:15 p.m.



Theresa Pagliai  
Library Board President

Date Signed: 12/18/19



Marilyn Kennett, Library Director  
Recording Secretary